

# Agenda for the Regular Meeting of the Marinwood CSD Board of Directors

## Tuesday – June 9, 2026 – 6:15 PM

Marinwood Community Center, 775 Miller Creek Road, San Rafael, CA 94903

**Instructions on how to make a public comment during the meeting:** At points in the meeting when the meeting chair requests public comment, members of the public shall indicate their desire to speak. All public comments shall be addressed to the Board of Directors and limited to three minutes per speaker. The Board of Directors may choose to respond to comments or request staff to respond at the conclusion of the public comment period.

	Item Description:	Board Action
<b>A.</b>	<b>CALL TO ORDER</b>	
<b>B.</b>	<b>AGENDA</b>	Adopt
<b>C.</b>	<b>PUBLIC COMMENT ON CLOSED SESSION ITEMS ONLY</b>	
<b>D.</b>	<b>CLOSED SESSION</b> <i>Conference with Labor Negotiators Section 54957.6 Agency designated representatives: Eric Dreikosen. Represented Employees: Marinwood Professional Firefighters</i>	
<b>E.</b>	<b>OPEN SESSION: (Open Session will begin no earlier than 7:00PM)</b>	
<b>F.</b>	<b>CONSENT CALENDAR</b> a. Draft Minutes of Regular Meeting of May 12, 2026 b. Bills Paid Nos. 10210-10288	Approve
<b>G.</b>	<b>PUBLIC COMMENT OPEN TIME FOR ITEMS NOT ON AGENDA</b> <i>Speakers may comment only on non-agenda items within the subject matter jurisdiction of the District. The Board may not take action on, consider or debate items not on the agenda except under narrow circumstances meeting statutory tests. Response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Board at the conclusion of the public comment period. The President may refer the matter to staff or to a future meeting agenda.</i>	
<b>H.</b>	<b>DISTRICT MATTERS</b>	
	1. Resolution No. 2026-05: Determining the 2026-2027 Appropriations Limit on Tax Proceeds	Approve
	2. Fiscal Year 2026-2027 Pay Schedules of All Positions	Approve
	3. District Manager Report (verbal report)	Receive
<b>I.</b>	<b>FIRE DEPARTMENT MATTERS</b>	
	1. Resolution No. 2026-06: Authorizing the District Manager to Execute a Second Amendment to the Joint Exercise of Powers Agreement Between the City of San Rafael and Marinwood Community Services District for Fire Protection, Emergency Services, and Personnel Sharing	Approve
	2. Chief Officer Report and Activity Summary	Review
<b>J.</b>	<b>PARK AND RECREATION MATTERS</b>	
	1. Request for Authorization of Expenditure to Replace Failed Community Center Air Conditioning Unit and Other Needed Components.	Approve
	2. Recreation and Park Maintenance Activity Reports	Review
<b>K.</b>	<b>BOARD MEMBER ITEMS OF INTEREST - REQUESTS FOR FUTURE AGENDA ITEMS</b>	
<b>L.</b>	<b>ADJOURN</b>	
	<b>DATE OF NEXT REGULAR BOARD MEETING – July 14, 2026</b>	

Requests for disability-related modifications or accommodations, aids or services may be made to the district office no later than 72 hours prior to the meeting by contacting (415) 479-0775

# Marinwood Community Services District

Draft Minutes of Board of Directors Meeting  
Tuesday – May 12, 2026 – 6:30pm

**Time and Place:** 6:30PM Marinwood Community Center classroom.

**Note:** *This meeting as well as prior meetings of the Board of Directors may be viewed on the Marinwood YouTube channel here:* <https://www.youtube.com/channel/UC0dvM2PvtsEzE25eRAf4Jmg>

**Present:**

Board Members: Board President Chris Case, Kathleen Kilkenny, Sivan Oyserman, Lisa Ruggeri, Bill Shea.  
Staff: District Manager Eric Dreikosen, Recreation Director Luke Fretwell, Fire Chief Abe Roman, Accounting & Payroll Manager Tiffany Combrink.

**A. Call to Order**

Board President Case called the meeting to order at 6:30pm

**B. Agenda**

Item J. 1. Revised from a “Review” item to an “Appoint” item. Agenda adopted with revision.

**C. Public Comment on Closed Session Items Only**

No public comments received

**D. Closed Session**

*Conference with Labor Negotiators Section 54957.6 Agency designated representatives: Eric Dreikosen.  
Represented Employees: Marinwood Professional Firefighters  
Convened at 6:33pm and adjourned at 7:00pm with no reportable action taken.*

**E. Open Session**

Board President Case called the Open Session to order at 7:03pm

**F. Consent Calendar**

1. *Draft Minutes of Regular Meeting of April 14, 2026*
2. *Bills Paid Nos. 10146 – 10209*  
Ruggeri to approve/Kilkenny to second “consent calendar as presented.”  
All in favor. Motion carried unanimously.

**G. Public Comment Open Time for Items Not on Agenda**

Board received comment regarding:

- Concern with the potential financial impact of AB-1383: Public Employees’ Retirement Benefits

**H. District Matters**

1. *Fiscal Year 2026-2027 Proposed District Operating Budget*  
Shea to approve/ Oyserman to second Fiscal Year 2026-2027 Operating Budget  
All in favor. Motion carried unanimously
2. *Resolution 2026-04: A Regularly Scheduled Election be Held in This Jurisdiction; Requesting the Board of Supervisors to Consolidate with any Other Election Conducted on Said Date, and Requesting Election Services by the Marin County Elections Department*  
Ruggeri to approve/ Oyserman to second Resolution 2026-04: A Regularly Scheduled Election be Held in This Jurisdiction; Requesting the Board of Supervisors to Consolidate with any Other Election Conducted on Said Date, and Requesting Election Services by the Marin County Elections Department  
All in favor. Motion carried unanimously
3. *District Manager Report (verbal report)*  
Board received District Manager Report

**I. Fire Department Matters:**

1. *Update on Discussions Between Marinwood CSD and City of San Rafael regarding a Potential Amendment to Existing Shared Services Agreement and Possible Future Transition to Long-Term Regional Fire Services Delivery Model*  
Board received update
2. *Chief Officer Report and Activity Summary*  
Board received Chief Officer Report and Activity Summary

**J. Park and Recreation Matters:**

1. *Appointment of Park & Recreation Alternate Commissioner for Term Ending December 31, 2026*  
Board President Case appointed Dan Sauter as Park & Recreation Alternate Commissioner for the Term Ending December 31, 2026
2. *Recreation and Park Maintenance Activity Reports*  
Board received Recreation and Park Maintenance Activity Reports

**K. Board Member Items of Interest – Request for Future Agenda Items**

None received

**L. Adjourn**

Meeting adjourned at 8:42pm  
Tiffany Combrink, Secretary

**MARINWOOD COMMUNITY SERVICES DISTRICT  
REQUEST FOR PAYMENT OF CLAIMS**

Treasury Fund 8067

**Classes:**  
Street lights  
Fire  
Recreation  
Park

Approved by the Board of Directors on June 9, 2026

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
10210	5/1/2026	Alissa Pottschmidt	178.00	refund tennis	Rec	4631915	Tennis	178.00
10211	5/1/2026	Alisa Belew	399.00	Irish Dance	Rec	5210146	Youth	399.00
10212	5/1/2026	Patricia Ranum	399.00	Irish Dance	Rec	5210146	Youth	399.00
10213	5/1/2026	Chrissy Costello	584.00	Zumba	Rec	5210146	Adult	584.00
10214	5/1/2026	Master Sim	800.00	TKD - April	Rec	5210146	Youth	800.00
10215	5/1/2026	Kids Choice Camps	1,050.00	Dungeons & Dragons	Rec	5210146	Youth	1,050.00
10216	5/5/2026	Janet Carter	839.70	Pilates	Rec	5210146	Adult	839.70
10217	5/5/2026	Claire Hunsaker	495.00	refund tennis	Rec	4631915	Tennis	70.00
				refund aquatics	Rec	4631917	Aquatics	85.00
				refund summer camp	Rec	4631920	Summer	340.00
10218	5/5/2026	Libby Reiser	497.00	refund summer camp	Rec	4631920	Summer	497.00
10219	5/5/2026	Samantha Kniffin	264.00	refund summer camp	Rec	4631920	Summer	264.00
10220	5/5/2026	Marinwood CSD	101,422.47	Fire salaries	Fire	5110110	General	26,981.51
				Fire OT	Fire	5120110	General	23,363.01
				FLSA	Fire	5110319	General	286.43
				Acting Pay	Fire	5110310	General	218.88
				4850	Fire	5110110	General	9,569.28
				Admin Asst	Fire	5110110	Admin	1,167.04
				Admin Mgr	Fire	5110110	Admin	3,086.80
				Admin Asst	Rec	5110110	Admin	1,167.04
				Admin Asst	Park	5110110	Admin	583.52
				Admin Mgr	Rec	5110110	Admin	1,543.40
				Admin Mgr	Park	5110110	Admin	1,543.40
				Rec Dir	Rec	5110110	General	3,312.40
				Rec Dir	Park	5110110	General	1,419.60
				Rec salary	Rec	5110110	General	9,686.40
				Park salary	Park	5110110	General	8,756.80
				Park hourly	Park	5110210	General	60.00
				Building attendants	Rec	5110210	Building	261.96
				Pool staff	Rec	5110210	Pool	7,118.41
				Aquatics	Rec	5110210	Aquatics	140.00
				Summer	Rec	5110210	Summer	306.00
				Preschool	Rec	5110210	Preschool	5,187.50
				Community	Rec	5110210	Community	512.50
				PR fees	Fire	5210230	General	140.00
				PR fees	Rec	5210230	General	476.50
				PR fees	Park	5210230	General	68.50
				SS + Medicare	Fire	5140140	General	3,871.45
				SS + Medicare	Rec	5140140	General	2,558.99
				SS + Medicare	Park	5140140	General	946.48
				EDU + SUI	Fire	5140145	General	9.20
				EDU + SUI	Rec	5140145	General	202.09
				EDU + SUI	Park	5140145	General	74.74
				Benefits withholding	Park	2120066	General	-1,558.38
				Benefits withholding	Rec	2120066	General	-3,588.87
				Benefits withholding	Fire	2120066	General	-8,050.11
10221	5/5/2026	Marinwood CSD	17,016.78	Retire 05/01/2026	Park	5130510	General	2,250.59
					Rec	5130510	General	2,523.08
					Fire	5130510	General	12,243.11
10222	5/5/2026	Area Printhouse	2,616.34	Pool staff	Rec	5220825	Pool	2,616.34
10223	5/7/2026	US Bank Corporate Paymen	14,148.37	Firewise mtg banners	Fire	5210122	General	145.75
				zoom subscription	Fire	5211325	General	31.99
				newspaper subscription	Fire	5220110	General	17.31
				locker name plate	Fire	5220310	General	24.18
				flags	Fire	5220810	General	53.02
				pool replaster plan review	Measure A	5220910	General	1,318.00
				playground inspector exam	Park	5211315	General	200.00
				zoom subscription	Park	5211325	General	15.99
				newspaper subscription	Park	5220110	General	17.31
				skimmer basket replacemen	Rec	5220215	Pool	20.87
				fence parts, gloves, irrigator	Rec	5220310	General	880.38
				lifeguard books	Rec	5220819	Aquatics	1,378.93
				supplies	Rec	5220819	Community	891.49
				fingerprinting	Rec	5210128	General	80.00
				zoom subscription, staff mee	Rec	5211325	General	225.61
				newspaper subscription, calk	Rec	5220110	General	1,145.42
				AED battery	Rec	5220210	General	110.96
				chlorine generator repl cell	Rec	5220215	Pool	3,932.95
				music subscription, heater o	Rec	5220819	General	91.23
				lifeguard recerts	Rec	5211315	Pool	480.00
				office supplies	Rec	5220110	Pool	243.07
				pool chair replacement parts	Rec	5220210	Pool	161.93
				chlorine pump tube repl	Rec	5220215	Pool	33.06
				gloves	Rec	5220310	Pool	119.08

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
				wet vac supplies, bamboo fe	Rec	5220819	Pool	335.77
				banner	Rec	5210122	Preschool	87.01
				staff recerts	Rec	5211315	Summer	924.00
				supplies	Rec	5220819	Summer	604.90
				classroom rental, craft suppl	Rec	5220819	Youth	22.87
				babysitter certs, supplies	Rec	5220819	Youth	315.41
				adobe subscription	Rec	5211330	General	239.88
10224	5/7/2026	CalPERS	8,333.00	CERBT May	Park	5130130	General	1,917.00
					Rec	5130130	General	916.00
					Fire	5130130	General	5,500.00
10225	5/7/2026	Delta Dental	2,019.12	Dental - May	Fire	5130120	General	1,053.59
					Park	5130120	General	550.15
					Rec	5130120	General	415.38
10226	5/7/2026	VSP	390.96	Vision - May	Fire	5130120	General	225.89
					Park	5130120	General	91.23
					Rec	5130120	General	73.84
10227	5/7/2026	County of Marin	279.00	legal services	Park	5210131	General	69.75
					Rec	5210131	General	69.75
					Fire	5210131	General	139.50
10228	5/7/2026	Got Gophers	275.00	pest control - May	Park	5211532	General	275.00
10229	5/7/2026	GovInvest	1,425.00	GASB 75 report fees	Park	5210120	General	356.25
					Rec	5210120	General	356.25
					Fire	5210120	General	712.50
10230	5/12/2026	Addison Foley	15.00	employment expense	Rec	5220819	Summer	15.00
10231	5/12/2026	Facilitron	8,635.00	MCMS usage fee - June	Rec	5220819	Summer	8,635.00
10232	5/12/2026	Integrity Construction Mainte	1,755.00	Janitorial - May	Rec	5211110	Building	1,755.00
10233	5/19/2026	Marinwood CSD	94,673.32	Fire salaries	Fire	5110110	General	24,912.48
				Fire OT	Fire	5120110	General	17,334.00
				Acting Pay	Fire	5110310	General	629.28
				4850	Fire	5110110	General	7,961.28
				Admin Asst	Fire	5110110	Admin	1,167.04
				Admin Mgr	Fire	5110110	Admin	3,086.80
				Admin Asst	Rec	5110110	Admin	1,167.04
				Admin Asst	Park	5110110	Admin	583.52
				Admin Mgr	Rec	5110110	Admin	1,543.40
				Admin Mgr	Park	5110110	Admin	1,543.40
				Rec Dir	Rec	5110110	General	3,312.40
				Rec Dir	Park	5110110	General	1,419.60
				Rec salary	Rec	5110110	General	9,686.40
				Park salary	Park	5110110	General	8,756.80
				Park hourly	Park	5110210	General	60.00
				Building attendants	Rec	5110210	Building	245.06
				Pool staff	Rec	5110210	Pool	9,818.68
				Aquatics	Rec	5110210	Aquatics	105.00
				Summer	Rec	5110210	Summer	198.45
				Preschool	Rec	5110210	Preschool	4,818.50
				Youth	Rec	5110210	Youth	565.13
				PR fees	Fire	5210230	General	218.00
				PR fees	Rec	5210230	General	805.50
				PR fees	Park	5210230	General	68.50
				SS + Medicare	Fire	5140140	General	3,261.44
				SS + Medicare	Rec	5140140	General	2,683.22
				SS + Medicare	Park	5140140	General	992.42
				EDU + SUI	Fire	5140145	General	-0.45
				EDU + SUI	Rec	5140145	General	196.87
				EDU + SUI	Park	5140145	General	72.82
				Benefits withholding	Park	2120066	General	-1,558.38
				Benefits withholding	Rec	2120066	General	-3,588.87
				Benefits withholding	Fire	2120066	General	-7,392.01
10234	5/19/2026	Marinwood CSD	16,141.36	Retire 05/15/2026	Park	5130510	General	2,250.59
					Rec	5130510	General	2,523.08
					Fire	5130510	General	11,367.69
10235	5/19/2026	Marinwood CSD	57,243.16	Health - June	Park	5130120	General	13,656.14
					Rec	5130120	General	11,173.28
					Fire	5130120	General	32,413.74
10236	5/19/2026	Alaina Hess	115.07	preschool supplies	Rec	5220819	Preschool	115.07
10237	5/19/2026	Danica Doving	315.00	refund summer camp	Rec	4631920	Summer	315.00
10238	5/19/2026	Jessica McClain	1,988.00	refund summer camp	Rec	4631920	Summer	1,988.00
10239	5/19/2026	Lexie Gasparini	845.00	refund summer camp	Rec	4631920	Summer	655.00
				refund aquatics	Rec	4631917	Aquatics	190.00
10240	5/19/2026	Airgas	606.15	pool chems	Rec	5220710	Pool	606.15
10241	5/19/2026	Allstar Fire Equipment	973.22	hose nozzles	Fire	5220210	General	792.44
				foam	Fire	5220810	General	180.78
10242	5/19/2026	AT&T	367.85	Phones - Apr	Fire	5210725	General	169.97
					Park	5210725	General	31.91
					Rec	5210725	General	165.97
10243	5/19/2026	C.A.P.F.	59.00	LTD - May	Fire	5130120	General	59.00
10244	5/19/2026	Comcast	218.40	cable - May	Fire	5210725	General	218.40
10245	5/19/2026	DC Electric	332.00	SL maintenance - Apr	Streetlights	5210915	General	332.00
10246	5/19/2026	Grainger	121.52	supplies	Fire	5220810	General	85.41

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
10247	5/19/2026	Hagel	682.98	supplies	Park	5220310	General	36.11
10248	5/19/2026	Home Depot	127.39	storage bins	Rec	5220827	Building	682.98
10249	5/19/2026	Jackson's Hardware	34.83	supplies	Rec	5220110	Summer	127.39
10250	5/19/2026	Jet Mulch	10,880.25	playground fiber	Park	5220310	General	34.83
10251	5/19/2026	Jorge's Tree Service	34,321.00	vegetation management	MWPA	5820200	General	10,880.25
10252	5/19/2026	Landesign	3,360.00	landscape contractor - May	Park	5211125	General	34,321.00
10253	5/19/2026	Liebert Cassidy Whitmore	190.00	legal services	Fire	5210131	General	3,360.00
10254	5/19/2026	Marin Municipal Water Distri	4,931.31	Water - Mar/Apr	Fire	5210835	General	190.00
					Rec	5210835	General	675.00
					Park	5210835	General	1,374.40
					Fire	5211330	General	2,881.91
10255	5/19/2026	Marin Professional Firefighte	1,424.00	dues - May	Park	5210815	General	1,424.00
10256	5/19/2026	Marin Resource Recovery	418.00	debris dump	Park	5210815	General	418.00
10257	5/19/2026	Marin Sanitary Service	2,650.61	garbage - Apr	Park	5210815	General	1,855.43
					Rec	5210815	General	530.12
					Fire	5210815	General	265.06
10258	5/19/2026	Mill Valley Refuse Service	314.98	porta potty - May	Park	5211220	General	314.98
10259	5/19/2026	Nationwide Retirement Solut	4,329.00	Deferred comp 04/03/26	Rec	5130120	General	700.00
				Deferred comp 04/17/26	Fire	5130120	General	820.00
					Rec	5130120	General	1,989.00
					Fire	5130120	General	820.00
10260	5/20/2026	Pest Plus	259.00	pest control	Fire	5220310	General	90.00
					Rec	5220310	General	169.00
10261	5/20/2026	PG&E	2,730.85	electric - Apr	Rec	5210810	General	2,211.78
					Fire	5210810	General	282.52
					Park	5210810	General	236.55
10262	5/20/2026	PG&E	3,303.27	gas - Apr	Rec	5210810	General	3,188.25
					Fire	5210810	General	115.02
10263	5/20/2026	PG&E	1,774.79	streetlights - Mar	Streetlights	5210825	General	1,774.79
10264	5/20/2026	Pitney Bowes	298.48	postage meter lease Q3	Rec	5220110	General	160.90
				postage meter property tax	Park	5220110	General	53.63
				shipping	Fire	5220110	General	53.63
10265	5/20/2026	Postal Palace	22.43	email hosting	Rec	5220110	General	30.32
10266	5/20/2026	Project A	80.00		Fire	5220110	General	22.43
					Rec	5220110	General	40.00
					Fire	5220110	General	40.00
10267	5/20/2026	Rafael Lumber	84.01	park maintenance	Park	5220310	General	84.01
10268	5/20/2026	Restaurant Repair	567.31	freezer repair	Rec	5220310	Building	567.31
10269	5/20/2026	Carol Neel	938.00	MahJongg	Rec	5210146	Adult	938.00
10270	5/20/2026	Jerry Mehcz	6,543.20	Tennis	Rec	5210146	Tennis	6,543.20
10271	5/21/2026	Sequoia Ecological Consultir	3,586.50	Nesting bird surveys	MWPA	5820200	General	3,586.50
10272	5/21/2026	SiteOne Landscape Supply	1,418.68	irrigation maintenance	Park	5220310	General	1,418.68
10273	5/21/2026	SolEd Solar Holdings	3,705.32	Solar - Mar	Rec	5210810	General	1,327.52
				Solar - Apr	Fire	5210810	General	498.76
					Rec	5210810	General	1,364.56
					Fire	5210810	General	514.48
10274	5/21/2026	SDRMA	352.70	life ins - June	Fire	5130120	General	168.68
					Park	5130120	General	86.52
					Rec	5130120	General	97.50
10275	5/21/2026	Marin Ace	414.07	supplies	Park	5220310	General	272.26
					Rec	5220215	Pool	63.86
					Rec	5220819	General	20.00
					Fire	5220810	General	57.95
10276	5/21/2026	Department of Justice	1,376.00	fingerprinting	Fire	5210128	General	32.00
					Rec	5210128	General	64.00
					Rec	5210128	Summer	1,280.00
10277	5/21/2026	T-Mobile	464.19	cell phones	Fire	5210725	General	464.19
10278	5/21/2026	Wells Fargo	661.70	copier lease - May	Rec	5220130	General	430.11
					Fire	5220130	General	132.34
					Park	5220130	General	99.25
10279	5/21/2026	Anna Pailhe	140.00	refund aquatics	Rec	4631917	Aquatics	140.00
10280	5/28/2026	Delta Dental	1,845.24	Dental - June	Fire	5130120	General	879.71
					Park	5130120	General	550.15
					Rec	5130120	General	415.38
10281	5/28/2026	VSP	325.80	Vision - June	Fire	5130120	General	160.73
					Park	5130120	General	91.23
					Rec	5130120	General	73.84
10282	5/28/2026	ePACT Network	10,500.00	Annual subscription	Rec	5220819	Summer	10,500.00
10283	5/28/2026	Maggie Dawson	658.00	White Crane Silat	Rec	5210146	Youth	658.00
10284	5/28/2026	Chrissy Costello	1,248.00	Zumba	Rec	5210146	Adult	1,248.00
10285	5/28/2026	Jerry Mehcz	2,522.40	Tennis	Rec	5210146	Tennis	2,522.40
10286	5/28/2026	Luke Fretwell	262.75	ABC license	Rec	5220819	Community	262.75
10287	5/28/2026	Marinwood CSD	87,334.49	Fire salaries	Fire	5110110	General	27,870.08
				Fire OT	Fire	5120110	General	4,805.04
				FLSA	Fire	5110319	General	563.64
				Acting Pay	Fire	5110310	General	1,048.80
				4850	Fire	5110110	General	5,066.88
				Admin Asst	Fire	5110110	Admin	1,167.04
				Admin Mgr	Fire	5110110	Admin	3,086.80
				Admin Asst	Rec	5110110	Admin	1,167.04

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
				Admin Asst	Park	5110110	Admin	583.52
				Admin Mgr	Rec	5110110	Admin	1,543.40
				Admin Mgr	Park	5110110	Admin	1,543.40
				Rec Dir	Rec	5110110	General	3,312.40
				Rec Dir	Park	5110110	General	1,419.60
				Rec salary	Rec	5110110	General	9,686.40
				Park salary	Park	5110110	General	8,756.80
				Park hourly	Park	5110210	General	80.00
				Building attendants	Rec	5110210	Building	270.40
				Pool staff	Rec	5110210	Pool	10,152.78
				Aquatics	Rec	5110210	Aquatics	385.00
				Summer	Rec	5110210	Summer	3,779.89
				Preschool	Rec	5110210	Preschool	5,908.75
				PR fees	Fire	5210230	General	86.00
				PR fees	Rec	5210230	General	536.50
				PR fees	Park	5210230	General	68.50
				SS + Medicare	Fire	5140140	General	2,604.45
				SS + Medicare	Rec	5140140	General	2,949.39
				SS + Medicare	Park	5140140	General	1,090.87
				EDU + SUI	Fire	5140145	General	-0.45
				EDU + SUI	Rec	5140145	General	255.15
				EDU + SUI	Park	5140145	General	94.37
				Benefits withholding	Park	2120066	General	-1,558.38
				Benefits withholding	Rec	2120066	General	-3,588.87
				Benefits withholding	Fire	2120066	General	-7,400.70
10288	5/28/2026	Marinwood CSD	16,365.25	Retire 05/29/2026	Park	5130510	General	2,250.59
					Rec	5130510	General	2,523.08
					Fire	5130510	General	11,591.58
<b>TOTAL:</b>			<b>551,282.57</b>					<b>551,282.57</b>

Total by Department:

Streetlights	2,106.79
Fire Department	235,451.28
Recreation Department	191,980.69
Park Department	82,518.31
Measure A	1,318.00
MWPA	37,907.50
Capital	0.00
Unclassified	0.00



# Staff Report

**To:** Board of Directors  
**From:** Eric Dreikosen, District Manager  
**Date:** June 9, 2026  
**Re:** Resolution 2026-05: FY 26-27 Appropriations Limit

---

Directors,

Please see the included Resolution 2026-05 determining the Fiscal Year 2026-2027 appropriations limit on tax proceeds.

In accordance with Article XIII B of the California Constitution, all government agencies are required to make similar calculations on an annual basis determining the appropriations limit (spending limit) for the upcoming fiscal year tax proceeds. The appropriations limit for each year is equal to the appropriations limit for the prior year, adjusted for changes in the cost-of-living (CPI) and population data, both of which are provided by the State Department of Finance (DOF).

The complete "Price Factor and Population Information" letter as issued by DOF can be found here: <https://dof.ca.gov/forecasting/demographics/estimates/>

This action does not represent an increase in tax levies to residents.

**Staff Recommendation:** Approve Resolution 2026-05 as presented.

**RESOLUTION NO. 2026-05**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MARINWOOD COMMUNITY SERVICES DISTRICT  
DETERMINING THE 2026-2027 APPROPRIATIONS LIMIT ON TAX PROCEEDS**

**WHEREAS**, in an election held on November 4, 2003, the voters of Marinwood Community Services District approved that the appropriations limit for the District pursuant to Article XIII B of the California Constitution be increased by the amount of the maximum proceeds from the special tax for Fire Protection and Prevention approved by the voters in that election; and

**WHEREAS**, in an election held on March 8, 2005, the voters of Marinwood Community Services District approved that the appropriations limit for the District pursuant to Article XIII B of the California Constitution be increased by the amount of the maximum proceeds from the special tax for Park, Open Space and Street Landscape Maintenance approved by the voters in that election; and

**WHEREAS**, in an election held on November 8, 2011, the voters of Marinwood Community Services District approved that the appropriations limit for the District pursuant to Article XIII B of the California Constitution be increased by the amount of the maximum proceeds from the special tax for Fire Protection Services approved by the voters in that election; and

**WHEREAS**, in an election held on November 3, 2015, the voters of Marinwood Community Services District approved that the appropriations limit for the District pursuant to Article XIII B of the California Constitution be increased by the amount of the maximum proceeds from the special tax for Park, Open Space and Street Landscape Maintenance approved by the voters in that election;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Marinwood Community Services District, County of Marin, State of California, that the Marin County Unincorporated percentage change in population for the year 2025 be utilized in calculation of the maximum limit applicable to the 2026-2027 appropriations of tax proceeds; and

**BE IT FURTHER RESOLVED** by the Board of Directors of the Marinwood Community Services District, County of Marin, State of California, that the calculated maximum limit applicable to the 2026-2027 appropriations of tax proceeds is

\$ 2,936,041

in accordance with Article XIII B of the Constitution of the State of California, a detailed schedule being here attached; and

**BE IT FURTHER RESOLVED** that the total appropriations limit on proceeds of taxes for fiscal year 2026-2027, including the special taxes for Fire Protection and Prevention and for Park, Open Space and Street Landscape Maintenance, is calculated to be

\$ 4,851,663

PASSED AND ADOPTED at a regular meeting of the Marinwood Community Services District Board of Directors held on the 9th day of June, 2026 by the following vote:

AYES:

NOES:

ABSENT:

MARINWOOD COMMUNITY SERVICES DISTRICT

\_\_\_\_\_  
Christopher Case, President of the Board

ATTEST: \_\_\_\_\_  
Tiffany Combrink, Board Secretary

**MARINWOOD COMMUNITY SERVICES DISTRICT  
CALCULATION OF APPROPRIATIONS LIMIT FOR PROCEEDS OF TAXES  
FOR FISCAL YEAR 2026-2027**

CALIFORNIA PER CAPITA PERSONAL INCOME: 4.95%

CPCPI Factor =  $(4.95\% + 100)/100 = 1.0495$

POPULATION FACTOR (Marin County Unincorporated 2025): -0.70%

Population Factor =  $(-0.70 + 100)/100 = 0.9930$

RATIO OF CHANGE FOR 2026-2027:  $1.0495 \times 0.9930 = 1.0422$

(Note: The above information is taken from the State of California Department of Finance letter "Price Factor and Population Information" dated May 1, 2026.)

	Street Lights	Fire Dept.	Park & Rec	TOTAL
Appropriations Limit for Proceeds of Taxes for Fiscal Year 2025-2026:	\$ 340,526	\$1,634,825	\$ 841,804	\$ 2,817,155
Change Factor for 2026-2027:	<u>x 1.0422</u>	<u>x 1.0422</u>	<u>x 1.0422</u>	
Appropriations Limit for 2026-2027 Based on Per Capita and Population Change:	<u>\$ 354,897</u>	<u>\$ 1,703,815</u>	<u>\$ 877,329</u>	<u>\$ 2,936,041</u>
ADD:				
Maximum proceeds from voter-approved Fire Protection and Park Maintenance taxes:		<u>\$ 1,438,994</u>	<u>\$ 476,628</u>	<u>\$ 1,915,622</u>
TOTAL APPROPRIATION LIMITATION FOR FISCAL YEAR 2026-2027:	<u>\$ 354,897</u>	<u>\$ 3,142,809</u>	<u>\$ 1,353,957</u>	<u>\$ 4,851,663</u>



# Staff Report

**To:** Board of Directors  
**From:** Eric Dreikosen, District Manager  
**Date:** June 9, 2026  
**Re:** Fiscal Year 2026-2027 Pay Schedule

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Directors,

Please see the included FY 26-27 Pay Schedule for District-wide positions. Approval of the Pay Schedule is required to be performed by the governing body each fiscal year.

All positional pay schedules presented were incorporated into the FY 26-27 operating budget as reviewed and approved by the Board of Directors on May 12, 2026. However, the presented pay schedules reflect current base wages for fire department personnel. The District is currently engaged with the Marinwood Professional Firefighters in negotiations for a successor Memorandum of Understanding (MOU) addressing wages, working conditions and other compensation factors. Once completed, any wage adjustments will be presented to the Board for formal approval of a Memorandum of Understanding (MOU) between the District and labor group and the pay schedules will be updated accordingly at that time.

Any other subsequent pay schedule adjustments will be presented to the Board for potential approval in the course of a future public meeting.

**Staff Recommendation:** Approve the Marinwood Community Services District Fiscal Year 2026-2027 Pay Schedule as presented.

MARINWOOD COMMUNITY SERVICES DISTRICT

FISCAL YEAR 2026-2027 PAY SCHEDULE

Effective Date: July 1, 2026

**BASE SALARY RANGES FOR FULL-TIME PARK DEPARTMENT POSITIONS**

	<b>STEP A</b>	<b>STEP B</b>	<b>STEP C</b>	<b>STEP D</b>	<b>STEP E</b>	<b>STEP EE</b>
<b><u>LEAD MAINTENANCE WORKER</u></b>						
Base Pay - Hour	33.39	35.07	36.82	38.66	40.59	42.62
Base Pay - Month	5,788.00	6,078.00	6,382.00	6,701.00	7,036.00	7,387.00
Base Pay - Year	69,456.00	72,936.00	76,584.00	80,412.00	84,432.00	88,644.00
<b><u>MAINTENANCE WORKER II</u></b>						
Base Pay - Hour	30.36	31.88	33.47	35.14	36.89	38.74
Base Pay - Month	5,262.00	5,525.00	5,801.00	6,091.00	6,395.00	6,715.00
Base Pay - Year	63,144.00	66,300.00	69,612.00	73,092.00	76,740.00	80,580.00

**BASE SALARY RANGES FOR FULL-TIME RECREATION DEPARTMENT POSITIONS**

	<b>STEP A</b>	<b>STEP B</b>	<b>STEP C</b>	<b>STEP D</b>	<b>STEP E</b>	<b>STEP EE</b>
<b><u>RECREATION DIRECTOR</u></b>						
Base Pay - Hour	49.36	51.83	54.42	57.14	60.00	63.00
Base Pay - Month	8,556.00	8,984.00	9,433.00	9,905.00	10,400.00	10,920.00
Base Pay - Year	102,672.00	107,808.00	113,196.00	118,860.00	124,800.00	131,040.00
<b><u>ASSISTANT RECREATION DIRECTOR</u></b>						
Base Pay - Hour	36.89	38.74	40.68	42.71	44.85	47.09
Base Pay - Month	6,395.00	6,715.00	7,051.00	7,403.00	7,774.00	8,162.00
Base Pay - Year	76,731.20	80,579.20	84,614.40	88,836.80	93,288.00	97,947.20
<b><u>RECREATION SUPERVISOR</u></b>						
Base Pay - Hour	33.54	35.22	36.98	38.83	40.77	42.81
Base Pay - Month	5,814.00	6,105.00	6,410.00	6,730.00	7,067.00	7,420.00
Base Pay - Year	69,763.20	73,257.60	76,918.40	80,766.40	84,801.60	89,044.80
<b><u>SENIOR ADMINISTRATIVE ASSISTANT</u></b>						
Base Pay - Hour	32.20	33.81	35.50	37.28	39.14	41.10
Base Pay - Month	5,582.00	5,861.00	6,154.00	6,461.00	6,785.00	7,124.00
Base Pay - Year	66,984.00	70,332.00	73,848.00	77,532.00	81,420.00	85,488.00

**BASE SALARY RANGES FOR FULL-TIME FIRE DEPARTMENT POSITIONS**

	<b>STEP A</b>	<b>STEP B</b>	<b>STEP C</b>	<b>STEP D</b>	<b>STEP E</b>	<b>STEP EE</b>
<b><u>FIREFIGHTER &amp; FIREFIGHTER-PARAMEDIC</u></b>						
Base Pay - Hour	27.50	28.88	30.32	31.83	33.42	35.10
Base Pay - Month	6,673.00	7,007.00	7,357.00	7,725.00	8,111.00	8,517.00
Base Pay - Year	80,076.00	84,084.00	88,284.00	92,700.00	97,332.00	102,204.00
<b><u>ENGINEER</u></b>						
Base Pay - Hour	30.37	31.89	33.48	35.16	36.91	38.76
Base Pay - Month	7,370.00	7,738.00	8,125.00	8,531.00	8,958.00	9,406.00
Base Pay - Year	88,440.00	92,856.00	97,500.00	102,372.00	107,496.00	112,872.00

MARINWOOD COMMUNITY SERVICES DISTRICT

FISCAL YEAR 2026-2027 PAY SCHEDULE

Effective Date: July 1, 2026

**BASE SALARY RANGES FOR FULL-TIME FIRE DEPARTMENT POSITIONS (Con't)**

	<b>STEP A</b>	<b>STEP B</b>	<b>STEP C</b>	<b>STEP D</b>	<b>STEP E</b>	<b>STEP EE</b>
<b><u>CAPTAIN</u></b>						
Base Pay - Hour	33.76	35.45	37.22	39.08	41.04	43.09
Base Pay - Month	8,193.00	8,603.00	9,033.00	9,484.00	9,959.00	10,457.00
Base Pay - Year	98,316.00	103,236.00	108,396.00	113,808.00	119,508.00	125,484.00

**BASE SALARY RANGES FOR FULL-TIME ADMINISTRATION POSITIONS**

	<b>LOW</b>	<b>HIGH</b>
<b><u>DISTRICT MANAGER</u></b>		
Base Pay - Hour	66.35	86.54
Base Pay - Month	11,500.00	15,000.00
Base Pay - Year	138,000.00	180,000.00

**ACCOUNTING & PAYROLL MANAGER**

Base Pay - Hour	34.62	43.27
Base Pay - Month	6,000.00	7,500.00
Base Pay - Year	72,000.00	90,000.00

**HOURLY WAGES FOR PART-TIME AND SEASONAL POSITIONS**

	<b>LOW</b>	<b>HIGH</b>
<b>Building Attendant</b>	20.00	30.00
<b>Janitorial Assistant</b>	16.90	18.50
<b>Park Maintenance</b>	16.90	25.00
<b>Camp Counselor</b>	16.90	30.00
<b>Swim Instructor</b>	19.50	35.00
<b>Lifeguard</b>	19.00	27.50
<b>Pool Attendant</b>	16.90	21.00
<b>Preschool Supervisor</b>	34.00	40.00
<b>Preschool Teacher</b>	25.00	32.00



# Staff Report

**To:** Board of Directors  
**From:** Eric Dreikosen, District Manager  
**Date:** June 9, 2026  
**Re:** Resolution 2026-06: Second Amendment to Fire Services Agreement with City of San Rafael

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Directors,

Please see the included Resolution 2026-06 and the associated proposed Second Amendment to Joint Exercise of Powers Agreement Between the City of San Rafael and Marinwood Community Services for Fire Protection, Emergency Services, and Personnel Sharing. Also included for reference is the original Joint Exercise of Powers Agreement as well as the First Amendment to the Joint Exercise of Powers Agreement.

## **Background:**

During the board meeting conducted on May 12, 2026, the Board of Directors were presented with a proposed framework developed by representatives from Marinwood CSD and the City of San Rafael designed to create a multi-phase transition towards to a long-term regional fire services delivery model. The staff report from this presentation can be found here:

[https://www.marinwood.org/sites/default/files/5-12-26\\_board\\_meeting\\_packet.pdf](https://www.marinwood.org/sites/default/files/5-12-26_board_meeting_packet.pdf) (page 23)

In short, the three phases contemplated and presented were as follows:

1. Second Amendment to the existing Shared Services Agreement between Marinwood CSD and the City of San Rafael, effective FY 2026-2027.
2. Potential transition to a contract for Services arrangement wherein Marinwood CSD contracts with the City of San Rafael to provide for all staffing and related services & supplies, effective FY 2027-2028.
3. Potential transition to a comprehensive regional service delivery model that transfers legal responsibility for fire and emergency medical services to a single entity serving Marinwood, San Rafael, CSA 13 and CSA 19.

## Phase 1: Second Amendment to existing Joint Exercise of Powers Agreement

Since the last board meeting, representatives from both agencies have worked collaboratively to create a final draft proposed Second Amendment to the existing Joint Exercise of Powers Agreement. Key aspects of the proposed Second Amendment include the following (in order they appear):

- The Agreement termination clause has been extended from ninety (90) days to three hundred sixty-five (365) days.
- The District shall use good faith efforts to hire only firefighter/paramedics to fill any vacancies in the firefighter rank.

- The City shall provide reimbursement to the District for paramedic incentive pay earned by firefighters in rank of engineer who hold a paramedic license when said engineer(s) work as the only paramedic on a shift.
- The City shall provide the District the services of their fire mechanic to service Marinwood Fire Department apparatus at no labor cost to the District. The District shall pay for all parts and materials at cost.
- The City shall provide the District with Chief Officer services at no cost to the District.
- The City shall provide the District a services fee of \$350,000 to supplement its existing fire services budget for FY 2026-2027.
  - Addition of a provision whereby, should the amended agreement continue into FY 2027-2028, the City's annual service fee paid the District shall increase to \$500,000, and be adjusted by an inflation index (CPI) annually thereafter, not to exceed 5%.
- The District and City mutually agree to continue working collaboratively towards reorganization of fire and EMS services to a comprehensive regional model, ideally allowing the District to fully dissolve its legal responsibility for providing fire protection services (Phases 2 & 3).

All other aspects of the existing Joint Exercise of Powers Agreement remain unchanged.

Through this second amendment a significant financial inlay would be provided to the District allowing for the following:

- Ability to better stabilize Marinwood Fire Department staffing levels to ensure a consistent high level of service and Advanced Life Support (ALS) capability;
- Maintain reliable response coverage to communities served;
- Invest in enhanced fire-related capital, supplies and equipment needs;
- Ability to better address fire-related long-term debt concerns.

**Next Steps and Anticipated Timeline:**

The following is a brief overview of the anticipated timeline and next steps:

- June 9, 2026: Marinwood CSD Board of Directors consider approval of Resolution 2026-06 and final draft Second Amendment to the Joint Exercise of Powers Agreement.
- June 15, 2026: San Rafael City Council consider approval of Resolution 2026-06 and final draft Second Amendment to the Joint Exercise of Powers Agreement.
- July 1, 2026: Second Amendment to the Joint Exercise of Powers Agreement goes into effect.
- June 2026 – May 2027: The District and City initiate any independent consultant studies required to analyze potential Contract for Services (Phase 2) and subsequently negotiate said contract; Impacted parties initiate independent consultant studies to analyze Regional Comprehensive Fire Services Delivery Model options (Phase 3).

**Board Action & Staff Recommendation:**

Approve Resolution 2026-06: Authorizing the District Manager to Execute a Second Amendment to the Joint Exercise of Powers Agreement Between the City of San Rafael and Marinwood Community Services District for Fire Protection, Emergency Services, and Personnel Sharing, as presented.

Additionally, direct district manager and members of Marinwood CSD ad hoc committee to continue working in partnership with representatives from the City of San Rafael in considering a more formal, sustainable and long-term regional approach for the delivery of fire protection and emergency services.

**RESOLUTION NO. 2026-06**

**RESOLUTION OF THE BOARD OF DIRECTORS OF MARINWOOD COMMUNITY SERVICES DISTRICT AUTHORIZING THE DISTRICT MANAGER TO EXECUTE A SECOND AMENDMENT TO THE JOINT EXERCISE OF POWERS AGREEMENT BETWEEN THE CITY OF SAN RAFAEL AND MARINWOOD COMMUNITY SERVICES DISTRICT FOR FIRE PROTECTION, EMERGENCY SERVICES, AND PERSONNEL SHARING**

**WHEREAS**, the Marinwood Community Services District (“District”) and the City of San Rafael (“City”) entered into a Joint Exercise of Powers Agreement (JPA) on April 8, 2014, for fire protection, emergency services, and personnel sharing; and

**WHEREAS**, the parties entered into a First Amendment to the JPA on November 1, 2018; and

**WHEREAS**, the District and City have maintained a longstanding collaborative relationship in the provision of fire protection, emergency medical response, and regional emergency services to Marinwood, County Service Area (CSA) 13, San Rafael, CSA 19, and surrounding communities; and

**WHEREAS**, Marinwood Fire Station 58 serves as a strategically important fire station and emergency response resource for northern San Rafael and adjacent service areas; and

**WHEREAS**, the District recognizes the operational and public safety value of maintaining Engine 58 as an Advanced Life Support (ALS) engine company; and

**WHEREAS**, the District and City have negotiated a Second Amendment to the JPA; and

**WHEREAS**, the proposed Second Amendment amends the Joint Exercise of Powers Agreement to address operational coordination, staffing support, fire mechanic services, financial contributions, and long-term regional planning efforts between the District and City; and

**WHEREAS**, the proposed Second Amendment establishes a framework for continued collaboration and exploration of future regional fire service delivery opportunities; and

**WHEREAS**, the Board of Directors has reviewed and considered the proposed Second Amendment and the associated staff report.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF MARINWOOD COMMUNITY SERVICES DISTRICT RESOLVES** as follows:

1. The foregoing recitals are true and correct.
2. The District Manager is hereby authorized and directed to execute the Second Amendment to the Joint Powers Agreement between the City of San Rafael and Marinwood Community Services District for Fire Protection, Emergency Services, and Personnel Sharing, which was attached to the staff report accompanying this Resolution.
3. The District Manager and other appropriate District officials are authorized to take all actions necessary to implement the Second Amendment and carry out the purposes of this Resolution.

**PASSED AND ADOPTED** at a regular meeting of the Marinwood Community Services District Board of Directors held on the 9<sup>th</sup> day of June, 2026 by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Christopher Case, President  
Board of Directors

ATTEST: \_\_\_\_\_  
Tiffany Combrink, Secretary

**SECOND AMENDMENT**  
**TO**  
**JOINT EXERCISE OF POWERS AGREEMENT BETWEEN THE CITY**  
**OF SAN RAFAEL AND MARINWOOD COMMUNITY SERVICES**  
**DISTRICT FOR FIRE PROTECTION, EMERGENCY SERVICES, AND**  
**PERSONNEL SHARING**

**THIS SECOND AMENDMENT TO AGREEMENT** is entered into as of July 1, 2026, by and between the **CITY OF SAN RAFAEL**, a charter city and municipal corporation organized and existing under the Constitution and laws of the State of California (hereinafter "**CITY**"), and **MARINWOOD COMMUNITY SERVICES DISTRICT**, a community services district organized under the Community Services District Law, codified as Government Code section 61000 et seq. (hereinafter the "**DISTRICT**"). **CITY** and **DISTRICT** may sometimes hereinafter individually be referred to as a "party" or jointly as the "Parties."

**RECITALS**

A. On April 8, 2014, the Parties entered into an agreement entitled "Joint Exercise of Powers Agreement between the City of San Rafael and Marinwood Community Services District for Fire Protection, Emergency Services, and Personnel Sharing" (hereinafter the "Agreement").

B. On November 1, 2018, the Parties entered into a First Amendment entitled "First Amendment to Joint Exercise of Powers Agreement between the City of San Rafael and Marinwood Community Services District for Fire Protection, Emergency Services, and Personnel Sharing" (hereinafter the "First Amendment").

C. The **CITY** recognizes **DISTRICT's** value to operational response within **CITY** limits and the strategic location of **DISTRICT's** Fire Station 58 to northern San Rafael, representing a critical third station north of Lincoln Hill.

D. The **CITY** also recognizes the importance of the **DISTRICT's** ability to staff Engine 58 as a full-time advanced life support (ALS) engine and the lifesaving value that brings to all those that reside and visit the **CITY's** paramedic authority area including CSA 13, CSA 19, **DISTRICT**, and **CITY**.

E. The **DISTRICT** recognizes the value in being able to access the resources of the **CITY's** larger Fire Department, including back-up shift personnel as-needed.

F. In accordance with the Section 12 of the Agreement, the Parties now wish to amend the Agreement to address staffing of paramedics and to affirm their commitment towards a more comprehensive, equitable, regional approach.

**NOW, THEREFORE**, in consideration of the mutual and respective promises, and subject to all the terms and conditions of said Agreement, except as herein modified, the parties agree to amend the Agreement as follows:

**ARTICLE 1.**

Exhibit A to the Agreement is hereby replaced with “EXHIBIT A-2” attached to this First Amendment and incorporated herein by reference.

**ARTICLE 2.**

Section 1, TERM OF AGREEMENT is hereby amended to read with additions in *italics* and deletions in ~~striketrough~~ as follows:

This Agreement shall commence on *April 8, 2014* (the “Effective Date”) and shall remain operative and effective until participation is terminated by one of the parties. It is further agreed that either of the parties may terminate the Agreement at any time by giving written notice to the other party at least ~~ninety (90)~~ *three-hundred and sixty-five (365)* days prior to the date of the termination.

**ARTICLE 3.**

Section 2, TYPE OF ASSISTANCE – CITY TO DISTRICT, is hereby amended to modify Subsection J and to add a new subsection N, with additions in *italics* and deletions in ~~striketrough~~ as follows:

J. As specified herein, to assist **DISTRICT** in establishing Engine 58 (**DISTRICT**'s Engine) as an ALS Engine Company to complement **CITY**'s paramedic services in ~~Paramedic Service Area B~~ *CSA 13, Marinwood, and San Rafael*. Within 120 days from the **Effective Date**, **CITY** shall provide **DISTRICT** with ALS Equipment, Medical Direction, ongoing training, and other ALS needs that are required to provide services that meet Marin County EMS standards, and to match what **CITY** provides to its own ALS Engines; provided that:

- i. **DISTRICT** paramedic personnel shall serve strictly within the parameters of the medical and operational procedures and requirements of and for **CITY**'s firefighter-paramedics;
- ii. In recognition that regular rotation of paramedic personnel onto ambulance units is desirable for the maintenance of essential paramedic skills, **DISTRICT** and **CITY** shall cooperate to establish a mutually agreeable staffing and operational plan to require and enable **DISTRICT**'s paramedic personnel to participate with **CITY**'s paramedic personnel in regular rotations onto ambulance units;

- iii. **DISTRICT** shall retain discretion on when to operate Engine 58 as an ALS Engine Company; and
- iv. ***DISTRICT** shall use good faith efforts to hire only firefighter/paramedics to fill any vacancies in the firefighter rank.*
- v. If and when **DISTRICT** commences to provide paramedic services in *CSA 13, Marinwood, and San Rafael*, then **CITY** shall, on an annual basis, reimburse **DISTRICT** for any paramedic pay differential costs actually incurred by **DISTRICT** for not more than three (3) members serving in the rank of firefighter/paramedic. *If a member serving in the rank of engineer with a paramedic license serves as the only paramedic on a shift, then the City will pay the differential costs for the paramedic cost for that shift.* Additional expenditures by **DISTRICT** in connection with the provision of paramedic services may be eligible for reimbursement by **CITY** provided that prior approval for such expenditures has been given by **CITY** in writing.

**N.** *To provide **DISTRICT** fire mechanic services, including regular maintenance and repair of **DISTRICT** apparatus through **CITY**'s Fire Department mechanic at the times and places determined by **CITY**. **CITY** will provide **CITY**-employed fire mechanic labor at no cost to **DISTRICT**. **DISTRICT** shall pay for all materials and supplies, overtime for the **CITY**'s Fire Department fire mechanic, any other **CITY** employee who may provide fire mechanic services, and any non-**CITY** employee labor costs incurred by **CITY**, without any **CITY** markup costs. **CITY** shall have sole discretion on whether work can be performed by the **CITY** fire mechanic, another **CITY** employee, or by outside labor.*

**ARTICLE 3.**

Section 3.1, FIRE CHIEF OFFICER SERVICES – DISTRICT OBLIGATIONS TO CITY, is hereby amended to delete Subsection B thereof in its entirety.

**ARTICLE 4.**

A new Section 3.2 entitled “CITY COMPENSATION TO DISTRICT” is hereby added to the Agreement to read in its entirety as shown in italics as follows:

*Subject to the requirements herein, **CITY** shall pay **DISTRICT** a flat annual fee for services in an amount agreed upon by both Parties (the “Services Fee”). Subject to Section 4.D of the Agreement, **CITY** shall pay to **DISTRICT** the Services Fee of \$350,000 for the fiscal year July 1, 2026, through June 30, 2027, provided the **DISTRICT** uses good faith efforts to assign a paramedic for each **DISTRICT** shift. **DISTRICT** shall submit invoices to **CITY** in accordance with this Agreement not more often than quarterly, and **CITY** shall pay any such invoices within 30 days. For the fiscal year, beginning on July 1, 2027, through June 30, 2028, the Services Fee shall be \$500,000. For subsequent fiscal years, beginning on July 1, the Services Fee for the next fiscal year shall be increased by three percent (3%) of the then-current Services Fee or the Consumer Price Index for All Urban*

*Consumers (CPI-U) for San Francisco-Oakland-Hayward as of December 31<sup>st</sup> of the prior year whichever is higher up to a maximum of five percent (5%).*

**ARTICLE 5.**

A new Section 13 entitled “MUTUAL COMMITMENTS TOWARDS REGIONAL SOLUTION” is hereby added to the Agreement to read in its entirety as shown in italics as follows:

*The **CITY** and **DISTRICT** mutually agree to use good faith efforts to continue their work towards a more formal regional approach to serving the **DISTRICT** and **CITY** communities, whereby **CITY** personnel staff and utilize the **DISTRICT’S** Fire Station to provide fire protection and related emergency services, without regard to the jurisdictional boundaries of either the **CITY** or **DISTRICT**, and the CSAs that both **CITY** and **DISTRICT** are contractually obligated to serve. Both parties endeavor to evaluate and consider this transition prior to June 30, 2027. Such good faith efforts include, but are not limited to: (i) engaging a consultant to study and analyze the factors set forth in Government Code Section 56134, subdivisions (e) and (f), and any other factors that may be considered by the Marin County Local Agency Formation Commission (“LAFCO”); and (ii) commence evaluation on the feasibility of consolidation, merger, or reorganization pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act (Gov. Code, §§ 56000 et seq.) through which the **DISTRICT** may transfer, terminate, dissolve, or otherwise cease its independent legal responsibility for providing fire protection services, subject to all applicable statutory procedures and approvals, including by LAFCO.*

**ARTICLE 6.**

Except as hereinabove amended, all terms and conditions of the Agreement and First Amendment shall remain in full force and effect.

*Signatures to follow on the next page.*

**IN WITNESS WHEREOF**, the Parties hereto have executed this Second Amendment on the day first written above.

**CITY OF SAN RAFAEL**

**MARINWOOD COMMUNITY SERVICES DISTRICT**

\_\_\_\_\_  
Kate Colin, Mayor

\_\_\_\_\_  
Christopher Case, Board President

\_\_\_\_\_  
Paul Navazio, Interim City Manager

\_\_\_\_\_  
Eric Dreikosen, District Manager

\_\_\_\_\_  
Abraham Roman, Fire Chief

ATTEST:

ATTEST:

\_\_\_\_\_  
Lindsay Lara, City Clerk

\_\_\_\_\_  
Tiffany Combrink, Secretary to the Board of Directors

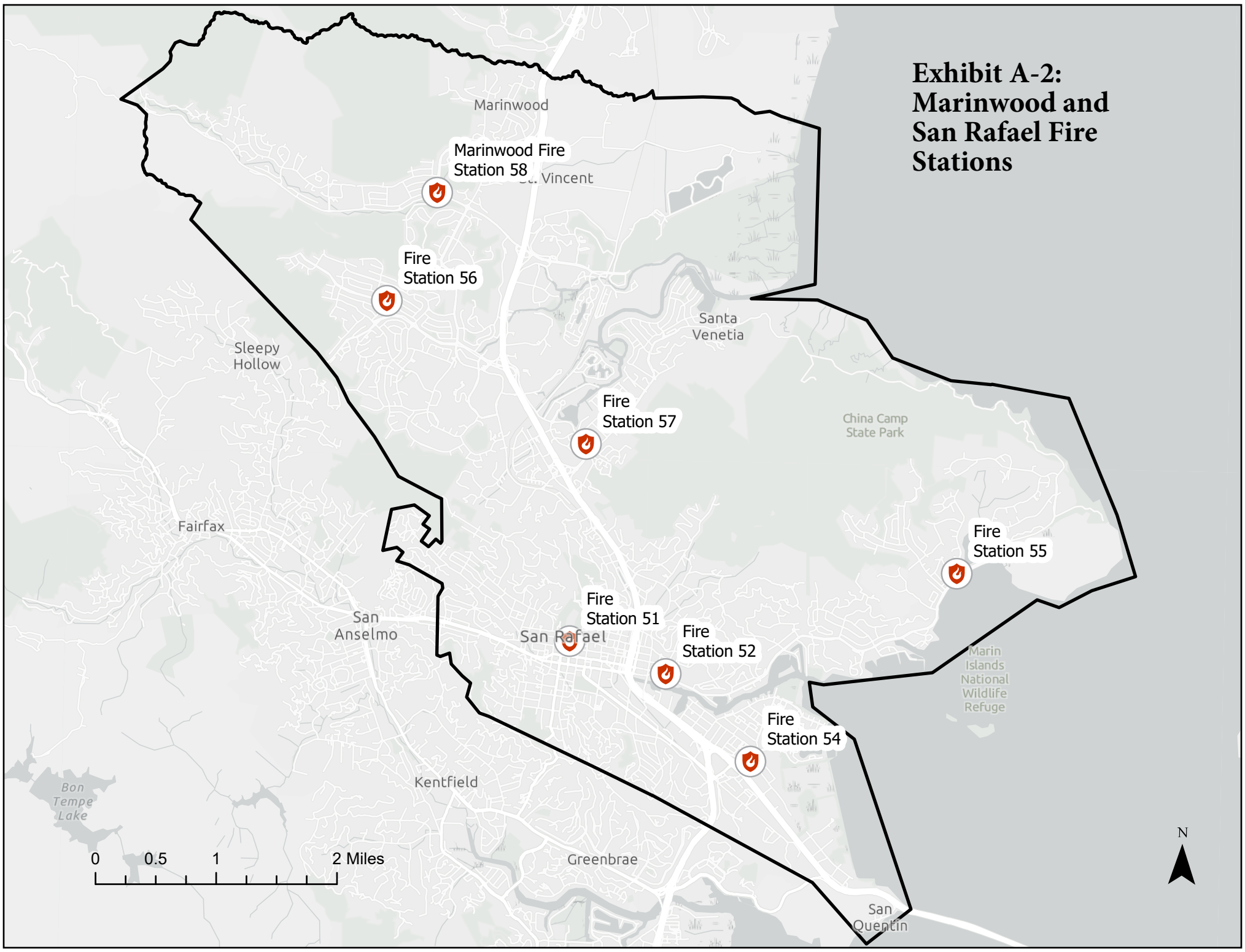
APPROVED AS TO FORM:

APPROVED AS TO FORM:

\_\_\_\_\_  
Andrea Visveshwara,  
Chief Assistant City Attorney

\_\_\_\_\_  
Patrick D. Skahan, District Counsel

# Exhibit A-2: Marinwood and San Rafael Fire Stations



**JOINT EXERCISE OF POWERS AGREEMENT  
BETWEEN THE CITY OF SAN RAFAEL  
AND MARINWOOD COMMUNITY SERVICES DISTRICT  
FOR FIRE PROTECTION, EMERGENCY SERVICES, AND  
PERSONNEL SHARING**

This Joint Exercise of Powers Agreement (“Agreement”) is entered into this 2<sup>TH</sup> day of APRIL, 2014, by and between the **CITY OF SAN RAFAEL** (hereinafter “**CITY**”), and **MARINWOOD COMMUNITY SERVICES DISTRICT** (hereinafter “**DISTRICT**”).

**RECITALS**

**WHEREAS, CITY and DISTRICT**, the agency parties to this Agreement, have entered into a series of cooperative agreements for fire and emergency services since 1973 and mutually agree to continue with an automatic aid agreement for the benefit of both communities; and

**WHEREAS, CITY and DISTRICT** desire to continue their cooperative efforts in delivering fire and emergency services with this automatic aid agreement for the benefit of both communities; and

**WHEREAS, CITY and DISTRICT** have determined that the continued sharing of personnel services between **CITY and DISTRICT** exemplified in previous agreements between the two agencies will be advantageous to each of them; and

**WHEREAS, CITY and DISTRICT** agree that a more comprehensive agreement for the sharing of fire service personnel between **CITY and DISTRICT** over a unified operational area depicted in Exhibit A attached hereto and incorporated herein (“the **Unified Operational Area**”), would provide enhanced benefits to each of them by increasing the availability of required minimum staffing for emergency response throughout the **Unified Operational Area**; and

**WHEREAS, it is the CITY’s and DISTRICT’s** intention in entering into this Agreement not to alter or in any way affect the employment relationship each has with its respective fire department employees, and is on a voluntary basis; and

**WHEREAS, the parties understand and agree that under Government Code Sections 6513 and 55634, when one party’s employees are performing their functions and duties extraterritorially in the other party’s jurisdiction under this Agreement, these employees shall continue to have and enjoy the same privileges and immunities, exemptions from laws, ordinances and rules, all pension, relief, disability, worker’s compensation and other benefits which these employees have and enjoy when engaged in such duties and functions within the territorial limits of their own jurisdiction; and**

**WHEREAS, both CITY and DISTRICT** desire to enter into a new operational agreement for the provision of fire protection, emergency services, and personnel sharing, which shall supersede the existing agreement between the **CITY and DISTRICT** dated June 20, 2011;

and

**WHEREAS**, in carrying out their obligations under this Agreement, the parties understand and agree that they are acting under the authority of the Joint Exercise of Powers Act, Government Code Sections 6500 et seq.;

**AGREEMENT**

**NOW, THEREFORE**, the agency parties hereby agree as follows:

1. **TERM OF AGREEMENT**

This Agreement shall commence on \_\_\_\_\_, 2014 (the “**Effective Date**”) and shall remain operative and effective until participation is terminated by one of the parties. It is further agreed that either of the parties may terminate the Agreement at any time by giving written notice to the other party at least ninety (90) days prior to the date of the termination.

2. **TYPE OF ASSISTANCE - CITY TO DISTRICT**

In aid of **DISTRICT**, **CITY** agrees:

A. To automatically dispatch, within **CITY**’s capabilities of available personnel and equipment, on a first alarm structural fire response within **DISTRICT**’s service area as illustrated in Exhibit “A”, one (1) **CITY** Engine Company, one (1) **CITY** Aerial Ladder Truck Company, and one (1) **CITY** Chief Officer. If the **DISTRICT** Engine Company is unavailable for response, **CITY** agrees to send one (1) additional **CITY** Engine Company for a total of three (3) Fire Companies.

B. To automatically dispatch, within **CITY**’s capabilities of available personnel and equipment, on a vegetation/wildland fire response within **DISTRICT**’s service area as illustrated in Exhibit “A”, two (2) **CITY** Engine Companies, and one (1) **CITY** Chief Officer. If the **DISTRICT** Engine Company is unavailable for response, **CITY** agrees to send one (1) additional **CITY** Engine Company for a total of three (3) Fire Companies.

C. To automatically dispatch, within **CITY**’s capabilities of available personnel and equipment, on a rescue response within **DISTRICT**’s service area as illustrated in Exhibit “A”, one (1) **CITY** Aerial Ladder Truck Company and one (1) **CITY** Chief Officer. If the **DISTRICT** Engine Company is unavailable for response, **CITY** agrees to send one (1) additional **CITY** Engine Company for a total of two (2) Fire Companies.

D. To automatically dispatch, within **CITY**’s capabilities of available personnel and equipment, within **DISTRICT**’s service area as illustrated in Exhibit “A”, one (1) **CITY** Engine Company on a single engine response when the **DISTRICT** Engine Company is not available.

E. To arrange for the County of Marin Sheriff Department’s Communication Center (“**COMM CENTER**”) to provide **DISTRICT** with twenty-four (24) hour 9-1-1 response and dispatching service and oversight for receipt and re-transmission of emergency alarms.

F. To provide, within **CITY's** capabilities of available personnel and equipment, a Chief Officer response to any first alarm or other incident in the **DISTRICT** that would normally include a Battalion Chief in a dedicated vehicle in the **CITY**, as part of the **DISTRICT** response, as dispatched by the COMM CENTER. During response and upon arrival at the incident, the **CITY's** Chief Officer shall direct and oversee the emergency event in an incident command role and function. The **CITY** understands that the Chief Officer can be relieved or cancelled by the **DISTRICT's** Fire Chief who appears at the incident scene and communicates to the **CITY's** Chief Officer his intention to assume command. The **CITY** Chief Officer will remain on scene until the incident is mitigated or command is assumed by the **DISTRICT's** Fire Chief. In the event of simultaneous calls in the **CITY** and **DISTRICT**, the responding **CITY** Chief Officer shall have discretion as to the priority handling of such calls, considering alternate available resources.

G. To provide computer related support for fire reporting and communication purposes.

H. Subject to the terms of this Agreement, to be solely responsible for control of its personnel, standards of performance, discipline, and all other aspects of performance by **CITY** employees while performing services under this Agreement.

I. To place a reserve ambulance at **DISTRICT's** Fire Station upon **DISTRICT's** written request to **CITY** to have it there, for use at the discretion of the on-duty Battalion Chief or on-duty Fire Captain, to maintain adequate service levels, provided the ambulance can be a cross-staffed ALS unit with a minimum of one (1) Captain, Engineer or Firefighter EMT-P and one (1) Captain, Engineer or Firefighter EMT. **CITY** shall perform regular maintenance on such ambulance by **CITY's** mechanics at the times and places determined by **CITY**.

J. As specified herein, to assist **DISTRICT** in establishing Engine 58 (**DISTRICT's** Engine) as an ALS Engine Company to complement **CITY's** paramedic services in Paramedic Service Area B. Within 120 days from the **Effective Date**, **CITY** shall provide **DISTRICT** with ALS Equipment, Medical Direction, ongoing training, and other ALS needs that are required to provide services that meet Marin County EMS standards, and to match what **CITY** provides to its own ALS Engines; provided that:

- i. **DISTRICT** paramedic personnel shall serve strictly within the parameters of the medical and operational procedures and requirements of and for **CITY's** firefighter-paramedics;
- ii. In recognition that regular rotation of paramedic personnel onto ambulance units is desirable for the maintenance of essential paramedic skills, **DISTRICT** and **CITY** shall cooperate to establish a mutually agreeable staffing and operational plan to require and enable **DISTRICT's** paramedic personnel to participate with **CITY's** paramedic personnel in regular rotations onto ambulance units;
- iii. **DISTRICT** shall retain discretion on when to operate Engine 58 as an ALS Engine Company; and
- iv. If and when **DISTRICT** commences to provide paramedic services in Paramedic Service Area B, then **CITY** shall, on an annual basis, reimburse **DISTRICT** for any paramedic pay differential costs actually incurred by **DISTRICT** for not more than three (3) members serving in the rank of firefighter/paramedic. Additional expenditures by **DISTRICT** in connection with the provision of

paramedic services may be eligible for reimbursement by **CITY** provided that prior approval for such expenditures has been given by **CITY** in writing.

K. To provide fuel for **DISTRICT** Fire Apparatus from any of **CITY**'s Fire Department Fuel Stations, at no cost to **DISTRICT**, to the extent such fuel is available and in excess of **CITY**'s needs, at times and places determined by **CITY**.

L. To provide to **DISTRICT** a Type 1 Fire Apparatus, capable of front line service, for **DISTRICT** use as needed when requested by **DISTRICT**, to the extent that **CITY** has such an apparatus in good working order that is not presently needed by **CITY**, and to perform regular maintenance on such apparatus by **CITY**'s mechanics at the times and places determined by **CITY**.

M. To establish and define a structure for the sharing of personnel between the fire departments of **DISTRICT** and **CITY**, to jointly provide necessary fire and emergency services to both agencies within the **Unified Operational Area**, thus improving the delivery of such services to both **Agencies** while achieving greater efficiency and economic benefit.

3. TYPE OF ASSISTANCE - DISTRICT TO CITY

In aid of **CITY**, **DISTRICT** agrees:

A. To dispatch, within **DISTRICT**'s capabilities of available personnel and equipment, one (1) Engine Company on a single engine response within the San Rafael Fire Department service area, as illustrated in Exhibit "A".

B. Subject to the terms of this Agreement, to be solely responsible for control of its personnel, standards of performance, discipline, and all other aspects of performance by **DISTRICT** employees while performing services under this Agreement.

C. To establish and define a structure for the sharing of personnel between the fire departments of **DISTRICT** and **CITY**, to jointly provide necessary fire and emergency services to both **Agencies** within the **Unified Operational Area**, thus improving the delivery of such services to both **Agencies** while achieving greater efficiency and economic benefit.

4. MUTUAL BENEFIT - INTERAGENCY PERSONNEL DEPLOYMENT AND OPERATIONAL STRUCTURE

A. **CITY** and **DISTRICT** intend that this Agreement will provide mutual benefits to both parties, and agree to continue to participate in the Marin County Local Fire Service and Rescue Mutual Aid Plan and other areas of cooperation.

B. Sharing of Personnel. Subject to the limitations and requirements of the collective bargaining agreement(s) between each agency and its respective union(s), as of the **Effective Date**, the Fire Chief of each agency is hereby authorized to assign any of the agency's fire department personnel, subject to such personnel's voluntary agreement to this assignment, to temporary duty with the other agency upon the request of the Fire Chief of the other agency. Personnel from the agency providing services (hereinafter the "**Sole Employer**") assigned for

duty to the other agency (hereinafter the “**Receiving Agency**”) shall become familiar with and observe all operational policies and procedures of the **Receiving Agency**.

C. Staffing Plan. A staffing plan shall be developed and implemented jointly by the **DISTRICT** Fire Chief and the **CITY** Fire Chief. The objective of sharing personnel and the goal of the staffing plan will be to cover overtime shifts or vacancies in each agency for captain, firefighter or engineer positions, on an as-needed basis. In no event shall personnel deployment cause either agency to fall below defined minimum staffing levels; each agency shall continue to be responsible for maintaining its own minimum staffing levels.

D. Budgets/Reimbursement of Overtime Costs. Each agency will maintain its existing separate budget; provided, however that the **DISTRICT** Fire Chief and the **CITY** Fire Chief shall work together to facilitate the efficient and equitable allocation of revenues and costs under this Agreement. The agencies agree that when an agency acting as the **Sole Employer** incurs overtime costs due to the assignment of its personnel to the **Receiving Agency** pursuant to this Agreement, the **Sole Employer** shall be reimbursed by the **Receiving Agency** for the total amount of overtime pay liability incurred by the **Sole Employer**. It is understood and agreed that the calculation of overtime pay due to the assignment of personnel to the **Receiving Agency** shall be based upon the base pay compensation rates set for such personnel by the **Sole Employer**, and that the assignment of personnel under this Agreement shall not result in any change in the base pay compensation rates for such personnel. Quarterly, any **Sole Employer** incurring such overtime pay costs shall send an invoice to the **Receiving Agency** for reimbursement of such overtime costs, which shall be paid by the **Receiving Agency** within thirty (30) days of receipt.

## 5. THE UNIONS

As of the **Effective Date**, the San Rafael Firefighters Association, the San Rafael Chief Officers Association and Marinwood Professional Firefighters Association represent the Firefighters employed by both Agencies. The existing respective bargaining agreements, as may be amended from time to time, shall apply to the shared personnel contemplated by this Agreement, according to the specific collective bargaining agreement(s) in effect between the Agency and said personnel.

## 6. ADMINISTRATION OF AGREEMENT

The City Manager of **CITY** and the District Manager of **DISTRICT**, or their respective designees, are each authorized to take such actions as are necessary to implement and administer the terms of this Agreement on behalf of their respective agencies, provided, however, that either Manager may determine in his or her sole discretion that it is necessary to receive the approval of his or her agency’s Elected Body.

## 7. EMPLOYER/EMPLOYEE RELATIONSHIP

It is the intent of the parties that each agency acting as a **Sole Employer** shall remain the sole employer of any and all of its employees temporarily assigned to the **Receiving Agency** under the terms of this Agreement. Employees of the **Sole Employer** shall continue to receive the rights, privileges and benefits conferred by the **Sole Employer** at all times that the employee

is temporarily assigned to the **Receiving Agency**.

A. Compensation. No employee of a **Sole Employer** may receive any compensation (including salary, retirement, leave and other benefits) from the **Receiving Agency**. Compensation shall only be conferred upon the employee by the **Sole Employer** regardless of the number of hours the employee may be assigned to the **Receiving Agency**.

B. Discipline. The **Receiving Agency** may not reprimand, suspend, or take any disciplinary action whatsoever against an employee of the **Sole Employer** temporarily assigned to the **Receiving Agency**. Only the **Sole Employer** may discipline an employee temporarily assigned to a **Receiving Agency**, regardless of the number of hours the employee may be assigned to the **Receiving Agency**.

C. Control of Work and Temporary Hour Limitations. The parties expressly understand and agree that the **Sole Employer** controls and shall continue to control the means and manner by which all work is to be performed by the personnel of the **Sole Employer** at all times while the personnel are temporarily assigned to a **Receiving Agency** under the terms of this Agreement. Additionally, the parties expressly understand and agree that the employees of the **Sole Employer** shall not be temporarily assigned to the **Receiving Agency** in excess of any of the following: 1) an average of twenty (20) hours per week per year; 2) one thousand (1,000) hours within a fiscal year; or 3) full-time for any six-month period.

D. Retirement System and Benefits. **CITY** and **DISTRICT** further represent and warrant that each of them are contracting agencies of the Public Employees' Retirement System ("PERS"), established by Part 3 of Division 5 of Title 2 of the Government Code (Gov. Code §§ 20000 et seq.) or the Marin County Employees' Retirement Association ("MCERA"), established pursuant to the County Employees Retirement Law of 1937 (Gov. Code §§ 31450 et seq.), and will remain contracting agencies with such retirement systems throughout the term of this Agreement. The agencies further warrant that each agency's employees that will be assigned to the other agency pursuant to this Agreement are members of the **Sole Employer's** retirement system at all times that such members are assigned to the **Receiving Agency**. No employee of a **Sole Employer** may accrue any retirement credits or be entitled to any retirement benefits from the **Receiving Agency**, regardless of how many hours, days, months or years that employee may be assigned to the **Receiving Agency** under this Agreement.

E. Notice to Employees. The parties further represent and warrant that each **Sole Employer** shall provide a copy of this section or summary of the provisions of this section to each of its employees that may be assigned to the **Receiving Agency** under this Agreement within 30 days of the **Effective Date** or the employee's date of hire, whichever comes later. Each **Sole Employer** shall retain a copy of the notice provided to each employee under this section in a form that bears the signature of the employee with the date of the employee's signature attesting to the receipt of such notice and the understanding of the employee as to his/her rights while being assigned to the **Receiving Agency** under this. No **Sole Employer** shall assign any employee to the **Receiving Agency** until the **Sole Employer** has received a signed copy of this notice from its employee.

## 8. INSURANCE

A. Workers' Compensation Insurance. **CITY** and **DISTRICT** shall each provide workers' compensation insurance for its respective employees, even when such employees are assigned to a **Receiving Agency**. All workers' compensation claims shall be filed exclusively with the employee's employer and each agency party retains its own losses for any workers' compensation loss, without any right of subrogation or other recourse against the other agency party. **CITY** and **DISTRICT** each warrants that it carries workers' compensation insurance or is self-insured in compliance with the requirements of the California Workers' Compensation Act.

B. Liability Insurance. **CITY** and **DISTRICT** each shall maintain at its sole cost and expense, either through private insurance or membership in a risk-sharing joint powers authority, liability insurance coverage with minimum limits of five million dollars (\$5,000,000) per occurrence for death, bodily injury, personal injury, or property damage.

C. Auto Physical Damage Insurance. For any **CITY** ambulance or Type 1 Fire Apparatus provided by **CITY** to **DISTRICT** under this Agreement, **DISTRICT** shall maintain for **CITY's** benefit replacement cost auto physical damage insurance coverage on such vehicle through a private insurer or through its membership in a risk-sharing joint powers authority. In the event of any damage to such vehicle while provided to **DISTRICT**, **DISTRICT** shall be responsible for the payment of the amount of any deductibles under such coverage that may be necessary to replace such vehicle.

D. Other Requirements. All required insurance coverages shall be substantiated with a certificate of insurance or certificate of coverage and must be signed by a representative of the insurer or risk-sharing joint powers authority evidencing such insurance to its named insured. Each agency party's general liability policy shall be endorsed naming the other agency party as an additional insured. Each agency party's workers' compensation policy shall be endorsed to waive any right of subrogation against the other agency party. The certificates of insurance and required endorsements shall be furnished to each agency party prior to the **Effective Date**. Said policies shall remain in force through the term of this Agreement and shall be payable on a per occurrence basis only. Nothing herein shall be construed as a limit of either agency party's liability, and each agency party shall indemnify, defend, and hold harmless the other agency party in accordance with the provisions of Section 11 of this Agreement. Failure to provide and maintain the insurance required by this Agreement will constitute a material breach of the Agreement. In addition to any other remedies, an agency party may suspend payment to the other agency party for any services provided during the time that insurance was not in effect and until such time as the defaulting agency party provides adequate evidence that it has obtained the required coverage.

## 9. TRAINING

**DISTRICT's** Fire Chief and firefighters shall be able to participate in all **CITY** Fire Department exercises, drills and proficiency indexes, at no cost to **DISTRICT**, subject to any qualification requirements and any limitations on space available for such training. Subject to the **CITY** Fire Department's first priority for its use, **DISTRICT** may utilize the **CITY's** training facility at Fire Station No. 2. **CITY** will provide emergency response, within the **CITY's**

capabilities of available personnel and equipment, from the closest appropriate **CITY** emergency response unit to **DISTRICT** while **DISTRICT's** personnel are absent from their station for purposes of said training.

10. AGREEMENT ADMINISTRATION/NOTICES

The City Manager shall be the representative of the **CITY** for all purposes under this Agreement. The **CITY's** Fire Chief is hereby designated the Agreement Administrator for the **CITY**, and said Administrator shall supervise all aspects of the implementation of this Agreement for **CITY**.

The District Manager shall be the representative of **DISTRICT** for all purposes under this Agreement. The **DISTRICT's** Fire Chief is hereby designated the Agreement Administrator for the **DISTRICT**, and said Agreement Administrator shall supervise all aspects of the implementation of this Agreement for **DISTRICT**.

All notices and other communications required or permitted to be given under this Agreement, including any notice of change of address, shall be in writing and given by personal delivery, or deposited with the United States Postal Service, postage prepaid, addressed to the parties intended to be notified. Notice shall be deemed given as of the date of personal delivery, or if mailed, upon the date of deposit with the United States Postal Service. Notice shall be given as follows:

**TO CITY:** Fire Chief, San Rafael Fire Department  
City of San Rafael  
P.O. Box 151560  
San Rafael, CA 94915-1560

**TO DISTRICT:** Fire Chief, Marinwood Fire Department  
Marinwood Community Services District  
777 Miller Creek Road  
San Rafael, California 94903-1323

11. INDEMNIFICATION

To the fullest extent allowed by law, **CITY** shall defend, indemnify and hold harmless **DISTRICT**, its officers, agents and employees, while acting within the course and scope of their employment under this Agreement, from any liability or damage, including but not limited to attorneys' fees, arising from any acts or omissions of **CITY**, its officers, agents and employees, provided that such hold harmless and indemnification shall not extend to liabilities or damages caused by the sole negligence or willful misconduct of **DISTRICT**.

To the fullest extent allowed by law, **DISTRICT** shall defend, indemnify and hold harmless **CITY**, its officers, agents and employees, while acting within the course and scope of their employment under this Agreement, from any liability or damage, including but not limited to attorneys' fees, arising from any acts or omissions of **DISTRICT**, its officers, agents and employees, except such liability or damage caused by the sole negligence or willful misconduct of **CITY**. **DISTRICT** shall further defend, indemnify and hold harmless **CITY**, its officers, agents

and employees, from any and all loss, liabilities, or property damage incurred, no matter how caused, in connection with the use and/or operation, for any purpose whatsoever, of any CITY-owned vehicles provided for DISTRICT use pursuant to this Agreement, provided that such hold harmless and indemnification shall not extend to liabilities or damages caused by the sole negligence or willful misconduct of CITY.


The defense and indemnification obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement, and shall survive the termination of this Agreement for the full period of time allowed by law.

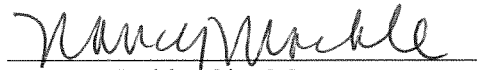
12. ENTIRE AGREEMENT -- AMENDMENTS


Subject to the provisions of Section 1, this Agreement supersedes any and all prior agreements between the parties and represents the whole and entire Agreement between CITY and DISTRICT. No provision or obligation hereunder may be amended except upon subsequent written agreement of CITY and DISTRICT.

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the day, month and year first above written.

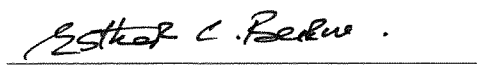
**CITY OF SAN RAFAEL**

  
\_\_\_\_\_  
Gary O. Philips, Mayor


  
\_\_\_\_\_  
Nancy Mackle, City Manager

  
\_\_\_\_\_  
Christopher Gray, Fire Chief

ATTEST:


  
\_\_\_\_\_  
Esther C. Beirne, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Robert F. Epstein, City Attorney

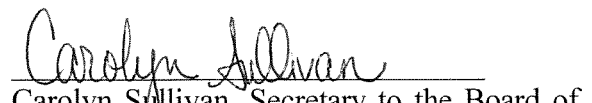
**MARINWOOD COMMUNITY SERVICES DISTRICT**

  
\_\_\_\_\_  
Bill Hansell, Board President

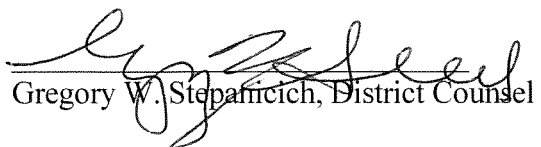
  
\_\_\_\_\_  
Thomas D. Horne, District Manager

  
\_\_\_\_\_  
Thomas Roach, Fire Chief

ATTEST:

  
\_\_\_\_\_  
Carolyn Sullivan, Secretary to the Board of Directors

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Gregory W. Stepanicich, District Counsel

**FIRST AMENDMENT**  
**TO**  
**JOINT EXERCISE OF POWERS AGREEMENT BETWEEN THE CITY**  
**OF SAN RAFAEL AND MARINWOOD COMMUNITY SERVICES**  
**DISTRICT FOR FIRE PROTECTION, EMERGENCY SERVICES, AND**  
**PERSONNEL SHARING**

**THIS FIRST AMENDMENT TO AGREEMENT** is entered into as of November 1, 2018, by and between the **CITY OF SAN RAFAEL**, a charter city and municipal corporation organized and existing under the Constitution and laws of the State of California (hereinafter "**CITY**"), and **MARINWOOD COMMUNITY SERVICES DISTRICT**, a community services district organized under the Community Services District Law, codified as Government Code section 61000 et seq. (hereinafter the "**DISTRICT**"). **CITY** and **DISTRICT** may sometimes hereinafter individually be referred to as a "party" or jointly as the "Parties."

**RECITALS**

A. On April 8, 2014, the Parties entered into an agreement entitled "Joint Exercise of Powers Agreement between the City of San Rafael and Marinwood Community Services District for Fire Protection, Emergency Services, and Personnel Sharing" (hereinafter the "Agreement").

B. In addition to the provisions for services and personnel sharing in the Agreement, the **DISTRICT** is also in current need of obtaining Fire Chief Officer Services necessary for the administration and operations of the Marinwood Fire Department.

C. The **CITY**, through its Fire Chief, Fire Department command staff, and other personnel, possesses the skills, expertise and other necessary resources needed to satisfy the **DISTRICT's** current need for Fire Chief Officer Services, and is willing to provide those services to the **DISTRICT**.

D. In accordance with the Section 12 of the Agreement, the Parties wish to amend the Agreement to additionally include Fire Chief Officer Services as described in this First Amendment.

**NOW, THEREFORE**, in consideration of the mutual and respective promises, and subject to all the terms and conditions of said Agreement, except as herein modified, the parties agree to amend the Agreement as follows:

**ARTICLE 1.**

Exhibit A to the Agreement is hereby replaced with “EXHIBIT A” attached to this First Amendment and incorporated herein by reference.

**ARTICLE 2.**

Any and all references in the Agreement to the **DISTRICT**’s “Fire Chief” shall be deemed to refer to **DISTRICT**’s District Manager or their designee.

**ARTICLE 3.**

New Section 2.1 entitled “FIRE CHIEF OFFICER SERVICES – CITY OBLIGATIONS TO DISTRICT”, is hereby added to the Agreement to read in its entirety as follows:

2.1. **FIRE CHIEF OFFICER SERVICES – CITY OBLIGATIONS TO DISTRICT**

A. **Cooperation.** **CITY** will cooperate with **DISTRICT** regarding **CITY’S** performance of Fire Chief Officer Services, recognizing the Fire Chief Officer Services provided pursuant to this Agreement are required for oversight of all **DISTRICT** fire operations.

B. **Provision of Fire Chief Officer Services.** **CITY** will provide the Fire Chief Officer Services described in **Exhibit B**, attached and incorporated herein by reference (“Fire Chief Officer Services”). For the purposes of this Agreement, all references to **CITY’S** “Fire Chief” shall be deemed to refer to the San Rafael Fire Chief or their Designated Chief Officer.

C. **Compensation of CITY Personnel.** Throughout the term of this Agreement, **CITY** will continue to be responsible for all compensation provided to **CITY** personnel including **CITY’S** Fire Chief.

**ARTICLE 4.**

New Section 3.1 entitled “FIRE CHIEF OFFICER SERVICES – DISTRICT OBLIGATIONS TO CITY”, is hereby added to the Agreement to read in its entirety as follows:

3.1 **FIRE CHIEF OFFICER SERVICES – DISTRICT OBLIGATIONS TO CITY**

A. **Cooperation.** **DISTRICT** will cooperate with **CITY** regarding **CITY’S** performance of Fire Chief Officer Services, recognizing the Fire Chief Officer Services provided for oversight of **DISTRICT** operations pursuant to this Agreement are provided in addition to **CITY’S** ongoing oversight of **CITY’S** Fire Department services.

B. **Payment for Fire Chief Officer Services.** **DISTRICT** will reimburse **CITY** for the cost of providing Fire Chief Officer Services pursuant to this Agreement, as follows:

- i. **DISTRICT** shall pay **CITY** a flat annual fee for services in an amount agreed upon by both Parties (the “Services Fee”), which the Parties agree shall be the sum of \$96,320.20 for the first year of the term of this Agreement. At the end of each year of the term, the Services Fee for the next year shall be increased by three percent (3%) of the then-current Services Fee. **CITY** shall submit invoices to **DISTRICT** in accordance with this Agreement not more often than monthly, and **DISTRICT** shall pay any such invoices within 30 days;
- ii. At the end of five years, if **CITY** determines its costs associated with the provision of Fire Chief Officer Services as provided in this Agreement exceed the then-current Services Fee, **CITY** may, with not less than sixty (60) days’ notice to **DISTRICT**, request an increase of the Services Fee and the Parties agree to negotiate in good faith a mutually agreeable resolution of the requested fee adjustment prior to the requested effective date of such adjustment. The agreed upon fee shall become the new “Services Fee” and shall be subject to the adjustments over five years provided in Subsection B.i. above. Thereafter throughout the term of this Agreement, a similar process may be followed for adjustment of the Services Fee not more frequently than every five years.

#### **ARTICLE 5.**

Section 2, TYPE OF ASSISTANCE – CITY TO DISTRICT, is hereby amended to delete Subsection F thereof in its entirety.

#### **ARTICLE 6.**

Section 7, EMPLOYER/EMPLOYEE RELATIONSHIP, Subsection B, Discipline, is hereby amended to read in its entirety as follows:

B. **Discipline.** The **Receiving Agency** may not reprimand, suspend, or take any disciplinary action whatsoever against an employee of the **Sole Employer** temporarily assigned to the **Receiving Agency**. Only the **Sole Employer** may discipline an employee temporarily assigned to a **Receiving Agency**, regardless of the number of hours the employee may be assigned to the **Receiving Agency**. The **Receiving Agency** may recommend that disciplinary action be considered by the **Sole Employer**, provided that nothing in this Agreement shall require the **Sole Employer** to implement the recommended disciplinary action. If **DISTRICT** is the **Sole Employer**, all recommendations by **CITY** that disciplinary action be considered shall be made by **CITY’S** Fire Chief or Designated Chief Officer only. If **CITY** is the **Sole Employer**, all recommendations by **DISTRICT** that disciplinary action be considered shall be made by **DISTRICT’S** District Manager or their designated representative only.


**ARTICLE 7.**

Except as hereinabove amended, all terms and conditions of the Agreement shall remain in full force and effect.

**IN WITNESS WHEREOF**, the Parties hereto have executed this First Amendment on the day first written above.


**CITY OF SAN RAFAEL**

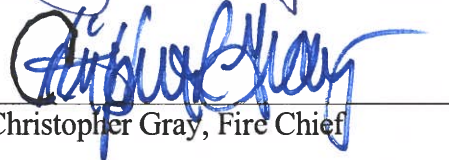
**MARINWOOD COMMUNITY SERVICES DISTRICT**

  
\_\_\_\_\_  
Gary O. Phillips, Mayor

  
\_\_\_\_\_  
Leah Green, Board President

  
\_\_\_\_\_  
Jim Schutz, City Manager

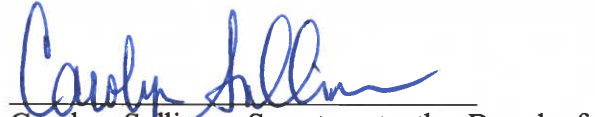
  
\_\_\_\_\_  
Eric Dreikosen, District Manager

  
\_\_\_\_\_  
Christopher Gray, Fire Chief


ATTEST:

ATTEST:

  
\_\_\_\_\_  
Lindsay Lara, City Clerk

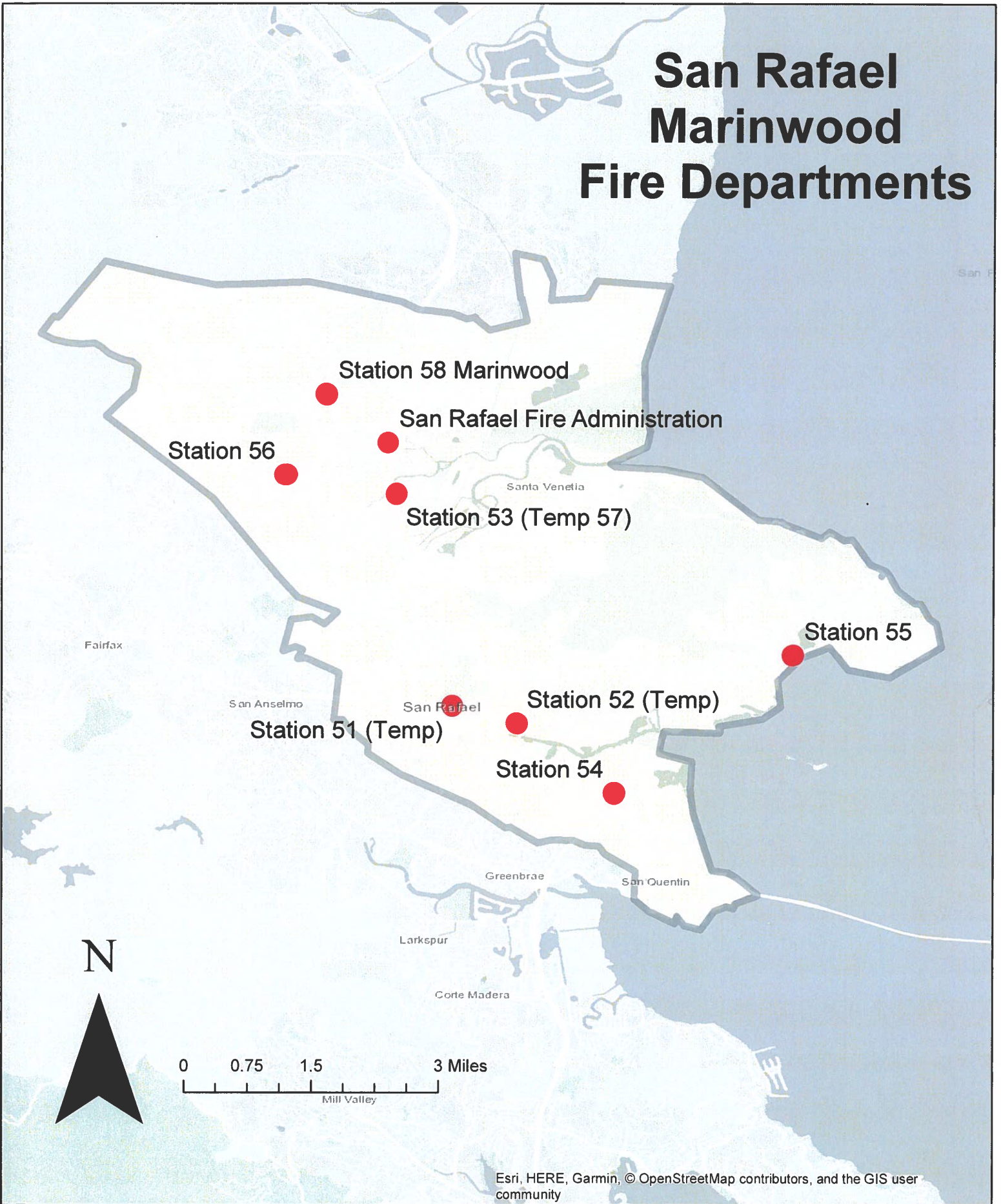
  
\_\_\_\_\_  
Carolyn Sullivan, Secretary to the Board of Directors

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Robert F. Epstein, City Attorney

# EXHIBIT A

## San Rafael Marinwood Fire Departments



## **EXHIBIT B**

### **FIRE CHIEF OFFICER SERVICES**

The Fire Chief Officer Services provided by the **CITY's** Fire Chief or Designated Chief Officer to **DISTRICT** pursuant to this Agreement will generally include the following:

1. **CITY's** Fire Chief or Designated Chief Officer will assist **DISTRICT's** District Manager in administering all operations of **DISTRICT's** Fire Department by being responsible for the planning, organizing, staffing, coordinating, directing, and budgeting of all functions, policies, and procedures of **DISTRICT's** Fire Department; ensuring protection of the lives and property of residents from loss due to fire or related hazards; coordinating operations of the Fire Department with other fire departments and other agencies.
2. **CITY's** Fire Chief or Designated Chief Officer will respond to emergency incidents and assume the role of incident commander as needed and/or support the incident commander as warranted.
3. **CITY's** Fire Chief or Designated Chief Officer will attend **DISTRICT's** Board of Directors meetings and prepare reports as needed or directed, subject to the availability of **CITY'S** Fire Chief.
4. **CITY's** Fire Chief or Designated Chief Officer will attend **DISTRICT's** Fire Commission meetings and prepare reports as needed or directed, subject to the availability of **CITY's** Fire Chief.
5. **CITY's** Fire Chief or Designated Chief Officer will determine work schedules and make work assignment as required to ensure adequate staffing levels.
6. **CITY's** Fire Chief or Designated Chief Officer will prepare narrative and statistical reports relating to the administration and operations of **DISTRICT's** fire department.
7. **CITY's** Fire Chief or Designated Chief Officer will respond to correspondence relating to the administration and operations of **DISTRICT's** fire department.
8. **CITY's** Fire Chief or Designated Chief Officer will prepare and administer **DISTRICT's** fire department budget, subject to approval of **DISTRICT's** Board of Directors and in conjunction with **DISTRICT's** District Manager or their designee.
9. **CITY's** Fire Chief or Designated Chief Officer will have sufficient knowledge of the Insurance Services Office rating schedule to assist in achieving the best possible rating for **DISTRICT's** fire department with the available resources.
10. **CITY's** Fire Chief or Designated Chief Officer will direct the establishment and maintenance of records necessary to meet both legal requirements and standards as adopted by the **DISTRICT**.
11. **CITY's** Fire Chief or Designated Chief Officer will send NFIRS reports to State Fire Marshal's Office as required.
12. **CITY's** Fire Chief or Designated Chief Officer will initiate cost recovery billing for emergency incidents to the appropriate agency.
13. **CITY's** Fire Chief or Designated Chief Officer will review budget performance monthly and will prepare written reports to the Fire Commission relating to this same topic.
14. **CITY's** Fire Chief or Designated Chief Officer will oversee the purchasing of supplies and equipment and approve all expenditures. All expenditures shall be appropriated in **DISTRICT's** budget, which shall be approved by **DISTRICT's** Board of Directors.
15. **CITY's** Fire Chief or Designated Chief Officer will review and approve all invoices and allocate them to the appropriate general ledger accounts.

16. **CITY's** Fire Chief or Designated Chief Officer will plan, organize, and direct the activities of the **DISTRICT's** fire department and the professional staff and volunteers engaged in fire suppression, fire prevention, medical aid, rescue, hazardous material mitigation and disaster planning in **DISTRICT's** jurisdiction, as well as the general administration of the activities specified in this section.
17. **CITY's** Fire Chief or Designated Chief Officer will ensure personnel safety.
18. **CITY's** Fire Chief or Designated Chief Officer will be responsible for investigation and determination of fire causes and origin.
19. **CITY's** Fire Chief or Designated Chief Officer will direct **DISTRICT's** fire department's training, fire prevention, and maintenance programs.
20. **CITY's** Fire Chief or Designated Chief Officer will apply risk management programs, including fire protection standards and applicable laws.
21. **CITY's** Fire Chief or Designated Chief Officer will plan and supervise the requisition, maintenance, operation, and proper utilization of materials, supplies, and equipment.
22. **CITY's** Fire Chief or Designated Chief Officer will see that all applicable laws, ordinances, codes, rules and regulations pertaining to fire protection are enforced.
23. **CITY's** Fire Chief or Designated Chief Officer will supervise and review all tentative plans for new developments for water supply mains, hydrants, sprinklers, and related items for compliance with applicable regulations.
24. **CITY's** Fire Chief or Designated Chief Officer will coordinate **DISTRICT's** fire department activities with those of other public and private agencies and CSD departments.
25. **CITY's** Fire Chief or Designated Chief Officer will inspect personnel, equipment, and quarters to ensure that **DISTRICT's** fire department standards are attained.
26. **CITY's** Fire Chief or Designated Chief Officer will report and make recommendations to the **DISTRICT's** Fire Commission and Board of Directors for the purchase of new apparatus and other fire equipment; directs the preparation of specifications for new equipment.
27. **CITY's** Fire Chief or Designated Chief Officer will formulate **DISTRICT's** fire department goals and objectives and develops plans for future operation and projected needs of the Department to measure progress toward their achievement.
28. **CITY's** Fire Chief or Designated Chief Officer will develop and coordinate **DISTRICT's** fire department disaster planning with the County master plan.
29. **CITY's** Fire Chief or Designated Chief Officer will attend meetings of the Marin County Fire Chiefs Association and other professional organizations and agencies as warranted, subject to **CITY's** Fire Chief's availability.
30. **CITY's** Fire Chief or Designated Chief Officer will assist in conducting all plan reviews of remodels and new construction relating to fire.
31. **CITY's** Fire Chief or Designated Chief Officer will know and understand building construction codes, California Building Code, Uniform Fire Code, and International Wildland Urban Interface Code.
32. **CITY's** Fire Chief or Designated Chief Officer will lead **DISTRICT** in process of new fire code adoption.
33. **CITY's** Fire Chief or Designated Chief Officer will respond to reports of hazardous conditions on private property.
34. **CITY's** Battalion Chiefs will continue in the role of Operations Chiefs for **DISTRICT** personnel and oversee daily management of **DISTRICT's** operational personnel.
35. **CITY's** Fire Chief or Designated Chief Officer will provide resources, as available and as reasonable, to maintain **DISTRICT's** CERT Program.

36. **CITY's** Fire Chief or Designated Chief Officer will provide resources, as available and as reasonable, to support **DISTRICT'S** Grant Award Management/Report Writing efforts.



## MARINWOOD BOARD OF DIRECTORS – FIRE CHIEF’S REPORT

*Abraham Roman, Fire Chief*

Meeting Date: June 9, 2026

- **Staffing Update.** We are pleased to note that a tentative offer has been made and accepted by a firefighter-paramedic applicant. The applicant was recently vetted by San Rafael but unfortunately, we did not have an opening at the time. We look forward to the candidate moving through the final hiring steps.
- **Marinwood D-Space Inspections.** A team of five seasonal defensible space inspectors is currently conducting approximately 900 property inspections throughout Marinwood, focusing on properties that border or are near open space. Property owners were notified in advance via email about the upcoming inspections and were also given the option to receive a comprehensive property evaluation by completing a right-of-entry form and placing it near their front door.

Also, this year, Marinwood has been incorporated into San Rafael’s grant [program](#). In addition to streamlining the process for property owners, this change increases the available grant funding from \$1,500 under the MWPA program to \$2,500. These funds may be used for home hardening improvements as well as the removal of hazardous vegetation, including juniper and bamboo.



San Rafael Defensible Space inspectors (l to r) Trent Ferguson, Moi Vera, Griffin McBride & Connor Fitzpatrick performing Marinwood inspections.

- **ISO Survey.** Marinwood and San Rafeal are currently engaged with the Insurance Services Office (ISO) survey review. The last time ISO conducted a survey in Marinwood was in 2020.

The ISO evaluation assesses a community's fire protection capabilities, including emergency communications, fire department operations, and water supply. These ratings are used by insurers to help establish property insurance premiums, while also providing agencies with a valuable benchmark to measure performance and identify opportunities for improvement.

On a rating scale of 1 to 10 (1 being the best rating) Marinwood is presently a Class 2 agency. Of the approximately 30,000 fire agencies rated by ISO, 400-500 departments (1-2%) are Class 1. Approximately 1,600 fire agencies in the US are Class 2 (top 5%). Class 5 is the most common.

End of report.



# Staff Report

**To:** Board of Directors  
**From:** Eric Dreikosen, District Manager  
**Date:** June 9, 2026  
**Re:** Expenditure Authorization: Replacement of Community Center Air Conditioning Unit

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Directors,

One of the four air conditioning units serving an area of the community center recently failed. While this is not surprising as the existing unit is at least 25-30 years old, it was nonetheless not on staff's radar as it had been working normally up to that point and this specific unit is located on the roof of the community center.

Staff contacted a preferred vendor to investigate the problem. They did provide an estimate to repair the aging unit as well as an estimate to replace the unit. As the cost for repair was not significantly less than the cost of replacement, coupled with the age of the existing unit, they recommended replacement with a new unit as opposed to repairing the existing unit. Staff agrees with this recommendation.

With a focus now on replacement, staff is in process of contacting multiple vendors to obtain quotes. We have received two quotes thus far and will attempt to obtain others. Given the type of AC unit as well as the rooftop location, we are anticipating a total cost of \$15K to \$20K to purchase a new unit and have it installed.

As this need was neither foreseen nor budgeted, staff is requesting expenditure authorization to move forward with this critical need. We are hoping to have this work completed prior to the end of June. As such, this expenditure would be recorded in the current fiscal year 2025-2026.

**Staff Recommendation:** Authorize expenditure up to \$20,000 to replace the failed community center AC unit.

Parks and Recreation Report  
June 2026  
Submitted by: Luke Fretwell, Recreation Director

## **RECREATION ACTIVITY REPORT**

### Final Summer Preparation

Over the last few weeks the community center has been a bustling hub of activity as the final preparations are made for summer. Robyn and John Paul have been busy running numerous orientations, trainings, and CPR classes for the summer camp and pool staff members. Part-time staffers back from school have been helping us clean out closets, organize supplies, and assemble equipment. Things are coming together and we are on track to be ready for another exciting summer of activities.

### School Pool Parties

During the week of June 8<sup>th</sup> we will be hosting end of the year school pool parties each day. During this week the pool hours are adjusted to make time for the parties, most of which happen from 9am-noon. While the parties tend to be fairly hectic, this is always a fun week of celebration.

### Pre-Summer Pool Staff Training

During the week of June 13<sup>th</sup> John Paul will be holding a series of pre-summer training sessions for the lifeguards, pool attendants, swim instructors, and pool supervisors working this summer. The pre-season lifeguard training on Saturday, June 13<sup>th</sup> will be a multifaceted and intense session, focusing on water rescues, CPR and First Aid skills, emergency action plans, and much else. This will be the first time many of our returning college guards to get to train with the new hires and is an important day of teambuilding and skill refreshing.

After this initial training, the lifeguards will attend weekly all-staff in-services and frequent smaller group trainings throughout the summer to ensure all our lifeguards stay on top of their skills and remain ready to respond to any emergencies that might occur.

### Pre-Summer Camp Staff Training

Similar to the pool staff, Robyn will also be holding in-depth training sessions for our camp directors and assistant directors, and the camp staff as a whole the two weekends leading up to the start of summer camp on June 15<sup>th</sup>. During this time, staff will be trained on emergency scenarios, customer service, how to lead games and activities, how to navigate challenging parent interactions, facility safety, and much else. These trainings are also an important opportunity for the different camp staff groups to bond and learn how to work together. Robyn's robust training program is a major contributor to our camps running smoothly each summer.

### Music in the Park

Our Music in the Park summer concert series will kick off on Friday, June 26<sup>th</sup> from 6-8pm and feature music by dancy, new wave rock band The Hot Takes, food for sale by Marinwood Market, and a staff-run beverage/snack station. We are looking forward to another great summer concert series.

### Summer Concert Schedule:

Fri, 6/26 – The Hot Takes

Fri, 7/10 – TBA

Sat, 7/25 – Summer Brewfest, featuring music by Void Where Prohibited

Fri, 8/7 – Native Elements

Fri, 8/21 – Late for the Train

## **PARKS MAINTENANCE ACTIVITY REPORT**

### Creekside Playground Repair

After being closed for a little over 2 months due to damage from vandalism, staff was finally able to reopen the smaller play structure at Creekside Park on May 14<sup>th</sup>. Utilizing a combination of new parts and extra parts we had on hand, staff replaced 4 broken platforms and one large support column, which involved pouring a new concrete footing. In attempts to better protect the remaining older components of the structure, staff added some additional supports beams and replaced some auxiliary components with ones we had on hand that were in better condition.

Staff have added signage to the playground entrances informing the public about the vandalism and asking for help with monitoring the playground. We have also reached out to the County Sheriff to see if they can occasionally patrol the area. We hope this is the last of the vandalism.

### Turf Treatment

Staff have continued to work on the turf in the main park to get it in the best shape possible before summer. Work has included aerating, seeding, adding topsoil, and performing extra gopher abatement. Heavy use from sports groups and the recent hot windy weather have stressed some of the historically vulnerable areas, but things are recovering and looking good ahead of the summer foot traffic.

### Pre-Summer Park Prep

This past couple weeks staff have spent time readying our facilities for the summer camps, including assembling and staining some new picnic tables, weed whacking the path to the pool gate, adding shade sails to the north and east patios, removing poison oak from various areas around the park, and lots of weeding and pruning around the community center and parking lot.

### Panhandle Tree Work and Flail Mowing

A couple weeks ago a large tree branch broke and got caught suspended above one of the panhandle side paths, creating a safety hazard. Thankfully, a resident noticed, blocked off the unsafe area, and alerted our staff. We were able to get one of our regular tree contractors to come out the next day and remove the hazard.

That same week, staff flail mowed the areas with tall weeds growing along the panhandle trail.

### Upcoming Projects

In the coming weeks, staff will be performing some repairs to a couple pathways lifted from tree roots, repairing the kitchen door in the community center, and installing some new valves to replace the battery-operated irrigation stations in the park.

### Daily/Weekly Tasks:

- Clean and restock Community Center
- Clean and restock park bathroom
- Empty garbage in all 3 parks and at trailheads
- Restock dog waste bags at dog stations
- Mow, edge, and blow in all 3 parks
- Check drains and culverts
- Check playground equipment in all 3 playgrounds for damage/vandalism
- Check and adjust pool chemistry