

## **Marinwood After School Program Counselor Job Description**

Marinwood Recreation Department in San Rafael is looking for dedicated, energetic people who love working with children! We are searching for a friendly, reliable and dedicated After School staff.

### Expectations:

- Be positive and energetic while at work
- Enjoy working with children
- Be a role model
- Be dependable, consistent and responsible
- Problem solve quickly and effectively
- Be flexible and able to multi task
- Maintain a good working relationship with parents, students, coworkers and superiors

### Responsibilities:

- With co-counselors, supervise a group of up to 18 students
- Play and engage with children in activities
- Assist with developing and planning age appropriate activities for students
- Help set up and clean up room
- Administer first aid as needed

### Job Requirements:

- Prior experience working with youth
- Certified in CPR and First Aid or be certified within 30 days of hire
- Provide proof of negative tuberculosis test
- Department of Justice fingerprint clearance

### Commitment and Compensation:

- \$18.00/hour
- Availability to work 2-5 days/week (Monday-Friday) from 2:15-6:00pm (1:30-6:00pm on Wednesdays)

To apply, please visit <http://www.marinwood.org/about-us/employment> for an application. Please return completed application and resume to Marinwood Community Center.