

Agenda for the Regular Meeting of the Marinwood CSD Board of Directors

Tuesday – April 15, 2025 – 7:00 PM

Marinwood Community Center, 775 Miller Creek Road, San Rafael, CA 94903

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public shall indicate their desire to speak. All public comments shall be addressed to the Board of Directors and limited to three minutes per speaker. The Board of Directors may choose to respond to comments or request staff to respond at the conclusion of the public comment period.

	Item Description:	Board Action
A.	CALL TO ORDER & PLEDGE OF ALLEGIANCE	
B.	AGENDA	Adopt
C.	CONSENT CALENDAR a. Draft Minutes of Regular Meeting of March 11, 2025 b. Bills Paid Nos. 9152 – 9215	Approve
D.	PUBLIC COMMENT OPEN TIME FOR ITEMS NOT ON AGENDA <i>Speakers may comment only on non-agenda items within the subject matter jurisdiction of the District. The Board may not take action on, consider or debate items not on the agenda except under narrow circumstances meeting statutory tests. Response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Board at the conclusion of the public comment period. The President may refer the matter to staff or to a future meeting agenda.</i>	
E.	DISTRICT MATTERS	
	1. 2 nd Draft District Operating Budget for Fiscal Year 2025-2026	Review
	2. District Manager Report	Review
F.	FIRE DEPARTMENT MATTERS	
	1. Consideration of Appointment of Fire Commissioner for Term Ending December 31, 2026	Appointment
	2. Chief Officer Report and Activity Summary	Review
G.	PARK AND RECREATION MATTERS	
	1. Draft Minutes of Park & Recreation Commission Meeting of March 25, 2025	Review
	2. Recreation and Park Maintenance Activity Reports	Review
H.	BOARD MEMBER ITEMS OF INTEREST - REQUESTS FOR FUTURE AGENDA ITEMS	
I.	ADJOURN	
	DATE OF NEXT REGULAR BOARD MEETING – May 13, 2025	

Requests for disability-related modifications or accommodations, aids or services may be made to the district office no later than 72 hours prior to the meeting by contacting (415) 479-0775

Marinwood Community Services District

Draft Minutes of Board of Directors Meeting
Tuesday – March 11, 2025 – 6:30pm

Time and Place: 6:30PM Marinwood Community Center classroom.

Note: *This meeting as well as prior meetings of the Board of Directors may be viewed on the Marinwood YouTube channel here:* <https://www.youtube.com/channel/UC0dvM2PvtsEzE25eRAf4Jmg>

Present:

Board Members: Board President Chris Case, Kathleen Kilkenny, Sivan Oyserman, Lisa Ruggeri and Bill Shea.
Staff: District Manager Eric Dreikosen, Recreation Director Luke Fretwell, San Rafael Fire Chief Abraham Roman and Accounting & Payroll Manager Tiffany Combrink.

A. Call to Order & Pledge of Allegiance

Board President Case called the meeting to order at 6:33pm

B. Agenda

Agenda adopted as presented.

C. Public Comment on Closed Session Items

No public comments were received.

D. Closed Session

Conference with Legal Counsel – Anticipated Litigation Significant Exposure to Litigation Pursuant to Government Code 54956.9(d)(2) and e(1): Number of Cases - One

Convened at 6:35pm and adjourned at 7:05pm with no reportable action taken.

E. Reconvene in Open Session

Board President Case called the open session to order at 7:08PM

F. Consent Calendar

a. *Draft Minutes of Regular Meeting of February 11, 2025*

b. *Bills Paid Nos. 9076 - 9151*

Shea to approve/Oyserman to second “consent calendar as presented.”

All in favor. Motion carried unanimously.

G. Public Comment Open Time for Items Not on Agenda

No public comments were received.

H. District Matters

1. *1st Draft District Operating Budget for Fiscal Year 2025-2026*

Board received 1st Draft District Operating Budget for Fiscal Year 2025-2026

2. *Resolution 2025-01: Increasing the Amount of the Special Tax for Fire Protection and Emergency Services*
Ruggeri to approve/Kilkenny to second “Resolution 2025-01: Increasing the Amount of the Special Tax for Fire Protection and Emergency Services”

All in favor. Motion carried unanimously.

3. *Resolution 2025-02: Increasing the Amount of the Special Tax for Park, Open Space and Street Landscape Maintenance*

Oyserman to approve/Shea to second “Resolution 2025-02: Increasing the Amount of the Special Tax for Park, Open Space and Street Landscape Maintenance”

All in favor. Motion carried unanimously.

4. *District Manager Report*

Board received District Manager Report

I. Fire Department Matters:

1. *Appointment of Fire Commissioners for Terms Ending December 21, 2026*
Oyserman to approve/Kilkenny to second the reappointment of Steve Farac and John Seratt to regular seats on the Fire Commission for a two-year term expiring December 31, 2026.
All in favor. Motion carried unanimously
2. *Chief Officer Report and Activity Summary*
Board received Chief Officer Report and Activity Summary

J. Park and Recreation Matters:

1. *Appointment of Park & Recreation Commissioners for Terms Ending December 31, 2026*
Oyserman to approve/Shea to second the reappointment of Angela Bliss-Steiner and Ryan Madden to regular seats on the Park & Recreation Commission for two-year terms expiring December 31, 2026
All in favor. Motion carried unanimously.
2. *Recreation and Park Maintenance Activity Reports*
Board received Recreation and Park Maintenance Activity Reports

K. Board Member Items of Interest – Requests for Future Agenda Items

- None received

L. Adjourn

Meeting adjourned at 7:54pm

Tiffany Combrink, Secretary

**MARINWOOD COMMUNITY SERVICES DISTRICT
REQUEST FOR PAYMENT OF CLAIMS**

Treasury Fund 8067

Classes:
Street lights
Fire
Recreation
Park

Approved by the Board of Directors on April 15, 2025

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
9152	3/6/2025	Alisa Belew	465.50	Irish Dance	Rec	5210146	Youth	465.50
9153	3/6/2025	Patrician Ranum	465.50	Irish Dance	Rec	5210146	Youth	465.50
9154	3/6/2025	Chrissy Costello	1,184.00	Zumba	Rec	5210146	Adult	1,184.00
9155	3/6/2025	Janet Carter	595.80	Pilates	Rec	5210146	Adult	595.80
9156	3/6/2025	AT&T	366.99	phones - Feb	Fire	5210725	General	169.81
					Park	5210725	General	31.90
					Rec	5210725	General	165.28
9157	3/6/2025	Buck's Saw Service	83.79	equipment maintenance	Park	5220210	General	83.79
9158	3/6/2025	C.A.P.F.	206.50	LTD - Mar	Fire	5130120	General	206.50
9159	3/6/2025	Comcast	160.91	internet - Mar	Fire	5210725	General	80.46
					Rec	5210725	General	80.45
9160	3/6/2025	Comcast	561.74	Cable - Jan	Fire	5210725	General	206.17
				Cable - Feb	Fire	5210725	General	149.63
				Cable - Mar	Fire	5210725	General	205.94
9161	3/6/2025	Got Gophers	275.00	pest control	Park	5211532	General	275.00
9162	3/10/2025	Hagel	1,190.79	janitorial supplies	Rec	5220827	Building	1,190.79
9163	3/10/2025	Home Depot	457.66	multi purpose folding tables	Rec	5220819	Building	152.55
					Rec	5220819	Community	152.55
					Rec	5220819	Adult	152.56
9164	3/10/2025	Master Sim	960.00	TKD February	Rec	5210146	Youth	960.00
9165	3/10/2025	Landesign	3,263.00	landscape contractor	Park	5211125	General	3,263.00
9166	3/10/2025	Marin County Haz Materials	1,968.00	FY24/25 Annual HazMat JP/	Fire	5211610	General	1,968.00
9167	3/10/2025	Marin Landscape Materials	461.43	materials	Park	5220310	General	461.43
9168	3/10/2025	Marin Prof Firefighters	1,190.00	Mar dues	Fire	5211330	General	1,190.00
9169	3/10/2025	Marin Sanitary Service	2,551.85	garbage - Feb	Park	5210815	General	1,786.30
					Rec	5210815	General	510.37
					Fire	5210815	General	255.18
9170	3/12/2025	Jerry Mehcz	8,857.60	Tennis	Rec	5210146	Tennis	8,857.60
9171	3/12/2025	O'Connor & Company	810.00	FY24 Audit	Rec	5210210	General	202.50
					Park	5210210	General	202.50
					Fire	5210210	General	405.00
9172	3/12/2025	Pacific Sun	590.00	summer camp ad	Rec	5210122	General	590.00
9173	3/12/2025	PG&E	1,740.74	Streetlights - Feb	Streetlights	5210825	General	1,740.74
9174	3/12/2025	PG&E	5,960.58	Gas - Feb	Rec	5210810	General	5,090.01
					Fire	5210810	General	870.57
9175	3/12/2025	Wells Fargo	652.68	copier lease	Rec	5220130	General	424.24
					Fire	5220130	General	163.17
					Park	5220130	General	65.27
9176	3/12/2025	Zamorins Solutions	1,000.00	Playground inspection softw:	Park	5220110	General	1,000.00
9177	3/17/2025	Coverall	1,176.00	Janitorial - Mar	Rec	5211110	Building	1,176.00
9178	3/17/2025	Marinwood CSD	85,074.38	Fire Salaries	Fire	5110110	General	26,671.68
				Fire OT	Fire	5120110	General	8,843.04
				FLSA	Fire	5110319	General	873.39
				Acting Pay	Fire	5110310	General	372.72
				4850 Pay	Fire	5110110	General	4,075.68
				Holiday	Fire	5110313	General	6,588.72
				Admin Asst	Fire	5110110	Admin	1,111.36
				Admin Mgr	Fire	5110110	Admin	2,884.80
				Admin Asst	Rec	5110110	Admin	1,111.36
				Admin Asst	Park	5110110	Admin	555.68
				Admin Mgr	Rec	5110110	Admin	1,442.40
				Admin Mgr	Park	5110110	Admin	1,442.40
				Rec Dir	Rec	5110110	General	2,976.40
				Rec Dir	Park	5110110	General	1,275.60
				Rec salary	Rec	5110110	General	9,225.60
				Park salary	Park	5110110	General	5,842.40
				Park hourly	Park	5110210	General	560.00
				Building attendants	Rec	5110210	Building	264.00
				Pool staff	Rec	5110210	Pool	793.50
				Preschool	Rec	5110210	Preschool	3,553.00
				Afterschool	Rec	5110210	Afterschool	876.50
				Mid winter camp	Rec	5110210	Youth	6,369.27
				Community	Rec	5110210	Community	692.32
				PR fees	Fire	5210230	General	116.00
				PR fees	Rec	5210230	General	74.16
				PR fees	Park	5210230	General	13.99
				SS + Medicare	Fire	5140140	General	3,604.51
				SS + Medicare	Rec	5140140	General	2,644.95
				SS + Medicare	Park	5140140	General	487.54
				EDU + SUI	Fire	5140145	General	150.50
				EDU + SUI	Rec	5140145	General	20.32
				EDU + SUI	Park	5140145	General	109.72
				Benefits withholding	Park	2120066	General	-1,157.99
				Benefits withholding	Rec	2120066	General	-2,208.33

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
9179	3/17/2025	Marinwood CSD	17,314.92	Benefits withholding	Fire	2120066	General	-7,182.81
				Retire 03/07/25	Park	5130510	General	1,733.14
					Rec	5130510	General	2,356.14
					Fire	5130510	General	13,225.64
9180	3/17/2025	Marinwood CSD	51,448.74	Health - April	Park	5110110	General	10,871.02
					Rec	5110110	General	10,264.65
					Fire	5110110	General	30,313.07
9181	3/17/2025	Michael Friedland	77.00	watercolor workshop	Rec	5210146	Adult	77.00
9182	3/17/2025	Mill Valley Refuse Service	314.98	porta potty	Park	5211220	General	314.98
9183	3/17/2025	Municipal Emergency Servic	953.90	SCBA flow test	Fire	5220210	General	953.90
9184	3/17/2025	Nationwide	1,645.00	Deferred comp 03/07/25	Rec	5130120	General	700.00
					Fire	5130120	General	945.00
9185	3/19/2025	Alaina Fuetsch	142.35	preschool supplies	Rec	5220819	Preschool	142.35
9186	3/19/2025	Paula Ockner	945.00	Art Explosion with Ms Paula	Rec	5210146	Youth	945.00
9187	3/19/2025	PG&E	2,751.10	electric - Feb	Rec	5210810	General	1,609.86
					Fire	5210810	General	668.10
					Park	5210810	General	473.14
9188	3/19/2025	SolEd Solar Holdings	939.21	solar - Feb	Rec	5210810	General	681.56
					Fire	5210810	General	257.65
9189	3/19/2025	SDRMA	264.42	life ins - Apr	Fire	5130120	General	78.23
					Park	5130120	General	88.69
					Rec	5130120	General	97.50
9190	3/19/2025	Marin Ace	337.28	supplies	Fire	5220810	General	28.55
					Rec	5220215	Pool	105.93
					Rec	5220310	General	150.67
					Park	5220310	General	52.13
9191	3/19/2025	T-Mobile	153.46	cell phones	Fire	5210725	General	153.46
9192	3/19/2025	US Bank Corporate Pmt Svc	6,747.52	FF Day / company officer cle	Fire	5211315	General	1,275.00
				zoom subscription / holiday c	Fire	5211325	General	546.36
				batteries/ towels/ engine det	Fire	5220210	General	1,014.29
				fire recruitment posting	Fire	5210122	General	280.00
				brake lights/ trailer hardware	Park	5210910	General	23.80
				zoom subscription	Park	5211325	General	15.99
				gloves	Park	5220310	General	21.64
				MCSD staff gear	Park	5220825	General	252.08
				snacks	Rec	5220819	Afterschool	601.41
				email subscription/ picnic rei	Rec	5210122	General	432.00
				zoom subscription	Rec	5211325	General	47.99
				PDF app/ music subscription	Rec	5220110	General	269.45
				door handle/ brackets	Rec	5220310	General	162.37
				supplies	Rec	5220819	General	77.61
				MSCS staff gear	Rec	5220825	General	420.14
				pool chair lift hose	Rec	5220215	Pool	12.78
				sunscreen/ crash bag for poi	Rec	5220819	Pool	171.53
				preschool trifolds	Rec	5210122	Preschool	86.00
				books/ toys	Rec	5220819	Preschool	314.84
				sunscreen	Rec	5220819	Summer	56.55
				supplies	Rec	5220819	Youth	665.69
9193	3/19/2025	Van Midde & Son Concrete	1,500.00	patch/ repair tot pool	Rec	5220215	Pool	1,500.00
9194	3/27/2025	Dariane Smolowe	90.00	refund summer	Rec	4631920	Summer	90.00
9195	3/27/2025	City of San Rafael	13,570.34	E58 maint. & brake replacen	Fire	5210910	General	13,570.34
9196	3/27/2025	Brianne Crabtree	395.00	preschool enrichment	Rec	5220819	Preschool	395.00
9197	3/27/2025	Marinwood CSD	15,085.09	Retire 03/21/25	Park	5130510	General	1,733.14
					Rec	5130510	General	2,356.14
					Fire	5130510	General	10,995.81
9198	3/27/2025	Marinwood CSD	77,027.94	Fire Salaries	Fire	5110110	General	26,876.64
				Fire OT	Fire	5120110	General	11,774.16
				FLSA	Fire	5110319	General	569.67
				Acting Pay	Fire	5110310	General	180.00
				4850 Pay	Fire	5110110	General	4,075.68
				Admin Asst	Fire	5110110	Admin	1,111.36
				Admin Mgr	Fire	5110110	Admin	2,884.80
				Admin Asst	Rec	5110110	Admin	1,111.36
				Admin Asst	Park	5110110	Admin	555.68
				Admin Mgr	Rec	5110110	Admin	1,442.40
				Admin Mgr	Park	5110110	Admin	1,442.40
				Rec Dir	Rec	5110110	General	2,976.40
				Rec Dir	Park	5110110	General	1,275.60
				Rec salary	Rec	5110110	General	9,225.60
				Park salary	Park	5110110	General	5,842.40
				Park hourly	Park	5110210	General	440.00
				Building attendants	Rec	5110210	Building	231.00
				Pool staff	Rec	5110210	Pool	1,559.38
				Summer staff	Rec	5110210	Summer	59.63
				Preschool	Rec	5110210	Preschool	6,747.00
				Afterschool	Rec	5110210	Afterschool	1,205.50
				Community	Rec	5110210	Community	117.00
				PR fees	Fire	5210230	General	106.22
				PR fees	Rec	5210230	General	67.67
				PR fees	Park	5210230	General	13.76

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
				SS + Medicare	Fire	5140140	General	2,663.18
				SS + Medicare	Rec	5140140	General	2,443.82
				SS + Medicare	Park	5140140	General	478.33
				EDU + SUI	Fire	5140145	General	68.47
				EDU + SUI	Rec	5140145	General	9.89
				EDU + SUI	Park	5140145	General	50.31
				Benefits withholding	Park	2120066	General	-1,157.99
				Benefits withholding	Rec	2120066	General	-2,208.33
				Benefits withholding	Fire	2120066	General	-7,211.05
9199	3/27/2025	Delta Dental	1,845.24	Dental - April	Fire	5130120	General	1,018.99
					Park	5130120	General	410.87
					Rec	5130120	General	415.38
9200	3/27/2025	CalPERS	8,333.00	CERBT - March	Park	5130130	General	1,833.00
					Rec	5130130	General	833.00
					Fire	5130130	General	5,667.00
9201	3/27/2025	Master Sim	1,280.00	TKD March	Rec	5210146	Youth	1,280.00
9202	3/28/2025	AFLAC	58.92	disability - Mar	Park	5130120	General	58.92
9203	3/28/2025	AFLAC	840.42	life/disability - Mar	Fire	5130120	General	840.42
9204	3/28/2025	AT&T	90.24	park internet - Mar	Park	5210725	General	90.24
9205	3/28/2025	Cal West Rentals	381.05	equipment rental	Park	5211220	General	381.05
9206	3/28/2025	County of Marin	455.18	park fuel - Jan	Park	5220610	General	240.90
				park fuel - Feb	Park	5220610	General	214.28
9207	3/28/2025	Grainger	147.88	small engine fuel	Fire	5220810	General	147.88
9208	3/28/2025	Marin Municipal Water	2,309.88	water - Jan/Feb	Fire	5210835	General	515.00
					Rec	5210835	General	603.51
					Park	5210835	General	1,191.37
9209	3/28/2025	Marinwood Market	1,371.08	raise a glass catering	Rec	5220819	Community	1,371.08
9210	3/28/2025	Nationwide	1,645.00	Deferred comp - 03/21/25	Rec	5130120	General	700.00
					Fire	5130120	General	945.00
9211	3/28/2025	Pest Plus	259.00	pest control	Fire	5220310	General	90.00
					Rec	5220310	General	169.00
9212	3/28/2025	PG&E	1,752.77	Streetlights - Mar	Streetlights	5210825	General	1,752.77
9213	3/28/2025	Project A	40.00	email hosting	Fire	5220110	General	20.00
					Rec	5220110	General	20.00
9214	3/28/2025	Slembrouck Many Corporatic	930.00	maint facility alarm monitorir	Park	5210725	General	930.00
9215	3/28/2025	VSP	342.30	vision - April	Fire	5130120	General	191.69
					Park	5130120	General	73.04
					Rec	5130120	General	77.57
TOTAL:			336,055.65					336,055.65

Total by Department:

Streetlights	3,493.51
Fire Department	180,820.53
Recreation Department	105,499.17
Park Department	46,242.44
Measure A	0.00
MWPA	0.00
Capital	0.00
Unclassified	0.00

Staff Report

To: Board of Directors
From: Eric Dreikosen, District Manager
Date: April 15, 2025
Re: Fiscal Year 2025-2026 Operating Budget: 2nd Draft

Directors,

Please see the included 2nd draft of the FY 25-26 Operating Budget. Also included in the draft are the current year (FY 24-25) budget-to-actuals as of 3/31/25. However, actuals from Q3 (Jan-March) have not been fully reviewed and are subject to subsequent journaling. They are included for budget reference only.

Overall, significant adjustments and updates have been made to the draft budget since it was last viewed by the Board. These include but are not limited to (a detailed update follows):

Revenue:

- Recreation program projections including traditional summer camps, pool/aquatics, school break camps, preschool, after-school and other school year offerings including youth and adult classes & programs.

Expenditures:

- Part-time/Seasonal staffing models
- Independent Contractor Program Fees (Rec)
- Insurance estimates updated for Property/Liability and Workers' Comp
- County-wide Fees (LAFCo, Fire-related Fees, Etc.)
- Capital Expenditures

Still Outstanding:

- Various Utilities (*Telecom, Water/Sewer, Gas/Electric, etc.*)
- Potential Property/Liability and Workers' Comp Insurance Final Adjustments
- Fire Service Fee Revenue (CSA 13, County Facilities)
- Payroll Fees
- Final property tax adjustments

At this time the budget draft process is far enough along to allow for a reasonable expectation of final budget projections. Recognizing the items still outstanding, staff projects a modest net operating gain allowing for continued contributions into critical reserve accounts and the District's OPEB Trust Fund while remaining able to build the overall fund balance in anticipation of upcoming capital expenditure.

The draft budget will continue to be refined in the coming weeks as we remain with the goal of being able to adopt a final budget in May. In regards to the draft budget presented at this time, please see the following pages detailing specific items of note to date. Additionally, it may be helpful to review the March draft budget report to refresh on details presented at that time:

https://www.marinwood.org/sites/default/files/3-11-25_board_meeting_packet.pdf (pg 7)

Budget Items of Note:

District-wide:

- 4110110 – Prop. Tax - Current Secured:
Total amount budgeted represents a 1% increase to what is anticipated to be received this fiscal year based on the initial December allocation. We will gain more clarity with the April allocations and will adjust all ad valorem property taxes at that time if significant.
- 4410125 – Interest Co. Pooled Investment:
Despite the much higher than anticipated interest allocation received through the first two quarters of this fiscal year, the budgeted amount for next fiscal year remains unchanged while we await Q3 interest allocations and any update(s) from County Treasury in regards to future investment expectations. Given the recent volatility experienced with investment market returns, any adjustments to this budget item should remain conservative.
- 5210525 – Insurance - General:
We have been informed to expect an increase in our Property/Liability (P/L) Insurance rates of between 10% - 12% for the coming year. Given this preliminary information, P/L insurance projections were calculated at 12% greater than the current year final billing totals but does not account for any potential discounts earned by the District (multi-policy, training credits, longevity distributions, etc.). Final rates for the upcoming year will likely not be set until potentially as late as June as our provider continues to negotiate with the various secondary and excess carriers.

Park Dept:

Overall, adjustments to the Park Budget from current year are relatively insignificant or have been detailed in prior sections of this report.

- 5220910 & 5220916 – Capital Outlay:
No capital expenditures needs are being proposed at this time

Recreation Dept:

- 4631912 – Vending Sales:
Increased to better reflect 24/25 actuals to date.
- 5210122 – Marketing & Recruiting
Increased significantly to better reflect 24/25 actuals to date. Staff are analyzing current expenditures to identify potential savings.
- 5211325 – Conferences & Meetings:
Decreased from current amount allocated due to Rec staff CPRS conference attendance being every other year.
- 5220819 – Rec Program Supplies & Services:
Increase reflects higher anticipated program participation levels in addition to increased costs of supplies, field trips and school facility rentals for summer programs.
- 5220826 – Vending Supplies:
Increased to better reflect 24/25 actuals to date.
- 5220910 & 5220916 – Capital Outlay:
Capital expenditures include- ADA Pool Chair replacement (\$8K - carried from FY 24/25 – may occur this fiscal year); Tot Pool Heater replacement (\$7500); Chlorine Generator Replacement Cell (\$8500 – Recurring item as 1 of 4 total cells are replaced annually)

Fire Dept:

- 4631145 – Service Contract Revenue:
Amount stated is a placeholder as the final amount is not able to be determined until the close of the current fiscal year. Amount stated is a reasonable estimate based on historical trends. FY 24/25 contract amount was \$115,984.
- 4640321 – CSA 13 Contract Rev:
Amount stated is a placeholder as the final amount is not able to be determined until the close of the current fiscal year. Amount currently stated is unchanged from current year and is a reasonable estimate based on historical trends. Amount will likely be adjusted slightly prior to final budget adoption.
- 5210910 – Maint. -Vehicles:
Increased in anticipation of greater maintenance needs and increased overall maintenance costs. Represents vehicle maintenance performed off-site.
- 5211310 – Awards & Incentives:
Account was primarily used for former volunteer program. Has recorded no expenditures since FY 19/20 and as such has been reduced to zero.
- 5220210 – Equip Maint/Replace
Reduced to reflect lower anticipated replacement hose needs and lower anticipated in-house engine maintenance as maintenance needs generally require more off-site expertise.
- 5220830 – Volunteer Fire Department
Program has been dormant since FY 19/20 and as such this account has been reduced to zero. Can be revisited in future years should this program be re-launched.
- 5220910 & 5220916 – Capital Outlay:
No capital expenditures needs are being proposed at this time

Marinwood Community Services District
FY 2025-2026 BUDGET
DRAFT

	DISTRICT TOTAL			
	24/25 Budget	Actuals* 3/31/2025	25/26 Budget	% Change in Budget
Revenue				
4110110 · PropTax - Current Secured	2,116,200.00	1,202,356.62	2,208,000.00	4.34%
4110111 · PropTax - Admin Fee (Contra)	-25,000.00	-13,497.15	-25,000.00	0.0%
4110115 · PropTax - Unitary	11,500.00	10,058.03	11,500.00	0.0%
4110120 · PropTax - Current Unsecured	32,000.00	37,618.50	32,000.00	0.0%
4110140 · ERAF - Excess	200,000.00	151,029.93	200,000.00	0.0%
4110145 · ERAF - PY/Reverse	15,000.00	33,550.19	15,000.00	0.0%
4110210 · PropTax - Supplemental Current	36,000.00	17,419.47	36,000.00	0.0%
4110215 · PropTax - Supplemental Unsecure	500.00	1,903.78	500.00	0.0%
4110225 · PropTax - Supplemental Redempt	1,000.00	1,175.64	1,000.00	0.0%
4110510 · PropTax - Prior Unsecured	1,000.00	2,481.57	1,000.00	0.0%
4120610 · Special Tax Assessment	1,834,389.00	1,010,773.31	1,879,032.00	2.43%
4120611 · Special Tax- Admin Fee (contra)	-4,000.00	-2,733.00	-4,000.00	0.0%
4220115 · Building Plan Review	8,500.00	9,481.00	8,500.00	0.0%
4410125 · Interest- Co. Pooled Investment	5,000.00	213,614.31	5,000.00	0.0%
4410127 · Interest- ERAF Co. Pooled	100.00	1,240.39	100.00	0.0%
4410215 · Rental Income - Pool & Picnic	30,000.00	23,682.74	32,500.00	8.33%
4410225 · Rental Income - Community Ctr	5,000.00	8,066.65	5,000.00	0.0%
4511210 · HOPTR	7,500.00	3,652.83	7,500.00	0.0%
4570110 · Expense Reimbursements	500.00	1,438.40	500.00	0.0%
4631145 · Service Contract Revenue	115,984.00	115,984.00	117,169.00	1.02%
4631911 · Advertising Sales	4,000.00	4,552.26	4,500.00	12.5%
4631912 · Vending Sales	35,000.00	28,528.14	42,000.00	20.0%
4631914 · Community Events	21,710.00	15,518.09	21,700.00	-0.05%
4631915 · Tennis	90,500.00	81,665.79	90,300.00	-0.22%
4631917 · Pool Operating Rev	218,000.00	259,604.30	224,000.00	2.75%
4631918 · Pool Memberships	60,000.00	65,169.87	60,000.00	0.0%
4631919 · Adult Rec Programs	12,595.00	20,727.66	14,100.00	11.95%
4631920 · Summer Rec Programs	1,300,535.00	2,188,647.40	1,366,360.00	5.06%
4631922 · Youth Rec Programs	238,860.00	185,326.53	191,820.00	-19.69%
4640321 · CSA 13 Contract Rev	753,096.00	376,548.00	753,096.00	0.0%
4710615 · Donations (General)	1,000.00	0.00	1,000.00	0.0%
4710631 · Paramedic Reimbursement	35,000.00	10,541.66	35,000.00	0.0%
4710642 · Miscellaneous Rev	900.00	1,163.87	900.00	0.0%
Total Revenue	7,162,369.00	6,067,290.78	7,336,077.00	2.43%

Marinwood Community Services District

FY 2025-2026 BUDGET

DRAFT

	DISTRICT TOTAL			
	24/25 Budget	Actuals* 3/31/2025	25/26 Budget	% Change in Budget
Expenditures				
5110110 · Salaries - Regular Staff	1,772,546.00	1,134,391.61	1,895,888.00	6.96%
5110210 · Salaries - PT/Seasonal/Temp	967,746.00	721,488.27	924,790.00	-4.44%
5110310 · Acting Pay	10,000.00	5,233.07	10,000.00	0.0%
5110313 · Holiday Pay	43,795.00	29,088.84	48,585.00	10.94%
5110319 · FLSA Pay	25,792.00	9,455.40	28,748.00	11.46%
5120110 · Overtime Pay	150,500.00	384,240.83	150,500.00	0.0%
5130120 · Benefits - Group Medical	657,475.00	481,220.20	724,574.00	10.21%
5130130 · OPEB Trust Contribution	100,000.00	74,997.00	100,000.00	0.0%
5130510 · PERS - Pension	786,752.00	672,705.59	908,657.00	15.49%
5140115 · Workers Comp Ins.	189,815.00	165,014.39	185,502.00	-2.27%
5140116 · 4850 Reimbursements (Contra)	0.00	-67,856.43		#DIV/0!
5140130 · Physician Services	2,450.00	0.00	2,450.00	0.0%
5140140 · Social Security & Medicare	226,650.00	161,180.73	233,351.00	2.96%
5140145 · Unemployment Ins.	19,290.00	11,302.95	19,290.00	0.0%
5210120 · Consultant Fees	11,355.00	1,750.00	9,935.00	-12.51%
5210122 · Marketing & Recruiting	45,830.00	52,106.99	57,800.00	26.12%
5210128 · Fingerprinting/Background	7,000.00	512.00	7,000.00	0.0%
5210131 · Legal Services	17,000.00	6,320.75	17,000.00	0.0%
5210146 · Indep. Contractor Fees	247,765.00	168,149.29	282,712.00	14.1%
5210210 · Audit & Accounting	17,500.00	16,200.00	17,500.00	0.0%
5210230 · Payroll Service Fees	12,900.00	8,474.65	12,900.00	0.0%
5210525 · Insurance - General	91,810.00	82,918.17	99,585.00	8.47%
5210725 · Telecom - Phone/Internet/Cable	12,550.00	9,300.12	12,550.00	0.0%
5210810 · Utilities - Gas & Electric	80,500.00	50,214.96	80,500.00	0.0%
5210815 · Garbage Removal	39,260.00	27,628.58	40,585.00	3.37%
5210825 · Utilities - Street Light Elec.	20,400.00	17,132.18	20,700.00	1.47%
5210835 · Utilities - Water & Sewer	57,500.00	50,252.69	57,500.00	0.0%
5210910 · Maint. - Vehicles	24,000.00	28,130.56	27,000.00	12.5%
5210915 · Maint. - Streetlights	3,960.00	3,150.85	3,975.00	0.38%
5210920 · MERA Operating	30,655.00	30,653.00	30,655.00	0.0%
5211110 · Janitorial Services	16,000.00	10,584.00	16,000.00	0.0%
5211125 · Community Landscape Contract	39,200.00	29,367.00	40,350.00	2.93%
5211140 · Vegetation Management	5,000.00	0.00	5,000.00	0.0%
5211220 · Equipment Rental	8,000.00	5,426.74	8,000.00	0.0%
5211310 · Awards & Incentives	1,500.00	0.00		-100.0%
5211315 · Professional Development	24,800.00	5,842.71	24,800.00	0.0%
5211325 · Conferences & Meetings	10,100.00	5,239.43	5,800.00	-42.57%
5211330 · Memberships & Dues	12,690.00	11,711.63	13,320.00	4.96%
5211440 · Travel	3,300.00	190.95	2,800.00	-15.15%
5211520 · Publications & Legal Notices	750.00	0.00	750.00	0.0%
5211528 · Tree Maint. & Services	20,000.00	12,075.00	20,000.00	0.0%

Marinwood Community Services District
FY 2025-2026 BUDGET
DRAFT

	DISTRICT TOTAL			
	24/25 Budget	Actuals* 3/31/2025	25/26 Budget	% Change in Budget
5211532 · Weed & Pest Control	3,800.00	2,475.00	3,800.00	0.0%
5211545 · Election Expense	6,000.00	250.00		-100.0%
5211610 · County-Wide Fees	12,185.00	9,232.91	10,860.00	-10.87%
5211710 · Long Term Debt - Principal	102,721.00	102,720.48	62,645.00	-39.01%
5211715 · Long Term Debt - Interest	13,688.00	13,688.00	11,010.00	-19.56%
5220110 · Admin & Office Supplies	21,950.00	12,181.79	23,500.00	7.06%
5220130 · Copier Lease & Printing	9,000.00	9,394.68	9,120.00	1.33%
5220210 · Equip. Maintenance/Replacement*	31,000.00	9,269.70	27,000.00	-12.9%
5220215 · Pool Maintenance	20,000.00	2,983.96	20,000.00	0.0%
5220220 · Small Tools	2,500.00	237.10	2,500.00	0.0%
5220310 · Land & Buildings Maintenance	66,000.00	33,900.02	66,000.00	0.0%
5220610 · Gasoline/Fuel	5,000.00	3,165.35	5,000.00	0.0%
5220710 · Pool Chemicals	12,500.00	7,068.83	12,500.00	0.0%
5220810 · Miscellaneous Supplies	28,130.00	13,651.06	28,825.00	2.47%
5220819 · Rec Program Supplies & Services	267,900.00	133,892.66	301,780.00	12.65%
5220825 · Uniforms & Apparel	19,975.00	1,358.64	20,975.00	5.01%
5220826 · Vending Supplies	25,000.00	21,322.02	30,000.00	20.0%
5220827 · Janitorial Supplies	12,000.00	7,341.49	12,000.00	0.0%
5220830 · Volunteer Fire Department	2,000.00	0.00		-100.0%
5220910 · Capital Outlay - Improvements	143,650.00	74,775.62	8,500.00	-94.08%
5220916 · Capital Outlay - New Equipment	39,000.00	37,998.97	15,500.00	-60.26%
5220920 · Capital Reserves Designation	100,000.00	0.00	100,000.00	0.0%
Total Expenditures	6,758,135.00	4,912,702.98	6,918,567.00	2.37%
Net Gain/Loss	404,234.00	1,154,587.80	417,510.00	3.28%

Marinwood Community Services District

FY 2025-2026 BUDGET

DRAFT

	Park Dept			
	24/25 Budget	Actuals* 3/31/2025	25/26 Budget	% Change in Budget
Revenue				
4110110 · PropTax - Current Secured	831,666.00	472,526.15	856,704.00	3.01%
4110111 · PropTax - Admin Fee (Contra)	-9,825.00	-5,304.38	-9,700.00	-1.27%
4110115 · PropTax - Unitary	4,519.00	3,952.81	4,461.00	-1.28%
4110120 · PropTax - Current Unsecured	12,576.00	14,784.07	12,416.00	-1.27%
4110140 · ERAF - Excess	78,600.00	59,354.77	77,600.00	-1.27%
4110145 · ERAF - PY/Reverse	5,895.00	14,661.43	5,820.00	-1.27%
4110210 · PropTax - Supplemental Current	14,148.00	6,845.86	13,968.00	-1.27%
4110215 · PropTax - Supplemental Unsecure	196.00	748.19	193.00	-1.53%
4110225 · PropTax - Supplemental Redempt	393.00	481.59	388.00	-1.27%
4110510 · PropTax - Prior Unsecured	393.00	975.26	388.00	-1.27%
4120610 · Special Tax Assessment	450,653.00	248,267.53	462,236.00	2.57%
4120611 · Special Tax- Admin Fee (contra)	-1,000.00	-672.32	-1,000.00	0.0%
4410125 · Interest- Co. Pooled Investment	1,965.00	88,860.92	1,940.00	-1.27%
4410127 · Interest- ERAF Co. Pooled	100.00	542.05	100.00	0.0%
4511210 · HOPTR	2,947.00	1,435.57	2,909.00	-1.29%
4570110 · Expense Reimbursements		1,438.40		
4710642 · Miscellaneous Rev	150.00	0.00	150.00	0.0%
Total Revenue	1,393,376.00	908,897.90	1,428,573.00	2.53%
Expenditures				
5110110 · Salaries - Regular Staff	301,881.00	192,637.47	316,455.00	4.83%
5110210 · Salaries - PT/Seasonal/Temp	14,400.00	5,845.00	14,400.00	0.0%
5120110 · Overtime Pay	500.00	0.00	500.00	0.0%
5130120 · Benefits - Group Medical	140,946.00	108,168.59	174,103.00	23.52%
5130130 · OPEB Trust Contribution	22,000.00	16,497.00	23,000.00	4.55%
5130510 · PERS - Pension	76,591.00	64,740.94	86,085.00	12.4%
5140115 · Workers Comp Ins.	33,228.00	29,537.58	31,588.00	-4.94%
5140140 · Social Security & Medicare	24,230.00	10,944.23	25,345.00	4.6%
5140145 · Unemployment Ins.	890.00	795.85	890.00	0.0%
5210120 · Consultant Fees	6,215.00	350.00	5,860.00	-5.71%
5210122 · Marketing & Recruiting	2,300.00	887.00	2,100.00	-8.7%
5210131 · Legal Services	5,000.00	452.75	5,000.00	0.0%
5210210 · Audit & Accounting	4,375.00	4,050.00	4,375.00	0.0%
5210230 · Payroll Service Fees	900.00	501.43	900.00	0.0%
5210525 · Insurance - General	30,070.00	26,856.59	32,680.00	8.68%
5210725 · Telecom - Phone/Internet/Cable	2,300.00	1,971.20	2,300.00	0.0%
5210810 · Utilities - Gas & Electric	4,500.00	2,567.54	4,500.00	0.0%
5210815 · Garbage Removal	28,500.00	19,809.23	29,430.00	3.26%
5210835 · Utilities - Water & Sewer	29,500.00	22,276.66	29,500.00	0.0%
5210910 · Maint. - Vehicles	2,000.00	36.78	2,000.00	0.0%
5210920 · MERA Operating	3,065.00	3,064.00	3,065.00	0.0%
5211125 · Community Landscape Contract	39,200.00	29,367.00	40,350.00	2.93%

Marinwood Community Services District
FY 2025-2026 BUDGET
DRAFT

	Park Dept			
	24/25 Budget	Actuals* 3/31/2025	25/26 Budget	% Change in Budget
5211220 · Equipment Rental	8,000.00	5,426.74	8,000.00	0.0%
5211315 · Professional Development	2,000.00	0.00	2,000.00	0.0%
5211325 · Conferences & Meetings	1,250.00	822.92	1,250.00	0.0%
5211330 · Memberships & Dues	2,825.00	2,373.75	2,950.00	4.42%
5211440 · Travel	800.00	0.00	800.00	0.0%
5211520 · Publications & Legal Notices	250.00	0.00	250.00	0.0%
5211528 · Tree Maint. & Services	20,000.00	12,075.00	20,000.00	0.0%
5211532 · Weed & Pest Control	3,800.00	2,475.00	3,800.00	0.0%
5211545 · Election Expense	1,500.00	62.50		-100.0%
5211610 · County-Wide Fees	875.00	1,009.42	1,100.00	25.71%
5211710 · Long Term Debt - Principal	61,213.00	61,212.74	62,645.00	2.34%
5211715 · Long Term Debt - Interest	12,443.00	12,442.75	11,010.00	-11.52%
5220110 · Admin & Office Supplies	2,100.00	1,934.18	3,100.00	47.62%
5220130 · Copier Lease & Printing	900.00	939.49	910.00	1.11%
5220210 · Equip. Maintenance/Replacement*	8,500.00	4,337.92	8,500.00	0.0%
5220220 · Small Tools	2,000.00	0.00	2,000.00	0.0%
5220310 · Land & Buildings Maintenance	43,500.00	22,879.73	43,500.00	0.0%
5220610 · Gasoline/Fuel	4,000.00	2,158.41	4,000.00	0.0%
5220810 · Miscellaneous Supplies	2,000.00	64.92	2,000.00	0.0%
5220825 · Uniforms & Apparel	1,000.00	509.49	1,000.00	0.0%
5220827 · Janitorial Supplies	1,000.00	0.00	1,000.00	0.0%
5220910 · Capital Outlay - Improvements	21,150.00	21,150.00		-100.0%
5220916 · Capital Outlay - New Equipment	17,500.00	16,384.65		-100.0%
5220920 · Capital Reserves Designation	14,000.00	0.00	14,000.00	0.0%
Total Expenditures	1,005,197.00	709,616.45	1,028,241.00	2.29%
Net Gain/Loss	388,179.00	199,281.45	400,332.00	3.13%

Marinwood Community Services District
FY 2025-2026 BUDGET
DRAFT

	Recreation Dept			
	24/25 Budget	Actuals* 3/31/2025	25/26 Budget	% Change in Budget
Revenue				
4110110 · PropTax - Current Secured	471,913.00	268,125.53	457,056.00	-3.15%
4110111 · PropTax - Admin Fee (Contra)	-5,575.00	-3,009.86	-5,175.00	-7.17%
4110115 · PropTax - Unitary	2,565.00	2,242.94	2,381.00	-7.17%
4110120 · PropTax - Current Unsecured	7,136.00	8,388.92	6,624.00	-7.17%
4110140 · ERAF - Excess	44,600.00	33,679.67	41,400.00	-7.17%
4110145 · ERAF - PY/Reverse	3,345.00	7,112.64	3,105.00	-7.17%
4110210 · PropTax - Supplemental Current	8,028.00	3,884.54	7,452.00	-7.17%
4110215 · PropTax - Supplemental Unsecure	112.00	424.54	104.00	-7.14%
4110225 · PropTax - Supplemental Redempt	223.00	257.28	207.00	-7.17%
4110510 · PropTax - Prior Unsecured	223.00	553.39	207.00	-7.17%
4410125 · Interest- Co. Pooled Investment	1,115.00	46,408.37	1,035.00	-7.17%
4410127 · Interest- ERAF Co. Pooled	0.00	262.96		
4410215 · Rental Income - Pool & Picnic	30,000.00	23,682.74	32,500.00	8.33%
4410225 · Rental Income - Community Ctr	5,000.00	8,066.65	5,000.00	0.0%
4511210 · HOPTR	1,673.00	814.58	1,553.00	-7.17%
4570110 · Expense Reimbursements	500.00	0.00	500.00	0.0%
4631911 · Advertising Sales	4,000.00	4,552.26	4,500.00	12.5%
4631912 · Vending Sales	35,000.00	28,528.14	42,000.00	20.0%
4631914 · Community Events	21,710.00	15,518.09	21,700.00	-0.05%
4631915 · Tennis	90,500.00	81,665.79	90,300.00	-0.22%
4631917 · Pool Operating Rev	218,000.00	259,604.30	224,000.00	2.75%
4631918 · Pool Memberships	60,000.00	65,169.87	60,000.00	0.0%
4631919 · Adult Rec Programs	12,595.00	20,727.66	14,100.00	11.95%
4631920 · Summer Rec Programs	1,300,535.00	2,188,647.40	1,366,360.00	5.06%
4631922 · Youth Rec Programs	238,860.00	185,326.53	191,820.00	-19.69%
4710615 · Donations (General)	1,000.00	0.00	1,000.00	0.0%
4710642 · Miscellaneous Rev	250.00	898.87	250.00	0.0%
Total Revenue	2,553,308.00	3,251,533.80	2,569,979.00	0.65%
Expenditures				
5110110 · Salaries - Regular Staff	382,736.00	278,812.56	402,321.00	5.12%
5110210 · Salaries - PT/Seasonal/Temp	953,346.00	715,643.27	910,390.00	-4.51%
5130120 · Benefits - Group Medical	114,072.00	95,386.69	124,788.00	9.39%
5130130 · OPEB Trust Contribution	10,000.00	7,497.00	11,000.00	10.0%
5130510 · PERS - Pension	94,132.00	82,543.39	105,187.00	11.74%
5140115 · Workers Comp Ins.	45,627.00	41,583.62	44,037.00	-3.48%
5140140 · Social Security & Medicare	101,630.00	84,358.02	99,801.00	-1.8%
5140145 · Unemployment Ins.	17,000.00	8,961.99	17,000.00	0.0%
5210120 · Consultant Fees	1,715.00	350.00	1,360.00	-20.7%
5210122 · Marketing & Recruiting	39,980.00	48,898.54	51,700.00	29.31%
5210128 · Fingerprinting/Background	6,500.00	512.00	6,500.00	0.0%
5210131 · Legal Services	2,000.00	0.00	2,000.00	0.0%

Marinwood Community Services District
FY 2025-2026 BUDGET
DRAFT

	Recreation Dept			
	24/25 Budget	Actuals* 3/31/2025	25/26 Budget	% Change in Budget
5210146 · Indep. Contractor Fees	133,870.00	111,760.23	165,400.00	23.55%
5210210 · Audit & Accounting	4,375.00	4,050.01	4,375.00	0.0%
5210230 · Payroll Service Fees	6,000.00	4,005.19	6,000.00	0.0%
5210525 · Insurance - General	28,780.00	25,751.15	31,445.00	9.26%
5210725 · Telecom - Phone/Internet/Cable	3,050.00	2,115.98	3,050.00	0.0%
5210810 · Utilities - Gas & Electric	60,000.00	34,684.23	60,000.00	0.0%
5210815 · Garbage Removal	7,170.00	5,212.91	7,435.00	3.7%
5210835 · Utilities - Water & Sewer	18,500.00	19,930.53	18,500.00	0.0%
5211110 · Janitorial Services	16,000.00	10,584.00	16,000.00	0.0%
5211315 · Professional Development	12,800.00	4,057.71	12,800.00	0.0%
5211325 · Conferences & Meetings	7,500.00	3,306.22	3,150.00	-58.0%
5211330 · Memberships & Dues	3,925.00	3,207.75	4,130.00	5.22%
5211440 · Travel	1,500.00	190.95	1,500.00	0.0%
5211520 · Publications & Legal Notices	250.00	0.00	250.00	0.0%
5211545 · Election Expense	1,500.00	62.50		-100.0%
5211610 · County-Wide Fees	2,160.00	1,943.62	2,580.00	19.44%
5220110 · Admin & Office Supplies	15,000.00	8,877.90	15,000.00	0.0%
5220130 · Copier Lease & Printing	5,850.00	6,106.52	5,930.00	1.37%
5220215 · Pool Maintenance	20,000.00	2,983.96	20,000.00	0.0%
5220310 · Land & Buildings Maintenance	15,000.00	9,750.29	15,000.00	0.0%
5220710 · Pool Chemicals	12,500.00	7,068.83	12,500.00	0.0%
5220819 · Rec Program Supplies & Services	267,900.00	133,892.66	301,780.00	12.65%
5220825 · Uniforms & Apparel	7,500.00	849.15	8,500.00	13.33%
5220826 · Vending Supplies	25,000.00	21,322.02	30,000.00	20.0%
5220827 · Janitorial Supplies	10,000.00	7,033.75	10,000.00	0.0%
5220910 · Capital Outlay - Improvements	62,500.00	46,057.68	8,500.00	-86.4%
5220916 · Capital Outlay - New Equipment	21,500.00	21,614.32	15,500.00	-27.91%
5220920 · Capital Reserves Designation	6,000.00	0.00	6,000.00	0.0%
Total Expenditures	2,544,868.00	1,860,967.14	2,561,409.00	0.65%
Net Gain/Loss	8,440.00	1,390,566.66	8,570.00	1.54%

Marinwood Community Services District
FY 2025-2026 BUDGET
DRAFT

	Fire Dept			
	24/25 Budget	Actuals* 3/31/2025	25/26 Budget	% Change in Budget
Revenue				
4110110 · PropTax - Current Secured	812,621.00	461,704.94	894,240.00	10.04%
4110111 · PropTax - Admin Fee (Contra)	-9,600.00	-5,182.91	-10,125.00	5.47%
4110115 · PropTax - Unitary	4,416.00	3,862.28	4,658.00	5.48%
4110120 · PropTax - Current Unsecured	12,288.00	14,445.51	12,960.00	5.47%
4110140 · ERAF - Excess	76,800.00	57,995.49	81,000.00	5.47%
4110145 · ERAF - PY/Reverse	5,760.00	11,776.12	6,075.00	5.47%
4110210 · PropTax - Supplemental Current	13,824.00	6,689.07	14,580.00	5.47%
4110215 · PropTax - Supplemental Unsecure	192.00	731.05	203.00	5.73%
4110225 · PropTax - Supplemental Redempt	384.00	436.77	405.00	5.47%
4110510 · PropTax - Prior Unsecured	384.00	952.92	405.00	5.47%
4120610 · Special Tax Assessment	1,359,511.00	749,182.03	1,392,571.00	2.43%
4120611 · Special Tax- Admin Fee (contra)	-2,900.00	-2,025.15	-2,900.00	0.0%
4220115 · Building Plan Review	8,500.00	9,481.00	8,500.00	0.0%
4410125 · Interest- Co. Pooled Investment	1,920.00	78,345.02	2,025.00	5.47%
4410127 · Interest- ERAF Co. Pooled		435.38		
4511210 · HOPTR	2,880.00	1,402.68	3,038.00	5.49%
4631145 · Service Contract Revenue	115,984.00	115,984.00	117,169.00	1.02%
4640321 · CSA 13 Contract Rev	753,096.00	376,548.00	753,096.00	0.0%
4710631 · Paramedic Reimbursement	35,000.00	10,541.66	35,000.00	0.0%
4710642 · Miscellaneous Rev	500.00	0.00	500.00	0.0%
Total Revenue	3,191,560.00	1,893,305.86	3,313,400.00	3.82%
Expenditures				
5110110 · Salaries - Regular Staff	1,087,929.00	662,941.58	1,177,112.00	8.2%
5110310 · Acting Pay	10,000.00	5,233.07	10,000.00	0.0%
5110313 · Holiday Pay	43,795.00	29,088.84	48,585.00	10.94%
5110319 · FLSA Pay	25,792.00	9,455.40	28,748.00	11.46%
5120110 · Overtime Pay	150,000.00	384,240.83	150,000.00	0.0%
5130120 · Benefits - Group Medical	402,457.00	277,664.92	425,683.00	5.77%
5130130 · OPEB Trust Contribution	68,000.00	51,003.00	66,000.00	-2.94%
5130510 · PERS - Pension	616,029.00	525,421.26	717,385.00	16.45%
5140115 · Workers Comp Ins.	110,960.00	93,893.19	109,877.00	-0.98%
5140116 · 4850 Reimbursements (Contra)		-67,856.43		
5140130 · Physician Services	2,450.00	0.00	2,450.00	0.0%
5140140 · Social Security & Medicare	100,790.00	65,878.48	108,205.00	7.36%
5140145 · Unemployment Ins.	1,400.00	1,545.11	1,400.00	0.0%
5210120 · Consultant Fees	3,425.00	1,050.00	2,715.00	-20.73%
5210122 · Marketing & Recruiting	3,550.00	2,321.45	4,000.00	12.68%
5210128 · Fingerprinting/Background	500.00	0.00	500.00	0.0%
5210131 · Legal Services	10,000.00	5,868.00	10,000.00	0.0%
5210146 · Indep. Contractor Fees	113,895.00	56,389.06	117,312.00	3.0%
5210210 · Audit & Accounting	8,750.00	8,099.99	8,750.00	0.0%

Marinwood Community Services District
FY 2025-2026 BUDGET
DRAFT

	Fire Dept			
	24/25 Budget	Actuals* 3/31/2025	25/26 Budget	% Change in Budget
5210230 · Payroll Service Fees	6,000.00	3,968.03	6,000.00	0.0%
5210525 · Insurance - General	32,960.00	30,310.43	35,460.00	7.58%
5210725 · Telecom - Phone/Internet/Cable	7,200.00	5,212.94	7,200.00	0.0%
5210810 · Utilities - Gas & Electric	16,000.00	12,963.19	16,000.00	0.0%
5210815 · Garbage Removal	3,590.00	2,606.44	3,720.00	3.62%
5210835 · Utilities - Water & Sewer	9,500.00	8,045.50	9,500.00	0.0%
5210910 · Maint. - Vehicles	22,000.00	28,093.78	25,000.00	13.64%
5210920 · MERA Operating	27,590.00	27,589.00	27,590.00	0.0%
5211140 · Vegetation Management	5,000.00	0.00	5,000.00	0.0%
5211310 · Awards & Incentives	1,500.00	0.00		-100.0%
5211315 · Professional Development	10,000.00	1,785.00	10,000.00	0.0%
5211325 · Conferences & Meetings	1,350.00	1,110.29	1,400.00	3.7%
5211330 · Memberships & Dues	5,940.00	6,130.13	6,240.00	5.05%
5211440 · Travel	1,000.00	0.00	500.00	-50.0%
5211520 · Publications & Legal Notices	250.00	0.00	250.00	0.0%
5211545 · Election Expense	3,000.00	125.00		-100.0%
5211610 · County-Wide Fees	8,650.00	5,779.87	6,680.00	-22.77%
5211710 · Long Term Debt - Principal	41,508.00	41,507.74		-100.0%
5211715 · Long Term Debt - Interest	1,245.00	1,245.25		-100.0%
5220110 · Admin & Office Supplies	4,850.00	1,369.71	5,400.00	11.34%
5220130 · Copier Lease & Printing	2,250.00	2,348.67	2,280.00	1.33%
5220210 · Equip. Maintenance/Replacement*	22,500.00	4,931.78	18,500.00	-17.78%
5220220 · Small Tools	500.00	237.10	500.00	0.0%
5220310 · Land & Buildings Maintenance	7,500.00	1,270.00	7,500.00	0.0%
5220610 · Gasoline/Fuel	1,000.00	1,006.94	1,000.00	0.0%
5220810 · Miscellaneous Supplies	26,130.00	13,586.14	26,825.00	2.66%
5220825 · Uniforms & Apparel	11,475.00	0.00	11,475.00	0.0%
5220827 · Janitorial Supplies	1,000.00	307.74	1,000.00	0.0%
5220830 · Volunteer Fire Department	2,000.00	0.00		-100.0%
5220910 · Capital Outlay - Improvements	60,000.00	7,567.94		-100.0%
5220920 · Capital Reserves Designation	80,000.00	0.00	80,000.00	0.0%
Total Expenditures	3,183,210.00	2,321,336.36	3,303,742.00	3.79%
Net Gain/Loss	8,350.00	-428,030.50	9,658.00	15.66%

Marinwood Community Services District
FY 2025-2026 BUDGET
DRAFT

		Streetlights		
	24/25 Budget	Actuals* 3/31/2025	25/26 Budget	% Change in Budget
Revenue				
4120610 · Special Tax Assessment	24,225.00	13,323.75	24,225.00	0.0%
4120611 · Special Tax- Admin Fee (contra)	-100.00	-35.53	-100.00	0.0%
4710642 · Miscellaneous Rev		265.00		
Total Revenue	24,125.00	13,553.22	24,125.00	0.0%
Expenditures				
5210825 · Utilities - Street Light Elec.	20,400.00	17,132.18	20,700.00	1.47%
5210915 · Maint. - Streetlights	3,960.00	3,150.85	3,975.00	0.38%
5211610 · County-Wide Fees	500.00	500.00	500.00	0.0%
Total Expenditures	24,860.00	20,783.03	25,175.00	1.27%
Net Gain/Loss	-735.00	-7,229.81	-1,050.00	42.86%

District Manager Report
April 15, 2025
Submitted by: Eric Dreikosen, District Manager

The information below is intended to provide a brief update on select District initiatives, activities and items of note and should not be viewed as a complete list of all current District activities or initiatives.

Fire Station Bunk Room Conversion Project:

Construction for the Fire Station Bunkroom Conversion project is well-underway and coming along nicely. The construction portion of this project is anticipated to be completed by the end of April. Once completed, the final stage of this project will be the reconfiguration and installation of the existing murphy bed system, allowing each firefighter to have their own personal bed.

As a reminder, this project consists of converting the original single-room dormitory style bunkroom into three separate bedrooms, each containing three murphy beds. Needless to say, this project will create a much more comfortable living environment for our firefighters.

FEMA Claim Update:

While we are still in a holding pattern regarding funding determination information for the repair portion of the Emergency Creekbank Repair Project, we did recently receive notice that funding has been authorized for the "Emergency Protective Measures" portion of this claim. This is a relatively small reimbursement (\$4803.58) based on initial costs incurred in the immediate aftermath of the storm event intended to prevent further damage. However, it is a positive sign that at least our overall claim is moving along in some aspect.

The declared storm event that caused the damage occurred in January 2023. The repair project was fully completed in February 2024 and paid in full by the District.

Seasonal Fire Prevention Project Planning

Utilizing "local" funding received through our membership in the Marin Wildfire Prevention Authority (MWPA), we are working with vegetation management specialists from San Rafael FD to finalize our plans for seasonal fire prevention fuel management projects in select areas of Marinwood Open Space. Plans this year will include treatment of areas not previously treated as well as maintenance of areas that have been initially treated within the past few years.

In addition to this work, we have also submitted a project proposal to utilize "core" regional funding to perform maintenance work on Queenstone Fire Road, including filling of cracks along the roadway, grading and storm drainage. We should learn the status of this proposal in the coming months. Additionally, we will once again host goats in late Spring/early Summer along the open wildland-urban interface to help manage seasonal grasses and other flashy fuels.

I would be remiss not to acknowledge the tremendous help and guidance provided by the San Rafael vegetation management team. They have been and remain a highly valued partner in all of our fire prevention efforts as it relates to MWPA initiatives.

Several other items of note that staff have been working on during the past month are included as separate agenda items. These will be presented and discussed at those times.



Staff Report

To: Board of Directors
From: Eric Dreikosen, District Manager
Date: April 15, 2025
Re: Fire Commission Appointment

Directors,

We have recently received the included letter of interest from local resident Pete Stout seeking appointment to the Fire Commission. Mr. Stout attended a recent commission meeting and is now hoping to be appointed to the currently vacant regular seat.

The following information details the current openings as it relates to appointment opportunities:

Fire Commission:

There is currently one (1) regular commissioner seat that can be appointed with a term expiration date of December 31, 2026 and two (2) vacant alternate commissioner seats with terms expiring December 2025.

For the alternate commissioner seats, one (1) seat is to be filled by a Marinwood CSD resident while one (1) seat is to be filled by a resident of CSA 13.

Staff Recommendation: Appoint Pete Stout to the vacant regular seat on the Fire Commission, effective immediately for a term expiring December 31, 2026.

Eric Dreikosen
District Manager
Marinwood CSD

March 16, 2025

Dear Eric,

Thank you for inviting me to attend a Marinwood CSD Fire Commission meeting earlier this year, and for your letter encouraging me to consider joining the Commission.

I would indeed be interested, as I'd like assist the Commission in its continuing efforts to address fire risks faced by our community. I was impressed by the qualifications and experience of those already on the Commission, and while I cannot claim to have similar qualifications, I have had basic fire safety training over the years and may have some professional experience from a career in mass communication that could be of use.

Perhaps most germane, I have direct and recent experience with fire as well as what comes after. Our family was displaced in late 2022 when our home suffered significant fire damage due to an electrical fault. We were reasonably well prepared, and were thankful for the assistance of an off-duty Marinwood firefighter before our local firefighters arrived and ably prevented a total loss.

We've learned a lot in the two-year process to rebuild our home, and a chance to prevent even one member of our community from experiencing what our family did is appealing.

Of course, we have also paid keen attention to the continuing threat of wildfires here in California, and driving out of the Palisades roughly 90 minutes before the fires began while there on a business trip was a crystalizing moment—prompting my interest in observing a meeting of our Fire Commission. I am glad I did, as I was greatly encouraged to learn of the good work already done here in our CSD and throughout the county.

Finally, I am certainly present in Marinwood and know it well. My wife and I moved here in 2008, started a family here in 2012, and started a small business here in 2016—so we are all in. We love this community, and hope to be part of it for many years to come.

If I can be of service to the Fire Commission, please don't hesitate to let me know.

Sincerely,
Pete

Pete Stout
Marinwood, California



Marinwood Board Meeting – Fire Chief’s Report -April 2025

STAFFING UPDATES

We are pleased to announce that one firefighter candidate is currently in the background process. We have a tentative start date of May 1st for the candidate. Upon starting, the candidate will undergo an intensive two-week fire academy followed by an EMS indoctrination. During this training period, we will be utilizing Marinwood resources to ensure comprehensive and effective training.

OPERATIONS DIVISION UPDATES

Our unit, E58, was the first to respond to a fire at the airport this past month. The quick and efficient response of our team helped to control and extinguish the fire, minimizing damage and potential hazards.

We are still working with our new vendor to have the ability to create reports similar to what our old system had.

TRAINING DIVISION UPDATES

We are in the process of delivering our annual wildfire training sessions.

We are also in the process of creating a new training schedule due to the increased training mandates we are configuring a 2-year training schedule.

PREVENTION DIVISION UPDATES

No Report

WILDFIRE MITIGATION DIVISION UPDATES

During the months of March and April, we completed four full days of work focused on hazard removal within Marinwood. Our efforts were concentrated on six properties, resulting in the removal of various hazards.

Hazards Removed

- 21 Italian Cypress
- 5 Juniper bushes
- 12 Arborvitae bushes (Arborvitae is similar to juniper)

In addition to ongoing activities, we will be bringing the fire severity hazard map forward for adoption within the next couple of months. This map is crucial for identifying high-risk areas and enhancing our fire prevention strategies. Additionally, the bedrooms in the fire station are currently under construction, and we are looking forward to the completion of this project, which will improve the living conditions for our firefighters.

Marinwood Community Services District

Minutes of Park & Recreation Commission Meeting Tuesday – March 25, 2025

Time and Place: 7:00PM at Marinwood Community Center, 775 Miller Creek Rd, San Rafael

Present:

Commissioners: Chair Michael Benesch, Angela Bliss-Steiner, Jon Campo, Ian Fein (arrived 7:08 PM), Ryan Madden

Staff: Recreation Director Luke Fretwell

Board Director: Sivan Oyserman

1. Agenda

No changes were requested by Commissioners. The agenda was adopted as presented.

2. Public Comment on Non-Agenda Items

No comments from the public were received

3. Draft Minutes of January 28, 2025 P&R Commission Meeting

M/s Campo/Madden to approve Draft Minutes of January 28, 2025 P&R Commission Meeting.

Ayes: Benesch, Bliss-Steiner, Campo, Madden. Nays: None. Absent: Fein. Motion carried.

4. Minutes of February 11, 2025 and March 11, 2025 Board Meetings

Commission reviewed minutes.

5. Recreation and Park Maintenance Activity Report

Commission received Recreation and Park Maintenance Activity Report.

6. Commissioner Items of Interest – Requests for Future Agenda Items

-Madden requested discussion of placing safety flags at crosswalk on Miller Creek Rd

-Campo requested update on pickleball pilot at lower tennis court

7. Adjourn

Meeting adjourned at 7:39 PM

Eric Dreikosen, District Manager

Parks and Recreation Report
April 2025
Submitted by: Luke Fretwell, Recreation Director

RECREATION ACTIVITY REPORT

California Parks & Recreation Society Annual Conference

During the week of March 17th the Recreation Staff attended the California Parks & Recreation Society's (CPRS) Annual Conference, which took place in Sacramento. During the 3-day conference the staff were able to attend several educational classes, trainings, and lectures, as well as visit a large expo with representatives from dozens of Parks & Rec companies showcasing new equipment, technology, and services.

Our staff came away from the week with great new ideas for staff recruitment and retention, lifeguard training techniques, social media marketing, and much else, plus several new contacts and recommendations for future projects and equipment purchases. It was a great opportunity to learn about new industry trends and challenges from our counterparts in other agencies, as well as a great chance to bond as a team as we head into the busy season at Marinwood. Everyone was grateful for the opportunity.

Summer Camp / Swim Lesson Registration

Registration continues to go well for our summer camps and aquatics programs. We are now shifting into more focused marketing for the programs and age groups that still have availability. Our goal is to have all camps and swim lessons filled up or close to full before summer starts. Our summer season will run from June 16th – August 15th.

Spring Break Camp

During the week of April 7-11 we conducted our annual Spring Break Camp for kids on spring break from school. This year we offered three different age groups and will be serving over 50 local families.

Pool Season

The Marinwood Pool opened for the 2025 season on Monday, March 31st. The weather was cold and rainy, but we had a strong showing of longtime lap swimmers during the early morning timeslot. One week in, the season is off to a good start. It has been great to see so many returning pool members.

Aquatics programs happening this spring include adult lap Swim, recreation swim, tot pool hours, private swim lessons, water polo, the Waterdevils swim team, pool party rentals, and lifeguard training, the first class of which started April 5th.

Spring Art Show

Our Spring Art Show took place on Saturday, April 5th from 3:00pm-7:00pm in the community center. The theme of this year's show was "Favorite Works" and featured artwork from 40-50 of Marin's finest artists. This was a juried art show with prizes awarded for 1st, 2nd, and 3rd place, as well as a Viewer's Choice award and some honorable mentions. The show also featured appetizers and refreshments. I want to thank Susan Press for organizing another terrific show.

Recreation programs currently taking place this spring include Tae Kwon Do, White Crane Silat, Feldenkrais, Mahjong, Pilates, LEGO engineering, Irish Dance, Babysitter's Training, Little Explorers Art, Zumba, Watercolor Workshops, CPR/First Aid, All Sorts of Sport Camps, Preschool, and the After School Program.

PARKS MAINTENANCE ACTIVITY REPORT

Playground Repair

This past month the Parks Maintenance Staff repaired a swing set at Creekside Park that had become misaligned from wear and needed hardware replaced. The swings are back up and functioning properly.

Tree Work

This past month we had a couple trees come down in the open space, one behind Loganberry Drive, blocking the Idylberry trail, and one behind Westgate Drive. Both trees were addressed the week of March 24th. Further tree work is planned in the coming weeks for an oak that needs weight reduction behind homes on Las Gallinas.

Pool Facility Preparation

This past month the parks maintenance continued working to get the pool facility ready for the start of the season. Needed repairs were made to the exterior fence and fire gate, as well as patchwork for torn umbrella tops and pool covers. We also had repair work performed to the pool deck to shave down some trip hazards and fill in cracks that had formed since last season.

Pool Lighting

2 of the 3 flood lights that light the pool deck have begun to malfunction and are in need of replacement. We have had the lights assessed and are awaiting the work to be performed. The current light fixtures, which are 20+ year old halogen flood lights, will be replaced with LED lights that should have a nicer glow, work more efficiently, and last much longer.

Upcoming projects include assessing and adjusting all the irrigation in the park after the rainy season, performing our annual springtime turf treatment, and repairing a sump pump that has been malfunctioning.

Daily/Weekly Tasks:

- Clean and restock Community Center
- Clean and restock park bathroom
- Empty garbage in all 3 parks and at trailheads
- Restock dog waste bags at dog stations
- Mow, edge, and blow in all 3 parks
- Check drains and culverts
- Check playground equipment in all 3 playgrounds for damage/vandalism
- Check and adjust pool chemistry