

MARINWOOD COMMUNITY SERVICES DISTRICT

MINUTES OF PARK AND RECREATION COMMISSION MEETING

March 24, 2015

Time and Place: 7:30 Marinwood Community Center Classroom

Present:

Commissioners: Chair Izabela Perry, Kimberly Call, John Tune, Sarah Paoli, Shane Valentine, and Sivan Oyserman.
Staff: District Manager Eric Dreikosen, Recreation Director Shane DeMarta and Administrative Assistant Carolyn Sullivan.
Others present: Linda Barnello.
Board members: Justin Kai.

Agenda

No changes or additions.

Board Adoption of Rosenberg's Rules of Order

Dreikosen stated Rosenberg's Rules are simple to understand and the Commission will be following them from here on.

Public Comment

No comments.

Minutes of February 24, 2015 Commission Meeting

Call stated she would like a comment scratched that read, "Call added the Commission should not be micro-managing staff". Sullivan will scratch the sentence.

M/s Tune/ Paoli to approve minutes of February 24, 2015. Ayes: Perry, Call, Tune, Paoli and Valentine. Absent: Oyserman.

Review of Draft Board Minutes of March 10, 2015

No comments.

FY 2015-2016 Park and Recreation Draft Budgets

Perry asked Dreikosen if there were any changes. Dreikosen replied he had shifted some of DeMarta's salary to the Park Department. PERS and Worker's Compensation rates were updated as well. Perry stated it would be helpful to include in the budget the Measure A project list under Contingencies and Reserves.

Dreikosen stated he will be looking at the Park staff salaries budget; five employees versus three employees and its effect on the budget. Perry commented the outsourcing it not just a personnel issue, it should effect the budget as a whole due to reduced expenditures. DeMarta stated the District will be saving money due to fewer personnel costs as well as fewer expenditures. Dreikosen commented he would be happy to sit down with any Commissioner to review the budget. Call suggested holding a half hour session before the regular Commission meeting.

Valentine asked what the budget should be for tree maintenance work. Dreikosen replied he is unsure; the Department has always been reactive. DeMarta stated it is subjective, but this year has been hard and the Department has spent about \$4,000 in emergency work. Tune commented the Department needs a tree inventory to access the issues. There are tools available to determine the age and health of the trees. The assessment will be costly so it needs to be timed when the District has the money to act on the assessments. DeMarta thanked Tune for his time and knowledge and stated he would like to another walk through of the grounds to look at vegetation.

FY 2015-2016 Measure A Work Plan

Dreikosen stated staff's recommendations are: tennis court resurface top coat at Creekside Park, park tennis court (#1&2) resurfacing, reception hall lighting, paint trim on community center building and pool building and replacement of Park Maintenance "Gator" vehicle. Valentine stated at some point he would like to see a commercial kitchen in the community center. Perry replied it would need a cost analysis to determine if the project would garner enough revenue. Barnello asked if all the project estimates are up to date. DeMarta replied most estimates came from Harrelson; Dreikosen and DeMarta will go through and update items if need be. Dreikosen added the numbers for 2015/16 have been vetted.

M/s Valentine/ Paoli to approve 2015/2016 Measure A work plan per staff recommendations. Ayes: Paoli, Valentine, Call, Tune and Perry. Absent: Oyserman.

Draft Bylaws for Park and Recreation Commission

Perry thanked Barnello for reviewing the bylaws. Call commented "Attachment A" is very vague. Call would like to see an orientation for new Commission members; the District is responsible for the education of the Commissioners. Barnello asked if the Commission is planning on having a "Committee of one". Perry replied there would be no point. Oyserman replied, the Commission

is not planning on that at this point in time. Barnello questioned why there is no ethics training involved. Dreikosen replied in accordance with California's AB1234 there is no State mandated ethics training for Marinwood District's Board members or Commissioners due to that fact they are not compensated.

The Commission decided to scratch the partial sentence, "...and the District's 'Commission Code of Conduct and Ethics'...".

M/s Oyserman/ Tune to approve draft Bylaws for Park and Recreation Commission with edit and removing the "Attachment A". Ayes: Oyserman, Tune, Perry, Call, Paoli and Valentine. Nays: None.

Park and Recreation Report

Oyserman asked if the sandbag area will be removed for the summer months. DeMarta replied yes the area will be tidied.

DeMarta reported summer camp registration is going extremely well. DeMarta decided to add another camp for kids entering First Grade; this will help with the waitlist. Kai stated the Department should consider implementing a "payment plan fee" in the future seeing that it takes up more administrative time than a traditional registration. Perry stated a fee might help space out registrations as well. DeMarta commented it should be considered.

DeMarta stated the pool is set to open to the public on Monday. Dreikosen commented DeMarta, Fretwell and the Maintenance crew have worked hard to get the pool up and running properly. Oyserman asked about groupon deals versus memberships. DeMarta replied the deals have been reduced, but please keep in mind the Department does make money off of the deals.

Use of Round-Up vs. Organic Weed Control Methods

Perry commented a resident had approached the front office concerned with the use of Round-Up in the community. DeMarta stated he had inquired about organic use; it is not as effective and more expensive. DeMarta stated there is no use of Round-Up near any of the playgrounds, picnic areas and streams. Tune commented the science behind Round-Up is strong. Glyphosate (Round-Up) essentially inhibits an enzyme in the plant and kills it from the inside out. After application once the product is dry it is no longer hazardous. Tune added the work done by Round-Up can save hundreds of hours in manual labor, but does understand the subject is touchy. Call commented she is against the use of herbicides and the District should reset community expectations in regards to weeds. Furthermore, Call does not agree with using Monsanto products in the community. Call would like this subject to be added to a future agenda.

Commemorative Plaque for Tom Kunkel Recognizing his Service as Commissioner

Perry commented DeMarta has a plan for a small playground renovation in the main park and would like to add a picnic bench and a stone to recognize Kunkel. Paoli offered to inquire how much a plaque set into stone would cost. Tune had done some research into outdoor plaques and gave his findings to Perry. The Commission will further investigate the cost and specific plaque and stone, but decided to approve the idea of a commemorative plaque for Kunkel.

M/s Oyserman/ Paoli to approve commemorative plaque for Tom Kunkel recognizing his service as a Park and Recreation Commissioner. Ayes: Oyserman, Tune, Perry, Call, Paoli and Valentine. Nays: None.

Miller Creek Special Committee

Perry commented she had met with Ray Lorber and Judy Schriebman with the Miller Creek Watershed Stewards. Seeing that there is already an identifying entity it would make sense for a member from the District to have representation on its body. The Miller Creek Watershed Stewards agreed and would like to see the District involved. Perry asked if any Commissioners would be willing to become involved. Call replied she would consider getting involved and would like to see invasive species be removed from the watershed.

Q&A discussion with staff re: items not otherwise covered on the agenda

Paoli stated she would not be at the July meeting. Oyserman stated she is due with her second baby in April and will most likely miss a few meetings.

Perry thanked Tune for his professional knowledge in regards to Park and Recreation matters.

Call commented she would like the aim for the Commission meetings to run about 2 hours. Paoli agreed a 2 hour meeting is reasonable, but sometimes discussion may run lengthy.

The meeting concluded at 10:00PM.

The date of the next Park and Recreation Commission meeting is April 28, 2015 at 7:30pm in the Community Center Classroom.

Respectfully submitted,
Carolyn Sullivan