

Agenda for the Regular Meeting of the Marinwood CSD Board of Directors

Tuesday – October 14, 2025 – 7:00 PM

Marinwood Community Center, 775 Miller Creek Road, San Rafael, CA 94903

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public shall indicate their desire to speak. All public comments shall be addressed to the Board of Directors and limited to three minutes per speaker. The Board of Directors may choose to respond to comments or request staff to respond at the conclusion of the public comment period.

	Item Description:	Board Action
A.	CALL TO ORDER & PLEDGE OF ALLEGIANCE	
B.	AGENDA	Adopt
C.	CONSENT CALENDAR a. Draft Minutes of Regular Meeting of August 12, 2025 b. Bills Paid Nos. 9555-9675 (August 2025) c. Bills Paid Nos. 9676-9752 (September 2025)	Approve
D.	PUBLIC COMMENT OPEN TIME FOR ITEMS NOT ON AGENDA <i>Speakers may comment only on non-agenda items within the subject matter jurisdiction of the District. The Board may not take action on, consider or debate items not on the agenda except under narrow circumstances meeting statutory tests. Response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Board at the conclusion of the public comment period. The President may refer the matter to staff or to a future meeting agenda.</i>	
E.	DISTRICT MATTERS	
	1. Introduction of Proposed Ordinance 2025-02: Adopting and Modifying the 2025 California Fire Code with existing local amendments based on the 2024 International Fire Code, and the 2025 California Wildland-Urban Interface Code based on the 2024 International Wildland-Urban Interface Code	Introduce & Set Public Hearing Date
	2. District Manager Report	Review
F.	FIRE DEPARTMENT MATTERS	
	1. Agreement Between the County of Marin and Marinwood Community Services District for Fire Protection and Emergency Services to County Service Area 13	Approve
	2. Agreement Between the County of Marin and Marinwood Community Services District for Fire Protection and Emergency Services for the Juvenile Hall Site	Approve
	3. Draft Minutes of Fire Commission Meeting of October 7, 2025	Review
	4. Chief Officer Report and Activity Summary	Review
G.	PARK AND RECREATION MATTERS	
	1. Draft Minutes of Park & Recreation Commission Meeting of September 23, 2025	Review
	2. Recreation and Park Maintenance Activity Reports	Review
H.	BOARD MEMBER ITEMS OF INTEREST - REQUESTS FOR FUTURE AGENDA ITEMS	
I.	ADJOURN	
	DATE OF NEXT REGULAR BOARD MEETING – November 18, 2025	

Requests for disability-related modifications or accommodations, aids or services may be made to the district office no later than 72 hours prior to the meeting by contacting (415) 479-0775

Marinwood Community Services District

Draft Minutes of Board of Directors Meeting

Tuesday – July 8, 2025 – 7:00pm

Time and Place: 7:00PM Marinwood Community Center classroom.

Note: *This meeting as well as prior meetings of the Board of Directors may be viewed on the Marinwood YouTube channel here:* <https://www.youtube.com/channel/UC0dvM2PvtsEzE25eRAf4Jmg>

Present:

Board Members: Board President Chris Case, Kathleen Kilkenny, Sivan Oyserman, Lisa Ruggeri and Bill Shea (arrived at 7:12pm).

Staff: District Manager Eric Dreikosen, Recreation Director Luke Fretwell, and Accounting/Payroll Manager Tiffany Combrink.

A. Call to Order & Pledge of Allegiance

Board President Case called the meeting to order at 7:06pm

B. Agenda

Agenda adopted as presented.

C. Consent Calendar

1. *Draft Minutes of Regular Meeting of July 8, 2025*

2. *Bills Paid Nos. 9464 - 9554*

Ruggeri to approve/Oyserman to second “consent calendar as presented.”

Aye: Case, Kilkenny, Ruggeri, Oyserman. Absent: Shea. Motion carried

D. Public Comment Open Time for Items Not on Agenda

No public comments received

E. District Matters

1. *Fiscal Year 2024-2025 Year-End Profit & Loss Financial Statements (Pre-audit)*

Board received Fiscal Year 2024-2025 Year End Profit & Loss Financial Statements (*Director Shea arrived at 6:12pm*)

2. *District Manager Report*

Board received District Manager Report

F. Fire Department Matters:

1. *Draft Minutes of Fire Commission Meeting of August 5, 2025*

Board reviewed Draft Minutes of Fire Commission Meeting of August 5, 2025

2. *Chief Officer Report and Activity Summary*

Board received Chief Officer Report and Activity Summary

G. Park and Recreation Matters:

1. *Draft Minutes of Park & Recreation Commission Meeting of July 22, 2025*

Board reviewed Draft Minutes of Park & Recreation Meeting of July 22, 2025

2. *Recreation and Park Maintenance Activity Reports*

Board received Recreation and Park Maintenance Activity Reports

H. Board Member Items of Interest – Requests for Future Agenda Items

- District Manager discussed need to reschedule meeting of November 11, 2025 due to Veterans Day holiday. November 18, 2025 was tentatively selected as rescheduled date.

I. Adjourn

Meeting adjourned at 8:03pm

Tiffany Combrink, Secretary

**MARINWOOD COMMUNITY SERVICES DISTRICT
REQUEST FOR PAYMENT OF CLAIMS**

Treasury Fund 8067

Classes:
Street lights
Fire
Recreation
Park

Approved by the Board of Directors on October 14, 2025

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
9555	8/1/2025	Kids Choice Camps	991.20	Dungeons & Dragons camp	Rec	5210146	Summer	991.20
9556	8/1/2025	Kidscontent	6,188.00	Tinker Tech camp	Rec	5210146	Summer	6,188.00
9557	8/1/2025	Jerry Mehciz	3,052.80	Tennis	Rec	5210146	Tennis	3,052.80
9558	8/1/2025	National Academy of Athletic	5,128.00	Sports Camp	Rec	5210146	Summer	5,128.00
9559	8/1/2025	Lucas Fretwell	222.01	irrigation supplies	Park	5220310	General	222.01
9560	8/1/2025	Salma Taha	48.72	mileage	Rec	5211440	Summer	48.72
9561	8/1/2025	Jennifer Swartz	54.36	employment medical testing	Rec	5220819	Summer	54.36
9562	8/1/2025	County of Marin	338.75	legal services Q4 FY24/25	Park	5210131	General	338.75
9563	8/1/2025	Marin Resource Recovery	420.00	debris dump	Park	5210815	General	420.00
9564	8/1/2025	Marinwood Market	9,768.99	camp lunches, MIP	Rec	5220819	Summer	9,262.99
					Rec	5220819	Community	506.00
9565	8/1/2025	Ryan Grusby	176.30	GIT supplies	Rec	5220819	Aquatics	176.30
9566	8/1/2025	Camden Franjeh	96.00	supplies	Rec	5220819	Aquatics	96.00
9567	8/4/2025	Simon Phipps	850.00	MIP	Rec	5220819	Community	850.00
9568	8/4/2025	Wine Country Zoological	1,650.00	camp entertainment	Rec	5220819	Summer	1,650.00
9569	8/4/2025	Deidre Yetter	175.00	refund picnic rental	Rec	4631917	Pool	175.00
9570	8/7/2025	Angelica Poliseri	62.30	mileage	Rec	5211440	Summer	62.30
9571	8/7/2025	Issalina Sowry	39.41	mileage	Rec	5211440	Summer	39.41
9572	8/7/2025	Rachel Lewis	88.34	mileage	Rec	5211440	Summer	88.34
9573	8/7/2025	Chrissy Costello	360.00	Zumba	Rec	5210146	Adult	360.00
9574	8/7/2025	Jerry Mehciz	2,949.60	Tennis	Rec	5210146	Tennis	2,949.60
9575	8/7/2025	National Academy of Athletic	3,756.00	Flag Football Camp	Rec	5210146	Summer	3,756.00
9576	8/7/2025	US Postmaster	4,300.00	Bulk mail postage permit	Rec	5210122	General	4,300.00
9577	8/7/2025	Jorge's Tree Service	1,950.00	tree maintenance	MWPA	5820100	General	1,950.00
9578	8/7/2025	Marinwood CSD	400.00	SSA 218 Annual Fee	Park	5140140	General	100.00
					Rec	5140140	General	100.00
					Fire	5140140	General	200.00
9579	8/7/2025	Marin Sanitary Service	3,552.28	garbage - June	Park	5210815	General	2,486.60
					Rec	5210815	General	710.46
					Fire	5210815	General	355.22
9580	8/7/2025	Kyocera	955.67	overage Q1-Q2	Park	5220130	General	95.56
					Rec	5220130	General	621.19
					Fire	5220130	General	238.92
9581	8/7/2025	Pest Plus	259.00	pest control	Fire	5220310	General	90.00
					Rec	5220310	General	169.00
9582	8/7/2025	PG&E	1,481.89	electric - June	Rec	5210810	General	1,234.24
					Fire	5210810	General	-3.24
					Park	5210810	General	250.89
9583	8/7/2025	PG&E	1,820.87	gas - June	Rec	5210810	General	1,787.13
					Fire	5210810	General	33.74
9584	8/7/2025	PG&E	1,765.73	Streetlights - May	Streetlights	5210825	General	1,765.73
9585	8/11/2025	Marinwood CSD	237,934.45	Fire Salaries	Fire	5110110	General	27,794.88
				Fire OT	Fire	5120110	General	16,455.24
				Acting Pay	Fire	5110310	General	1,136.64
				4850 Pay	Fire	5110110	General	5,066.88
				Admin Asst	Fire	5110110	Admin	1,167.04
				Admin Mgr	Fire	5110110	Admin	2,884.80
				Admin Asst	Rec	5110110	Admin	1,167.04
				Admin Asst	Park	5110110	Admin	583.52
				Admin Mgr	Rec	5110110	Admin	1,442.40
				Admin Mgr	Park	5110110	Admin	1,442.40
				Rec Dir	Rec	5110110	General	3,155.04
				Rec Dir	Park	5110110	General	1,352.16
				Rec salary	Rec	5110110	General	9,686.40
				Park salary	Park	5110110	General	8,634.40
				Park hourly	Park	5110210	General	80.00
				Building attendants	Rec	5110210	Building	231.00
				Pool staff	Rec	5110210	Pool	32,906.80
				Aquatics	Rec	5110210	Aquatics	8,747.06
				Summer staff	Rec	5110210	Summer	105,144.10
				Community	Rec	5110210	Community	2,160.75
				PR fees	Fire	5210230	General	40.50
				PR fees	Rec	5210230	General	436.65
				PR fees	Park	5210230	General	30.60
				SS + Medicare	Fire	5140140	General	3,453.51
				SS + Medicare	Rec	5140140	General	13,163.41
				SS + Medicare	Park	5140140	General	664.39
				EDU + SUI	Fire	5140145	General	0.00
				EDU + SUI	Rec	5140145	General	0.00
				EDU + SUI	Park	5140145	General	0.00
				Benefits withholding	Park	2120066	General	-1,512.86
				Benefits withholding	Rec	2120066	General	-2,259.76
				Benefits withholding	Fire	2120066	General	-7,320.54
9586	8/11/2025	Marinwood CSD	16,813.58	Retire 07/25/25	Park	5130510	General	2,203.52
					Rec	5130510	General	2,479.27

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
9587	8/11/2025	Lauren Menchavez	142.00	refund summer camp	Fire	5130510	General	12,130.79
9588	8/11/2025	Mill Valley Refuse	1,832.98	porta potty - July	Rec	4631920	Summer	142.00
				porta potty - August	Park	5211220	General	1,154.32
9589	8/11/2025	CalPERS	8,333.00	CERBT Aug	Park	5211220	General	678.66
					Park	5130130	General	1,917.00
					Rec	5130130	General	916.00
					Fire	5130130	General	5,500.00
9590	8/11/2025	Meggie Stenbeck	94.39	staff meeting expenses	Rec	5211325	Pool	94.39
9591	8/11/2025	John Paul Kessler	93.71	staff training meeting	Rec	5211315	Pool	32.55
				MIP ice	Rec	5220819	Community	51.87
				cabinet repair	Rec	5220310	Building	9.29
9592	8/11/2025	Marinwood CSD	16,046.76	retire 08/08/25	Park	5130510	General	2,203.52
					Rec	5130510	General	2,479.27
					Fire	5130510	General	11,363.97
9593	8/14/2025	City of San Rafael	26,559.42	Dspace evals & grant admin	MWPA	5820100	General	26,559.42
9594	8/14/2025	Jerry Mehcz	3,250.40	Tennis	Rec	5210146	Tennis	3,250.40
9595	8/14/2025	Sarah Outzen	402.60	refund summer camp	Rec	4631920	Summer	402.60
9596	8/14/2025	US Postmaster	370.00	Renew bulk mail permit 2025	Rec	5220110	General	370.00
9597	8/14/2025	Ryan Grusby	155.83	food supplies	Rec	5220819	Aquatics	155.83
9598	8/14/2025	Marin Sanitary Service	3,746.48	garbage - July	Park	5210815	General	2,622.54
					Rec	5210815	General	749.30
					Fire	5210815	General	374.64
9599	8/14/2025	Active Network	3,918.26	credit card readers	Rec	5220110	General	3,918.26
9600	8/14/2025	The Ed Jones Company	135.18	Badge - T.Newman	Fire	5220825	General	135.18
9601	8/14/2025	Marin County Fire Chiefs As	2,894.00	Fire chiefs assoc. dues	Fire	5211330	General	935.00
				chief assoc program fees	Fire	5211610	General	1,959.00
9602	8/14/2025	Got Gophers	275.00	pest control - july	Park	5211532	General	275.00
9603	8/14/2025	Jorge's Tree Service	1,500.00	tree maintenance	Park	5211528	General	1,500.00
9604	8/14/2025	Landesign Construction & Ma	3,360.00	landscape contractor	Park	5211125	General	3,360.00
9605	8/14/2025	Marin Landscape Materials	222.88	materials	Park	5220310	General	222.88
9606	8/14/2025	Marin Prof Firefighters	1,360.00	dues - July	Fire	5211330	General	1,360.00
9607	8/14/2025	Pest Plus	259.00	pest control	Fire	5211532	General	90.00
					Rec	5211532	General	169.00
9608	8/14/2025	Project A	40.00	email hosting	Rec	5220110	General	20.00
					Fire	5220110	General	20.00
9609	8/14/2025	Quality Painting	6,571.89	paint fence / 2 benches at p	Park	5220310	General	6,571.89
9610	8/14/2025	Silbermann's Ice Cream	835.00	ice cream	Rec	5220826	Pool	835.00
9611	8/14/2025	SolEd Solar Holdings	2,638.66	solar - June	Rec	5210810	General	1,906.81
					Fire	5210810	General	731.85
9612	8/14/2025	State of CA - Dept of Justice	2,368.00	fingerprinting	Rec	5210128	General	2,048.00
					Rec	5210128	Pool	320.00
9613	8/14/2025	T-Mobile	306.92	cell phones - June	Fire	5210725	General	152.86
				cell phones - July	Fire	5210725	General	154.06
9614	8/14/2025	Urban Forestry Associates	375.00	site inspection / queenstone	Park	5211528	General	375.00
9615	8/14/2025	Wells Fargo	652.68	copier lease	Rec	5220130	General	424.24
					Fire	5220130	General	163.17
					Park	5220130	General	65.27
9616	8/20/2025	Late for the Train	1,800.00	MIP band 08/22/25	Rec	5220819	Community	1,800.00
9617	8/20/2025	Grace Bottomley	16.80	mileage	Rec	5211440	Summer	16.80
9618	8/20/2025	Julia Jennings	52.99	mileage	Rec	5211440	Summer	52.99
9619	8/20/2025	Robyn Bruton	39.05	supplies	Rec	5220819	Summer	39.05
9620	8/20/2025	Airgas	1,033.75	pool chems	Rec	5220710	Pool	1,033.75
9621	8/20/2025	AFLAC	1,552.20	life/disability - July	Fire	5130120	General	840.42
				life/disability - Aug	Fire	5130120	General	711.78
9622	8/20/2025	AFLAC	117.84	disability - July	Park	5130120	General	58.92
				disability - Aug	Park	5130120	General	58.92
9623	8/21/2025	Marinwood CSD	231,878.14	Fire Salaries	Fire	5110110	General	27,494.88
				Fire OT	Fire	5120110	General	14,744.88
				FLSA	Fire	5110319	General	938.30
				Acting Pay	Fire	5110310	General	712.32
				4850 pay	Fire	5110110	General	5,066.88
				Admin Asst	Fire	5110110	Admin	1,167.04
				Admin Mgr	Fire	5110110	Admin	2,884.80
				Admin Asst	Rec	5110110	Admin	1,167.04
				Admin Asst	Park	5110110	Admin	583.52
				Admin Mgr	Rec	5110110	Admin	1,442.40
				Admin Mgr	Park	5110110	Admin	1,442.40
				Rec Dir	Rec	5110110	General	3,155.04
				Rec Dir	Park	5110110	General	1,352.16
				Rec salary	Rec	5110110	General	9,686.40
				Park salary	Park	5110110	General	8,634.40
				Park hourly	Park	5110210	General	80.00
				Building attendants	Rec	5110210	Building	198.00
				Pool staff	Rec	5110210	Pool	30,971.63
				Aquatics	Rec	5110210	Aquatics	8,231.23
				Summer staff	Rec	5110210	Summer	105,265.59
				Preschool	Rec	5110210	Preschool	152.00
				Community	Rec	5110210	Community	244.00
				PR fees	Fire	5210230	General	40.50
				PR fees	Rec	5210230	General	430.05

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
				PR fees	Park	5210230	General	30.60
				SS + Medicare	Fire	5140140	General	3,339.07
				SS + Medicare	Rec	5140140	General	12,847.63
				SS + Medicare	Park	5140140	General	664.40
				EDU + SUI	Fire	5140145	General	0.00
				EDU + SUI	Rec	5140145	General	4.14
				EDU + SUI	Park	5140145	General	0.00
				Benefits withholding	Park	2120066	General	-1,512.86
				Benefits withholding	Rec	2120066	General	-2,259.76
				Benefits withholding	Fire	2120066	General	-7,320.54
9624	8/21/2025	Marinwood CSD	16,092.75	Retire 08/22/25	Park	5130510	General	2,203.52
					Rec	5130510	General	2,479.27
					Fire	5130510	General	11,409.96
9625	8/21/2025	Marinwood CSD	53,681.19	Health - Sept	Park	5130120	General	13,414.98
					Rec	5130120	General	10,581.95
					Fire	5130120	General	29,684.26
9626	8/21/2025	Jackson's Hardware	111.28	supplies	Park	5220310	General	111.28
9627	8/25/2025	Jerry Mehcz	2,368.00	Tennis	Rec	5210146	Tennis	2,368.00
9628	8/25/2025	Carolyn Sullivan	41.93	community event	Rec	5220819	Community	41.93
9629	8/25/2025	Buck's Saw Service	743.42	equipment maintenance	Park	5220210	General	743.42
9630	8/25/2025	C.A.P.F.	236.00	LTD - Aug	Fire	5130120	General	236.00
9631	8/25/2025	Comcast	170.91	internet - Aug	Rec	5210725	General	85.46
					Fire	5210725	General	85.45
9632	8/25/2025	Comcast	305.81	Cable - Aug	Fire	5210725	General	305.81
9633	8/25/2025	County of Marin	462.71	park fuel - May	Park	5220610	General	216.59
				park fuel - June	Park	5220610	General	246.12
9634	8/25/2025	County of Marin	3,996.55	LAFCO FY25/26	Park	5211610	General	999.14
					Rec	5211610	General	999.14
					Fire	5211610	General	1,998.27
9635	8/25/2025	DC Electric Group	322.46	SL maintenance - June	Streetlights	5210915	General	322.46
9636	8/25/2025	DC Electric Group	3,477.84	pool lighting upgrades	Rec	5220310	Pool	3,477.84
9637	8/25/2025	Emergency Equipment Mgm	1,140.68	Newman/ uniform and altera	Fire	5220825	General	1,140.68
9638	8/25/2025	Ewing Irrigation	543.78	irrigation repairs	Park	5220310	General	543.78
9639	8/25/2025	Got Gophers	275.00	pest control - aug	Park	5211532	General	275.00
9640	8/25/2025	Grainger	803.31	trashbags	Rec	5220827	Building	568.42
				cordless transfer pump	Park	5220310	General	234.89
9641	8/25/2025	Greatland	309.11	check stock	Rec	5220110	General	309.11
9642	8/25/2025	Hagel Services	1,676.55	janitorial supply	Rec	5220827	Building	1,676.55
9643	8/25/2025	Home Depot	379.71	landscaping	Park	5220310	General	379.71
9644	8/25/2025	Integrity Construction Maintner	1,755.00	Janitorial - Aug	Rec	5211110	Building	1,755.00
9645	8/25/2025	L.N. Curtis & Sons	303.37	firefighting axe	Fire	5220220	General	303.37
9646	8/25/2025	Landesign Construction & Ma	3,360.00	landscape contractor	Park	5211125	General	3,360.00
9647	8/25/2025	Leslie's Pool Supply	1,213.59	pool chems	Rec	5220710	Pool	1,213.59
9648	8/25/2025	Marin County Sheriff's Office	30.00	fingerprinting	Rec	5210128	Summer	30.00
9649	8/25/2025	Marin Prof Firefighters	1,190.00	Dues - Aug	Fire	5211330	General	1,190.00
9650	8/25/2025	Marin Resource Recovery	240.00	debris dump	Park	5210815	General	240.00
9651	8/25/2025	Marinwood Market	8,656.81	camp lunches	Rec	5220819	Summer	8,656.81
9652	8/25/2025	Amie Buecker	18.72	preschool supplies	Rec	5220819	Preschool	18.72
9653	8/25/2025	John Paul Kessler	339.04	vending	Rec	5220826	Pool	274.20
				MIP supplies	Rec	5220819	Community	64.84
9654	8/26/2025	Nationwide Retirement Solut	3,740.00	Deferred Comp - July	Rec	5130120	General	1,400.00
					Fire	5130120	General	2,340.00
9655	8/26/2025	Pace Supply	40.07	pool supplies	Rec	5220710	Pool	40.07
9656	8/26/2025	Pet Waste Eliminator	320.42	pet waste bags	Park	5220310	General	320.42
9657	8/26/2025	PG&E	2,113.84	Electric - July	Rec	5210810	General	1,683.85
					Fire	5210810	General	180.38
					Park	5210810	General	249.61
9658	8/26/2025	PG&E	588.13	Gas - July	Rec	5210810	General	550.20
					Fire	5210810	General	37.93
9659	8/26/2025	PG&E	1,767.86	SL - July	Streetlights	5210825	General	1,767.86
9660	8/27/2025	Chrissy Costello	832.00	Zumba	Rec	5210146	Adult	832.00
9661	8/27/2025	Folger Graphic	11,990.94	Fall/Winter 2025 catalog	Rec	5210122	General	11,990.94
9662	8/27/2025	Pitney Bowes	90.95	postage meter supplies	Rec	5220110	General	90.95
9663	8/27/2025	Pitney Bowes	268.16	Q4 postage meter lease	Rec	5220110	General	160.90
					Park	5220110	General	53.63
					Fire	5220110	General	53.63
9664	8/27/2025	Pitney Bowes	500.00	postage	Rec	5220110	General	300.00
					Park	5220110	General	100.00
					Fire	5220110	General	100.00
9665	8/27/2025	Project A	40.00	email hosting	Rec	5220110	General	20.00
					Fire	5220110	General	20.00
9666	8/27/2025	Quill	121.20	cleaning supplies	Fire	5220827	General	121.20
9667	8/27/2025	S&S Worldwide	200.55	supplies	Rec	5220819	Summer	200.55
9668	8/27/2025	Silbermann's Ice Cream	1,495.00	ice cream	Rec	5220826	Pool	1,495.00
9669	8/29/2025	Robyn Bruton	36.48	supplies	Rec	5220819	Summer	36.48
9670	8/29/2025	Site One Landscape	2,735.51	irrigation maintenance	Park	5220310	General	2,735.51
9671	8/29/2025	SolEd Solar Holdings	2,480.07	Solar - July	Rec	5210810	General	1,794.72
					Fire	5210810	General	685.35
9672	8/29/2025	SDRMA	291.95	Life Ins - Sept	Fire	5130120	General	107.93
					Park	5130120	General	86.52

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
9673	8/29/2025	Marin Ace	251.63	supplies	Rec	5130120	General	97.50
					Rec	5220310	Building	43.20
					Park	5220310	General	54.20
					Fire	5220810	General	84.06
9674	8/29/2025	State of CA - Dept of Justice	160.00	fingerprinting	Rec	5220215	Pool	70.17
					Rec	5210128	Pool	32.00
					Rec	5210128	Adult	128.00
9675	8/29/2025	T-Mobile	308.12	Cell phones - Aug	Fire	5210725	General	154.06
				Cell phones - Sept	Fire	5210725	General	154.06
TOTAL:			767,498.46					767,498.46

Total by Department:

Streetlights	3,856.05
Fire Department	187,676.84
Recreation Department	471,157.35
Park Department	76,298.80
Measure A	0.00
MWPA	28,509.42
Capital	0.00
Unclassified	0.00

**MARINWOOD COMMUNITY SERVICES DISTRICT
REQUEST FOR PAYMENT OF CLAIMS**

Treasury Fund 8067

Classes:
Street lights
Fire
Recreation
Park

Approved by the Board of Directors on October 14, 2025

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
9676	9/4/2025	Marinwood CSD	90,226.67	Fire Salaries	Fire	5110110	General	27,794.88
				Fire OT	Fire	5120110	General	8,817.21
				FLSA	Fire	5110319	General	1,075.61
				Acting Pay	Fire	5110310	General	955.20
				4850	Fire	5110110	General	5,066.88
				Admin Asst	Fire	5110110	Admin	1,167.04
				Admin Mgr	Fire	5110110	Admin	2,884.80
				Admin Asst	Rec	5110110	Admin	1,167.04
				Admin Asst	Park	5110110	Admin	583.52
				Admin Mgr	Rec	5110110	Admin	1,442.40
				Admin Mgr	Park	5110110	Admin	1,442.40
				Rec Dir	Rec	5110110	General	3,155.04
				Rec Dir	Park	5110110	General	1,352.16
				Rec salary	Rec	5110110	General	9,686.40
				Rec Hourly	Rec	5110210	General	184.00
				Park salary	Park	5110110	General	8,634.40
				Park hourly	Park	5110210	General	100.00
				Building attendants	Rec	5110210	Building	231.00
				Pool staff	Rec	5110210	Pool	11,881.87
				Aquatics	Rec	5110210	Aquatics	236.10
				Summer staff	Rec	5110210	Summer	2,089.06
				Preschool	Rec	5110210	Preschool	3,453.00
				Afterschool	Rec	5110210	Afterschool	707.75
				Community	Rec	5110210	Community	136.00
				PR fees	Fire	5210230	General	40.50
				PR fees	Rec	5210230	General	195.75
				PR fees	Park	5210230	General	30.60
				SS + Medicare	Fire	5140140	General	2,937.59
				SS + Medicare	Rec	5140140	General	3,197.69
				SS + Medicare	Park	5140140	General	665.93
				EDU + SUI	Fire	5140145	General	0.00
				EDU + SUI	Rec	5140145	General	8.01
				EDU + SUI	Park	5140145	General	0.00
				Benefits withholding	Park	2120066	General	-1,512.86
				Benefits withholding	Rec	2120066	General	-2,259.76
				Benefits withholding	Fire	2120066	General	-7,320.54
9677	9/4/2025	Marinwood CSD	16,271.74	Retire 09/05/25	Park	5130510	General	2,203.52
					Rec	5130510	General	2,479.27
					Fire	5130510	General	11,588.95
9678	9/5/2025	AT&T	331.07	phones - July	Fire	5210725	General	286.72
					Park	5210725	General	-0.30
					Rec	5210725	General	44.65
9679	9/5/2025	AT&T	80.25	park internet - Aug	Park	5210725	General	80.25
9680	9/5/2025	Brady Industries	1,408.61	cleaning supplies	Rec	5220827	Building	1,408.61
9681	9/5/2025	C.A.P.F.	206.50	LTD - Sept	Fire	5130120	General	206.50
9682	9/5/2025	Comcast	170.91	internet - Sept	Rec	5210725	General	85.46
					Fire	5210725	General	85.45
9683	9/5/2025	Comcast	205.81	cable - Sept	Fire	5210725	General	205.81
9684	9/5/2025	DC Electric	332.00	SL maintenance - July	Streetlights	5210915	General	332.00
9685	9/5/2025	DC Electric	269.93	SL shield - 801 Appleberry	Streetlights	5210915	General	269.93
9686	9/5/2025	Delta Dental	1,937.80	Dental - Sept	Fire	5130120	General	972.27
					Park	5130120	General	550.15
					Rec	5130120	General	415.38
9687	9/5/2025	Got Gophers	275.00	Pest control	Park	5211532	General	275.00
9688	9/5/2025	Grainger	308.66	supplies	Park	5220310	General	187.47
					Fire	5220810	General	121.19
9689	9/5/2025	Integrity Contruccion Maintner	1,755.00	Janitorial - Sept	Rec	5211110	Building	1,755.00
9690	9/5/2025	Water Scout	450.00	irrigation upgrade assessme	Park	5210120	General	450.00
9691	9/5/2025	Jorge's Tree Service	1,900.00	tree maintenance	Park	5820100	General	1,900.00
9692	9/5/2025	Jorge's Tree Service	6,000.00	tree trimming, removal	Park	5211528	General	6,000.00
9693	9/5/2025	Landesign Contruccion & Ma	3,360.00	landscape contractor	Park	5211125	General	3,360.00
9694	9/5/2025	Marin Prof Firefighters	1,020.00	Sept dues	Fire	5211330	General	1,020.00
9695	9/5/2025	Marin Sanitary Service	3,746.48	Garbage - Aug	Park	5210815	General	2,622.54
					Rec	5210815	General	749.30
					Fire	5210815	General	374.64
9696	9/5/2025	Marinwood CSD	700.00	FY25/26 GASB68 (PERS)	Fire	5210120	General	350.00
					Park	5210120	General	175.00
					Rec	5210120	General	175.00
9697	9/5/2025	Marinwood Market	9,001.17	MIP 08/08, 08/22	Rec	5220819	Community	284.00
				camp lunches week 5, week	Rec	5220819	Summer	8,717.17
9698	9/5/2025	Mill Valley Refuse	224.06	porta potty - Sept	Park	5211220	General	224.06
9699	9/5/2025	Nationwide	3,440.00	Deferred comp 08/08	Fire	5130120	General	1,020.00
					Rec	5130120	General	700.00
				Deferred comp 08/22	Fire	5130120	General	1,020.00
					Rec	5130120	General	700.00

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
9700	9/5/2025	Pest Plus	259.00	Pest Plus	Fire	5211532	General	90.00
					Rec	5211532	General	169.00
9701	9/5/2025	PG&E	1,765.03	Streetlights - July	Streetlights	5210825	General	1,765.03
9702	9/5/2025	Pitney Bowes	268.16	postage meter lease - Q1 F)	Rec	5220110	General	160.90
					Park	5220110	General	53.63
					Fire	5220110	General	53.63
9703	9/5/2025	Project A	40.00	email hosting	Rec	5220110	General	20.00
					Fire	5220110	General	20.00
9704	9/5/2025	S&S Worldwide	51.54	supplies	Rec	5220819	Summer	51.54
9705	9/5/2025	Silbermann's Ice Cream	535.00	vending supplies	Rec	5220826	Pool	535.00
9706	9/5/2025	SiteOne Landscape Supply	964.39	irrigation supplies	Park	5220310	General	964.39
9707	9/5/2025	SDRMA	291.95	Life Ins - Oct	Fire	5130120	General	107.93
					Park	5130120	General	86.52
					Rec	5130120	General	97.50
9708	9/5/2025	VSP	370.34	Vision - Sept	Fire	5130120	General	205.27
					Park	5130120	General	91.23
					Rec	5130120	General	73.84
9709	9/5/2025	Watersavers Irrigation	78.77	irrigation repair	Park	5220310	General	78.77
9710	9/5/2025	Wells Fargo	1,502.54	Copier lease - Aug	Rec	5220130	General	424.24
					Fire	5220130	General	163.17
					Park	5220130	General	65.27
				Copier lease - Sept	Rec	5220130	General	424.24
					Fire	5220130	General	163.17
					Park	5220130	General	65.27
				Copier lease - 2025 persona	Rec	5220130	General	128.17
					Fire	5220130	General	49.30
					Park	5220130	General	19.71
9711	9/5/2025	US Bank Corp Pmt Services	31,277.52	zoom subscription	Fire	5211325	General	31.99
				cloud backup	Fire	5220110	General	182.38
				E58 supplies	Fire	5220210	General	149.57
				tractor repair	Park	5210910	General	762.77
				zoom subscription	Park	5211325	General	15.99
				park maintenance	Park	5220310	General	143.23
				field paint	Park	5220819	General	46.29
				CPR set	Rec	5220819	Adult	400.00
				clip boards	Rec	5220819	Aquatics	30.20
				MIP supplies	Rec	5220819	Community	856.69
				marketing	Rec	5210122	General	315.00
				fingerprinting	Rec	5210128	General	232.00
				zoom subscription	Rec	5211325	General	47.99
				office supplies	Rec	5220110	General	689.19
				ice packs, locks, cables	Rec	5220819	General	820.92
				cleaning supplies	Rec	5220827	General	15.12
				staff training / LG certs	Rec	5211315	Pool	144.78
				pool vacuum	Rec	5220215	Pool	4,623.07
				waste bags/slide signs/wrist	Rec	5220819	Pool	176.49
				vending supplies	Rec	5220826	Pool	7,400.96
				supplies	Rec	5220819	Summer	14,192.89
9712	9/21/2025	Marinwood CSD	97,561.17	Fire Salaries	Fire	5110110	General	27,494.88
				Fire OT	Fire	5120110	General	13,560.12
				Acting Pay	Fire	5110310	General	1,136.64
				4850 pay	Fire	5110110	General	5,066.88
				Holiday pay	Fire	5110313	General	3,488.75
				Admin Asst	Fire	5110110	Admin	1,167.04
				Admin Mgr	Fire	5110110	Admin	2,884.80
				Admin Asst	Rec	5110110	Admin	1,167.04
				Admin Asst	Park	5110110	Admin	583.52
				Admin Mgr	Rec	5110110	Admin	1,442.40
				Admin Mgr	Park	5110110	Admin	1,442.40
				Rec Dir	Rec	5110110	General	3,155.04
				Rec Dir	Park	5110110	General	1,352.16
				Rec salary	Rec	5110110	General	9,686.40
				Rech hourly	Rec	5110210	General	1,420.25
				Park salary	Park	5110110	General	8,634.40
				Park hourly	Park	5110210	General	40.00
				Building attendants	Rec	5110210	Building	264.00
				Pool staff	Rec	5110210	Pool	10,647.07
				Aquatics	Rec	5110210	Aquatics	240.10
				Preschool	Rec	5110210	Preschool	5,582.75
				Afterschool	Rec	5110210	Afterschool	617.50
				PR fees	Fire	5210230	General	40.50
				PR fees	Rec	5210230	General	167.70
				PR fees	Park	5210230	General	30.60
				SS + Medicare	Fire	5140140	General	3,475.98
				SS + Medicare	Rec	5140140	General	3,186.42
				SS + Medicare	Park	5140140	General	661.34
				EDU + SUJ	Fire	5140145	General	0.00
				EDU + SUJ	Rec	5140145	General	17.65
				EDU + SUJ	Park	5140145	General	0.00
				Benefits withholding	Park	2120066	General	-1,512.86

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
				Benefits withholding	Rec	2120066	General	-2,259.76
				Benefits withholding	Rec	2120066	General	-7,320.54
9713	9/21/2025	Marinwood CSD	17,166.35	Retire 09/19/25	Park	5130510	General	2,203.52
					Rec	5130510	General	2,479.27
					Fire	5130510	General	12,483.56
9714	9/21/2025	Marinwood CSD	53,681.19	Health - Oct	Park	5130120	General	13,414.98
					Rec	5130120	General	10,581.95
					Fire	5130120	General	29,684.26
9715	9/25/2025	R&S Erection	7,773.98	Bay door opener & install	Fire	5220310	General	7,773.98
9716	9/25/2025	Jerry Mehcz	5,344.32	Tennis	Rec	5210146	Tennis	5,344.32
9717	9/25/2025	Carol Neel	200.00	MahJongg	Rec	5210146	Adult	200.00
9718	9/25/2025	Megan Schoenbohm	300.00	Preschool enrichment	Rec	5210146	Preschool	300.00
9719	9/25/2025	Nara Denning	370.00	Halloween face painting	Rec	5220819	Community	370.00
9720	9/25/2025	Allstar Fire Equipment	14,516.02	(4) turnout coats / pants	Fire	5220825	General	14,516.02
9721	9/25/2025	AFLAC	58.92	Disability	Park	5130120	General	58.92
9722	9/25/2025	AFLAC	711.78	life/disability - Sept	Fire	5130120	General	711.78
9723	9/25/2025	AT&T	364.47	Phones - Aug	Fire	5210725	General	167.10
					Park	5210725	General	31.18
					Rec	5210725	General	166.19
9724	9/25/2025	AT&T	90.24	park internet - Sept	Park	5210725	General	90.24
9725	9/25/2025	C.A.P.F.	206.50	LTD - Oct	Fire	5130120	General	206.50
9726	9/25/2025	Comcast	160.91	internet - Oct	Fire	5210725	General	80.45
					Rec	5210725	General	80.46
9727	9/25/2025	Delta Dental	1,903.20	Dental - Oct	Fire	5130120	General	937.67
					Park	5130120	General	550.15
					Rec	5130120	General	415.38
9728	9/26/2025	Ryan Brackett	237.66	Q1 FY25/26 AFLAC reimb	Fire	5130120	General	237.66
9729	9/26/2025	Cesar Correa	237.66	Q1 FY25/26 AFLAC reimb	Fire	5130120	General	237.66
9730	9/26/2025	Sean Day	207.78	Q1 FY25/26 AFLAC reimb	Fire	5130120	General	207.78
9731	9/26/2025	John Papanikolaou	163.82	Q1 FY25/26 AFLAC reimb	Fire	5130120	General	163.82
9732	9/26/2025	Brandon Selvitella	217.68	Q1 FY25/26 AFLAC reimb	Fire	5130120	General	217.68
9733	9/26/2025	Jeff Smith	211.92	Q1 FY25/26 AFLAC reimb	Fire	5130120	General	211.92
9734	9/26/2025	calPERS	8,333.00	CERBT - Sept	Park	5130130	General	1,917.00
					Rec	5130130	General	916.00
					Fire	5130130	General	5,500.00
9735	9/26/2025	GovInvest	2,250.00	GASB 68 report 06/30/25	Park	5210120	General	562.50
					Rec	5210120	General	562.50
					Fire	5210120	General	1,125.00
9736	9/26/2025	Grainger	1,582.52	supplies	Park	5220310	General	906.11
				water cooler filter	Rec	5220310	Building	107.99
				trash bags	Rec	5220827	Building	568.42
9737	9/26/2025	Home Depot	882.16	supplies	Park	5220310	General	882.16
9738	9/26/2025	Kyocera	89.27	copy machine supplies	Park	5220130	General	8.93
					Rec	5220130	General	58.02
					Fire	5220130	General	22.32
9739	9/26/2025	L.N. Curtis & Sons	265.72	turnout cleaner	Fire	5220810	General	265.72
9740	9/26/2025	Leslie's Pool Supply	1,165.09	pool chems	Rec	5220710	Pool	1,165.09
9741	9/26/2025	Marin Landscape Materials	653.86	materials	Park	5220310	General	653.86
9742	9/26/2025	Marin Municipal Water Distri	15,081.42	Water Jul/Aug	Fire	5210835	General	615.00
					Rec	5210835	General	4,319.73
					Park	5210835	General	10,146.69
9743	9/26/2025	Marin Resource Recovery	152.00	debris dump	Park	5210815	General	152.00
9744	9/26/2025	Marinwood Market	11,719.21	camp lunches	Rec	5220819	General	11,719.21
9745	9/26/2025	Nationwide Retirement Solut	3,440.00	Deferred Comp 09/05/25	Fire	5130120	General	1,020.00
					Rec	5130120	General	700.00
				Deferred Comp 09/19/25	Fire	5130120	General	1,020.00
					Rec	5130120	General	700.00
9746	9/29/2025	PG&E	2,844.32	electric - Aug	Rec	5210810	General	2,152.80
					Fire	5210810	General	421.81
					Park	5210810	General	269.71
9747	9/29/2025	PG&E	1,041.32	gas - Aug	Rec	5210810	General	1,008.75
					Fire	5210810	General	32.57
9748	9/29/2025	PG&E	1,747.71	Streetlights - Aug	Streetlights	5210825	General	1,747.71
9749	9/29/2025	Postal Palace	10.10	shipping	Fire	5220110	General	10.10
9750	9/29/2025	Slembrouck Many Corporatic	520.00	annual alarm testing	Park	5220310	General	520.00
9751	9/29/2025	SolEd Solar Holdings	2,352.09	Solar - Aug	Rec	5210810	General	1,704.57
					Fire	5210810	General	647.52
9752	9/29/2025	Water Components & Buildir	48.59	irrigation maintenance	Park	5220310	General	48.59
TOTAL:			436,889.85					436,889.85

Total by Department:

Streetlights	4,114.67
Fire Department	191,400.04
Recreation Department	166,010.13
Park Department	75,365.01
Measure A	0.00
MWPA	0.00
Capital	0.00
Unclassified	0.00



Memo

Date: October 14, 2025

To: Marinwood Board of Directors

From: Abraham Roman, Fire Chief/Fire Marshal

Topic: **Introduction to Adopting the 2025 California Fire Code with existing local amendments based on the 2024 International Fire Code, and the 2025 California Wildland-Urban Interface Code based on the 2024 International Wildland-Urban Interface Code.**

Subject: **Ordinance Introduction – Consent for the Triannual Code Update**

ACTION REQUESTED

Introduce Ordinance 2025-02 to repeal the 2022 California Fire Code and adopt the 2025 California Fire Code with existing amendments, to repeal the 2021 International Fire Code, Appendix A of the 2021 International Wildland-Urban Interface Code and adopt the 2025 California Wildland-Urban Interface Code based on the 2024 International Wildland-Urban Interface code and set the public hearing date for adoption at the next regular Board meeting on November 18, 2025. California Code of Regulations (CCR) Title 24 Part 9 (The California Fire Code) goes into effect on January 1, 2026. For local amendments to apply, the 2025 California Fire Code with local amendments must be approved by the Marinwood Community Services District Board 30 days prior to this date.

BACKGROUND

This is the regular update of the California Fire Code that occurs every three years, known as the code adoption cycle. The proposed Ordinance before you this evening references the latest version of the California Code of Regulations Title 24 Fire Code; specifically, the 2025 California Fire Code with existing local amendments based on the 2024 International Fire Code, and the 2025 International Wildland-Urban Interface Code based on the 2024 International Wildland-Urban Interface Code. State law mandates that the 2025 California Fire Code and 2025 California Wildland-Urban Interface Code become effective statewide on January 1, 2026,

with or without local amendments, thus it's essential that local agencies adopt 30 days prior to this date for local amendments to remain active.

Renumbering is the only change for the 2025 California Fire Code. No new amendments are proposed. No amendments are proposed for the 2025 California Wildland-Urban Interface Code.

The adoption process is required of the Marinwood Community Services District once every three years to stay current with the minimum requirements of the State of California Building and Fire Standards as determined by the Building Standards Commission and California State Fire Marshal's office. Additionally, by adopting Ordinance 2025-02, the Board will adopt fire code standards that replicate those being adopted by the County of Marin. This is essential so that the Fire Chief and designated Fire Prevention Officer or their designees are enforcing uniform fire and life safety codes within Marinwood and adjacent areas within our sphere of influence. This also results in coordination with the County of Marin Community Development Department (Building Division) that issues building permits for structures within the Community Services District and the County of Marin Fire Department that enforces fire prevention activities in the immediate area.

SUMMARY

Along with all other fire agencies in the State of California, the Board of the Marinwood Community Services District updates the California Fire Code with local amendments reflective of regional conditions and related documents on a three-year cycle. Through an extensive meeting process, staff have collaborated with the members of the Marin County Fire Prevention Officers Association to ensure that the fire agencies in Marin are adopting the updated version of the California Fire Code, and related publications with consistent amendments that reflect the conditions of our region.

STAFF RECOMMENDATION

Introduce Ordinance 2025-02 and call for a public hearing to be held at the next regular Board meeting on November 18, 2025, at which Ordinance 2025-02 will be considered for formal adoption.

ORDINANCE NO. 2025-02

**AN ORDINANCE OF THE MARINWOOD COMMUNITY SERVICES DISTRICT
ADOPTING AND MODIFYING THE 2025 CALIFORNIA FIRE CODE WITH
EXISTING AMENDMENTS BASED ON THE 2024 INTERNATIONAL FIRE CODE
AND THE 2025 CALIFORNIA WILDLAND-URBAN INTERFACE CODE BASED ON
THE 2024 INTERNATIONAL WILDLAND-URBAN INTERFACE CODE
PRESCRIBING REGULATIONS GOVERNING CONDITIONS HAZARDOUS TO LIFE
AND PROPERTY FROM FIRE OR EXPLOSION; PROVIDING FOR THE ISSUANCE
OF PERMITS FOR HAZARDOUS USES OR OPERATIONS; AND DEFINE THE
POWERS AND DUTIES OF THE FIRE CHIEF AND FIRE PREVENTION OFFICER.**

WHEREAS, the MARINWOOD COMMUNITY SERVICES DISTRICT may adopt a fire prevention code by reference pursuant to Article 2 commencing with Section 50022 of Chapter 1 of Part 1 of Division 1 of Title 5 of the Government Code;

WHEREAS, pursuant to Health and Safety Code Section 13869, the MARINWOOD COMMUNITY SERVICES DISTRICT may adopt building standards relating to fire and panic safety that are more stringent than those building standards adopted by the State Fire Marshal and contained in the California Building Standards Code when such modified standards are reasonably necessary because of local climatic, geological or topographical conditions;

WHEREAS, pursuant to Sections 17958.5, 17958.7, and 18941.5 of the State of California Health and Safety Code, changes or modifications to the 2022 California Building Standards Code are needed and are reasonably necessary because of local climatic, geographic and topographic conditions.

WHEREAS, this Ordinance 2025-02 was introduced and read by title only at a meeting of the Board of Directors of the Marinwood Community Service District on October 14, 2025.

NOW THEREFORE BE IT ORDAINED by the Board of Directors of the Marinwood Community Services District the following:

**SECTION 1. ADOPTION OF THE 2025 CALIFORNIA FIRE CODE
WITH EXISTING LOCAL AMENDMENTS BASED ON
THE 2024 INTERNATIONAL FIRE CODE AND THE 2025
INTERNATIONAL WILDLAND-URBAN INTERFACE
CODE BASED ON THE 2024 INTERNATIONAL
WILDLAND-URBAN INTERFACE CODE,**

The Board of Directors of MARINWOOD COMMUNITY SERVICES DISTRICT hereby adopt, for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion the following:

1. The 2025 California Fire Code with existing local amendments based on the 2024 International Fire Code and the 2025 International Wildland-Urban Interface Code based on the 2024 International Wildland-Urban Interface Code, as amended by the California Building Standards Commission, including:
 - a. Appendix 4 SPECIAL DETAILED REQUIREMENTS BASED ON USE AND OCCUPANY
 - b. Appendix B FIRE FLOW REQUIREMENTS FOR BUILDINGS, the whole thereof, save and except such portions as are hereafter amended by section 11 of this Ordinance.
 - c. Appendix BB FIRE FLOW REQUIREMENTS FOR BUILDINGS
 - d. Appendix C FIRE HYDRANTS LOCATIONS AND DISTRIBUTION
 - e. Appendix CC FIRE HYDRANTS LOCATIONS AND DISTRIBUTION
 - f. Appendix D FIRE APPARATUS ACCESS ROADS
 - g. Appendix H HAZARDOUS MATERIALS MANAGEMENT PLAN AND HAZARDOUS MATERIAL INVENTORY STATEMENTS
 - h. Appendix P TEMPORARY HAUNTED HOUSES, GHOST WALKS AND SIMILAR AMUSEMENT USES.

2. The International Fire Code published by the International Fire Code Council, Inc., 2024 Edition hereof and the whole thereof, save and except such portions as are hereinafter amended, added or deleted by Section 11 of this Ordinance.

3. The International Wildland-Urban Interface Code 2024. (No amendments proposed)

4. Previous editions of the California Fire Code are hereby repealed on the first date that the 2025 California Fire Code with local amendments and 2025 California Wildland-Urban Interface Code become effective.

Not less than one (1) copy of the Codes and Standards hereby adopted is filed in the office of the Fire Marshal of the MARINWOOD COMMUNITY SERVICES DISTRICT and the same are hereby adopted and incorporated fully as if set out at length herein, and from the date on which this Ordinance shall take effect, and the provisions thereof shall be controlling within the limits of the MARINWOOD COMMUNITY SERVICES DISTRICT.

SECTION 2. ESTABLISHMENT AND DUTIES OF THE FIRE CHIEF AND FIRE PREVENTION OFFICER.

The 2025 California Fire Code with existing local amendments based on the 2024 International Fire Code and the 2025 California Wildland-Urban Interface Code, shall be enforced by the Fire Chief or Fire Prevention Officer and shall be operated under the supervision of the Chief of the Department.

SECTION 3. DEFINITIONS

Wherever they appear in the California and International Fire Codes, unless otherwise provided, the following words shall have the meanings ascribed to them in this section:

- (a) Whenever the words "Fire Code" are used they shall mean those Codes and Standards adopted in Section 1 of this Ordinance.
- (b) Wherever the term "Counsel" is used in the Fire Code, it shall be held to mean the attorney representing the MARINWOOD COMMUNITY SERVICES DISTRICT.

SECTION 4. ESTABLISHMENT OF GEOGRAPHIC LIMITS OF DISTRICTS IN WHICH STORAGE OF CLASS I, CLASS II AND CLASS III LIQUIDS IN OUTSIDE ABOVEGROUND TANKS IS PROHIBITED

The geographic limits referred to in Section 5704.2.9.6.1 of the California Fire Code in which storage of Class I, Class II and Class III liquids in outside aboveground tanks is prohibited are amended as follows: In all residential areas and in all heavily populated or congested commercial areas, and agricultural land of less than two (2) acres as established by the MARINWOOD COMMUNITY SERVICES DISTRICT.

SECTION 5. ESTABLISHMENT OF GEOGRAPHIC LIMITS OF DISTRICTS IN WHICH STORAGE OF CLASS I, CLASS II AND CLASS III LIQUIDS IN ABOVEGROUND TANKS IS PROHIBITED

The geographic limits referred to in Section 5706.2.4.4 of the California Fire Code in which storage of Class I, Class II and Class III liquids in aboveground tanks is prohibited are amended as follows: In all residential areas and in all heavily populated or congested commercial areas, and agricultural land of less than two (2) acres. as established by MARINWOOD COMMUNITY SERVICES DISTRICT.

SECTION 6. ESTABLISHMENT OF THE GEOGRAPHIC LIMITS OF DISTRICTS IN WHICH THE STORAGE OF STATIONARY TANKS OF FLAMMABLE CRYOGENIC FLUIDS IS TO BE PROHIBITED

The geographic limits, referred to in Section 5806.2 of the California Fire Code in which the storage of flammable cryogenic fluids in stationary containers are prohibited, are hereby established as follows: In all residential areas, wildland areas, and in all other populated or commercial areas, as established by the MARINWOOD COMMUNITY SERVICES DISTRICT

SECTION 7. ESTABLISHMENTS OF GEOGRAPHIC LIMITS IN WHICH STORAGE OF LIQUEFIED PETROLEUM GASES IS TO BE RESTRICTED

The geographic limits referred to in Section 6104.2 of the California Fire Code, in which storage of liquefied petroleum gas is restricted, are amended as follows: In all residential areas and in all heavily populated or congested commercial areas, and agricultural land less than two (2) acres. The aggregate capacity of any one installation shall not exceed a water capacity of 2,000 gallons as established by the MARINWOOD COMMUNITY SERVICES DISTRICT

SECTION 8. ESTABLISHMENT OF GEOGRAPHIC LIMITS OF DISTRICTS IN WHICH STORAGE OF EXPLOSIVES AND BLASTING AGENTS IS TO BE PROHIBITED

The geographic limits in which storage of explosives and blasting agents is prohibited, are as follows: In all residential areas and in heavily populated or congested commercial areas as established by the MARINWOOD COMMUNITY SERVICES DISTRICT.

SECTION 9. ESTABLISHMENT OF THE GEOGRAPHIC LIMITS OF DISTRICTS IN WHICH THE STORAGE OF COMPRESSED NATURAL GAS IS TO BE PROHIBITED

The geographic limits, in which the storage of compressed natural gas is prohibited, are hereby established as follows: In all residential areas and in heavily populated or congested commercial areas, as established by the MARINWOOD COMMUNITY SERVICES DISTRICT.

SECTION 10. ESTABLISHMENT OF THE GEOGRAPHIC LIMITS OF DISTRICTS IN WHICH THE STORAGE OF HAZARDOUS MATERIALS IS TO BE PROHIBITED OR LIMITED

The geographic limits, in which the storage of hazardous materials is prohibited or limited, are hereby established as follows: In all residential areas and in heavily populated or congested commercial areas, as established by MARINWOOD COMMUNITY SERVICES DISTRICT.

SECTION 11. AMENDMENTS MADE TO THE 2025 CALIFORNIA FIRE CODE.

The District Board hereby finds that local conditions have an adverse effect on the prevention of (1) major loss fires, (2) major earthquake damage, and (3) the potential for life and property loss,

making necessary changes or modifications to the, 2025 California Fire Code and the 2024 California Building Standards Code in order to provide a reasonable degree of property security and fire and life safety in this Fire District.

Specifically, the District Board finds that the following local conditions make more stringent standards a necessity:

1. Climatic

a. **Precipitation.** Precipitation ranges from 15 to 42 inches per year with an average of approximately 25 inches per year. Approximately ninety percent (90%) falls during the months of November through April, and 10% from May through October.

b. **Relative Humidity.** Humidity generally ranges from 50% during daytime to 86% at night. It drops to 20% or lower during the summer months and occasionally drops lower significantly increasing the risk of wildfire.

c. **Temperatures.** Temperatures have been recorded as high as 105 degrees F. Winter temperatures can occasionally be as low as 32 degrees.

d. **Winds.** Prevailing winds are from the northwest. However, winds are experienced from virtually every direction at one time or another. Velocities are generally in the 5 – 15 mph range, gusting to 7.4 – 30 mph, particularly during the summer months. Extreme winds, up to 50 mph or greater, have been known to occur. During the most extreme period of the fire season, Diablo winds can significantly increase the potential for major wildland-urban interface fires. Winter storms also can produce high winds that can cause power outages, topple trees and cause roof damage.

e. **Summary.** These local climatic conditions affect the acceleration, intensity, and size of fire development in the community. Times of little or no rainfall, of low humidity, and high temperatures serve to create extremely hazardous conditions. Winds experienced in this area can have an impact upon structure fires of buildings in close proximity to one another and vegetation commonly found in MARINWOOD COMMUNITY SERVICES DISTRICT. During vegetation fires winds can carry embers and burning brands to other structures, thus spreading the fire and causing the potential for conflagrations.

2. Geographic and Topographic

a. **Geography.** The fire environment of a community is primarily a combination of two factors: the area's physical geographic characteristics and the historic pattern of urban-suburban development. These two factors, alone and combined, create a mixture of environments which ultimately determines the area's fire protection needs.

The basic geographical boundaries of the MARINWOOD COMMUNITY SERVICES DISTRICT covers approximately 2.5 square miles with a population estimated at 6,094 residents. The Fire Department handles diverse responsibilities including wildland, urban-

structural, transportation, rescue, and emergency medical emergencies. Geographically, Marinwood is bordered by Big Rock Ridge to the north, the Lucas Valley Preserve to the west, Lucas Valley Road to the south and Highway 101 to the east.

Because of the size of the MARINWOOD COMMUNITY SERVICES DISTRICT (2.5 square miles), the characteristics of the fire environment change from one location to the next. Therefore, the District has not one, but several fire environments, each of which has its individual fire protection needs.

b. Seismic Location. The relatively young geological processes that has created the San Francisco Bay Area are still active today. The District is located near three active earthquake faults: The San Andreas, Rogers Creek and the Hayward/Calaveras as well as numerous other potentially active faults. Besides the destruction from shaking and the potential for casualties, fire following an earthquake has the potential of causing greater loss of life and damage than the earthquake itself. Other variables may tend to intensify the situation:

- 1) The extent of damage to the water delivery system;
- 2) The extent of isolation due to bridge and/or freeway overpass collapse;
- 3) The extent of roadway damage and/or amount of debris blocking roadways;
- 4) Climatic conditions (hot, dry weather with high winds and wet weather events that have both significant rainfall and high winds);
- 5) Time of day will influence the amount of traffic on roadways and could intensify the risk to life during normal business hours;
- 6) The availability of timely mutual aid or military assistance;
- 7) The concentration of dwellings within close proximity to one another that could result in fire exposure and spread to multiple structures.

c. Size and Population. The MARINWOOD COMMUNITY SERVICES DISTRICT covers approximately 2.5 square miles including a suburban population estimated at 6,094. The Fire Department handles diverse responsibilities including incidents involving wildland, structural, transportation, and emergency medical response.

d. Roads and Streets. Marinwood faces potential response delays due to having a single primary main route through the community that could become congested. Additionally, topography combined with streets that have excessive curves and slope can impact response. Challenges are further created when developers propose new projects that meet only the absolute minimum criteria for emergency vehicle access.

e. **Topography.** The District’s service area is or near to a conglomeration of bay plains, hills, valleys and ridges. Most of the existing urban and suburbanized areas are within the valley and along the slopes of the adjoining ridges and surrounding hills. Many of the slopes are very steep that can enhance the spread of fire and delay firefighting efforts.

Elevations are varied in the Marinwood area with portions near sea level rising towards Big Rock Ridge summit at approximately 1,800 feet.

f. **Vegetation** Marinwood Community Services District semi-arid Mediterranean-type climate produces vegetation similar to that of most of Marin County, with specific growth locale a result of topography and prevailing wind. The south facing exposure is primarily rye grass with occasional clumps of bay and oak trees in the more sheltered pockets. The north facing slopes are slightly more heavily wooded from lower elevations to ridge with oak and bay trees and minor shrubs of the general chaparral class.

g. **Summary.** The above local geographic and topographic conditions may serve to increase the magnitude, exposure, accessibility problems and fire hazards presented to the MARINWOOD COMMUNITY SERVICES DISTRICT.

Conclusion: Local climatic, geographic and topographic conditions impact fire prevention efforts and the frequency, spread, acceleration, intensity and size of fire involving buildings in this community. Further, these conditions impact potential damage to all structures from earthquake and subsequent fire. Therefore, it is found to be reasonably necessary that the California Fire Code and the State Building Standards Code be changed or modified to mitigate the effects of the above conditions.

ACCORDINGLY, THE 2022 CALIFORNIA FIRE CODE IS AMENDED, ADDED OR DELETED AS IDENTIFIED HEREIN:

CHAPTER 1
SCOPE AND ADMINISTRATION

Section 101.1 of Chapter 1 is amended to read as follows:

Section 101.1 Title. These regulations *and locally adopted standards* shall be known as the Fire Code of MARINWOOD COMMUNITY SERVICES DISTRICT hereinafter referred to as “this code.”

Section 102.5 of Chapter 1 is hereby amended to read as follows:

Section 102.5 Application of residential code. Where structures are designed and constructed in accordance with the *California Residential Code*, the provisions of this code shall apply as follows:

1. Construction and designed provisions: Provisions of this code pertaining to the exterior of the structure shall apply including, but not limited to, premises identification, fire apparatus access and water supplies. *Provisions of this code pertaining to the interior of the structure when specifically required by this code including, but not limited to, Section 903.2 and Chapter 12 shall apply.* Where interior or exterior systems or devices are installed, construction permits required by Section 105.7 of this code shall also apply
2. Administrative, operational and maintenance provisions of this code shall apply.

Section 102.7.3 is hereby added to Chapter 1 and shall read as follows:

*Section 102.7.3 **Nationally Recognized Listed Products.** Any installation of products and equipment due to permits required by this Code shall be Labeled and Listed, as defined in Section 202.*

Section 104.1.1 is hereby added to Chapter 1 and shall read as follows:

*Section 104.1.1 **Supplemental Rules, Regulations and Standards or Policies.** The Fire Code Official is authorized to render interpretations of this code and to make and enforce rules and supplemental regulations and to develop Fire Protection Standards or Policies to carry out the application and intent of this code.*

Section 104.13 is hereby added to Chapter 1 and shall read as follows:

*Section 104.13. **Fire Prevention Resource Sharing.** Other enforcement agencies shall have authority to render necessary assistance in plan review, inspection, code interpretation, enforcement, investigation and other fire prevention services when requested to do so.*

Section 105.5 of Chapter 1 is hereby amended by adding the following additional operational permits:

105.5 Required Operational Permits. The fire code official is authorized to issue operational permits for operations set forth in Sections 105.5.1 through 105.5.55.

*105.5.60 **Local Permits.** In addition to the permits required by section 105.5, the following permits shall be obtained from the (Bureau of Fire Prevention/Fire Prevention Division) prior to engaging in the following activities, operations, practices or functions:*

1. **Apartment, hotel, or motel.** An operational permit is required to operate an apartment house, hotel or motel.

2. **Cannabis.** *Operational permits are required to operate a cannabis facility or operation listed below:*
 - 2.1. *Cultivation*
 - 2.2. *Distribution*
 - 2.3. *Manufacturing*
 - 2.4. *Testing/lab*
3. **Care facilities.** *An operational permit is required to operate a care facility as listed:*
 - 3.1. *Day care with an occupant load greater than eight (8) persons.*
 - 3.2. *Residential or commercial institutional care facility, occupancies complying with Health and Safety Code Section 13235 are exempt.*
4. **Emergency responder radio system.** *An operational permit is required to operate an Emergency Responder Radio System.*
5. **Fire protection plan.** *An operational permit is required to implement a fire protection plan.*
6. **Live entertainment.** *An operational permit is required to operate a business where alcohol is served, while providing live entertainment to the public.*
7. **Model rockets rental, sale or operation.** *An operational permit is required to operate, manufacture, import, export, possess, store, rent or sell model rockets as defined by Health and Safety Code Section 12519.*
8. **Radioactive material.** *An operational permit is required to store or handle at any installation more than 1 micro curie (37,000 Becquerel) of radioactive material not contained in a sealed source or more than 1 millicurie (37,000,000 Becquerel) of radioactive material in a sealed source or sources, or any amount of radioactive material for which specific license from the Nuclear Regulatory Commission is required.*

California Fire Code, Section 105.7 is amended to read as follows:

105.6 Required construction permits. The fire code official is authorized to issue construction permits for work as set forth in Sections 105.7.1 through 105.7.26.

Section 105.6.26 is hereby added to Chapter 1 and shall read as follows:

*Section 105.6.26 **Vegetation Management Plan.** A construction permit is required to implement a vegetation management plan.*

California Fire Code, Section 107.7 is added to read as follows:

107.7 Damages and expense recovery. *The expense of securing any emergency that is within the responsibility for enforcement of the Fire Chief as given in Section 104 is a charge against the person who caused the emergency. Damages and expenses incurred by any public agency having jurisdiction or any public agency assisting the agency having jurisdiction shall constitute a debt of such person and shall be collectible by the Fire Chief for proper distribution in the same manner as in the case of an obligation under contract expressed or implied. Expenses as stated above shall include, but not be limited to, equipment and personnel committed, and any payments required by the public agency to outside business firms requested by the public agency to secure the emergency, monitor remediation, and clean up.*

Section 113.4 of Chapter 1 is hereby amended to read as follows:

Section 112.4 Violation Penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter repair or do work in violation of the approved construction documents or directive of the Fire Code Official, or of a permit or certificate used under provisions of this code, shall be guilty of a *misdemeanor*, punishable by a fine of not more than \$500 dollars or by imprisonment not exceeding *180 days*, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

The imposition of one penalty of any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified, each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 113.3 of Chapter 1 is hereby amended to read as follows:

Section 113.3 Failure to Comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine not less than \$500 dollars or more than \$1500 dollars.

Section 115 is hereby added Chapter 1 and shall read as follows:

Section 116 DAMAGES AND EXPENSE RECOVERY

Section 116.1 Damages and Expense Recovery. *The expense of securing any emergency that is within the responsibility for enforcement of the Fire Chief as given in Section 104 is a charge against the person who caused the emergency. Damages and expenses incurred by any public agency having jurisdiction or any public agency assisting the agency having jurisdiction shall constitute a debt of such person and shall be collectible by the Fire Chief for proper distribution in the same manner as in the case of an obligation under contract expressed or implied. Expenses as stated above shall include, but not be limited to, equipment and personnel committed and any payments required by the public agency to outside business firms requested by the public agency to secure the emergency, monitor remediation, and clean up.*

CHAPTER 2
DEFINITIONS

Section 202 of Chapter 2 is hereby amended by adding the following general definition:

ALL WEATHER SURFACE shall mean A/C paving, or concrete capable of supporting 70,000 gross vehicle weight. Grades up to and including 18% may be of A/C paving. Grades greater than 18% shall be of concrete curf-cut so as to allow for water run-off and traction. (FROM STANDARD 210)

COVERINGS shall mean materials including, but not limited to gypsum board, paneling, floor boards, lathe and plaster, wood paneling, brick and mortar, or other materials attached to rough framing of the building elements. 'Coverings' do not include carpet, linoleum, tile, wall paper, or other decorative finishes.

DRIVEWAY is a vehicular ingress/egress access route that serves no more than two dwelling units, not including accessory structures. Driveways shall provide a minimum unobstructed width 16 feet and a minimum unobstructed height of 15 feet. Driveways in excess of 150 feet in length shall be provided with turnarounds. Driveways in excess of 200 feet in length and less than 20 feet in width shall be provided with turnouts in addition to turnarounds.

NUISANCE ALARM. An unwarranted alarm caused by mechanical failure, malfunction, improper installation or lack of proper maintenance, *system servicing testing, construction activities, ordinary household activities, false alarm, other cause when no such danger exists, or an alarm activated by a cause that cannot be determined.*

OCCUPANCY CLASSIFICATION is modified to include:

[BG] Factory Industrial F-1 Moderate-hazard occupancy is amended to add to the list of moderate-hazard factory industrial groups the following:

Agricultural crop production including cultivation, drying, processing and /or storage.

PRE-PLANS shall mean detailed plans of target hazard buildings. These pre-plans include information on the building's location, occupancy, hazards, fire department connections and hydrants, building layout, and other pertinent data that would assist the fire department in case of an emergency.

PUBLIC STORAGE FACILITY shall mean any business that sells, leases or rents space to the public that is enclosed, whether it is a building, storage container or similar configuration.

SPARK ARRESTOR shall mean a chimney device constructed in a skillful-like manner. The net free area of a spark arrestor shall not be less than four times the net free area of the outlet of the chimney. The spark arrestor screen shall have heat and corrosion resistance equivalent to 12-gauge wire, 19-gauge galvanized wire or 24-gauge stainless steel. Opening shall not permit the passage of spheres having a diameter larger than 1/2 inch and shall not block the passage of spheres having a diameter of less than 3/8 inch.

SUBSTANTIAL REMODEL shall mean the renovation of any structure, which combined with any additions to the structure, affects a floor area which exceeds fifty percent of the

existing floor area of the structure within any 36-month period. When any changes are made in the building, such as walls, columns, beams or girders, floor or ceiling joists and coverings, roof rafters, roof diaphragms, foundations, piles or retaining walls or similar components, the floor area of all rooms affected by such changes shall be included in computing floor areas for the purposes of applying this definition. This definition does not apply to the replacement and upgrading of residential roof coverings.

Exceptions:

- 1. Free standing Group U occupancies not more than 1,000 square feet and provided with exterior wall, projection, and opening protection per Tables 602, 705.2 and 705.8 of the California Building Code.*
- 2. Agricultural buildings as defined in Section 202 of the California Building Code and not exceeding 2,000 square feet, having clear unobstructed side yards exceeding 60 feet in all directions free of flammable and combustible materials, not exceeding 25 feet in height, and located within an agricultural zoned district as defined in the Marin County Planning Code.*

***TEMPORARY** shall mean any use for a period of less than 90 days, where not otherwise referenced.*

CHAPTER 3 **GENERAL REQUIREMENTS**

Section 302.1 in Chapter 3 is hereby amended to add the following:

PUBLIC STORAGE FACILITY

California Fire Code, Section 304.1.2 is amended to read as follows:

304.1.2 Vegetation. Weeds, grass, vines or other growth that is capable of being ignited and endangering property, shall be cut down and removed by the owner or occupant of the premises. Vegetation clearance requirements in urban-wildland interface areas shall be in accordance with Chapter 49.

Section 319 of Chapter 3 is deleted in its entirety.

Section 324 is hereby added to Chapter 3 and shall read as follows:

Section 3214 Public Storage Facilities

Section 324.1 General. *Public Storage Facilities shall comply with the provisions of this section.*

*Section 324.2 **Location on Property and Fire Resistance of Exterior.** All public storage facilities shall meet the minimum requirements for setback from property lines or fire resistive construction as set forth in Table 602 of the Building Code for Group S, Division 1 occupancies.*

*Section 324.3 **Fire Apparatus Access.** All public storage facilities shall have fire apparatus access roads provided in accordance with Section 503.*

*Section 324.4 **Storage of Flammable and Combustible Liquids and Hazardous Materials.** The storage of hazardous materials or flammable or combustible liquids in public storage facilities is prohibited. Such facilities shall post legible and durable sign(s) to indicate same in a manner and location(s) as specified by the Fire Code Official. This section shall apply to new and existing public storage facilities.*

Exception: Only those quantities of flammable and combustible liquids necessary for maintenance of the facility may be stored by the facility management per Chapter 57 of this code.

CHAPTER 4 **EMERGENCY PLANNING AND PREPAREDNESS**

Section 401.1.1 is hereby added to Chapter 4 and shall read as follows:

*Section 401.1.1 **Hazardous Occupancies.** In occupancies of a hazardous nature, where access for fire apparatus is unduly difficult, or where special life and fire safety hazards exist as determined by standards or policies of the MARINWOOD CSD that facility or business management shall be required to develop and implement an Emergency Response Plan, provide for an on-site Emergency Response Team, Emergency Liaison Officer, staff training and fire drills in accordance with Sections 405 and 406 and standards developed by the MARINWOOD CSD.*

Section 401.3.2.1 is hereby added to Chapter 4 and shall read as follows:

*Section 401.3.2.1 **Nuisance Alarm Notification.** Notification of emergency responders based on an unwarranted alarm may be punishable by a fine in accordance with the adopted fee schedule. In addition, the responsible party may be liable for the operational and administrative costs, incurred from the emergency response or mitigation procedures resulting from an unwarranted alarm notification.*

Section 401.3.2.2 is added to read as follows:

*Section 401.3.2.2 **Multiple Unwarranted or Nuisance Alarm Activations.** Any occupancy that has more than 3 unwarranted or nuisance alarms causing emergency response within a 12-month period may be required to modify, repair, upgrade or replace their system and or monitoring station as determined by the Fire Code Official.*

Section 402.1 of Chapter 4 is hereby amended to add the following:

***PRE-PLANS
UNWARRANTED ALARMS***

Section 403.1.1 is hereby added to Chapter 4 and shall read as follows:

*Section 403.1.1 **Pre-Plans:** When required by the fire code official, pre-plans shall be developed for target hazard buildings according to the written standards developed by the authority having jurisdiction.*

Section 403.9.1.4 is hereby added to Chapter 4 and shall read as follows:

***Emergency Preparedness for Hotels, Lodging and Congregate Houses.** Hotels, lodging and congregate houses shall provide guests with immediate access to a telephone to report emergencies. The exit diagram shall indicate the location of the nearest telephone and instructions to dial 911.*

CHAPTER 5
FIRE SERVICE FEATURES

Section 503.1. of Chapter 5 is hereby amended as follows:

Section 501.1 in Chapter 5 is hereby amended to add the following.

DRIVEWAY

Section 503.1 **Where Required.** Fire Apparatus access roads shall be provided and maintained in accordance with Sections 503.1.1 through 503.1.3.

Section 503.1.4 of Chapter 5 is hereby added to read as follows:

*Section 503.1.4 **Undeveloped Areas.** Fire Apparatus Access Roads, improved or unimproved, shall be provided for firefighting equipment, apparatus and personnel to undeveloped areas of the MARINWOOD CSD so as to gain access to improved, unimproved, and undeveloped areas of the MARINWOOD CSD in a manner approved by the Fire Code Official. Any vehicle or other obstructions may be towed away at the owner's expense.*

Section 503.1.5 of Chapter 5 is hereby added to read as follows:

*Section 503.1.5 **Aerial fire apparatus access.** Buildings or facilities exceeding 30 feet or three stories in height, approved aerial apparatus access roads shall be provided. For the purposes of this section, the highest rood surface shall be determined by the measurement to the eave of the pitched roof, the intersection of the roof to the exterior wall, or the top of parapet walls, whichever is greater.*

*Section 503.1.5.1 **Width.** Aerial fire apparatus access roads shall have a minimum unobstructed width of 26 feet, exclusive of shoulders, in the immediate vicinity of the building or portion thereof.*

*Section 503.1.5.2 **Proximity to building.** One or more of the required access routes meeting this condition shall be located not less than 15 feet and not more than 30 feet from the building and shall be positioned parallel to one entire side of the building. The side of the building on which the aerial fire apparatus access road is positioned shall be approved by the fire code official.*

*Section 503.1.5.3 **Obstructions.** Overhead utility and power lines shall not be located over the aerial fire apparatus access road or between the aerial fire apparatus access road and the building. Other obstructions shall be permitted to be placed with the approval of the fire code official.*

Section 503.2.1. of Chapter 5 is hereby amended as follows:

Section 503.2.1 Dimensions. Fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6096 mm), exclusive of shoulders, except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 15 feet (4572 mm).

Section 503.2.6.1. is hereby added to Chapter 5 and shall read as follows:

*Section 503.2.6.1 **Evaluation and maintenance.** All existing private bridges and elevated surfaces that are a part of the fire department access roadway shall be evaluated by a California licensed civil engineer experienced in structural engineering or a California licensed structural engineer, for safety and weight rating, in accordance with American Association of State Highway and Transportation Officials (AASHTO) Manual: "The Manual for Bridge Evaluation," Second Edition, or other approved standard. Vehicle load limits shall be posted at both entrances to bridges. All bridges and elevated structures providing fire department access shall be routinely maintained in accordance with Section 503.2.6 or when directed by the fire code official or authorized designee.*

Section 503.4 of Chapter 5 is amended to read as follows:

Section 503.4 obstruction of fire apparatus access roads. Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum widths and clearances established in sections 503.2.1 and 503.2.2 shall be maintained at all times. *Any vehicle or other obstruction may be towed away at the owner's expense.*

Section 503.4.2 is hereby added to read as follows:

503.4.2 Prohibition on Vehicular Parking on Private Access ways. *If, in the judgment of the Fire Code Official, it is necessary to prohibit vehicular parking along private access ways serving existing facilities, buildings, or portions of buildings in order to keep them clear and unobstructed for fire apparatus access, the Fire Code Official may issue an Order to the owner, lessee or other person in charge of the premises to paint the curbs red or install signs or other appropriate notices to the effect that parking is prohibited by Order of the Fire Department. It shall thereafter be unlawful for such owner, lessee or other person in charge of the premises to fail to install, maintain in good condition, the form of notice so prescribed. When such areas are marked or signed as provided herein, no person shall park a vehicle adjacent to any such curb or in the private access way contrary to such markings or signs. Any vehicle so parked in the private access way may be towed away at the expense of the owner of the vehicle.*

Section 503.6.1 is hereby added to Chapter 5 and shall read as follows:

503.6.1 Width. *All gates shall open fully to provide an unobstructed passage width of not less than 16 feet or a minimum of two feet wider than the approved net clear opening of the required all weather roadway or driveway and a minimum net vertical clearance of 15 feet.*

Section 503.6.2 is hereby added to Chapter 5 and shall read as follows:

Section 503.6.2 Electronic Gates. *All electronically operated gates shall have installed an approved key switch override system mounted on a stanchion or wall as approved by the Chief in accordance with Standards/Policies adopted by the Fire Code Official. All electronic or motorized gates shall incorporate in their design the means for fast, effective manual operation of the gates in the event of power or mechanical failure (i.e., easily removable hinge pins for separating power linkage from gates; undercut, weakened or frangible members requiring 40 pounds or less pressure against the gates to cause their failure and the gates to open. All electrical wiring and components of motorized gates shall be UL listed and installed in accordance with the National Electric Code.*

Section 507.5.1 of Chapter 5 is hereby amended by deleting exceptions ~~1 and 2.~~

Section 507.5.1.1 of Chapter 5 is amended to read as follows:

Section 507.5.1.1 Hydrant for fire department connections. *Buildings equipped with a water-based fire protection system installed in accordance with Section 903 through 905 shall have a fire hydrant within 100 feet of the fire department connections, or as approved by the fire code official.*

Section 507.5.7 is hereby added to Chapter 5 and shall read as follows:

Section 507.5.7 Fire Hydrant Upgrades. *When additions or modifications to structures are made, the nearest fire hydrant (if a new one is not required) located by the Fire Code*

Official, shall be upgraded to the minimum standard of one 4 1/2" outlet and one 2 1/2" outlet for single family dwellings and the minimum standard of one 4 1/2" outlet and two 2 1/2" outlets for commercial structures.

Exception:

- 1. If the cost of upgrading the fire hydrant exceeds 2% of the cost of the project based on the building permit valuation.*
- 2. One and Two family dwellings equipped throughout with an approved automatic sprinkler system*

Section 510.1 of Chapter 5 is hereby amended by deleting Exception 1.

CHAPTER 9 **FIRE PROTECTION AND LIFE SAFETY SYSTEMS**

Section 901.7 of Chapter 9 is hereby amended by adding the following sentence:

Section 901.7 Systems out of Service. Where a required fire protection system is out of service, the fire department and the fire code official shall be notified immediately and, where required by the fire code official, the building shall be either evacuated or an approved fire watch shall be provided for all occupants left unprotected by the shutdown until the fire protection system has been returned to service. *This section shall also apply to residential fire sprinkler systems.*

Section 903.2 of Chapter 9 is repealed in its entirety (with the exception of sub-sections 903.2.5, 903.2.6, 903.2.8, 903.2.11, 903.2.12, 903.2.14, 903.2.15, 903.2.16, 903.2.17, 903.2.18, 903.2.19, 903.2.20 & 903.2.21 which shall remain in effect).

Section 903.2 of Chapter 9 is hereby added to read as follows:

*Section 903.2 **Where required.** Approved automatic sprinkler systems in new and existing buildings shall be provided in the locations described in this section.*

Section 903.2.1 through 903.2.4 of Chapter 9 are hereby added to read as follows:

*Section 903.2.1 **Required installations.** An automatic sprinkler system shall be installed and maintained in all newly constructed buildings or structures.*

Exceptions:

- 1. Detached pool houses, workshops, Group U private garages, barns and similar structures, built in conjunction with existing non-sprinklered single family*

residences and provided the new structure is less than 1,000 square feet and is not intended for use as a dwelling unit.

2. Detached non-combustible, limited combustible, or fire-retardant treated wood canopies.

3. Group B or M occupancies less than 1000 square feet.

4. Detached restroom facilities associated with golf courses, ball fields, parks and similar uses as approved by the Fire Code Official.

5. Agricultural buildings as defined in Appendix C of the Building Code and not exceeding 2000 square feet, having clear unobstructed side yards free of combustible materials, exceeding 60 feet in all directions and not exceeding 25 feet in height, located within an agricultural zoned district as defined in the Marin County Planning Code.

*Section 903.3.0 **Additions and Alterations.** An automatic sprinkler system shall be installed in all buildings in excess of 3,000 sq. ft. which have ten per cent (10%) or more floor area added within any 36-month period.*

*Section 903.3.1 **Substantial Remodel.** An automatic sprinkler system shall be installed in all buildings which have fifty per cent (50%) or more floor area added, or any “substantial remodel” as defined in this code, within any 36- month period.*

*Section 903.2.3 **Group R-3.** An automatic sprinkler system installed in accordance with Section 903.3.1.3 shall be permitted in Group R-3 occupancies and shall be provided throughout all one- and two-family dwellings regardless of square footage in accordance with the-California Residential Code. An automatic sprinkler system shall be installed in all mobile homes, manufactured homes and multi-family manufactured homes with two or more dwelling units in accordance with Title 25 of the California Code of Regulations.*

*Section 903.2.4 **Change of Occupancy or Use.** For any change of occupancy or use, when the proposed new occupancy classification is more hazardous based on a fire and life safety evaluation by the Fire Code Official, including but not limited to conversion of buildings to single family residences, accessory dwelling units, bed and breakfast, inns, lodging houses or congregate residences or other similar uses, an automatic sprinkler system shall be installed throughout.*

Section 903.3.9 of Chapter 9 is hereby amended by replacing item 2 with the following:

*Section 903.3.9 **Floor control valves.** Floor control valves and waterflow detection assemblies shall be installed at each floor where any of the following occur:*

1. *Buildings where the floor level of the highest story is located more than 30 feet above the lowest level of fire department vehicle access.*
2. *Buildings that are two or more stories in height.*
3. *Buildings that are two or more stories below the highest level of fire department vehicle access.*

Exception: *Group R-3 and R-3.1 occupancies floor control valves and waterflow detection assemblies shall not be required.*

Section 903.6.1 of Chapter 9 is hereby added and shall read as follows:

*Section 903.6.1 **Application.** In all existing buildings, when the addition of automatic fire sprinklers are required by the provisions of this code, automatic fire sprinklers shall be extended into all unprotected areas of the building.*

Section 906.11 is hereby added to Chapter 9 and shall read as follows:

*Section 906.11 **Fire Extinguisher Documentation.** The owner and/or operator of every Group R Division 1 and R Division 2 occupancies shall annually provide the Chief written documentation that fire extinguishers are installed and have been serviced as required by Title 19 California Code of Regulations when such extinguishers are installed in residential units in lieu of common areas.*

Section 907.2.13.1.2 of Chapter 9 is hereby amended by adding new subsection 3 to read as follows:

3. Duct smoke detectors shall be capable of being reset by a readily accessible, remote push button or key activated switch as approved by the Fire Code Official.

Section 907.6.6 is hereby amended to read as follows:

*Section 907.6.6 **Monitoring.** New and upgraded fire alarm systems required by this chapter or by the California Building Code shall be monitored by an approved Central Station in accordance with NFPA 72 and this section.*

Exception: *Monitoring by central station is not required for:*

1. *Single- and multiple-station smoke alarms required by Section 907.2.11.*
2. *Group I-3 occupancies shall be monitored in accordance with Section 907.2.6.3.*
3. *Automatic sprinkler systems in one- and two-family dwellings.*

Section 907.8.5.1 of Chapter 9 is hereby added and shall read as follows:

*Section 907.8.5.1 **Smoke Alarm Documentation.** The owner and/or operator of every Group R Division 1, Division 2, Division 3.1, and Division 4 Occupancies shall annually provide the Fire Code Official with written documentation that the smoke alarms installed*

pursuant to the Building Code have been tested and are operational. If alarms are found to be inoperable or are missing, such alarms shall be repaired or replaced immediately.

CHAPTER 11 **CONSTRUCTION REQUIREMENTS FOR EXISTING BUILDINGS**

Section 1103.1 of Chapter 11 is hereby amended to read as follows:

Section 1103.1 **Required Construction.** Existing buildings shall comply with not less than the minimum provisions specified in Table 1103.1 and as further enumerated in Sections 1103.2, 1103.7 through 1103.8.5.3, 1103.9.1, and 1103.10.

The provisions of this chapter shall not be constructed to allow the elimination of fire protection systems or a reduction in the level of fire safety provided in buildings constructed in accordance with previously adopted codes.

Exceptions:

1. Where a change in fire-resistance rating has been approved in accordance with Section 501.2 or 802.6 of the *California Existing Building Code*.
2. Group U occupancies.

CHAPTER 26 **FUMIGATION AND INSECTICIDAL FOGGING**

Chapter 26 is deleted in its entirety.

CHAPTER 33 **FIRE SAFETY DURING CONSTRUCTION**

Section 3313.3 of Chapter 33 is amended by adding the following to the end of the exception:

Exception: Standpipes shall be either temporary or permanent in nature, and with or without a water supply, provided that such standpipes comply with the requirements of Section 905 as to capacity, outlets and materials, *as approved by the Fire Code Official.*

Section 3314.3 in Chapter 33 is added to read as follows:

*Section 3314.3 **Where required.** In buildings of combustible construction required to have automatic sprinkler system by Section 903, automatic sprinkler system shall be installed prior to construction exceeding two stories in height above the lowest level of fire department vehicle access. Such automatic sprinkler system shall be extended as construction progresses to within one floor of the highest point of construction having secured decking or flooring.*

Section 3314.4 of Chapter 33 is added to read as follows:

*Section 3314.4 **Buildings being demolished.** Where a building is being demolished and an automatic sprinkler system is existing within such a building, such automatic sprinkler system shall be maintained in an operable condition so as to be available for use by the fire department. Such automatic sprinkler system shall be demolished with the building but shall not be demolished more than one floor below the floor being demolished.*

Section 3314.5 of Chapter 33 is added to read as follows:

*Section 3314.5 **Detailed requirements.** Automatic sprinkler systems shall be installed in accordance with the provisions of Section 903.*

CHAPTER 56 **EXPLOSIVES AND FIREWORKS**

Section 5601.1.3 of Chapter 56 Exceptions 1, 2, and 4 are hereby deleted.

Section 5608.1.2 of Chapter is added to read as follows:

*Section 5608.1.2 **Permit required.** A permit shall be obtained from the fire code official in accordance with Section 105.6 prior to the performance of any firework display. Application for such approval shall be made in writing no less than twenty (20) days prior to the proposed display. The application shall be considered and acted upon by the fire code official or authorized designee pursuant to this Chapter and Title 19, Chapter 6, Article 3 - Licenses of the California Code of Regulations. Any permit for a fireworks display may be suspended or revoked at any time by the Fire code official or authorized designee.*

Section 5608.2 of Chapter 56 is added to read as follows:

*Section 5608.2 **Limitations.** Possession, storage, offer or expose for sale, sell at retail, gift or give away, use, explode, discharge, or in any manner dispose of fireworks is prohibited within the limits established by law as the limits of the districts in which such possession, storage, offer or exposure for sale, retail sale, gifting, use, explosion, discharge, or disposal of fireworks is prohibited in any area as established by applicable land-use and zoning standards.*

***Exception:** Firework displays authorized pursuant to section 5608.1 for which a permit has been issued.*

APPENDIX B **FIRE-FLOW REQUIREMENTS FOR BUILDINGS**

California Fire Code, Appendix B Table B105.1(1) is amended to read as follows:

TABLE B105.1(1)
REQUIRED FIRE-FLOW FOR ONE- AND TWO-FAMILY DWELLINGS, GROUP R-3
AND R-4 BUILDINGS AND TOWNHOUSES

FIRE-FLOW CALCULATION AREA (square feet)	AUTOMATIC SPRINKLER SYSTEM (Design Standard)	MINIMUM FIRE-FLOW (gallons per minute)	FLOW DURATION (hours)
0-3,600	No automatic sprinkler system	1,500	2
3,601 and greater	No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2) at The required fire-flow rate
0-3,600	Section 903.3.1.3 of the <i>California Fire Code</i> or Section 313.3 of the <i>California Residential Code</i>	1,500	2
3,601 and greater	Section 903.3.1.3 of the <i>California Fire Code</i> or Section 313.3 of the <i>California Residential Code</i>	½ value in Table B105.1(2) ^a	Duration in Table B105.1(2) at The required fire-flow rate

For SI: 1 square foot = 0.0929 m², 1 gallon per minute = 3.785 L/m.

a. The reduced fire-flow shall be not less than 1,500 gallons per minute.

Appendix B Table B105.2 is amended to read as follows:

TABLE B105.2
REQUIRED FIRE-FLOW FOR BUILDINGS OTHER THAN ONE- AND
TWO-FAMILY DWELLINGS, GROUP R-3 AND R-4 BUILDINGS AND
TOWNHOUSES

AUTOMATIC SPRINKLER SYSTEM (Design Standard)	MINIMUM FIRE-FLOW (gallons per minute)	FLOW DURATION (hours)
No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2)
Section 903.3.1.1 of the <i>California Fire Code</i>	50% of the value in Table B105.1(2) ^a	Duration in Table B105.1(2) at the reduced flow rate
Section 903.3.1.2 of the <i>California Fire Code</i>	50% of the value in Table B105.1(2) ^a	Duration in Table B105.1(2) at the reduced flow rate

For SI: 1 gallon per minute = 3.785 L/m.

a. The reduced fire-flow shall be not less than 1,500 gallons per minute.

APPENDIX C
FIRE HYDRANT LOCATIONS AND DISTRIBUTION

Section C103.1 of Appendix C is amended to read as follows:

Section C103.1 **Hydrant spacing.** Fire apparatus access roads and public streets providing required access to buildings in accordance with Section 503 of the *California Fire Code* shall be provided with one or more fire hydrants, as determined by Section C102.1. Where more than one fire hydrant is required, the distance between required fire hydrants shall be *approved by the fire code official*.

Section C103.2 of Appendix C is deleted.

Section C103.3 of Appendix C is deleted.

CA Fire Code Section Number, Local Conditions warranting amendments followed by corresponding climatic, geological and topographical condition findings as set forth above:

105.7	2a, 2c, 2d, 2f
107.7	1b, 1c, 1d, 2a, 2e,
202	1e, 2a, 2b, 2d, 2e, 2f
401.1.1	2c, 2d, 2e, 2g
401.3.2.2	2a, 2c, 2d, 2e, 2g
403.1.1	2a, 2b, 2c, 2d, 2e, 2g
403.10.1.4	2a, 2b, 2c, 2d, 2e, 2g
503.1	2a, 2c, 2d, 2e, 2f, 2g
503.1.4	2a, 2c, 2d, 2e, 2f, 2g
503.1.5	2a, 2c, 2d, 2e, 2f, 2g
503.2.6.1	2a, 2c, 2d, 2e, 2f, 2g
503.4	2a, 2c, 2d, 2e, 2f, 2g
503.4.2	2a, 2c, 2d, 2e, 2f, 2g
503.6.1	2a, 2c, 2d, 2e, 2f, 2g
503.6.2	2a, 2c, 2d, 2e, 2f, 2g
507.5.1	2a, 2c, 2d, 2e, 2f, 2g
507.5.1.1	2a, 2c, 2d, 2e, 2f, 2g
507.5.7	2a, 2c, 2d, 2e, 2f, 2g

510.1	2a, 2b, 2c, 2d, 2g
903.2.1 – 903.2.4	2a, 2b, 2c, 2d, 2e, 2g
903.3.9	2a, 2b, 2c, 2d, 2e, 2g
903.6.1	2a, 2b, 2c, 2d, 2e, 2g
907.6.6	2a, 2b, 2c, 2d, 2e, 2g
912.2	2a, 2b, 2c, 2d, 2e, 2g
3313.3	2a, 2b, 2c, 2d, 2g
3314.3	2a, 2b, 2c, 2d, 2g
3314.4	2a, 2b, 2c, 2d, 2g
4902.1	1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
4906.2	1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
4907.1 – 4907.2	1a, 1b, 1c, 1d, 1e, 2a, 2b, 2c, 2d, 2g
4908	1a, 1e, 2a, 2b, 2c, 2d, 2g
5608.1.2 – 5608.2	2a, 2c, 2d, 2e, 2g
App. B	1c, 1d, 2a, 2b, 2e, 2f, 2g
App.C103.1	1c, 1d, 2a, 2b, 2e, 2f, 2g

SECTION 12. AUTHORITY TO ARREST AND ISSUE CITATIONS

(a) The Fire Chief and Fire Prevention Officer shall have authority to arrest or to cite any person who violates any provision of this Chapter involving the Fire Code or the California Building Standards Code regulations relating to fire and panic safety as adopted by the State Fire Marshal, in the manner provided for the arrest or release on citation and notice to appear with respect to misdemeanors or infractions, as prescribed by Chapters 5, 5c and 5d of Title 3, Part 2 of the California Penal Code, including Section 853.6, or as the same hereafter may be amended.

(b) It is the intent of the Board of Directors of the MARINWOOD COMMUNITY SERVICES DISTRICT that the immunities provided in Penal Code Section 836.5 be applicable to aforementioned officers and employees exercising their arrest or citation authority within the course and scope of their employment pursuant to this Chapter.

SECTION 13. PENALTIES

(a) The violations of the Fire Code as adopted herein are misdemeanors/infractions and are subject to the penalties set forth herein.

(b) If a criminal citation is issued, penalties shall be per Section 109 of the California Fire Code and, 109.3, or 111.4 of Section 12 of this ordinance. If an administrative citation is issued, the penalties are as follows:

(c) The first citation, within a 12-month period, for violations of the Fire Code and any amendments adopted herein shall be treated as a Civil Penalty payable directly to the MARINWOOD COMMUNITY SERVICES DISTRICT and is set at \$150 plus the actual costs of all inspections required to gain compliance at the rate set from time to time by the MARINWOOD COMMUNITY SERVICES DISTRICT. Said civil penalties shall be a debt owed to the District by the person responsible for the violation within thirty (30) days after the date of mailing of the citation unless an appeal is filed as provided in Section 14. Upon failure to pay the civil penalty when due, the responsible person shall be liable in a civil action brought by the MARINWOOD COMMUNITY SERVICES DISTRICT for such civil penalty and costs of the litigation, including reasonable attorney's fees.

(d) Any subsequent citations within a twelve (12) month period for any violations of the Fire Code and any amendments adopted herein shall be misdemeanors/infractions and shall be subject to the penalties set forth herein.

(e) The imposition of one penalty for any violation shall not excuse the violation or permit it to continue and all such persons shall be required to correct or remedy such violations or defects within a reasonable time and, when not otherwise specified each day that a violation occurs or continues, after a final notice has been delivered shall constitute a separate offense. The application of both penalties shall not be held to prevent the enforced correction of prohibited conditions.

(f) Nothing contained in Subsections (a) through (f) of this Section shall be construed or interpreted to prevent the MARINWOOD COMMUNITY SERVICES DISTRICT from recovering all costs associated with a MARINWOOD COMMUNITY SERVICES DISTRICT response as described in Section 104.12 of the 2019 International Fire Code as amended.

(g) Any violation of any provision of this Chapter shall constitute a public nuisance and shall entitle the MARINWOOD COMMUNITY SERVICES DISTRICT to collect the costs of abatement and related administrative costs by a nuisance abatement lien as more particularly set forth in Government Code Section 38773.1, and by special assessment to be collected by the County Tax Collector as more particularly set forth in Government Code Section 38773.5. At least thirty (30) days prior to recordation of the lien, or submission of the report to the Tax Collector for collection of this special assessment, the record owner shall receive notice from the Chief of the MARINWOOD COMMUNITY SERVICES DISTRICT intent to charge the property owner for all administrative costs associated with enforcement of this Ordinance and abatement of the nuisance. The notice shall include a summary of costs associated with enforcement of this Ordinance and abatement of the nuisance. The property owner may appeal the Chief's decision to the Board of Directors of the MARINWOOD COMMUNITY SERVICES DISTRICT within fifteen (15) days of the date of the notice and request a public hearing prior to recordation

of the lien or submission of the report to the County Tax Collector for collection of the special assessment. In addition to the foregoing, the MARINWOOD COMMUNITY SERVICES DISTRICT is authorized to prosecute a civil action to collect such abatement costs from the property owner or other person in possession or control of the affected property, and shall be entitled to recover such abatement costs, together with the cost of litigation, including reasonable attorney's fees. The provisions of this section shall also apply to corrective actions for the clearance of brush or vegetative growth from structures as outlined in section 109.3.2.

SECTION 14. APPEALS

(a) Any person receiving a citation for a civil penalty pursuant to Subsection (b) of Section 13 or a bill for MARINWOOD COMMUNITY SERVICES DISTRICT response costs and expenses pursuant to Section 104.12 of the Fire Code, may file within thirty (30) days after the date of mailing the citation or bill, an administrative appeal against imposition of the civil penalty or response costs and expense. The appeal shall be in writing and filed with the Fire Chief and shall include a copy of the bill and statement of the grounds for appeal. The Fire Chief shall conduct an administrative hearing on the appeal, after giving the appellant at least ten (10) days' advance written notice of the time and place of the hearing. Within ten (10) days after the hearing the Chief shall give written notice of the decision to the appellant, which decision shall be final. If the appeal is denied in part or full, all amounts due shall be paid within thirty (30) days after the mailing of the notice of the decision of the hearing officer.

(b) Whenever the Chief shall disapprove an application or refuse to grant a permit applied for, or when it is claimed that the provisions of the code do not apply or that the true intent and meaning of the code have been misconstrued or wrongly interpreted, the applicant may appeal from the decision of the Chief to the Board of Directors of the MARINWOOD COMMUNITY SERVICES DISTRICT within 10 days from the date of the decision. The provision of this section shall not apply to corrective actions for the clearance of brush or vegetative growth from structures as outlined in various sections of this Code, or to matters for which an appeal is provided pursuant to Section 14 (a) above.

SECTION 15 FORMER ORDINANCES

All former ordinances or parts thereof conflicting or inconsistent with the provisions of this Ordinance or the Code hereby adopted are hereby repealed.

SECTION 16 VALIDITY

If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance. The Board of Directors of the MARINWOOD COMMUNITY SERVICES DISTRICT hereby declares that it would have adopted the Ordinance and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more

sections, subsections, sentences, clauses or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases shall be declared invalid.

SECTION 17 ORDINANCE PUBLICATION AND EFFECTIVE DATE

A summary of this Ordinance shall be published and a certified copy of the full text of this Ordinance shall be posted in the office of the MARINWOOD COMMUNITY SERVICES DISTRICT Admin at least five (5) days prior to the Board of Directors meeting at which it is adopted.

This Ordinance shall be in full force and effective thirty (30) days after its final passage, and the summary of this Ordinance shall be published within fifteen (15) days after the adoption, together with the names of the Board of Directors voting for or against same, in the Independent Journal, a newspaper of general circulation in the County of Marin, State of California.

SECTION 18 CALIFORNIA ENVIRONMENTAL QUALITY ACT

The Board of Directors of the MARINWOOD COMMUNITY SERVICES DISTRICT finds that adoption of this ordinance is exempt from the California Environmental Quality Act (“CEQA”) under California Code of Regulations, Title 14, § 15061(b)(3).

Within fifteen (15) days after adoption, the MARINWOOD COMMUNITY SERVICES DISTRICT Clerk shall also post in the office of the MARINWOOD COMMUNITY SERVICES DISTRICT Clerk, a certified copy of the full text of this Ordinance along with the names of those Board of Directors members voting for and against the Ordinance.

PASSED AND ADOPTED by the Board of Directors, MARINWOOD COMMUNITY SERVICES DISTRICT, November 18, 2025, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSTAIN: Board Members:

ABSENT: Board Members:

Christopher Case, President of the Board of Directors

Attest:

Tiffany Combrink, Secretary to the Board of Directors

District Manager Report
October 14, 2025
Submitted by: Eric Dreikosen, District Manager

The information below is intended to provide a brief update on select District initiatives, activities and items of note and should not be viewed as a complete list of all current District activities or initiatives.

LAFCo Municipal Service Review:

I attended and spoke at the LAFCo meeting conducted on October, 9, 2025, and the Commission formally adopted the 2025 San Rafael Area Municipal Service Review (MSR). The Marinwood CSD section of the final adopted MSR was substantially left unchanged from the draft originally shared with the Board in August. I would like to acknowledge LAFCo staff for their thoughtful, inclusive, and comprehensive approach in completing this critical report.

ADP Payroll and State Tax Filing Challenges:

We continue to face significant challenges working with ADP in regards to our delinquent State tax filings which they failed to submit properly. Fortunately, we have identified another agency we are now working with to properly compile and submit all delinquent filings.

Staff will continue to aggressively hold ADP accountable for any and all late fees and interest incurred due to the delinquent submittals. To be clear, the compilation and submittal of all payroll tax filings was a stated responsibility of ADP within our agreement for service.

Marinwood Plaza Housing Development – Streetlight Assessment:

I recently met with representatives of the County and the developers in regards to the proposed Marinwood Plaza Housing Development. The purpose of our meeting was to have an initial conversation regarding additional streetlight needs on Marinwood Ave. As it currently stands, there is only one existing streetlight on Marinwood Ave, located at the corner of Grande Paseo and Marinwood Ave. With the new housing development, there will likely be a need for an additional 2-3 lights installed at the ingress/egress locations. Procurement and installation of the streetlights would be the financial responsibility of the developer. However, the District would then become responsible for maintenance and power. I provided detail sheets for the model and type of lights that would be required to match existing streetlights located throughout Marinwood-Lucas Valley. All lighting installed within the actual development would be the responsibility of the developer, including all future maintenance and power. In a best-case scenario, they are hoping to break ground sometime in mid-2026.

FEMA Creek Bank Repair Claim:

After close to a year of no updates and essentially radio silence from FEMA, I received an unexpected communication from FEMA regarding our active disaster claim for the damage caused to the creek bank area behind the pool mechanical building during the January 2023 storm events. As had been shared previously with the Board, our claim was stalled in review by the Environmental & Historical Preservation (EHP) division. Specifically, we were informed that a representative of the Federated Indians of Graton Rancheria has requested a survey be completed of the project to identify the potential for presence of historical artifacts.

On September 17th, a representative of Graton Rancheria along with an EHP representative visited the project site. After a very quick survey of the area, it was determined that our project adhered to all of the required regulatory actions and it was highly likely that no historical artifacts would be have been disturbed due to the project construction.

Assuming that would mark the close-out of the EHP review, to my surprise EHP actually came back requesting additional communications and documents regarding other various regulatory requirements. I was able to produce the requested records relatively quickly (though, I'm fairly certain all had been

previously provided) and EHP did indeed close-out their review stating all required conditions had been met properly.

The claim has now advanced to "Final Review" by FEMA and I await further direction as to what remaining records may be needed to fully close this claim and obligate funding.

Other Items of Note:

- Now that we have received final statements needed, we have been able to close the accounting books for FY24-25. along with our Accounting & Payroll Manager, Tiffany Combrink, we have begun the process of preparing and organizing information required for our FY24-25 financial audit. It is anticipated the audit process will be completed in early 2026, similar timing to previous year audits.

Several other items of note that staff have been working on during the past month are included as separate agenda items. These will be presented and discussed at those times.



Staff Report

To: Board of Directors
From: Eric Dreikosen, District Manager
Date: October 14, 2025
Re: Fire Protection Agreements for CSA 13 and Juvenile Hall Site

Directors,

Please see the included annual Agreements for Fire Protection and Emergency Services between the Marinwood Community Services District and the County of Marin for both CSA 13 and the juvenile hall site and surrounding facilities located on Jeanette Prandi Way in Lucas Valley.

The annual agreement fees for service are calculated using complex and long-standing formulas involving square footage of residences and other structures, current year fire department budgeted expenditures and prior year reconciliation of budgeted versus actual expenditures.

For the CSA 13 agreement, total fees for service have increased by approximately 7.2% from the prior fiscal year (FY 24-25) due primarily to the increasing annual fire budget. The main contributing factor to this increase was increases in staff wages and related costs. When the 24/25 fire agreements were calculated the District was still in wage negotiations with the firefighters union. Given the incomplete information available at the time, a moderate placeholder was used which was subsequently exceeded with the final MOU executed in December of last year. As it was a two-year agreement, this year's fire service agreement calculations contain a reconciliation of the excess expenditures from last year as well as another wage increase for the current year.

For the juvenile hall site agreement, total fees for service have increased by approximately 4.25% from the prior fiscal year, FY 24-25.

Both Agreements have been provided to the County Executive's Office for their review and are anticipated to be presented to the County Board of Supervisors for formal approval at an upcoming meeting.

Staff Recommendation: Approve both Agreements for Fire Protection and Emergency Services for CSA 13 and the Juvenile Hall Site and surrounding facilities (separate action for each Agreement).

MARINWOOD COMMUNITY SERVICES DISTRICT

**AGREEMENT BETWEEN THE COUNTY OF MARIN AND MARINWOOD
COMMUNITY SERVICES DISTRICT FOR FIRE PROTECTION AND
EMERGENCY SERVICES TO COUNTY SERVICE AREA 13**

THIS AGREEMENT, made and entered into this ____ day of _____, 2025, by and between the MARINWOOD COMMUNITY SERVICES DISTRICT, hereinafter referred to as "District," and the COUNTY OF MARIN, acting on behalf of County Service Area No. 13, hereinafter referred to as "Service Area:"

WITNESSETH

For and in consideration of the mutual promises and covenants hereinafter contained, the parties hereto do hereby agree as follows:

1. This agreement shall be for Fiscal Year 2025-2026 (July 1, 2025 through June 30, 2026)
2. District agrees to provide the residents and property owners of Service Area with fire protection and emergency services in the Service Area for the above-referenced period. Such fire protection and emergency services will be provided on the same basis as it is provided to the residents and property owners of the District.
3. In consideration of the provisions of such fire protection and emergency services, Service Area agrees to pay District the sum of \$807,468.00, as calculated on Exhibit A, payable in installments as follows:

January 31, 2026	\$ 403,734.00
April 30, 2026	\$ 201,867.00
June 30, 2026	\$ 201,867.00

4. In the event the cost of providing such service by District to Service Area exceeds the aforesaid sum of \$807,468.00, the amount to be charged Service Area in the following fiscal year shall be increased by a sum equal to Service Area's pro-rata share of the excess, as said share is calculated in Exhibit A. In the event the cost of providing service by District to Service Area is less than the aforesaid sum, the amount

to be charged Service Area in the following year shall be decreased by Service Area's pro-rata share of said surplus.

5. The District agrees as part of its ongoing annual contract with Service Area that it will not charge CSA 13 for litigation costs and damages incurred by the District.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year above written.

COUNTY OF MARIN

Mary Sackett
President, Board of Supervisors

ATTEST: _____
Clerk

MARINWOOD COMMUNITY SERVICES DISTRICT

Christopher Case
President, Board of Directors

ATTEST: _____
Eric Dreikosen, District Manager

Approved by the Board of Directors of the Marinwood Community Services District at a regular meeting of the Board held on the 14th day of October, 2025.

EXHIBIT A

COUNTY SERVICE AREA NO. 13 FIRE PROTECTION CONTRACT

CALCULATION FOR FISCAL YEAR 2025-26

CALCULATE ADJUSTED FIRE BUDGET:

Total Marinwood Fire Budget FY 2025-26	3,280,767	
Adjust: 2025/2026 Fire Department Capital Reserves Allocation	-80,000	
Adjust: 2025/2026 OPEB Trust Contribution Allocation	-66,000	
Adjusted Fire Budget		3,134,767

CALCULATE SQUARE FOOTAGE RATIO:

Square footage Marinwood CSD 2025-26	3,350,921	
Square footage CSA 13 2025-26	<u>1,156,906</u>	
Total square footage	4,507,827	
Ratio of square footage		25.66%

CSA 13 Contract per CSD Budget for Fiscal Year 2025-26:	804,381	
Plus: Pro-rata Share of Over Budget Excess 2024-25	+3,087	
Less: Credit for 2024-25 Out-of-County & reimbursements	-	
Total of Payments due from CSA 13:		<u>\$ 807,468</u>

**AGREEMENT BETWEEN THE COUNTY OF MARIN AND
MARINWOOD COMMUNITY SERVICES DISTRICT FOR FIRE PROTECTION
AND EMERGENCY RESPONSE SERVICES FOR THE JUVENILE HALL SITE**

THIS AGREEMENT, made and entered into this ___ day of _____, 2025, by and between the COUNTY OF MARIN, hereinafter referred to as “County” and the MARINWOOD COMMUNITY SERVICES DISTRICT, hereinafter referred to as “District”:

WITNESSETH

For and in consideration of the mutual promises and covenants hereinafter contained, the parties hereto do hereby agree as follows:

1. This Agreement shall be for Fiscal Year 2025-2026.
2. District agrees to provide the residents and property owners of the area known as “Juvenile Hall Site”, hereinafter “Site”, with fire protection and emergency response services for FY 2025-2026. Said services will be provided on the same basis as it is provided for the residents and property owners of District.
3. In consideration of the provisions of said structural fire protection, County agrees to pay District the sum of \$120,932.00, as calculated on Exhibit A. Said payment shall be due and payable on or before January 31, 2026.
4. The basic charge shall be .5743 cents per square foot, plus the fire square footage charge assessed in District for the current fiscal year, .4157 cents per square foot. The total square footage charge is applied to the total square footage of all structures on the Site, formerly called the County Farm, including the Rotary Club Senior Housing, County offices, Juvenile Hall, and County schools. Billing for the structures used by Marin County Schools shall be sent to the Marin County Office of Education; billing for all other County structures and Rotary Club Housing shall be sent to the County Auditor or their designee.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the day and year above written.

COUNTY OF MARIN:

Mary Sackett
President, Board of Supervisors

ATTEST: _____
Clerk

MARINWOOD COMMUNITY SERVICES DISTRICT:

Christopher Case
President, Board of Directors

ATTEST: _____
Eric Dreikosen, District Manager

Approved by the Board of Directors of Marinwood Community Services District at a regular meeting of the Board held the 14th day of October, 2025.

EXHIBIT A

JUVENILE HALL SITE FIRE SERVICE CHARGE CALCULATION

Basic charge	.5743 cents	
Marinwood CSD service charge 2025-2026 (approved by voters November 2011)	.4157 cents	
Total <u>service charge rate</u> , County Farm		.9900 cents
<u>Square footage</u> County Schools	14,708	
<u>Square footage</u> County Farm facilities:		
Rotary Senior Housing est. 53,732 sq. ft.		
County buildings 53,713 sq. ft.	107,445	
Total square feet, County Farm		122,153 sq. ft.
Service charge County Schools (sq ft x .service charge rate)	\$14,561	
Service charge other County (sq ft x .service charge rate)	<u>\$106,371</u>	
TOTAL FIRE PROTECTION SERVICES TO JUVENILE HALL SITE, FY 2025-2026		\$ 120,932

MARINWOOD COMMUNITY SERVICES DISTRICT
DRAFT MINUTES OF FIRE COMMISSION MEETING
October 7, 2025

Time and Place: 7:00PM at Marinwood Community Center, 775 Miller Creek Rd, San Rafael

Present:

Commissioners: Vice-Chair Pascal Karsenti, Greg Stilson, Pete Stout

Absent: Steve Farac, John Seratt

Staff: San Rafael Fire Chief Abe Roman, District Manager Eric Dreikosen, Fire Captain Ryan Brackett

Board: Lisa Ruggeri

1. Agenda

No edits were requested by Commissioners. Vice-Chair Karsenti adopted the agenda as presented.

2. Public Comment on Non-Agenda Items

No comments from the public were received.

3. Commissioner Items of Interest

-Karsenti provided information regarding Fire Aside residential defensible space tracking & recording software and in-roads they are attempting to make in the homeowners insurance industry

4. Draft Minutes of August 5, 2025 Fire Commission Meeting

M/s Stilson/Stout to approve Draft Minutes of August 5, 2025 Fire Commission Meeting as presented.

Ayes: Karsenti, Stilson, Stout. Nays: None. Absent: Farac, Seratt. Motion carried.

5. Preview: Proposed 2025 California Fire Code with existing local amendments based on the 2024 International Fire Code, and the 2025 California Wildland-Urban Interface Code based on the 2024 International Wildland-Urban Interface Code
Commission reviewed proposed Code

6. Chief Officer Report and Activity Summary (verbal)

Commission received Chief Officer Report and Activity Summary.

7. Commissioner Requests for Future Agenda Items

-Firewise Communities and possibility for Marinwood Fire Commission to host an informational community meeting

The meeting was adjourned at 8:02pm.

Eric Dreikosen



Marinwood Board Meeting – Fire Chief’s Report -October 2025

STAFFING UPDATES

Our new firefighter Trysten has now transitioned to full-time paramedic working on the C Shift. One candidate was brought in for an interview however he did not pass the interview process.

OPERATIONS DIVISION UPDATES

E58 (Correa and Smith) was first on scene of that traffic accident on SB 101 prior to NSP. Both did a good job working on the pt who was in cardiac arrest. Jeff drove M57 to KTL and I believe Cesar went as a rider.

TRAINING DIVISION UPDATES

This month’s block training is high rise firefighting techniques.

PREVENTION DIVISION UPDATES

The Oaks Senior Living Community project that will be located on Marinwood Avenue is regaining momentum. The project was originally approved by the County BOS in late 2018. The project includes expanding Marinwood Avenue southward from where it currently ends and includes the construction of a bridge over Miller Creek.

The building project consists of two four story buildings with a combined total of 126 apartments consisting of 75 assisting living and 51 apartments - either assisted living or independent along with five affordable units.



WILDFIRE MITIGATION DIVISION UPDATES

CWPP update is underway- Eric is getting the information directly but did ask us for help in analyzing the fuel modeling.

Marinwood Community Services District

Minutes of Park & Recreation Commission Meeting
Tuesday – September 23, 2025

Time and Place: 7:00PM at Marinwood Community Center, 775 Miller Creek Rd, San Rafael

Present:

Commissioners: Vice-Chair Ian Fein, Angela Bliss-Steiner Ryan Madden

Absent:, Michel Benesch, Jon Campo

Staff: District Manager Eric Dreikosen, Recreation Director Luke Fretwell

1. Agenda

No changes were requested by Commissioners. The agenda was adopted as presented.

2. Public Comment on Non-Agenda Items

No comments from the public were received

3. Draft Minutes of July 22, 2025 P&R Commission Meeting

M/s Bliss-Steiner/Madden to approve Draft Minutes of July 22, 2025 P&R Commission Meeting.

Ayes: Bliss-Steiner, Fein, Madden. Nays: None. Absent: Benesch, Campo. Motion carried.

4. Minutes of August 12, 2025 Board of Directors Meetings

Commission reviewed minutes.

5. Recreation and Park Maintenance Activity Report

Commission received Recreation and Park Maintenance Activity Report.

6. Commissioner Items of Interest – Requests for Future Agenda Items

No items were requested

7. Adjourn

Meeting adjourned at 7:53 PM

Eric Dreikosen, District Manager

Parks and Recreation Report
October 2025
Submitted by: Luke Fretwell, Recreation Director

RECREATION ACTIVITY REPORT

Summer Camp Conclusion

Marinwood's Summer Camp Program concluded on Friday, August 15th after 9 fun-filled weeks. This summer we ran 13 different age group camps each day for kids ranging from 3 years through entering 7th grade. Additionally, we offered over 20 different contracted specialty camps throughout the summer, which included soccer, babysitter training, LEGO engineering, flag football, robotics, computer coding, pickleball, moviemaking, basketball, jazz performance, tennis, and even Dungeons & Dragons.

For kids too old for summer camp but too young to get hired as staff members, we offered our Counselors-in-Training and Guards-in-Training programs (entering 8th grade – 14 years). This year saw a significant rise in CIT & GIT enrollment.

Our program offered camp to around 500 kids each day and swim lessons to around 100 kids. Over the course of the summer, our summer camp program served 1,400 individual kids (from 1,080 total families) and our swim lesson program served over 400 individual kids. To put on our summer program, we employed ~250 high school and college age seasonal staff members (~200 camp staff and ~50 pool staff). Both our camp staff and pool staff were stellar this summer.

Overall, the summer went extremely well. The energy felt especially high and the camaraderie—both between campers and among our staff members—was palpable. While we had the usual number of minor injuries, behavioral issues, and high-maintenance parents to contend with, the summer seemed to glide by with no major hiccups. I want to thank Robyn, John Paul, and Carolyn for putting in the long days, the countless hours of prep and training, and continually setting a great example of hard work, conscientiousness, and dedication for our young part-time staff. I couldn't ask for a better crew to pull off the summer with.

Pool Season Conclusion

The 2025 Pool Season concluded on Friday, October 3rd. The season ended with a couple of the biggest heatwaves of the year, which kept attendance strong right up until the end. The shoulder seasons are always challenging for staffing, with the majority of our staff in class during much of the weekday pool hours. I want to thank our high school and local college lifeguards for working before and after school on the weekdays and coming in on weekends amidst busy sports schedules. I also want to acknowledge our full-time Recreation Staff for stepping in to fill the gaps on the lifeguarding schedule.

On the whole, the season went extremely well, with solid attendance for all of our programs and very few rescue or first aid incidents—all minor in nature. I want to thank John Paul for running another safe and successful season.

Summer Concert Series

Our Summer Music Series concluded on Friday, August 22nd with a wonderful performance by Late for the Train, a northern California bluegrass and folk quartet. The weather was perfect and we likely had the largest turnout of any prior summer concert. Marinwood Market provided food for sale, Silberman's sold ice cream, and Marinwood staff manned a beverage and snack tent. It was a great way to celebrate the end of the summer.

Halloween Harvest Festival

Our annual Halloween Harvest Festival takes place Friday, October 10th from 5-6:30pm in the Marinwood Park and will feature a pumpkin patch, carnival games, bounce houses, a spooky inflatable maze (new this year), a food truck, beverage tent, and piles and piles of candy and prizes. Staff are making the final preparations for what should be an exciting and well-attended event.

Fall Art Show

Our fall Marinwood Art Show will take place on Saturday, October 25th from 3-7pm in the community center. This show's theme is "A Touch of Red" and will feature original works from over 50 local artists. This will be a juried show and prizes will be awarded for first, second, and third place, as well as some honorable mentions and a viewer's choice award. Staff will be serving refreshments and processing art sales. We are looking forward to a great show.

Classes & Programs

This past month saw the start of many of our fall classes and programs, including the Marinwood Preschool Program, Tae Kwon Do, Irish Dance, Dungeons & Dragons, White Crane Silat, Mah Jongg, Youth and Adult Tennis, Water Polo, Fall Swim Clinics, Babysitters Training, CPR & First Aid, Senior Stroll, Watercolor Workshops, and more.

PARKS MAINTENANCE ACTIVITY REPORT

Pool Shell Replacement Project

Work is currently underway to create the necessary documents and drawings for our pool shell replacement project. We are in the process of hiring an architectural firm to assist with drafting the construction plans and Request for Proposals and helping secure a qualified bidder for the work. Our goal is to have the main pool and wading pool re-plastered, a couple cracked skimmers replaced, and improvements made to the surface of the deck area immediately surrounding both pools.

The last time we had the pools re-plastered was in 2010. 15 years is an impressively long lifespan for a pool shell—almost double what is generally expected for a public pool, which can be attributed both to the last plaster job being very well-executed and the pools receiving consistently high-quality maintenance in the years since. We are striving for a similarly high level of workmanship this time around. We will have more information on the project in the coming months.

Irrigation Repairs

In August the staff discovered and repaired a leak in the main park. While repairs were taking place certain sprinklers could not run for a few days which created stressed patches on the lawn. Thankfully, these areas are recovering well and were not permanently damaged.

Community Center Maintenance

Following the busy summer foot traffic and wear and increased tear on our building, the staff spent the latter half of August making repairs, deep cleans, and regular maintenance before our fall programs started up. Work has included patching and painting several holes in the wall in the reception hall and lobby, cleaning out all the filters and ventilation grates, repairing a few of the doors, and replacing failing shades in the classroom (ongoing). The building is looking much improved for our fall programs.

Further community center work includes replacing broken floor tiles in the office and some closets as well as replacing displaced sand from the cracks in the three patios.

Gopher Abatement

The summer saw a dramatic increase in gopher activity throughout the park and surrounding areas and our lawn has become polka dotted with gopher hole dirt mounds. Our gopher abatement contractor has struggled to keep up with the activity and we are exploring other options. In the meantime, parks staff members have been supplementing the contractor's efforts by adding additional traps and we appear to be making progress.

Tree Work

This past month we had tree maintenance performed at Queenstone Drive where one dead tree was removed and 4 others that posed risks of dropping branches were significantly trimmed back.

Additional tree trimming work was performed to an overgrown oak tree in the walking path between Idylberry and Greenberry Lane, as well as trimming of three trees in the main park and the large oak in the playground.

Tennis Court Repairs

This past month staff attempted to patch a handful of holes in the tennis courts closest to the middle school. These courts have recently begun to crack and crumble in several places, and we are hoping we can patch the problem spots and keep the courts playable until we are able to find a more permanent solution. The first attempt at patching went well and we will be adding more patches in the coming weeks as time allows.

Upcoming Projects

This next couple weeks the staff will be performing our annual creek walk to inspect the creek ahead of the rainy season for any damming or erosion concerns. We will also be inspecting all the v-ditches and culverts and addressing any issues as warranted.

Daily/Weekly Tasks:

- Clean and restock Community Center
- Clean and restock park bathroom
- Empty garbage in all 3 parks and at trailheads
- Restock dog waste bags at dog stations
- Check and adjust pool chemistry
- Mow, edge, and blow in all 3 parks
- Check playground equipment in all 3 playgrounds for damage/vandalism