

MARINWOOD PARK AND RECREATION COMMISSION: MEETING AGENDA

TUESDAY, OCTOBER 26, 2021, 7:00PM

Internet Address: <https://us02web.zoom.us/j/84270132532>

Telephone Access: 669) 900-6833 or 346) 248 7799 or 253) 215-8782

Meeting ID: 842 7013 2532

ATTENTION: This will be a virtual meeting of the Marinwood CSD Park & Recreation Commission. There will not be a public location for participating in this meeting. Any interested member of the public can participate telephonically or via internet by utilizing the web link or dial-in information printed on this agenda.

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public participating in the live meeting either via internet or telephone shall indicate their desire to speak. If participating via internet, please click the “raise hand” feature located within the Zoom application screen. If connected via telephone, please dial “*9” (star, nine).

#	Item	Commission Action
1	Agenda	Adopt
2	Public Comment on Non-Agenda Items <i>Speakers are asked to limit comments to three minutes. Speakers may comment only on non-agenda items within the subject matter jurisdiction of the Commission. The Commission may not take action on, consider or debate items not on the agenda except under narrow circumstances meeting statutory tests. Response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Commission. The Chair may refer the matter to staff or to a future meeting agenda.</i>	
3	Draft Minutes of September 28, 2021 P&R Commission Meeting	Approve
4	Draft Minutes of October 12, 2021 Board Meeting	Review
5	Marinwood Park Play Structures Replacement Project: Review of Draft Community Survey	Discuss
6	Recreation and Park Maintenance Activity Report	Review
7	Commissioner Items of Interest - Requests for Future Agenda Items	
8	Adjourn	

Requests for disability-related modifications or accommodations, aids or services may be made to the District office no later than 72 hours prior to the meeting by contacting (415) 479-0775

NEXT P&R COMMISSION MEETING TO BE HELD ON NOVEMBER 23, 2021 AT 7:00 PM

Marinwood Community Services District

Draft Minutes of Park & Recreation Commission Meeting
Tuesday – September 28, 2021

Time and Place: 7:00PM via Teleconference

Present:

Commissioners: Chair John Tune, Jon Campo, Ian Fein.

Absent: Anne Sjahsam

Staff: District Manager Eric Dreikosen, Recreation Director Luke Fretwell

Board Director: Lisa Ruggeri

1. Agenda

No edits were requested by Commissioners. Chair Tune adopted the agenda as presented.

2. Public Comment on Non-Agenda Items

a) The vision for Marinwood Parks and Open Space

3. Draft Minutes of August 24, 2021 P&R Commission Meeting

Campo to approve/Fein to second Draft Minutes of August 24, 2021 P&R Commission Meeting. Ayes: Campo, Fein, Tune. Nays: None. Absent: Sjahsam. Motion carried.

4. Draft Minutes of September 14, 2021 Board Meeting

Commission reviewed minutes.

5. Recreation and Park Maintenance Activity Report

Commission received Recreation and Park Maintenance Activity Report.

6. Commissioner Items of Interest – Requests for Future Agenda Items

- Campo requested to review the planned community survey for the upcoming Marinwood Park play structure replacement project

7. Adjourn

Meeting adjourned at 8:00 PM

Eric Dreikosen

Marinwood Community Services District

Draft Minutes of Board of Directors Meeting

Tuesday – October 12, 2021

Time and Place: 7:30PM via Teleconference

Note: This meeting as well as prior meetings of the Board of Directors may be viewed in their entirety on the Marinwood YouTube channel here: <https://www.youtube.com/channel/UC0dvM2PvtsEzE25cRAf4Jmg>

Present:

Board Members: President Bill Shea, Chris Case, Kathleen Kilkenny, Sivan Oyserman, and Lisa Ruggeri.

Staff: District Manager Eric Dreikosen, Fire Chief Darin White, Recreation Director Luke Fretwell and Administrative Assistant Tiffany Combrink.

A. Call to Order & Roll Call of Directors

Board President Shea called the meeting to order at 7:31pm.

B. Resolution No. 2021-08: Making Finding That the Proclaimed State of Emergency Continues to Impact the Ability to Meet Safely In Person and Declaring That the Board of Directors, Fire Commission and Park & Recreation Commission Will Continue to Meet Remotely In Order to Ensure the Health and Safety of the Public.

Case to approve/Oyserman to second “Resolution No. 2021-08.”

All in favor. Motion carried unanimously.

C. Agenda

Agenda adopted as presented.

D. Consent Calendar

a. *Draft Minutes of Regular Meeting of September 14, 2021 (Remote Meeting)*

b. *Draft Minutes of Special Meeting of October 5, 2021 (Remote Meeting)*

c. *Bills Paid Nos. 5754-5845*

Oyserman to approve/Ruggeri to second “consent calendar as presented.”

All in favor. Motion carried unanimously.

E. Public Comment Open Time for Items Not on Agenda:

No public comment received.

F. District Matters:

1. *Resolution No. 2021-09: Approving a Memorandum of Understanding Between Marinwood Community Services District and Marinwood Professional Firefighters Pertaining to Compensation and Working Conditions*

Oyserman to approve/Kilkenny to second “Resolution No. 2021-09.”

All in favor. Motion carried unanimously.

2. *District Manager Report*

Board of Directors received District Manager Report

G. Fire Department Matters:

1. *Agreement Between the County of Marin and Marinwood Community Services District for Fire Protection and Emergency Services to County Service Area 13*

Case to approve/Oyserman to second “Agreement Between the County of Marin and Marinwood Community Services District for Fire Protection and Emergency Services to County Service Area 13.”

All in favor. Motion carried unanimously.

2. *Agreement Between the County of Marin and Marinwood Community Services District for Fire Protection and Emergency Services for the Juvenile Hall Site*
Ruggeri to approve/Oyserman to second “Agreement Between the County of Marin and Marinwood Community Services District for Fire Protection and Emergency Services for the Juvenile Hall Site.”
All in favor. Motion carried unanimously.
3. *Discussion and Potential Appointment of Marinwood Board Director to Serve as Marinwood Representatives(s) on the Marin Wildfire Prevention Authority Board of Directors*
No changes made to existing appointments
4. *Draft Minutes of Fire Commission Meeting of October 5, 2021*
Board of Directors reviewed Draft Minutes of Fire Commission Meeting
5. *Chief Officer Report and Activity Summary*
Board of Directors received Chief Officer Report

Date of Next Fire Commission Meeting – November 2, 2021

H. Park and Recreation Matters:

1. *Draft Minutes of Park & Recreation Commission Meeting of September 28, 2021*
Board of Directors reviewed Draft Minutes of Park & Recreation Commission Meeting
2. *Recreation and Park Maintenance Activity Reports*
Board received Recreation and Park Maintenance Activity Report

Date of Next Park & Recreation Commission Meeting – October 26, 2021

I. Board Member Items of Interest – Requests for Future Agenda Items

- Director Case requested update of Maintenance Facility progress.
- Director Oyserman requested any updates regarding trail feasibility study for potential trail along Miller Creek.

Meeting adjourned at 8:53PM

Tiffany Combrink, Secretary



Staff Report

To: Park & Recreation Commission
From: Eric Dreikosen, District Manager
Date: October 26, 2021
Re: Marinwood Park Play Structure Replacement Project – Community Survey

Commissioners,

As a component of the Commission's ongoing discussion regarding the Marinwood Park Play Structure Replacement Initiative, please see the included revised draft of a forthcoming community survey. The attached draft survey was originally presented at a prior Commission meeting and has been revised to reflect the discussion and edits suggested as a result of the initial review.

As a reminder, this project is funded in large part through the Proposition 68 Per Capita Allocation grant program. The Park & Rec Commission initially discussed and ultimately recommended this project during the January 2021 Commission meeting. The project was formally approved and the funds authorized for this specific use by the Board of Directors at their February 2021 Board meeting.

Marinwood Playground Community Survey

The play structures within the Marinwood Park playground are starting to approach the end of their expected life and it is getting increasingly difficult to find replacement parts to repair the equipment when needed. As such, the Marinwood CSD has secured matching grant funds designated for the replacement of these highly utilized play structures within the next 2-3 years.

The Marinwood CSD is hoping to enlist the community's help in envisioning what sort of play structures our community would like to enjoy when the play structures are replaced in the coming years. Please help us by filling out the following survey (potentially with your children, if you have them).

Marinwood CSD will conduct further community engagement efforts on the playground in the weeks and months to come.

1. How often do you visit the Marinwood playground?

- Multiple times per week
- Once every week or two
- About once a month
- Less than once a month

2. Please rank your favorite existing features of the Marinwood playground.

Swings

Monkey Bars

Slides

Ladders / Climbing Features

Elevated Platforms / Decks

3. Any other features that you wish the Marinwood playground would have?

4. Other than Marinwood, what is your favorite playground in greater Bay Area and why?

5. Any other comments?

Parks and Recreation Report
October 2021
Submitted by: Luke Fretwell, Recreation Director

RECREATION

Halloween Harvest Festival

The Halloween Harvest Festival was held on Friday, October 8th from 5-6:30pm. Our recreation staff revamped the event this year to make it more COVID-friendly and allow people to remain completely outdoors. This year's event featured 11 stations of games and activities, ending in a pumpkin patch where participants got to pick a pumpkin to take home with a decorating kit.

This ended up being our most well-attended Halloween event with nearly 300 kids in attendance. Though we ran out of pumpkins and had much longer lines than anticipated, everyone seemed to have a great time. I want to acknowledge and thank the Las Gallinas Lions Club for generously donating the candy, running some of the stations during the event, and helping us clean up afterwards.

Fall Art Show

Mainwood's Annual Fall Art Show will take place at the community center on November 6th from 3:00-7:00pm and will feature works from local Marin artists. This year's show is titled "Connections." This will be our first in-person Art Show since the spring of 2019 and we are excited to provide a platform for Marin's thriving art community.

Winterfest

In lieu of our normal indoor event, this year staff will be putting on an outdoor winter concert at the community center, featuring live holiday music, photos with Santa, activity bags for the kids, and a treat & beverage bar. We will be announcing more details in the coming weeks.

Winter Break Camp

This winter we will once again be running a winter break camp over the last two weeks of December for kids ages 5-10. Winter Break Camp is staffed with many of our summer camp counselors and features many of the favorite arts & crafts, games, and activities from our summer program.

Pool

The pool season concluded on Friday, October 8th. We continued to offer lap swim, recreation swim, swim lessons, pool parties, and water polo right until the end. The season ended strong. I want to thank Recreation Supervisor John Paul Kessler and his Aquatics staff for facilitating another safe and successful pool season, especially amidst ever-changing circumstances.

I receive frequent praise from our pool patrons for our ever-friendly and ever-professional pool staff, and I am extremely proud of them.

PARKS & BUILDING MAINTENANCE

Storm Preparation

Staff have begun inspecting and monitoring the drains, v-ditches, and culverts throughout the District ahead of the coming rains. The large storm drain at Newberry Terrace was discovered to be completely blocked with dirt and sediment and staff spent most of the day on October 20th clearing it out. During the rainy season, staff

frequently inspects the drains, ditches, culverts, and the creek, removing blockages and addressing concerns as needed.

Turf Rehabilitation

The turf remains fenced off in the norther half of the park to let the new seeds germinate and take hold but should be reopened in the next few weeks. Similar treatment will be performed to the other areas of the park. All irrigation in the park uses reclaimed water.

Tennis Court Repairs

Repair work on all 5 of our tennis courts concluded on October 7th. On Courts 1 & 2 (courts closest to the street in Marinwood Park) and Creekside Court the cracks received a thorough treatment before a new topcoat was added. Courts 3 & 4 received minor spot repairs.

Irrigation Maintenance

Staff have spent much of the past couple weeks updating some of the sprinkler heads and diagnosing a handful of leaks throughout the park. A combination of an aging irrigation system, ever-growing tree roots, natural ground compaction, and aggressive gopher and mole activity has resulted in more frequent irrigation repairs in recent years.

Daily/Weekly Duties:

- Clean and restock Community Center building and park bathroom
- Blow/rake leaves around community center
- Empty garbage and dog waste receptacles in 3 parks and at trailhead
- Mow lawns in 3 parks and pool
- Irrigation inspection in 3 parks
- Check 3 playgrounds for graffiti and hazards
- Check and adjust pool chemistry/equipment