

Agenda for the Regular Meeting of the Marinwood CSD Board of Directors

Tuesday – December 9, 2025 – 7:00 PM

Marinwood Community Center, 775 Miller Creek Road, San Rafael, CA 94903

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public shall indicate their desire to speak. All public comments shall be addressed to the Board of Directors and limited to three minutes per speaker. The Board of Directors may choose to respond to comments or request staff to respond at the conclusion of the public comment period.

	Item Description:	Board Action
A.	CALL TO ORDER & PLEDGE OF ALLEGIANCE	
B.	AGENDA	Adopt
C.	CONSENT CALENDAR a. Draft Minutes of Regular Meeting of November 18, 2025 b. Bills Paid Nos. 9826-9873	Approve
D.	PUBLIC COMMENT OPEN TIME FOR ITEMS NOT ON AGENDA <i>Speakers may comment only on non-agenda items within the subject matter jurisdiction of the District. The Board may not take action on, consider or debate items not on the agenda except under narrow circumstances meeting statutory tests. Response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Board at the conclusion of the public comment period. The President may refer the matter to staff or to a future meeting agenda.</i>	
E.	DISTRICT MATTERS	
	1. Election of Board Officers for Calendar Year 2026: Board President and Vice-President	Elect Officers
	2. District Manager Report (verbal report)	Receive
F.	FIRE DEPARTMENT MATTERS	
	1. Draft Minutes of Fire Commission Meeting of December 2, 2025	Review
	2. Update on Current Status of Discussions with City of San Rafael regarding a Potential Agreement for Full Staffing Services of Marinwood Fire Station 58	Review
	3. Chief Officer Report and Activity Summary (verbal report)	Receive
G.	PARK AND RECREATION MATTERS	
	1. Recreation and Park Maintenance Activity Reports	Review
H.	BOARD MEMBER ITEMS OF INTEREST - REQUESTS FOR FUTURE AGENDA ITEMS	
I.	ADJOURN	
	DATE OF NEXT REGULAR BOARD MEETING – January 13, 2026	

Requests for disability-related modifications or accommodations, aids or services may be made to the district office no later than 72 hours prior to the meeting by contacting (415) 479-0775

Marinwood Community Services District

Draft Minutes of Board of Directors Meeting
Tuesday – November 18, 2025 – 7:00pm

Time and Place: 7:00PM Marinwood Community Center classroom.

Note: *This meeting as well as prior meetings of the Board of Directors may be viewed on the Marinwood YouTube channel here:* <https://www.youtube.com/channel/UC0dvM2PvtsEzE25eRAf4Jmg>

Present:

Board Members: Board President Chris Case, Kathleen Kilkenny, Sivan Oyserman, Lisa Ruggeri and Bill Shea.
Staff: District Manager Eric Dreikosen, Fire Chief Abe Roman, Deputy Fire Chief Robert Sinnott and Accounting/Payroll Manager Tiffany Combrink.

A. Call to Order & Pledge of Allegiance

Board President Case called the meeting to order at 7:01pm

B. Agenda

Agenda adopted as presented.

C. Consent Calendar

1. *Draft Minutes of Regular Meeting of October 14, 2025*
2. *Bills Paid Nos. 9753 – 9825 (October 2025)*
Shea to approve/Kilkenny to second “consent calendar as presented.”
All in favor. Motion carried unanimously.

D. Public Comment Open Time for Items Not on Agenda

No public comments received

E. District Matters

1. *Public Hearing: Proposed Ordinance 2025-02: Adopting and Modifying the 2025 California Fire Code with existing local amendments based on the 2024 International Fire Code and the 2025 California Wildland-Urban Interface Code based on the 2024 International Wildland-Urban Interface Code*
Deputy Fire Chief Robert Sinnott summarized proposed ordinance 2025-02 to the Board. Board President Case opened Ordinance 2025-02 for public comment. No public comment was received. Board President Case closed the Public Hearing.
2. *Adoption of Ordinance 2025-02: Adopting and Modifying the 2025 California Fire Code with existing local amendments based on the 2024 International Fire Code and the 2025 California Wildland-Urban Interface Code based on the 2024 International Wildland-Urban Interface Code*
Oyserman to approve/Shea to second “Adopt and Modify the 2025 California Fire Code with existing local amendments based on the 2024 International Fire Code and the 2025 California Wildland-Urban Interface Code based on the 2024 International Wildland-Urban Interface Code.”
All in favor. Motion carried unanimously.
3. *District Manager Report*
Board received District Manager Report. Firefighters labor union expressed concerns with District’s recruitment and potential hiring of Firefighter-EMT position.

F. Fire Department Matters:

1. *Chief Officer Report and Activity Summary*
Board received Chief Officer Report

G. Park and Recreation Matters:

1. *Recreation and Park Maintenance Activity Reports*
Board received Recreation and Park Maintenance Activity Reports

H. Board Member Items of Interest – Requests for Future Agenda Items

- District Manager Dreikosen reminded the Board of Directors they will designate Board Officers (President and Vice President) for calendar year 2026 during the December board meeting.

I. Adjourn

Meeting adjourned at 7:36pm

Tiffany Combrink, Secretary

**MARINWOOD COMMUNITY SERVICES DISTRICT
REQUEST FOR PAYMENT OF CLAIMS**

Treasury Fund 8067

Classes:
Street lights
Fire
Recreation
Park

Approved by the Board of Directors on December 9, 2025

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
9826	11/4/2025	AFLAC	88.38	disability - Oct	Park	5130120	General	88.38
9827	11/4/2025	AFLAC	1,067.67	life/disability - Oct	Fire	5130120	General	1,067.67
9828	11/4/2025	AT&T	90.24	park internet - Oct	Park	5210725	General	90.24
9829	11/4/2025	Robyn Bruton	41.22	pumpkins	Rec	5220819	Preschool	41.22
9830	11/4/2025	Buck's Saw Service	319.55	equipment maintenance	Park	5220210	General	319.55
9831	11/4/2025	C.A.P.F.	236.00	LTD - Nov	Fire	5130120	General	236.00
9832	11/4/2025	City of San Rafael	4,870.21	E58/E658 maintenance	Fire	5210910	General	4,870.21
9833	11/4/2025	Comcast	205.81	Cable - Nov	Fire	5210725	General	205.81
9834	11/4/2025	County of Marin	348.75	legal services	Park	5210131	General	348.75
9835	11/4/2025	Delta Dental	1,903.20	Dental - Nov	Fire	5130120	General	937.67
					Park	5130120	General	550.15
					Rec	5130120	General	415.38
9836	11/4/2025	Got Gophers	275.00	Pest control	Park	5211532	General	275.00
9837	11/4/2025	Grainger	36.18	supplies	Park	5220310	General	36.18
9838	11/4/2025	Master Sim	1,280.00	TKD - Oct	Rec	5210146	Youth	1,280.00
9839	11/4/2025	Jackson's Hardware	822.55	boots/fleece/hats	Park	5220825	General	435.00
				supplies	Park	5220810	General	387.55
9840	11/4/2025	Liebert Cassidy Whitmore	427.50	legal services	Fire	5210131	General	427.50
9841	11/4/2025	Marin Landscape Material	1,197.68	materials	Park	5220310	General	1,197.68
9842	11/4/2025	Nationwide	5,160.00	Deferred comp 10/03	Fire	5130120	General	1,020.00
					Rec	5130120	General	700.00
				Deferred comp 10/17	Fire	5130120	General	1,020.00
					Rec	5130120	General	700.00
				Deferred comp 10/31	Fire	5130120	General	1,020.00
					Rec	5130120	General	700.00
9843	11/5/2025	Marin Sanitary Service	2,866.05	Garbage - Oct	Park	5210815	General	2,006.24
					Rec	5210815	General	573.21
					Fire	5210815	General	286.60
9844	11/5/2025	Jerry Mehciz	7,537.92	Tennis	Rec	5210146	Tennis	7,537.92
9845	11/5/2025	Mill Valley Refuse	314.98	porta potty - Nov	Park	5211220	General	314.98
9846	11/5/2025	Napa Auto Parts	267.21	vehicle maintenance	Park	5210910	General	267.21
9847	11/5/2025	Pet Waste Eliminator	320.42	pet waste bags	Park	5220310	General	320.42
9848	11/5/2025	PG&E	1,722.12	Streetlights - Sept	Streetlights	5210825	General	1,722.12
9849	11/5/2025	Project A	40.00	email hosting	Rec	5220110	General	20.00
					Fire	5220110	General	20.00
9850	11/5/2025	Salt Payroll	1,500.00	prior qtr adj CA EDD filings	Fire	5210230	General	645.00
					Park	5210230	General	135.00
					Rec	5210230	General	720.00
9851	11/13/2025	Sarah Burrows	135.00	refund aquatics	Rec	4631917	Aquatics	135.00
9852	11/13/2025	Paula Ockner	1,400.00	Afterschool Art	Rec	5210146	Youth	1,400.00
9853	11/13/2025	National Academy of Athletic	848.00	Sports Camp	Rec	5210146	Youth	848.00
9854	11/13/2025	Bernd Buettner	588.00	Improv class	Rec	5210146	Adult	588.00
9855	11/13/2025	Integrity Contruction Maintner	1,755.00	janitorial - Nov	Rec	5211110	Building	1,755.00
9856	11/13/2025	Jorge's Tree Service	4,500.00	fallen tree removal	MWPA	5820200	General	1,500.00
				tree removal/ trimming/ prun	Park	5211528	General	3,000.00
9857	11/13/2025	Leak Detection Pros	1,300.00	leak detection/ tool rental	Park	5220310	General	1,300.00
9858	11/13/2025	PG&E	2,974.09	Electric - Oct	Rec	5210810	General	2,109.57
					Fire	5210810	General	632.40
					Park	5210810	General	232.12
9859	11/13/2025	PG&E	966.60	Gas - Oct	Rec	5210810	General	910.97
					Fire	5210810	General	55.63
9860	11/13/2025	SDRMA	291.95	life ins - Dec	Fire	5130120	General	107.93
					Park	5130120	General	86.52
					Rec	5130120	General	97.50
9861	11/13/2025	Francesca Guillen	25.87	preschool supplies	Rec	5220819	Preschool	25.87
9862	11/13/2025	Jenna Erlich	20.98	preschool supplies	Rec	5220819	Preschool	20.98
9863	11/18/2025	Michelle Van Vrancken	533.00	refund winter break camp	Rec	4631922	Youth	533.00
9864	11/18/2025	Marinwood CSD	84,244.73	Fire Salaries	Fire	5110110	General	27,894.00
				Fire OT	Fire	5120110	General	17,558.19
				FLSA	Fire	5110319	General	1,962.02
				Acting Pay	Fire	5110310	General	830.40
				4850	Fire	5110110	General	5,066.88
				Admin Asst	Fire	5110110	Admin	1,167.04
				Admin Mgr	Fire	5110110	Admin	2,884.80
				Admin Asst	Rec	5110110	Admin	1,167.04
				Admin Asst	Park	5110110	Admin	583.52
				Admin Mgr	Rec	5110110	Admin	1,442.40
				Admin Mgr	Park	5110110	Admin	1,442.40
				Rec Dir	Rec	5110110	General	3,155.04
				Rec Dir	Park	5110110	General	1,352.16
				Rec salary	Rec	5110110	General	9,686.40
				Park salary	Park	5110110	General	8,634.40
				Park hourly	Park	5110210	General	40.00
				Building attendants	Rec	5110210	Building	231.00
				Preschool	Rec	5110210	Preschool	4,692.25

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
				PR fees	Fire	5210230	General	40.50
				PR fees	Rec	5210230	General	88.50
				PR fees	Park	5210230	General	30.60
				SS + Medicare	Fire	5140140	General	2,594.82
				SS + Medicare	Rec	5140140	General	2,127.01
				SS + Medicare	Park	5140140	General	661.33
				EDU + SUI	Fire	5140145	General	0.00
				EDU + SUI	Rec	5140145	General	18.82
				EDU + SUI	Park	5140145	General	0.00
				Benefits withholding	Park	2120066	General	-1,512.86
				Benefits withholding	Rec	2120066	General	-2,259.76
				Benefits withholding	Fire	2120066	General	-7,334.17
9865	11/18/2025	Marinwood CSD	16,387.84	Retire 11/14/25	Park	5130510	General	2,203.52
					Rec	5130510	General	2,479.27
					Fire	5130510	General	11,705.05
9866	11/18/2025	Marinwood CSD	53,362.31	Health - Nov	Park	5130120	General	13,096.10
					Rec	5130120	General	10,581.95
					Fire	5130120	General	29,684.26
9867	11/19/2025	US Bank Corp Pmt Services	10,677.21	JR FF stickers	Fire	5210122	General	220.99
				zoom subscription	Fire	5211325	General	31.99
				Fire code public notice	Fire	5211520	General	65.90
				engine parts	Fire	5220210	General	56.22
				waterproof boots	Fire	5220825	General	206.19
				RV plug	Park	5210910	General	18.92
				zoom subscription	Park	5211325	General	15.99
				gloves/ seeds/ erosion contr	Park	5220310	General	1,109.34
				irrigation supplies	Park	5220310	General	1,080.78
				CPR certs/ mahjongg suppli	Rec	5220819	Adult	171.03
				snacks	Rec	5220819	After school	132.27
				harvest fair/ art show supplie	Rec	5220819	Community	1,397.60
				constant contact	Rec	5210122	General	315.00
				fingerprinting	Rec	5210128	General	40.00
				CPRS memberships	Rec	5211315	General	475.93
				zoom subscription	Rec	5211325	General	47.99
				supplies/ subscriptions	Rec	5220110	General	1,703.46
				supplies/ AED parts	Rec	5220819	General	262.49
				fraud items RB - to be rever	Rec	5220819	General	1,501.60
				staff meeting	Rec	5211315	Pool	115.17
				pool supplies	Rec	5220819	Pool	30.27
				vending supplies	Rec	5220826	Pool	47.06
				supplies/ laptop	Rec	5220819	Preschool	373.95
				laptop	Rec	5220819	Summer	360.97
				banners	Rec	5210122	Youth	136.40
				supplies	Rec	5220819	Youth	759.70
9868	11/19/2025	AT&T	365.40	phones - Oct	Fire	5210725	General	168.76
					Park	5210725	General	31.43
					Fire	5210725	General	165.21
9869	11/19/2025	AT&T	90.24	park internet - Nov	Park	5210725	General	90.24
9870	11/19/2025	CalPERS	8,333.00	CERBT - Nov	Park	5130130	General	1,917.00
					Rec	5130130	General	916.00
					Fire	5130130	General	5,500.00
9871	11/19/2025	DC Electric	332.00	SL maintenance - Oct	Streetlights	5210915	General	332.00
9872	11/19/2025	Home Depot	779.55	supplies	Park	5220310	General	779.55
9873	11/19/2025	Las Gallinas Valley Sanitary	19,993.00	Sewer FY25-26	Park	5210835	General	1,999.30
					Rec	5210835	General	11,995.80
					Fire	5210835	General	5,997.90
TOTAL:			242,842.41					242,842.41

Total by Department:

Streetlights	2,054.12
Fire Department	119,019.37
Recreation Department	75,304.23
Park Department	44,964.69
Measure A	0.00
MWPA	1,500.00
Capital	0.00
Unclassified	0.00



Staff Report

To: Board of Directors
From: Eric Dreikosen, District Manager
Date: December 9, 2025
Re: Election of Board President and Vice President for CY 2026

Directors,

In accordance with the Board Bylaws, each December the Board of Directors shall elect a Board President and Vice-President to serve for the following calendar year (effective January 1, 2026).

As stated in the Board Bylaws

(https://www.marinwood.org/sites/default/files/mcsd_board_bylaws_amended2-12-19.pdf):

Article V Board Officers

At the regular Board of Directors meeting in December of each year, the Directors shall elect one of their members as Board President and another member as Vice President by a majority vote of the Board. The term of office for each shall be one year, effective immediately. The elected Board President and Vice President may be re-elected by the Board for a maximum of four terms. Should the Board President resign during the term, the Vice President becomes the Board President for the remainder of the term and a new Vice President is elected by the Board of Directors during the next regular Board meeting. Should the Vice President resign, a replacement shall be appointed at the next regular meeting by a majority vote of the Board. The replacement completes the term of the replaced officer.

A. President

The Board President shall have following authority:

- 1) Call meetings of the Board, giving notice as prescribed by law;
- 2) Coordinate preparation of meeting agendas with the District Manager;
- 3) Serve as chairperson at all Board meetings;
- 4) Sign all instruments to carry out the requirements and the will of the Board;
- 5) Confer with the District Manager or designee on crucial matters which may occur between meetings;
- 6) Be the Spokesperson for the Board; and
- 7) Perform other duties as authorized by the Board.

The Board President shall have the following duties:

- 1) Call the meeting to order at the appointed time;
- 2) Be responsible for the orderly conduct of all Board meetings in accordance with Rosenberg's Rules of Order;
- 3) Announce the business to come before the Board in its proper order according to the agenda;
- 4) Enforce Board policies in relation to District business and the conduct of meetings;
- 5) Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference;
- 6) Explain what the effect of a motion would be if it is not clear to every member of the Board;

- 7) Restrict discussion to the question when a motion is before the Board;
- 8) Rule on parliamentary procedure; and
- 9) Put motions to a vote, and state clearly the results of the vote.

Decisions of the President are final, unless overruled by the 3-1 vote of the other Directors. Because of his/her role, the President shall speak last during the discussion and debate stage and only make or second a motion unless no other Director will do so at that time.

B. Vice-President

The Vice President shall act if the Board President is absent or unable to act and shall exercise all of the powers of the Board President on such occasions.

Board Action: Nominate and elect a Board President and Vice-President for 2026.

MARINWOOD COMMUNITY SERVICES DISTRICT
DRAFT MINUTES OF FIRE COMMISSION MEETING
December 2, 2025

Time and Place: 7:00PM at Marinwood Community Center, 775 Miller Creek Rd, San Rafael

Present:

Commissioners: Chair Steve Farac, Pascal Karsenti, John Seratt

Absent: Greg Stilson, Pete Stout

Staff: San Rafael Fire Chief Abe Roman, District Manager Eric Dreikosen, Fire Captain Ryan Brackett

Board: Lisa Ruggeri

1. Agenda

No edits were requested by Commissioners. Chair Farac adopted the agenda as presented.

2. Public Comment on Non-Agenda Items

No comments from the public were received.

3. Commissioner Items of Interest

-District Manager Dreikosen informed Commission Santa is scheduled for his annual Marinwood visit and neighborhood tour on Sunday December 14th.

4. Draft Minutes of October 7, 2025 Fire Commission Meeting

M/s Karsenti/Seratt to approve Draft Minutes of October 7, 2025 Fire Commission Meeting as presented.

Ayes: Farac, Karsenti, Seratt. Nays: None. Absent: Stilson, Stout. Motion carried.

5. Chief Officer Report and Activity Summary (verbal)

Commission received Chief Officer Report and Activity Summary.

6. Commissioner Requests for Future Agenda Items

-Possibility to host a Firewise Communities informational meeting for the community in place of an upcoming scheduled commission meeting.

The meeting was adjourned at 7:33pm.

Eric Dreikosen

MEMO

To: Board of Directors
From: Ad Hoc Committee: San Rafael Fire Staffing Agreement Exploration
Date: December 9, 2025
Re: Update: Fire Staffing Agreement Discussions between Marinwood & San Rafael

Directors,

As you are aware, the Marinwood Fire Department has a history of partnership and coordination with the City of San Rafael Fire Department spanning the past several decades. Currently, in addition to a shared services agreement, the District also contracts with San Rafael to provide for chief officer services. The existing Agreements can be viewed here: <https://www.marinwood.org/jpas-and-mous>.

In February of this year the Board of Directors approved the formation of an Ad Hoc Committee intended to engage in discussions and in-depth analysis with the City of San Rafael to explore what might be practical and feasible for both agencies in regards to a further consolidation of services as it relates specifically to fire protection. Board members appointed to the ad hoc committee were Board President Christopher Case and Board Director Lisa Ruggeri.

As this process has been occurring for the past several months, the ad hoc committee feels it is appropriate to provide a general update of progress to date as well as anticipated next steps.

Below is a general timeline of events from the beginning of this initiative to present:

- January 27, 2025: First met with San Rafael and select County officials to discuss staffing concerns for Marinwood Fire Station 58
- February 11, 2025: Formation of Ad Hoc board committee consisting of Board President Case and Board Director Ruggeri with support from the district manager was approved by the Board of Directors in public session
- Staff from both agencies met multiple times over several months to identify all items & cost drivers to be included in a potential agreement
 - Staff from both agencies also met with LAFCo Executive Officer to discuss & learn of any requirements they may have in regards to a potential agreement. LAFCo is awaiting review of proposed agreement terms prior to making a final determination as to what requirements LAFCo would impose, if any
- Staff shared each agency's respective budgeted costs for all items identified as to be included in a potential agreement
- August 12, 2025: The joint Ad Hoc Committee met to review the staff prepared items to be included and associated budgeted costs
- September 4, 2025: Marinwood provided San Rafael a detailed Request for Financial Proposal to provide for full staffing and other identified items for Marinwood Fire Station 58

Presently, staff from both agencies are scheduled to next meet during the week of December 15th for further discussion. It is anticipated an initial financial proposal will be received shortly thereafter.

Upon receipt of an initial financial proposal, the proposal will be reviewed by the ad hoc committee and district manager. Any questions, clarifications needed or suggested revisions will be provided to San Rafael upon completion of this initial review.

Should the joint ad hoc committee reach initial consensus recommendation on a proposed financial agreement, we anticipate the following sequence of events:

- Conduct a meet & confer process with the firefighter labor union to discuss identified labor impacts.
- Present recommended proposed agreement to the entire Board of Directors during public session for discussion and public comment. Provide proposed revisions, if any, to San Rafael for their consideration. Continue negotiation and revision process as needed.
- Assuming the joint ad hoc committee maintains consensus recommendation after any and all suggested revisions, a final recommended proposed financial agreement will be presented to the Board of Directors during public session for further discussion, public comment, and potential approval.

At a minimum, any recommended proposal would be presented to the Board of Directors during at least two (2) public meetings leading up to final approval.

Moving forward, it is the intention of our ad hoc committee to maintain public transparency by continuing to provide general progress updates at subsequent Marinwood CSD Board of Directors meetings as warranted. These updates may be written or verbal depending on the scope of the update.

RECREATION ACTIVITY REPORT

Jingle Bell Jazz

Jingle Bell Jazz, our annual Christmas concert takes place on Friday, December 12th from 5-6:30pm in the community center. This event will feature live holiday music, photos with Santa, arts & crafts, a hot chocolate bar, a food truck, and many other various treats. We are hoping the weather cooperates, but we are prepared for rain.

Our next community event will be our annual Raise a Glass Wine Tasting on Saturday, March 7th. Staff have already secured a solid list of wineries and it's looking to be another great event. More details will be announced in the coming months.

Thanksgiving Break Camps

Over the Thanksgiving Break, we hosted two camps for kids: "Dungeons and Dragons" at the community center and "All Sorts of Sports Camp" through the National Academy of Athletics at the Miller Creek Middle School Gym. Both camps were well-attended and ran smoothly.

Winter Break Camp

Our annual Winter Break Camp will take place Monday through Wednesday during the week before and the week after Christmas. This camp is offered to kids ages 3-11 who are off school for the holiday break. During the week the kids will play many different camp games, play various sports, make arts & crafts projects, and many other activities. We are looking forward to seeing several of our summer camp staff who will be home on winter break to help with Winter Break Camp.

2026 Staff Recruitment & Planning

Over the winter break, John Paul and Robyn will be holding interviews for the 2026 pool and camp staff positions. Staff members home from school will have a chance to apply for higher level positions for the summer. Robyn and John Paul will also be meeting with some of their returning senior staff members to plan for the upcoming summer season. We are looking forward to reconnecting with everyone.

Spring/Summer Marinwood Review Preparation

Staff are hard at work finalizing all the info for our spring and summer programs for inclusion in our Spring/Summer Marinwood Review, which is scheduled to come out in mid to late January. This includes nailing down schedules with all of our Recreation class instructors and contract camp providers, planning the weekly themes, events, and field trips for the summer camp program, coordinating the pool schedule around swim meets and trainings, and gathering all the details for our spring and summer community events.

Fall Program Update

Programs running this fall include the Preschool Program, Mahjong classes and Mahjong open play, Tae Kwon Do, Irish Dance, Zumba, Pilates, White Crane Silat, the Art of Clay, Just for Fun Artful Adventures, Dungeons and Dragons, Adult and Youth Tennis Classes, our monthly Senior Stroll, Babysitter's Training, CPR & First Aid, LEGO Engineering, Water Color workshops, and more.

PARKS MAINTENANCE ACTIVITY REPORT

Storms

During the heavy rainfall a few weeks ago, staff actively monitored the various open space drains, roofs and gutters of the community center and parks maintenance facility, and the creek for hazards and concerns. Thankfully, there were no major concerns. The ground was dry enough going into the storm that none of the drains sustained too heavy of water flow.

Creekbank Restoration & Erosion Control

The creek continues to have a handful of areas prone to erosion near the park and the panhandle path. Staff have taken advantage of the recent break from the rain to get in the creek in a few trouble spots to plant trees and other native shrubs that will hopefully help fortify these areas against forthcoming storms and elevated creek levels.

Donning hip waders and lugging heavy equipment and trees through the creek during the winter temperatures is physically demanding work and I would like to acknowledge Estevan, Marco, Jimmy, and John Paul for the many long days they have put in already this winter to help preserve the creekbank and keep our infrastructure protected.

We will continue to address vulnerable areas of the bank as the weather allows this winter.

Little Free Library Installation

Earlier this season the Marin Waldorf Elementary School's woodshop class donated a little library—one of their projects from last spring—to the community center. Staff are currently installing the library near one of the entrances to the park. We are looking forward to this new addition to the park. I want to thank Marin Waldorf's woodshop class for their generous donation.

Holiday Preparation

This past week staff hung Christmas lights on the roof, around the trees of the community center patio, and inside the reception hall, and everything is looking festive for our winter events and programs.

Upcoming projects include repairing some dilapidated open space fences in the Lucas Valley Estates, installing some upgrades to the irrigation system, and adding trees to the landscaping around the parks and community center.

Daily/Weekly Tasks:

- Clean and restock Community Center
- Clean and restock park bathroom
- Empty garbage in all 3 parks and at trailheads
- Restock dog waste bags at dog stations
- Mow, edge, and blow in all 3 parks
- Check playground equipment in all 3 playgrounds for damage/vandalism