

# SECURELY SHARING HEALTH AND EMERGENCY INFO USING EPACT

## What is ePACT ?

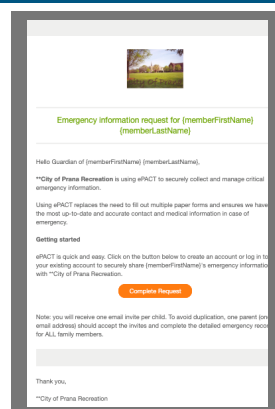
ePACT a secure online system designed to help organizations in your community support you and your family in any type of crisis.

ePACT is a tool that organizations like Park & Recreation Departments, YMCAs, sports associations, schools, daycares, employers and municipalities use to collect important emergency information that they used to collect via paper forms. It helps to make sure that the right data, is in the right hands at the right time.

[Read more about ePACT's Privacy & Security Policies.](#)

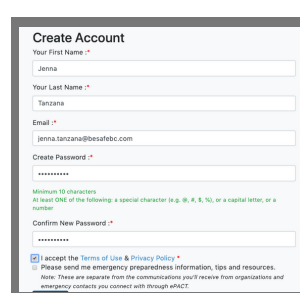
## Receive a request

1. Your organization will send you a request for each child participating in their program for this year or season.
2. Click on Complete Request to get started.



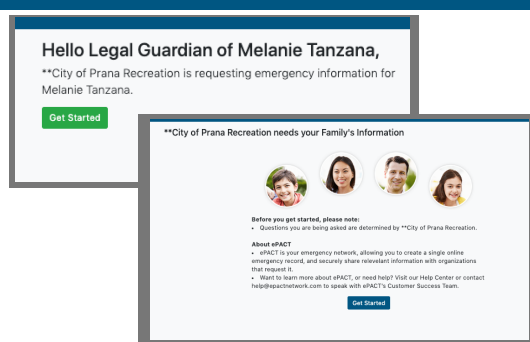
## Create an account

1. Add your name and choose a password that is at least 10 characters long and includes a number or special character.
2. Accept our Terms of Use and now you're ready to go!



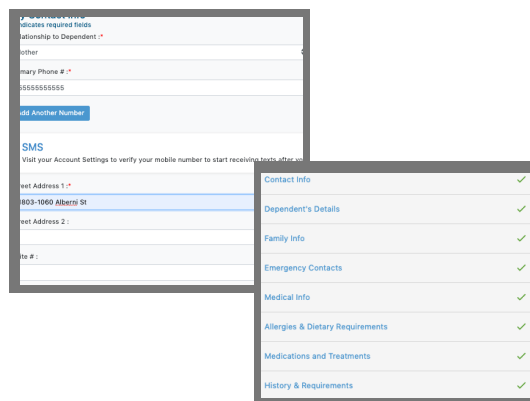
## Getting Started

1. Read the instructions carefully.
2. Click on Getting Started.



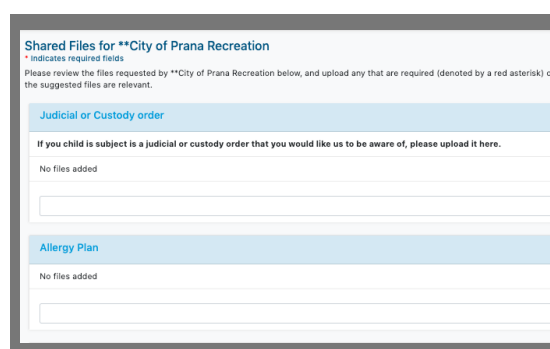
## Follow the Steps

1. Answer questions on each step. Those with an \* are required.
2. Ensure all the steps have a checkmark.



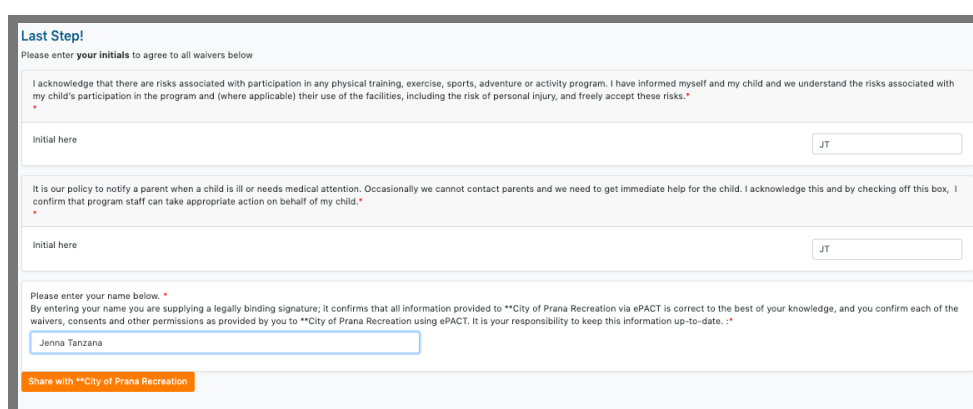
## Add Additional Documents

1. You can upload additional documents like immunization records, custody orders or one of your organization's custom sheets like Medication Administration forms.



## Add your initials and signature

1. Add your initials to each waiver (or agree by checkbox) and add your signature.
2. Click on the Share button to complete the process!



**Success! Your organization can now see your info and you can expect an email confirmation!**