

MARINWOOD PARK AND RECREATION COMMISSION: MEETING AGENDA

TUESDAY, FEBRUARY 25, 2020, 7:00PM

MARINWOOD COMMUNITY CENTER, 775 MILLER CREEK ROAD, SAN RAFAEL, CA 94903

#	Item	Commission Action
1	Agenda	Adopt
2	Public Comment on Non-Agenda Items <i>Speakers are asked to limit comments to three minutes. Speakers may comment only on non-agenda items within the subject matter jurisdiction of the Commission. The Commission may not take action on, consider or debate items not on the agenda except under narrow circumstances meeting statutory tests. Response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Commission. The Chair may refer the matter to staff or to a future meeting agenda.</i>	
3	Draft Minutes of January 28, 2020 P&R Commission Meeting	Approve
4	Draft Minutes of February 11, 2020 Board Meeting	Review
5	Ponti Ridge Trail Project Update – Presentation by Marin County Open Space District Senior Natural Resources Planner Jon Campo	Discuss
6	Facility Spotlight: Creekside Park in Lucas Valley Estates (Presentation)	Discuss
7	Recreation and Park Maintenance Activity Report	Review
8	Commissioner Items of Interest - Requests for Future Agenda Items	
9	Adjourn	

Requests for disability-related modifications or accommodations, aids or services may be made to the District office no later than 72 hours prior to the meeting by contacting (415) 479-0775

**NEXT P&R COMMISSION MEETING TO BE HELD ON MARCH 24, 2020 AT 7:00 PM
AT MARINWOOD COMMUNITY CENTER**

Marinwood Community Services District

Draft Minutes of Park & Recreation Commission Meeting
Tuesday – January 28, 2020

Time and Place: 7:00PM Marinwood Community Center classroom.

Present:

Commissioners: Chair John Tune, Jon Campo, and Anne Sjhsam.

Staff: District Manager Eric Dreikosen, Recreation Director Luke Fretwell and Administrative Assistant Tiffany Combrink.

Board Director: Bill Shea

1. Agenda

Campo to approve / Sjhsam to second agenda as presented. All in favor. Motion carried unanimously.

2. Public Comment on Non-Agenda Items

None.

3. Draft Minutes of November 26, 2019 P&R Commission Meeting

Sjhsam to approve / Campo to second Draft Minutes of November 26, 2019 P&R Commission Meeting. All in favor. Motion carried unanimously.

4. Draft Minutes of January 14, 2020 Board Meeting

Commission reviewed minutes.

5. Determine Location/Topic and Timing for Upcoming Facility & Program Area Staff Presentations to the Commission

Commission will receive Facility Presentations as proposed in staff report.

6. Recreation and Park Maintenance Activity Report

Recreation Director presented Recreation and Park Maintenance Activity Report.

7. Designation of Commission Chair & Vice-Chair for 2020

Campo to approve / Sjhsam to second designation of Tune to continue as Commission Chair and Campo as Vice-Chair for 2020. All in favor. Motion carried unanimously.

8. Commissioner Items of Interest – Requests for Future Agenda Items

- Campo will present the Commission a progress report of the Ponti Trail Project.
- Dreikosen updated the Commission regarding the Marin County Planning Commission's approval of the Maintenance Facility Project.

9. Adjourn

Meeting adjourned at 8:09PM

Tiffany Combrink, Secretary

Marinwood Community Services District

Draft Minutes of Board of Directors Meeting

Tuesday – February 11, 2020

Time and Place: 7:30PM Marinwood Community Center classroom.

Present:

Board Members: President Jeff Naylor, Izabela Perry, Leah Green, Sivan Oyserman and Bill Shea.

Staff: District Manager Eric Dreikosen, Acting San Rafael Fire Chief Bob Sinnott, Firefighters Jeff Smith, John Papanikolaou and Administrative Assistant Tiffany Combrink.

A. Call to Order and Pledge of Allegiance

President Naylor called the meeting to order at 7:30PM

B. Agenda

No proposed changes to the Agenda.

C. Consent Calendar

a. *Draft Minutes of Regular Meeting of January 14, 2020*

b. *Bills Paid Nos. 3997-4073*

Shea to approve/Perry to second “consent calendar as presented.”

Aye: Perry, Naylor, Shea, Green. Abstain: Oyserman. Motion carried.

D. Public Comment Open Time for Items Not on Agenda:

Board of Directors received public comment regarding:

a. Maintenance facility approval; Park maintenance activities

b. Firehouse dining area lighting donation

E. District Matters:

1. *Presentation of Fiscal Year 2018-2019 Audited Basic Financial Statements and Management Report*

Board received presentation of Audit Statements and Report from Michael O’Connor, CPA, RJ Ricciardi, Inc. Shea to accept/Green to second “Fiscal Year 2018-2019 Audited Basic Financial Statements and Management Report” as presented.

All in favor. Motion carried unanimously.

2. *Fiscal Year 2019-2020: 2nd Quarter Profit & Loss Budget-to-Actuals Report*

Board received Fiscal Year 2019-2020: 2nd Quarter Profit & Loss Budget-to-Actuals report.

3. *Resolution No. 2020-01: Declining and Not Accepting Offer of Dedication of Land in fee Title Within the Proposed Oakview Subdivision Development*

Green to approve/Oyserman to second “Resolution No. 2020-01” as presented.

All in favor. Motion carried unanimously

4. *District Manager Report.*

Board received the District Manager’s report.

F. Fire Department Matters:

1. *Chief Officer Report and Activity Summary*

Board of Directors received Chief Officer Report

2. *Date of Next Fire Commission Meeting – March 3, 2020*

G. Park and Recreation Matters:

1. *Draft Minutes of Park & Recreation Commission Meeting of January 28, 2020*

Board reviewed Draft Minutes of P&R Commission meeting

2. *Recreation and Park Maintenance Activity Reports*

Board received Recreation and Park Maintenance Activity Report

3. *Date of Next Park & Recreation Commission Meeting – February 25, 2020*

H. Board Member Items of Interest – Requests for Future Agenda Items

- Board celebrated news of the birth of Recreation Director Fretwell's new son.
- Oyserman congratulated staff on publication of Spring Review
- Naylor reminds everyone of upcoming election day with ballot measures that are important to everyone in Marinwood. Encourages everyone to vote.

Meeting adjourned at 8:57PM

Tiffany Combrink, Secretary