



# Aquatics Employment Application

Marinwood Community Services District is now accepting applications for the following positions. Hours vary according to season (spring, summer, and fall). The 2023 pool season runs March 1-October 6.

## **Head Lifeguard / Aquatics Coordinator**

**(\$24.00-\$26.00/hr)**

The successful candidate will be responsible for pool safety, staff training, supervision, and administrative record keeping. Current Lifeguard Training, CPR, and First Aid certification required. Minimum qualifications: Two years guarding experience and one-year supervisory experience. WSI & LGI certifications are desirable. Must be willing to work weekends, early mornings, evenings and holidays. Must be able to work spring, summer, and fall.

## **Senior Lifeguard**

**(\$22.00-\$23.50/hr)**

Current Lifeguard Training, CPR, and First Aid certification required. Minimum qualifications: High School Graduate and a minimum of 2 years guarding experience. Must be able to work a minimum of 2 seasons (spring, summer, and/or fall). Must be willing to work weekends, early mornings, evenings and holidays.

## **Lifeguard**

**(\$19.00-\$21.00/hr)**

Must be at least 15 years old and have good swimming skills. Current Lifeguard Training, CPR, and First Aid certification required. Must be able to work a minimum of 2 seasons (spring, summer, and/or fall). Must be willing to work weekends, early mornings, evenings, and holidays.

## **Group Swimming Instructor**

**(\$20.50- \$23.00/hr group lessons)**

Basic instruction in swimming skills for youth ages 12 months through adult. Assignments dependent upon experience. Water Safety Instructor (WSI) desirable, but not required. Will provide in-house training if you do not have WSI certification or have minimal experience in teaching. Must be lifeguard certified, have good swimming skills and a desire to teach children how to swim.

## **Private Swimming Instructor**

**(\$25.00-\$30.00/hr)**

Minimum 1-year experience as a Marinwood Group Swim Instructor. Basic instruction in swimming skills for youth ages 3 years through adult. Assignments dependent upon experience. Opportunity to teach private lessons. Water Safety Instructor (WSI) desirable, but not required. Will provide in-house training if you do not have WSI certification or have minimal experience in teaching. Must be lifeguard certified, have good swimming skills and a desire to teach children how to swim.

## **Pool Attendant**

**(\$15.50-\$17.00/hr)**

Provides front counter contact with public, acts as a cashier, handles phones, records, assists in providing first aid. CPR/AED/First Aid certification required. Training provided once hired if candidate doesn't already hold certifications. Must be able to work weekends, evenings and holidays.

### **Positions Will be Filled on a Continuous Basis**

Application Procedure: Interested applicants can contact the Marinwood Community Center for an application. Applications can be picked up or mailed to interested applicants. Submit a completed application. Selected applicants will be invited to interview. Offers of hire will be contingent upon meeting job requirements prior to starting date. Salary will be dependent upon qualifications and availability. For further information, contact the number above. {Marinwood CSD is an equal opportunity employer}.



# Marinwood Community Services Aquatics Staff Application

**\*\*Applications must be returned or mailed by the applicant\*\***

*Incomplete applications or applications with missing documents will not be accepted. A completed application does not guarantee employment with the Marinwood Community Services District but may qualify you for an interview.*

**Return your application to:**

Marinwood Pool / Community Center  
 Phone: (415) 479-0775  
 775 Miller Creek Rd, San Rafael 94903  
 (415) 479-7759 fax

**Questions?**

(415) 479-0775 phone

**Marinwood Community Center office hours:**

Monday – Friday, 9am-5pm

**Position Applying For:** (Check all that apply)

Job descriptions and qualifications for each position are available at the Marinwood Community Center and have been attached for your convenience.

- |   |  |
|---|--|
| <input type="checkbox"/> Lifeguard<br><input type="checkbox"/> Sr. Lifeguard<br><input type="checkbox"/> Head Guard | <input type="checkbox"/> Other: Pool Maintenance/Janitorial<br><input type="checkbox"/> Pool Attendant<br><input type="checkbox"/> Swim Instructor |
|---|--|

Name: \_\_\_\_\_  
First
Middle
Last

Permanent Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Temporary or school address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Last date at this address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Driver's License # and State: \_\_\_\_\_

What school, if any, will you attend next fall (fall 2023)? \_\_\_\_\_

Have you worked for the Marinwood Community Services District before? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, what position & what dates? \_\_\_\_\_

How did you hear about the job? \_\_\_\_\_

What date can you start work? \_\_\_\_\_ If seasonal, what is the last date you can work? \_\_\_\_\_

Exceptions, conflicts, days, and times you are unavailable to work: \_\_\_\_\_



## Page 2 – Education / History / Skills

### Education:

Check the highest grade completed (as of June 2023):

8  9  10  11  12  GED  13  14  15  16  17  18

Are you at least 15 years of age? YES  NO

List your High School, College, Business, Trade, Correspondence or other courses below:

Name of School & Location	Major Subject of Course Study	Total Sem. Units	Total Quar. Units	List Degree / Certificate Rcvd. Including Dates

- Are you at least 18 years of age? YES  NO
- Desired Number of hours each week: \_\_\_\_\_
- Do you have any physical conditions which may limit your ability to perform the job you are applying for?  
 YES  NO If yes, please explain \_\_\_\_\_
- Have you, as an adult, ever been convicted of any law violation, excluding minor traffic violations?  
 YES  NO If yes, please explain \_\_\_\_\_
- Have you ever been discharged or asked to resign?  
 YES  NO If yes, please explain \_\_\_\_\_
- Do you have any relatives working for the Marinwood CSD?  
 YES  NO If yes, please explain \_\_\_\_\_

**Describe fully any job-related skills, knowledge, qualifications or other training that you possess that pertain to the position.**

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## Page 3 - Certifications / History / References

**Certifications:** Please list any certifications you hold that either are job-related or are required for the job.

Title: \_\_\_\_\_ Date Issued/Expiration Date: \_\_\_\_\_

Lifeguarding: \_\_\_\_\_

CPR/AED for Lifeguards: \_\_\_\_\_

First Aid: \_\_\_\_\_

**Employment History:** Please list any job-related voluntary or paid employment experience. Begin with your current or most recent position. Use additional sheets if necessary. You may submit a resume or other supporting documentation, but not as substitution for completing this section. **Please do not write "see resume" in the "Duties" box. Present or past employers may be contacted.**

1. Date From: \_\_\_\_\_ Date To: \_\_\_\_\_ Employer: \_\_\_\_\_ Job Title: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisors Name/Phone: \_\_\_\_\_

Salary: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Duties: \_\_\_\_\_

2. Date From: \_\_\_\_\_ Date To: \_\_\_\_\_ Employer: \_\_\_\_\_ Job Title: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisors Name/Phone: \_\_\_\_\_

Salary: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Duties: \_\_\_\_\_

3. Date From: \_\_\_\_\_ Date To: \_\_\_\_\_ Employer: \_\_\_\_\_ Job Title: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisors Name/Phone: \_\_\_\_\_

Salary: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Duties: \_\_\_\_\_



## Page 4 – Recommendations / Trainings / Certificates

**References:** Please list three (3) non-related individuals that we may contact.

1. Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Relationship to Applicant: \_\_\_\_\_
2. Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Relationship to Applicant: \_\_\_\_\_
3. Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Relationship to Applicant: \_\_\_\_\_

**Recommendations:** If you attend high school or college and have not worked in the past, please attach two (2) letters of recommendation to your application. If you listed work experience on your application, you do not need to attach letters of recommendation.

- Letters of recommendation must come from a non-relative.
- Letters can be from the same people that you listed under “References” on page 3.  
(e.g. teacher, coach, volunteer coordinator)

***Applicants who do not have work experience  
will not be interviewed without 2 letters of recommendation.***

**Trainings:** Attendance at all staff trainings is contingent on employment. Applicants invited to interview will be given a schedule of mandatory training dates. If hired, failure to attend staff trainings will result in disciplinary action and possibly termination.

**CERTIFICATE OF APPLICANT** – I certify that all statements made on this application are true and complete to the best of my knowledge. I understand that any false statements will subject me to disqualification or dismissal. I authorize Marinwood CSD to investigate my qualification, employment record or character through inquiries to any sources mentioned in the application, unless otherwise stated.

X \_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date Signed