

MARINWOOD FIRE COMMISSION: MEETING AGENDA

TUESDAY, NOVEMBER 3, 2020, 7:00PM

Internet Address: <https://us02web.zoom.us/j/85672379320>

Telephone Access: 669) 900-6833 or 346) 248 7799 or 253) 215-8782

Meeting ID: 856 7237 9320

ATTENTION: This will be a virtual meeting of the Marinwood CSD Fire Commission pursuant to Executive Order N-29-20 issued by the Governor of the State of California. There will not be a public location for participating in this meeting. Any interested member of the public can participate telephonically or via internet by utilizing the web link or dial-in information printed on this agenda.

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public participating in the live meeting either via internet or telephone shall indicate their desire to speak. If participating via internet, please click the "raise hand" feature located within the Zoom application screen. If connected via telephone, please dial "*9" (star, nine).

#	Item	Commission Action
1	Agenda	Adopt
2	Public Comment on Non-Agenda Items <i>Speakers are asked to limit comments to three minutes. Speakers may comment only on non-agenda items within the subject matter jurisdiction of the Commission. The Commission may not take action on, consider or debate items not on the agenda except under narrow circumstances meeting statutory tests. Response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Commission. The Chair may refer the matter to staff or to a future meeting agenda.</i>	
3	Commissioner Items of Interest	
4	Draft Minutes of October 6, 2020 Fire Commission Meeting	Approve
5	Upcoming Commissioner Term Expirations and Appointment Opportunities	Review
6	Chief Officer Report and Activity Summary	Review
7	Commissioner Requests for Future Agenda Items	
8	Adjourn	

Requests for disability-related modifications or accommodations, aids or services may be made to the District office no later than 72 hours prior to the meeting by contacting (415) 479-0775

NEXT FIRE COMMISSION MEETING TO BE HELD ON DECEMBER 1, 2020 AT 7:00 PM
AT MARINWOOD COMMUNITY CENTER OR VIA TELECONFERENCE

MARINWOOD COMMUNITY SERVICES DISTRICT
DRAFT MINUTES OF FIRE COMMISSION MEETING
October 6, 2020

Time and Place: 7:00PM Via Teleconference

Present:

Commissioners: Chair Steve Farac, Pascal Karsenti, Ron Marinoff

Absent: Tom Elsbree, Greg Stilson (CSA 13 Alternate)

Staff: District Manager Eric Dreikosen, San Rafael Fire Chief Darin White

Guest: John Hansen, FireSafe Marin

Farac called the meeting to order at 7:06 PM.

1. Agenda

M/s Marinoff/Karsenti to approve agenda as presented. Ayes: Karsenti, Farac, Marinoff. Nays: None. Absent: Elsbree. Motion carried.

2. Firewise Program Information – Presented by FireSafe Marin

John Hansen, FireSafe Marin gave a presentation regarding the Firewise program.

3. Public Comment on Non-Agenda Items

There were no comments from the public.

4. Commissioner Items of Interest

-Karsenti inquired as to the local fire code. He was directed to the existing fire code located on the Marinwood CSD website.

5. Draft Minutes of September 1, 2020 Fire Commission Meeting

M/s Marinoff/Karsenti to approve Draft Minutes of August 4, 2020 Fire Commission Meeting as presented. Ayes: Karsenti, Farac, Marinoff. Nays: None. Absent: Elsbree. Motion carried.

6. Chief Officer Report and Activity Summary

Commission received Chief Officer Report and Activity Summary.

7. Requests for Future Agenda Items

-Marinoff requested assistance in having a fire safety evaluation conducted of the area surrounding the County Farm property adjacent to CSA 13.

-Farac requested discussion regarding how to promote Alert Marin to the greater community.

-Karsenti requested discussion of NOAA radios and possible options for mass distribution to the community.

The meeting was adjourned at 8:47 PM.

The date of the next Fire Commission meeting is November 3, 2020.

Eric Dreikosen



Staff Report

To: Fire Commission
From: Eric Dreikosen, District Manager
Date: November 3, 2020
Re: Expiring Commissioner Terms and Reappointment Process

Commissioners,

The following Commissioners will have their current terms expire at the end of the calendar year:

Steve Farac
Tom Elsbree

Additionally, there is one (1) vacant regular position available with a term expiring at the end of calendar year 2022 as well as a vacant alternate position with a term expiring at the end of calendar year 2021. As such, there is a total of three (3) regular commissioner seats that can be appointed for two-year terms expiring December 31, 2022 and the alternate position with a term expiring December 2021. In the event that all regular seats become filled, we would then look to fill the vacant alternate seat.

In accordance with the Commission Bylaws, District staff has posted a Notice of Appointment Opportunities to fill the positions (see included notice) on our various social media sites as well as our website. Incumbent Commissioners whose terms will be expiring are able and encouraged to apply for reappointment. If desired, please prepare a brief letter to the Board of Directors stating your desire to be reappointed to the Commission.

All letters of interest should be provided to the District Manager no later than November 5, 2020 to be included in the November 10, 2020 board meeting packet, at which time the Board will formally appoint Commissioners for the vacant term(s) effective January 2021.

MARINWOOD COMMUNITY SERVICES DISTRICT

775 Miller Creek Road, San Rafael, CA 94903-1323

Phone: (415) 479-7751 - Fax: (415) 479-7759

NOTICE OF UPCOMING COMMISSION APPOINTMENTS

Marinwood Community Services District is currently accepting letters of interest for appointment to positions on both the Marinwood CSD Park & Recreation Commission as well as the Marinwood CSD Fire Commission. Both Commissions serve as advisory bodies to the Marinwood CSD Board of Directors and are appointed as volunteers serving without compensation. All applicants will be discussed and incoming commissioners appointed at the November 2020 meeting of the Board of Directors.

PARK & RECREATION COMMISSION:

The Park & Recreation (P&R) Commission is comprised of five (5) regular members and one (1) alternate member, each serving two-year terms. All members must be residents of the District.

There are multiple positions available for upcoming appointment, including 1-year and 2-year appointments, effective January 1, 2021. The P&R Commission meets on the fourth Tuesday of every month at 7:00 PM at the Marinwood Community Center*. More information regarding the P&R Commission can be found in the P&R Commission Bylaws located at:

<http://www.marinwood.org/ParkRecCommission>

**Effective March 2020, all meetings have been conducted remotely via Zoom and will continue until further notice from the Office of the Governor of California.*

FIRE COMMISSION:

The Fire Commission is comprised of five (5) regular members and two (2) alternate members, each serving two-year terms. Four (4) regular members plus one (1) alternate member must be residents of the District. One (1) regular member plus one (1) alternate member must be residents of County Service Area 13 (CSA 13). CSA 13 members are appointed by the CSA 13 governing body.

There are multiple positions available for upcoming appointment. The terms of incoming regular Commissioners shall be January 1, 2020 – December 31, 2021. The Fire Commission meets on the first Tuesday of every month at 7:00 PM at the Marinwood Community Center*. More information regarding the Fire Commission can be found in the Fire Commission Bylaws located at: <http://www.marinwood.org/FireCommission>

**Effective March 2020, all meetings have been conducted remotely via Zoom and will continue until further notice from the Office of the Governor of California.*

TO APPLY:

If you are interested in serving on either commission, please send a letter of interest no later than **November 5, 2020** to the Marinwood CSD Board of Directors, C/O District Manager Eric Dreikosen (eric@marinwood.org). Please indicate which Commission you are interested in serving on, the reason you are interested and any relevant education or experience.

For additional information, please contact the Marinwood CSD District Office at 415.479.7751 or visit the District website at www.marinwood.org.



To: Marinwood Fire Commissioners

From Darin White, Fire Chief

Date: November 3, 2020

Re: Fire Department Update

Marin Wildfire Prevention Authority-Vegetation Management

National Community Civilian Corps (NCCC) members numbering 10 based in Sacramento, California and St. Louis based AmeriCorps crews (comprised of 8) arrived on October 29, 2020. A third team will arrive in December and will further enhance our efforts to reduce vegetation and assist homeowners with their hazardous fuel removal projects.

We are appreciative of the fire break work they will complete in our City Open Spaces, including our Fire Roads. The crews will also be working directly with eligible homeowners on creating Defensible Space on their property. If you or someone you know needs Vegetation Management Assistance, please refer them to: <https://www.cityofsanrafael.org/wildfire-prevention-assistance/> to learn more and reach out via email at srfd.dspace@cityofsanrafael.org.

Pacific Gas and Electric

Although PG&E has conducted a couple of Public Safety Power Shutdowns (PSPS) none appear to have impacted Marinwood or San Rafael residents this year.

Guidelines/COVID-19:

Marin County was recently reduced from the red tier to the orange tier and this allows for additional business to resume commerce. This further expands to allow businesses to hold increased levels of occupancy (up to 50% of normal occupancy load pre-COVID-19) indoors. This action comes as Marin County's COVID-19 cases continues to decrease, while nearly 2 dozen other states are experiencing a significant increase in reported cases.

As of October 29, 2020, The United States had 8,855,540 cases reported; 227,673 deaths; California has 919,201 cases and 17,529 deaths to-date. Marin County figures are as follows: 4,872 confirmed cases, 99 deaths.

National Oceanic and Atmospheric Administration (NOAA) Radios

Funding from the Marin Wildfire Protection Authority (MWPA) was used to purchase 1000 Midland WR120 NOAA weather radios for a pilot program to test the effectiveness of the radios as a backup warning system throughout Marin. The radios come pre-programmed with batteries installed. Residents are encouraged to place the radio in the master bedroom and plug it into the wall. If power fails, the batteries will take over to ensure that they can still receive emergency messages. The warning tone is

loud both by design and regulation so those in possession of one can be awakened in the middle of the night. NOAA only issues emergency broadcasts for major events. Red Flag Warnings, storm watches, marine advisories, and other routine events are not broadcast. NOAA understands that if the system is frequently triggered some residents will turn off their radios.

If you lose power at your home and simultaneous loss of cell phone coverage occurs, you will not be able to receive an emergency message from any of the Wireless Emergency Alert (WEA) systems. This included Alert Marin, Nixle, and any devices or capability that involve use of landlines, electrical power and cellular tower functionality. High wind or fire events can damage transmission lines, a Public Safety Power Shutoff could be occurring, or a cell phone tower might have limited or nonexistent emergency backup power.

The Marin County Office of Emergency Services has an agreement with NOAA which enables them to send out emergency alerts such as wildfire evacuation warnings and orders through the NOAA radio system. The radios will not be used to transmit routine messages but instead will focus on the evacuation warnings and orders which warn of impending, critical, and time sensitive conditions.

Emergency Incidents

No major incidents to report!!

Personnel

Marinwood Fire Captain Ryan Bracket has submitted a request to begin a task book as a strike team leader. He has responded to almost 20 wildfire incidents and has completed the required in-field training and gained valuable experience to be considered for this important role and opportunity.

Election Preparedness

In anticipation of potential civil unrest or protest stemming from the election, local law enforcement, fire departments, and emergency management personnel have met to discuss the importance of preparedness. The Marin County Emergency Operations Center (EOC) and the City of San Rafael's EOC will be staffed as necessary with additional personnel placed on standby in the event they are needed. An Incident Action Plan (IAP) for San Rafael/Marinwood is being developed and finalized and all on duty personnel will receive a briefing each shift beginning Tuesday Nov. 3 through November 9, 2020, or as deemed necessary. The IAP will address communications, safety message, procedural guidance, hospital availability and location, and much more.

Marinwood Fire Department Statistics: October 2020

The Marinwood Fire Department has responded to 95 emergency calls in October 2020 through October 28; of these, 13 calls were cancelled en route. More than half of the calls were medical incidents, including 2 calls in which COVID-19 was suspected. The department did not directly respond to any fires but did have a structure fire cover assignment in Novato.

<i>Incidents by Area and Type</i>								
Area	MA	PSA	FA/NN	FIRE	HAZMAT	COVER	OTHER*	TOTAL
Marinwood	12	9	3	0	0	N/A	0	24
CSA 13	5	3	0	0	0	N/A	0	8
Old JPA (Mont Marin)	4	1	1	0	0	N/A	0	6
New JPA (East of 101)	21	7	1	0	0	N/A	0	29
SR Mutual Aid	5	8	0	0	0	0	0	13
MC JPA	3	1	1	0	0	N/A	0	5
MC Mutual Aid	0	0	0	0	0	N/A	0	0
Novato	2	6	0	0	0	2	0	10
Total number	52	35	6	0	0	2	0	95
<i>Percentage of total</i>	<i>54.7%</i>	<i>36.8%</i>	<i>6.3%</i>	<i>0.0%</i>	<i>0.0%</i>	<i>2.1%</i>	<i>0.0%</i>	

Call types:

MA	Medical assist
PSA	Service call
FA/NN	Fire alarm
FIRE	Fire
HAZMAT	Hazardous material incident (e.g., spill)
COVER	Coverage for other stations
OTHER	Other incident(s): NA

Average response time for Engine 58: 5 minutes, 58 seconds