

Agenda for the Regular Meeting of the Marinwood CSD Board of Directors

Tuesday – September 12, 2023 – 7:30 PM

Marinwood Community Center, 775 Miller Creek Road, San Rafael, CA 94903

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public shall indicate their desire to speak. All public comments shall be addressed to the Board of Directors and limited to three minutes per speaker. The Board of Directors may choose to respond to comments or request staff to respond at the conclusion of the public comment period.

	Item Description:	Board Action
A.	CALL TO ORDER	
B.	AGENDA	Adopt
C.	CONSENT CALENDAR a. Draft Minutes of Regular Meeting of August 8, 2023 b. Bills Paid Nos. 7591 – 7711	Approve
D.	PUBLIC COMMENT OPEN TIME FOR ITEMS NOT ON AGENDA <i>Speakers may comment only on non-agenda items within the subject matter jurisdiction of the District. The Board may not take action on, consider or debate items not on the agenda except under narrow circumstances meeting statutory tests. Response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Board at the conclusion of the public comment period. The President may refer the matter to staff or to a future meeting agenda.</i>	
E.	DISTRICT MATTERS	
	1. Emergency Creek Bank Slide Repair with Retaining Wall project: Accept Bid from Lowest Qualified Bidder in Response to Notice Inviting Bids and Authorize Staff to Enter into Contract with Lowest Qualified Bidder.	Approve
	2. Update on Pension Liability Analysis with August 2023 Release of CalPERS Annual Valuation Reports for Measurement Date of June 30, 2022	Review
	3. District Manager Report	Review
F.	FIRE DEPARTMENT MATTERS	
	1. Chief Officer Report and Activity Summary	Review
G.	PARK AND RECREATION MATTERS	
	1. Recreation and Park Maintenance Activity Reports	Review
H.	BOARD MEMBER ITEMS OF INTEREST - REQUESTS FOR FUTURE AGENDA ITEMS	
I.	ADJOURN	
	DATE OF NEXT REGULAR BOARD MEETING – October 10, 2023	

Requests for disability-related modifications or accommodations, aids or services may be made to the district office no later than 72 hours prior to the meeting by contacting (415) 479-0775

Marinwood Community Services District

Draft Minutes of Board of Directors Meeting Tuesday – August 8, 2023

Time and Place: 7:30PM Marinwood Community Center classroom.

Note: *This meeting as well as prior meetings of the Board of Directors may be viewed on the Marinwood YouTube channel here:* <https://www.youtube.com/channel/UC0dvM2PvtsEzE25eRAf4Jmg>

Present:

Board Members: President Sivan Oyserman, Kathleen Kilkenny, Lisa Ruggeri and Bill Shea.

Staff: District Manager Eric Dreikosen, Recreation Director Luke Fretwell, and Administrative Assistant Tiffany Combrink.

Absent: Director Chris Case

A. Call to Order

Board President Oyserman called the meeting to order at 7:31pm.

B. Agenda

Agenda adopted as presented.

C. Consent Calendar

a. Draft Minutes of Regular Meeting of July 11, 2023

b. Bills Paid Nos. 7482 – 7590

Kilkenny to approve/Ruggeri to second “consent calendar as presented.”

Aye: Oyserman, Kilkenny, Ruggeri, Shea. Absent: Case. Motion carried.

D. Public Comment Open Time for Items Not on Agenda

Board of Directors received public comment regarding

a. Park amenities for aging community members

E. District Matters

1. *Fiscal Year 2022-2023 Year-End Profit & Loss Financial Statements (Pre-audit)*

Board received Fiscal Year 2022-2023 Year-End Profit & Loss Financial Statements (Pre-audit)

2. *Marin County Grand Jury Report: “Build More ADUs – An Rx to Increase Marin’s Housing Supply”*

Approve and Authorize District Manager to Submit Response on Behalf of Marinwood CSD

Shea to approve/Kilkenny to second “Authorize District Manager to Submit Response on Behalf of Marinwood CSD to the Marin County Grand Jury Report: Build More ADUs.”

Aye: Oyserman, Kilkenny, Ruggeri, Shea. Absent: Case. Motion carried.

3. *District Manager Report*

Board received District Manager Report

F. Fire Department Matters

1. *Draft Minutes of Fire Commission Meeting of August 1, 2023*

Board received Draft Minutes of Fire Commission Meeting

2. *Chief Officer Report and Activity Summary*

Board received Chief Officer Report and Activity Summary

G. Park and Recreation Matters:

1. *Recreation and Park Maintenance Activity Reports*

Board received Recreation and Park Maintenance Activity Reports

H. Board Member Items of Interest – Requests for Future Agenda Items

- Board President Oyserman would like update on firefighter recruitment and update on FEMA project

I. Adjourn

Meeting adjourned at 8:40PM

Tiffany Combrink, Secretary

**MARINWOOD COMMUNITY SERVICES DISTRICT
REQUEST FOR PAYMENT OF CLAIMS**

Treasury Fund 8067

Classes:
Street lights
Fire
Recreation
Park

Approved by the Board of Directors on September 12, 2023

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
7591	8/1/2023	Darren Nelson	200.00	Music for Brewfest	Rec	5220819	Community	200.00
7592	8/1/2023	Joan Rueter	200.00	Music for Brewfest	Rec	5220819	Community	200.00
7593	8/1/2023	Jacob Aranda	200.00	Music for Brewfest	Rec	5220819	Community	200.00
7594	8/1/2023	Bill Hansel	200.00	Music for Brewfest	Rec	5220819	Community	200.00
7595	8/1/2023	Julia Wilson	65.50	summer field trip mileage	Rec	5220819	Summer	65.50
7596	8/1/2023	Avital Schlesinger	292.00	refund summer camp	Rec	4631920	Summer	292.00
7597	8/1/2023	Jennifer McGeorge-Rising	292.00	refund summer camp	Rec	4631920	Summer	292.00
7598	8/1/2023	Katie Conway	466.00	refund summer camp	Rec	4631920	Summer	466.00
7599	8/1/2023	Kristen Lebacqz	466.00	refund summer camp	Rec	4631920	Summer	466.00
7600	8/1/2023	Peter Bassett	129.00	refund summer camp	Rec	4631920	Summer	129.00
7601	8/1/2023	Rachel Friesen	295.00	refund summer camp	Rec	4631920	Summer	295.00
7602	8/1/2023	AFLAC	26.50	disability ins - July	Park	5130120	General	26.50
7603	8/1/2023	Astro Jump	1,599.00	camp entertainment	Rec	5220819	Summer	1,599.00
7604	8/1/2023	California Park & Rec Societ	510.00	membership through 10/202	Rec	5211330	General	510.00
7605	8/1/2023	City of San Rafael	86,515.53	Chief Services Q3/Q4 FY22/	Fire	5210146	General	54,204.62
				SSA OT, Q3/Q4 FY22/23	Fire	5120110	General	32,310.91
7606	8/1/2023	County of Marin	142.50	Radio repair	Fire	5220210	General	142.50
7607	8/1/2023	DC Electric	299.22	SL maintenance - June	Streetlights	5210915	General	299.22
7608	8/1/2023	Delta Dental	2,189.68	Dental - Aug	Fire	5130120	General	1,194.20
					Park	5130120	General	567.22
					Rec	5130120	General	428.26
7609	8/1/2023	Got Gophers	275.00	pest control	Park	5211532	General	275.00
7610	8/1/2023	Jackson's Hardware	735.38	supplies	Park	5220310	General	735.38
7611	8/1/2023	Marin Emergency Radio Autl	30,012.00	MERA operating fee FY23/2	Park	5210920	General	3,000.00
					Fire	5210920	General	27,012.00
7612	8/1/2023	Marin Landscape Materials	93.31	soil	Park	5220310	General	93.31
7613	8/1/2023	Marin Prof Firefighters	840.00	July dues	Fire	5211330	General	840.00
7614	8/1/2023	Marin Sanitary Service	3,396.19	Garbage - July	Park	5210815	General	2,377.36
					Rec	5210815	General	679.24
					Fire	5210815	General	339.59
7615	8/1/2023	Marinwood Market	13,298.75	MIP	Rec	5220819	Community	238.00
				camp lunches 0703-0707	Rec	5220819	Summer	2,944.00
				camp lunches 0710-0714	Rec	5220819	Summer	2,688.75
				camp lunches 0717-0721	Rec	5220819	Summer	3,761.00
				camp lunches 0724-0728	Rec	5220819	Summer	3,667.00
7616	8/2/2023	Mercy & the Manz Entertainr	1,200.00	Music for MIP	Rec	5220819	Community	1,200.00
7617	8/2/2023	Pest Plus	259.00	pest control	Fire	5220310	General	90.00
					Rec	5220310	General	169.00
7618	8/2/2023	PG&E	1,385.69	electric - June	Rec	5210810	General	1,162.97
					Fire	5210810	General	11.91
					Park	5210810	General	210.81
7619	8/2/2023	Project A	40.00	email hosting	Fire	5220110	General	20.00
					Rec	5220110	General	20.00
7620	8/2/2023	Schultz Entertainment Exper	345.00	camp entertainment	Rec	5210146	Summer	345.00
7621	8/2/2023	Silbermann's Ice Cream	2,050.00	vending supplies	Rec	5220826	Pool	2,050.00
7622	8/2/2023	Marin Ace	280.17	supplies	Park	5220310	General	119.62
					Fire	5220310	General	160.55
7623	8/2/2023	Cesar Alvarez	50.00	pesticide applicator training	Park	5211315	General	50.00
7624	8/4/2023	VSP	387.94	vision - Aug	Fire	5130120	General	214.51
					Park	5130120	General	95.86
					Rec	5130120	General	77.57
7625	8/4/2023	TIAA Commercial Finance	711.50	copier lease	Rec	5220130	General	462.48
					Fire	5220130	General	177.88
					Park	5220130	General	71.14
7626	8/4/2023	Staples	903.68	office supplies	Rec	5220110	General	903.68
7627	8/4/2023	Sprint	179.53	cell phones - July	Fire	5210725	General	179.53
7628	8/4/2023	SiteOne Landscape Supply	879.57	Irrigation maintenance	Park	5220310	General	879.57
7629	8/4/2023	Pitney Bowes	98.82	postage meter supplies	Rec	5220110	General	98.82
7630	8/4/2023	PG&E	1,941.20	Streetlights - July	Streetlights	5210825	General	1,941.20
7631	8/4/2023	Mill Valley Refuse Service	579.68	porta potty	Park	5211220	General	579.68
7632	8/4/2023	Marin Municipal Water Distri	6,606.78	Water May/June	Fire	5210835	General	420.00
					Rec	5210835	General	1,254.35
					Park	5210835	General	4,932.43
7633	8/4/2023	Grainger	1,117.94	trash bags, utility container,	Park	5220310	General	1,117.94
7634	8/4/2023	County of Marin	777.00	truck maintenance	Park	5210940	General	777.00
7635	8/4/2023	County of Marin	377.41	Park fuel - Jan	Park	5220610	General	120.77
				Park fuel - Feb	Park	5220610	General	256.64
7636	8/4/2023	Comcast	156.55	internet - Aug	Rec	5210725	General	78.27
					Fire	5210725	General	78.28
7637	8/4/2023	C.A.P.F.	236.00	LTD - aug	Fire	5130120	General	236.00
7638	8/4/2023	Alaina Fuetch	66.35	summer mileage - July	Rec	5220819	Summer	21.35
				preschool supplies	Rec	5220819	Preschool	45.00
7639	8/8/2023	Carolyn Sullivan	38.04	community event supplies	Rec	5220819	Community	38.04
7640	8/8/2023	Kayla Yu	120.91	summer mileage - July	Rec	5220819	Summer	120.91

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
7641	8/8/2023	Jerry Mehcz	7,995.20	Tennis	Rec	5210146	Tennis	7,995.20
7642	8/8/2023	Jeremy D'Antonio	200.00	Music for Brewfest	Rec	5220819	Community	200.00
7643	8/8/2023	DKG Dave Garoutte	950.00	stage rentals	Rec	5220819	Community	950.00
7644	8/8/2023	Marinwood CSD	221,942.05	Fire salaries	Fire	5110110	General	32,233.60
				Fire OT	Fire	5120110	General	15,967.57
				Admin Asst	Fire	5110110	Admin	1,063.36
				Admin Mgr	Fire	5110110	Admin	2,884.80
				Admin Asst	Rec	5110110	Admin	1,063.36
				Admin Asst	Park	5110110	Admin	531.68
				Admin Mgr	Rec	5110110	Admin	1,442.40
				Admin Mgr	Park	5110110	Admin	1,442.40
				Rec Dir	Rec	5110110	General	2,848.72
				Rec Dir	Park	5110110	General	1,220.88
				Rec salary	Rec	5110110	General	8,540.80
				Park salary	Park	5110110	General	7,732.80
				Park hourly	Park	5110210	General	1,291.50
				Building attendants	Rec	5110210	Building	217.00
				Pool staff	Rec	5110210	Pool	30,594.81
				Aquatics	Rec	5110210	Aquatics	10,843.90
				Summer	Rec	5110210	Summer	91,128.87
				Preschool	Rec	5110210	Preschool	288.00
				Community	Rec	5110210	Community	110.75
				PR fees	Fire	5210230	General	170.16
				PR fees	Rec	5210230	General	545.10
				PR fees	Park	5210230	General	29.04
				SS + Medicare	Fire	5140140	General	3,968.65
				SS + Medicare	Rec	5140140	General	11,491.97
				SS + Medicare	Park	5140140	General	689.44
				EDU + SUI	Rec	5140145	General	1,945.00
				EDU + SUI	Park	5140145	General	11.77
				Benefits withholding	Park	2120066	General	-1,149.80
				Benefits withholding	Rec	2120066	General	-1,487.79
				Benefits withholding	Fire	2120066	General	-5,718.69
7645	8/8/2023	Marinwood CSD	15,194.57	Retire 08/11	Park	5130510	General	1,778.36
					Rec	5130510	General	2,412.85
					Fire	5130510	General	11,003.36
7646	8/8/2023	Cal West	191.21	rototiller	Park	5211220	General	191.21
7647	8/8/2023	Marinwood CSD	1,750.00	GASB 68 Schedules - FY 23	Park	5210120	General	350.00
					Rec	5210120	General	350.00
					Fire	5210120	General	1,050.00
7648	8/8/2023	County of Marin	2,969.82	FY23/24 LAFCO fees	Park	5211610	General	742.45
					Rec	5211610	General	742.45
					Fire	5211610	General	1,484.92
7649	8/8/2023	Marin County Fire Chiefs As	3,712.00	Chief Assoc dues	Fire	5211330	General	675.00
				County wide FD programs	Fire	5211610	General	3,037.00
7650	8/8/2023	Marin County Sheriff's Office	1,410.00	Q1-Q2 Tablet Command Su	Fire	5211610	General	1,410.00
7651	8/8/2023	O'Connor & Company	1,175.00	FY23 audit fees	Park	5210210	General	293.75
					Rec	5210210	General	293.75
					Fire	5210210	General	587.50
7652	8/8/2023	Ongaro & Sons	523.23	HVAC maintenance	Rec	5220310	Building	523.23
7653	8/8/2023	Silbermann's Ice Cream	360.00	scoops	Rec	5220826	Pool	360.00
7654	8/17/2023	Abi Fitzgerald	173.00	refund swim lessons	Rec	4631917	Aquatics	173.00
7655	8/17/2023	Stephanie Schultz	218.00	refund tennis	Rec	4631915	Tennis	218.00
7656	8/17/2023	Robyn Bruton	82.70	supplies	Rec	5220819	Summer	82.70
7657	8/17/2023	Isabelle Kenny	51.85	field trip mileage	Rec	5220819	Summer	51.85
7658	8/17/2023	Tiffany Combrink	77.83	office supplies	Rec	5220110	General	77.83
7659	8/17/2023	Play-Well TEKologies	1,800.00	Minecraft LEGO camp	Rec	5210146	Summer	1,800.00
7660	8/17/2023	US Postmaster San Rafael	1,500.00	Bulk mail postage - fall cata	Rec	5210122	General	1,500.00
7661	8/17/2023	A&S Landscape Materials	1,160.24	sand	Park	5220130	General	1,160.24
7662	8/17/2023	AT&T	327.12	Phones - July	Fire	5210725	General	152.41
					Park	5210725	General	26.97
					Rec	5210725	General	147.74
7663	8/17/2023	AT&T	90.24	internet - Aug	Park	5210725	General	90.24
7664	8/17/2023	Airgas	460.55	pool chems	Rec	5220710	Pool	460.55
7665	8/17/2023	Allstar Fire Equipment	548.72	helmets, goggles	Fire	5220810	General	548.72
7666	8/17/2023	CalPERS	8,333.00	CERBT Aug	Park	5130130	General	2,000.00
					Rec	5130130	General	750.00
					Fire	5130130	General	5,583.00
7667	8/17/2023	Comcast	157.14	cable - Aug	Fire	5210725	General	157.14
7668	8/17/2023	Coverall	2,971.06	janitor services	Rec	5211110	Building	2,971.06
7669	8/17/2023	Ewing Irrigation	965.43	Irrigation maintenance	Park	5220310	General	965.43
7670	8/17/2023	Greatland	276.47	checks	Rec	5220110	General	276.47
7671	8/17/2023	Home Depot	534.16	building maintenance	Rec	5220310	Building	259.75
				supplies	Park	5220310	General	274.41
7672	8/17/2023	Leslie's Pool Supplies	1,319.28	pool chems	Rec	5220710	Pool	1,319.28
7673	8/24/2023	Marinwood CSD	178,114.43	Fire salaries	Fire	5110110	General	32,233.60
				Fire OT	Fire	5120110	General	15,705.36
				FLSA	Fire	5110319	General	1,314.95
				Admin Asst	Fire	5110110	Admin	1,063.36
				Admin Mgr	Fire	5110110	Admin	2,884.80

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
				Admin Asst	Rec	5110110	Admin	1,063.36
				Admin Asst	Park	5110110	Admin	531.68
				Admin Mgr	Rec	5110110	Admin	1,442.40
				Admin Mgr	Park	5110110	Admin	1,442.40
				Rec Dir	Rec	5110110	General	2,848.72
				Rec Dir	Park	5110110	General	1,220.88
				Rec salary	Rec	5110110	General	8,540.80
				Park salary	Park	5110110	General	7,732.80
				Park hourly	Park	5110210	General	1,174.50
				Building attendants	Rec	5110210	Building	217.00
				Pool staff	Rec	5110210	Pool	28,979.04
				Aquatics	Rec	5110210	Aquatics	4,257.50
				Summer	Rec	5110210	Summer	57,437.84
				Preschool	Rec	5110210	Preschool	1,277.50
				Community	Rec	5110210	Community	67.50
				PR fees	Fire	5210230	General	198.82
				PR fees	Rec	5210230	General	451.34
				PR fees	Park	5210230	General	32.69
				SS + Medicare	Fire	5140140	General	4,049.20
				SS + Medicare	Rec	5140140	General	8,359.53
				SS + Medicare	Park	5140140	General	680.48
				EDU + SUI	Rec	5140145	General	1,262.66
				Benefits withholding	Park	2120066	General	-1,149.80
				Benefits withholding	Rec	2120066	General	-1,487.79
				Benefits withholding	Fire	2120066	General	-5,718.69
7674	8/24/2023	Marinwood CSD	15,504.20	Retire 08/25/2023	Park	5130510	General	1,778.36
					Rec	5130510	General	2,412.85
					Fire	5130510	General	11,312.99
7675	8/24/2023	Marinwood CSD	46,456.70	Health - Sept	Park	5130120	General	9,807.21
					Rec	5130120	General	8,361.40
					Fire	5130120	General	28,288.09
7676	8/24/2023	US Bank Corporate Pmt Svc	26,654.56	online meeting subscription	Fire	5211325	General	27.99
				off site computer back up/ w	Fire	5220110	General	322.33
				engine maintenance	Fire	5220210	General	245.00
				storage room lighting	Fire	5220310	General	69.99
				FD supplies	Fire	5220810	General	72.83
				light	Park	5210910	General	5.41
				online meeting subscription	Park	5211325	General	14.25
				certified mail	Park	5220110	General	8.56
				protective eyewear	Park	5220825	General	28.13
				supplies	Rec	5220819	Community	3,338.76
				career fair, marketing	Rec	5210122	General	694.02
				fingerprinting	Rec	5210128	General	140.00
				online meeting subscription	Rec	5211325	General	45.73
				subscriptions	Rec	5220110	General	341.64
				supplies	Rec	5220819	General	1.49
				toilet paper	Rec	5220827	Building	65.07
				pool supplies	Rec	5220819	Pool	1,074.61
				refund	Rec	5220825	Pool	-276.04
				vending supplies	Rec	5220826	Pool	6,871.27
				first aid	Rec	5220819	Pool	71.09
				preschool books	Rec	5220819	Preschool	22.28
				CPR certs	Rec	5211315	Summer	198.00
				supplies	Rec	5220819	Summer	13,272.15
7677	8/24/2023	David Cuetter	200.00	MIP 08/18	Rec	5210146	Community	200.00
7678	8/24/2023	Frederick John	200.00	MIP 08/18	Rec	5210146	Community	200.00
7679	8/24/2023	Joan Rueter	200.00	MIP 08/18	Rec	5210146	Community	200.00
7680	8/24/2023	Jeremy D'Antonio	200.00	MIP 08/18	Rec	5210146	Community	200.00
7681	8/24/2023	Ted Garber	200.00	MIP 08/18	Rec	5210146	Community	200.00
7682	8/24/2023	Bryan Dean	200.00	MIP 08/18	Rec	5210146	Community	200.00
7683	8/24/2023	Darren Nelson	200.00	MIP 08/18	Rec	5210146	Community	200.00
7684	8/24/2023	Jon Mitguard	200.00	MIP 08/18	Rec	5210146	Community	200.00
7685	8/24/2023	David Sampson	200.00	MIP 08/18	Rec	5210146	Community	200.00
7686	8/24/2023	Luke Fretwell	330.27	supplies	Park	5220310	General	192.29
					Park	5220310	General	137.98
7687	8/28/2023	County of Marin	487.51	Equip maintenance	Park	5210940	General	487.51
7688	8/28/2023	County of Marin	1,054.40	fuel - March	Park	5220610	General	237.18
				fuel - April	Park	5220610	General	334.60
				fuel - May	Park	5220610	General	122.27
				fuel - June	Park	5220610	General	360.35
7689	8/28/2023	Delta Dental	2,105.84	Dental - Sept	Fire	5130120	General	1,194.20
					Park	5130120	General	483.38
					Rec	5130120	General	428.26
7690	8/28/2023	GeoMorph Design	10,885.00	Creek repair design/permitti	Capital	5210120	FEMA	10,885.00
7691	8/28/2023	Landesign	3,168.00	landscape contractor	Park	5211125	General	3,168.00
7692	8/28/2023	Marin Prof Firefighters	840.00	Aug dues	Fire	5211330	General	840.00
7693	8/28/2023	Marinwood Market	7,778.00	camp lunches 0731-0804	Rec	5220819	Summer	4,043.75
				camp lunches 0807-0811	Rec	5220819	Summer	3,734.25
7694	8/28/2023	Miller Pacific Engineering	8,756.00	Geotech services	Capital	5210120	FEMA	8,756.00
7695	8/28/2023	Pet Waste Eliminator	303.10	pet waste bags	Park	5220310	General	303.10

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
7696	8/28/2023	PG&E	3,169.95	electric - July	Rec	5210810	General	2,079.42
					Fire	5210810	General	872.32
					Park	5210810	General	218.21
7697	8/28/2023	PG&E	550.11	gas - July	Rec	5210810	General	518.97
					Fire	5210810	General	31.14
7698	8/28/2023	Silbermann's Ice Cream	870.00	scoops	Rec	5220826	Pool	870.00
7699	8/28/2023	SiteOne Landscape Supply	341.72	Irrigation maintenance	Park	5220310	General	341.72
7700	8/28/2023	SolEd Solar Holdings	1,766.54	Solar - July	Rec	5210810	General	1,448.67
					Fire	5210810	General	317.87
7701	8/28/2023	SDRMA	237.30	Life ins - Sept	Fire	5130120	General	75.42
					Park	5130120	General	75.56
					Rec	5130120	General	86.32
7702	8/29/2023	Carolyn Sullivan	310.00	bulk mail permit renewal	Rec	5210122	General	310.00
7703	8/29/2023	Cameron Taylor	96.06	staff meeting	Rec	5211325	Pool	96.06
7704	8/29/2023	Meredith Case	117.35	pool supplies	Rec	5220819	Pool	117.35
7705	8/29/2023	Emily Charlton	190.98	pool supplies	Rec	5220819	Pool	190.98
7706	8/29/2023	Ben Bishop	115.98	pool supplies	Rec	5220819	Pool	115.98
7707	8/29/2023	Ryan Grusby	68.00	pool supplies	Rec	5220819	Pool	68.00
7708	8/29/2023	Coach Cliff's Gaga Ball Pits	651.51	gaga ball pit	Rec	5220819	Summer	651.51
7709	8/29/2023	County of Marin	3,424.42	Kubota maintenance	Park	5220210	General	3,424.42
7710	8/29/2023	Mill Valley Refuse Service	579.68	porta potty	Park	5211220	General	579.68
7711	8/29/2023	Sprint	179.53	cell phones - July	Fire	5210725	General	179.53
TOTAL:			759,854.33					759,854.33

Total by Department:

Streetlights	2,240.42
Fire Department	289,472.08
Recreation Department	378,768.03
Park Department	69,732.80
Measure A	0.00
MWPA	0.00
Capital	19,641.00
Unclassified	0.00

Staff Report

To: Board of Directors
From: Eric Dreikosen, District Manager
Date: September 12, 2023
Re: Emergency Creek Bank Slide Repair with Retaining Wall Project: Bid Results

Directors,

Please see the included bid proposal submitted by Westward Builders, LLC, in response to the Notice Inviting Bids recently issued for the District's Emergency Creek Bank Slide Repair with Retaining Wall Project.

The complete bidders package as issued by the District on August 9, 2023 can be viewed on the District's website here: <https://www.marinwood.org/contracts-rfp>

The notice inviting bids was distributed to the Marin Builders Association, the North Coast Builders Exchange as well as two other State-wide builders associations and was also posted as a legal notice in the local newspaper, all in accordance with Public Contract Code. The notice resulted in eight (8) general contractors expressing interest in the project and performing a site visit. Of those, the District received two (2) sealed bids on September 6, 2023:

1. Westward Builders, LLC: Base Bid - \$559,272 ; Add Alt Bid - \$48,699 (Total: \$607,971)
2. AcuStruct: Base Bid - \$645,315 ; Add Alt Bid - \$32,800 (Total: \$678,115)

The Engineer's Estimate for the total project cost was \$608,450. The Base Bid scope of work consists of two project components, creek bank slope repair and the retaining wall. The Add Alt scope of work consists of waterproofing the subterranean portion of the eastern exterior wall of the pool mechanical building. This was included as an Add Alt to distinguish a stand-alone cost for this specific portion of work strictly for FEMA claim purposes.

This is a public works project guided by Public Contract Code legislative requirements (Gov Code Section 20100-20920):
https://leginfo.ca.gov/faces/codes_displayText.xhtml?lawCode=PCC&division=2.&title=&part=3.&chapter=1.&article=3.5.)

As such, in response to the lowest qualified bid received the Board now has the following formal action options available:

1. Do nothing at this time. In accordance with the terms stated in the RFP, the District has 21 days from the date of the sealed bid opening to take formal action.
2. Reject all bids.
 - a. Reissue bid package without changes in hopes of attracting additional bids.
 - b. Instruct staff to redesign construction plans and re-issue an RFP in hopes of receiving lower bids.
 - c. Abandon project as conceived and instruct staff to return to the Board with other potential options to allow for effective solutions to meet our needs.

3. Accept the bid submitted by Westward Builders, LLC and authorize staff to execute contract with the bidder.

While considering the above options available at this time it should be noted that the project as currently designed has been approved by all applicable environmental regulatory agencies and is in the final stages of permit application review by the County of Marin. Furthermore, the ability to begin work as soon as possible is critical for the District to be able to have the work completed prior to the upcoming rainy season thus preventing further, potentially catastrophic, damage.

In regards to the related FEMA claim, this continues to progress about as expected. Staff recently had a very productive meeting with a newly assigned FEMA rep assigned to our claim. While FEMA has yet to formally obligate funding to our project, all indications are that the project as designed will qualify and the associated funding will be obligated. Of course, this is a long process in and of itself and as such project work should not be delayed while we await final confirmation from FEMA. The bottom-line is that the project needs to be completed regardless of FEMA funding opportunities. To reiterate though, the FEMA process continues to move along, even if not at the pace ideally desired, and it remains anticipated that funding will be provided.

In summary, this project has been properly noticed and sealed bids were received in accordance with Public Contract Code. The low bidder is qualified to perform Public Works projects and is experienced with the type of work needed. The bid cost received was within the engineer's estimate for this project. The District does have the funds available to complete this project in full, regardless of anticipated FEMA funding. Timing is of the essence and the ability to begin work as quickly as possible is critical.

Staff Recommendation: Accept both the base bid and add alt bid received by Westward Builders, LLC, and authorize the District Manager to engage Westward Builders in executing a contract for the Emergency Creek Bank Slide Repair with Retaining Wall project.

**MARINWOOD COMMUNITY SERVICES DISTRICT
EMERGENCY CREEK BANK SLIDE REPAIR WITH
RETAINING WALL
BID PROPOSAL**

The Undersigned, as Bidder, doing business under the firm name of:

Name of Bidder:

Westward Builders, LLC

Business Address:

40 Paul Drive, San Rafael, CA 94903

Having carefully examined your Invitation for Bids, Instructions to Bidders, Specifications and Drawings and the Addenda listed below, and having examined the site of the work and all conditions affecting it, the undersigned proposes to furnish all labor, materials, plant, equipment and services and to perform all work necessary and incidental to the work as described in strict accordance with the above documents including Addenda numbered for consideration of the unit prices and extensions set forth in the following schedule:

Marinwood CSD
Emergency Creek Bank Slide Repair with Retaining Wall

Base Bid: Creek Bank Slope Protection and Soldier-Pile Retaining Wall per Plans in Appendix B and Appendix C and Technical Specifications in Appendix D, in accordance with the following Schedules of Values:

CREEK BANK SLOPE REPAIR					
<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Subtotal</u>
<u>1</u>	<u>Mobilization</u>	<u>1</u>	<u>LS</u>	20,000	20,000
<u>2</u>	<u>Biology, Creek Dewatering, and Sediment Control</u>	<u>1</u>	<u>LS</u>	48,500	48,500
<u>3</u>	<u>Bedrock Excavation</u>	<u>32</u>	<u>CY</u>	515	16,480
<u>4</u>	<u>Rock Rip-Rap Buttress</u>	<u>1</u>	<u>LS</u>	43,776	43,776
<u>5</u>	<u>Planted Rock Slope</u>	<u>1</u>	<u>LS</u>	64,127	64,127
<u>6</u>	<u>Live Willow Brush-Layered Seeded Soil Lifts</u>	<u>1</u>	<u>LS</u>	26,214	26,214
<u>7</u>	<u>Seeded Fabric-Covered Soil Slope</u>	<u>1</u>	<u>LS</u>	16,203	16,203
<u>8</u>	<u>Boulder-Anchored Large Wood Material</u>	<u>1</u>	<u>LS</u>	27,220	27,220
<u>9</u>	<u>Planting, Irrigation, and Maintenance</u>	<u>1</u>	<u>LS</u>	14,640	14,640
		<u>SUB-TOTAL:</u>		# 277,160.00	

SOLDIER-PILE WALL (RETAINING WALL)					
<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Subtotal</u>
<u>1</u>	<u>Mobilization</u>	<u>1</u>	<u>LS</u>	10,000.	10,000
<u>2</u>	<u>Clearing and Grubbing</u>	<u>1</u>	<u>LS</u>	15,950	15,950
<u>3</u>	<u>Temporary Benching & Shoring</u>	<u>1</u>	<u>LS</u>	9,500	9,500
<u>4</u>	<u>18-Inch Drilled Pier, 10-Ft Deep</u>	<u>7</u>	<u>EA</u>	2,985	20,895
<u>5</u>	<u>24-Inch Drilled Pier, 14-Ft Deep</u>	<u>8</u>	<u>EA</u>	3,933	31,464
<u>6</u>	<u>18"x24" Grade Beam</u>	<u>37.5</u>	<u>LF</u>	328	12,300
<u>7</u>	<u>24"x24" Grade Beam</u>	<u>47.5</u>	<u>LF</u>	330	15,675
<u>8</u>	<u>8-Inch Retaining Wall Stem</u>	<u>521</u>	<u>SF</u>	264	137,544
<u>9</u>	<u>Retaining Wall Backdrain & Backfill</u>	<u>1</u>	<u>LS</u>	28,784	28,784
		<u>SUB-TOTAL:</u>		282,112.00	

Marinwood CSD
Emergency Creek Bank Slide Repair with Retaining Wall

BASE BID TOTAL AMOUNT: \$ 559,272.00

Additive Bid Item - Add Alt 01: required labor, materials, transportation, equipment, incidentals, and services for construction of Pump Room Envelope Repairs per Plans and Specifications contained in Appendix A, complete for the lump sum of:

PUMP ROOM ENVELOPE REPAIRS

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Subtotal</u>
1	Pump Room Envelope Repairs	1	LS	48,699	48,699
TOTAL:				48,699.00	

The undersigned agrees that, if this Proposal is accepted, the undersigned will execute a Contract with the **Marinwood Community Services District** within seven (7) days from the date of the mailing of the notice of award to the bidder to the address given by them.

If the Proposal is accepted, the undersigned agrees to start work within fourteen (14) calendar days of issuance of the Notice to Proceed. It is also agreed that all work included in the specifications and drawings shall be completed in accordance with the timing and deadlines stated within the Instructions to Bidders Item G.

The undersigned proposes, upon award of the Contract, to furnish a performance bond in the amount of one hundred percent (100%) of the amount of the Contract and the required payment (material and labor) bond in the amount of one hundred percent (100%) of the amount of the Contract.

As a guarantee that the terms of this Proposal will be complied with, the undersigned submits herewith a Proposal guarantee in the amount of ten percent (10%) of the total bid, an executed Fair Employment Practices Certificate, and executed statement of subcontractors and an executed Non-Collusion Affidavit.

ADDENDA ACKNOWLEDGEMENT

All Addenda bound with the specifications or issued during the time of bidding are included in this proposal. Receipt of the following Addenda and date thereof is acknowledged:

Addendum #1 Engineer's Estimate

Dated: August 8, 2023

Addendum #2 RFI's + Responses

Dated: 9/1/2023

Addendum #3 _____

Dated: _____

Addendum #4 _____

Dated: _____

Addendum #5 _____

Dated: _____

Addendum #6 _____

Dated: _____

STATEMENT OF SUBCONTRACTORS
For
MARINWOOD COMMUNITY SERVICES DISTRICT
MILLER CREEK BANK STABILIZATION & RETAINING WALL

The bidder is required to state below the name and address of each subcontractor and the portion of the work each subcontractor will perform:

Subcontractor name, address, license #	Subcontractor work
N/A	N/A

Respectfully submitted,

Official Address:

40 Paul Drive

San Rafael, CA 94903

Firm: Westward Builders, LLC

By: Trevor Vantrease



Title: Vice President

Date: 9/6/2023

Marinwood CSD
Emergency Creek Bank Slide Repair with Retaining Wall

No person, firm, or corporation shall be allowed to make, file, or be interested in more than one (1) bid for the same project unless such alternate bids are called for. However, a person, firm or corporation who has submitted a sub-proposal to one bidder is not hereby disqualified from submitting a sub-proposal or quoting prices to other bidders.

If this proposal is accepted and the undersigned shall fail to contract as aforesaid and to give the two bonds in the sums to be determined as aforesaid with surety satisfactory to the District within three (3) working days of notice of award, the District may, at its option, determine that the bidder has abandoned the contract, and thereupon this proposal and the acceptance thereof shall be null and void and the forfeiture of such security accompanying this proposal shall operate and the same shall be the property of the Marinwood Community Services District.

It is hereby agreed that the undersigned, as bidder, shall furnish a faithful performance bond of the total amount of this proposal and a labor and materials bond in the amount of one hundred percent (100%) of the total amount of this proposal to the Marinwood Community Services District and at no expense to said Marinwood Community Services District, in the event that this proposal is accepted by said Marinwood Community Services District.

SUBCONTRACTS

The following "Specialty Item" of work is hereby exempted from percentage requirements of work performed by the Contractor's own organization and workmen under his immediate supervision:

NONE

VERIFICATION OF SITE VISIT

The bidder hereby verifies that they have visited the Marinwood Community Services District
Miller Creek Stabilization & Retaining Wall site at 775 Miller Creek Road, San Rafael, CA
94903, on

8/22/2023

Date

and have inspected the planned project areas.

Westward Builders, LLC

Name of Bidder

Robert Ring
Robert Ring, Estimator/PM
Signature of Bidder

Confirmed by:

Eric D.

Signature of Owner or Authorized Representative



Staff Report

To: Board of Directors
From: Eric Dreikosen, District Manager
Date: September 12, 2023
Re: Pension Liability Analysis

Directors,

Please see the included summary analysis report regarding the District's current pension liabilities.

Annually in August CalPERS releases updated pension valuation reports for each participating agency. CalPERS valuations have a valuation date of June 30 prior year. Meaning, the reports released in August 2023 are based on financial valuation data as of June 30, 2022.

During his five years serving as a Marinwood CSD board director (2015-2020), Jeff Naylor devoted significant time and efforts to understanding the complex nature of the CalPERS pension system and specifically the financial pension liabilities of Marinwood CSD. As the reports released directly from CalPERS are large and can be difficult to comprehend, former director Naylor created a summary report that he then presented to the Board in an effort to educate and engage board members and the public.

Mr. Naylor was gracious enough to once again provide the updated pension liability summary report based on the August 2023 pension valuations. Unfortunately, Mr. Naylor will be out of town the night of the board meeting and unable to participate in the presentation of this topic.

The complete valuation reports as released by CalPERS can be readily found on the District's website (5 total separate reports): <https://www.marinwood.org/finance>



Fiscal Year 2021-2022 Pension Analysis

September 2023

TABLE OF CONTENTS

Glossary	1-2
History	3-4
Important Trends	5-8
Additional Information	9-10
Pension Models	11-12
Links	13

Glossary

California Public Employees' Retirement System (CalPERS) is Marinwood's pension provider and is for most non-educational Marin County public employees. San Rafael, Novato Fire District, Marin County and Southern Marin Fire District use the Marin County Employees' Retirement Association (MCERA).

Defined Benefit Pensions are either entirely or mostly paid by the employer. Such plans have become increasingly rare in the private sector and are the norm in the public sector. Marinwood's pensions are considered Defined Benefit Pensions even though the employee does make a contribution each paycheck. These pensions are based on an assumed Rate of Return or Discount Rate and are considered a promised benefit whether or not the investment returns meet the assumed and required return. Employers must divert funds from their services to make up for any investment shortfalls.

Defined Contribution Pensions still exist in the private sector and are funded solely by the employee and investment returns. In some instances, the employer may offer a financial match contribution. The benefits of these pensions can fluctuate with the portfolio value, so the employee bears the investment risk, not the employer.

Normal Cost is a declared % of employee wages withheld from each employee paycheck as well as a stipulated and generally higher % contribution by the employer. Normal Cost funds had originally been deemed adequate to provide approximately 40% of the future benefit with investment results expected to provide the rest.

Annual Required Contributions (ARC) are funds required exclusively from the employer by CalPERS and other pension providers to adequately fund pension benefits as the investment returns of the portfolio over time did not meet their aggressive investment return expectations creating an Unfunded Accrued Liability. These payments fluctuate each year and can be made once at the beginning of the fiscal year or monthly with accrued interest. These payments must be diverted from taxes and fees intended to provide the public employer's services.

Unfunded Accrued Liability (UAL) varies each year as a function of investment returns and represents the present value of the future pension benefit that has not been funded by contributions and investment results. This liability carried on the District's balance sheet must eventually be paid down in order to keep the "promise" made by the pension provider to the employees.

Discount Rate is the long-term interest rate used to fund future pension benefits. It is one of the key components of the [Asset Liability Management \(ALM\)](#) cycle that CalPERS uses to balance assets with future pension obligations. The discount rate is also known as the assumed rate of return because it's what CalPERS expects its investments to earn over time in order to fully fund the pensions. Decreasing a plan's discount rate leads to higher calculated liabilities and higher required annual contribution payments.

Since 2004 when this value was 8.25% employers and economists lobbied for them to reduce their expectation from that overly optimistic assumption. For many years the discount rate was still 7.5% during a period of seriously increasing indebtedness. CalPERS supplied the following explanation of "quantitative easing" of the discount rate.

On December 21, 2016, the CalPERS Board of Administration voted to lower the discount rate from 7.5% to 7% over the next three years. This incremental lowering of the discount rate will give employers more time to prepare the increases in employer contribution costs. In July 2021, CalPERS further reduced the discount rate to 6.8%.

Here is the recent timeline for discount rate changes affecting public agency and school employers:

- FY 2017-18: 7.50%
- FY 2018-19: 7.375%
- FY 2019-20: 7.25%
- FY 2020-21: 7.00%
- **FY 2021-22: 6.80%**

CalPERS refrained from saying that it adopted this strategy to avoid bankrupting many public employers if they dropped the discount rate in a single year.

Rate of Return (RoR) is the actual return on investment realized by CalPERS investments.

Pension Factor is the percentage attached to each plan's benefit. It is the multiplier times the number of qualifying years of service that determine the percentage of the pension basis which will be paid to the employee each year upon their retirement. Generally, an employee must work at least 5 qualifying years before any pension will be earned.

Pension Basis depends on the employee's contract with their employer. Some employee's basis is the highest single year of their employment. For others it is the average of the highest three years of their employment. Generally, these are the final year and three-year average of an employee's career but they don't have to be.

Public Employee's Pension Reform Act (PEPRA) Is the 2013 act which redesigned public pensions in California with two primary objectives. The act reduced the pension factor and increased the age at which the full benefit could be realized. In addition, the act aimed to balance the employer and employee portions of normal cost.

Additional Discretionary Employer Contributions (ADEC) are payments in addition to the ARC intended to pay off the UAL more quickly than if the UAL was paid down only by ARC. As of the latest reports, two of Marinwood's plans UAL will not be fully amortized until 2041 and 2042. Even this estimate depends on CalPERS meeting their declared RoR objective of 6.8% going forward.

FTE Full time Employee

History

Retirement benefits are the District's most significant liability and the total annual cash expenditures to amortize the unfunded portion are exceeded only by "Regular Staff Salaries" on its income statement. Public entities continue to struggle with pension costs for two primary reasons.

Public pensions unlike those offered to employees of private companies, are considered promises. Private company pensions are generally employee funded just like a 401K plan and when the investment RoR fails to meet projections and reduces the private "Defined Contribution Pension" portfolio's assets, the pensioners bear the risk as their benefits are reduced accordingly. On the other hand, public "Defined Benefit Pensions" are set based on a stipulated, and fixed discount rate. For decades CalPERS set that rate unreasonably high generating enormous promised employee benefits as returns while costing employers and taxpayers with increasing financial burdens to keep "the promise". If public pension investment results do not meet expectations, the shortfalls must be made up with additional cash infusions by the public employers. The employer must then reduce expenditures in its services and even reduce staff to compensate.

CalPERS, the Marinwood pension provider has routinely misled government officials and public employers with their overly optimistic discount rates (expected investment returns) and their promotion of a 3%@50 ("no cost to the taxpayer") pension offering established with the passage of SB 400 in 1999. The latter classification was originally intended to be exclusively offered to the California Highway Patrol. But over time union negotiators for many other groups successfully argued that their constituents bore similar risk profiles and career span limitations and should enjoy the same benefit. Not long after this pension class was extended to safety personnel, Marinwood negotiators granted the 3%@50 pension (Safety Tier 1) and it was applied retroactively to all then active safety employees some of whom were nearing retirement on a much less generous and less expensive plan.

During the next round of negotiations, the District was able to negotiate a less expensive 3%@55 pension (Safety Tier 2) for any safety personnel hired after that Memorandum of Understanding was signed. There was one firefighter hired with this pension who left the District but some liability for his service remains. In 2013 when the Public Employee's Pension Reform Act (PEPRA) became law, employees hired and first entering the pension system after that date were offered a substantially more affordable and equitable pension package. Aside from more limited terms, the act also aimed to keep the Normal Cost contributions from the employer and the employee fairly equal. A table at the end of this presentation will demonstrate how well that has worked and why the act addressed it.

In 1984, District management missed the opportunity for its employees to opt out of Social Security and rely solely on their pensions. So Marinwood employees have Social Security withheld from their pay. Under CalPERS rules, District employees are considered "coordinated" (with Social Security) as opposed to "full" employees. As such, both their pension withholdings and their benefits are reduced slightly.

There have been various attempts at both State and local levels to roll back or change the terms of the "Classic" pension plans but virtually all have failed. By applying a much lower discount rate such as 2.5% instead of the 6.8% ongoing discount rate to the unfunded liability CalPERS ensures that any entity wishing to get out of their pension programs will find it unaffordable. Even if it was possible, withdrawing pensions entirely would make a public entity unattractive to potential employees relative to

other public employers. There have been some public agencies who have resorted to declaring bankruptcy with mixed results.

Marinwood cannot collect sales tax revenue. The City of San Rafael and other municipalities do collect sales tax revenue. San Rafael could better afford a 3%@50 pension plan but were astute enough not to offer it. Rather, the City which at 9.25% has the highest sales tax in Marin County has the capacity to pay down their Unfunded Accrued Liability (UAL) more aggressively than the Annual Required Contributions (ARC). These extra cash infusions will amortize their pension liability more quickly and will save them money in the long run. In a similar effort over the past several years, Marinwood has paid more than the annually required contribution for Other Post-Employment Benefits (OPEB-retirement healthcare). With the continued prudent financial management our District has enjoyed in recent years, the Board may want to consider Additional Discretionary Employer Contributions (ADEC) for its unfunded pension liability as well. Table 1 in Additional Information shows some ADEC alternatives for the District's Classic plans and how it could compress their current 20-year amortization schedules.

Important Trends

Unfunded Accrued Liability (UAL)

The following table illustrates how the CalPERS Unfunded Accrued Liability for Marinwood's five pension plans has changed in the past 6 years.

All as of 6/30		UAL 2017	FTE	UAL 2018	FTE	UAL 2019	FTE	UAL 2020	FTE	UAL 2021	FTE	UAL 2022	FTE
Misc Classic	Funded %	75.30%	7	73.36%	6	73.50%	5	70.50%	4	79.40%	4	68.20%	4
2@60	UAL \$	\$970,009		\$1,092,453		\$1,119,928		\$1,178,722		\$849,516		\$1,319,186	
Misc PEPPRA	Funded %	95.50%	2	92.20%	3	91.60%	4	90.70%	5	109.40%	4	91.10%	5
2@62	UAL \$	\$3,163		\$8,166		\$12,578		\$19,663		-\$26,789		\$31,644	
Safety PEPPRA	Funded %	95.30%	3	91.50%	3	90.20%	3	89.50%	4	103.10%	4	86.30%	4
2.7@57	UAL \$	\$3,144		\$12,008		\$20,707		\$32,424		-\$13,469		\$73,747	
Safety Tier 2	Funded %	92.30%	0	89.90%	0	89.00%	0	87.20%	0	87.40%	0	101.00%	0
3@55	UAL \$	\$4,565		\$6,697		\$7,628		\$9,421		-\$880		\$12,138	
Safety Tier 1	Funded %	71.10%	7	70.10%	6	70.20%	5	69.20%	5	78.70%	5	68.00%	5
3@50	UAL \$	\$3,580,755		\$4,048,650		\$4,200,784		\$4,482,710		\$3,285,765		\$5,090,593	
Total	UAL \$	\$4,561,636	19	\$5,167,974	18	\$5,361,625	17	\$5,722,940	18	\$4,094,143	17	\$6,527,308	18
Year over Year				\$606,338	-1	\$193,651	-1	\$361,315	1	-\$1,628,797	-1	\$2,433,165	1

UAL – Unfunded Accrued Liability

FTE – Full Time Employees

Until the FY2021 report with its 21.3% return, the District's liability continued to grow despite the significant additional required cash infusions. Four of the past 5 years increased UAL. The 2021 RoR was extraordinary and reduced the District's UAL by \$1.6M. However, the 2021-22 RoR of -6.1% has more than offset the previous year's relief adding more than \$2.4M to UAL, resulting in the highest UAL in our history. The fully funded status of several pension classes has been reversed as well. The Classic plans now require additional discretionary payments to fully amortize them in 20 years, assuming CalPERS meets its current and recently reduced 6.8% RoR. Further, as of the release of the 2021-22 actuarial reports CalPERS estimates the RoR for the 2022-23 fiscal year at 5.8%, less than that discount rate, employers can expect higher payments and larger UAL balances in the 2023 actuarial reports.

Annual Cash Payments

This section deals with the annual cash payments to fund the pensions. They are composed of:

- Normal Cost - a percentage of employee pay sent to CalPERS with each paycheck, some withheld from employee pay and the rest paid by the District. Normal cost was originally intended to provide 40% of benefits with investment returns supplying the rest without any additional taxpayer funds.
- Annual Required Contribution (ARC) an annual fixed sum paid monthly or once at the beginning of each fiscal year. These cash payments are required to make up the difference between CalPERS overly ambitious RoR forecast and those realized. Over the past 6 years the District has paid the entire ARC at the beginning of the fiscal year, saving tens of thousands of dollars in interest if paid monthly.

The ARC makes up for the shortfall of CalPERS investment returns due primarily to their history of wildly optimistic expectations. CalPERS stated discount rate and the edict that it supports a promised pension benefit, makes employers liable for investment shortfalls. These funds have to be diverted from employer core services and ultimately it is the taxpayers who must pay more to maintain unsustainable public employee pensions.

The following table shows CalPERS estimates of what the combined ARC and Normal Cost cash payments have been and will be over time. These funds will not be available to pay for capital expenditures, equipment maintenance, and even wage increases. The latest reports project that the fiscal year 2024-25 cash payment will be \$739,226, up from the previous forecast of \$619,385. These increased cash outlays do little to amortize the long-term liability (UAL) which continues to rise. The preliminary 2022-23 return of 1% less than the discount rate should continue the trend of increased payments and UAL. The latest 5-year forecast is that Marinwood will be paying almost \$1 million dollars in excess of normal cost in 2029-30.

Annual Cash Contribution Forecast											
Rpt Yr		2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
2018	Fire	488,167	527,332	561,532	583,532	511,732	520,032				
	Misc	139,174	146,610	134,610	140,610	145,610	148,610				
	District	627,340	673,942	696,142	724,142	657,342	668,642				
2019	Fire		513,483	548,053	572,153	501,253	512,353	521,603			
	Misc		141,344	138,862	143,862	149,862	152,862	155,522			
	District		654,827	686,915	716,015	651,115	665,215	677,125			
2020	Fire			581,268	610,792	546,092	563,292	579,592	587,792		
	Misc			142,984	150,247	158,247	162,247	167,247	168,547		
	District			724,252	761,039	704,339	725,539	746,839	756,339		
2021	Fire				490,900	477,713	458,730	469,748	458,760	469,760	
	Misc				141,626	141,672	138,672	134,672	129,672	132,672	
	District				632,526	619,385	597,402	604,420	588,432	602,432	
2022	Fire					573,705	605,930	636,850	661,840	716,840	726,840
	Misc					165,522	173,688	182,388	189,088	202,788	205,788
	District					739,226	779,618	819,238	850,928	919,628	932,628

FTE, Covered Payroll Compared to UAL

This table illustrates that the Covered Payroll and FTE counts have decreased over the past 9 years but the UAL has not. Eliminating positions in both the Safety and Miscellaneous staff have essentially kept covered payroll costs in check over that period, but the unfunded pension costs continue to rise to the highest point in our history at \$6.5 million.

Report Year		Covered Pay	FTE	UAL
2014	Misc	\$670,801	11	\$523,848
	Safety	\$1,025,764	11	\$2,400,689
	Total	\$1,696,565	22	\$2,924,537
2015	Misc	\$566,603	9	\$731,019
	Safety	\$930,397	11	\$2,845,920
	Total	\$1,497,000	20	\$3,576,939
2016	Misc	\$571,029	9	\$992,915
	Safety	\$984,998	11	\$3,566,537
	Total	\$1,556,027	20	\$4,559,452
2017	Misc	\$594,871	9	\$973,172
	Safety	\$878,757	10	\$3,588,464
	Total	\$1,473,628	19	\$4,561,636
2018	Misc	\$544,917	9	\$1,100,619
	Safety	\$800,878	9	\$4,067,355
	Total	\$1,345,795	18	\$5,167,974
2019	Misc	\$577,648	9	\$1,132,506
	Safety	\$718,897	8	\$4,229,083
	Total	\$1,296,545	17	\$5,361,589
2020	Misc	\$591,199	9	\$1,198,385
	Safety	\$851,968	9	\$4,524,555
	Total	\$1,443,167	18	\$5,722,940
2021	Misc	\$566,596	8	\$822,727
	Safety	\$872,735	9	\$3,271,416
	Total	\$1,439,331	17	\$4,094,143
2022	Misc	\$632,063	9	\$1,350,830
	Safety	\$850,974	9	\$5,176,478
	Total	\$1,483,037	18	\$6,527,308

Normal Cost: Classic vs. PEPRAs Pension Plans

These tables illustrate that one of the goals of PEPRAs has succeeded in maintaining an approximately equal share of employer and employee shares of normal cost and that Miscellaneous Classic employees and their employers maintain a relatively close share of normal cost. The anomaly is the Safety Tier 1 pension class which significantly underfund Normal Cost compared to their employer. While PEPRAs did not offer much substantive relief for Classic pension plans it did contain the following caveat.

PEPRAs provides that beginning in 2018 an employer may require employees to pay 50 percent of the total annual normal cost up to an 8 percent contribution rate for miscellaneous employees, and an 11 or 12 percent contribution rate for safety employees. PEPRAs doesn't require an employer to implement this change but may do so once the employer has completed the good faith bargaining process as required by law, including any impasse procedures requiring mediation and fact finding. (See Modifying Safety Tier 1 Employee % of Normal Cost below)

<u>Safety Tier 1</u>	Employee	Employer	Total	Var
2019-20	8.989	20.707	29.696	11.718
2020-21	8.99	22.437	31.427	13.447
2021-22	8.99	22.48	31.47	13.49
2022-23	8.99	22.47	31.46	13.48
2023-24	8.99	25.65	34.64	16.66
2024-25	8.99	25.86	34.85	16.87

<u>Misc Classic</u>	Employee	Employer	Total	Var
2019-20	6.915	8.563	14.966	1.648
2020-21	6.918	9.281	15.712	2.363
2021-22	6.92	9.13	16.05	2.21
2022-23	6.93	9.12	16.05	2.19
2023-24	6.93	10.66	17.59	3.73
2024-25	6.93	10.71	17.64	3.78

<u>Safety PEPRAs</u>	Employee	Employer	Total	Var
2019-20	12.00	13.034	25.034	1.034
2020-21	13.00	13.044	26.044	0.044
2021-22	13.00	13.13	26.13	0.13
2022-23	13.00	12.78	25.78	-0.22
2023-24	13.75	13.54	27.29	-0.21
2024-25	13.75	13.76	27.51	0.01

<u>Misc PEPRAs</u>	Employee	Employer	Total	Var
2019-20	6.75	6.985	13.735	0.235
2020-21	6.75	7.732	14.482	0.982
2021-22	6.75	7.59	14.34	0.84
2022-23	6.75	7.47	14.22	0.72
2023-24	7.75	7.68	15.43	-0.07
2024-25	7.75	7.87	15.62	0.12

Modifying Safety Tier 1 Employee % of Normal Cost							
Savings	% Variance	Employer \$	Employer %	Covered Pay	Employee %	Employee \$	Normal Cost
	0.1687	\$139,997.76	0.2586	\$541,368	0.0899	\$48,668.98	\$188,666.75
\$5,413.68	0.1487	\$134,584.08	0.2486	\$541,368	0.0999	\$54,082.66	\$188,666.75
\$10,827.36	0.1287	\$129,170.40	0.2386	\$541,368	0.1099	\$59,496.34	\$188,666.75
\$16,241.04	0.1087	\$123,756.72	0.2286	\$541,368	0.1199	\$64,910.02	\$188,666.75

Additional Information

Last year's report contained a table on the cost of terminating the plans and has been omitted this year as that scenario has no practical consideration for our District. For example, the immediate cost to terminate the Safety Tier 1 pension class would be between \$10 and \$22 million depending on the discount rate applied by CalPERS.

Table 1: Additional Discretionary Employer Contributions

2023-24

Pension Plan	Amortization	Est Normal Cost	ARC	ADP1	Total UAL Contribution	Estimated Total Contribution
Misc Classic*	20 years	\$31,051	\$90,121	\$0	\$90,121	\$90,121
Misc Classic	10 years	\$31,051	\$90,121	\$16,343	\$106,464	\$137,515
Misc Classic	5 years	\$31,051	\$90,121	\$92,964	\$183,085	\$214,136
Safety Tier 1*	20 years	\$145,851	\$414,931	\$0	\$414,931	\$542,440
Safety Tier 1	5 years	\$145,851	\$414,931	\$273,089	\$688,020	\$833,871
* = Current						

2024-25

Pension Plan	Amortization	Est Normal Cost	ARC	ADP1	Total UAL Contribution	Estimated Total Contribution
Misc Classic*	20 Years	\$31,537	\$106,674	\$11,467	\$118,141	\$149,678
Misc Classic	15 years	\$31,537	\$106,674	\$21,147	\$137,821	\$169,358
Misc Classic	10 years	\$31,537	\$106,674	\$72,658	\$179,332	\$210,869
Misc Classic	5 years	\$31,537	\$106,674	\$201,720	\$308,394	\$339,931
Safety Tier 1*	20 Years	\$140,331	\$388,150	\$55,187	\$414,931	\$583,668
Safety Tier 1	15 years	\$140,331	\$388,150	\$129,041	\$517,191	\$657,522
Safety Tier 1	10 Years	\$140,331	\$388,150	\$284,813	\$672,963	\$813,294
Safety Tier 1	5 years	\$140,331	\$388,150	769,136	\$1,157,286	\$1,297,617
* = Current						

ADP = Additional Discretionary Payments

In 2023-24, there was no ADEC 10- year amortization for Safety Tier 1 as that plan calls for a reduction of the ARC to \$400,084 but sustained at that level for 10 years to fully amortize the UAL. ADP = Additional Discretionary Payments.

The tables from the current and previous CalPERS Actuarial reports demonstrate the impact of the previous year's loss and are included to provide information in case the Board determines it is prudent to pay down either pension class liability sooner than the projected 20-year period forecast in last year's report. It should be noted that in the most recent report there is now an ADP for Miscellaneous Classic of \$11,467 and Safety Tier 1 of \$55,187 needed to fully amortize the plan in 20 years. Also, making an ADEC does not compel the employer to do so every year.

Table 2: Composite Participant Data

Plan	Active	Transferred	Separated	Retired
Misc Classic	4	3	4	9
Misc PEPPRA	5	0	3	0
Safety Tier 1	5	7	1	20
Safety Tier 2	0	1	0	0
Safety PEPPRA	4	0	2	0
Total	18	11	10	29

As of 2022 there are 9 retirees collecting Misc Classic Pensions with an average annual benefit of \$20,881. There are 20 retirees or beneficiaries on Safety Tier 1 with an average annual benefit of \$36,620. This figure is much lower as 4 retirees earn very modest pensions from Marinwood due to transferring- two to San Rafael, one to Southern Marin Fire District and one to Marin County Fire for the majority of their careers. Safety Tier 1 retirees receive a 2% annual COLA.

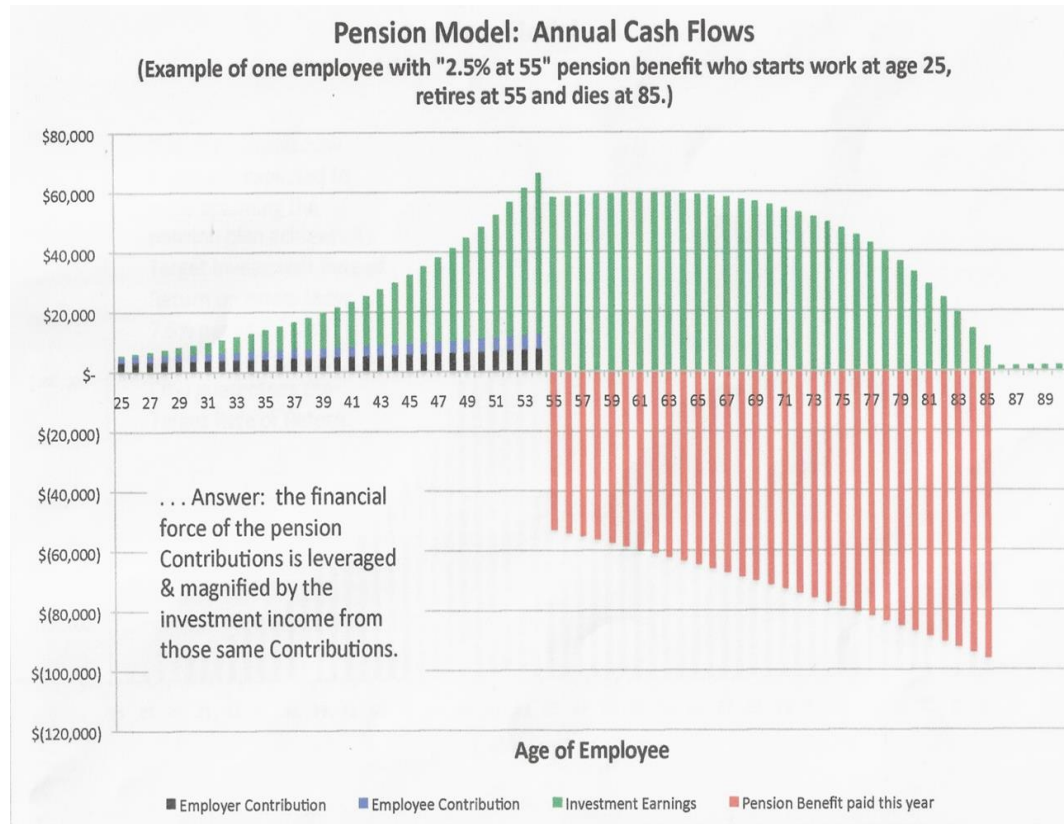
Pension Employer Payments as a % of 2022-23 Budget

Based on the recently published pre-audit year-end Profit and Loss statement, pension payments for 2022-23 of \$716,779.18 represented 10.88% of the District's \$6,585,461 budgeted revenues.

Pension Model Assumptions

1. Public employee starts work at age 25 and works for 30 years to retire at 55 then remains in retirement for 30 years and dies at age 85.
2. Starting salary is \$30,000 per year with 3% annual increases and Final Salary is \$70,697. Employee is not enrolled in Social Security.
3. Pension formula is "2.5% at 55 + 2% COLA":
 - Normal Retirement Age is 55 years;
 - Pension = 2.5% x Years of Service x Final Salary, or
 - = 2.5% x 30 x \$70,697 = \$53,023; and
 - annual Cost Of Living Adjustment [COLA] = 2%.
 - Average Social Security pension = \$15,936;
 - Maximum Social Security pension = \$31,956.
4. Employee contributes 7% of salary towards pension (compared to 6.2% for Social Security.)
5. Employer contributes 10.75% of salary towards pension (compared to 6.2% for Social Security.)
6. Contributions are invested with a target Return on Investment = 7.5% per year which is guaranteed by the Employer.

This illustrates how the retirement pay is calculated for an imaginary employee. The example assumes no Social Security coordination and is of one particular plan but it does illustrate how the Pension Factor and the Pension Base determine the pension payments.



This chart depicts how a pension plan should work. The realistic chart would show much more dark-grey and much less green through age 55. The question is how can the relatively low employee and employer contributions yield such a sizeable annual retirement benefit? The answer should be that the financial force of the employee Contributions (and the significantly larger employer contributions) is leveraged &/or offset by the investment income or loss from those same Contributions.

Links

CalPERS Pension Charts for the types of plans Marinwood CSD participates in can help in understanding how the Pension Factor changes with Age and Service Years.

<https://www.calpers.ca.gov/docs/forms-publications/benefit-factors-state-safety-3-at-50.pdf>

<https://www.calpers.ca.gov/docs/forms-publications/benefit-factors-state-misc-industrial-2-at-60.pdf>

<https://www.calpers.ca.gov/docs/forms-publications/benefit-factors-state-misc-industrial-2-at-62.pdf>

<https://www.calpers.ca.gov/docs/forms-publications/benefit-factors-state-safety-2-7-at-57.pdf>

<https://www.calpers.ca.gov/docs/forms-publications/benefit-factors-state-safety-3-at-55.pdf>

<https://www.dailybreeze.com/2023/08/06/the-real-fix-for-state-pension-woes/>

The most recent Pension Valuation Reports specific to Marinwood CSD are located on the District website:

<https://www.marinwood.org/finance>

The information below is intended to provide a brief update on select District initiatives, activities and items of note and should not be viewed as a complete list of all current District activities or initiatives.

Fire Department Recruiting Efforts:

The District continues to be challenged in our efforts to fill the vacant Firefighter-Paramedic position. I will be revisiting with our Fire Captains soon on recruitment strategies and potential adjustments. This includes the possibility of running concurrent recruitments for both a firefighter-paramedic and an EMT-firefighter in the hopes of attracting more potential candidates. With seasonal firefighter assignments winding down, we are also looking to make a strong recruitment push through various outlets given the possibility of an influx of qualified candidates potentially entering the labor market.

Oaks Senior Living Center:

This past week I spoke with the developers of the planned Oaks Senior Living facility to be constructed in Marinwood. As you are aware, the District has an agreement with the developers for a financial contribution towards our proposed trail project for the open space area between Las Gallinas Ave and Marinwood Ave. The ability to construct this trail is contingent upon the Oaks development constructing a bridge and roadway. Unfortunately, they were not able to complete the permitting process to allow the bridge and roadway to be constructed this season and are now hoping for plans to be approved in time for construction to begin in Spring 2024.

Other Items of Note:

- **Board Director Training Opportunity:** Director Lisa Ruggeri will be attending the 2 & ½ day CSDA Special District Leadership Academy taking this place this October in Santa Rosa. The SDLA is a high-level workshop targeted to board directors with focus areas in Governance Foundation, Financial Oversight, Human Resources and Community Leadership. Through an opportunity provided by the Special District Leadership Foundation we were able to secure a full scholarship for Director Ruggeri's conference registration fees. Directors Oyserman & Kilkenny completed a virtual version of this conference in 2022.
- **Play Structure Replacement Project:** The District still anticipates this project to break ground during the month of October and are awaiting specific timing confirmation based on the manufacturing and shipment of the chosen components. It is anticipated the playground will be closed to the public for approximately 3 weeks while the project is underway and until completion.

Several other items of note that staff have been working on during the past month are included as separate agenda items. These will be presented and discussed at those times.



To: Marinwood Board of Directors

From Darin White, Fire Chief

Date: September 12, 2023

Re: Fire Department Update

Marin Wildfire Prevention Authority- (MWPA)

Vegetation Management

Executive Director Mark Brown reports that the MWPA was awarded a \$2.6M Cal FIRE Fire Prevention Grant.

On August 1, 2023, the groundwork for the Greater Novato Shaded Fuel Break began. Crews who will be performing the work received training ahead of the start.

The first community meeting for the San Rafael and San Anselmo Fuel Reduction Zone was held on August 16, 2023. More than 60 people attended the meeting and the feedback received was reported to be excellent. This project is the third Project Specific Analysis the MWPA is completing through the CAL VTP, with approval expected in the fall or winter of 2023. On Tuesday August 29, more than 50 people ranging from fire service professionals from the San Rafael, Ross Valley, and Marin County Fire Departments, to city leaders (City Council Member Rachel Kertz, Supervisor Mary Sackett), the Executive Director of the MWPA, Mark Brown, multiple Emergency Management, environmental and ecological partners, and other concerned neighbors all attended an in-person site visit at the top of Ridgewood Drive and on Ridgewood Fire Road.

Insurance

In recognition of the challenges that homeowners are facing as insurance companies cancel policies or hike insurance rates for many residents living in or near high-risk areas, the MWPA leadership has made a strong effort to tackle this problem through a collaborative approach with insurance companies, engaging legislators, partnering with multiple organizations and through its direct efforts to reduce the fuel and associated risks. The many projects that have been completed and are currently underway illustrate those efforts and why the insurance companies should continue to provide coverage here.

In the event coverage is cancelled by some of the bigger name insurers some residents have found coverage through the Insurance Institute of Business and Home Safety (IBHS). IBHS has a “wildfire prepared” designation that may compel insurers to maintain coverage. The MWPA can share data on inspections and enable homeowners to display their preparedness and improved risk reduction. MWPA also considers the United Policyholders an ally who works to ensure fair insurance practices are followed by the industry. This nonprofit organization advocates for policy holder rights and serves as an example of collaboration that can be useful for ours and many other communities.

There is other innovation on the horizon, including the creation of an insurance pool, helpful information to those who may have lost their insurance through Fire Safe Marin guidance found online bit.ly/452WmdD.

American Red Cross Event



Images Courtesy of Kay Tsenin

Last year, the Marinwood Fire department members had a great presence and were quite helpful in getting people to sign up for free smoke alarms. In April of 2022, volunteers for American Red Cross installed over 75 alarms in 23 homes. They discovered that there is a great need for alarms in the community as there were quite a few seniors with no or outdated alarms and households with many children and adults that had no alarms at all. As a result, they decided to return to do more alarms this year.

On August 19th, crews of American Red Cross personnel installed alarms again at Contempo Marin and had upwards of 40 homes participating. With this push and some individual alarm installation during the past several months they anticipate that they will have made about 100 homes safer in the Marin Contempo area of our community.

Members of Station 58 were on hand again to encourage and interact with the community on this important risk reduction and safety messaging. Ca. Ryan Bracket, Engineer Cesar Correa, and FFPM Wills Kelly are pictured above, joined by the remarkable team of American Red Cross staff.

Station Visit



On July 30, 2023, a two-year old future recruit named Owen stopped by for an impromptu fire station visit with his mother and were greeted by the members. Owen was able to sit in the truck, tour the station and according to his mom, he could not stop talking about his experience for the rest of the day. Just another fine example of our professionals making an impact for the community we serve. Shown above, Ca. Ryan Brackett provides Owen with a tour and opportunity to “sit in the front seat”. Owen’s smile says it all!

Girls Camp



The graphic features a collage of four photos at the top: firefighters in action, a group of girls in fire gear, a fire truck, and a girl in a fire suit. Below the photos is the text 'MARIN CO. FIRE AGENCIES PRESENT' and the large stylized text 'HER Girls Fire Camp' with a fire helmet icon. To the left, three circular icons represent location, dates, and age group. To the right, the text 'Train like a firefighter.' is followed by a description of the camp and a registration notice. At the bottom right, there is a QR code and a URL.

MARIN CO.
FIRE AGENCIES PRESENT

HER
Girls Fire Camp

 **Novato Fire District
Station No. 62**
450 Atherton Ave Novato, CA 94945

 **October 7-8, 2023**
8:00am- 4:00pm

 **Ages 14-18**
Inclusive of all genders

**Train like
a firefighter.**

This **free**, two-day camp provides an exciting opportunity to be introduced to firefighting and emergency medical service skills through hands-on experience.

Registration is required and spots are limited.

SCAN QR CODE TO
REGISTER NOW

OR VISIT bit.ly/3Z8s1IR



On Saturday October 7th and Sunday October 8th, 2023, the Marin County Fire Department agencies will host their first Marin County Girls Fire Camp. This camp is operated in partnership with the Golden State Women in the Fire Service, who bring volunteers from many departments to partner with the women fire service professionals in Marin County to provide high school students ages 14-18, with direct hands-on experience and exposure to the profession. If you know of anyone that may be interested, please share the information below:

CAMP DETAILS

- **Dates:** Saturday, October 7, 2023, and Sunday, October 8, 2023.
- **Time:** 8:00am-4:00pm. Morning Check-In will open at 7:30am.
- **Location:** Novato Fire District's Station No. 62- located at 450 Atherton Ave, Novato, CA 94945
- **Who can attend?:** Students ages 14-18; This camp is inclusive to all genders
- **What is provided?:** The camp is free for all who attend. Breakfast and lunch will be provided both days. Water and hydration stations will be available throughout the site. All equipment will be provided by the fire agencies and camp directors.
- **What to wear?:** Campers should dress in clothing that they find comfortable and easy to move in. Personal protection equipment (PPE) will be provided to the campers each morning. Each camper will also be provided with a camp t-shirt, which will be worn throughout the camp.

Registration is officially open! Please scan the QR code or visit bit.ly/3Z8s1IR to register. Registration is required to attend and spots are limited. Please make sure to register soon!

Marinwood Fire Department Statistics: August 2023

The Marinwood Fire Department responded to 134 emergency calls in August 2023. A little over half of the calls for service were medical calls. Engine 58 responded to one fire related incident. On August 28, E58 responded code 3 to a vehicle fire in Terra Linda on Orange Blossom Ln. Upon arrival, they found a truck with a battery in the back that had caught on fire due to a short circuit. The owner had a fire extinguisher and was able to put out the fire prior to E58's arrival. E58 advised the owner to disconnect the wires and no further action was taken.

<i>Incidents by Area and Type</i>								
Area	MA	PSA	FA/NN	FIRE	HAZMAT	COVER	OTHER	TOTAL
Marinwood	17	11	4	0	0	N/A	0	32
CSA 13	3	2	1	0	0	N/A	0	6
Old JPA (Mont Marin)	6	3	0	0	0	N/A	0	9
New JPA (East of 101)	42	11	1	0	0	N/A	0	54
SR Mutual Aid	7	10	1	1	0	0	0	19
MC JPA	1	1	0	0	0	N/A	0	2
MC Mutual Aid	0	0	0	0	0	N/A	0	0
Novato	0	10	0	0	0	2	0	12
Total number	76	48	7	1	0	2	0	134
<i>Percentage of total</i>	<i>56.7%</i>	<i>35.8%</i>	<i>5.2%</i>	<i>0.7%</i>	<i>0.0%</i>	<i>1.5%</i>	<i>0.0%</i>	

Call types:

MA	Medical assist
PSA	Service call
FA/NN	Fire alarm
FIRE	Fire
HAZMAT	Hazardous material incident (e.g., spill)
COVER	Coverage for other stations
OTHER	Other incident(s): n/a

Average response time for Engine 58: 5 minutes, 10 seconds

RECREATION ACTIVITY REPORT

Summer Camps

Our summer camp program concluded on Friday, August 18th after 10 fun-filled weeks of games, arts & crafts, sports, swimming, hiking, singing, dancing, costumes, field trips, bounce houses, water balloons, and much more. I want to acknowledge Assistant Recreation Director Robyn Bruton for overseeing a safe, well-organized, and incredibly fun summer camp season.

This year Robyn hired, trained, and managed over 200 part-time staff members, all of whom were certified (mostly by Robyn herself) in CPR and First Aid. I can confidently say that this was one of our most organized and responsible camp staffs in memory and I am extremely grateful to Robyn and her crew for all their hard work.

This summer our camp program served 1,051 families. We ran 12 camp groups each week for kids ranging from 3 years old to entering 7th grade, as well as a large Counselor-in-Training program for middle school age kids.

When the local school district unexpectedly delayed the start of the new school year by a week, we scraped together an unplanned “Week 10” of camp to help out families that needed last-minute childcare that week. Though most of our summer staff were unable to work due to their own school schedules starting, we were still able to organize a week of camp that served over 80 families.

Music in the Park

Our final Music in the Park concert took place on Friday, August 18th from 6-8pm. The event featured a stage full of some of Marin’s finest singer-songwriters, folk musicians, and pedal steel guitar players trading instruments, solos, and vocals. We had a great turnout and it was a great way to conclude a successful summer.

I want to acknowledge Bill Hansell for booking another great summer of high-quality music. For the past eleven years Bill has volunteered his time to book all the artists for Marinwood’s Music in the Park series, Summer Brewfest, and several other Marinwood events. Bill has also manned the soundboard for most of these events, sometimes even filling in as a backup musician when needed. During his tenure as Marinwood’s unofficial volunteer booking agent, our music series has grown into a destination event for music lovers throughout Marin and the greater Bay Area. This summer was Bill’s final summer in this role and I am grateful to him for all his years of service.

Thankfully, and due in no small part to the high-quality concerts Bill has helped put on, our Music in the Park Series has become a much sought after gig for bands and artists throughout the area and we should have no trouble booking high quality artists moving forward.

Our next special event will be our Halloween Harvest Festival on Friday, October 13th.

Preschool & After School

Our After School program started on Tuesday, August 22nd and is off to a good start. While the school district is not currently able to provide bus service for all kids who need it, our after-school families have been able to get their kids to the program and we are operating as planned.

The Marinwood Preschool starts on Tuesday, September 12th. We are excited to start the year with our new Preschool Supervisor, Alaina Fuetsch, who has taught in the program the last 2 years. We look forward to all the

new ideas and activities Alaina has in store for the program. We are also excited to start the year with 2 new preschool teachers. The Preschool Staff has spent the weeks leading up to the program running trainings, organizing supplies, and readying the rooms for a wonderful new school year.

Marinwood Review

The Fall/Winter issue of the Marinwood Review, our semi-annual catalog of classes, programs, and events, came out on Tuesday, August 29th. I want to thank our Senior Administrative Assistant Carolyn Sullivan for her hard work in creating another high-quality and good-looking catalog.

PARKS MAINTENANCE ACTIVITY REPORT

Landscaping at North End of Park

This past month the staff installed new sod at the north end of the park. This involved installing new irrigation, removing the woodchips, tilling and prepping the soil, and rolling out the sod. Careful attention and maintenance have contributed to the grass growing steadily and becoming well-established. We will soon be adding a walking path, picnic area, and gaga ball pit, and are excited for how the area is coming together.

Post-Summer Building Maintenance

Over the past few weeks the staff has spent several days performing repairs, updating some aging plumbing, and performing a deep clean of the community center in preparation for the start of our fall programs. The crew also spent time pruning around the building and adding some additional plantings. At the request of our Preschool staff, the Parks crew cleaned out and prepared a planter box near the playground for use as a garden by the preschool kids. We look forward to seeing all the wonderful things they plant.

Memorial Bench

On August 15th the Parks staff installed the memorial bench for Jim Juarez near the horseshoe pits. The bench looks great and is a nice addition to the area.

Irrigation Repairs

In the final weeks of August two separate irrigation main line leaks were discovered, one on the hill adjacent to the fire house and the other in the main park turf. The staff quickly uncovered, assessed, and repaired the first leak and have moved to begin work on the second. We are hoping the second one can be repaired just as quickly as the first and that the water will not be turned off for too long.

Strategic improvements to our turf and irrigation maintenance this past year have resulted in the best-looking lawn after a summer season that I have ever seen. I am extremely proud of the Parks staff for their hard work and research that has contributed to such a lush and healthy lawn for the public to enjoy.

Daily/Weekly Tasks:

- Clean and restock Community Center
- Clean and restock park bathroom
- Empty garbage in all 3 parks and at trailheads
- Restock dog waste bags at dog stations
- Mow, edge, and blow in all 3 parks
- Check playground equipment in all 3 playgrounds for damage/vandalism
- Check and adjust pool chemistry