

Agenda for the Regular Meeting of the Marinwood CSD Board of Directors

Tuesday – July 13, 2021 – 7:30 PM

Internet Address: <https://us02web.zoom.us/j/82314813460>

Telephone Access: 669) 900-6833 or 346) 248 7799 or 253) 215-8782

Meeting ID: 823 1481 3460

ATTENTION: This will be a virtual meeting of the Marinwood CSD Board of Directors pursuant to Executive Order N-29-20 issued by the Governor of the State of California. There will not be a public location for participating in this meeting. Any interested member of the public can participate telephonically or via internet by utilizing the web link or dial-in information printed on this agenda.

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public participating in the live meeting either via internet or telephone shall indicate their desire to speak. If participating via internet, please click the “raise hand” feature located within the Zoom application screen. If connected via telephone, please dial “*9” (star, nine).

	Item Description:	Board Action
A.	CALL TO ORDER & ROLL CALL OF DIRECTORS	
B.	AGENDA	Adopt
C.	CONSENT CALENDAR	Approve
	a. Draft Minutes of Regular Meeting of June 8, 2021 (Remote Meeting)	
	b. Bills Paid Nos. 5484 – 5558	
D.	PUBLIC COMMENT OPEN TIME FOR ITEMS NOT ON AGENDA <i>Speakers are asked to limit comments to three minutes. Speakers may comment only on non-agenda items within the subject matter jurisdiction of the District. The Board may not take action on, consider or debate items not on the agenda except under narrow circumstances meeting statutory tests. Response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Board. The President may refer the matter to staff or to a future meeting agenda.</i>	
E.	DISTRICT MATTERS	
	1. District Manager Report	Review
F.	FIRE DEPARTMENT MATTERS	
	1. Chief Officer Report and Activity Summary	Review
	2. Date of Next Fire Commission Meeting – August 3, 2021	
G.	PARK AND RECREATION MATTERS	
	1. Recreation and Park Maintenance Activity Reports	Review
	2. Date of Next Park & Recreation Commission Meeting – July 27, 2021	
H.	BOARD MEMBER ITEMS OF INTEREST - REQUESTS FOR FUTURE AGENDA ITEMS	
I.	PUBLIC COMMENT ON CLOSED SESSION ITEMS	
J.	CLOSED SESSION <i>Conference with Labor Negotiators Section 54957.6 Agency designated representatives: Eric Dreikosen. Represented Employees: Marinwood Professional Firefighters</i>	
K.	ADJOURN	
	DATE OF NEXT REGULAR BOARD MEETING – August 10, 2021	

Requests for disability-related modifications or accommodations, aids or services may be made to the district office no later than 72 hours prior to the meeting by contacting (415) 479-0775

Marinwood Community Services District

Draft Minutes of Board of Directors Meeting Tuesday – June 8, 2021

Time and Place: 6:30PM via Teleconference

Note: *This meeting as well as prior meetings of the Board of Directors may be viewed in their entirety on the Marinwood YouTube channel here:* <https://www.youtube.com/channel/UC0dvM2PvtsEzE25eRAf4Jmg>

Present:

Board Members: President Bill Shea, Chris Case, Kathleen Kilkenny, Sivan Oyserman, and Lisa Ruggeri.

Staff: District Manager Eric Dreikosen, Fire Chief Darin White, Recreation Director Luke Fretwell and Administrative Assistant Tiffany Combrink.

A. Call to Order & Roll Call of Directors

President Shea called the meeting to order at 6:30pm.

B. Public Comment of Closed Session Items

No public comments were received

C. Closed Session:

*Conference with Labor Negotiators Section 54957.6. Agency designated representative: Eric Dreikosen.
Represented Employees: Marinwood Professional Firefighters*

Convened at 6:30PM and adjourned at 7:31PM with no reportable action taken

D. Open Session: Agenda

President Shea called the open session to order at 7:34PM

Agenda adopted as presented.

E. Consent Calendar

a. *Draft Minutes of Regular Meeting of May 11, 2021 (Remote Meeting)*

b. *Draft Minutes of Special Meeting of May 24, 2021 (Remote Meeting)*

c. *Bills Paid Nos. 5398-5483*

Kilkenny to approve/Oyserman to second “consent calendar as presented.”

All in favor. Motion carried unanimously.

F. Public Comment Open Time for Items Not on Agenda:

Board of Directors received public comment regarding:

- a. Accessibility concerns in playground and panhandle trail entrance at Quietwood

G. District Matters:

1. *Resolution No. 2021-05: Approving a Site Lease and a Lease Agreement; Making Certain Determinations Relating Thereto; and Authorizing Certain Others Actions in Connection Therewith*

Oyserman to approve/Ruggeri to second “Resolution No. 2021-05: Approving a Site Lease and a Lease Agreement; Making Certain Determinations Relating Thereto; and Authorizing Certain Others Actions in Connection Therewith” as presented.

All in favor. Motion carried unanimously.

2. *Resolution 2021-06: Determining the 2021-2022 Appropriations Limit on Tax Proceeds*

Case to approve/Kilkenny to second “Resolution 2021-06: Determining the 2021-2022 Appropriations Limit on Tax Proceeds” as presented.

All in favor. Motion carried unanimously.

3. *Resolution 2021-07: Establishment of Banking Services with Bank of Marin*
Oyserman to approve/Case to second “Resolution 2021-07: Establishment of Banking Services with Bank of Marin” as presented.
All in favor. Motion carried unanimously.
4. *Fiscal Year 2021-2022 Publicly Available Pay Schedules of All Positions*
Kilkenny to approve/Oyserman to second “Fiscal Year 2021-2022 Publicly Available Pay Schedules of All Positions” as presented.
All in favor. Motion carried unanimously.
5. *District Manager Report*
Board of Directors received District Manager Report

H. Fire Department Matters:

1. *Draft Minutes of Fire Commission Meeting of June 1, 2021*
Board of Directors reviewed Draft Minutes of Fire commission Meeting
2. *Chief Officer Report and Activity Summary*
Board of Directors received Chief Officer Report
3. *Date of Next Fire Commission Meeting – August 3, 2021*

I. Park and Recreation Matters:

1. *Draft Minutes of Park & Recreation Commission Meeting of May 25, 2021*
Board reviewed Draft Minutes of Park & Recreation Commission Meeting
2. *Recreation and Park Maintenance Activity Reports*
Board received Recreation and Park Maintenance Activity Report
3. *Date of Next Park & Recreation Commission Meeting – June 22, 2021*

J. Board Member Items of Interest – Requests for Future Agenda Items

- none

Meeting adjourned at 9:15PM

Tiffany Combrink, Secretary

**MARINWOOD COMMUNITY SERVICES DISTRICT
REQUEST FOR PAYMENT OF CLAIMS**

Treasury Fund 8067

Classes:
Street lights
Fire
Recreation
Park

Approved by the Board of Directors on July 13, 2021

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
5484	6/4/2021	Marin Resource Recovery	446.50	Debris dump	Park	5210815	General	446.50
5485	6/4/2021	Landesign	2,985.00	Landscape contractor	Park	5211125	General	2,985.00
5486	6/4/2021	Brielle Donner	50.00	reimburse expenses	Rec	5220819	Summer	50.00
5487	6/4/2021	Estevan Chavez	42.66	park supplies	Park	5220310	General	42.66
5488	6/4/2021	Marinwood CSD	81,476.66	Fire salaries	Fire	5110110	General	25,485.98
				Fire OT	Fire	5120110	General	15,790.32
				FLSA	Fire	5110319	General	1,097.11
				Acting Pay	Fire	5110310	General	694.32
				4850	Fire	5110110	General	4,010.72
				Admin Asst	Fire	5110110	Admin	900.80
				Admin Mgr	Fire	5110110	Admin	2,310.40
				Admin Asst	Rec	5110110	Admin	900.80
				Admin Asst	Park	5110110	Admin	450.40
				Admin Mgr	Rec	5110110	Admin	1,155.20
				Admin Mgr	Park	5110110	Admin	1,155.20
				Rec Dir	Rec	5110110	General	2,571.52
				Rec Dir	Park	5110110	General	1,102.08
				Rec salary	Rec	5110110	General	7,276.80
				Rec hourly	Rec	5110210	General	161.50
				Park salary	Park	5110110	General	4,293.60
				Pool staff	Rec	5110210	Pool	4,783.03
				Swim Team	Rec	5110210	Swim Team	1,336.00
				Aquatics	Rec	5110210	Aquatics	180.00
				Summer	Rec	5110210	Summer	1,455.76
				Preschool	Rec	5110210	Preschool	4,170.06
				Afterschool	Rec	5110210	Afterschool	1,261.51
				PR fees	Fire	5210230	General	157.23
				PR fees	Rec	5210230	General	93.86
				PR fees	Park	5210230	General	12.51
				SS + Medicare	Fire	5140140	General	3,515.63
				SS + Medicare	Rec	5140140	General	2,138.94
				SS + Medicare	Park	5140140	General	327.53
				EDU + SUI	Fire	5140145	General	10.59
				EDU + SUI	Rec	5140145	General	235.32
				Benefits withholding	Park	2120066	General	-777.60
				Benefits withholding	Rec	2120066	General	-1,218.61
				Benefits withholding	Fire	2120066	General	-5,561.85
5489	6/4/2021	Marinwood CSD	12,674.33	Retire 06/04/2021	Park	5130510	General	1,094.79
					Rec	5130510	General	1,935.72
					Fire	5130510	General	9,643.82
5490	6/4/2021	Willscott	485.86	Mobile office	Park	5220310	General	485.86
5491	6/7/2021	Marin Landscape Materials	321.70	Grounds maintenance	Park	5220310	General	321.70
5492	6/7/2021	Diego Truck Repair	207.26	Vehicle maint.	Fire	5210910	General	207.26
5493	6/7/2021	Pest Plus	259.00	Pest control	Rec	5220310	General	169.00
					Fire	5220310	General	90.00
5494	6/7/2021	SiteOne	770.48	Irrigation supplies	Park	5220310	General	770.48
5495	6/7/2021	Airgas	253.28	Pool chems	Rec	5220710	Pool	253.28
5496	6/7/2021	Comcast	126.39	Cable - June	Fire	5210725	General	126.39
5497	6/7/2021	TIAA Commercial Finance	611.14	copier lease	Park	5220130	General	61.11
					Rec	5220130	General	397.24
					Fire	5220130	General	152.79
5498	6/7/2021	Pet Waste Eliminator	259.80	Pet waste bags	Park	5220810	General	259.80
5499	6/7/2021	Hagel Services	483.61	Janitorial supply	Rec	5220827	Building	483.61
5500	6/8/2021	Home Depot	216.85	Park maint.	Park	5220310	General	216.85
5501	6/8/2021	State of CA Dept of Justice	160.00	fingerprinting	Rec	5210128	General	160.00
5502	6/8/2021	Project A	40.00	email hosting	Fire	5220110	General	20.00
					Rec	5220110	General	20.00
5503	6/8/2021	Buck's Saw Service	66.23	Equipment maintenance	Park	5220310	General	66.23
5504	6/9/2021	County of Marin Environmen	845.00	Annual Pool Op. Permit	Rec	5211610	Pool	845.00
5505	6/9/2021	Nicolay Consulting Group	3,500.00	GASB 75 OPEB report	Park	5210120	General	875.00
					Rec	5210120	General	875.00
					Fire	5210120	General	1,750.00
5506	6/9/2021	PG&E	1,760.03	Gas - May	Rec	5210810	General	1,671.78
					Fire	5210810	General	88.25
5507	6/9/2021	Pitney Bowes	317.22	Postage meter lease	Park	5220110	General	63.44
					Rec	5220110	General	190.34
					Fire	5220110	General	63.44
5508	6/10/2021	Jerry Mehciz	2,995.20	Tennis	Rec	5210146	Tennis	2,995.20
5509	6/10/2021	Alonya van Rooyen	588.00	art class for kids	Rec	5210146	Youth	588.00
5510	6/10/2021	Marin Ace	32.95	supplies	Rec	5220810	Building	32.95

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
5511	6/10/2021	CalPERS	8,337.00	CERBT June 2021	Park	5130130	General	3,424.00
					Rec	5130130	General	663.00
					Fire	5130130	General	4,250.00
5512	6/10/2021	Got Gophers	275.00	Pest control	Park	5211532	General	275.00
5513	6/10/2021	Marin Sanitary Service	2,164.96	Garbage - May	Park	5210815	General	1,515.47
					Rec	5210815	General	432.99
					Fire	5210815	General	216.50
5514	6/11/2021	AT&T	275.09	Phones - May	Fire	5210725	General	148.01
					Park	5210725	General	22.55
					Rec	5210725	General	104.53
5515	6/11/2021	A1 Communication Services	4,060.00	Phone system replacement	Rec	5220916	General	2,436.00
					Fire	5220916	General	1,624.00
5516	6/11/2021	Emergency Equipment Man	110.60	Firefighter hat pins	Fire	5220825	General	110.60
5517	6/11/2021	Mike Testa Plumbing	7,137.00	Sensor faucets installed in re	Rec	5220910	General	7,137.00
5518	6/11/2021	Comcast	139.92	Internet	Fire	5210725	General	69.96
					Rec	5210725	General	69.96
5519	6/11/2021	National Appliance	128.62	Appliance repair	Fire	5220310	General	128.62
5520	6/11/2021	Leslie's Pool Supply	1,376.84	Pool chems	Rec	5220710	Pool	1,376.84
5521	6/11/2021	SiteOne	196.34	Irrigation supplies	Park	5220310	General	196.34
5522	6/11/2021	Grainger	174.99	Supplies	Fire	5220810	General	174.99
5523	6/15/2021	PG&E	287.65	Electric May 2021	Rec	5210810	General	153.98
					Fire	5210810	General	13.14
					Park	5210810	General	120.53
5524	6/15/2021	Roberta Duda	10.00	refund lap swim	Rec	4631917	Pool	10.00
5525	6/15/2021	SolEd Solar Holdings	2,556.86	Solar	Rec	5210810	General	1,858.94
					Fire	5210810	General	697.92
5526	6/15/2021	Staples	1,068.84	office supplies	Rec	5220110	Summer	682.37
					Rec	5220110	General	386.47
5527	6/24/2021	Marinwood CSD	114,749.70	Fire salaries	Fire	5110110	General	25,485.98
				Fire OT	Fire	5120110	General	15,473.52
				Acting Pay	Fire	5110310	General	534.24
				4850 pay	Fire	5110110	General	4,010.72
				Holiday pay	Fire	5110313	General	3,411.12
				Admin Asst	Fire	5110110	Admin	900.80
				Admin Mgr	Fire	5110110	Admin	2,310.40
				Admin Asst	Rec	5110110	Admin	900.80
				Admin Asst	Park	5110110	Admin	450.40
				Admin Mgr	Rec	5110110	Admin	1,155.20
				Admin Mgr	Park	5110110	Admin	1,155.20
				Rec Dir	Rec	5110110	General	2,571.52
				Rec Dir	Park	5110110	General	1,102.08
				Rec salary	Rec	5110110	General	7,276.80
				Rec hourly	Rec	5110210	General	1,423.00
				Park salary	Park	5110110	General	4,293.60
				Pool staff	Rec	5110210	Pool	6,560.56
				Swim Team	Rec	5110210	Swim Team	1,144.00
				Aquatics	Rec	5110210	Aquatics	165.00
				Summer	Rec	5110210	Summer	29,570.44
				Preschool	Rec	5110210	Preschool	1,851.25
				Afterschool	Rec	5110210	Afterschool	921.02
				PR fees	Fire	5210230	General	271.57
				PR fees	Rec	5210230	General	320.67
				PR fees	Park	5210230	General	20.76
				SS + Medicare	Fire	5140140	General	3,656.16
				SS + Medicare	Rec	5140140	General	4,302.94
				SS + Medicare	Park	5140140	General	327.53
				EDU + SUI	Fire	5140145	General	16.24
				EDU + SUI	Rec	5140145	General	724.24
				Benefits withholding	Park	2120066	General	-777.60
				Benefits withholding	Rec	2120066	General	-1,218.61
				Benefits withholding	Fire	2120066	General	-5,561.85
5528	6/24/2021	Marinwood CSD	13,374.30	Retire 06/18/2021	Park	5130510	General	1,094.79
					Rec	5130510	General	1,935.72
					Fire	5130510	General	10,343.79
5529	6/24/2021	National Academy of Athletic	3,206.40	Afterschool sports	Rec	5210146	Youth	3,206.40
5530	6/24/2021	Marinwood Market	2,336.50	Camp lunches 06/14-06/18	Rec	5220819	Summer	2,336.50
5531	6/24/2021	Jennifer Killian	292.80	refund prorated summer sch	Rec	4631920	Summer	292.80
5532	6/24/2021	Alexis Walsh	28.00	refund daily pool fees	Rec	4631917	Pool	28.00
5533	6/24/2021	Heather Hanna	135.00	refund summer camp	Rec	4631920	Summer	135.00
5534	6/24/2021	Heather Ellison	28.00	refund daily pool fees	Rec	4631917	Pool	28.00
5535	6/24/2021	Ace Promotional Specialties	3,742.16	pool staff shirts	Rec	5220825	Pool	354.78
				camp staff shirts	Rec	5220819	Summer	2,032.43
				pool staff shirts	Rec	5220825	Pool	1,354.95
5536	6/24/2021	Mill Valley Refuse Service	1,103.99	Porta Potty	Park	5211220	General	1,103.99
5537	6/25/2021	Jerry Mehcz	7,638.40	Tennis	Rec	5210146	Tennis	7,638.40

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
5538	6/25/2021	Ann McBride	140.00	Irish Dance	Rec	5210146	Youth	140.00
5539	6/25/2021	Mike Schulist	1,050.00	Jazz Camp	Rec	5210146	Summer	1,050.00
5540	6/25/2021	National Academy of Athletic	3,340.80	Flag football camp	Rec	5210146	Summer	3,340.80
5541	6/25/2021	US Bank Corp Pmt Svcs	11,050.24	online meeting subscription	Fire	5211325	General	27.49
				replace microwave	Fire	5220310	General	207.54
				supplies	Fire	5220810	General	636.19
				Class A uniform - Kelly	Fire	5220825	General	979.70
				job listing	Park	5210122	General	324.00
				tractor oil filter	Park	5210910	General	10.34
				online meeting subscription	Park	5211325	General	13.75
				supplies	Park	5220310	General	45.96
				supplies	Rec	5220819	Afterschool	317.63
				website hosting, subscription	Rec	5210122	General	115.61
				online meeting subscription	Rec	5211325	General	102.64
				office supplies	Rec	5220110	General	154.00
				pool supplies	Rec	5220215	Pool	592.44
				Pool chems	Rec	5220710	Pool	59.34
				umbrellas	Rec	5220819	Pool	288.10
				vending supplies	Rec	5220826	Pool	190.00
				CPR masks, certs, manikins	Rec	5211315	General	4,001.55
				fingerprinting	Rec	5210128	Summer	2,520.00
				supplies	Rec	5220819	Summer	328.29
				babysitter training DVD	Rec	5220819	Youth	135.67
5542	6/30/2021	Marin Resource Recovery	211.50	Debris dump	Park	5210815	General	211.50
5543	6/30/2021	Airgas	260.75	Pool chems	Rec	5220710	Pool	260.75
5544	6/30/2021	Comcast	149.92	Internet	Fire	5210725	General	74.96
					Rec	5210725	General	74.96
5545	6/30/2021	AFLAC	26.50	Disability Ins June	Park	5130120	General	26.50
5546	6/30/2021	Ryan Brackett	237.66	AFLAC reimb Q4 FY20/21	Fire	5130120	General	237.66
5547	6/30/2021	Cesar Correa	237.66	AFLAC reimb Q4 FY20/21	Fire	5130120	General	237.66
5548	6/30/2021	Sean Day	207.78	AFLAC reimb Q4 FY20/21	Fire	5130120	General	207.78
5549	6/30/2021	William Kelly	237.66	AFLAC reimb Q4 FY20/21	Fire	5130120	General	237.66
5550	6/30/2021	John Papanikolaou	222.06	AFLAC reimb Q4 FY20/21	Fire	5130120	General	222.06
5551	6/30/2021	Brandon Selvitella	217.68	AFLAC reimb Q4 FY20/21	Fire	5130120	General	217.68
5552	6/30/2021	Brian Smith	126.90	AFLAC reimb Q4 FY20/21	Fire	5130120	General	126.90
5553	6/30/2021	Jeff Smith	211.92	AFLAC reimb Q4 FY20/21	Fire	5130120	General	211.92
5554	6/30/2021	A1 Communication Services	1,290.00	Phone system replacement	Rec	5220916	General	774.00
					Fire	5220916	General	516.00
5555	6/30/2021	Transbay Security Service	77.94	keys	Rec	5220310	General	77.94
5556	6/30/2021	Ongaro & Sons	826.27	HVAC service	Rec	5220310	Building	826.27
5557	6/30/2021	Marinwood Market	3,247.50	Camp lunches 06/21-06/25	Rec	5220819	Summer	3,247.50
5558	6/30/2021	Marin Ace	474.46	supplies	Park	5220310	General	321.67
					Rec	5220819	Summer	56.34
					Rec	5220215	Pool	52.87
					Fire	5220810	General	43.58
TOTAL:			310,755.31					310,755.31

Total by Department:

Streetlights	0.00
Fire Department	133,024.41
Recreation Department	148,199.40
Park Department	29,531.50

District Manager Report

July 13, 2021

Submitted by: Eric Dreikosen, District Manager

The information below is intended to provide a brief update on select District initiatives, activities and items of note and should not be viewed as a complete list of all current District activities or initiatives.

Park Maintenance Facility Replacement Project:

As of this writing, we are still awaiting final review of our building permit application submitted to the County of Marin and the subsequent permit issuance. In recent communications with the respective County staff, the delay has seemingly been caused by a lack of resources and attention within the County. We have received no indication of non-compliance nor requests for additional information. As the plans submitted were the same as those approved in the Design Review process, we do not anticipate any setbacks or requests to result from this final review. Recent communications received from the County also informed the review was anticipated to be completed by Friday, July 9th. I am hopeful to be able to provide a further verbal update during the board meeting and more hopeful that we will be able to break ground within the coming week or so.

I would like to note the patience and understanding of our contractor, Murray Building, Inc. and our architect, Hansell Design given these unexpected delays.

Goats Grazing on District Open Space:

As of Tuesday, July 6th, and in accordance with our vegetation management fire prevention plans, we once again have a herd of goats grazing select Marinwood CSD Open Space areas. The specific area of this grazing project began at the boundary of Marinwood Open Space property north of Idylberry Road. They will gradually extend east behind the residences along Idylberry Road and Miller Creek Road until they eventually reach Peachstone Terrace. A professional handler will be staying with the herd in the nearby vicinity and will be moving the herd as needed.

Our original fire prevention plans also called for the goats to graze around "Grasshopper Hill" in northern Marinwood. We remain optimistic for grazing on this site. However, further investigation uncovered access issues that we wanted to confirm with the company providing the goats prior to committing to this effort. As the goats are in the vicinity now, members of their staff will be able to more fully assess the feasibility of bringing goats onto this property. Staff will update the Board and community as final determinations are made in this regard.

The goat grazing is funded through allocations received to Marinwood due to our participation in the Marin Wildfire Prevention Authority established with the passage of Measure C last year. Our partnership with San Rafael Fire has also been critical in our overall fire prevention planning efforts due in large part to the support of Chief White in collaboration with their Emergency Services Manager, Quinn Gardner, and Vegetation Management Specialist, Kate Anderson, amongst many others!

As a reminder, the District provided a public presentation detailing our planned vegetation management fire prevention efforts during a joint meeting of the Fire and Park & Rec Commissions conducted in March 2021. The presentation is posted and can be viewed on the District's YouTube page at:

<https://www.youtube.com/channel/UC0dvM2PvtsEzE25eRAf4Jmg>

Payroll Banking Change:

As discussed and approved at last month's board meeting, the District has officially established banking services with Bank of Marin for our payroll and other local banking needs. Our Wells Fargo savings account has been closed and transferred to Bank of Marin. Funds held within our Wells Fargo checking account has been depleted and transferred to Bank of Marin as well, with the exception of a nominal amount intended to cover identified payroll checks that have to be cashed. This account will be completely closed by September 2021.

Capital Improvement Efforts:

With the new fiscal year, the District has wasted no time in moving forward with planned capital improvement projects. While some of these projects were carried-over from the previous fiscal year budget, we were able to complete them prior to the end of the year and as such will be reflected accordingly within those expenditures.

A few capital improvement projects of note include but are not limited to:

- Touchless automated fixtures in the Community Center (completed last fiscal year).
- Installation of new phone system in Community Center and Fire Station (completed last fiscal year).
- Ordering of a new upgraded back-up generator for Fire Station. With the larger generator, the District will also be looking to expand the items connected to the back-up power switch including the engine bay doors and select outlets located in the kitchen area.
- Preparation for the installation of new turnout lockers in the Fire Station. The efforts of Fire Engineer Jeff Smith, as well as all of the firefighters who have pitched in, deserve to be noted in this regard. With a background in construction, Jeff has lead much of the prep work needed including the removal of a door and installation of a wall to support the turnout lockers in their new location. They have also installed a door to the communications center room which houses the washer/dryer and soon to be installed turnout extractor. These improvements provide a safer environment for our firefighters by reducing the amounts of potential carcinogens that can enter their living quarters. Their gracious and appreciated efforts in performing this work in-house has also afforded the opportunity to save on the overall cost of these projects.

Several other items of note that staff have been working on during the past month are included as separate agenda items. These will be presented and discussed at those times.



To: Marinwood Board of Directors

From Darin White, Fire Chief

Date: July 13, 2021

Re: Fire Department Update

Marin Wildfire Prevention Authority-

Effective June 28, 2021, the Zonehaven platform has placed the zones into its evacuation management platform and these are available to the public. Community members are encouraged to go to community.zonehaven.com for community application access/use. These zones are set up across the entire Marin County and are able to also see Sonoma County Zones that are directly adjacent to Marin County. Some zones have used previous names and some have been subdivided further. There are useful links found within the zone.

The use of Zonehaven has decreased the reflex time required to order evacuations. The information found on the application can also be shared via social media and news media sources. Additional information can be found that will let residents know when it is permissible to return to their homes after an evacuation has occurred. It is important for people to know their zone and more information encouraging community members situational awareness will continue to be emphasized in the weeks and months ahead. Be on the lookout for a video being developed by FireSafe Marin. An official launch of the Application and its capability is scheduled for next Spring. In the meantime a larger campaign will get underway during the fall and winter months ahead.

Vegetation Management

This year we have increased the number of Defensible Space Inspectors from the several to now 12! I am pleased to report that staff has successfully bolstered our Vegetation Management staffing. Attrition became a concern last year as we gradually dropped down to 3 inspectors toward the end of the year. The year prior to MWPA funding we had 2 inspectors conducting vegetation management inspections. We will be advertising for a lead Vegetation Management Coordinator in the very near future. This individual will provide direct oversight of the Vegetation Management Specialists and Defensible Space Inspectors.

Effective July 6th two inspectors have been assigned responsibility for conducting inspections in Marinwood and they started with Idylberry Rd.

Pacific Gas and Electric



PG&E began its Enhanced Vegetation Management. (EVM) work for Marin on July 6, 2021. The Las Gallinas line will be the only EVM work scheduled for 2021 in Marin, to-date.

As a reminder PG&E use of rotating power outages may come during peak periods of power use and these are not considered Public Safety Power Shut Down (PSPS) events. These outages last up to a couple of hours and they will try to provide advanced notice via social media, the internet, and other social networks.

New AmeriCorps Vegetation Management Team

A new AmeriCorps team has arrived from St. Louis to clear vegetation in City open space and assist homeowners with creating defensible space. They have spent their first few weeks staying at the Extended Stay America in San Rafael preparing the area for the coming herd of goats. This includes limbing of trees, weed whipping, and removing and piling all sorts of fuels while trying their best to avoid poison oak.

We are excited to host the AmeriCorps St. Louis team for the next two months and greatly appreciate their hard work protecting our community. So far, they have spent two days working in Marinwood. After the 4th of July holiday 4-6 more AmeriCorps crew members will arrive.

Guidelines/COVID-19:

On June 15, 2021, Governor Gavin Newsom “reopened” the state. In essence, those persons who are not vaccinated are still required to wear masks. Persons are advised to wear masks if they will be in large crowds of people or in the midst of multiple individuals who have not received any vaccination.

The eviction moratorium has been extended until September 30th and billions of dollars are being allocated for those who have been unable to pay their rent.

The maker of the Pfizer vaccine has applied for emergency use for ages 5-11 years old. Based on clinical studies, the vaccine appears to be 100% effective in this age group. Approval could come as soon as October, 2021.

Two variants (mutations) of the COVID-19 are the Delta Variant and the Delta Plus. These very contagious variants are moving swiftly through unvaccinated communities and are thought to be more contagious than the first strain of COVID-19.

Marinwood Fire Department Statistics: June 2021

The Marinwood Fire Department responded to 126 emergency calls in June 2021; of these, 12 calls were cancelled en route. More than 60% of the calls were medical incidents; no calls involved a confirmed COVID-19 case. The department responded to two building fires, one cooking fire, and one passenger vehicle fire in San Rafael, as well as two vegetation fires in Novato.

<i>Incidents by Area and Type</i>								
Area	MA	PSA	FA/NN	FIRE	HAZMAT	COVER	OTHER*	TOTAL
Marinwood	14	2	1	0	1	N/A	0	18
CSA 13	7	4	0	0	0	N/A	0	11
Old JPA (Mont Marin)	4	0	0	0	0	N/A	0	4
New JPA (East of 101)	34	12	2	1	1	N/A	0	50
SR Mutual Aid	7	6	0	2	0	1	0	16
MC JPA	6	1	1	0	0	N/A	0	8
MC Mutual Aid	1	0	0	1	0	N/A	0	2
Novato	5	7	0	2	0	3	0	17
Total number	78	32	4	6	2	4	0	126
<i>Percentage of total</i>	<i>61.9%</i>	<i>25.4%</i>	<i>3.2%</i>	<i>4.8%</i>	<i>1.6%</i>	<i>3.2%</i>	<i>0.0%</i>	

Call types:

MA	Medical assist
PSA	Service call
FA/NN	Fire alarm
FIRE	Fire
HAZMAT	Hazardous material incident (e.g., spill)
COVER	Coverage for other stations
OTHER	Other incident(s): NA

Average response time for Engine 58:	5 minutes, 45 seconds
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Community Event

On Sunday June 6, 2021, a Community Stop the Bleed/Hands-Only CPR event was held at Marinwood Park. Karrie Groves, the Emergency Medical Services Agency Trauma, STEMI, Stroke, Policy and Procedures, and CQI Program Coordinator is on the left and Molly Wagner, a nurse from Marin Health are shown here with Darin White. The event had a great turnout and included attendees such as Board of Director Kathleen Kilkenny, and San Rafael Council Member Rachel Kertz.

RECREATION

Summer Camps

Marinwood's 2021 Summer Camp Program commenced on Monday, June 14th. Spirits among campers, staff, and parents have been extremely high. Everyone seems excited to be back at camp after a long year of limited social interaction.

With more than double the participants we were allowed in 2020, this year's program much more closely resembles a conventional Marinwood summer, though not without some continued restrictions. Individual camp groups are remaining largely separate throughout the day, masks are being worn indoors by all campers and staff, and pool use, indoor time, and bathroom visits have been strategically planned to limit the number of campers in any given facility at one time. Campers, staff, and parents have all adjusted easily to these precautions and the first 4 weeks have gone extremely well.

This year our camp program is serving around 350 kids daily (~60% of our normal attendance), ages 3 years to entering 7th grade, in 14 different camp groups and a dozen various specialty camps taking place throughout the summer.

Pool & Aquatics

The summer pool schedule commenced on June 14th and the pool is currently offering adult lap swim, recreation swim, summer camp swim time, private and semi-private swim lessons, Waterdevils swim team practice, and the Guards in Training program.

After starting the summer requiring advanced reservations for all lap swim, recreation swim, and tot pool use, in July--following Marin HHS's removal of all COVID restrictions for public pools--we began offering traditional Recreation Swim hours 7 days per week. Starting in August, all lap swim, recreation swim, and tot pool hours will be available for daily drop in use with no reservations. I am grateful to the Rec Staff for adapting quickly to the changing health guidance, revising our pool hours, fees, and policies to allow for increased access to the pool for the members of our community. The waterslides are now open daily for Recreation Swim (for the first time since 2019) and we have resumed booking pool parties.

After our private and semi-private swim lessons almost completely sold out for the summer, we were able to add several new swim lesson timeslots each week and began taking registrations on July 9th. Assuming these new timeslots fill up, we will now be offering private swim lessons to over 50 kids each day.

Summer Staff Training

In order to keep our summer staff informed, engaged, and ready to respond to emergencies, we hold regular staff in-service trainings throughout the summer. Our lifeguard staff meets weekly to practice rescue and CPR skills, simulate emergency scenarios, and refresh on policies and procedures. Our camp counselors meet regularly for CPR and First Aid refresher trainings and to review important camp policies and procedures. Both John Paul and Robyn have been working hard to ensure this year's trainings are well-organized, engaging, and worthwhile.

Classes and Programs

The Recreation Staff is currently working on our fall schedule of classes, programs, and events. We hope to have the Fall Marinwood Review published by early August.

PARKS & BUILDING MAINTENANCE

Mini Park Damage Update

The Parks Staff made the necessary repairs to the Mini Park playground on June 28th and 29th. Two elevated platforms were replaced, which involved removing and reattaching several playground components. During disassembly, a few additional parts were found to have minor damage and replacements have been ordered. In the meantime, staff have added temporary wood supports where needed which will be changed out when the official parts arrive. We are happy to have the mini park play structure reopened.

Tree Work

This past week we had several trees that surround the tennis courts closest to Miller Creek Middle School trimmed back off the fence. We also had trees trimmed along Creekside Path and in Creekside Park to remove dangerous dead limbs and overgrowth.

On June 14th a Chinese Pistache tree was discovered completely split at the trunk and partially falling over a path near the upper Marinwood tennis courts in the park. Staff promptly addressed the hazard before anyone got hurt.

Irrigation

On July 8th a leak was discovered in the main irrigation line near the fire house. Staff quickly located the compromised pipe, which was wrapped in tree roots and had cracked under the pressure, and made the necessary repairs.

Firemen's Hill Landscape Project

This past month staff completed the new retaining wall along the firemen's hill, pruned several of the trees and bushes, added a border along the walking path, laid gopher wire, and began resurfacing the walking path.

Daily/Weekly Duties:

- Clean and restock Community Center building and park bathroom
- Blow/rake leaves around community center
- Empty garbage and dog waste receptacles in 3 parks and at trailhead
- Mow lawns in 3 parks and pool
- Irrigation inspection in 3 parks
- Check 3 playgrounds for graffiti and hazards
- Check and adjust pool chemistry/equipment