

Agenda for the Regular Meeting of the Marinwood CSD Board of Directors

Tuesday – April 12, 2022 – 7:30 PM

Internet Address: <https://us02web.zoom.us/j/82314813460>

Telephone Access: 669) 900-6833 or 346) 248 7799 or 253) 215-8782

Meeting ID: 823 1481 3460

ATTENTION: This will be a virtual meeting of the Marinwood CSD Board of Directors. There will not be a public location for participating in this meeting. Any interested member of the public can participate telephonically or via internet by utilizing the web link or dial-in information printed on this agenda.

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public participating in the live meeting either via internet or telephone shall indicate their desire to speak. If participating via internet, please click the “raise hand” feature located within the Zoom application screen. If connected via telephone, please dial “*9” (star, nine). All public comments shall be addressed to the Board of Directors and limited to three minutes per speaker. The Board of Directors may choose to respond to comments or request staff to respond at the conclusion of the public comment period.

	Item Description:	Board Action
A.	CALL TO ORDER & ROLL CALL OF DIRECTORS	
B.	AGENDA	Adopt
C.	Resolution No. 2022-04: Making Findings and Confirming the Need to Continue Conducting Remote Meetings via Teleconference of the Board of Directors, Fire Commission and Park & Recreation Commission	Approve
D.	CONSENT CALENDAR a. Draft Minutes of Regular Meeting of March 8, 2022 (Remote Meeting) b. Bills Paid Nos. 6178 – 6240	Approve
E.	PUBLIC COMMENT OPEN TIME FOR ITEMS NOT ON AGENDA <i>Speakers are asked to address comments to the Board and limit comments to three minutes. Speakers may comment only on non-agenda items within the subject matter jurisdiction of the District. The Board may not take action on, consider or debate items not on the agenda except under narrow circumstances meeting statutory tests. Response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Board and at the conclusion of the public comment period. The President may refer the matter to staff or to a future meeting agenda.</i>	
F.	DISTRICT MATTERS	
	1. 2 nd Draft District Operating Budget for Fiscal Year 2022-2023	Review
	2. Resolution 2022-05: Increasing the Amount of the Special Tax for Fire Protection and Emergency Services	Approve
	3. Resolution 2022-06: Increasing the Amount of the Special Tax for Park, Open Space and Street Landscape Maintenance	Approve
	4. District Manager Report	Review
G.	FIRE DEPARTMENT MATTERS	
	1. Draft Minutes of Fire Commission Meeting of April 5, 2022	Review
	2. Chief Officer Report and Activity Summary	Review
H.	PARK AND RECREATION MATTERS	
	1. Draft Minutes of Park & Recreation Commission Meeting of March 22, 2022	Review
	2. Recreation and Park Maintenance Activity Reports	Review
I.	BOARD MEMBER ITEMS OF INTEREST - REQUESTS FOR FUTURE AGENDA ITEMS	
J.	ADJOURN	
	DATE OF NEXT REGULAR BOARD MEETING – May 10, 2022	

Requests for disability-related modifications or accommodations, aids or services may be made to the district office no later than 72 hours prior to the meeting by contacting (415) 479-0775

RESOLUTION NO. 2022-04

RESOLUTION OF THE BOARD OF DIRECTORS OF MARINWOOD COMMUNITY SERVICES DISTRICT MAKING FINDINGS AND CONFIRMING THE NEED TO CONTINUE CONDUCTING REMOTE MEETINGS VIA TELECONFERENCE OF THE BOARD OF DIRECTORS, FIRE COMMISSION AND PARK & RECREATION COMMISSION

WHEREAS, on March 4, 2020, Governor Newsom issued a proclamation pursuant to Government Code section 8625 declaring a state of emergency in California due to the COVID-19 pandemic; and

WHEREAS, Government Code section 54953(e)(1), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), provided that the legislative body complies with the requirements of section 56953(e)(2); and

WHEREAS, pursuant to Government Code Section 54953(e)(3), if a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, the legislative body shall make specified findings at least every 30 days; and

WHEREAS, the Governor's proclaimed State of Emergency remains in effect, and State and local officials, including the Marin County Director of Health and Human Services, continues to recommend measures to promote social distancing; and

WHEREAS, the active proclaimed state of emergency and recommendations of local officials continue to directly impact the ability of the District's Board of Directors and Commissions to conduct public meetings safely in person.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Directors has reconsidered the circumstances of the State of Emergency since the March 8, 2022 Board meeting.
2. Board of Directors, Fire Commission and Park & Recreation Commission meetings will continue to be conducted remotely via teleconference for up to 30 days following adoption of this resolution in accordance with Government Code Section 54953(e)(2) and all other applicable laws.

PASSED AND ADOPTED at a regular meeting of the Board of Directors on April 12, 2022 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

MARINWOOD COMMUNITY SERVICES DISTRICT

Lisa Ruggeri, President of the Board

ATTEST: _____
Tiffany Combrink, Secretary to the Board

Marinwood Community Services District

Draft Minutes of Board of Directors Meeting
Tuesday – March 8, 2022

Time and Place: 7:30PM via Teleconference

Note: *This meeting as well as prior meetings of the Board of Directors may be viewed in their entirety on the Marinwood YouTube channel here:* <https://www.youtube.com/channel/UC0dvM2PvtsEzE25eRAf4Jmg>

Present:

Board Members: President Lisa Ruggeri, Chris Case, Kathleen Kilkenny, Sivan Oyserman and Bill Shea.
Staff: District Manager Eric Dreikosen, Fire Chief Darin White, Recreation Director Luke Fretwell and Administrative Assistant Tiffany Combrink.

A. Call to Order & Roll Call of Directors

Board President Ruggeri called the meeting to order at 7:30pm.

B. Agenda

Agenda adopted with item G moved to precede item F.

C. Consent Calendar

- a. *Resolution 2022-03: Making Findings and Confirming the Need to Continue Conducting remote Meetings via Teleconference of the Board of Directors, Fire Commission and Park & Recreation Commission.*
- b. *Draft Minutes of Regular Meeting of February 8, 2022 (Remote Meeting)*
- c. *Bills Paid Nos. 6110 - 6177*
Oyserman to approve/Shea to second “consent calendar as presented.”
All in favor. Motion carried unanimously.

D. Public Comment Open Time for Items Not on Agenda:

The Board of Directors received public comment regarding:

- a. Improvements to the park and community for the future

E. District Matters:

1. *1st Draft District Operating Budget for Fiscal Year 2022-2023*
Board of Directors reviewed First Draft of Operating Budget for Fiscal Year 2022-2023.
2. *Pay Schedule Wage Adjustments for Non-Represented Positions*
Board of Directors reviewed proposed Pay Schedule Wage Adjustments for Non-Represented Positions
3. *District Manager Report*
Board of Directors received District Manager Report

G. Park and Recreation Matters:

1. *Recreation and Park Maintenance Activity Reports*
Board received Recreation and Park Maintenance Activity Report

F. Fire Department Matters:

1. *Draft Minutes of Fire Commission Meeting of March 1, 2022*
Board of Directors reviewed Draft Minutes of Fire Commission Meeting of March 1, 2022
2. *Chief Officer Report and Activity Summary*
Board of Directors received Chief Officer Report

H. Board Member Items of Interest – Requests for Future Agenda Items

- Director Case suggests discussing returning to in-person meetings.
- Pay schedule review process and timing to be added as an agenda item in the future
- Director Oyserman would like a maintenance facility update including RFP timing

- Director Case requested future discussion regarding the potential impact of the Marin County Housing Element on District services

Meeting adjourned at 9:49PM

Tiffany Combrink, Secretary

**MARINWOOD COMMUNITY SERVICES DISTRICT
REQUEST FOR PAYMENT OF CLAIMS**

Treasury Fund 8067

Classes:
Street lights
Fire
Recreation
Park

Approved by the Board of Directors on April 12, 2022

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
6178	3/4/2022	US Bank Corp Pmt Services	3,796.24	dump fee	Fire	5210815	General	57.00
				online meeting subscription	Fire	5211325	General	27.49
				supplies/app bay lighting	Fire	5220810	General	1,065.68
				online mtg subs/staff mtg su	Park	5211325	General	112.11
				staff recruitment	Park	5220110	General	249.00
				playground inspection softw	Park	5220310	General	618.00
				supplies	Park	5220810	General	114.70
				supplies	Rec	5220819	Afterschool	203.91
				desktop apps / website hosti	Rec	5210122	General	101.98
				fingerprinting	Rec	5210128	General	35.00
				online mtg subs/staff mtg su	Rec	5211325	General	141.39
				lions club membership	Rec	5211330	General	80.00
				IJ subscription / supplies	Rec	5220110	General	36.83
				desktop apps	Rec	5210122	General	79.99
				supplies	Rec	5220810	General	23.98
				music subscription / supplies	Rec	5220819	General	497.80
				pool punch cards	Rec	5220819	Pool	107.04
				supplies	Rec	5220819	Preschool	123.23
				supplies	Rec	5220819	Youth	121.11
6179	3/4/2022	AstroJump	269.00	03/23 jumphouse	Rec	5220819	Preschool	134.50
					Rec	5220819	Afterschool	134.50
6180	3/4/2022	Benny & Bebe's Magic Circu	550.00	03/15 enrichment	Rec	5220819	Preschool	550.00
6181	3/4/2022	City of San Rafael	53,694.14	Chief Officer FY 22 Q1-Q2	Fire	5210146	General	51,603.98
				SSA OT FY 22 Q1-Q2	Fire	5120110	General	2,090.16
6182	3/4/2022	Comcast	153.80	Cable - Mar	Fire	5210725	General	153.80
6183	3/4/2022	Hagel Services	2,255.27	janitorial supplies	Rec	5220827	Building	2,255.27
6184	3/4/2022	Marin Landscape Materials	706.34	grounds maintenance	Park	5220310	General	706.34
6185	3/4/2022	Marin Prof FF Local 1775	945.00	March dues	Fire	5211330	General	945.00
6186	3/4/2022	Marin Sanitary Service	2,178.82	Garbage Feb	Park	5210815	General	1,525.17
					Rec	5210815	General	435.76
					Fire	5210815	General	217.89
6187	3/4/2022	Ann McBride	559.30	Irish Dance	Rec	5210146	Youth	559.30
6188	3/4/2022	Jerry Mehcz	6,011.01	Tennis	Rec	5210146	Tennis	5,793.60
				blower for tennis court	Rec	5220819	Tennis	217.41
6189	3/7/2022	PG&E	1,503.56	electric Jan	Rec	5210810	General	1,046.60
					Fire	5210810	General	220.30
					Park	5210810	General	236.66
6190	3/7/2022	PG&E	1,727.55	Streetlights Feb	Streetlights	5210825	General	1,727.55
6191	3/7/2022	SolEd Solar Holdings	1,292.00	Solar	Rec	5210810	General	939.39
					Fire	5210810	General	352.61
6192	3/7/2022	TIAA Commercial Finance	651.25	copier lease	Park	5220130	General	65.13
					Rec	5220130	General	390.75
					Fire	5220130	General	195.37
6193	3/7/2022	Timothy C Best	4,470.00	Miller Creek Trail study	Park	5210120	General	4,470.00
6194	3/9/2022	AT&T	287.97	Phones - Feb	Fire	5210725	General	141.47
					Park	5210725	General	21.44
					Rec	5210725	General	125.06
6195	3/9/2022	Grainger	171.05	supplies	Fire	5220810	General	171.05
6196	3/9/2022	Kelly Moore Paint	709.73	park maint	Park	5220310	General	709.73
6197	3/9/2022	Landesign	3,075.00	landscape contractor	Park	5211125	General	3,075.00
6198	3/9/2022	Linde Gas & Equipment	240.69	tanks	Rec	5220710	Pool	240.69
6199	3/9/2022	Marin Municipal Water Distri	1,676.90	Water Jan/Feb	Fire	5210835	General	261.52
					Rec	5210835	General	588.60
					Park	5210835	General	826.78
6200	3/9/2022	Marin Resource Recovery	94.00	Debris Dump	Park	5210815	General	94.00
6201	3/9/2022	Pitney Bowes	87.40	postage ink	Rec	5220110	General	87.40
6202	3/9/2022	SiteOne Landscape	1,963.10	irrigation supplies	Park	5220310	General	1,963.10
6203	3/9/2022	State of CA Dept of Justice	32.00	fingerprinting	Rec	5210128	General	32.00
6204	3/9/2022	Studio Weeren	180.00	web maint Apr-May-Jun	Park	5210122	General	36.00
					Rec	5210122	General	108.00
					Fire	5210122	General	36.00
6205	3/11/2022	C.A.P.F.	265.50	LTD Mar 2022	Fire	5130120	General	265.50
6206	3/11/2022	Comcast	151.55	Internet	Fire	5210725	General	75.77
					Rec	5210725	General	75.78
6207	3/11/2022	Leslie's Pool Supply	1,253.90	pool chm	Rec	5220710	Pool	1,253.90
6208	3/11/2022	Marinwood CSD	77,604.03	Fire salaries	Fire	5110110	General	30,708.60
				Fire OT	Fire	5120110	General	10,864.80
				FLSA	Fire	5110319	General	905.97
				Acting Pay	Fire	5110310	General	93.12
				Holiday Pay	Fire	5110313	General	3,547.20

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
				Admin Asst	Fire	5110110	Admin	961.60
				Admin Mgr	Fire	5110110	Admin	2,310.40
				Admin Asst	Rec	5110110	Admin	961.60
				Admin Asst	Park	5110110	Admin	480.80
				Admin Mgr	Rec	5110110	Admin	1,155.20
				Admin Mgr	Park	5110110	Admin	1,155.20
				Rec Dir	Rec	5110110	General	2,571.52
				Rec Dir	Park	5110110	General	1,102.08
				Rec salary	Rec	5110110	General	7,276.80
				Park salary	Park	5110110	General	4,507.20
				Preschool	Rec	5110210	Preschool	3,416.75
				Afterschool	Rec	5110210	Afterschool	981.75
				Youth	Rec	5110210	Youth	5,803.75
				Community	Rec	5110210	Community	335.51
				PR fees	Fire	5210230	General	138.51
				PR fees	Rec	5210230	General	76.31
				PR fees	Park	5210230	General	11.93
				SS + Medicare	Fire	5140140	General	3,749.11
				SS + Medicare	Rec	5140140	General	1,935.63
				SS + Medicare	Park	5140140	General	343.83
				EDU + SUI	Fire	5140145	General	14.79
				EDU + SUI	Rec	5140145	General	146.40
				Benefits withholding	Park	2120066	General	-805.97
				Benefits withholding	Rec	2120066	General	-1,240.12
				Benefits withholding	Fire	2120066	General	-5,906.24
6209	3/11/2022	Marinwood CSD	13,885.44	Retire 03/11/2022	Park	5130510	General	1,125.71
					Rec	5130510	General	1,922.63
					Fire	5130510	General	10,837.10
6210	3/11/2022	Pitney Bowes	341.38	postage meter lease	Park	5220110	General	68.28
					Rec	5220110	General	204.82
					Fire	5220110	General	68.28
6211	3/11/2022	SDRMA	227.70	Life Ins - Apr	Fire	5130120	General	92.85
					Park	5130120	General	49.99
					Rec	5130120	General	84.86
6212	3/11/2022	Sprint	141.27	cell phones	Fire	5210725	General	141.27
6213	3/11/2022	Task Force Tips	267.12	Engine hose hookups	Fire	5220210	General	267.12
6214	3/22/2022	Abada Capoeira Marin	529.20	Capoeira	Rec	5210146	Youth	529.20
6215	3/22/2022	AFLAC	26.50	Disability ins - Mar	Park	5130120	General	26.50
6216	3/22/2022	AT&T	90.95	internet	Park	5210725	General	90.95
6217	3/22/2022	Robyn Bruton	149.89	preschool supplies	Rec	5220819	Preschool	149.89
6218	3/22/2022	CalPERS	8,333.00	CERBT March	Park	5130130	General	3,250.00
					Rec	5130130	General	583.00
					Fire	5130130	General	4,500.00
6219	3/22/2022	RF Sealcoat and Striping	1,350.00	deposit for parking lot stripin	Park	5220310	General	1,350.00
6220	3/22/2022	RF Sealcoat and Striping	1,350.00	balance due parking lot strip	Park	5220310	General	1,350.00
6221	3/23/2022	City of San Rafael	9,468.05	Residential inspections/servi	MWPA	5820100	General	9,468.05
6222	3/23/2022	Comcast	151.55	internet	Fire	5210725	General	75.77
					Rec	5210725	General	75.78
6223	3/23/2022	County of Marin	94.59	Gas - Jan	Park	5220610	General	94.59
6224	3/23/2022	DC Electric	289.26	SL maint	Streetlights	5210915	General	289.26
6225	3/23/2022	Delta Dental	2,105.84	Dental - April	Fire	5130120	General	1,337.80
					Park	5130120	General	339.78
					Rec	5130120	General	428.26
6226	3/23/2022	ILS Associates	500.00	Civil Engineering Inspection	Measure A	5220910	General	500.00
6227	3/23/2022	Marinwood CSD	67,214.77	Fire salaries	Fire	5110110	General	30,708.60
				Fire OT	Fire	5120110	General	8,500.47
				Acting Pay	Fire	5110310	General	11.22
				Admin Asst	Fire	5110110	Admin	961.60
				Admin Mgr	Fire	5110110	Admin	2,310.40
				Admin Asst	Rec	5110110	Admin	961.60
				Admin Asst	Park	5110110	Admin	480.80
				Admin Mgr	Rec	5110110	Admin	1,155.20
				Admin Mgr	Park	5110110	Admin	1,155.20
				Rec Dir	Rec	5110110	General	2,571.52
				Rec Dir	Park	5110110	General	1,102.08
				Rec salary	Rec	5110110	General	7,276.80
				Rec hourly	Rec	5110210	General	310.25
				Park salary	Park	5110110	General	4,507.20
				Park hourly	Park	5110210	General	126.00
				Preschool	Rec	5110210	Preschool	5,649.63
				Afterschool	Rec	5110210	Afterschool	1,779.00
				PR fees	Fire	5210230	General	119.29
				PR fees	Rec	5210230	General	68.99
				PR fees	Park	5210230	General	12.62
				SS + Medicare	Fire	5140140	General	3,221.29

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
				SS + Medicare	Rec	5140140	General	1,731.17
				SS + Medicare	Park	5140140	General	343.83
				EDU + SUI	Fire	5140145	General	9.65
				EDU + SUI	Rec	5140145	General	92.69
				Benefits withholding	Park	2120066	General	-805.97
				Benefits withholding	Rec	2120066	General	-1,240.12
				Benefits withholding	Fire	2120066	General	-5,906.24
6228	3/23/2022	Marinwood CSD	12,626.91	Retire 03/25/2022	Park	5130510	General	1,125.71
					Rec	5130510	General	1,922.63
					Fire	5130510	General	9,578.57
6229	3/23/2022	Marinwood CSD	48,887.20	Health Ins April	Park	5130120	General	10,196.59
					Rec	5130120	General	8,054.21
					Fire	5130120	General	30,636.40
6230	3/23/2022	Mill Valley Refuse Service	460.36	porta potty	Park	5211220	General	460.36
6231	3/23/2022	Pet Waste Eliminator	259.80	pet waste bags	Park	5220810	General	259.80
6232	3/23/2022	PG&E	1,109.12	electric Feb	Rec	5210810	General	801.54
					Fire	5210810	General	59.82
					Park	5210810	General	247.76
6233	3/23/2022	PG&E	4,189.77	Gas - Feb	Rec	5210810	General	3,525.76
					Fire	5210810	General	664.01
6234	3/23/2022	Staples	486.48	office supplies	Rec	5220110	General	486.48
6235	3/23/2022	Task Force Tips	267.12	Engine hose hookups	Fire	5220210	General	267.12
6236	3/23/2022	US Bank Corp Pmt Services	9,398.94	online meeting subscription	Fire	5211325	General	727.49
				supplies	Fire	5220810	General	68.56
				online meeting subscription	Park	5211325	General	363.75
				staff recruitment	Park	5210122	General	249.00
				water pipe cover/playground	Park	5220310	General	225.01
				CPR class	Rec	5220819	Adult	175.00
				supplies	Rec	5220819	Afterschool	382.20
				supplies	Rec	5220819	Community	88.28
				camp & job marketing	Rec	5210122	General	3,694.91
				CPR supplies	Rec	5211315	General	18.35
				online meeting subscription	Rec	5211325	General	460.12
				supplies, subscription, Marin	Rec	5220110	General	477.77
				office software subscriptions	Rec	5220110	General	119.97
				subscription	Rec	5220110	General	15.99
				supplies	Rec	5220819	General	256.16
				pool attendant supplies	Rec	5220110	Pool	37.26
				website hosting	Rec	5220110	Pool	21.99
				pool maintenance	Rec	5220215	Pool	208.38
				pool supplies	Rec	5220819	Pool	605.44
				supplies	Rec	5220819	Preschool	70.00
				supplies	Rec	5220819	youth	1,133.31
6237	3/23/2022	VSP	387.94	Vision - Apr	Fire	5130120	General	237.33
					Park	5130120	General	73.04
					Rec	5130120	General	77.57
6238	3/25/2022	Carquest Auto Parts	76.29	vehicle maint	Fire	5210910	General	76.29
6239	3/25/2022	Fire King Fire Protection	450.00	Fire extinguisher annual ser	Park	5220210	General	135.00
					Fire	5220210	General	157.50
					Rec	5220310	General	157.50
6240	3/25/2022	Slembrouck-Many Corp	10,570.00	Maint Facility Fire Alarm	Measure A	5220910	General	9,640.00
				Fire Alarm Connect & Monit	Park	5210725	General	930.00
TOTAL:			364,242.54					364,242.54

Total by Department:

Streetlights	2,016.81
Fire Department	204,998.01
Recreation Department	87,067.86
Park Department	50,551.81
Measure A	10,140.00
MWPA	9,468.05
Unclassified	0.00

Staff Report

To: Board of Directors
From: Eric Dreikosen, District Manager
Date: April 12, 2022
Re: Fiscal Year 2022-2023 Operating Budget: 2nd Draft

Directors,

Please see the included 2nd draft of the FY 22-23 Operating Budget. Also included in the draft are the current year (FY 21-22) budget-to-actuals as of 3/31/22. However, actuals from Q3 (Jan-March) have not been fully reviewed and are subject to subsequent journaling. They are included for budget reference only.

As the COVID-19 situation continues to evolve and associated restrictions ease to near pre-COVID levels, staff are able to plan for even more expanded program offerings. This presents a challenge, however, in reviewing the FY 22-23 draft budget in comparison with the prior year FY 21-22 approved budget in which we remained quite conservative with our budgeting projections. This is especially evident in our Summer Rec Program and Pool related budget projections for FY 21-22 in comparison to the actual revenue received and related expenditures incurred to date.

Overall, several adjustments and updates have been made to the draft budget since it was last viewed by the Board. In a broad view these include (a detailed update follows):

Revenue:

- Property tax projections
- Majority of Recreation program projections including traditional summer camps, pool/aquatics, preschool and school break camps.

Expenditures:

- Part-time/Seasonal staffing models
- Insurance estimates updated for Property/Liability and Workers' Compensation
- Various Utilities (Telecom, Garbage, etc.)

Still Outstanding:

- Select Utilities (Gas/Electric, Water/Sewer)
- Fire Dept Capital Needs
- Select Fire Dept Supplies and Equipment

At this time the budget draft process is far enough along to allow for a reasonable expectation of final budget projections. Staff projects a modest net operating gain allowing for continued contributions into critical reserve accounts and the District's OPEB Trust Fund while remaining able to build the overall fund balance in anticipation of increasing future pension costs and upcoming capital expenditure needs.

The draft budget will continue to be refined in the coming weeks as we remain with the goal of being able to adopt a final budget in May. In regards to the draft budget presented at this time, please see the following specific items of note to date. Additionally, it may be helpful to review the March draft budget report to refresh on details presented at that time as well:

https://www.marinwood.org/sites/default/files/3-8-22_board_meeting_packet-remote.pdf

Budget Items of Note:

District-wide:

- 4110110 – Prop. Tax - Current Secured:
Remains conservative at this time. Total amount budgeted represents slightly above what is anticipated to be received this fiscal year based on the initial December allocation. We will gain more clarity with the April allocations and will further refine at that time if significant. (All other general property taxes have little if any adjustments)
- 4410125 – Interest Co. Pooled Investment:
Projected interest revenue has been reduced significantly to reflect the County's revised investment holdings and the associated reduced revenue generated the past several quarters.
- 5210525 – Insurance - General:
We have been informed to expect another increase in our Property/Liability Insurance rates. This is not reflective specific to Marinwood CSD but rather it is reflective of the industry as a whole which has had significant events driving up costs the past several years. As a result, our insurance provider, SDRMA, has provided an estimate of between a 15-20% increase for budgeting purposes. Final rates will not be set until potentially as late as June as they continue to negotiate with the various carriers. Additionally, upon the conclusion of construction of the new park maintenance facility, premiums will be adjusted again at that time to reflect this addition.

Park Dept:

- 4530527 – Grant Rev – Designated:
Reflects approved State grant funding for the Marinwood Park Play Structure Replacement project. While the project is not required to be completed until December 31, 2023, this item was placed within this fiscal year budget in anticipation it is completed within that time frame.
- 5110110 – Salaries Regular Staff:
Includes recommended wage adjustments discussed during the March board meeting
- 5210725 – Telecom - Phone/Internet/Cable:
Includes dedicated connection for required fire alarm and 24-hour monitoring costs for new maintenance facility. May further adjust slightly with anticipated phone and internet connections.
- 5211220 – Equipment Rental:
Budget was intended to be increased for prior fiscal year and mistakenly not addressed.
- 5220916 – Capital Outlay:
Capital expenditures include- Play Structure Replacement (80% grant-funded), New Riding Mower, Tree limb/debris chipper (carried from FY 21/22); Utility vehicle replacement (carried from FY 21/22)

Recreation Dept:

- 4410225 – Rental Income Community Center
Staff are still determining the most appropriate level for providing our facility as a rental venue.
- 4631914 – Community Events
Staff are anticipating and planning for a nearly-full slate of our traditional community events.
- 4631922 – Youth Rec Programs
Staff are analyzing the need for a daily after school program as participation levels have dropped significantly post-COVID. At this time, the program has not been budgeted for next year and

may transition into more of a specialty program offering various 1-week or 2-week contracted classes and programs throughout the school year.

- 5110110 – Salaries Regular Staff:
Includes recommended wage adjustments discussed during the March board meeting.
- 5211110 – Janitorial Services
Currently stated at traditional amount allocated. Staff are researching various janitorial service options in effort to reduce the workload placed on park maintenance staff, allowing them more time to accomplish other maintenance needs. As such, this amount may be adjusted prior to final budget adoption.
- 5220825 – Uniforms & Apparel
Now includes summer camp staff shirts which were previously accounted for under Rec Program Supplies.
- 5220910 & 5220916 – Capital Outlay
Capital expenditures include- Furnace replacement in community center (carried from FY21/22); Pool deck concrete repairs (annual allocation); ADA Pool Chair replacement (carried from FY 21/22).

Fire Dept:

Staff have yet had opportunity to meet with the Fire Captains regarding various operating cost needs including select supplies and equipment needed, including any potential capital needs expenditures.

- 4640321 – CSA 13 Contract Rev
Amount stated is a placeholder at this time as the final amount is not able to be determined until the close of the current fiscal year. Amount stated is anticipated to increase slightly prior to final budget adoption.
- 5120110 – Overtime Pay
Increased to better reflect actual incurred past several years
- 5220210 – Equip. Maintenance/Replacement:
Includes one-time purchase for needed replacement of aging exercise equipment
- 5220310 – Land & Buildings Maintenance
Lowered due to prior year one-time purchase of new turn-out lockers
- 5220830 – Volunteer Fire Department
Determining fate of this program. Kept in budget until final determinations are made.

Streetlights:

Adjusted to account for increasing electricity costs. Results in decrease of dedicated funding available for potential maintenance needs as funding is derived from a finite parcel tax (\$15/year for applicable parcels) which would likely require a voter-approved special tax ordinance to increase.

Marinwood Community Services District
FY 2022-2023 BUDGET
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	DISTRICT TOTAL			
	21/22 Budget	Actuals* 3/31/2022	22/23 Budget	% Change in Budget
Revenue				
4110110 · PropTax - Current Secured	1,790,000.00	1,023,758.47	1,870,000.00	4.47%
4110111 · PropTax - Admin Fee (Contra)	-25,000.00	-12,180.15	-25,000.00	0.0%
4110115 · PropTax - Unitary	10,000.00	7,370.73	10,000.00	0.0%
4110120 · PropTax - Current Unsecured	29,000.00	34,126.49	30,000.00	3.45%
4110140 · ERAF - Excess	165,000.00	137,259.47	175,000.00	6.06%
4110145 · ERAF - PY/Reverse	13,500.00	36,345.10	13,500.00	0.0%
4110210 · PropTax - Supplemental Current	34,000.00	39,393.35	36,000.00	5.88%
4110215 · PropTax - Supplemental Unsecure	500.00	1,350.20	500.00	0.0%
4110225 · PropTax - Supplemental Redempt	1,000.00	913.18	1,000.00	0.0%
4110510 · PropTax - Prior Unsecured	1,000.00	1,950.03	1,000.00	0.0%
4120610 · Special Tax Assessment	1,631,320.00	898,181.88	1,700,629.00	4.25%
4120611 · Special Tax- Admin Fee (contra)	-4,900.00	-2,683.50	-4,900.00	0.0%
4220115 · Building Plan Review	7,500.00	6,546.00	7,500.00	0.0%
4410125 · Interest- Co. Pooled Investment	25,000.00	1,459.31	5,000.00	-80.0%
4410127 · Interest- ERAF Co. Pooled	100.00	76.54	100.00	0.0%
4410215 · Rental Income - Pool & Picnic	6,250.00	19,939.34	25,000.00	300.0%
4410225 · Rental Income - Community Ctr	0.00	3,197.51		
4511210 · HOPTR	7,499.00	3,757.50	7,500.00	0.01%
4530527 · Grant Rev - Designated			177,952.00	
4570110 · Expense Reimbursements	500.00	12,361.50	500.00	0.0%
4631145 · Service Contract Revenue	97,087.00	98,358.00	100,214.00	3.22%
4631911 · Advertising Sales	8,000.00	431.61	5,000.00	-37.5%
4631912 · Vending Sales	5,000.00	15,771.88	18,000.00	260.0%
4631914 · Community Events	0.00	8,787.05	16,040.00	
4631915 · Tennis	44,500.00	32,566.30	82,500.00	85.39%
4631917 · Pool Operating Rev	120,050.00	155,458.62	205,000.00	70.76%
4631918 · Pool Memberships	0.00	23,430.73	60,000.00	
4631919 · Adult Rec Programs	12,455.00	23,455.81	12,690.00	1.89%
4631920 · Summer Rec Programs	856,715.00	519,869.49	1,133,095.00	32.26%
4631922 · Youth Rec Programs	264,620.00	226,287.57	204,631.00	-22.67%
4640321 · CSA 13 Contract Rev	623,916.00	319,029.00	651,569.00	4.43%
4710615 · Donations (General)	1,000.00	0.00	1,000.00	0.0%
4710631 · Paramedic Reimbursement	33,000.00	16,662.96	34,000.00	3.03%
4710642 · Miscellaneous Rev	900.00	351,199.19	900.00	0.0%
Total Revenue	5,759,512.00	4,004,431.16	6,555,920.00	13.83%

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	DISTRICT TOTAL			
	21/22 Budget	Actuals* 3/31/2022	22/23 Budget	% Change in Budget
Expenditures				
5110110 · Salaries - Regular Staff	1,460,446.00	1,058,274.87	1,559,486.00	6.78%
5110210 · Salaries - PT/Seasonal/Temp	586,924.00	575,083.22	809,578.00	37.94%
5110310 · Acting Pay	10,000.00	2,575.50	10,000.00	0.0%
5110313 · Holiday Pay	37,677.00	31,619.28	40,470.00	7.41%
5110319 · FLSA Pay	22,616.00	10,473.01	24,037.00	6.28%
5120110 · Overtime Pay	100,500.00	267,324.26	150,500.00	49.75%
5130120 · Benefits - Group Medical	630,521.00	465,299.16	636,421.00	0.94%
5130130 · OPEB Trust Contribution	100,000.00	74,997.00	100,000.00	0.0%
5130510 · PERS - Pension	688,194.00	621,008.09	749,407.00	8.89%
5140115 · Workers Comp Ins.	131,637.00	122,268.15	162,594.00	23.52%
5140116 · 4850 Reimbursements (Contra)	0.00	-6,856.24		
5140130 · Physician Services	1,830.00	1,711.00	1,830.00	0.0%
5140140 · Social Security & Medicare	169,268.00	143,326.70	197,980.00	16.96%
5140145 · Unemployment Ins.	19,805.00	10,997.99	19,805.00	0.0%
5210120 · Consultant Fees	19,500.00	8,470.00	14,000.00	-28.21%
5210122 · Marketing	38,600.00	34,576.65	38,400.00	-0.52%
5210128 · Fingerprinting/Background	6,000.00	769.00	7,000.00	16.67%
5210131 · Legal Services	17,000.00	3,985.25	17,000.00	0.0%
5210146 · Indep. Contractor Fees	216,718.00	136,180.84	231,699.00	6.91%
5210210 · Audit & Accounting	14,000.00	12,800.00	14,000.00	0.0%
5210215 · Banking Fees	0.00	30,000.00		
5210230 · Payroll Service Fees	10,950.00	8,371.45	11,150.00	1.83%
5210525 · Insurance - General	50,085.00	46,334.50	57,825.00	15.45%
5210725 · Telecom - Phone/Internet/Cable	11,720.00	8,491.04	10,990.00	-6.23%
5210810 · Utilities - Gas & Electric	54,500.00	33,314.40	54,500.00	0.0%
5210815 · Garbage Removal	38,200.00	20,977.86	35,260.00	-7.7%
5210825 · Utilities - Street Light Elec.	19,000.00	14,869.41	19,500.00	2.63%
5210835 · Utilities - Water & Sewer	52,350.00	30,108.62	52,350.00	0.0%
5210910 · Maint. - Vehicles	18,000.00	11,740.60	18,000.00	0.0%
5210915 · Maint. - Streetlights	4,625.00	2,588.38	4,125.00	-10.81%
5210920 · MERA Operating	21,207.00	21,207.00	24,046.00	13.39%
5210940 · Maint. - Park Heavy Equipment	3,500.00	1,015.96	3,500.00	0.0%
5211110 · Janitorial Services	10,000.00	0.00	10,000.00	0.0%
5211125 · Community Landscape Contract	38,500.00	27,135.00	38,500.00	0.0%
5211140 · Vegetation Management	10,000.00	0.00	10,000.00	0.0%
5211220 · Equipment Rental	4,500.00	11,416.77	8,000.00	77.78%
5211310 · Awards & Incentives	2,000.00	0.00	2,000.00	0.0%
5211315 · Professional Development	21,000.00	3,249.50	24,000.00	14.29%
5211325 · Conferences & Meetings	5,350.00	6,100.37	6,100.00	14.02%
5211330 · Memberships & Dues	10,650.00	10,417.39	11,450.00	7.51%
5211440 · Travel	3,300.00	0.00	3,300.00	0.0%

Marinwood Community Services District
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	DISTRICT TOTAL			
	21/22 Budget	Actuals* 3/31/2022	22/23 Budget	% Change in Budget
5211520 · Publications & Legal Notices	900.00	0.00	900.00	0.0%
5211528 · Tree Maint. & Services	18,000.00	4,950.00	18,000.00	0.0%
5211532 · Weed & Pest Control	4,500.00	2,475.00	3,900.00	-13.33%
5211610 · County-Wide Fees	15,490.00	7,231.23	14,150.00	-8.65%
5211710 · Long Term Debt - Principal	39,904.00	39,894.63	97,570.00	144.51%
5211715 · Long Term Debt - Interest	4,845.00	4,853.36	18,838.00	288.81%
5220110 · Admin & Office Supplies	22,200.00	12,353.77	22,200.00	0.0%
5220130 · Copier Lease & Printing	9,955.00	5,652.90	9,455.00	-5.02%
5220210 · Equip. Maintenance/Replacement*	27,600.00	6,854.82	30,100.00	9.06%
5220215 · Pool Maintenance	15,000.00	7,138.02	15,000.00	0.0%
5220220 · Small Tools	2,500.00	0.00	2,500.00	0.0%
5220310 · Land & Buildings Maintenance	65,500.00	48,923.19	63,000.00	-3.82%
5220610 · Gasoline/Fuel	2,500.00	2,212.02	3,000.00	20.0%
5220710 · Pool Chemicals	14,000.00	7,428.54	12,000.00	-14.29%
5220810 · Miscellaneous Supplies	23,000.00	6,268.83	21,600.00	-6.09%
5220819 · Rec Program Supplies & Services	142,550.00	72,204.11	212,300.00	48.93%
5220825 · Uniforms & Apparel	11,600.00	4,503.99	15,100.00	30.17%
5220826 · Vending Supplies	4,000.00	7,192.33	12,000.00	200.0%
5220827 · Janitorial Supplies	18,000.00	5,754.25	14,500.00	-19.44%
5220830 · Volunteer Fire Department	10,000.00	0.00	10,000.00	0.0%
5220910 · Capital Outlay - Improvements	72,600.00	24,580.00	16,500.00	-77.27%
5220916 · Capital Outlay - New Equipment	62,000.00	36,235.44	267,440.00	331.35%
5220920 · Capital Reserves Designation	100,000.00	0.00	100,000.00	0.0%
Total Expenditures	5,347,317.00	4,168,928.41	6,168,856.00	15.36%
Net Gain/Loss	412,195.00	-164,497.25	387,064.00	-6.1%

Marinwood Community Services District
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	Park Dept			
	21/22 Budget	Actuals* 3/31/2022	22/23 Budget	% Change in Budget
Revenue				
4110110 · PropTax - Current Secured	733,900.00	419,740.98	811,580.00	10.58%
4110111 · PropTax - Admin Fee (Contra)	-10,250.00	-4,993.87	-10,850.00	5.85%
4110115 · PropTax - Unitary	4,100.00	3,022.00	4,340.00	5.85%
4110120 · PropTax - Current Unsecured	11,890.00	13,991.85	13,020.00	9.5%
4110140 · ERAF - Excess	67,650.00	56,276.38	75,950.00	12.27%
4110145 · ERAF - PY/Reverse	5,535.00	14,901.49	5,859.00	5.85%
4110210 · PropTax - Supplemental Current	13,940.00	16,151.27	15,624.00	12.08%
4110215 · PropTax - Supplemental Unsecure	205.00	553.58	217.00	5.85%
4110225 · PropTax - Supplemental Redempt	410.00	374.41	434.00	5.85%
4110510 · PropTax - Prior Unsecured	410.00	799.50	434.00	5.85%
4120610 · Special Tax Assessment	400,739.00	220,881.84	418,484.00	4.43%
4120611 · Special Tax- Admin Fee (contra)	-1,200.00	-660.14	-1,200.00	0.0%
4410125 · Interest- Co. Pooled Investment	10,250.00	598.32	2,170.00	-78.83%
4410127 · Interest- ERAF Co. Pooled	100.00	31.38	100.00	0.0%
4511210 · HOPTR	3,074.00	1,540.57	3,255.00	5.89%
4530527 · Grant Rev - Designated			177,952.00	
4710642 · Miscellaneous Rev	150.00	0.00	150.00	0.0%
Total Revenue	1,240,903.00	743,209.56	1,517,519.00	22.29%
Expenditures				
5110110 · Salaries - Regular Staff	233,243.00	138,562.64	251,788.00	7.95%
5110210 · Salaries - PT/Seasonal/Temp	7,200.00	12,986.17	7,200.00	0.0%
5120110 · Overtime Pay	500.00	0.00	500.00	0.0%
5130120 · Benefits - Group Medical	179,786.00	106,620.20	164,135.00	-8.71%
5130130 · OPEB Trust Contribution	39,000.00	29,250.00	31,000.00	-20.51%
5130510 · PERS - Pension	60,063.00	49,657.75	62,215.00	3.58%
5140115 · Workers Comp Ins.	22,727.00	21,152.39	27,267.00	19.98%
5140140 · Social Security & Medicare	18,432.00	7,839.91	19,851.00	7.7%
5140145 · Unemployment Ins.	765.00	429.34	765.00	0.0%
5210120 · Consultant Fees	8,250.00	5,382.50	6,875.00	-16.67%
5210122 · Marketing	500.00	891.00	1,300.00	160.0%
5210131 · Legal Services	5,000.00	1,224.25	5,000.00	0.0%
5210210 · Audit & Accounting	3,500.00	3,200.00	3,500.00	0.0%
5210215 · Banking Fees		30,000.00		
5210230 · Payroll Service Fees	750.00	418.81	750.00	0.0%
5210525 · Insurance - General	15,610.00	15,106.00	18,810.00	20.5%
5210725 · Telecom - Phone/Internet/Cable	1,370.00	1,931.80	2,300.00	67.88%
5210810 · Utilities - Gas & Electric	4,000.00	1,385.75	4,000.00	0.0%
5210815 · Garbage Removal	28,000.00	15,067.13	25,800.00	-7.86%
5210835 · Utilities - Water & Sewer	25,750.00	16,380.92	25,750.00	0.0%
5210910 · Maint. - Vehicles	2,000.00	450.01	2,000.00	0.0%
5210920 · MERA Operating	2,121.00	2,121.00	2,405.00	13.39%

Marinwood Community Services District
FY 2022-2023 BUDGET
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	Park Dept			
	21/22 Budget	Actuals* 3/31/2022	22/23 Budget	% Change in Budget
5210940 · Maint. - Park Heavy Equipment	3,500.00	1,015.96	3,500.00	0.0%
5211125 · Community Landscape Contract	38,500.00	27,135.00	38,500.00	0.0%
5211220 · Equipment Rental	4,500.00	11,416.77	8,000.00	77.78%
5211315 · Professional Development	2,000.00	0.00	2,000.00	0.0%
5211325 · Conferences & Meetings	700.00	1,380.95	1,200.00	71.43%
5211330 · Memberships & Dues	2,550.00	2,048.75	2,650.00	3.92%
5211440 · Travel	800.00	0.00	800.00	0.0%
5211528 · Tree Maint. & Services	18,000.00	4,950.00	18,000.00	0.0%
5211532 · Weed & Pest Control	4,500.00	2,475.00	3,900.00	-13.33%
5211610 · County-Wide Fees	1,250.00	823.56	875.00	-30.0%
5211710 · Long Term Debt - Principal	192.00	191.82	58,445.00	30,340.1%
5211715 · Long Term Debt - Interest	8.00	7.68	15,210.00	190,025.0%
5220110 · Admin & Office Supplies	2,000.00	1,952.32	2,000.00	0.0%
5220130 · Copier Lease & Printing	765.00	565.30	765.00	0.0%
5220210 · Equip. Maintenance/Replacement*	10,500.00	3,907.06	10,500.00	0.0%
5220220 · Small Tools	2,000.00	0.00	2,000.00	0.0%
5220310 · Land & Buildings Maintenance	39,500.00	36,697.00	39,500.00	0.0%
5220610 · Gasoline/Fuel	2,000.00	1,987.15	2,500.00	25.0%
5220810 · Miscellaneous Supplies	2,000.00	1,012.06	2,000.00	0.0%
5220825 · Uniforms & Apparel	500.00	63.35	500.00	0.0%
5220827 · Janitorial Supplies	1,000.00	0.00	1,000.00	0.0%
5220910 · Capital Outlay - Improvements	21,600.00	24,580.00		-100.0%
5220916 · Capital Outlay - New Equipment	18,000.00	0.00	259,440.00	1,341.33%
5220920 · Capital Reserves Designation	14,500.00	0.00	14,500.00	0.0%
Total Expenditures	849,432.00	582,267.30	1,150,996.00	35.5%
Net Gain/Loss	391,471.00	160,942.26	366,523.00	-6.37%

Marinwood Community Services District
FY 2022-2023 BUDGET
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	Recreation Dept			
	21/22 Budget	Actuals* 3/31/2022	22/23 Budget	% Change in Budget
Revenue				
4110110 · PropTax - Current Secured	404,540.00	231,369.41	310,420.00	-23.27%
4110111 · PropTax - Admin Fee (Contra)	-5,650.00	-2,752.71	-4,150.00	-26.55%
4110115 · PropTax - Unitary	2,260.00	1,665.78	1,660.00	-26.55%
4110120 · PropTax - Current Unsecured	6,554.00	7,712.59	4,980.00	-24.02%
4110140 · ERAF - Excess	37,290.00	31,020.64	29,050.00	-22.1%
4110145 · ERAF - PY/Reverse	3,051.00	8,213.99	2,241.00	-26.55%
4110210 · PropTax - Supplemental Current	7,684.00	8,902.90	5,976.00	-22.23%
4110215 · PropTax - Supplemental Unsecure	113.00	305.15	83.00	-26.55%
4110225 · PropTax - Supplemental Redempt	226.00	206.37	166.00	-26.55%
4110510 · PropTax - Prior Unsecured	226.00	440.71	166.00	-26.55%
4410125 · Interest- Co. Pooled Investment	5,650.00	329.80	830.00	-85.31%
4410127 · Interest- ERAF Co. Pooled		17.30		
4410215 · Rental Income - Pool & Picnic	6,250.00	19,939.34	25,000.00	300.0%
4410225 · Rental Income - Community Ctr	0.00	3,197.51		
4511210 · HOPTR	1,695.00	849.20	1,245.00	-26.55%
4570110 · Expense Reimbursements	500.00	0.00	500.00	0.0%
4631911 · Advertising Sales	8,000.00	431.61	5,000.00	-37.5%
4631912 · Vending Sales	5,000.00	15,771.88	18,000.00	260.0%
4631914 · Community Events	0.00	8,787.05	16,040.00	
4631915 · Tennis	44,500.00	32,566.30	82,500.00	85.39%
4631917 · Pool Operating Rev	120,050.00	155,458.62	205,000.00	70.76%
4631918 · Pool Memberships	0.00	23,430.73	60,000.00	
4631919 · Adult Rec Programs	12,455.00	23,455.81	12,690.00	1.89%
4631920 · Summer Rec Programs	856,715.00	519,869.49	1,133,095.00	32.26%
4631922 · Youth Rec Programs	264,620.00	226,287.57	204,631.00	-22.67%
4710615 · Donations (General)	1,000.00	0.00	1,000.00	0.0%
4710642 · Miscellaneous Rev	250.00	346,280.47	250.00	0.0%
Total Revenue	1,782,979.00	1,663,757.51	2,116,373.00	18.7%
Expenditures				
5110110 · Salaries - Regular Staff	310,373.00	243,999.68	329,988.00	6.32%
5110210 · Salaries - PT/Seasonal/Temp	579,724.00	562,097.05	802,378.00	38.41%
5130120 · Benefits - Group Medical	103,463.00	77,852.96	107,315.00	3.72%
5130130 · OPEB Trust Contribution	7,000.00	5,247.00	7,000.00	0.0%
5130510 · PERS - Pension	77,754.00	71,737.69	80,132.00	3.06%
5140115 · Workers Comp Ins.	26,374.00	24,453.63	36,630.00	38.89%
5140140 · Social Security & Medicare	67,671.00	65,068.31	86,159.00	27.32%
5140145 · Unemployment Ins.	17,500.00	9,555.03	17,500.00	0.0%
5210120 · Consultant Fees	3,750.00	912.50	2,375.00	-36.67%
5210122 · Marketing	37,200.00	33,541.65	36,200.00	-2.69%
5210128 · Fingerprinting/Background	5,500.00	769.00	6,500.00	18.18%
5210131 · Legal Services	2,000.00	60.25	2,000.00	0.0%

Marinwood Community Services District
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	Recreation Dept			
	21/22 Budget	Actuals* 3/31/2022	22/23 Budget	% Change in Budget
5210146 · Indep. Contractor Fees	112,488.00	84,576.86	124,342.00	10.54%
5210210 · Audit & Accounting	3,500.00	3,200.00	3,500.00	0.0%
5210230 · Payroll Service Fees	5,000.00	3,698.63	5,000.00	0.0%
5210525 · Insurance - General	14,815.00	14,045.80	17,705.00	19.51%
5210725 · Telecom - Phone/Internet/Cable	2,200.00	1,779.55	2,440.00	10.91%
5210810 · Utilities - Gas & Electric	38,000.00	24,373.11	38,000.00	0.0%
5210815 · Garbage Removal	6,800.00	3,902.45	6,300.00	-7.35%
5210835 · Utilities - Water & Sewer	18,500.00	9,843.80	18,500.00	0.0%
5211110 · Janitorial Services	10,000.00	0.00	10,000.00	0.0%
5211315 · Professional Development	9,000.00	2,369.50	12,000.00	33.33%
5211325 · Conferences & Meetings	3,050.00	3,772.01	3,550.00	16.39%
5211330 · Memberships & Dues	3,800.00	2,853.75	3,900.00	2.63%
5211440 · Travel	1,500.00	0.00	1,500.00	0.0%
5211520 · Publications & Legal Notices	500.00	0.00	500.00	0.0%
5211610 · County-Wide Fees	2,750.00	823.56	2,375.00	-13.64%
5220110 · Admin & Office Supplies	14,500.00	8,604.47	14,500.00	0.0%
5220130 · Copier Lease & Printing	7,275.00	3,450.28	6,775.00	-6.87%
5220215 · Pool Maintenance	15,000.00	7,138.02	15,000.00	0.0%
5220310 · Land & Buildings Maintenance	16,000.00	5,680.66	16,000.00	0.0%
5220710 · Pool Chemicals	14,000.00	7,428.54	12,000.00	-14.29%
5220819 · Rec Program Supplies & Services	142,550.00	72,204.11	212,300.00	48.93%
5220825 · Uniforms & Apparel	1,500.00	124.65	6,000.00	300.0%
5220826 · Vending Supplies	4,000.00	7,192.33	12,000.00	200.0%
5220827 · Janitorial Supplies	15,000.00	5,581.37	12,500.00	-16.67%
5220910 · Capital Outlay - Improvements	51,000.00	0.00	16,500.00	-67.65%
5220916 · Capital Outlay - New Equipment	11,000.00	0.00	8,000.00	-27.27%
5220920 · Capital Reserves Designation	10,500.00	0.00	10,500.00	0.0%
Total Expenditures	1,772,537.00	1,367,938.20	2,105,864.00	18.81%
Net Gain/Loss	10,442.00	295,819.31	10,509.00	0.64%

Marinwood Community Services District
FY 2022-2023 BUDGET
DRAFT

	Fire Dept			
	21/22 Budget	Actuals* 3/31/2022	22/23 Budget	% Change in Budget
Revenue				
4110110 · PropTax - Current Secured	651,560.00	372,648.08	748,000.00	14.8%
4110111 · PropTax - Admin Fee (Contra)	-9,100.00	-4,433.57	-10,000.00	9.89%
4110115 · PropTax - Unitary	3,640.00	2,682.95	4,000.00	9.89%
4110120 · PropTax - Current Unsecured	10,556.00	12,422.05	12,000.00	13.68%
4110140 · ERAF - Excess	60,060.00	49,962.45	70,000.00	16.55%
4110145 · ERAF - PY/Reverse	4,914.00	13,229.62	5,400.00	9.89%
4110210 · PropTax - Supplemental Current	12,376.00	14,339.18	14,400.00	16.35%
4110215 · PropTax - Supplemental Unsecure	182.00	491.47	200.00	9.89%
4110225 · PropTax - Supplemental Redempt	364.00	332.40	400.00	9.89%
4110510 · PropTax - Prior Unsecured	364.00	709.82	400.00	9.89%
4120610 · Special Tax Assessment	1,206,356.00	663,976.29	1,257,920.00	4.27%
4120611 · Special Tax- Admin Fee (contra)	-3,600.00	-1,983.11	-3,600.00	0.0%
4220115 · Building Plan Review	7,500.00	6,546.00	7,500.00	0.0%
4410125 · Interest- Co. Pooled Investment	9,100.00	531.19	2,000.00	-78.02%
4410127 · Interest- ERAF Co. Pooled		27.86		
4511210 · HOPTR	2,730.00	1,367.73	3,000.00	9.89%
4570110 · Expense Reimbursements		12,361.50		
4631145 · Service Contract Revenue	97,087.00	98,358.00	100,214.00	3.22%
4640321 · CSA 13 Contract Rev	623,916.00	319,029.00	651,569.00	4.43%
4710631 · Paramedic Reimbursement	33,000.00	16,662.96	34,000.00	3.03%
4710642 · Miscellaneous Rev	500.00	4,918.72	500.00	0.0%
Total Revenue	2,711,505.00	1,584,180.59	2,897,903.00	6.87%
Expenditures				
5110110 · Salaries - Regular Staff	916,830.00	675,712.55	977,710.00	6.64%
5110310 · Acting Pay	10,000.00	2,575.50	10,000.00	0.0%
5110313 · Holiday Pay	37,677.00	31,619.28	40,470.00	7.41%
5110319 · FLSA Pay	22,616.00	10,473.01	24,037.00	6.28%
5120110 · Overtime Pay	100,000.00	267,324.26	150,000.00	50.0%
5130120 · Benefits - Group Medical	347,272.00	280,826.00	364,971.00	5.1%
5130130 · OPEB Trust Contribution	54,000.00	40,500.00	62,000.00	14.81%
5130510 · PERS - Pension	550,377.00	499,612.65	607,060.00	10.3%
5140115 · Workers Comp Ins.	82,536.00	76,662.13	98,697.00	19.58%
5140116 · 4850 Reimbursements (Contra)		-6,856.24		
5140130 · Physician Services	1,830.00	1,711.00	1,830.00	0.0%
5140140 · Social Security & Medicare	83,165.00	70,418.48	91,970.00	10.59%
5140145 · Unemployment Ins.	1,540.00	1,013.62	1,540.00	0.0%
5210120 · Consultant Fees	7,500.00	2,175.00	4,750.00	-36.67%
5210122 · Marketing	900.00	144.00	900.00	0.0%
5210128 · Fingerprinting/Background	500.00	0.00	500.00	0.0%
5210131 · Legal Services	10,000.00	2,700.75	10,000.00	0.0%
5210146 · Indep. Contractor Fees	104,230.00	51,603.98	107,357.00	3.0%

Marinwood Community Services District
FY 2022-2023 BUDGET
DRAFT

	Fire Dept			
	21/22 Budget	Actuals* 3/31/2022	22/23 Budget	% Change in Budget
5210210 · Audit & Accounting	7,000.00	6,400.00	7,000.00	0.0%
5210230 · Payroll Service Fees	5,200.00	4,254.01	5,400.00	3.85%
5210525 · Insurance - General	19,660.00	17,182.70	21,310.00	8.39%
5210725 · Telecom - Phone/Internet/Cable	8,150.00	4,779.69	6,250.00	-23.31%
5210810 · Utilities - Gas & Electric	12,500.00	7,555.54	12,500.00	0.0%
5210815 · Garbage Removal	3,400.00	2,008.28	3,160.00	-7.06%
5210835 · Utilities - Water & Sewer	8,100.00	3,883.90	8,100.00	0.0%
5210910 · Maint. - Vehicles	16,000.00	11,290.59	16,000.00	0.0%
5210920 · MERA Operating	19,086.00	19,086.00	21,641.00	13.39%
5211140 · Vegetation Management	10,000.00	0.00	10,000.00	0.0%
5211310 · Awards & Incentives	2,000.00	0.00	2,000.00	0.0%
5211315 · Professional Development	10,000.00	880.00	10,000.00	0.0%
5211325 · Conferences & Meetings	1,600.00	947.41	1,350.00	-15.63%
5211330 · Memberships & Dues	4,300.00	5,514.89	4,900.00	13.95%
5211440 · Travel	1,000.00	0.00	1,000.00	0.0%
5211520 · Publications & Legal Notices	400.00	0.00	400.00	0.0%
5211610 · County-Wide Fees	10,990.00	5,084.11	10,400.00	-5.37%
5211710 · Long Term Debt - Principal	39,712.00	39,702.81	39,125.00	-1.48%
5211715 · Long Term Debt - Interest	4,837.00	4,845.68	3,628.00	-24.99%
5220110 · Admin & Office Supplies	5,700.00	1,796.98	5,700.00	0.0%
5220130 · Copier Lease & Printing	1,915.00	1,637.32	1,915.00	0.0%
5220210 · Equip. Maintenance/Replacement*	17,100.00	2,947.76	19,600.00	14.62%
5220220 · Small Tools	500.00	0.00	500.00	0.0%
5220310 · Land & Buildings Maintenance	10,000.00	6,545.53	7,500.00	-25.0%
5220610 · Gasoline/Fuel	500.00	224.87	500.00	0.0%
5220810 · Miscellaneous Supplies	21,000.00	5,256.77	19,600.00	-6.67%
5220825 · Uniforms & Apparel	9,600.00	4,315.99	8,600.00	-10.42%
5220827 · Janitorial Supplies	2,000.00	172.88	1,000.00	-50.0%
5220830 · Volunteer Fire Department	10,000.00	0.00	10,000.00	0.0%
5220916 · Capital Outlay - New Equipment	33,000.00	36,235.44		-100.0%
5220920 · Capital Reserves Designation	75,000.00	0.00	75,000.00	0.0%
Total Expenditures	2,701,223.00	2,200,765.12	2,887,871.00	6.91%
Net Gain/Loss	10,282.00	-616,584.53	10,032.00	-2.43%

Marinwood Community Services District
FY 2022-2023 BUDGET
DRAFT

	Streetlights			
	21/22 Budget	Actuals* 3/31/2022	22/23 Budget	% Change in Budget
Revenue				
4120610 · Special Tax Assessment	24,225.00	13,323.75	24,225.00	0.0%
4120611 · Special Tax- Admin Fee (contra)	-100.00	-40.25	-100.00	0.0%
Total Revenue	24,125.00	13,283.50	24,125.00	0.0%
Expenditures				
5210825 · Utilities - Street Light Elec.	19,000.00	14,869.41	19,500.00	2.63%
5210915 · Maint. - Streetlights	4,625.00	2,588.38	4,125.00	-10.81%
5211610 · County-Wide Fees	500.00	500.00	500.00	0.0%
Total Expenditures	24,125.00	17,957.79	24,125.00	0.0%
Net Gain/Loss	0.00	-4,674.29	0.00	0.0%

Staff Report

To: Board of Directors
From: Eric Dreikosen, District Manager
Date: April 12, 2022
Re: Resolutions 2022-05 & 2022-06: Increasing Special Assessments

Directors,

Please see the included Resolution 2022-05 and Resolution 2022-06.

For the past several years the District has received designated tax revenue resulting from two separate voter-approved special assessments (aka: special taxes or parcel taxes). These special assessments were implemented to provide critical funding for “Fire Protection and Emergency Response Services” and “Park, Open Space and Street Landscape Maintenance.” Revenue received from these assessments directly support the operations and functions of each respective department.

Both special assessment measures required approval from a super-majority (66.67% or greater) of District registered voters when they were originally placed on the ballot. Language contained within both respective ballot measures allow for an annual increase in the amount of the tax levy in accordance with an increase in the Consumer Price Index (CPI). Specifically, the measures state in part:

“...the amount of the special tax may increase by the percentage by which the Consumer Price Index for All Urban Consumers in the San Francisco-Oakland-San Jose Area published by the Bureau of Labor Statistics of the United States Department of Labor, or any successor to that index, increased in the previous calendar year.”

In accordance with the voter-approved special assessments for both “Fire Protection and Emergency Response Services” and “Park, Open Space and Street Landscape Maintenance,” the Board of Directors annually must take formal action stating the percentage of the published CPI increase and set the revised assessment amount accordingly for the coming fiscal year. The CPI increase published for calendar year 2021 (December 31, 2021 measurement date) was 4.2%.

Should the Board vote to approve these increases, fiscal impact to the District would be approximately \$67,500 gain in revenue received (Park: \$16,880; Fire: \$50,620) over prior year to be effective with FY 22/23.

Staff Recommendation: Approve Resolution 2022-05 and Resolution 2022-06 as presented.

RESOLUTION NO. 2022-05

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MARINWOOD COMMUNITY SERVICES DISTRICT
INCREASING THE AMOUNT OF THE SPECIAL TAX FOR FIRE PROTECTION AND
EMERGENCY RESPONSE SERVICES**

WHEREAS, the Board of Directors of Marinwood Community Services adopted Resolution No. 2011-06 providing for an increase in the Special Tax for Fire Protection Services special tax increase and calling for an election to be held to present the tax to the voters for approval; and

WHEREAS, in the General Election held on November 8, 2011, the voters of Marinwood Community Services District approved Measure G Increasing the Special Tax for Fire Protection Services; and

WHEREAS, Measure G provides for annual cost of living adjustments consistent with CPI, and Resolution No. 2011-06 provides that the tax may be increased by resolution of the Board of Directors for each fiscal year by a factor not to exceed the Bay Area All Urban Consumers Consumer Price Index (CPI) for December 31 of the year preceding the start of the fiscal year; and

WHEREAS, the Consumer Price Index percent increase for the year ending December 31, 2021 is 4.2%; and

WHEREAS, the amount of the Special Tax for Fire Protection Services for the Fiscal Year 2021-2022 is \$0.3620 per square foot of residential living and commercial working area, and \$116.36 per acre of undeveloped property;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Marinwood Community Services District that the amount of the Special Tax shall be increased by the percent increase of the Consumer Price Index; that the amount of the increase is calculated to be \$0.0152 per square foot, and \$4.89 per acre; and that the total tax for Fiscal Year 2022-2023 shall be \$0.3772 per square foot and \$121.25 per acre of undeveloped property.

PASSED AND ADOPTED at a regular meeting on April 12, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

MARINWOOD COMMUNITY SERVICES DISTRICT

Lisa Ruggeri, President of the Board

ATTEST: _____
Tiffany Combrink, Secretary to the Board

RESOLUTION NO. 2022-06

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MARINWOOD COMMUNITY SERVICES DISTRICT
INCREASING THE AMOUNT OF THE SPECIAL TAX FOR PARK, OPEN SPACE AND
STREET LANDSCAPE MAINTENANCE**

WHEREAS, the Board of Directors of Marinwood Community Services adopted Resolution No. 2015-09 providing for an Ordinance imposing a Special Tax for Park, Open Space and Street Landscape Maintenance and calling for an election to be held to present the tax to the voters for approval; and

WHEREAS, in an election held on November 3, 2015, the voters of Marinwood Community Services District approved Ordinance No. 2015-01 Imposing a Special Tax for Park, Open Space and Street Landscape Maintenance; and

WHEREAS, Section 2 of Ordinance No. 2015-01 provides that "Beginning with fiscal year 2017-18 and for each fiscal year thereafter, the amount of the special tax per unit may increase by the percentage by which the Consumer Price Index for all Urban Consumers in the San Francisco-Oakland-San Jose Area published by the Bureau of Labor Statistics of the United States Department of Labor, or any successor to that index, increased in the previous calendar year;" and

WHEREAS, the Consumer Price Index percent increase for the year ending December 31, 2021 is 4.2%; and

WHEREAS, the amount of the Special Tax for Park, Open Space and Street Landscape Maintenance for the Fiscal Year 2021-2022 is \$220.55 per unit in Marinwood Community Services District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Marinwood Community Services District that the amount of the Special Tax shall be increased by the percent increase of the Consumer Price Index; that the amount of the increase is calculated to be \$9.26; and that the total tax per unit for Fiscal Year 2022-2023 shall be \$229.81 per unit.

PASSED AND ADOPTED at a regular meeting on April 12, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

MARINWOOD COMMUNITY SERVICES DISTRICT

Lisa Ruggeri, President of the Board

ATTEST: _____
Tiffany Combrink, Secretary to the Board

The information below is intended to provide a brief update on select District initiatives, activities and items of note and should not be viewed as a complete list of all current District activities or initiatives.

Park Maintenance Facility:

Staff and the project architect have completed the punch-list walkthrough noting some minor items that needed to be addressed in regards to completion of the building construction. The general contractor was receptive to our observations and has spent the past week and a half completing these items.

With that, we are currently working with the Marin County Building & Safety Division as well as the Department of Public Works Land Use Division to obtain a temporary certificate of occupancy (TCO) in regards to the newly constructed building. We have requested the TCO at this time as we will not be able to request the final inspection thus closing the building permit until all components of the project have been completed. This includes the exterior courtyard construction as well as specified landscape screening. However, the TCO will help document that the general contractor for the construction of the building, Murray Building, Inc. has completed their responsibilities according to the approved constructions plans for which they are under contract.

Once the TCO has been issued we will then post and notice the bid package for the construction of the exterior courtyards as a separate project contained within the existing building permit.

Firehouse Back-up Power Improvements:

Included with the FY 21/22 budget was the purchase of a new and larger portable generator to be used in the event of power outages. The portable generator is able to connect to a back-up power configuration allowing electricity to be provided to key critical circuits located in the firehouse. Unfortunately, when the original back-up power configuration was designed, it did not include all circuits deemed critical in the event of a power outage. With the purchase of the larger generator, we have the ability to provide greater amounts of electricity to support additional critical circuits.

On April 6th, our preferred electric vendor, DC Electric, performed the work of adding additional critical circuits to the back-up power configuration. This included select circuits in the firehouse kitchen for the refrigerator, microwave and other power outlets, the circuit supporting the MERA emergency dispatch communications system, and the apparatus bay doors. With the exception of the bay doors which had to be opened manually, extension cords had previously needed to be run from the generator to the kitchen and the communications system to keep them powered during outages. Now that the work has been completed, in the event of a power outage all circuits are able to be instantly powered back up in addition to the existing items which included the phone system, select lighting and select power outlets.

Marin Wildfire Prevention Authority Projects:

Through MWPA "Core" funding dedicated to serve the San Rafael-Lucas Valley-Marinwood Region, work is currently being conducted to clear vegetation alongside Queenstone Fire Road to ensure emergency vehicles have enough physical space along the road to efficiently travel to a needed destination. Also through the use of Core funding, in May goats will once again be grazing the select areas throughout Marinwood as has occurred the past 3 years. Additionally, the District will be allocating our "Local" funding received from MWPA to continue work of creating shaded fuel breaks along select Wildland-Urban Interfaces (WUI) on open space property owned by the District. This work plan is currently being finalized and will include areas on Grasshopper Hill and open space located immediately west of Las Gallinas Ave, just south of Miller Creek Middle School.

Several other items of note that staff have been working on during the past month are included as separate agenda items. These will be presented and discussed at those times.

MARINWOOD COMMUNITY SERVICES DISTRICT
DRAFT MINUTES OF FIRE COMMISSION MEETING
April 5, 2022

Time and Place: 7:00PM Via Teleconference

Present:

Commissioners: Char Steve Farac, Tom Elsbree, Ron Marinoff, John Seratt

Absent: Pascal Karsenti, Greg Stilson (CSA 13 Alternate)

Staff: District Manager Eric Dreikosen, San Rafael Fire Chief Darin White

Farac called the meeting to order at 7:02 PM.

1. Agenda

No edits were requested by Commissioners. Chair Farac adopted the agenda as presented.

2. Public Comment on Non-Agenda Items

No comments from the public were received.

3. Commissioner Items of Interest

- Commissioner Elsbree requested an update on the concerns presented regarding the eucalyptus trees in Miller Creek Road median between Las Gallinas Ave and Marinwood Dr.

4. Draft Minutes of March 1, 2022 Fire Commission Meeting

M/s Elsbree/Marinoff to approve Draft Minutes of March 1, 2022 Fire Commission Meeting as presented. Ayes: Elsbree, Farac, Marinoff, Seratt. Nays: None. Absent: Karsenti. Motion carried.

5. Chief Officer Report and Activity Summary

Commission received Chief Officer Report and Activity Summary.

6. Requests for Future Agenda Items

- Elsbree requested follow-up on the evacuation corridor concerns involving the eucalyptus trees on Miller Creek Road.

The meeting was adjourned at 7:33 PM.

Eric Dreikosen



To: Marinwood Board of Directors

From Darin White, Fire Chief

Date: April 12, 2022

Re: Fire Department Update

Marin Wildfire Prevention Authority-Vegetation Management

The draft FY 2022-23 Work Plan is now available on the MWPA website as an attachment to the April 6, 2022, Advisory Technical Committee (ATC) agenda, Action Item 8a. Members of the ATC have been asked to review the master list of proposals and draft proposals for accuracy. Anne Crealock stated that some proposal names were modified slightly for the purpose of consistency and every proposal has now been assigned a proposal code for tracking purposes.

There are no less than 3 projects that have been submitted that continue to draw down risk in Marinwood. They include:

- Shaded/non-shaded fuel breaks in the Lucas Valley Area
- Goats will continue to reduce vegetation in our open spaces
- And Evacuation route vegetation management will occur along main corridors

Anne will be working with each member agency and the Ops Committee on budgeting, refining language, filling in gaps in proposal language, mapping, and fixing errors and typos. A more complete draft will be available for discussion at the Operations Committee meeting schedule for April 14, 2022.

Guidelines/COVID-19:

The COVID-19 variant known as BA.2 or “DeltaCron” now accounts for more than half of cases of COVID in the United States and is the dominant variant around the world.

On Tuesday March 29, 2022, the Food and Drug Administration (FDA) and Centers for Disease Control and Prevention (CDC) both approved a second booster of the Pfizer or Moderna vaccine for all people ages 50 or older four months after their last shot.

Officials continue to emphasize the importance of Boosters and deem them to be safe. While there was a 6 month period between the second dose and first booster, people over the age of 50 can now get the second booster 4 months after their first booster dose. It appears this decision was made based upon data provided by officials in Israel, which supported earlier booster shots. Officials tout that there is evidence which confirms that protection wanes over time and further illustrates why vaccination and being fully updated helps to protect individuals who are older or are immunocompromised from experiencing serious outcomes from COVID-19.

The announcement also allows a second Pfizer or Moderna booster for those who initially had Johnson & Johnson, which was planned as a one-shot vaccine. Apparently, in December of 2021 the CDC recommended Pfizer and Moderna over J&J, citing safety concerns.

Some experts have also warned that as BA.2 has surpassed more than half of U.S. cases as the dominant strain it may cause a new wave of infections. New cases have been declining since January but that decline appears to have levelled off and the infection rate is doubling every 10 or so days. However, experts don't predict the same level of infection as the past winter Omicron infectiousness took hold. In fact, some have speculated that it will take another variant to emerge for serious infection to recur.

Pacific Gas and Electric

This topic was recently discussed at a Marinwood CSD Fire Commission meeting and is being shared with the Board of Directors for your general information.

Chief White learned that there are 3 ways that undergrounding of PG&E utilities usually occurs:

- The city deems it a priority and pays for it (called a rule 20B project)
- Utility assessment districts are created. In this case a neighborhood gets together and pools resources to have this done (sometimes for visual reasons and other times for safety reasons)
- A rule 20A project: this is a program put together by the California Public Utilities Commission (CPUC) in which all 3 utility providers in the state of Ca. issue credits. These credits are based on the amount of utility income the customers generate. For instance, San Rafael has rule 20A undergrounding project credits. These can be used on major arterial roads for projects that benefit the entire community as opposed to 1 neighborhood. There was a means by which communities were able to purchase these credits but that may not be entirely possible now.

Additionally, Chief White met with Jim Wickham of PG& E and learned that there may be approximately 3 miles of undergrounding planned for the Marinwood area. This could start later this year and is part of a greater 10,000-mile undergrounding project which will entail approximately 1500 miles a year being completed over the next several years. More to come on this.

Emergency Incidents



On March 30, 2022, E58 responded to an overturned tree service truck on Lucas Valley Road. The 3 occupants self-extricated and did not require care. Diego's tow service was needed to pull the vehicle from the embankment.



On March 31, 2022, E58 and a full first alarm assignment was dispatched to 400 Smith Ranch Rd. at approximately 8 p.m. (The San Rafael airport). There was a vehicle in one of the hangers that was having repair work performed when the engine compartment caught fire. Engine 58 quickly knocked it down. There was no damage to the hanger or the structure.



On March 5, 2022, E58 responded to a hiker down on Big Rock Ranch Fire Road. This was a mutual aid call involving Marin County Fire Department and the Skywalker Ranch Fire Department. The California Highway patrol provided assistance in getting the hiker to care via airborne transport to a waiting ambulance. The patient was elderly and had injured her ankle in a fall.

Marinwood Fire Department Statistics: March 2022

The Marinwood Fire Department responded to 144 emergency calls in March 2022. A little under two-thirds of the calls were medical incidents; none involved a suspected or confirmed COVID-19 case. The department responded to three fires, one of which was in Marinwood at 197 Marinwood Ave. The fire was on a vacant lot, about the size of a dumpster and quickly extinguished by Engine 58.

<i>Incidents by Area and Type</i>								
Area	MA	PSA	FA/NN	FIRE	HAZMAT	COVER	OTHER	TOTAL
Marinwood	21	4	5	1	0	N/A	0	31
CSA 13	2	3	0	0	0	N/A	0	5
Old JPA (Mont Marin)	16	2	0	1	1	N/A	0	20
New JPA (East of 101)	34	15	6	0	0	N/A	0	55
SR Mutual Aid	10	5	1	0	0	0	0	16
MC JPA	2	2	0	0	0	N/A	0	4
MC Mutual Aid	0	0	0	0	0	N/A	0	0
Novato	4	6	0	1	0	2	0	13
Total number	89	37	12	3	1	2	0	144
<i>Percentage of total</i>	<i>61.8%</i>	<i>25.7%</i>	<i>8.3%</i>	<i>2.1%</i>	<i>0.7%</i>	<i>1.4%</i>	<i>0.0%</i>	

Call types:

MA	Medical assist
PSA	Service call
FA/NN	Fire alarm
FIRE	Fire
HAZMAT	Hazardous material incident (e.g., spill)
COVER	Coverage for other stations
OTHER	Other incident(s): n/a

Average response time for Engine 58:	5 minutes, 23 seconds
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Marinwood Community Services District

Draft Minutes of Park & Recreation Commission Meeting

Tuesday – March 22, 2022

Time and Place: 7:00PM via Teleconference

Present:

Commissioners: Chair John Tune, Jon Campo, Ian Fein

Absent: Michael Benesch, Anne Sjahsam.

Staff: District Manager Eric Dreikosen, Recreation Director Luke Fretwell

Board Director: Chris Case

1. Agenda

No changes were requested by Commissioners. Chair Tune adopted the agenda as presented.

2. Public Comment on Non-Agenda Items

The Commission received public comment regarding:

- a) Commissioner's ideas for the community

3. Draft Minutes of January 25, 2022 P&R Commission Meeting

Campo to approve/Fein to second Draft Minutes of January 25, 2022 P&R Commission Meeting. Ayes: Campo, Fein, Tune. Nays: None. Absent: Benesch, Sjahsam. Motion carried.

4. Draft Minutes of March 8, 2022 Board Meeting

Commission reviewed minutes.

5. Discussion Regarding Fireman's Picnic Area Along Panhandle Trail

Commission discussed area and potential future changes including removing existing BBQ due to safety concerns.

6. Park Maintenance Facility Project Update

Commission received verbal report regarding current project status.

7. Marinwood Park Play Structure Replacement Project Update

Commission received verbal update regarding current project status and potential timelines.

8. Recreation and Park Maintenance Activity Report

Commission received Recreation and Park Maintenance Activity Report.

9. Commissioner Items of Interest – Requests for Future Agenda Items

None

10. Adjourn

Meeting adjourned at 8:20 PM

Eric Dreikosen

RECREATION

Summer Camp & Swim Lesson Registration

Summer Camp Registration opened to Marinwood residents on Monday, March 14th and to everyone else on Thursday, March 17th. Demand appears to be at or above pre-COVID levels, with several camps completely filling within the first week of registration. Summer camp begins on Monday, June 13th and will run for 9 weeks this summer. This summer we are offering 13 different day camp groups for ages 3 – entering 7th grade; around a dozen different specialty and enrichment camps including sports camps, LEGO engineering, jazz combos, and Babysitter's Training; as well as Guards in Training and Counselors in Training programs for middle school aged kids. Staff continues to market the available camp groups and we expect most spots to be full before summer.

Swim lesson registration has been similarly busy, with most sessions of lessons filling up. This summer we are offering group, private, semi-private, and parent-tot swim lessons.

Pool Season Opening

The 2022 pool season commenced on Monday, April 4th and our first week of programs has been well-attended. It's been great to see so many of our longtime swimmers back at the pool. This spring we are offering adult lap swim, recreation swim, tot pool hours, lifeguard training, swim lessons, pool party rentals, the Waterdevils Swim Team, and water polo.

Spring Art Show

The Spring Art Show will take place Saturday, April 23rd from 3-7pm at the community center and will feature works from some of Marin's favorite artists on the theme "Through Artists Eyes."

Summer Preparation

This next month Robyn and John Paul will be finalizing the camp and pool staffing for the summer, hosting trainings and certification classes for our part-time staff members, creating staff schedules, ordering supplies, and much, much more as summer approaches.

PARKS & BUILDING MAINTENANCE

Parking Lot

On March 25th we had the parking lot re-striped and all the curbs repainted and it looks great. During this time staff also removed the juniper plants from around the parking lot, added woodchips, and refreshed the landscaping. The area is looking great.

Pool

During the week of March 28th we had several areas of the pool deck repaired and patched. Additionally, lettering around the deck indicating the different pool depths had become chipped and hazardous and was replaced with square ceramic tiles that are easier to read and will be much nicer on the toes. That same week, staff made repairs to the pool's emergency exit gate, updated the landscaping around both pools, repaired picnic tables, and cleaned up the two reservable picnic areas.

Luiz Court Path

During the week of March 28th work was done to clean up the path between Luiz Court and Mt. Ranier Drive. Several trees were thinned and limbed up, a large amount of dead brush was hauled out, and some poison oak was removed.

Upcoming Projects

In the coming weeks staff will be adding plantings around the community center, repairing some of the storage sheds, and updating the landscaping at Creekside Park.

Daily/Weekly Duties:

- Clean and restock Community Center building and park bathroom
- Blow/rake leaves around community center
- Empty garbage and dog waste receptacles in 3 parks and at trailhead
- Mow lawns in 3 parks and pool
- Irrigation inspection in 3 parks
- Check 3 playgrounds for graffiti and hazards
- Check and adjust pool chemistry/equipment