

MARINWOOD FIRE COMMISSION: MEETING AGENDA

TUESDAY, AUGUST 6, 2024, 7:00PM

Marinwood Community Center, 775 Miller Creek Road, San Rafael, CA 94903

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public shall indicate their desire to speak. All public comments shall be addressed to the Commission and limited to three minutes per speaker. The Commission may choose to respond to comments or request staff to respond at the conclusion of the respective public comment period.

| # | Item | Commission Action |
|---|--|-------------------|
| 1 | Agenda | Adopt |
| 2 | Public Comment on Non-Agenda Items <i>Speakers are asked to limit comments to three minutes. Speakers may comment only on non-agenda items within the subject matter jurisdiction of the Commission. The Commission may not take action on, consider or debate items not on the agenda except under narrow circumstances meeting statutory tests. Response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Commission. The Chair may refer the matter to staff or to a future meeting agenda.</i> | |
| 3 | Commissioner Items of Interest | Discuss |
| 4 | Draft Minutes of June 4, 2024 Fire Commission Meeting | Approve |
| 5 | Update from Working Group Established to Identify and Present Potential Strategic Initiatives for Future Fire Commission Initiatives (verbal report) | Discuss |
| 6 | Chief Officer Report and Activity Summary | Review |
| 7 | Commissioner Requests for Future Agenda Items | Discuss |
| 8 | Adjourn | |

Requests for disability-related modifications or accommodations, aids or services may be made to the District office no later than 72 hours prior to the meeting by contacting (415) 479-0775

NEXT REGULAR FIRE COMMISSION MEETING TO BE HELD OCTOBER 1, 2024
AT MARINWOOD COMMUNITY CENTER

MARINWOOD COMMUNITY SERVICES DISTRICT
MINUTES OF FIRE COMMISSION MEETING
June 4, 2024

Time and Place: 7:00PM at Marinwood Community Center, 775 Miller Creek Rd, San Rafael

Present:

Commissioners: Chair Steve Farac, Pascal Karsenti, John Seratt

Absent: Greg Stilson

Staff: District Manager Eric Dreikosen, Fire Captain Ryan Brackett, San Rafael Wildfire Program Manager Kate Anderson

Board: Kathleen Kilkenny

1. Agenda

No edits were requested by Commissioners. Chair Farac adopted the agenda as presented.

2. Public Comment on Non-Agenda Items

No comments from the public were received.

3. Update on Wildfire Prevention and Preparedness Efforts

San Rafael Wildfire Program Manager Kate Anderson informed the Commission on local and regional wildfire prevention efforts, including current and forthcoming vegetation management projects and residential vegetation and home hardening evaluations.

4. Commissioner Items of Interest

-None

5. Draft Minutes of April 2, 2024 Fire Commission Meeting

M/s Karsenti/Seratt to approve Draft Minutes of April 2, 2024 Fire Commission Meeting as presented. Ayes: Farac, Karsenti, Seratt. Nays: None. Absent: Stilson. Motion carried.

6. Chief Officer Report and Activity Summary

Commission received Chief Officer Report and Activity Summary.

7. Requests for Future Agenda Items

-Farac requested a tour of the fire station.

The meeting was adjourned at 8:16 PM.

Eric Dreikosen



Marinwood Board Meeting – Fire Chief’s Report -

Meeting Date: August 6, 2024

Submitted by: Abraham Roman, Fire Chief

STAFFING UPDATES

Continue to pursue the hiring. We now have 2 vacancies. We also have 1 firefighter on injury leave with an anticipated return to duty of early October.

Due to current staffing levels, the following temporary staffing adjustments have been proposed with an intended effective date of August 7:

1. Shift Reassignment: Assign two regular personnel to each shift by moving a firefighter from A-shift to C-shift until injured firefighter returns from medical leave.
2. Mandatory Overtime: Limit mandatory overtime assignments to provide for up to two (2) personnel working for any shift. Mandatory Overtime will not be assigned to fill the 3rd position for any shift. Voluntary paid overtime will be encouraged and available to fill the 3rd position for any shift needed.
3. Vacation Restrictions: Limit vacation approval to no more than one person per shift on the same date(s).

We will continue to strive for three-person staffing every day and will encourage staffing by SRFD personnel via our Shared Services agreement. Additionally, we will aggressively pursue hiring to meet our minimum staffing needs.

TRAINING DIVISION UPDATES

No report

PREVENTION DIVISION UPDATES

A sales trailer is being placed at the entrance to the Legacy at Lucas Valley development on the new extension to Erin Dr as permits for the new homesites are being issued by the County.

Fire Prevention has submitted preliminary Planning comments for the Marinwood Plaza mixed use development.

OPERATIONS DIVISION UPDATES



Fire in San Rafael 4000 Civic Center Dr, E58 was one of the initial arriving engines.

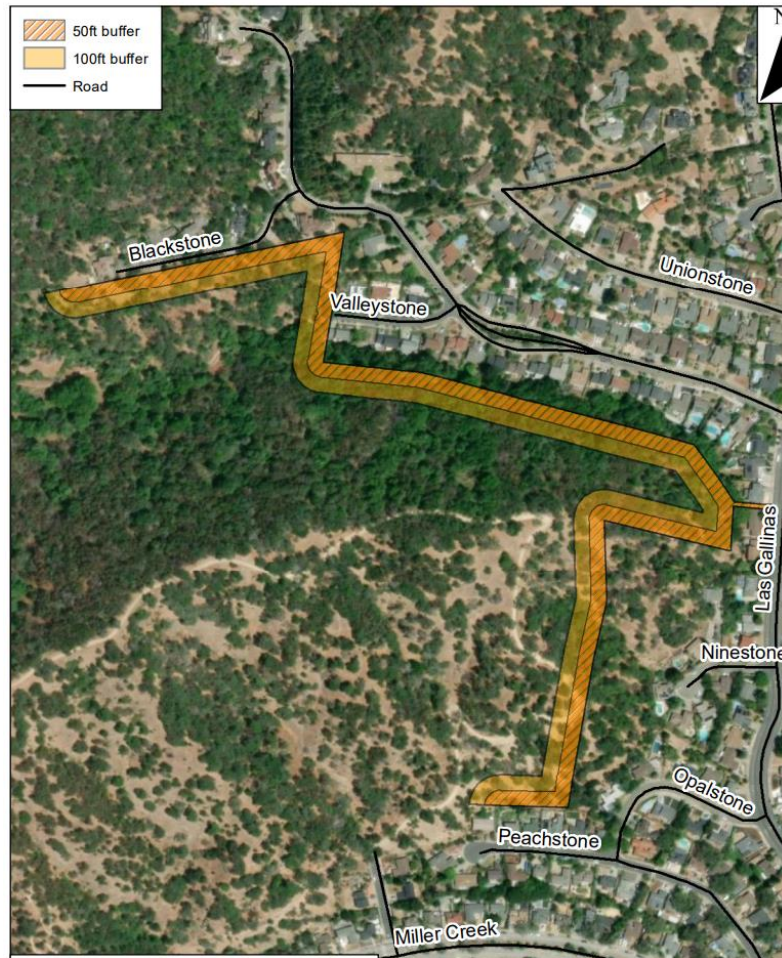
On July 19 at approximately 11 p.m., firefighters raced to control a fast-moving vegetation fire on a steep slope to the rear of 4000 Civic Center Drive. The fire which started in an area out of sight from homes, businesses or roadways, based on evidence was a place where people gather to socialize. Most likely, the fire was caused by a recklessly tossed burning object, such as smoking materials. A total of three acres burned. Thanks to the quick action by firefighters, forward progress of the fire up the hill was stopped before any buildings were damaged.

WILDFIRE MITIGATION DIVISION UPDATES

We conducted approximately 460 defensible space and home hardening evaluations on homes and individual units in the Casa Marinwood and Roundtree HOA's.

Blackstone Open Space fuel reduction project:

Blackstone Open Space Fuel Reduction



- Vegetation management work is on track to take place September to establish a 100 foot buffer along residential property lines in the Blackstone Drive Open Space area (map of project area attached). This work will expand upon previously completed work in Marinwood Open Space to establish a shaded fuel break in this area in order to provide defensible space to residents and first responders.

Marinwood Fire Department Statistics: July 2024

The Marinwood Fire Department responded to 134 emergency calls in July 2024. More than half of the calls were for medical assistance and Engine 58 responded to two fires in San Rafael and one in Novato.

On July 23, E58 was first on scene to a report of a structure fire at St Vincents. E58 found a overheated motor on a ceiling causing smoke. Fortunately, no heat or fire was detected and E58 worked with maintenance to ensure there was no further risk before clearing the scene.

| <i>Incidents by Area and Type</i> | | | | | | | | |
|-----------------------------------|--------------|--------------|-------------|-------------|-------------|-------------|-------------|------------|
| Area | MA | PSA | FA/NN | FIRE | HAZMAT | COVER | OTHER | TOTAL |
| Marinwood | 18 | 8 | 4 | 0 | 1 | N/A | 0 | 31 |
| CSA 13 | 4 | 2 | 1 | 0 | 0 | N/A | 0 | 7 |
| Old JPA (Mont Marin) | 4 | 2 | 0 | 0 | 1 | N/A | 0 | 7 |
| New JPA (East of 101) | 28 | 12 | 2 | 0 | 0 | N/A | 0 | 42 |
| SR Mutual Aid | 16 | 15 | 1 | 2 | 1 | 1 | 0 | 36 |
| MC JPA | 1 | 0 | 0 | 0 | 0 | N/A | 0 | 1 |
| MC Mutual Aid | 0 | 0 | 0 | 0 | 0 | N/A | 0 | 0 |
| Novato | 0 | 4 | 0 | 1 | 0 | 5 | 0 | 10 |
| Total number | 71 | 43 | 8 | 3 | 3 | 6 | 0 | 134 |
| <i>Percentage of total</i> | <i>53.0%</i> | <i>32.1%</i> | <i>6.0%</i> | <i>2.2%</i> | <i>2.2%</i> | <i>4.5%</i> | <i>0.0%</i> | |

Call types:

| | |
|--------|---|
| MA | Medical assist |
| PSA | Service call |
| FA/NN | Fire alarm |
| FIRE | Fire |
| HAZMAT | Hazardous material incident (e.g., spill) |
| COVER | Coverage for other stations |
| OTHER | Other incident(s): n/a |

Average response time for Engine 58: 5 minutes, 40 seconds