

MARINWOOD PARK AND RECREATION COMMISSION: MEETING AGENDA

TUESDAY, JULY 28, 2026, 7:00PM

Marinwood Community Center, 775 Miller Creek Road, San Rafael, CA 94903

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public shall indicate their desire to speak. All public comments shall be addressed to the Commission and limited to three minutes per speaker. The Commission may choose to respond to comments or request staff to respond at the conclusion of the respective public comment period.

#	Item	Commission Action
1	Agenda	Adopt
2	Public Comment on Non-Agenda Items <i>Speakers are asked to address comments to the Commission and limit comments to three minutes. Speakers may comment only on non-agenda items within the subject matter jurisdiction of the Commission. The Commission may not take action on, consider or debate items not on the agenda except under narrow circumstances meeting statutory tests. Response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Commission and at the conclusion of the public comment period. The Chair may refer the matter to staff or to a future meeting agenda.</i>	
3	Draft Minutes of March 24, 2026 P&R Commission Meeting	Approve
4	Minutes of June 9, 2026 and July 14, 2026 Board of Directors Meetings	Review
5	Overview of District Finances and Strategic Financial Priorities	Review
6	Market Comparison Review of Park, Pool and Recreation Program Fee Schedules	Review
7	Potential Amendment to Ordinance 2011-03 (Park Rules) regarding E-Bike Usage on District Lands	Review
8	Recreation and Park Maintenance Activity Report	Review
9	Commissioner Items of Interest - Requests for Future Agenda Items	
10	Adjourn	

Requests for disability-related modifications or accommodations, aids or services may be made to the District office no later than 72 hours prior to the meeting by contacting (415) 479-0775

NEXT P&R COMMISSION MEETING TO BE HELD ON SEPTEMBER 22, 2026 AT 7:00 PM

Marinwood Community Services District

Minutes of Park & Recreation Commission Meeting Tuesday – March 24, 2026

Time and Place: 7:00PM at Marinwood Community Center, 775 Miller Creek Rd, San Rafael

Present:

Commissioners: Chair Michael Benesch, Angela Bliss-Steiner, Jon Campo, Ian Fein

Absent: Ryan Madden

Staff: District Manager Eric Dreikosen, Recreation Director Luke Fretwell

Board: Kathleen Kilkenny

1. Agenda

No changes were requested by Commissioners. The agenda was adopted as presented.

2. Public Comment on Non-Agenda Items

No comments from the public were received

3. Draft Minutes of January 27, 2026 P&R Commission Meeting

M/s Fein/Campo to approve Draft Minutes of January 27, 2026 P&R Commission Meeting.

Ayes: Benesch, Bliss-Steiner, Campo, Fein. Nays: None. Absent: Madden. Motion carried

4. Minutes of February 10, 2026 & March 10, 2026 Board of Directors Meetings

Commission reviewed minutes.

5. Review of Identified Capital Expenditure Needs for Park and Recreation Departments

Commission received and discussed identified capital expenditure needs. Staff informed Commission the replaster project for the Marinwood Community Pool(s) is currently in progress utilizing Measure A funding. Commission requested to review capital needs again once total pool costs and project timing are confirmed. *(Commissioner Fein left meeting at 8:00pm during this item)*

6. Recreation and Park Maintenance Activity Report

Commission received Recreation and Park Maintenance Activity Report.

7. Commissioner Items of Interest – Requests for Future Agenda Items

- Continued review of capital project planning needs.
- Commissioner Campo requested review of Marinwood Park rental and rec program fee schedules with market comparisons (as available).

8. Adjourn

Meeting adjourned at 9:36 PM

Eric Dreikosen, District Manager

Marinwood Community Services District

Draft Minutes of Board of Directors Meeting
Tuesday – June 9, 2026 – 6:15pm

Time and Place: 6:15PM Marinwood Community Center classroom.

Note: *This meeting as well as prior meetings of the Board of Directors may be viewed on the Marinwood YouTube channel here:* <https://www.youtube.com/channel/UC0dvM2PvtsEzE25eRAf4Jmg>

Present:

Board Members: Board President Chris Case, Kathleen Kilkenny, Sivan Oyserman, Lisa Ruggeri, Bill Shea.
Staff: District Manager Eric Dreikosen, Recreation Director Luke Fretwell, Deputy Fire Chief Robert Sinnott, Accounting & Payroll Manager Tiffany Combrink.

A. Call to Order

Board President Case called the meeting to order at 6:15pm

B. Agenda

President Case adopted the agenda as presented.

C. Public Comment on Closed Session Items Only

No public comments received

D. Closed Session

*Conference with Labor Negotiators Section 54957.6 Agency designated representatives: Eric Dreikosen.
Represented Employees: Marinwood Professional Firefighters
Convened at 6:18pm and adjourned at 7:08pm with no reportable action taken.*

E. Open Session

Board President Case called the Open Session to order at 7:12pm

F. Consent Calendar

1. *Draft Minutes of Regular Meeting of May 12, 2026*
2. *Bills Paid Nos. 10210 – 10288*
Shea to approve/Kilkenny to second “consent calendar as presented.”
All in favor. Motion carried unanimously.

G. Public Comment Open Time for Items Not on Agenda

No public comments received

H. District Matters

1. *Resolution No. 2026-05: Determining the 2026-2027 Appropriations Limit on Tax Proceeds*
Ruggeri to approve/Oyserman to second “Resolution 2026-05: Determining the 2026-2027 Appropriation Limit on Tax Proceeds” as presented.
All in favor. Motion carried unanimously
2. *Fiscal Year 2026-2027 Pay Schedules of All Positions*
Oyserman to approve/Kilkenny to second “Fiscal Year 2026-2027 Pay Schedules of All Positions” as presented
All in favor. Motion carried unanimously
3. *District Manager Report (verbal report)*
Board received District Manager Report

I. Fire Department Matters:

1. *Resolution No. 2026-06: Authorizing the District Manager to Execute a Second Amendment to the Joint Exercise of Powers Agreement Between the City of San Rafael and Marinwood Community Services District for Fire Protection, Emergency Services, and Personnel Sharing*

Shea to approve/Kilkenny to second “Resolution No. 2026-06: Authorizing the District Manager to Execute a Second Amendment to the Joint Exercise of Powers Agreement Between the City of San Rafael and Marinwood Community Services District for Fire Protection, Emergency Services, and Personnel Sharing” as presented

All in favor. Motion carried Unanimously.

2. *Chief Officer Report and Activity Summary*

Board received Chief Officer Report and Activity Summary

J. Park and Recreation Matters:

1. *Request for Authorization of Expenditure to Replace Failed Community Center Air Conditioning Unit and Other Needed Components*

Shea to approve/Kilkenny to second “Request for Authorization of Expenditure to Replace Failed Community Center Air Conditioning Unit and Other Needed Components

All in favor. Motion carried unanimously.

2. *Recreation and Park Maintenance Activity Reports*

Board received Recreation and Park Maintenance Activity Reports

K. Board Member Items of Interest – Request for Future Agenda Items

None received

L. Adjourn

Meeting adjourned at 7:48pm

Tiffany Combrink, Secretary

Marinwood Community Services District

Draft Minutes of Board of Directors Meeting
Tuesday – July 14, 2026 – 6:30pm

Time and Place: 6:30PM Marinwood Community Center classroom.

Note: *This meeting as well as prior meetings of the Board of Directors may be viewed on the Marinwood YouTube channel here:* <https://www.youtube.com/channel/UC0dvM2PvtsEzE25eRAf4Jmg>

Present:

Board Members: Board President Chris Case, Kathleen Kilkenny, Sivan Oyserman, Lisa Ruggeri, Bill Shea.

Staff: District Manager Eric Dreikosen, Rec Director Luke Fretwell, Accounting & Payroll Manager Tiffany Combrink.

A. Call to Order

Board President Case called the meeting to order at 6:30pm

B. Agenda

President Case adopted the agenda as presented.

C. Public Comment on Closed Session Items Only

No public comments received

D. Closed Session

*Conference with Labor Negotiators Section 54957.6 Agency designated representatives: Eric Dreikosen.
Represented Employees: Marinwood Professional Firefighters*

Convened at 6:33pm and adjourned at 7:03pm with no reportable action taken.

E. Open Session

Board President Case called the Open Session to order at 7:06pm

F. Consent Calendar

1. *Draft Minutes of Regular Meeting of June 9, 2026*

2. *Bills Paid Nos. 10289 – 10394*

Ruggeri to approve/Shea to second “consent calendar as presented.”

All in favor. Motion carried unanimously.

G. Public Comment Open Time for Items Not on Agenda

No public comments received

H. District Matters

1. *District Manager Report*

Board received District Manager Report

I. Fire Department Matters:

1. *Chief Officer Report and Activity Summary*

Board received Chief Officer Report and Activity Summary

J. Park and Recreation Matters:

1. *Recreation and Park Maintenance Activity Reports*

Board received Recreation and Park Maintenance Activity Reports

K. Board Member Items of Interest – Request for Future Agenda Items

None received

L. Adjourn

Meeting adjourned at 7:51pm

Tiffany Combrink, Secretary

Staff Report

To: P&R Commission
From: Eric Dreikosen, District Manager
Date: July 28, 2026
Re: Overview of District Finances and Strategic Financial Priorities

Commissioners,

During the March 2026 P&R Commission meeting, commissioners were presented information regarding identified park & recreation capital expenditure needs (https://www.marinwood.org/sites/default/files/pr-packet_3-24-26.pdf, pg 7). Resulting from this discussion, commissioners requested additional information in the form of a market comparison of park & recreation program and use fees. This is included as a separate agenda item.

It was further recognized by staff the Commission would benefit from a high-level synopsis of the District's overall financial priorities and status including a summary of recent park & recreation capital expenditures as well as historic and projected Measure A revenue and expenditures.

Background and Progress on Strategic Financial Priorities:

In 2016, with the introduction of three new board members and the recent appointment of a new district manager, the Board of Directors self-engaged an analysis of the District's overall financial status to identify strategic priorities aimed to improve and ensure long-term fiscal sustainability while also maintaining current operational and capital needs. At the time, the District was facing significant financial challenges. Strategic priorities included:

- Increase and stabilize the general fund balance
- Address long-term accrued Pension and Other Post Employment Benefit (OPEB) debt
- Address immediate needs of deferred capital expenditures
- Establish reserve fund accounts (I.e.: Emergency/Contingency Fund; Capital Improvement & Replacement Fund; Budget Stabilization Fund; etc.)

General Fund Stabilization:

As of fiscal year-end June 30, 2016, the District had a general fund balance of less than \$2 million. Stabilizing the general fund was identified as the top financial priority.

By October 2016 (FY 16/17) the District had to once again continue its long-standing practice of soliciting a dry period loan from the County due to insufficient cash holdings. This practice repeated itself in FY 17/18. Finally, in FY 18/19 the District was able to maintain a consistent positive cash balance and for the first time in many years the District no longer required a dry-period loan.

The District has made tremendous gains in stabilizing and increasing the general fund balance throughout the subsequent years, while also withstanding lean years in which fees for service revenue were significantly reduced due to Covid-related impacts.

As of fiscal year-end June 30, 2025, the general fund balance was stated at just over \$10 million. It should be noted, however, this figure includes restricted revenue designated for Marin Wildfire Prevention Authority (MWPA) project expenditures of approximately \$320K as well as Board Designated Reserves (addressed later in this report).

Short-term Debt:

As of June 30, 2016, the District had multiple short-term debt obligations which have since forth been paid in full via regular payment installments. These included:

- Community Center & Fire Station Remodel Loan: \$220K
- Fire Engine Lease: \$333K
- MERA Bond (District share): \$95K

In July 2021 the District solicited a loan for the partial funding of construction costs for the Park Maintenance Facility. The loan amount was \$650K with an interest rate of 2.34%.

As of June 30, 2026, this loan has a remaining principal balance of approximately \$408K with an annual loan installment payment (principal & interest) in the amount of \$73,655. A final payment is scheduled for July 2031. In July 2027 the District will have an option to pay the remainder of the principal balance (~ \$343,700) without penalty, saving approximately \$16.5K in future interest payments.

Accrued Long-term Debt:

As of June 30, 2018, the District's long-term debt obligations included:

- Unfunded Net Pension Liability: \$4,729,271
- Oter Post Employment Benefits (OPEB): \$6,461,068

As of June 30, 2025, the District's long-term debt obligations include:

- Unfunded Net Pension Liability: \$6,292,856
- Oter Post Employment Benefits (OPEB): \$5,061,394

Reserve Accounts:

From the District's inception in 1960 through 2016, Marinwood CSD had yet to establish any formal reserve accounts/funds.

OPEB Trust:

In an effort to begin addressing the long-term debt obligations listed above, in December 2016 the Board of Directors formally authorized an OPEB Trust account be established with the California Employers' Retirement Benefit Trust (CERBT). Funds held in the account essentially counteract the District's gross OPEB debt to calculate the District's net OPEB debt with each annual OPEB actuarial valuation report. In accordance with IRS guidelines, funds held in this account can only be withdrawn and used towards retiree health benefits expenditures.

Beginning with FY 17/18, the District began making regular contributions into the trust with an initial budgeted allocation of \$60,000. In FY 18/19 and for each subsequent fiscal year thereafter, the District's budgeted allocation increased to \$100,000. Bear in mind, this is still far below the Actuarily Determined Annual Contribution (ADC) amount of approximately \$400,000 in annual contributions. Meaning, if the District were to contribute the full ADC each year, the debt would cease growing and, dependent on Trust investment outcomes, the Districts OPEB debt would be fully funded within the actuarial amortization period of 14 years.

As of March 31, 2026 (most recent statement available), the District's OPEB Trust balance was stated at approximately \$1.068 million.

Board Designated Reserves:

Also beginning with FY 17/18, the Board authorized \$100,000 be allocated as “Board Designated Reserves.” This amount was incorporated into the annual operating budget and based on year-end financial performance, was formally recognized on the balance sheet as of fiscal year-end 6/30/18. This amount has been incorporated into all subsequent annual budgets and the District has been able to recognize these allocations each year based on year-end financial performances.

Unlike the above mentioned OPEB Trust account, Board Designated Reserves funds are not held in a separate account. They currently remain within the District’s general fund held with the County Treasury. However, they are recognized on the District’s balance sheet as well as the District’s independent annual financial audits as restricted “Board Designated Reserves.”

As of 6/30/25, the balance sheet recognizes \$800,000 allocated as Board Designated Reserves. It is anticipated an additional \$100,000 will be recognized with fiscal year-end 6/30/26.

Capital Investments:

Throughout the past decade the District has recognized the importance of maintaining capital investments and expenditures to the extent possible and practical while also addressing the other financial priorities detailed above.

In fact, since FY 19/20 the District has expended over \$3.29 million in needed P&R-related capital needs and \$430K in fire-related capital needs.

The most prominent (and costly) of the P&R capital expenditures was for the Park Maintenance Facility Replacement project at a total cost of approximately \$1.89 million. This project represented the largest capital infrastructure investment by the District since the community center and fire station were remodeled in 1992.

In addition to the park maintenance facility, other large initiatives included the Emergency Creek Bank Slide Repair (\$774K) and the Marinwood Park Play Structure Replacement (\$232K) projects.

Beyond the aforementioned projects, other P&R capital expenditures and investments have included but are not limited to:

- Community Center Maintenance & Improvements (new kitchen appliances; main hall floor refurbishment; main room divider replacement; bathroom fixture upgrades, HVAC replacement(s); exterior painting & wood restoration; exterior patio repairs)
- Pool Complex Maintenance & Improvements (pool cover replacement; shower replacement; pool pump assembly replacement; pool heaters replacement; ADA pool chair replacement)
- Park Infrastructure and Maintenance (Marinwood Park storm drain infrastructure; tennis court maintenance and repairs; Ventrac multi-purpose tractor; utility vehicle replacement)

For FY 26/27, the District anticipates completing the pool replaster project for both the main pool and the wading pool. This project is currently in the statutorily required bidding process with sealed bids due Thursday, July 30, 2026, at which time we will know anticipated project cost based on bidding results.

Once costs are known and this project is underway, staff will have a better understanding of available resources as well as an increased capacity to be applied towards other identified capital project needs.

Measure A:

Measure A funds are the result of a county-wide ¼ cent sales tax ballot measure originally approved by the voters in 2013 and re-approved by the voters in 2023. A portion of the annual county-wide revenue generated is allocated to cities, towns, and applicable special districts (including Marinwood

CSD) with the remaining majority allocated to the County. For cities, towns and special districts, Measure A funds can only be applied to park, recreation and open space related expenditures.

Since Measure A's inception, Marinwood CSD has committed to spending Measure A funds primarily on park & rec capital needs, including many of the items listed above or portions thereof. In total, the District has expended just over \$900K in Measure A funds on Park & Recreation capital needs.

Currently, Marinwood CSD receives approximately \$120,000 in annual Measure A revenue. As of 6/30/26, the District's Measure A fund balance is just over \$300,000. These funds, and potentially funds anticipated to be received in FY 26/27, are earmarked for the aforementioned pool replaster project. Upon the completion of this project, any funds remaining along with future funds will be applied to future capital needs expenditures that are challenging to afford solely within the District's annual operating budget.

Moving Forward:

Despite significant progress made towards the identified strategic financial priorities during the past decade, the District must remain diligent in fully realizing these goals and prudent in its spending.

Given the District's ability to better stabilize the general fund over the past several years, focus should now be placed on the further establishment of formal reserve funds, such as those listed above, to be held in separate low-risk investment accounts and to better address Pension and OPEB long-term debt concerns. Both of these priorities remain essential to ensuring the long-term fiscal sustainability of the District.

However, it is critical these efforts remain balanced with continuing to maintain a high level of District operations while also being able to continue addressing needed capital expenditures and investments.

Staff Report

To: Parks and Recreation Commission
From: Luke Fretwell, Recreation Director
Date: May 26, 2026
Re: Market Comparison Review of Park, Pool and Recreation Program Fee Schedules

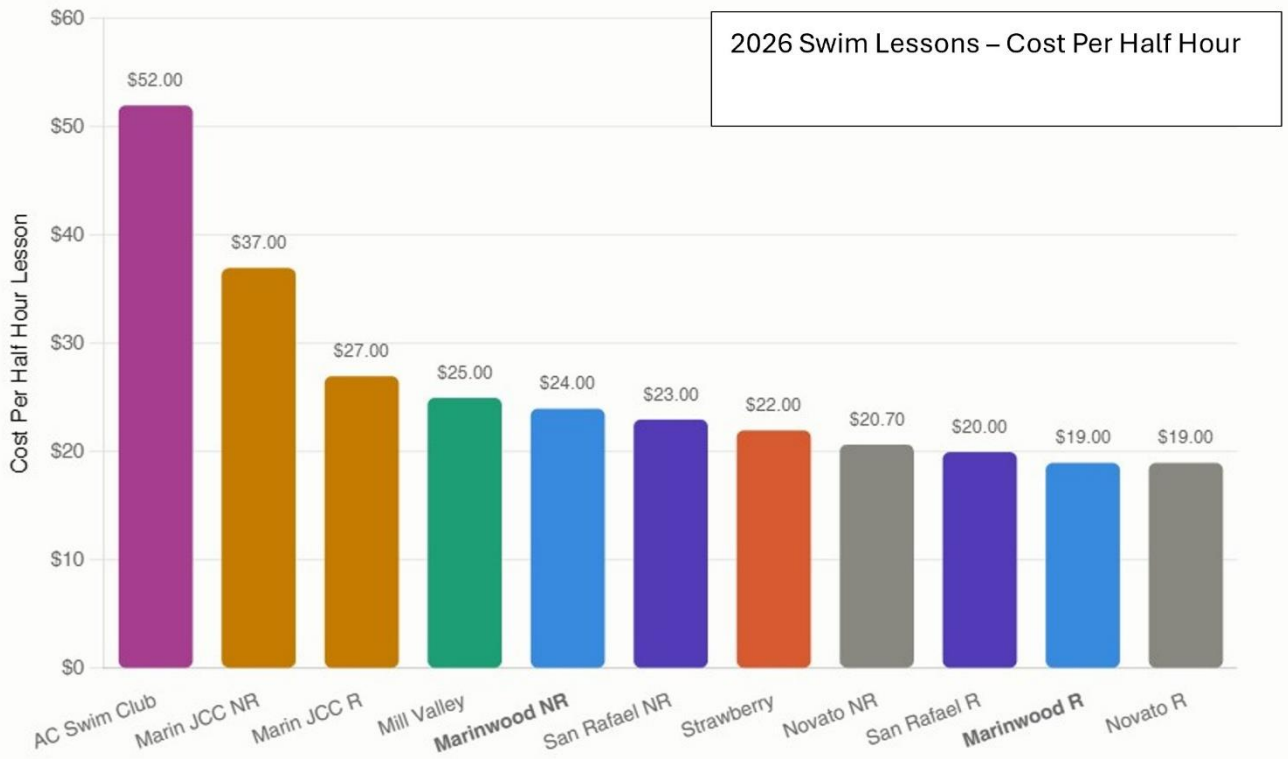
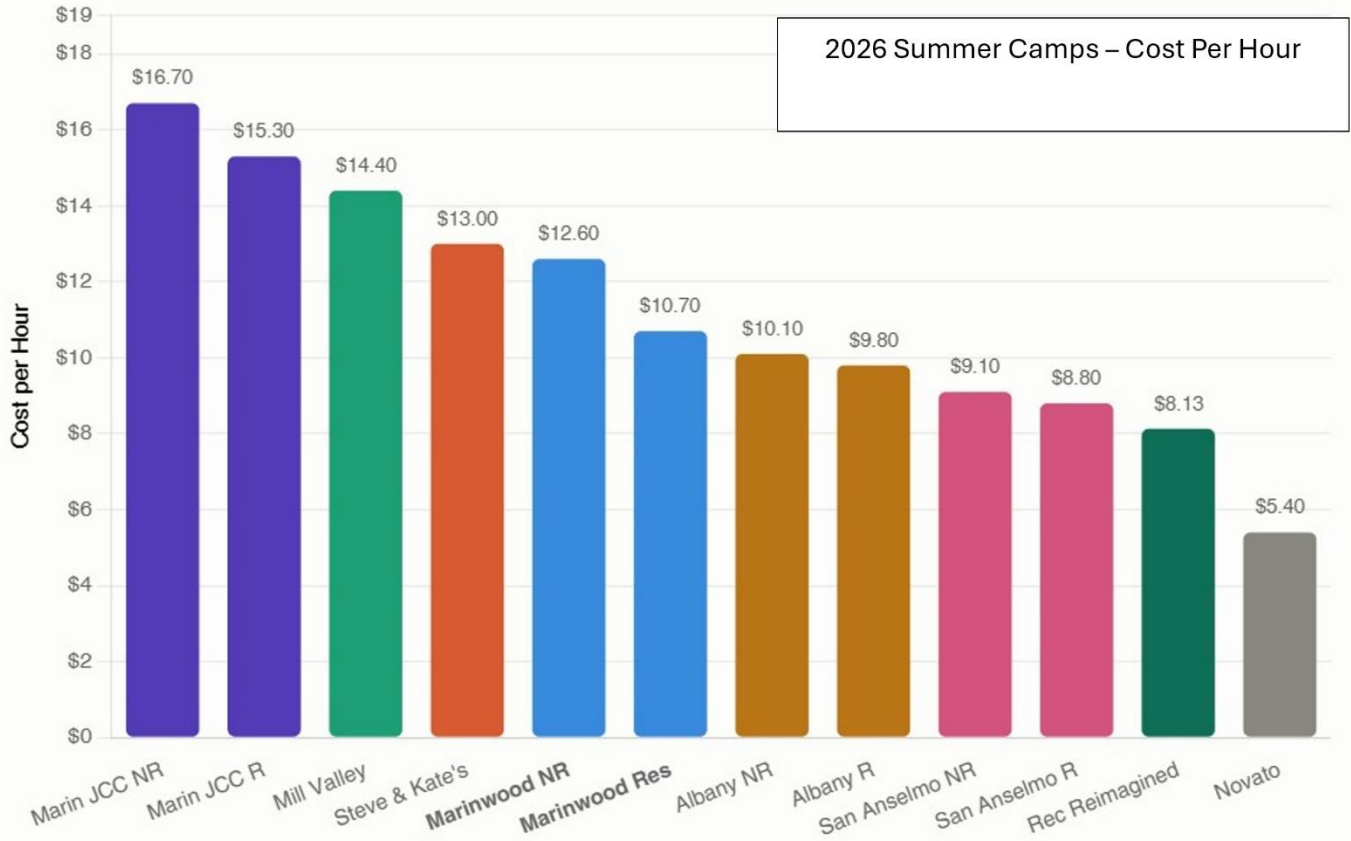
Commissioners,

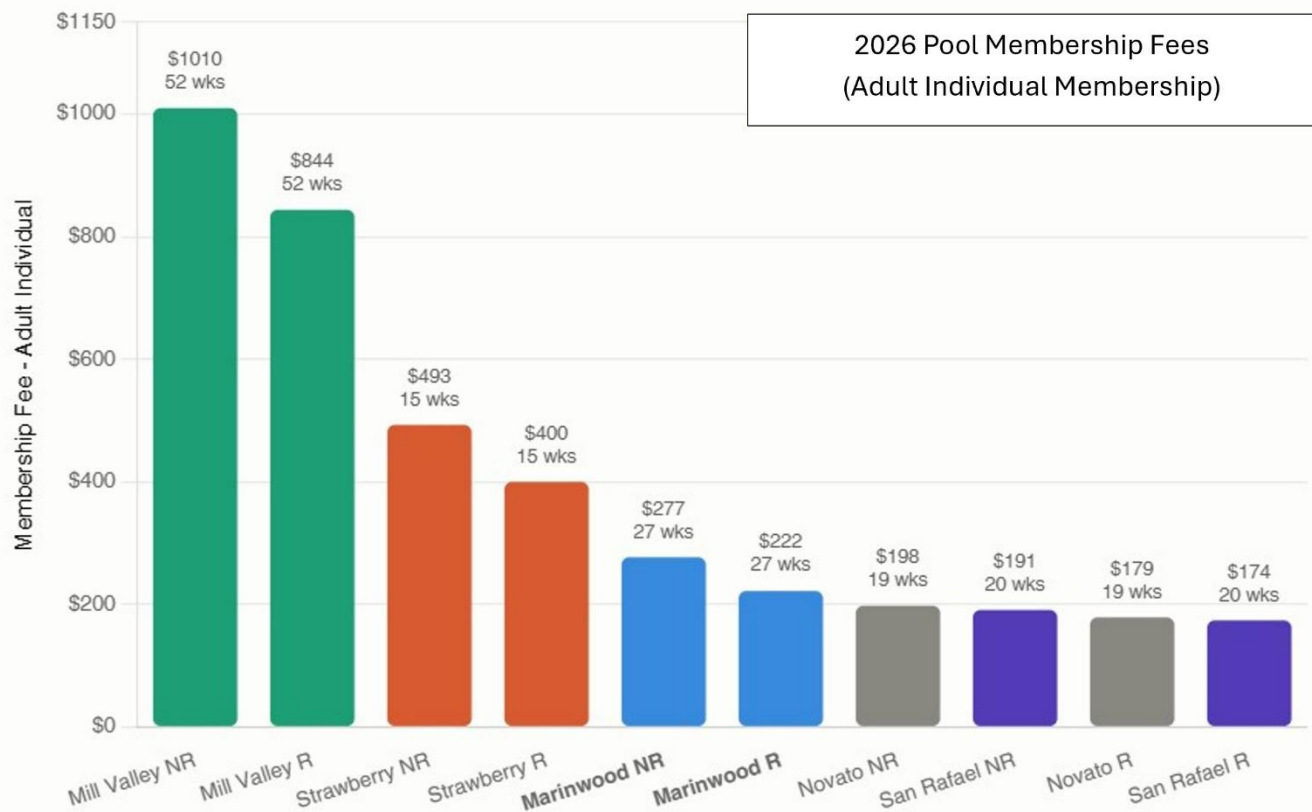
A request was made at the March P&R Meeting for information regarding Marinwood's Park, Pool, and Recreation Program Fee Schedule and how Marinwood's fees compare to other neighboring agencies. Please see below for rate comparisons between the District and a handful of other agencies, which were chosen either because they somewhat represent a nearby alternative for our customers or because they offer a comparable program in another area.

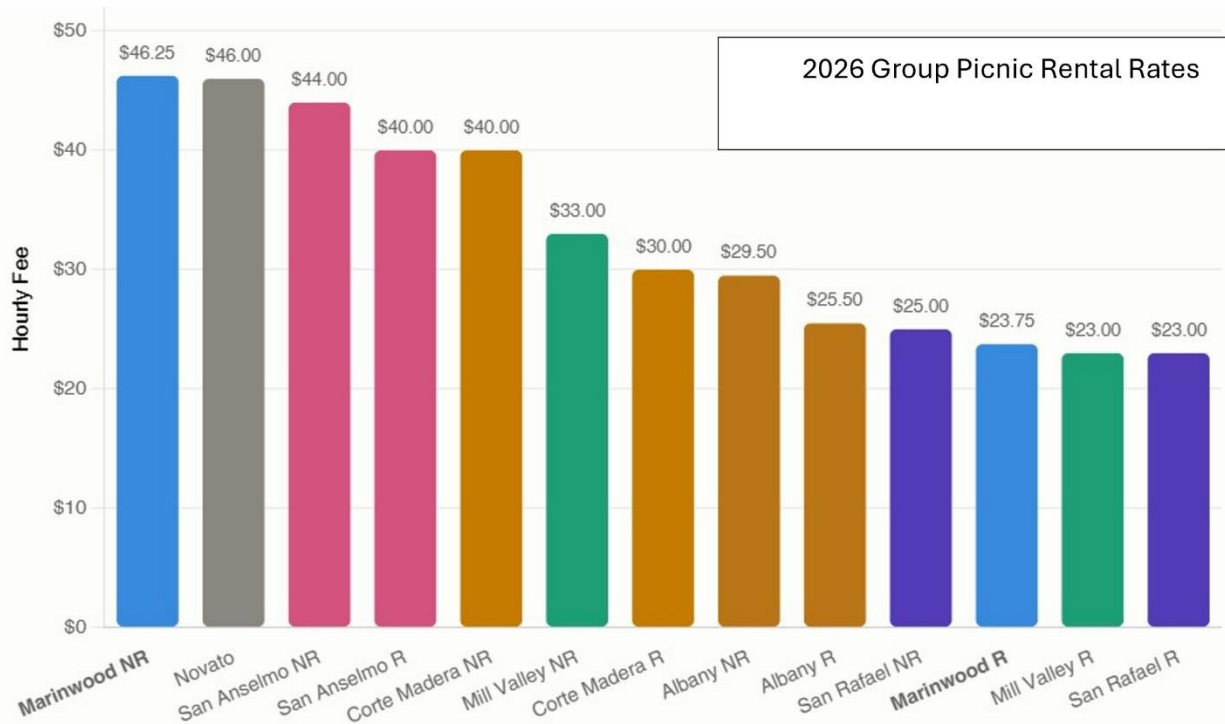
In determining whether and how adjustments will be made to the fee schedule, staff tracks the fees of neighboring agencies; analyzes the prior season of District programs, including participation levels (and waitlists), customer feedback, and profitability; and considers economic indicators such as the Consumer Price Index. In some years, budget and marketing deadlines necessitate fees being set before all neighboring agencies have finalized their own fee schedules, so predictions and guesswork are sometimes required. In recent years, fees for most programs have typically increased annually by a small percentage, usually between 3%-5%.

It is important to note that the programs and services represented in the following charts are not identical and sometimes vary significantly in terms of operating hours, amenities, season length, etc., which can make a useful comparison difficult. In an attempt to show more comparable data, some supplemental charts have been added that provide additional context (e.g. fees per hour vs. fees per week).









Staff Report

To: P&R Commission
From: Eric Dreikosen, District Manager
Date: July 28, 2026
Re: Potential Amendment to Ordinance 2011-03 re E-Bike Usage

Commissioners,

The long-standing Marinwood CSD Ordinance 2011-03 defines the rules and regulations for conduct in District parks and other lands. The Ordinance was revised and retitled in 2011 and last amended in 2018. A copy of the current Ordinance is included for your reference and can also be found on the District website: <https://www.marinwood.org/parks/park-rules>

Background:

When Ordinance 2011-03 was last amended, the proliferation of E-bikes had yet to take place. As such, there is no language in the Ordinance specifically addressing E-bike usage on District lands. However, over the course of the past few years ownership of E-bikes and their usage has grown significantly, as has the usage of other electric-powered vehicles. Naturally, this has led to a correlating increase of E-bike usage on District lands.

The topic of E-bike usage and how best to regulate it on public lands has been a consideration, and quite frankly a challenge, for just about every public agency with the responsibility for parks and open space management. This includes local cities, towns, special districts, the County and even the water district. Additionally, E-bike usage and regulations have also been discussed by the majority of school districts, with many school districts creating rules and regulations as to what “class” of E-bikes are allowed and what class(es) are prohibited on school campuses. Furthermore, several municipalities as well as the State have implemented regulations and legislation imposing age restrictions for various classification levels of E-bikes.

E-Bike Classifications:

For reference, California’s E-bike classifications are as follows (<https://www.calbike.org/california-e-bike-classifications/>):

- **Class 1:** Provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches a speed of 20 mph
- **Class 2:** Operates via pedal-assist or throttle and ceases to provide assistance when the bicycle reaches a speed of 20 mph
- **Class 3:** Provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches a speed of 28 mph

State and Local Laws and Regulations:

In 2024, California Assemblymember Damon Connolly in cooperation with the County of Marin proposed Assembly Bill 1778 (AB 1778) establishing the “Marin Electric Bicycle Safety Pilot Program.” AB 1778 was approved by the legislature and signed into law by the Governor in September 2024. The complete Bill language can be viewed here:

https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=202320240AB1778#93CHP

In short, AB 1778 created the following E-bike regulations in Marin County (<https://www.marincounty.gov/departments/executive/climate-and-sustainability/sustainability/electrify-marin/electric-transportation/micromobility/e-bike-laws-know>):

- Must be age 16+ to ride a Class 2 e-bike and helmets are required for all ages.
- You may ride a Class 1 or Class 2 e-bike on multi-use paved pathways maintained by the County of Marin.
- The speed limit for all bicycles is 15 mph on County-maintained pathways. Some pathways may have a speed limit of 10 mph. Always check the speed limit. Follow the Share the Path rules: be courteous, know the rules, and be responsible.
- You CANNOT ride a Class 3 e-bike on a bike path. Class 3 e-bikes MUST be ridden in a bike lane or bike route. Class 3 e-bikes MUST stay on public roadways and in parking lots within Parks facilities.

Existing Marinwood CSD Regulations:

As stated earlier, Ordinance 2011-03 does not contain language specifically addressing E-bikes. However, it does contain language defining a “vehicle” and language establishing “vehicle regulations”:

SECTION 1. Definitions:

(h) "Vehicle" - any wheeled conveyance, whether motor powered, animal drawn, or self-propelled. The term shall include any trailer in tow of any size, kind or description; provided, however, that vehicle shall not be construed to mean baby carriages or strollers, or vehicles in the service of the District or other in-service emergency vehicles.

SECTION 4. Vehicular Regulations: No person in a District Park, without express permission of the District, shall:

(a) Ride or drive a vehicle within the confines of said District Park or property without the express written consent of the District, except for authorized emergency or maintenance purposes. Exception is made for:

- (i) Persons using paved parking areas and other specified areas.
- (ii) Persons performing construction or maintenance work under District direction.
- (iii) Persons having recorded easement rights to cross Marinwood CSD property within such recorded easement.
- (iv) Persons who have obtained permission of the Fire Chief or Recreation Director or Park and Open Space Manager to operate a vehicle on any existing driveway or roadway in the pursuit of a District-approved activity.
- (v) Persons riding a non-motorized bicycle on paved pathways, designated bike trails, or open space fire protection roads not signed against such use, provided that bicycles not be operated at speeds in excess of 15 miles per hour, or in excess of 5 miles per hour when passing others or in blind turns, or in any manner which may endanger the safety of others or compromise the protection of facilities and environmental resources.

Next Steps:

Staff are requesting the P&R Commission research, discuss and identify language specifically addressing E-bike usage on District lands, ideally reaching a consensus recommendation on a potential amendment(s) to Marinwood CSD Ordinance 2011-03.

Any recommended amendment to Ordinance 2011-03 would need to be subsequently presented to the Board of Directors for their consideration and potential adoption.

MARINWOOD COMMUNITY SERVICES DISTRICT

ORDINANCE 2011- 03

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE
MARINWOOD COMMUNITY SERVICES DISTRICT REGULATING
CONDUCT IN PARKS, PROVIDING FOR ENFORCEMENT, AND
PRESCRIBING PENALTIES FOR VIOLATION OF ITS PROVISIONS**

BE IT ORDAINED by the Board of Directors of the Marinwood Community Services District as follows:

SECTION 1. Definitions: For purposes of this chapter, the following terms, phrases, words, and their derivatives shall have the meaning given herein.

- (a) "District" shall mean the Marinwood Community Services District.
- (b) "Open Space" refers lands owned and maintained by the District in a natural, undeveloped state, and open to the public,
- (c) "Park" is a park, open space, reservation, playground, recreation center, or any other area in the District owned or used by the District, such as pedestrian walkways and multi-use trails, and devoted to active or passive recreation.
- (d) "Park and Recreation Commission" is that Commission created by the Marinwood Community Services District.
- (e) "Person" – prohibitions in this Ordinance shall not apply to employees of the District in the course of their maintenance and community recreation duties.
- (f) "Structure" – Any feature of natural or man-made materials other than those solely created by nature.
- (g) "Trails" - a path or track on land owned or leased by the District, the public or subject to an easement of the District or public and used for hiking, riding, or bicycling.
- (h) "Vehicle" - any wheeled conveyance, whether motor powered, animal drawn, or self-propelled. The term shall include any trailer in tow of any size, kind or description; provided, however, that vehicle shall not be construed to mean baby carriages or strollers, or vehicles in the service of the District or other in-service emergency vehicles.

SECTION 2. Prohibited Conduct: No person in a park, without express permission of the District, shall:

- (a) Willfully mark, deface, disfigure, injure, tamper with, or displace or remove any playground equipment, building, bridges, tables, benches, fireplaces, railing, paving material, waterlines, or other public utilities, or parts or appurtenances thereof, signs, notices or placards, whether temporary or permanent, monuments, stakes, posts or other boundary markers, or other structures of equipment, facilities, or park property or appurtenances whatsoever, either real or personal.
- (b) Remove any tanbark, sand, whether submerged or not, or rock, soil, stones, trees, shrubs or plants, downed timber or other wood or materials, or make any excavation by tool, equipment, blasting or other means or agency.
- (c) Collect any plants, animals or minerals from the natural environment, except where authorized as an integral part of the land management program or for scientific study, damage, cut, carve, transplant or remove a tree or plant, or injure the bark, or pick any flowers or seeds of any tree or plant. Nor shall any person attach any rope, wire or other contrivance to any tree or plant. A person

shall not dig in or otherwise disturb grass areas, or in any other way injure or impair the natural beauty or usefulness of any area.

(d) Plant grass, shrubs, flowers, trees, and other plants except with written permission of the District Manager or Park Maintenance Manager.

(e) Hunt, molest, harm, frighten, kill, trap, chase, tease, shoot, or throw missiles at any animal, reptile, or bird, nor shall he remove or have in his possession the young of any wild animal, or the eggs or nest or young of any reptile or bird. Exception to the foregoing is made in that snakes known to be deadly may be killed if they pose an immediate threat.

(f) Use, carry, or possess weapons or firearms of any description, or air rifles, spring guns, bow and arrows, slings, bullwhips, or any other forms of weapons potentially harmful to wild life and dangerous to human safety, or any instrument that can be loaded with or fire blank or paintball cartridges, or pellets, and any kind of trapping device. Shooting into the park areas from beyond park boundaries is forbidden.

(g) Throw, discharge or otherwise place or cause to be placed in the waters of any fountain, pond, lake, stream, bay or other body of water in or adjacent to any park or any tributaries, stream, storm sewer or any drain flowing into such waters, any substance, matter, or thing, liquid or solid, which will or may result in the pollution of said waters, or impair the natural drainage of said waters.

(h) Dump or leave any bottles, broken glass, ashes, cigarettes, paper, boxes, cans, dirt, rubbish, waste, garbage, or refuse or other trash. No such refuse or trash will be placed in any waters in or contiguous to any park or left anywhere on the grounds thereof but shall be placed in the proper receptacles where these are provided. No residential or commercial refuse or trash will be placed in any trash receptacles on District property, or receptacles owned or maintained by the District. Where receptacles are not so provided, all such rubbish or waste shall be carried away from the park by the person responsible for its presence and properly disposed of elsewhere.

(i) Build, set or maintain any open fire in any park. For purposes of this section, open fires shall mean not only open fires built of wood or other inflammable material on the ground, but also fires built in any and all braziers, portable or otherwise, used for or intended to be used for cooking, lighting, or heating purposes, except in the permanent barbecue enclosures or other designated areas and then only after receiving permission of the Marinwood Fire Department and Marinwood Recreation Director.

(j) Disturb or aid in disturbing the peace of others by violent, tumultuous, offensive, or obstreperous conduct or language.

(k) Conduct commercial activities:

(i) Expose or offer for sale any articles or things, nor shall said person station or place any stand, cart or vehicle for the transportation, sale or display of any such article or thing, announce, advertise or call the public attention in any way to any article or service for sale or hire. Exception is hereby made as to any regularly licensed concessionaire acting by and under the authority and regulation of the District.

(ii) Photograph or film or record for commercial purposes, except under permit issued by the District.

(iii) Provide any service for pay, except under permit issued by the District.

(l) Bring or have in one's possession, or set off or otherwise cause to explode or discharge or burn, any firecrackers, torpedo, rocket or other fireworks or explosive or inflammable material, or discharge them or throw them into any such area from land or highway adjacent thereto. The foregoing prohibition shall be inapplicable to fireworks displays controlled by the District and or employees of the District acting within the scope of their employment.

(m) Appropriate, excavate, injure, destroy or remove any historic or pre-historic ruin or monument, or any object of antiquity.

- (n) Drink or be in possession of alcoholic beverages, except at Marinwood CSD-sponsored events.

SECTION 3. Animal Regulations: No person in a District Park, without express permission of the District, shall:

- (a) Allow a domestic animal to run at large in any park. All domestic animals in parks shall be restrained at all times on leashes not to exceed six feet in length and adequate to control the animal in accordance with the requirements of this section, and no more than three can be under the control of a single individual.
 - (i) An exception is made for Marinwood CSD open space lands, where dogs and other domestic animals are allowed off-leash when within the view of, and under the direct and immediate voice control of a responsible person. Up to three dogs per individual are allowed without leashes on designated fire protection roads, but the responsible person must possess leashes not to exceed six feet in length for each dog or animal so that they shall be prepared to restrain their animals, if necessary.
- (b) Allow any dog or other domestic animal to enter designated environmentally sensitive or restricted areas of District lands;
- (c) Allow any dog or other domestic animal to interfere with, bother or disturb others using District lands;
- (d) Allow any dog or other domestic animal to hunt, pursue or harass other animals or wildlife;
- (e) Bring or keep a noisy, vicious or dangerous dog or other animal;
- (f) Bring or keep a dog four months of age or more without proof that the dog has a valid rabies inoculation and a valid license;
- (g) Fail to promptly remove from District lands any dog or other domestic animal after being ordered by District personnel or law enforcement officers to do so;
- (h) Allow excrement from dogs under their control to remain on District land or trails;
- (i) Tie or hitch an animal to a tree or plant;
- (j) Ride or lead a horse except on designated bridle trails and fire roads or in areas otherwise permitted. Where permitted, horses shall be thoroughly broken and properly restrained and ridden with due care, and shall not be allowed to graze or go unattached, nor shall they be hitched to any rock, tree or shrub.

SECTION 4. Vehicular Regulations: No person in a District Park, without express permission of the District, shall:

- (a) Ride or drive a vehicle within the confines of said District Park or property without the express written consent of the District, except for authorized emergency or maintenance purposes.
Exception is made for:
 - (i) Persons using paved parking areas and other specified areas.
 - (ii) Persons performing construction or maintenance work under District direction.
 - (iii) Persons having recorded easement rights to cross Marinwood CSD property within such recorded easement.
 - (iv) Persons who have obtained permission of the Fire Chief or Recreation Director or Park and Open Space Manager to operate a vehicle on any existing driveway or roadway in the pursuit of a District-approved activity.
 - (v) Persons riding a non-motorized bicycle on paved pathways, designated bike trails, or open space fire protection roads not signed against such use, provided that bicycles not be operated at speeds in excess of 15 miles per hour, or in excess of 5 miles per hour when passing others or in blind turns, or in any manner which may endanger the safety of others or compromise the protection of facilities and environmental resources.

SECTION 5. Group Activities: Group activities and use of parks - including camping and organized group picnics and other park activities appropriate to the park area for which a permit is required - are allowed subject to the conformity with regulations adopted by the District. A permit is required for organized group activities and use of parks, including camping and picnics and other park activities appropriate to the park area.

SECTION 6. Structures: No person shall erect or place any temporary or permanent obstruction, structure, monument, facility, equipment, physical improvement or encroachment on District lands other than those expressly permitted. Any such structure added without permission may be demolished by the

District and its contents impounded. Inflated bounce houses and other such recreational equipment may not be erected on District lands without express permission, and then only in designated areas.

SECTION 7. Closed Areas: No person shall enter any area posted closed due to work in progress by employees of the District or employees of an entity contracting with the District, or a dangerous condition, or due to potential fire danger.

SECTION 8. Admission Charges: Admission charges may be levied by the District in such amounts as may be deemed proper in order to gain entrance into any park or District facility.

SECTION 9. Permits: Permits required to be obtained from the District shall be issued only in conformity with the regulations adopted by the District and shall be issued only if in conformity with the standards adopted by said District.

SECTION 10. Notice and Appeal: Any person which is aggrieved by a decision relative to the issuance of a permit has a right to submit a written request for appeal within seven days. Decision of District staff shall be appealed to the respective Commission and heard at the next regular Commission meeting. Appeals from actions of the Park and Recreation Commission or Fire Commission shall be heard by the District Board of Directors at their next regular meeting.

SECTION 11. Permittee's Duties: A permittee shall be bound by all park rules and regulations and all applicable ordinances fully as though the same were inserted in said permits.

SECTION 12. Liability of Permittee: The person or persons to whom a permit is issued shall be liable for any loss, damage or injuries sustained by any person whatever by reason of the negligence of the person or persons to whom such permit shall have been issued.

SECTION 13. Permit fees: Fees may be adopted for such permits in accordance with the rules and regulations of the District.

SECTION 14. Revocation of Permits: The District shall have the authority to revoke a permit upon a finding of violation of any rule or ordinance or upon good cause shown.

SECTION 15. Enforcement: Directors, officers, and employees of the District, and any member of a duly constituted law enforcement agency of the County of Marin or the State of California,, including Marin Humane Society, shall have the authority to eject from any park any person acting in violation of this ordinance and shall have the authority to seize and confiscate any property, thing or device in the park, and used in violation of this ordinance.

SECTION 16. Severability: The provisions of this ordinance are severable and if any provision, sentence, clause, section or part thereof is held illegal, invalid or unconstitutional or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality or inapplicability shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of the ordinance of their application to other persons and circumstances.

SECTION 17. Penalty: Any person violating any of the provisions of this Chapter shall be deemed guilty of an infraction, and upon conviction thereof shall be punished by a fine not exceeding Five Hundred Dollars (\$500.00) and in accordance with the Marin County Municipal Ordinances Bail Schedule. (Government Code Section 61064(a)(b)).

SECTION 18. Civil Penalties: Anyone violating the provisions of this ordinance and not criminally prosecuted for same shall pay a civil penalty of \$50.00 (fifty dollars) to the Marinwood Community Services District, irrespective of any other liabilities or duties that may exist. So long as any penalty or reimbursement is due to District, the person so owing shall not be permitted to use any facilities owned by the Marinwood Community Services District. The penalty set forth in this section shall be assessed by, and may be reduced or waived by, formal action of the Marinwood Community Services District Board of Directors.

SECTION 19.. Park Hours: Except as otherwise provided by rules and regulations adopted by the District, District's Parks shall be opened to the public from 6:00 a.m. to 11:00 p.m. daily. Individuals shall not loiter in the Parks between one-half hour after sunset and 7:00 a.m. Use of the Parks between 11:00 p.m. and 6:00 a.m. shall be restricted as provided in the rules and regulations adopted by the District.

SECTION 20. This ordinance supersedes and replaces the provisions of Ordinance No. 3

SECTION 21. Effective Date: This ordinance shall be and is hereby declared to be in full force and effect as of December 1, 2011 and amended on February 9, 2016.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Marinwood Community Services District on the 9th day of February, 2016 by the following vote:

AYES: Kai, Kleinman-Green, Perry

NOES: Naylor, Shea

ABSENT:

Justin Kai, President
Board of Directors
Marinwood Community Services District

ATTEST:

Carolyn Sullivan
Secretary to the Board of Directors

Sec. 2(p) as amended 5/25/77.
Sec. 18 as amended 9/22/81.
Revised 11/8/2011
Sec. 1(c), 15, 17 as amended 2/9/16

RECREATION ACTIVITY REPORT

Summer Program Kickoff

Our summer programming commenced on June 15th and has gone smoothly so far. Highlights have included successful field trips for the 4th, 5th, and 6th grade camps to the Cal Skate skating rink in Rohnert Park, Six Flags in Vallejo, Stafford Lake, and the San Francisco Zoo, an elaborate mock-presidential election complete with campaign speeches and voting stations during 4th of July Week, and a camp-wide dance competition. Robyn has raised the bar this summer with creative and well-planned special events and everyone seems to be having a great time.

Each day this summer we are providing camp to around 500 campers, teaching swim lessons to over 100 swimmers, and training around 75 junior high Counselors-in-Training & Guards-in-Training.

Summer Overnight Adventure

During the week of June 29th we took around 40 campers to our annual Overnight Adventure, a 3-day stayaway camp experience at Alliance Redwoods Conference Grounds in Occidental, where they got to try out a ropes course, go on guided nature hikes, swim, play games, eat s'mores around the campfire, and sleep in rustic cabins under the redwoods. Campers and staff all gave the trip rave reviews.

Pool Update

The recent warm weather has brought strong attendance to the pool for lap swim and recreation swim each day. Swim lesson enrollment continues to be strong with most weeks of private lessons completely full and group lessons full for all but the highest levels.

John Paul has been running the lifeguard staff through rigorous weekly staff in-service trainings to hone their rescue and CPR skills and prepare for various emergency scenarios. The staff skills are looking solid.

Music in the Park

Our summer concert series kicked off on Friday, June 26th and featured a terrific performance by the Hot Takes, an 80's new wave influenced rock band. The band was fantastic and, in spite of the weather, we had a solid turnout. It was a wonderful start to the summer. Marinwood Market once again provided food for purchase and Marinwood staff manned a refreshment/snack bar.

Our second concert, which took place on Friday, July 10th, featured surf rock band the Seismics, who played a mix of cover songs and originals. The event had a strong turnout and went smoothly.

Our next summer event will be our Summer Brewfest on Saturday, July 25th, which will feature 7 breweries, live music from classic rock cover band Void Where Prohibited, food for purchase by Forrest Fire BBQ, and the Kona Ice Truck. The weather forecast is good and we are expecting it to be a good event.

Summer Concert Schedule:

Fri, 6/26 – The Hot Takes (80's new wave rock)

Fri, 7/10 – The Seismics (surf rock)

Sat, 7/25 – Summer Brewfest, featuring music by Void Where Prohibited (classic rock covers)

Fri, 8/7 – Native Elements (reggae)

Fri, 8/21 – Late for the Train (American folk and bluegrass)

PARKS MAINTENANCE ACTIVITY REPORT

Irrigation Update

This past month the Parks Maintenance Staff spent time installing new wireless control valves in a handful of our irrigation boxes. Over the years, gophers have chewed through several of our irrigation wires, forcing us to either re-dig long trenches to rerun wires or add additional battery controllers for those compromised stations. Over the years, this has led to an incredibly messy and complicated situation where irrigation schedules must be coordinated across a dozen different controllers, some hard-wired, some battery-operated. These new wireless control valves will streamline our system and allow us to run all our irrigation off a single, smart controller, which can be programmed and accessed remotely and automatically adjusts our watering according to the weather and other environmental factors. Our goal is to have all sprinkler valves converted to the new system by sometime this fall.

Turf Maintenance

A combination of sprinkler wire issues, heavy gopher activity, and a sharp increase in field use by volleyball and other sports groups has wreaked havoc on the turf this summer, resulting in several bald areas and dirt patches. Staff have been working hard to mitigate these factors and maintain the grass as best we can.

We recently changed gopher abatement providers and, though much damage had already occurred, we are feeling encouraged by the new provider's approach and results. We have repaired all broken sprinkler wires and have begun aerating the compacted areas of turf every few weeks to help keep the grass as healthy as possible during peak season.

Once our summer camp program concludes in August, staff will be performing an intensive rehabilitation treatment to get the turf back to a healthier condition.

Pool Maintenance

This past month one of the pool heaters was found to be malfunctioning and, after some diagnostic work, staff discovered a faulty temperature sensor. We were able to order a replacement part and we installed it during the week of July 13th. Thankfully, the main pool has 2 heaters that we cycle between, so we were able to use the second heater while the first was being repaired.

Classroom A/C Replacement

On July 9th the Classroom A/C unit was replaced. It stopped working back in May and since it was over 15 years old it was recommended we have it replaced instead of repaired. Ongaro & Sons installed the new unit, which required a small, hand-operated crane to get it on the roof. The install went smoothly and we are relieved to once again have air conditioning in the classroom.

Walking Path Repair

During the week of July 20th staff began work to repair a lifted section of concrete on the main walking path between Pinewood Drive and Miller Creek Road. They jackhammered out the lifted sections of concrete and analyzed the tree roots underneath which had caused the damage. After consulting with an arborist it was determined that removing or shaving the roots would likely be detrimental to the nearby large oak tree. Staff are instead curving the path slightly around the root ball and will create a slight slope over the other roots. This will hopefully buy us several years and keep the tree in good health.