

MARINWOOD PARK AND RECREATION COMMISSION: MEETING AGENDA

TUESDAY, JUNE 28, 2022, 7:00PM

Internet Address: <https://us02web.zoom.us/j/84270132532>

Telephone Access: 669) 900-6833 or 346) 248 7799 or 253) 215-8782

Meeting ID: 842 7013 2532

ATTENTION: This will be a virtual meeting of the Marinwood CSD Park & Recreation Commission. There will not be a public location for participating in this meeting. Any interested member of the public can participate telephonically or via internet by utilizing the web link or dial-in information printed on this agenda.

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public participating in the live meeting either via internet or telephone shall indicate their desire to speak. If participating via internet, please click the “raise hand” feature located within the Zoom application screen. If connected via telephone, please dial “*9” (star, nine). All public comments shall be addressed to the Commission and limited to three minutes per speaker. The Commission may choose to respond to comments or request staff to respond at the conclusion of the respective public comment period.

#	Item	Commission Action
1	Agenda	Adopt
2	Public Comment on Non-Agenda Items <i>Speakers are asked to address comments to the Commission and limit comments to three minutes. Speakers may comment only on non-agenda items within the subject matter jurisdiction of the Commission. The Commission may not take action on, consider or debate items not on the agenda except under narrow circumstances meeting statutory tests. Response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Commission and at the conclusion of the public comment period. The Chair may refer the matter to staff or to a future meeting agenda.</i>	
3	Draft Minutes of April 26, 2022 P&R Commission Meeting	Approve
4	Draft Minutes of June 14, 2022 Board Meeting	Review
5	Update Regarding Potential Trail Along Miller Creek	Review
6	Identified Capital Needs Planning for Park and Recreations Depts	Review
7	Recreation and Park Maintenance Activity Report	Review
8	Commissioner Items of Interest - Requests for Future Agenda Items	
9	Adjourn	

Requests for disability-related modifications or accommodations, aids or services may be made to the District office no later than 72 hours prior to the meeting by contacting (415) 479-0775

NEXT P&R COMMISSION MEETING TO BE HELD ON JULY 26, 2022 AT 7:00 PM

Marinwood Community Services District

Draft Minutes of Park & Recreation Commission Meeting

Tuesday – April 26, 2022

Time and Place: 7:00PM via Teleconference

Present:

Commissioners: Chair John Tune, Michael Benesch, Jon Campo, Ian Fein, Anne Sjahsam

Staff: District Manager Eric Dreikosen, Recreation Director Luke Fretwell

Board Director: Chris Case

1. Agenda

No changes were requested by Commissioners. Chair Tune adopted the agenda as presented.

2. Public Comment on Non-Agenda Items

The Commission received public comment regarding:

- a) Offering Rec programs for families on Saturdays

3. Draft Minutes of March 22, 2022 P&R Commission Meeting

Fein to approve/Campo to second approval of Draft Minutes of March 22, 2022 P&R Commission Meeting.
All in favor. Motion carried unanimously.

4. Draft Minutes of April 12, 2022 Board Meeting

Commission reviewed minutes.

5. Request from Juarez Family for Placement of Memorial Bench at Marinwood Park Horseshoe Pits in Memory of Jim Juarez

Fein to approve/Campo to second approval of Placement of Memorial Bench at Marinwood Park Horseshoe Pits in Memory of Jim Juarez. All in favor. Motion carried unanimously.

6. Recreation and Park Maintenance Activity Report

Commission received Recreation and Park Maintenance Activity Report.

7. Commissioner Items of Interest – Requests for Future Agenda Items

-Campo requested update on potential Miller Creek Trail when new information is available.

-Dreikosen informed Commission they would be presented with identified capital project needs information.

8. Adjourn

Meeting adjourned at 8:02 PM

Eric Dreikosen

Marinwood Community Services District

Draft Minutes of Board of Directors Meeting
Tuesday – June 14, 2022

Time and Place: 7:30PM via Teleconference

Note: *This meeting as well as prior meetings of the Board of Directors may be viewed in their entirety on the Marinwood YouTube channel here:* <https://www.youtube.com/channel/UC0dvM2PvtsEzE25eRAf4Jmg>

Present:

Board Members: Board President Lisa Ruggeri, Kathleen Kilkenny, Sivan Oyserman and Bill Shea.

Staff: District Manager Eric Dreikosen, Fire Chief Darin White, Recreation Director Luke Fretwell and Administrative Assistant Tiffany Combrink.

Absent: Director Chris Case

A. Call to Order & Roll Call of Directors

Board President Ruggeri called the meeting to order at 7:30pm.

B. Agenda

Agenda adopted with item E.4. "Review of Marinwood CSD Board of Directors Bylaws" postponed to the July 12, 2022 Board of Directors meeting

C. Consent Calendar

- a. *Resolution 2022-08: Making Findings and Confirming the Need to Continue Conducting Remote Meetings via Teleconference of the Board of Directors, Fire Commission and Park & Recreation Commission*
- b. *Resolution 2022-09: A Regularly Scheduled Election be Held in This Jurisdiction; Requesting the Board of Supervisors to Consolidate with any Other Election Conducted on Said Date, and Requesting Election Services by the Marin County Elections Department*
- c. *Draft Minutes of Regular Meeting of May 10, 2022 (Remote Meeting)*
- d. *Bills Paid Nos. 6301 - 6396*
Shea to approve/Kilkenny to second "consent calendar as presented."
Aye: Ruggeri, Kilkenny, Oyserman, Shea. Absent: Case. Motion carried.

D. Public Comment Open Time for Items Not on Agenda:

The Board of Directors received public comment regarding:

- a. The Board's vision for the future of the community

E. District Matters:

1. *Park Maintenance Facility Exterior Courtyards Project: Accept Bid from Lowest Qualified Bidder in Response to Notice Inviting Bids and Authorize Staff to Enter into Contract with Lowest Qualified Bidder*
Kilkenny to approve/Oyserman to second "Park Maintenance Facility Exterior Courtyards Project: Accept Base Bid incorporating Add Alt 04 authorizing District Manager to execute contract and to work with the contractor and the architect in potentially value engineering Add Alt 01-C and Add Alt 02 via change order. If value engineering solutions are not possible, to move forward with construction as bid and designed."
Aye: Ruggeri, Kilkenny, Oyserman, Shea. Absent: Case. Motion carried.
2. *Resolution No. 2022-10: Determining the 2022-2023 Appropriations Limit on Tax Proceeds*
Shea to approve/Oyserman to second "Resolution 2022-10: Determining the 2022-2023 Appropriations Limit on Tax Proceeds."
Aye: Ruggeri, Kilkenny, Oyserman, Shea. Absent: Case. Motion carried.
3. *Fiscal Year 2022-2023 Publicly Available Pay Schedules of All Positions*
Kilkenny to approve/Oyserman to second "Fiscal Year 2022-2023 Publicly Available Pay Schedules of All Positions."
Aye: Ruggeri, Kilkenny, Oyserman, Shea. Absent: Case. Motion carried.

5. *District-wide Capital Needs Planning Review*
Board of Directors received District-wide Capital Needs Planning Review

F. Fire Department Matters:

1. *Draft Minutes of Fire Commission Meeting of June 7, 2022*
Board of Directors reviewed Draft Minutes of Fire Commission Meeting.
2. *Chief Officer Report and Activity Summary*
Board of Directors received Chief Officer Report

G. Park and Recreation Matters:

1. *Recreation and Park Maintenance Activity Reports*
Board of Directors received Recreation and Park Maintenance Activity Report

H. Board Member Items of Interest – Requests for Future Agenda Items

- Director Oyserman requests update on Maintenance Facility Courtyards

Meeting adjourned at 9:47PM

Tiffany Combrink, Secretary

Staff Report

To: P&R Commission
From: Eric Dreikosen, District Manager
Date: June 28, 2022
Re: Update: Potential Miller Creek Trail

Commissioners,

To refresh, a condition of the proposed Senior Living Center development's approval that originally occurred in 2006 included a primitive trail to be constructed along Miller Creek from Las Gallinas Ave to the extension of Marinwood Ave eventually leading to the senior living facility as well as a second path leading from this trail to the top of the ridgeline above. The District contracted with a trail design consultant, Timothy Best, to provide a report on the feasibility and estimated costs of constructing the primary trail through along the creek. It was further agreed the second trail to be unfeasible to the surrounding topography and steep slopes. Mr. Best provided several options representing various trail designs and construction concepts for the creek trail and their associated estimated costs. District staff strongly recommended one of the options presented at a total estimated construction cost of \$274,000.

I was able to speak further with Robert Eves, developer of the proposed senior living center to be constructed at the end of Marinwood Ave. For your reference, I have also included a formal letter provided by Mr. Eves for your review.

It was acknowledged this trail design far exceeded what was described in the original 2006 development approval agreement. Staff was asked to communicate with Mr. Eves in regards to potential cost sharing for this initiative and what would represent a reasonable financial contribution on the part of the developer. Mr. Eves has been very amiable in our conversations and recognizes the District's need to construct a trail in accordance with modern day trail standards. Mr. Eves also recognizes that regardless of the ultimate trail design selected, construction costs would be much higher than they would have been in 2006 when the agreement was originally approved. As such, Mr. Eves proposed we ascertain the current day estimated cost of constructing a trail as described in the language included in the original 2006 agreement. Once that information is acquired, Mr. Eves and his development partners would then contribute that amount to overall project costs. Personally, I feel this represents a fair and reasonable solution for all parties.

With that, I once again reached out to Timothy Best to ask to provide a professional construction cost estimate based on the 2006 trail description and his personal reconnaissance of the area. The estimate provided by Mr. Best is attached and does also include the estimated costs to construct both trails as referenced in the 2006 agreement.

This document has been shared with Robert Eves for his review. Staff hopes to have further conversation with Mr. Eves and come to a tentative agreement on cost sharing prior to the next Board meeting.



May 4, 2022

Mr. Eric Dreikosen, District Manager
Marinwood Community Services District
775 Miller Creek Road
San Rafael, CA 94903

Dear Eric:

The purpose of this report is to bring you up to date on our current development activities for THE OAKS senior living community and to focus on the proposed creekside trail contemplated in our development approvals.

As you know, THE OAKS is approved by Marin County for 131 senior living apartments. The architecture is done and was very well received by the Planning Commission, the Board of Supervisors and nearby community members. We are finalizing the interior designs now.

As you know, we need to build a bridge crossing Miller Creek at the south end of Marinwood Avenue. A great deal of attention has been given to the bridge design in cooperation with County planning people and several environmental agencies. That work is now done, and the engineered drawings have been submitted to the Marin planning agencies for approval. When complete, we will be issued a Building Permit for the bridge and its roadway connections on its north and south sides. We expect to start the bridge construction in August with completion targeted at mid-October.

Our project civil engineer, ILS & Associates, is now working on the construction drawings for the roadway from the bridge to our building site. I am glad to report that the Planning Department is very pleased with the plan to eliminate most of the concrete retaining walls by doing some grading on CSD property where it meets our property. These roadside areas will become green and much more appealing than concrete along the new roadway. We are very grateful for your tentative support of this plan. When people drive along Highway 101 and look west onto our development site and your forested land behind us, they will no longer see hundreds of lineal feet of concrete walls. As promised, we

will deliver to your office a copy of the final roadway and grading plans for CSD approval.

My partners and I have discussed the new hiking trail that the CSD is considering. As you know, our development approvals include the repair of an old creekside trail from our property onto yours. You recently retained Timothy Best, a respected geologist and hydrologist, to explore the possibilities of vastly improving the old trail and creating new additions to it. You told me that you and the Board members of the Marinwood CSD believe that a well-designed bike and hike trail would be a terrific addition and likely to get a lot of use by Marinwood residents. Mr. Best's report presents a variety of alternatives, all of which are far grander than the trail that we are required to provide.

Since this new hiking trail will not be on our property, and since it will benefit Marinwood residents, we are willing to turn this project over to you. I think that you will be a lot happier with the results if the CSD builds a new trail supported and implemented by the CSD. We propose that the CSD settle on a final design and cost that works for the CSD, and we will pay our fair share of the cost of its development. The project will be managed exclusively by the CSD and we will cooperate fully. Our share of the cost should probably be whatever we would have spent to do the trail work that is directed by the County approvals. This will be a substantial cash contribution that we will pay to the CSD when you are ready to launch the new trail project.

If you have any questions about the topics covered in this letter, let me know. We want to keep you informed. And, if you elect to take on responsibility for the creation and maintenance of the new hiking trail, please let me know and we will be an eager supporter.

Thanks again for your consideration and support.

Respectfully,



Robert J. Eves



TIMOTHY C. BEST, CEG
ENGINEERING GEOLOGY AND HYDROLOGY

1002 Columbia Street, Santa Cruz, CA 95060
(831) 425-5832 • cell: (831) 332-7791 • e-mail: timbest@coastgeo.com

June 3, 2022

Mr. Eric Dreikosen
District Manager
Marinwood CSD
775 Miller Creek Road
San Rafael, CA 94903-1323

JOB: MW-MILLERCR-894

RE: MILLER CREEK WATERWAY TRAIL ENGINEER'S COST ESTIMATE

As requested, preliminary engineer's estimates of probable construction cost were developed for two separate trails as outlined and described in the Oakview Subdivision Improvement Agreement (OSIA) (dated June 13th 2006).

The first trail, herein referred to as the Miller Creek Waterway Trail, will extend 2750 feet along the south side of lower Miller Creek to connect Las Gallinas Ave to a proposed development located just west of Highway 101. Based on our field observations and measurements, approximately 780 feet of the trail will be routed across the gently sloping valley bottom with the remainder across moderate to steep sideslopes. About 1,050 feet will follow an old road with the remaining 1,700 feet being new construction. Per the OSIA, the trail is to be constructed at a 4-foot width with native tread. Where necessary along portions of the trail paralleling Miller Creek, a guard rail (split rail fence) will be constructed.

The second trail, herein referred to as the ridge trail, is to be a "semi-primitive" trail constructed 18 inches wide and extending to the ridge top. Based on review of LiDAR and assuming a 10% average trail grade, we estimate that this trail will need to be a minimum 1,800 feet long as it climbs 175 vertical feet to the ridge top.

Engineer construction cost estimates are presented in the following tables. Our construction costs are based on our field and/or LiDAR observations of the two trail alignments, past experience in developing multiple trails within the Bay Area, and recent contractor bids on similar trail work. This estimate is approximate and subject to change as designs proceed.

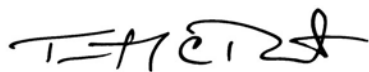
TABLE 1: COST ESTIMATE MILLER CREEK WATERWAY TRAIL				
ITEM	UNIT	UNIT PRICE	QTY	EXTENSION
Mobilization	LS	20%		\$19,134
Road to trail conversion	LF	\$15	1,047	\$15,705
New 4' wide trail construction: 0 – 30% slopes	LF	\$30	1,176	\$35,280
New 4' wide trail construction: 30% - 50% slopes	LF	\$70	260	\$18,200
New 4' wide trail construction: >50% slopes	LF	\$100	80	\$8,000
Rock Retaining Wall - 3 ft high	LF	\$275	30	\$8,250
Spilt Railing	LF	\$40	200	\$8,000
Erosion Control	LS			\$5,000
SUBTOTAL				\$114,804
Contingency (25%)				\$27,070
TOTAL				\$135,348

TABLE 2: COST ESTIMATE RIDGE TRAIL				
ITEM	UNIT	UNIT PRICE	QTY	EXTENSION
Mobilization	LS	20%		\$5,600
New 18" wide trail construction (hand built)	LF	\$20	1,800	\$36,000
Erosion Control	LS	\$0	0	\$1,000
SUBTOTAL				\$44,400
Contingency (25%)				\$11,100
TOTAL				\$55,500

*Note: The actual costs will vary depending on whether the trail is constructed through partnerships with public agencies using dedicated trails staff or is constructed by a private contractor. The costs outlined here assume private contractor under prevailing wage. This estimate does not include permitting, biological monitoring, signage, rocking of the trail tread. Costs are approximate. It also does not consider increased costs over time.

I hope this provides the information you need at this time. Please give my office a call if you have any questions.

Sincerely,



Timothy C. Best, CEG 1682

Staff Report

To: P&R Commission
From: Eric Dreikosen, District Manager
Date: June 28, 2022
Re: Review of Identified Park & Rec Capital Needs Planning

Commissioners,

Please see the included document detailing identified potential capital project needs as well as historical capital projects completed since FY 13/14.

This item is for review/discussion only and requires no formal action of the Commission at this time. This document has been used by staff for the past several years as a planning tool in regards to large capital project needs. It is reviewed regularly and adjusted as needed. The intent at this time is to share with the Commission and seek any feedback on potential prioritization of various items listed and suggestions for items not currently included.

The top portion of the document lists the identified items/needs, estimated costs (exact costs are included for historic expenditures) as well as anticipated expenditure timing need when applicable.

The bottom portion of the document is intended for capital reserve planning purposes. While the bottom portion does not list all items, it does list those that are more significant in cost and also have fairly defined lifespans. In theory, the total cost of each item is divided by the estimated lifespan. Ideally, the annual amounts listed represent the amount of funds the District should be placing into capital reserves each year. Then, rather than use funds from either annual operating revenue or various financing options, the District would pull from the established capital reserve fund at the time of each needed expenditure.

A similar document was shared with the Fire Commission in regards to identified Capital Needs Planning for the Fire Department. Both documents were shared with the Board of Directors at their meeting conducted June 14, 2022.

As was discussed with the Board of Directors, Capital Needs represent one facet of the District's financial planning priorities. When analyzing and planning for capital needs expenditures, such expenditures must be placed into context and balanced against the District's other financial needs, all competing for the same limited financial resources.

The complete staff report as presented to the Board of Directors can be viewed here (pg 44):
https://www.marinwood.org/sites/default/files/6-14-22_board_meeting_packet-remote.pdf

In brief, such needs include but are not limited to:

Other Post Employment Benefits (OPEB): As stated in the 6/30/2021 financial audit, the District's Net OPEB Liability stands at approximately \$4.39 million.

Pension: As stated in the 6/30/2021 financial audit, the District's Net Pension Liability stands at approximately \$5.38 million.

Dedicated Financial Reserves: As of 6/30/22, the District will have \$500K set aside in a "Board Designated Reserve" fund. However, it would be prudent to create additional reserve funds dedicated to Capital Reserves; Operating Reserves; Emergency/Contingency Reserves.

Marinwood Community Services District
Anticipated Park and Recreation Captial Expenditure and Reserve Needs

			Fiscal Year													Questions/Comments
			13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	
	Capital Expenditures	Estimated Cost														
Creekside	Playground replacement	\$150,000														Current equip. installed 2006.
Creekside	LVE Tennis Court Top Coat	\$7,500				\$5,750					\$7,360					3-4 year cycle depending
Creekside	LVE Tennis Court Resurface	\$60,000														Should be considered w/in next 2-3 years
MW Park	Tennis Court Top Coat (#3&4 - School)	\$8,250		\$8,250				\$12,000			\$2,500					3-4 year cycle depending
MW Park	Tennis Court Resurface (#3 & 4 - School)	\$100K-\$120K														Should be considered w/in next 2-3 years
MW Park	Tennis Court Top Coat (# 1 & 2 - Park)	\$12,000			\$11,300						\$14,720			\$12,000		3-4 year cycle depending
MW Park	Tennis Court Resurface (# 1 & 2 - Park)	\$100K-\$120K														Not currently recommended as urgent need
MW Park	Play Structure replacement	\$220,000										\$45,000				Add'l grant funding of \$177K
MW Park	Storm Drain Repair (Panhandle)	\$39,500							\$39,600							
MW Park	Cargo Storage Units	\$9,000								\$8,900						1-time purchase. Has resale value
Pool Cplx	New Pool Pump, Heater 1 & other maintenance	\$25,000		\$24,945												
Pool Cplx	Pool heater #1 replacement	\$6-\$8000					\$0						\$7,500			5 year cycle. Repalced in 2018 under warranty
Pool Cplx	Pool heater #2 replacement	\$6,000						\$6,000						\$6,000		5 year life cycle. 2nd heater should extend life
Pool Cplx	Wading pool heater	\$4,000		\$11,350				\$0					\$4,000			5 year cycle. Replaced in 2018 under warranty
Pool Cplx	Pool Salt Generator System Install	\$14,500			\$14,370											
Pool Cplx	Pool Covers	\$8,000								\$7,400						Approx 7-year life cycle.
Pool Cplx	Hydraulic Chair Lift (ADA)	\$8,000									\$8,000					Estimated timing need. Required by Code
Pool Cplx	Pool slide replacement	\$75,000														Not in current need of replacement
Pool Cplx	Pool Deck Concrete Repairs	\$10,000									\$7,700					Annual as needed budget alloc of \$10k
Pool Cplx	Wading pool (zero entry)	\$500K +														Determine design options/placement
Pool Cplx	Pool replastering (both)	\$120K-\$140K														
Pool Cplx	Pool Redesign and Construction	\$2mil +														
CommCtr	Rec Event Storage Shed	\$7,500	\$7,720													
CommCtr	Stove/Oven	\$6,000							\$6,050							
CommCtr	Kitchen cabinets, counters & flooring	\$75K - \$100K														Market driven costs at time of work
CommCtr	Reception Hall Floor Demo & Replacement	\$26,550	\$26,550													
CommCtr	Air Conditioning Installation - Main Hall Comm Ctr	\$21,000		\$20,622												
CommCtr	HVAC Furnace Replacement	\$14,000						\$6,000			\$6,500					Replaced 1 of 2 main hall heaters in 2018.
CommCtr	Commercial Bathroom Motion Sensors (toilets, sinks)	\$7,500								\$7,137						
CommCtr	Treat & stain wood trim on CC and pool building	\$12,000			\$11,900								\$15,000			
CommCtr	Parking lot slurry seal	\$15,000														Not currently needed
CommCtr	Phone System Replacement	\$5,000								\$3,210						
CommCtr	Reception Hall Room Divider	\$35,000									\$35,000					
Park V&E	Riding Mower	\$17,000										\$17,000				
Park V&E	Dump Trailer	\$8,000						\$8,000								
Park V&E	Utility Vehicles	\$16,000			\$16,000						\$14,000					
Park V&E	Truck - Park Maintenance	\$28,000				\$27,935										
Misc	Sidewalk & Pathway Repairs	\$15,000					\$7,500	\$7,500			\$7,500		\$7,500		\$7,500	Initial Split across FY's, then every other year
Annual Expenditure Totals:			\$34,270	\$65,167	\$53,570	\$33,685	\$7,500	\$41,000	\$55,885	\$26,647	\$103,280	\$62,000	\$34,000	\$18,000	\$9,000	

Measure A Funded Expenditures

Capital Reserves Allocations		Estimated Cost	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	Notes
Creekside	Playground replacement (8-10 Years)	\$150,000					\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$150K/10 Years - Continue after replacement
Pool Cplx	Main Pool replastering - 10 yrs	\$80-\$100,000								\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$100K/10 Years - Continue reserves after work
MW Park	Playground replacement	\$200,000											\$13,333	\$13,333	\$13,333	\$200K/15 Years - Begin reserves after work
Park V&E	Park Maintenance Truck	\$40,000					\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$40K/10 Years
Park V&E	Park Mainteneance Dump Trailer	\$8,000							\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$8K/10 years - Begin reserves after purchase
Park V&E	Utility Vehicles (two)	\$30,000							\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$30K/10 Years - Begin reserves after purchase
Park V&E	Riding Mower	\$20,000											\$2,000	\$2,000	\$2,000	\$25K/10 Years
CommCtr	HVAC Replacement	\$35,000							\$2,333	\$2,333	\$2,333	\$2,333	\$2,333	\$2,333	\$2,333	\$35K/15 Years
Annual Capital Reserves Allocations:			\$0	\$0	\$0	\$0	\$19,000	\$19,000	\$25,133	\$32,800	\$32,800	\$35,133	\$48,133	\$48,133	\$48,133	

RECREATION

The 3-4 weeks leading up to the start of summer is typically the busiest time of the year for the recreation staff, and this year was no different. Between running several staff orientations and CPR/First Aid trainings, finalizing schedules, organizing supplies, planning special events, and much else, the staff has been working long hours and long weeks. This time of year also brings a steady stream of visitors to the office to pick up camp shirts, drop off paperwork, get camp and pool questions answered, and make last-minute registration changes. We are grateful for the small handful of camp and pool staff back from college who were able to help shoulder some of the workload.

Summer Update

Summer camp started on Monday, June 13th and our first 2 weeks went extremely well, if a little hot. It has been great to get back to our traditional format after the past 2 years of limited enrollment and modified activities due to COVID. While we have had a few isolated COVID cases this first 2 weeks, parents have been good about following the protocols and keeping their kids home, and we have thankfully not had any cases spread through our camp groups.

This year's camp program includes 13 different age group days camps (ages 3-entering 7th grade); an array of specialty camps including tennis, soccer, LEGO engineering, filmmaking, babysitter training, jazz band, and flag football; and our Counselors-in-Training and Guards-in-Training programs for 7th grade – 14-years.

Music in the Park

We are excited to be able to resume our Music in the Park concert series this summer after 2 years off. The first installment will take place Friday, June 24th from 6-8pm in the park, featuring live music by MJ's Brass Boppers and food for purchase by Marinwood Market.

Pool

The summer pool schedule started on Monday, June 13th. The warm weather has brought some solid crowds and things are running smoothly. This summer we will be offering adult lap swim, recreation swim, (GIT) Guards in Training program, group & private swim lessons, and pool party rentals.

On June 10th and 12th John Paul ran the lifeguard staff through the annual pre-season in-service trainings. Throughout the summer months our lifeguards train as a staff weekly on water rescue, CPR, and First Aid skills. We also hold regular audits—or "practice emergencies"—throughout the summer during which time lifeguard staff members are tested on their skills and ability to work together in emergency situations. After 2 years of limited programming and a much smaller staff, we had to hire a large number of new lifeguards and pool attendants this summer. John Paul and his senior staff have been working hard to get all the new hires up to speed.

Pools nationwide are experiencing unprecedented lifeguard shortages this season and some pools in Marin have had to limit hours or remain closed altogether due to a lack of staff. I want to recognize John Paul for his tireless recruitment efforts this past winter and spring to make sure we have the staff we need.

PARKS & BUILDING MAINTENANCE

Landscaping in front of Community Center

Earlier this month staff worked on refreshing the landscaping in front of the community center, including removing overgrown and dying plants, adding boulders and woodchips, resurrecting some defunct drip irrigation lines, and adding borders. The area is looking great just in time for our summer season.

Creekside Park Landscaping

This past week the crew has been out at Creekside Park refreshing the landscaping around the parking lot and playgrounds. We have much still to do, but the area is looking vastly improved. We are focusing on hardscaping and drought tolerant plantings to cut down on our irrigation use.

Graffiti at Mini Park

Last week staff discovered graffiti at the Mini Park on the play equipment and signage. Thankfully, we were able to address it the following day and completely remove it.

Summer Camp Preparation

The Parks Staff has spent the past month helping the Rec Staff get the park, community center, and pool ready for the onslaught of summer campers. The turf in the park was fortified, with weak patches receiving new soil and seed; shade sails were hung over the north and east patios; a new storage shed was erected near the pool fire gate; and landscaping was revamped in certain areas of the pool.

Upcoming Projects

Upcoming projects include repairing some fencing in the Firemen's Picnic Area and landscaping at the Mini Park.

Daily/Weekly Duties:

- Clean and restock Community Center building and park bathroom
- Blow/rake leaves around community center
- Empty garbage and dog waste receptacles in 3 parks and at trailhead
- Mow lawns in 3 parks and pool
- Irrigation inspection in 3 parks
- Check 3 playgrounds for graffiti and hazards
- Check and adjust pool chemistry/equipment