

MARINWOOD FIRE COMMISSION: MEETING AGENDA

TUESDAY, MARCH 3, 2020, 7:00PM

MARINWOOD COMMUNITY CENTER, 775 MILLER CREEK ROAD, SAN RAFAEL, CA 94903

#	Item	Commission Action
1	Agenda	Adopt
2	Designation of Commission Chair & Vice-Chair for 2020	Approve
3	Public Comment on Non-Agenda Items <i>Speakers are asked to limit comments to three minutes. Speakers may comment only on non-agenda items within the subject matter jurisdiction of the Commission. The Commission may not take action on, consider or debate items not on the agenda except under narrow circumstances meeting statutory tests. Response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Commission. The Chair may refer the matter to staff or to a future meeting agenda.</i>	
4	Commissioner Items of Interest	
5	Draft Minutes of January 7, 2020 Fire Commission Meeting	Approve
6	Chief Officer Report and Activity Summary	Review
7	Commissioner Requests for Future Agenda Items	
8	Adjourn	

Requests for disability-related modifications or accommodations, aids or services may be made to the District office no later than 72 hours prior to the meeting by contacting (415) 479-0775

**NEXT FIRE COMMISSION MEETING TO BE HELD ON APRIL 7, 2020 AT 7:00 PM
AT MARINWOOD COMMUNITY CENTER**

Memo



To: Fire Commission
From: Eric Dreikosen, District Manager
Date: March 3, 2020
Re: Commission Chair & Vice-Chair Designations

Commissioners,

This item is carried over from the January Commission meeting. As detailed in the Commission Bylaws, each January the Commission is to designate a Chairperson and Vice-Chair for the upcoming calendar year. I have included the relevant section of bylaws:

D. CHAIRPERSON

One regular Commission member shall be elected in January by the other Commissioners to the role of Chairperson of the Commission for a period of one year. The chairperson must have been appointed to the Commission for a period of no less than one year preceding election to the role of chairperson. The chairperson can serve in this role consecutively if reelected by the members of the Commission. The Chairperson must be a resident of Marinwood.

1. DUTIES OF THE CHAIRPERSON

- a. Preside over meetings of the Commission, utilizing and maintaining Rosenberg's Rules of Order.
- b. In cooperation with District staff, prepare and/or review agendas for Commission meetings.
- c. Attend Board meetings at least for the portion covering Commission matters and other portions the Chair may be asked to attend. Alternatively, designate another member of the Commission to attend should the Chair be unavailable.
- d. Report to the Board the actions and recommendations of the Commission to the extent needed to supplement the Commission's report.
- e. Welcome newly appointed Commissioners. Provide a copy of Commission Bylaws to each new Commissioner.
- f. Assign special duties and responsibilities to other members of the Commission.
- g. Form special committees as needed and appoint members to serve on the committee.
- h. Call special meetings if necessary to discuss extraordinary issues.
- i. Act as official spokesperson for the Commission.

E. VICE CHAIRPERSON

One Commission member shall be elected in January by the other Commissioners to become the Vice Chairperson of the Commission for a period of one year. The position does not imply succession into the position of Chairperson. The Vice Chairperson can serve consecutively in this position if reelected by the members of the Commission.

1. DUTIES OF VICE CHAIRPERSON

- a) Perform the duties of the Chairperson in the absence of the Chairperson
- b) Serve in such capacities as may be assigned by the Chairperson

MARINWOOD COMMUNITY SERVICES DISTRICT
DRAFT MINUTES OF FIRE COMMISSION MEETING
January 7, 2020

Time and Place: 7:00PM Marinwood Community Center

Present:

Commissioners: Chair Russ Albano, Tom Elsbree, Steve Farac, Pascal Karsenti, Ron Marinoff, Greg Stilson

Board Director: Sivan Oyserman

Staff: District Manager Eric Dreikosen, San Rafael Fire Chief Bob Sinnott

Chair Albano called the meeting to order at 7:03 PM.

1. Agenda

M/s Elsbree/Karsenti to approve agenda as presented. All in favor. Motion carried unanimously

2. Public Comment on Non-Agenda Items

The Commission received public comment regarding:

- a. Thanking Chief Sinnott for serving as Acting Chief; Park maintenance facility project

3. Commissioner Items of Interest

-Albano announced that he will be resigning from the Commission immediately following this evening's meeting for personal reasons and thanked fellow commissioners and staff.

4. Draft Minutes of November 5, 2019 Fire Commission Meeting

M/s Farac/Marinoff to approve Draft Minutes of November 5, 2019 Fire Commission Meeting as presented. All in favor.
Motion carried unanimously

5. Discussion regarding Emergency Preparedness and Alert Systems

Farac shared and the Commission discussed various emergency notification sirens and potential for usage across Marinwood-Lucas Valley. Commission also discussed need for regionally aligned alert systems and goals of Measure C should it pass in March 2020 election to provide uniformity across the County.

6. Chief Officer Report and Activity Summary

Commission received Chief Officer Report and Activity Summary

7. Designation of Commission Chair & Vice-Chair for 2020

The Commission requested to carry this item into the next meeting to allow individual commissioners further opportunity to consider being chair. This item will be reconsidered at the February 2020 meeting.

8. Requests for Future Agenda Items

- Designation of Commission Chair & Vice-Chair
- Possible further discussion regarding alert notification systems

The meeting was adjourned at 8:20 PM.

The date of the next Fire Commission meeting is February 4, 2020.

Submitted,
Eric Dreikosen



Memo

To: Marinwood Fire Commission
From: Robert Sinnott, Acting Fire Chief
Date: March 3, 2020
Re: Fire Department Update

Below are some highlights since our last meeting:

- **Fire Chief Recruitment.** Interviews occurred during the week of March 10. A conditional offer has been made to a candidate. Once the conditions have been removed, an announcement can be made.
- **Insurance Service Office (ISO) Evaluation.** We have been contacted by ISO and informed that it is time for a reevaluation for both Marinwood and San Rafael. The last evaluation for both agencies was in 2015. We will be working on completing and submitting the required documents. Marinwood currently has an impressive Class 2/2X rating.
- **PulsePoint.** A press conference announcing the rollout of the new PulsePoint app was held on Friday, February 14, 2020. The event took place at Fire Station 52 beginning at 10:30 a.m. Briefly, PulsePoint will provide the following functions:
 - It enables the general public to obtain information on fire/medical emergencies occurring around the community in real time.
 - It will inform anyone using the app within 500' of a reported cardiac arrest (with the exception of a residential dwelling) that CPR is needed. It will also pinpoint the nearest defibrillation unit that is publicly accessible (and has been registered on PulsePoint).

The app is now live.

- **Update on the Direct Connect Pilot Project.** This project that includes representatives from the San Rafael Fire Department, San Rafael Police Department and Marin Health and Human Services Department got underway on January 28th and has the following goals:
 - Reduce non-emergency Emergency Department visits.
 - Identify gaps and ways to better meet the needs of the whole person, potentially including leveraging existing resources and processes.
 - Support equity and dignity for high users of EMS, attending to the needs of the whole person while maintaining appropriate medical care and intervention.
 - Reduce stigma around behavioral health issues, homelessness, and frequent use of EMS.
 - Design for sustainability (fundable results)

The pilot is to rapidly innovate and test how we can add value to our Fire Department partners, provide more holistic care based on dignity, and reduce ED visits that may not be necessary. We might not have the exact staffing, model, or hours yet – this is what we are testing. Early patient contacts show potential!

- **Marin Wildfire Prevention Authority.** City and Town managers along with fire chiefs have had two meetings over the past month to discuss goals and objectives of moving forward should Measure C pass. It is another example of how the agencies in Marin continue to work together in near seamless fashion to address regional issues that affect our county.

Response Activity

Emergency call activity for January and February 2020 are provided:

Marinwood Fire Department Statistics: January 2020

The Marinwood Fire Department responded to 148 emergency calls in January 2020; of these, 14 calls were cancelled en route. More than 60% of the calls were medical incidents. The department also responded to a structure fire in Novato.

<i>Incidents by Area and Type</i>								
Area	MA	PSA	FA/NN	FIRE	HAZMAT	COVER	OTHER*	TOTAL
Marinwood	17	11	2	0	0	N/A	0	30
CSA 13	5	7	0	0	0	N/A	0	12
Old JPA (Mont Marin)	8	2	0	0	0	N/A	0	10
New JPA (East of 101)	46	8	5	0	2	N/A	0	61
SR Mutual Aid	10	7	3	0	0	0	0	20
MC JPA	4	5	1	0	0	N/A	0	10
Novato JPA	0	0	0	0	0	N/A	0	0
MC Mutual Aid	0	0	0	0	0	N/A	0	0
Novato Matrix	0	2	1	1	0	1	0	5
Total number	90	42	12	1	2	1	0	148
<i>Percentage of total</i>	<i>60.8%</i>	<i>28.4%</i>	<i>8.1%</i>	<i>0.7%</i>	<i>1.4%</i>	<i>0.7%</i>	<i>0.0%</i>	

Call types:	
MA	Medical assist
PSA	Service call
FA/NN	Fire alarm
FIRE	Fire
HAZMAT	Hazardous material incident (e.g., spill)
COVER	Coverage for other stations
OTHER	Other incident(s): NA

Average response time for Engine 58:	5 minutes, 25 seconds
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Marinwood Fire Department Statistics: February 2020

The Marinwood Fire Department has responded to 115 emergency calls in February 2020 (through February 26th); of these, 9 calls were cancelled en route. More than 60% of the calls were medical incidents. The department did not respond to any fires.

<i>Incidents by Area and Type</i>								
Area	MA	PSA	FA/NN	FIRE	HAZMAT	COVER	OTHER*	TOTAL
Marinwood	16	3	4	0	4	N/A	0	27
CSA 13	5	3	2	0	0	N/A	0	10
Old JPA (Mont Marin)	13	2	0	0	0	N/A	0	15
New JPA (East of 101)	26	7	2	0	0	N/A	0	35
SR Mutual Aid	6	7	1	0	0	0	0	14
MC JPA	5	2	0	0	0	N/A	0	7
Novato JPA	0	0	0	0	0	N/A	0	0
MC Mutual Aid	1	1	0	0	0	N/A	0	2
Novato Matrix	0	3	0	0	0	2	0	5
Total number	72	28	9	0	4	2	0	115
<i>Percentage of total</i>	<i>62.6%</i>	<i>24.3%</i>	<i>7.8%</i>	<i>0.0%</i>	<i>3.5%</i>	<i>1.7%</i>	<i>0.0%</i>	

Call types:	
MA	Medical assist
PSA	Service call
FA/NN	Fire alarm
FIRE	Fire
HAZMAT	Hazardous material incident (e.g., spill)
COVER	Coverage for other stations
OTHER	Other incident(s): NA

Average response time for Engine 58:	5 minutes, 4 seconds
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