

# MARINWOOD COMMUNITY SERVICES DISTRICT

## MINUTES OF PARK AND RECREATION COMMISSION MEETING

**February 24, 2015**

**Time and Place:** 7:30 Marinwood Community Center Classroom

### **Present:**

Commissioners: Izabela Perry, Kimberly Call, John Tune, Sarah Paoli, Shane Valentine, and Sivan Oyserman.

Staff: District Manager Eric Dreikosen, Recreation Director Shane DeMarta and Administrative Assistant Carolyn Sullivan.

Others present: Linda Barnello and Stephen Nestel.

Board members: Justin Kai and Bill Shea.

### **Agenda**

Barnello stated the agenda needs to state the minutes are “draft”.

### **Public Comment**

Perry welcomed Nestel who is part of an organization called “Friends of Miller Creek”. Nestel commented the organization is doing good things; they’ve placed informational signs along the panhandle and have done stream clean-up. The organization is informal and is specifically designed to improve the park panhandle. Their goals and visions are to have the panhandle resemble a nature preserve.

Barnello commented she had weeded a large section of the mini-park and now would be a good time to fix the exposed irrigation and add wood chips to the area. DeMarta replied the mini-park maintenance schedule is set for late March or early April.

Barnello commented in regards to the drafted by-laws, the Commission needs to define the word “inspection”.

### **Minutes of January 27, 2015 Commission Meeting**

Call and Barnello had a few small changes and additions.

### **Review of Draft Board Minutes of February 10, 2015**

No comments.

### **FY 2015-2016 Park and Recreation Draft Budgets**

The Commission reviewed the budgets and had some suggestions. Perry stated the line item for “tree maintenance” is too low; there is a significant amount of deferred maintenance that needs to be done. DeMarta replied the he will re-visit the line item. The Commission will review the Measure A plan next month as well.

### **Commemorative Plaque for Tom Kunkel Recognizing his Service as Commissioner**

Perry commented she had met with Kunkel who expressed his values in the open space and Park Playground. Kunkel humbly suggested a small plaque recognizing his service could be placed near the playground. Call suggested a bench. Tune suggested a plaque set into a stone. Valentine suggested naming the park in his honor. Dreikosen suggested the Commission gather cost analysis before moving ahead for Board approval.

### **Formation of Miller Creek Special Committee**

Perry stated her goals for the committee would be to fundraise, form a volunteer base, utilize grant opportunities and liaise with other agencies. Perry would like to understand what other groups such as “Friends of Miller Creek” are doing and to possibly join forces. Valentine suggested forming an ad-hoc group to achieve the goals; while reporting back to the Commission. Oyserman agreed forming the group ad-hoc and giving them general points to work towards would be helpful. Dreikosen commented agreeing upon 3-5 goals and meeting with staff would be a good beginning point. Oyserman stated she would draft a few goals for review.

### **Draft Bylaws for Park and Recreation Commission**

Call asked the purpose of the document. Dreikosen replied formal bylaws are considered a best practice and commended Perry for her work on the document. Barnello stated the definition for “inspection” needs to be added to the document. Oyserman replied the following line item clearly defines the purpose of the inspections. Call added the Commission should not be micro-managing staff. The Commission did not feel adding more language was necessary. The document will be placed on the March agenda for approval.

**Park and Recreation Report**

No additional comments.

**Q&A discussion with staff re: items not otherwise covered on the agenda**

No questions.

The meeting concluded at 9:45PM.

The date of the next Park and Recreation Commission meeting is March 24, 2015 at 7:30pm in the Community Center Classroom.

Respectfully submitted,  
Carolyn Sullivan