

# Marinwood Community Services District

## Minutes of Board of Directors Meeting

Tuesday December 8, 2015

**Time and Place:** 5:30PM Marinwood Community Center classroom.

### **Closed Session**

Conference with labor negotiators section 54957.6. Agency designated representatives: Jack Hughes, Liebert Cassidy and Whitmore. Represented employees: Marinwood Professional Firefighters. Closed session began at 5:30pm. Closed session ended at 7:20pm. No action was taken; the Board advised its representatives.

### **Present:**

Board Members: Vice President Justin Kai, Bill Shea, Izabela Perry, Leah Kleinman-Green and Jeff Naylor.

Staff: District Manager Eric Dreikosen, Fire Chief Thomas Roach, Recreation Director Shane DeMarta, Firefighters Joel White and Cesar Correa and Administrative Assistant Carolyn Sullivan.

Fire Commissioners: Ron Marinoff.

Park and Recreation Commissioners: Shane Valentine.

Others Present: Stephen Nestel, Linda Barnello, Tarey Read, Ray Day, Jon Campo, David Kunhardt and Dan Curran.

### **Call to Order and Pledge of Allegiance**

### **Agenda**

No changes or additions to agenda.

### **Introduction of Newly-Elected Board Directors**

Kai welcomed the new Board members, Jeff Naylor, Leah Kleinman-Green and Izabela Perry. Dreikosen confirmed they were sworn in prior to entering closed session.

### **Solar Power Purchase Agreement Update**

1. *Estoppel Certificate and Solar PPA Amendment including Notice to Proceed to Engineering:* Dreikosen reported the project is ready to move forward as previously approved by the Board. DeMarta and Dreikosen measured the proposed structure and it will fit without having to move the lifeguard shed as well as provide the tot pool with some shade. Kai questioned what will happen to the equipment when the contract expires. Kunhardt replied the CSD may extend the contract or decide to have the equipment removed. Naylor questioned where the power supply will be installed. Kunhardt replied the contractor will bore into the pool deck and place the equipment under the concrete. Barnello asked if this is the final decision on the project. Kai replied after this vote there will be financial ramifications if the CSD backs out of the project.

M/s Kleinman-Green/ Perry to approve the Estoppel Certificate and Solar PPA Amendment including Notice to Proceed to Engineering. Ayes: Kleinman-Green, Perry, Kai and Shea. Nays: Naylor. Motion passed.

### **Consent Calendar**

a. *Draft Minutes of Regular Meeting of November 10, 2015:* No comments or additions.

b. *Bills paid nos. 505-578:* No comments.

M/s Shea/ Perry to approve Consent Calendar. Ayes: Perry, Kai, Kleinman-Green, Naylor and Shea. Nays: None. Motion carried unanimously. (Please note Kleinman-Green, Naylor and Perry were not Board members at the November meeting).

### **District Matters**

Naylor commented he would like these ad-hoc committees to meet as often as they can and to report monthly to the Board. Committee's should consist of two Board members, a Commission member and a member of the public with knowledge of the issues.

1. *Form Ad-hoc Committee to Address District Unfunded Future Liabilities:*

M/s Perry/ Shea to approve the formation of Ad-Hoc Committee to Address District Unfunded Liabilities; Naylor and Shea will sit on the Committee. Ayes: Perry, Kai, Kleinman-Green, Naylor and Shea. Nays: None. Motion carried unanimously.

2. *Form Ad-Hoc Committee to Review, Revise, Create District Policies and Procedures:*

M/s Kleinman-Green/ Shea to approve formation of Ad-Hoc Committee to Review, Revise, Create District Policies and Procedures. Perry will sit on the Committee. Ayes: Perry, Kai, Kleinman-Green, Naylor and Shea. Nays: None. Motion carried unanimously.

3. *Appoint Board Director(s) to Work with District Manager regarding upcoming accounting system transition:*  
M/s Perry/ Kleinman-Green to approve and appoint Naylor and Shea to work with District Manager regarding upcoming accounting system transition. Ayes: Perry, Kai, Kleinman-Green, Naylor and Shea. Nays: None. Motion carried unanimously.
  4. *Assign Special Initiative to Park and Recreation Commission for Report and Recommendation to the Board; Park Maintenance Shop Repair/Replacement:*  
M/s Perry/ Kleinman-Green to assign Special Initiative to Park and Recreation Commission for Report and Recommendation to the Board; Park Maintenance Shop Repair/ Replacement. Ayes: Perry, Kai, Kleinman-Green, Naylor and Shea. Nays: None. Motion carried unanimously.
  5. *Assign Special Initiative to the Fire Commission for Report and Recommendation to the Board; Succession Planning for Implementation of Paramedic Positions:*  
M/s Shea/ Perry to assign Special Initiative to the Fire Commission for Report and Recommendation to the Board; Succession Planning for Implementation of Paramedic Positions. Ayes: Perry, Kai, Kleinman-Green, Naylor and Shea. Nays: None. Motion carried unanimously.
- Dreikosen thanked the Board for their motions, but reminded the Board members there is limited resources due to the District's small staff.

### **Public Comment Open Time for Items not on the Agenda**

Read welcomed the new Board members. Kai thanked Read for her service. Barnello stated all Board and Commission members need Brown Act training.

### **Fire Department Matters**

1. *Draft Minutes of Fire Commission Meeting of December 1, 2015:* No further discussion.
2. *Fire Department: Activity summary report for November 2015:* Roach thanked the staff for stepping up and filling shifts over the past few months. In January the Department should be fully staffed.
3. *Fire Chief Report:* Roach stated the final inspection will occur in January for the new engine; it should be in service by February.

### **Park and Recreation Matters**

1. *Draft Minutes of Park and Recreation Commission Meeting of November 24, 2015:* Valentine reported the Commission had completed a draft inspection of the MCSD facilities and grounds as well as draft IPM Policy.
2. *Recreation and Maintenance Activity Reports:* DeMarta reported the Recreation Department had added Thanksgiving Camp and it was a success. DeMarta noted he had applied to about ten grants over the past few weeks and hopes to hear from them soon. The pool pump room updates are almost complete; when the project is done staff will be able to monitor chlorine/chemical balances online. DeMarta reported a large tree had fallen in the creek; staff will move it this week. Additionally Sibbaluca had completed his pesticide applicator certificate.

### **New and Other Business**

1. *Appoint Incoming Fire Commissioners:* Dreikosen stated the applicants are: Irving Schwartz, Dan Curran, Tarey Read and James Rey. Read commented her focus is the Fire Department, she is a former volunteer firefighter with FEMA training and a good depth of knowledge. Curran stated he is a former San Francisco Firefighter and an eighteen year resident of Marinwood.  
M/s Naylor/Kleinman-Green to appoint Dan Curran to fulfill Naylor's term to the Fire Commission. Ayes: Perry, Kai, Kleinman-Green, Naylor and Shea. Nays: None. Motion carried unanimously.  
M/s Shea/ Kleinman-Green to appoint James Rey to the Fire Commission. Ayes: Perry, Kai, Kleinman-Green, Naylor and Shea. Nays: None. Motion carried unanimously.  
Motion Kleinman-Green to appoint Tarey Read to the alternate position to the Fire Commission. Motion failed for lack of second.  
M/s Shea/ Naylor to appoint Irving Schwartz to the alternate position to the Fire Commission. Ayes: Perry, Kai, Kleinman-Green, Naylor and Shea. Nays: None. Motion carried unanimously.
2. *Appoint Incoming Park and Recreation Commissioners:* Valentine commented he has enjoyed working on the Commission and would like to continue. Campo stated he has worked for the San Francisco Parks Department for the past twenty years and has a wide array of park management knowledge.  
M/s Shea/Perry to appoint Kimberly Call, Shane Valentine and Jon Campo to the Park and Recreation Commission. Ayes: Perry, Kai, Kleinman-Green, Naylor and Shea. Nays: None. Motion carried unanimously.
3. *Election of Board Officers for 2016: President and Vice President:*  
The following was added on request of Director Kai and approved by Board at meeting held on January 12, 2016.  
*Barnello (speaking to Director Kai) stated she's noticed a pattern now of whoever's the chair is very bombastic and bullying and slams the gavel and points fingers and it happened with Hansell, it happened with Read and now it's happening with you from the last couple of sessions, including today. You are not at all relaxed, you*

*constantly are looking at the time and cutting people off and interrupting, and I think what would be nice if you do become the board president, that you would try and calm yourself down, and don't puff yourself up thinking you're this big hammerhead that can knock people. I'm just saying, and I said this to Hansell as well, you know how Hansell was with you screaming and yelling and pounding and everything, ok? You are becoming Hansell and Read, and I just wanted to say I hope you will not become Hansell and Read, because it would be really nice to have a much more calm board. That's all.*

*Nestel stated Justin's a good guy, I consider you a friend. Don't take this as, I too want to see a different decorum happen here. I think, unfortunately, the new boards model themselves after the old boards. I think this is a problem that has been around for a while. I could name a couple of board members that were just as bad as a couple of people mentioned. Anyhow, I know each one of you individually, I've always supported the notion of Justin as president, so good idea, I hope you vote him in unanimously.*

M/s Perry/ Shea to appoint Kai to Board President for 2106. Ayes: Perry, Kai, Kleinman-Green, Naylor and Shea. Nays: None. Motion carried unanimously.

M/s Perry/ Shea to appoint Kleinman-Green to Board Vice President for 2016. Ayes: Perry, Kai, Kleinman-Green, Naylor and Shea. Nays: None. Motion carried unanimously.

#### *4. Requests for Future Meeting Agenda Items:*

Perry requested a committee for MCSD website/communications.

Barnello requested policy and responsibilities for Board members liaisons. Dreikosen replied the liaison descriptions are included in the by-laws.

Barnello stated Item "M" (Recognitions and Board Member Items of Interest) should be clarified.

Barnello stated Ordinance 2011-03 needs Board approval based on discussion and recommended revision from the Park & Recreation Commission.

Nestel stated there needs to be discussion regarding new revenue opportunities for the Recreation Department. Kai replied DeMarta is always on top of new revenue ideas. Valentine commented the Commission is always discussing revenue ideas.

#### **Recognitions and Board Member Items of Interest**

Shea welcomed the new members.

The meeting was adjourned at 10:18pm.

The date of the next Regular Board Meeting was set for January 12, 2015.

Respectfully submitted,  
Carolyn Sullivan