

# Marinwood Community Services District

## Minutes of Board of Directors Meeting Tuesday February 10, 2015

**Time and Place:** 7:30PM Marinwood Community Center classroom.

### **Present:**

Board Members: President Tarey Read, Justin Kai, Bill Hansell and Bill Shea.

Absent: Deana Dearborn.

Staff: District Manager Eric Dreikosen, Fire Chief Thomas Roach, Recreation Director Shane DeMarta, Firefighters Cesar Correa and Brandon Selvitella, Administrative Assistant Carolyn Sullivan.

Park and Recreation Commissioners: Chair Izabela Perry.

Others Present: Stephen Nestel and Linda Barnello.

### **Call to Order and Pledge of Allegiance**

### **Agenda**

Read commented she would like to adopt Rosenberg's Rules. Barnello objected due to this not being properly placed on the agenda. Read then asked for adoption of Rosenberg's Rules to be placed on the March agenda.

### **Consent Calendar**

Barnello stated the agenda should state the minutes are "draft". Read replied it is not necessary.

- a. *Minutes of Regular Meeting of January 13, 2015:* Barnello stated she was inquiring about unfunded "pension" not unfunded "health" costs. Nestel objected to Sullivan's interpretation of the meeting.
- b. *Bills paid nos. 637-725:* Kai questioned claim 641; why youth program salaries were so high. Sullivan replied it was due to Holiday Camp. Read added Holiday Camp revenues were around \$16,000.
- c. *County of Marin 2014/2015 Annual Statement of Investment Policy:* No comments.
- d. *County of Marin 12/31/14 Report of County, Schools and District Investments:* No comments  
M/s Hansell/Kai to approve consent calendar. Motion carried unanimously.

### **Open Time for Items not on Agenda**

Nestel stated there is no need for speakers to be limited to two minute speaking allowances. He stated he is very tired of the nasty comments being made by Board members. Additionally he asked the Board to direct Eric to include his sent emails in the Board packet under correspondence. Read replied that Nestel's correspondence was included in this month's packet. Dreikosen requested any future emails clearly state they are to be added as correspondence to the Board.

Barnello commented she was unable to discern via the past Board packets how much the District needs to pay for unfunded liabilities. Read replied the number will be coming from PERS (Public Employees Retirement System), Horne was able to come up with an estimate and that is the closest the District knows at this point in time. Roach commented it will not be effective until next fiscal year. Barnello stated she would like to know the exact date the first Manager replacing Horne refused the District's offer. Read replied she does not know the date offhand, but asked Barnello to call her. Barnello asked the status of the solar project. Dreikosen replied there are no new updates. Perry asked if the CSD could host an informational meet and greet with the new Supervisor. Read stated she would contact Connolly's office. Hansell requested no staff time be spent on the matter.

Perry inquired about the recent car thefts and break-ins and questioned if camera surveillance could be an option for the neighborhood. Read replied they would need to be monitored and the District doesn't have staff capacity. Roach commented he had spoken with the Sherriff and they will be stepping up patrols in the neighborhood.

Nestel stated in regards to the solar project he had looked at the community center roof on google and stated there is enough space to install the solar panels; a structure at the pool facility should not be built.

### **Correspondence**

1. *MCSD, December 3, 2014 support letter to the Board of Supervisors re: Nomination of Lucas Valley Road for Caltrans Scenic Road Designation:* The Board acknowledged the letter.
2. *Stephen Nestel, January 14, 2015 providing information re: Rosenberg's Rules of Order and Council Protocols for City of Sausalito:* The Board acknowledged the correspondence.

### **Fire Department Matters**

1. *Draft Report of Fire Commission meeting of February 4, 2015:* No additions.
2. *Fire Chief Operations Report:* No additions.
3. *2015/2016 Fire Department Budget:* Roach commented this is the first draft, it needs a preliminary approval so it can be given to the County. Marinoff was at the Fire Commission meeting and did have comments which were addressed. Roach reported in regards to Firefighter overtime, he will prepare a breakdown of

operational versus OES. Read stated she would like to see operational OT versus OT related to workers compensation. She asked Roach to add a sub category in the budget relaying this information. Kai asked if "light duty" was a current line item. Roach replied no. Kai asked why "consultant fees" were over budget. Read replied it is due to the head hunter. Sullivan added she had divided up the cost by three departments.

M/s Hansell/ Shea to approve 2015/2016 Fire Department Budget. Motion carried unanimously.

4. *Implementation of Paramedic Program:* Roach commented the current \$85 the Marinwood residents are paying might have to be increased to \$90, but it will have to be placed on the upcoming November ballot. Perry stated the District should have a paramedic agreement in place before the community votes. Hansell stated he is disappointed in the lack of cooperation by the Marinwood Union and strongly agrees with Perry. Kai asked with the departure of our current employee who is a paramedic how soon could Marinwood have another paramedic on staff. Roach replied it depends if the next hire is held in-house, but the process is two years. Read commented Marinwood does have access to San Rafael's hire list. Perry asked if the District pays for paramedic school. Read replied not historically. Kai asked the cost. Roach replied \$6,000-\$10,000. Roach commented if the District would like to pay for an employee to attend paramedic school the Board could request the employee sign a contract stating promised length of employment.
5. *Light-Duty Policy:* Roach commented he had used Larkspur's policy as a template. He suggested forwarding it to County Counsel for review. Hansell commented the wording "...as needed on a limited temporary basis" seems a bit vague. Roach replied the policy will have to be on a case by case basis and will depend on the employee. Perry asked if the employee can refuse light-duty. Roach replied he is unsure. The Board decided to forward the policy to County Counsel for review.
6. *Shared Services Update:* Read commented Marinwood owes San Rafael \$4,000 for the OES reimbursement the District received for having a San Rafael firefighter go out on strike team with engine 58.

### **Park and Recreation Matters**

1. *Draft Report of Park and Recreation Commission meeting of January 27, 2015:* Perry commented she hopes to see support for forming a committee to focus solely on our creek. Nestel commented the Board refused to name names regarding the multiple absences in the Park and Recreation Commission, these absences should be accounted for. Perry replied the Commission had reviewed the roles and responsibilities of Commissioners and it was agreed upon for the Chair to contact the Commissioner absent and inquire for the reason of absence. Perry commented initially she had requested that three absences would result in removal, but that idea was dismissed. Dreikosen commented in regards to a creek committee the question arose as to the Commission's authority to create an ad-hoc committee; or is that the authority of the Board? Kai commented John Tune's name was absent from the list of attendees. Sullivan apologized. Barnello questioned why the hours of the Commission meetings were reduced. Read replied, the Commission sets its own agenda, there should be no mandatory time frame. Perry commented the Commission would like to keep a tight schedule and to keep in mind staff's time.
2. *Proposed Pool Rates for 2015 season:* DeMarta reported staff is requesting a 5% increase to pool memberships. Nestel commented drop-in rates need to be raised. DeMarta replied staff will look at increasing drop-in rates for 2016.  
M/s Shea/Kai to approve proposed pool rates for 2015 season. Motion carried unanimously.
3. *Proposed Camp Rates for 2015 season:* DeMarta reported staff is requesting a 7% increase in rates based upon staffing increases and vendor increases. With a 7% increase Marinwood will still remain competitive.  
M/s Kai/ Shea to approve proposed camp rates for 2015 season. Motion carried unanimously.
4. *Recreation and Maintenance activity reports:* DeMarta stated "Raise a Glass" the winter wine tasting is scheduled for February 28<sup>th</sup> from 2-5, thirteen wineries will be representing. Breakfast with Bunny is scheduled for April 4<sup>th</sup>, thank you to the Lion's Club who will be hosting the egg hunt. A new event called "Marinwood Happy Hour" will debut on April 10<sup>th</sup>; Baeltane Brewing will be coming and serving. Staff is working on another new event, "Enchanted Tea Party" which will be held on April 19<sup>th</sup>. DeMarta commented the Park Maintenance staff has almost completed the projects at Creekside Park, painting the benches and arbor. They are helping install the new pool equipment and hope to be ready for the Waterdevils begin date. DeMarta commented he and the Park staff had met with Commissioner John Tune regarding some Park maintenance; Tune is a great asset to have and thanked him for his time. DeMarta also noted the pool consultant had come out to access and bid out the necessary pool heaters and filters. The District decided upon Pool Solutions and they began work this week. The total cost for these pool items is around \$24,000 and will be taken from the Measure A funds. Nestel asked if DeMarta thinks "Happy Hour" will be a good revenue stream. DeMarta replied the company will be donating the beer and for the first event the profits will be split 50/50. If it is successful it may become a semi-regular event. Barnello asked how the Recreation department is going to increase the number of summer camps being offered. DeMarta replied we are increasing our Summer Specialty Camps at offsite locations.

5. Reallocation of Measure A Funds for FY 2014/15: Hansell noted a Board approval is not necessary, but thanked DeMarta for reporting on the issue.  
M/s Hansell/ Kai to approve reallocation of Measure A Funds for FY 2014/15. Motion carried unanimously.

#### **New and Other Business**

1. *Call for Nominations- Marin LAFCO, Special District Elections:* Kai stated he would like to be nominated and commented he had attended last months LAFCO workshop.  
M/s Shea/ Hansell to nominate Justin Kai to Marin LAFCO, Special District Elections. Motion carried unanimously.
2. *Call for Nominations – CSDA Board of Directors, Bay Area Network, Seat A:* There was no interest.
3. *Notification of Nominations – 2015 Election SDRMA Board of Directors:* There was no interest.
4. *Posting of Board Member Personal Contact Info on Agency Website:* Read commented it would be good to have a phone number for each Board Member on the website.  
M/s Hansell/ Shea to approve posting of Board Member Personal Contact Info on Agency Website. Motion carried unanimously.
5. *Other New Business:* Hansell commented the Board should have a liaison for personnel. Read commented she would be the liaison, she has good resources.

#### **Recognitions and Board Member Items of Interest**

Dreikosen commented Marinwood CSD has been recognized from SDRMA for going five years with no property/liability claims.

Kai commented he would like to recognize Esteban Cespedes for his employment with Marinwood and wishes him well as he moves on to another Department.

#### **CLOSED SESSION**

Personnel exemption; The Board may meet in closed session to confer with its designated representatives to Marinwood Professional Firefighters regarding wages, benefits and working condition matters, pursuant to Government Code section 54957.6: Closed session began at 9:15PM. Closed session ended at 10:28PM, the Board had no action items to report and gave direction to the Districts lead negotiator.

The date of the next Regular Board meeting is March10, 2015 at 7:30PM.

The meeting was adjourned at 10:29PM.

Respectfully submitted,  
Carolyn Sullivan