

Agenda for the Regular Meeting of the Marinwood CSD Board of Directors

Tuesday – October 13, 2026 – 6:00 PM

Marinwood Community Center, 775 Miller Creek Road, San Rafael, CA 94903

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public shall indicate their desire to speak. All public comments shall be addressed to the Board of Directors and limited to three minutes per speaker. The Board of Directors may choose to respond to comments or request staff to respond at the conclusion of the public comment period.

	Item Description:	Board Action
A.	CALL TO ORDER	
B.	AGENDA	Adopt
C.	PUBLIC COMMENT ON CLOSED SESSION ITEMS ONLY	
D.	CLOSED SESSION <i>Conference with Labor Negotiators Section 54957.6 Agency designated representatives: Jack Hughes, Eric Dreikosen. Represented Employees: Marinwood Professional Firefighters</i>	
E.	OPEN SESSION: <i>(Open Session will begin no earlier than 7:00PM)</i>	
F.	CONSENT CALENDAR a. Draft Minutes of Regular Meeting of September 8, 2026 b. Bills Paid Nos. 10596-10683	Approve
G.	PUBLIC COMMENT OPEN TIME FOR ITEMS NOT ON AGENDA <i>Speakers may comment only on non-agenda items within the subject matter jurisdiction of the District. The Board may not take action on, consider or debate items not on the agenda except under narrow circumstances meeting statutory tests. Response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Board at the conclusion of the public comment period. The President may refer the matter to staff or to a future meeting agenda.</i>	
H.	DISTRICT MATTERS	
	1. Creation of Ad Hoc Subcommittee and Appointment of Up To Two Board Members to Research and Plan Possible Special Board Meeting to Discuss and Update Marinwood CSD Strategic Financial Priorities, Options and Goals.	Create and Appoint
	2. District Manager Report	Review
I.	FIRE DEPARTMENT MATTERS	
	1. Draft Minutes of Fire Commission Meeting of October 6, 2026	Review
	2. Agreement Between the County of Marin and Marinwood Community Services District for Fire Protection and Emergency Services to County Service Area 13	Approve
	3. Agreement Between the County of Marin and Marinwood Community Services District for Fire Protection and Emergency Services for the Juvenile Hall and Rotary Village Site	Approve
	4. Chief Officer Report and Activity Summary	Review
J.	PARK AND RECREATION MATTERS	
	1. Draft Minutes of Park & Recreation Commission Meeting of September 22, 2026	Review
	2. Public Hearing: Potential Amendment to Ordinance 2011-03 (Park Rules) regarding E-Bike Usage on District Lands	Conduct Hearing
	3. Recreation and Park Maintenance Activity Reports	
K.	BOARD MEMBER ITEMS OF INTEREST - REQUESTS FOR FUTURE AGENDA ITEMS	
L.	ADJOURN	
	DATE OF NEXT REGULAR BOARD MEETING – November 10, 2026	

Requests for disability-related modifications or accommodations, aids or services may be made to the district office no later than 72 hours prior to the meeting by contacting (415) 479-0775

Marinwood Community Services District

Draft Minutes of Board of Directors Meeting Tuesday – September 8, 2026 – 7:00pm

Time and Place: 7:00PM Marinwood Community Center classroom.

Note: *This meeting as well as prior meetings of the Board of Directors may be viewed on the Marinwood YouTube channel here:* <https://www.youtube.com/channel/UC0dvM2PvtsEzE25eRAf4Jmg>

Present:

Board Members: Board President Chris Case, Kathleen Kilkenny, Sivan Oyserman, Lisa Ruggeri.
Staff: District Manager Eric Dreikosen, Recreation Director Luke Fretwell, Accounting & Payroll Manager Tiffany Combrink, Deputy Fire Chief Robert Sinnott

Absent: Board member Bill Shea

A. Call to Order

Board President Case called the meeting to order at 7:02pm

B. Agenda

President Case adopted the agenda as presented.

C. Consent Calendar

1. *Draft Minutes of Regular Meeting of August 11, 2026*
2. *Bills Paid Nos. 10537 – 10595*
Kilkenny to approve/Oyserman to second “consent calendar as presented.”
Aye: Case, Kilkenny, Oyserman, Ruggeri. Absent: Shea. Motion carried.

D. Public Comment Open Time for Items Not on Agenda

- Comments received regarding CSD staffing levels, concerns about e-bike safety, requests for park improvements.
- Question about MERA system upgrades.

E. District Matters

1. *Resolution 2026-07: Adopting a Conflict of Interest Code*
Ruggeri to approve/Oyserman to second “Resolution 2026-07”
Aye: Case, Kilkenny, Oyserman, Ruggeri. Absent: Shea. Motion carried.
2. *Resolution 2026-08: Approving the Form of and Authorizing the Execution of a Memorandum of Understanding and Authorizing Participation in the Special District Risk Management Authority’s Health Benefits Program”*
Kilkenny to approve/Oyserman to second “Resolution 2026-08”
Aye: Case, Kilkenny, Oyserman, Ruggeri. Absent: Shea. Motion carried.
3. *Fiscal Year 2025-2026 Year-End Profit & Loss Financial Statements (Pre-Audit)*
Board received Fiscal Year 2025-2026 Year-End Profit & Loss Financial Statements (Pre-Audit)
4. *Review of District’s Strategic Financial Priorities, Current Overall Financial Status and Board Designated Reserves Status. Discussion of Potential Next Steps in Regards to Strategic Financial Priorities*
Board discussed strategies to move forward with next steps for strategic financial priorities
5. *District Manager Report (verbal report)*
Board received District Manager Report

F. Fire Department Matters:

1. *Chief Officer Report and Activity Summary*
Board received Chief Officer Report and Activity Summary

G. Park and Recreation Matters:

1. *Recreation and Park Maintenance Activity Reports*
Board received Recreation and Park Maintenance Activity Reports

H. Board Member Items of Interest – Request for Future Agenda Items

Pending formation of a sub-committee to move forward with strategic planning for the district's financial priorities, future special meeting.

I. Adjourn

Meeting adjourned at 8:42pm
Tiffany Combrink, Secretary

**MARINWOOD COMMUNITY SERVICES DISTRICT
REQUEST FOR PAYMENT OF CLAIMS**

Treasury Fund 8067

Classes:
Street lights
Fire
Recreation
Park

Approved by the Board of Directors on October 13, 2026

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
10596	9/3/2026	Marinwood CSD	92,970.06	Fire salaries	Fire	5110110	General	27,870.08
				Fire OT	Fire	5120110	General	14,950.92
				FLSA	Fire	5110319	General	1,178.02
				Acting Pay	Fire	5110310	General	1,258.56
				Admin Asst	Fire	5110110	Admin	1,242.88
				Admin Mgr	Fire	5110110	Admin	3,086.80
				Admin Asst	Rec	5110110	Admin	1,242.88
				Admin Asst	Park	5110110	Admin	621.44
				Admin Mgr	Rec	5110110	Admin	1,543.40
				Admin Mgr	Park	5110110	Admin	1,543.40
				Rec Dir	Rec	5110110	General	3,528.00
				Rec Dir	Park	5110110	General	1,512.00
				Rec salary	Rec	5110110	General	10,316.80
				Park salary	Park	5110110	General	9,150.40
				Park hourly	Park	5110210	General	40.00
				Building attendants	Park	5110210	General	236.60
				Pool staff	Rec	5110210	Pool	9,935.47
				Aquatics	Rec	5110210	Aquatics	762.75
				Summer	Rec	5110210	Summer	3,554.82
				Preschool	Rec	5110210	Preschool	3,198.25
				Community	Rec	5110210	Community	217.60
				PR billing fees	Fire	5210230	General	83.00
				PR billing fees	Rec	5210230	General	307.50
				PR billing fees	Park	5210230	General	68.50
				SS + Medicare	Fire	5140140	General	3,445.00
				SS + Medicare	Rec	5140140	General	2,887.41
				SS + Medicare	Park	5140140	General	1,067.94
				EDU + SUI	Rec	5140145	General	196.79
				EDU + SUI	Park	5140145	General	72.78
				Benefits withholding	Park	2120066	General	-1,596.23
				Benefits withholding	Rec	2120066	General	-4,001.10
				Benefits withholding	Fire	2120066	General	-6,552.60
10597	9/3/2026	Marinwood CSD	15,004.19	Retire 09/04/26	Park	5130510	General	2,339.70
					Rec	5130510	General	2,668.50
					Fire	5130510	General	9,995.99
10598	9/3/2026	Marinwood CSD	330.00	SSA218 annual fee	Fire	5140140	General	150.00
					Rec	5140140	General	90.00
					Park	5140140	General	90.00
10599	9/4/2026	Alliance Redwoods	3,730.00	deposit camp 2027	Rec	5220819	Summer	3,730.00
10600	9/4/2026	Buck's Saw Service	85.08	equipment maintenance	Park	5220210	General	85.08
10601	9/4/2026	Chrissy Costello	1,232.00	zumba	Rec	5210146	Adult	1,232.00
10602	9/4/2026	Comcast	213.65	cable - Sept	Fire	5210725	General	213.65
10603	9/4/2026	Court Ordered Debt Collectic	343.92	court ordered debt collection	Rec	5140140	General	343.92
10604	9/4/2026	Landesign	3,461.00	landscape contractor - Sept	Park	5211125	General	3,461.00
10605	9/4/2026	Marin Resource Recovery	242.50	debris dump	Park	5210815	General	242.50
10606	9/4/2026	Marin Sanitary Service	4,037.63	garbage - Aug	Park	5210815	General	2,826.34
					Rec	5210815	General	807.53
					Fire	5210815	General	403.76
10607	9/4/2026	Marinwood Market	9,447.90	camp lunches	Rec	5220819	Summer	8,990.90
				MIP	Rec	5220819	Community	457.00
10608	9/8/2026	Integrity Construction Mainte	1,755.00	janitorial - Sept	Rec	5211110	Building	1,755.00
10609	9/8/2026	Mill Valley Refuse	224.06	porta potty - Sept	Park	5211220	General	224.06
10610	9/8/2026	Nationwide	5,618.00	Deferred comp - Aug	Rec	5130120	General	3,978.00
					Fire	5130120	General	1,640.00
10611	9/8/2026	Nara Denning	370.00	Halloween face painting	Rec	5220819	Community	370.00
10612	9/8/2026	Ongaro & Sons	203.72	HVAC maintenance	Rec	5220310	Building	203.72
10613	9/8/2026	Pest Plus	259.00	pest control	Fire	5220310	General	90.00
					Rec	5220310	General	169.00
10614	9/8/2026	PG&E	2,304.93	electric - July	Rec	5210810	General	1,801.36
					Fire	5210810	General	274.06
					Park	5210810	General	229.51
10615	9/8/2026	PG&E	1,126.78	gas - July	Rec	5210810	General	1,097.77
					Fire	5210810	General	29.01
10616	9/9/2026	PG&E	1,727.19	streetlights - July	Streetlights	5210825	General	1,727.19
10617	9/9/2026	Project A	40.00	email hosting	Fire	5220110	General	20.00
					Rec	5220110	General	20.00
10618	9/9/2026	Rogers Stringer & McClellan	800.00	pool replaster consulting	Measure A	5220910	General	800.00
10619	9/9/2026	Silbermann's Ice Cream	510.00	vending	Rec	5220826	Pool	510.00
10620	9/9/2026	SiteOne	1,896.33	irrigation maintenance	Park	5220310	General	1,896.33
10621	9/9/2026	SolEd Solar Holdings	2,508.24	solar - July	Rec	5210810	General	1,815.79
					Fire	5210810	General	692.45
10622	9/9/2026	Marin Ace	497.18	supplies	Park	5220310	General	450.05
					Fire	5220810	General	47.13
10623	9/9/2026	Studio Weeren	467.64	website hosting	Rec	5210122	General	280.58
					Park	5210122	General	93.53

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
10624	9/9/2026	US Bank Corp Pmt Svcs	33,598.71	Day paramedic renewal	Fire	5210122	General	93.53
				zoom subscription	Fire	5211315	General	250.00
				office supply refund	Fire	5211325	General	33.49
				headset repair	Fire	5220110	General	-10.79
				pool project NOE filing	Fire	5220210	General	45.00
				zoom subscription	Measure A	5220910	General	52.50
				newspaper subscription	Park	5211325	General	15.99
				irrigation, sprinkler	Park	5220110	General	17.31
				GIT supplies	Park	5220310	General	297.18
				MIP/brewfest supplies	Rec	5220819	Aquatics	444.62
				fingerprinting	Rec	5220819	Community	1,598.88
				zoom subscription	Rec	5210128	General	440.00
				newspaper sub, email svcs,	Rec	5211325	General	47.99
				music sub, supplies	Rec	5220110	General	619.43
				staff training	Rec	5220819	General	439.47
				pool heater, valve replacem	Rec	5211315	Pool	103.45
				pool chems	Rec	5220215	Pool	244.08
				supplies	Rec	5220710	Pool	147.88
				vending	Rec	5220819	Pool	702.84
				supplies	Rec	5220826	Pool	8,065.16
10625	9/9/2026	VSP	347.52	vision - Sept	Rec	5220819	Summer	20,044.23
					Fire	5130120	General	182.45
					Park	5130120	General	91.23
					Rec	5130120	General	73.84
10626	9/9/2026	Wells Fargo	661.70	copier lease - Sept	Rec	5220130	General	430.11
					Fire	5220130	General	132.34
					Park	5220130	General	99.25
10627	9/14/2026	PG&E	2,269.63	gas - Aug	Rec	5210810	General	2,238.97
					Fire	5210810	General	30.66
10628	9/14/2026	SolEd Solar Holdings	2,211.46	solar - Aug	Rec	5210810	General	1,603.99
					Fire	5210810	General	607.47
10629	9/14/2026	State of CA - Dept of Justice	96.00	fingerprinting	Rec	5210128	Aquatics	96.00
10630	9/14/2026	US Bank Corp Pmt Svcs	35,068.85	EMT renewals, BS/JP/TN	Fire	5211315	General	338.90
				zoom subscription	Fire	5211325	General	34.24
				newspaper, microsoft	Fire	5220110	General	148.80
				supplies	Fire	5220310	General	134.20
				air filter, battery, maintenanc	Park	5210910	General	864.50
				zoom subscription, mtg supp	Park	5211325	General	219.14
				newspaper	Park	5220110	General	34.62
				signs, smoke alarms, supplie	Park	5220310	General	1,154.91
				GIT supplies	Rec	5220819	Aquatics	323.02
				staff shirts	Rec	5220825	Aquatics	151.18
				MIP supplies	Rec	5220819	Community	1,996.05
				fingerprinting	Rec	5210128	General	80.00
				zoom subscription, mtg supp	Rec	5211325	General	120.58
				email, newspaper, lobby cha	Rec	5220110	General	1,099.41
				music sub, supplies	Rec	5220819	General	82.91
				cleaning supplies	Rec	5220827	Building	95.52
				staff meals	Rec	5211315	Pool	175.56
				smoke alarms, chl gen parts	Rec	5220215	Pool	2,137.33
				bandages, wrist bands, coffe	Rec	5220819	Pool	352.37
				vending	Rec	5220826	Pool	6,895.79
				staff night	Rec	5211315	Summer	980.85
				supplies	Rec	5220819	Summer	17,648.97
10631	9/14/2026	Airgas	643.98	pool chems	Rec	5220710	Pool	643.98
10632	9/15/2026	Allstar Fire Equipment	22,288.72	new SCBA components	Fire	5220916	General	22,288.72
10633	9/15/2026	Astro Jump	1,199.00	halloween	Rec	5220819	Community	1,199.00
10634	9/16/2026	Marinwood CSD	89,223.22	fire salaries	Fire	5110110	General	27,870.08
				Fire OT	Fire	5120110	General	13,212.00
				Acting Pay	Fire	5110310	General	848.16
				Holiday Pay	Fire	5110313	General	2,986.08
				Admin Asst	Fire	5110110	Admin	1,242.88
				Admin Mgr	Fire	5110110	Admin	3,086.80
				Admin Asst	Rec	5110110	Admin	1,242.88
				Admin Asst	Park	5110110	Admin	621.44
				Admin Mgr	Rec	5110110	Admin	1,543.40
				Admin Mgr	Park	5110110	Admin	1,543.40
				Rec Dir	Rec	5110110	General	3,528.00
				Rec Dir	Park	5110110	General	1,512.00
				Rec salary	Rec	5110110	General	10,316.80
				Park salary	Park	5110110	General	9,150.40
				Park hourly	Park	5110210	General	80.00
				Building attendants	Park	5110210	General	270.40
				Pool staff	Rec	5110210	Pool	10,325.52
				Aquatics	Rec	5110210	Aquatics	227.50
				Summer	Rec	5110210	Summer	221.81
				Preschool	Rec	5110210	Preschool	3,753.00
				PR billing fees	Fire	5210230	General	83.00
				PR billing fees	Rec	5210230	General	293.50
				PR billing fees	Park	5210230	General	68.50

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
				SS + Medicare	Fire	5140140	General	3,418.88
				SS + Medicare	Rec	5140140	General	2,716.15
				SS + Medicare	Park	5140140	General	1,004.61
				EDU + SUI	Rec	5140145	General	150.35
				EDU + SUI	Park	5140145	General	55.61
				Benefits withholding	Park	2120066	General	-1,596.23
				Benefits withholding	Rec	2120066	General	-4,001.10
				Benefits withholding	Fire	2120066	General	-6,552.60
10635	9/16/2026	Marinwood CSD	15,611.78	Retire 09/18/26	Park	5130510	General	2,339.70
					Rec	5130510	General	2,668.50
					Fire	5130510	General	10,603.58
10636	9/16/2026	Marinwood CSD	57,243.16	Health - Oct	Park	5130120	General	13,656.14
					Rec	5130120	General	11,173.28
					Fire	5130120	General	32,413.74
10637	9/16/2026	Marinwood CSD	700.00	FY26/27 GASB68	Park	5210120	General	175.00
					Rec	5210120	General	175.00
					Fire	5210120	General	350.00
10638	9/16/2026	Court-Ordered Debt Collectio	343.92	court ordered debt collection	Rec	5140140	General	343.92
10639	9/17/2026	Ryan Brackett	237.66	Q1 FY26/27 AFLAC reimb	Fire	5130120	General	237.66
10640	9/17/2026	Cesar Correa	237.66	Q1 FY26/27 AFLAC reimb	Fire	5130120	General	237.66
10641	9/17/2026	Sean Day	207.78	Q1 FY26/27 AFLAC reimb	Fire	5130120	General	207.78
10642	9/17/2026	John Papanikolaou	163.82	Q1 FY26/27 AFLAC reimb	Fire	5130120	General	163.82
10643	9/17/2026	Brandon Selvitella	217.68	Q1 FY26/27 AFLAC reimb	Fire	5130120	General	217.68
10644	9/17/2026	Jeff Smith	211.92	Q1 FY26/27 AFLAC reimb	Fire	5130120	General	211.92
10645	9/17/2026	AFLAC	58.92	life ins - Sept	Park	5130120	General	58.92
10646	9/17/2026	AFLAC	711.78	life ins - Sept	Fire	5130120	General	711.78
10647	9/17/2026	AT&T	330.66	phones - Aug	Fire	5210725	General	153.78
					Park	5210725	General	27.26
					Rec	5210725	General	149.62
10648	9/17/2026	AT&T	107.19	park internet - Sept	Park	5210725	General	107.19
10649	9/18/2026	Burton's Fire	452.69	E58 maintenance	Fire	5220210	General	452.69
10650	9/18/2026	CalPERS	8,333.00	CERBT Sep2026	Park	5130130	General	1,500.00
					Rec	5130130	General	833.00
					Fire	5130130	General	6,000.00
10651	9/18/2026	DC Electric	341.54	SL maintenance - Aug	Streetslights	5210915	General	341.54
10652	9/18/2026	Delta Dental	1,903.20	dental - Oct	Fire	5130120	General	937.67
					Park	5130120	General	550.15
					Rec	5130120	General	415.38
10653	9/18/2026	Home Depot	123.02	supplies	Park	5220310	General	123.02
10654	9/18/2026	Leslie's Pool Supply	344.43	pool chems	Rec	5220710	Pool	344.43
10655	9/18/2026	Liebert Cassidy Whitmore	1,900.00	legal services	Fire	5210131	General	1,900.00
10656	9/18/2026	Marin Municipal Water	12,608.40	water - Jul/Aug	Fire	5210835	General	675.00
					Rec	5210835	General	4,130.56
					Park	5210835	General	7,802.84
10657	9/18/2026	Marin Resource Recovery	270.00	debris dump	Park	5210815	General	270.00
10658	9/18/2026	Mike Testa	777.28	CC restroom repairs	Rec	5220310	Building	777.28
10659	9/18/2026	Nationwide	5,618.00	Deferred comp - Sept	Rec	5130120	General	3,978.00
					Fire	5130120	General	1,640.00
10660	9/18/2026	Ongaro & Sons	1,432.00	HVAC maintenance	Rec	5220310	General	1,074.00
					Fire	5220310	General	358.00
10661	9/18/2026	PG&E	2,639.29	electric - Aug	Rec	5210810	General	2,077.01
					Fire	5210810	General	300.98
					Park	5210810	General	261.30
10662	9/22/2026	Jerry Mehciz	5,900.80	Tennis	Rec	5210146	Tennis	5,900.80
10663	9/22/2026	Carol Neel	400.00	MahJongg	Rec	5210146	Adult	400.00
10664	9/22/2026	Grainger	104.30	wet mop	Fire	5220827	General	77.72
				soap dispenser	Fire	5220310	General	26.58
10665	9/22/2026	Jorge's Tree Service	6,000.00	tree maintenance	Park	5211528	General	6,000.00
10666	9/28/2026	Marinwood CSD	4,770.05	FY25/26 BoM reconcile	Park	5110110	General	1,013.11
					Rec	5110110	General	1,143.37
					Fire	5110110	General	3,864.44
					Park	5210125	General	20.00
					Rec	5210125	General	60.00
					Fire	5210125	General	20.00
					Park	5210230	General	-450.29
					Rec	5210230	General	-450.29
					Fire	5210230	General	-450.29
10667	9/29/2026	Cal West Rentals	155.04	aerator	Park	5211220	General	155.04
10668	9/29/2026	C.A.P.F.	177.00	LTD - Oct	Fire	5130120	General	177.00
10669	9/29/2026	City of San Rafael	3,622.88	E58 repairs & maintenance	Fire	5210910	General	3,622.88
10670	9/29/2026	Comcast	213.65	cable - Oct	Fire	5210725	General	213.65
10671	9/29/2026	County of Marin	493.75	park fuel - Aug	Park	5220610	General	493.75
10672	9/29/2026	Ongaro & Sons	5,198.74	AC maintenance	Rec	5220310	Building	3,639.12
					Fire	5220310	General	1,559.62
10673	9/29/2026	Pest Plus	259.00	pest control	Fire	5220310	General	90.00
					Rec	5220310	General	169.00
10674	9/29/2026	PG&E	1,736.95	streetlights - Aug	Streetslights	5210825	General	1,736.95
10675	9/29/2026	Pitney Bowes	268.16	postage meter lease Q1	Rec	5220110	General	160.90
					Park	5220110	General	53.63
					Fire	5220110	General	53.63

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
10676	9/29/2026	Pitney Bowes	213.21	postage supplies	Rec	5220110	General	213.21
10677	9/29/2026	Postal Palace	15.88	shipping	Fire	5220110	General	15.88
10678	9/29/2026	Project A	40.00	email hosting	Rec	5220110	General	20.00
					Fire	5220110	General	20.00
10679	9/29/2026	Quill	157.12	cleaning supplies	Fire	5220827	General	157.12
10680	9/29/2026	SDRMA	261.98	life ins - Oct	Fire	5130120	General	77.96
					Park	5130120	General	86.52
					Fire	5130120	General	97.50
10681	9/29/2026	T-Mobile	312.38	cell phones - Aug	Fire	5210725	General	156.04
				cell phones - Sep	Fire	5210725	General	156.34
10682	9/29/2026	VSP	347.52	vision - Oct	Fire	5130120	General	182.45
					Park	5130120	General	91.23
					Rec	5130120	General	73.84
10683	9/29/2026	WhenToWork	3,900.00	online scheduling	Rec	5220819	Summer	3,900.00
TOTAL:			486,689.98					486,689.98

Total by Department:

Streetlights	3,805.68
Fire Department	198,515.26
Recreation Department	209,022.84
Park Department	74,493.70
Measure A	852.50
MWPA	0.00
Capital	0.00
Unclassified	0.00

Staff Report

To: Board of Directors
From: Eric Dreikosen, District Manager
Date: October 13, 2026
Re: Creation of Ad Hoc Subcommittee to Research/Analyze District's Strategic Financial Priorities and Planning an Upcoming Special Board Meeting re Same

Directors,

During the September 2026 board meeting, the Board reviewed the District's strategic financial priorities as established in 2016 and progress made to date. For reference, the staff report from this meeting can be found here:

https://www.marinwood.org/sites/default/files/9-8-26_board_meeting_packet.pdf (Pg 33 - 36)

The strategic financial priorities included:

- Increase and stabilize the general fund balance
- Address long-term accrued Pension and Other Post Employment Benefit (OPEB) debt liabilities
- Address immediate needs of deferred capital expenditures
- Establish reserve fund accounts (I.e.: Emergency/Contingency Fund; Capital Improvement & Replacement Fund; Budget Stabilization Fund; etc.)

Given the District's progress in addressing these priorities during the course of the past decade, primarily the District's ability to better stabilize the general fund, staff recommended renewed focus now be placed on the further establishment of formal reserve funds and pursuing means to better address Pension and OPEB long-term liability concerns.

As this is a topic worthy of significant analysis and discussion, the Board agreed it was best to discuss this initiative in the course of a single-topic special meeting to be conducted in the near-future. It was further agreed the board should create an ad hoc subcommittee consisting of no more than two board members to work with the district manager in researching options and best practices for maintaining a financially sound and sustainable public agency. This initial analysis would inform the planning efforts for the aforementioned special meeting discussion and potential updates to the District's strategic financial priorities and goals.

Recommended Action:

Based on interest, availability and expertise, appoint up to two board members to serve on an ad hoc subcommittee for the purpose of researching and planning an upcoming special meeting of the Board to discuss options, best practices and potential updates to the District's established strategic financial priorities and goals.

District Manager Report
October 13, 2026
Submitted by: Eric Dreikosen, District Manager

The information below is intended to provide a brief update on select District initiatives, activities and items of note and should not be viewed as a complete list of all current District activities or initiatives.

Update on Discussions with San Rafael regarding Fire Services:

The Marinwood-San Rafael joint staff team were recently informed by LAFCo that they will be requiring a series of requirements and studies to be completed prior to the submission and their review and potential approval of an Application for an Extended Fire Protection Services Agreement in regards to a potential staffing agreement between our two agencies. While staff was aware this may be a possibility, it is, however, counter to previous informal guidance the staff team had received from prior LAFCo leadership.

In accordance with Government Code §56134, as amended in 2015, public agencies desiring to enter into an extended fire protection services agreement must complete and submit to LAFCo, amongst other things, a formal Plan for Service, an Agreement for Fire Services approved by both agencies, an Independent Comprehensive Fiscal Analysis, and Resolutions of Application.

Once submitted, LAFCo will review the submitted application materials for completeness. If deemed complete, LAFCo must provide a minimum 21-day notice of a Public Hearing to be conducted by LAFCo for the consideration and potential approval of an Extended Fire Protection Services Agreement.

These requirements create significant additional work burden and need for additional resources, presenting further challenges to completing this process prior to July 1, 2027, the date targeted for a potential fire services staffing agreement to take effect. Staff from both agencies have identified likely deadlines for each requirement that would need to be met to keep this initiative on schedule.

While such a timeline is certainly ambitious, staff remain optimistic. Potential consultants to conduct the required Independent Fiscal Analysis have been identified and work is on-going towards the development of a potential Agreement for Services. Staff are anticipating the consultant to be engaged to conduct the fiscal analysis will also be able to be utilized to conduct the subsequent analysis required for a potential full consolidation of fire services.

Other Items of Note:

Staff are actively preparing for the Fiscal Year 25-26 financial audit. Work has begun with our auditor, O'Connor & Company, and staff will continue working on this over the next 2-3 months until the audit is completed. Once completed, the financial audit reports will be presented to the board.

Several other items of note that staff have been working on during the past month are included as separate agenda items. These will be presented and discussed at those times.

MARINWOOD COMMUNITY SERVICES DISTRICT
MINUTES OF FIRE COMMISSION MEETING
October 6, 2026

Time and Place: 7:00PM at Marinwood Community Center, 775 Miller Creek Rd, San Rafael

Present:

Commissioners: Chair Steve Farac, Pascal Karsenti, Greg Stilson, Pete Stout

Absent: John Seratt

Staff: Deputy Fire Chief Robert Sinnott, District Manager Eric Dreikosen

Board: Lisa Ruggeri

1. Agenda

Chair Farac adopted the agenda as presented.

2. Public Comment on Non-Agenda Items

No comments from the public were received.

3. Commissioner Items of Interest

-Commission Karsenti provided industry update on wildfire risk modeling

4. Draft Minutes of August 4, 2026 Fire Commission Meeting

M/s Stilson/Stout to approve Draft Minutes of August 4, 2026 Fire Commission Meeting as presented.

Ayes: Farac, Karsenti, Stilson, Stout. Nays: None. Absent: Seratt. Motion carried.

5. Chief Officer Report and Activity Summary

Commission received Chief Officer Report and Activity Summary.

6. Commissioner Requests for Future Agenda Items

-Commissioner Stilson requested update regarding potential consolidation talks with San Rafael Fire Department. District Manager Dreikosen provided a brief update. No further discussion occurred.

The meeting was adjourned at 7:47pm.

Eric Dreikosen



Staff Report

To: Board of Directors
From: Eric Dreikosen, District Manager
Date: October 13, 2026
Re: Fire Protection Agreements for CSA 13 and Juvenile Hall Site

Directors,

Please see the included annual Agreements for Fire Protection and Emergency Services between the Marinwood Community Services District and the County of Marin for both CSA 13 and the juvenile hall, rotary village site and surrounding facilities located on Jeanette Prandi Way in Lucas Valley.

The annual agreement fees for service are calculated using complex and long-standing formulas involving square footage of residences and other structures, current year fire department budgeted expenditures and prior year reconciliation of budgeted versus actual expenditures.

For the CSA 13 agreement, total fees for service will decrease by approximately 0.3% from the prior fiscal year (FY 25-26) due primarily to the year-end reconcile noting fire expenditures at year-end were lower than originally projected, thus creating a credit applied to this year's agreement. Additionally, the reduction in Chief Officer costs from prior year created a reduction in expenditures applied to the CSA 13 agreement as the costing formula is based on percentage of total budgeted expenditures.

For the juvenile hall site agreement, total fees for service have increased by approximately 4.43% from the prior fiscal year, FY 25-26.

Both Agreements have been provided to the County Executive's Office for their review and are anticipated to be presented to the County Board of Supervisors for formal approval at an upcoming meeting.

Staff Recommendation: Approve both Agreements for Fire Protection and Emergency Services for CSA 13 and the Juvenile Hall Site and surrounding facilities (separate action for each Agreement).

MARINWOOD COMMUNITY SERVICES DISTRICT

**AGREEMENT BETWEEN THE COUNTY OF MARIN AND MARINWOOD
COMMUNITY SERVICES DISTRICT FOR FIRE PROTECTION AND
EMERGENCY SERVICES TO COUNTY SERVICE AREA 13**

THIS AGREEMENT, made and entered into this ____ day of _____, 2026, by
and between the MARINWOOD COMMUNITY SERVICES DISTRICT, hereinafter referred to as
"District," and the COUNTY OF MARIN, acting on behalf of County Service Area No. 13, hereinafter
referred to as "Service Area:"

WITNESSETH

For and in consideration of the mutual promises and covenants hereinafter contained, the parties hereto do
hereby agree as follows:

1. This agreement shall be for Fiscal Year 2026-2027 (July 1, 2026 through June 30, 2027)
2. District agrees to provide the residents and property owners of Service Area with fire
protection and emergency services in the Service Area for the above-referenced period. Such fire
protection and emergency services will be provided on the same basis as it is provided to the residents and
property owners of the District.
3. In consideration of the provisions of such fire protection and emergency services, Service Area
agrees to pay District the sum of \$804,944.00, as calculated on Exhibit A, payable in installments as
follows:

January 31, 2027	\$ 402,472.00
April 30, 2027	\$ 201,236.00
June 30, 2027	\$ 201,236.00

4. In the event the cost of providing such service by District to Service Area exceeds the aforesaid
sum of \$804,944.00, the amount to be charged Service Area in the following fiscal year shall be increased
by a sum equal to Service Area's pro-rata share of the excess, as said share is calculated in Exhibit A. In
the event the cost of providing service by District to Service Area is less than the aforesaid sum, the amount

to be charged Service Area in the following year shall be decreased by Service Area's pro-rata share of said surplus.

5. The District agrees as part of its ongoing annual contract with Service Area that it will not charge CSA 13 for litigation costs and damages incurred by the District.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year above written.

COUNTY OF MARIN

Eric Lucan
President, Board of Supervisors

ATTEST: _____
Clerk

MARINWOOD COMMUNITY SERVICES DISTRICT

Christopher Case
President, Board of Directors

ATTEST: _____
Eric Dreikosen, District Manager

Approved by the Board of Directors of the Marinwood Community Services District at a regular meeting of the Board held on the 13th day of October, 2026.

EXHIBIT A
COUNTY SERVICE AREA NO. 13 FIRE PROTECTION CONTRACT
CALCULATION FOR FISCAL YEAR 2026-27

CALCULATE ADJUSTED FIRE BUDGET:

Total Marinwood Fire Budget FY 2026-27	3,448,874	
Adjust: 2026/2027 Fire Department Capital Reserves Allocation	-80,000	
Adjust: 2026/2027 OPEB Trust Contribution Allocation	-72,000	
Adjusted Fire Budget		3,296,874

CALCULATE SQUARE FOOTAGE RATIO:

Square footage Marinwood CSD 2026-27	3,380,307	
Square footage CSA 13 2026-27	<u>1,156,906</u>	
Total square footage	4,537,213	
Ratio of square footage		25.50%

CSA 13 Contract per CSD Budget for Fiscal Year 2026-27:	840,703	
Less: Pro-rata Share of Under Budget Surplus 2025-26	-35,759	
Less: Credit for 2025-26 Out-of-County & reimbursements	-	
Total of Payments due from CSA 13:		<u>\$ 804,944</u>

**AGREEMENT BETWEEN THE COUNTY OF MARIN AND
MARINWOOD COMMUNITY SERVICES DISTRICT FOR FIRE PROTECTION
AND EMERGENCY RESPONSE SERVICES FOR THE JUVENILE HALL SITE**

THIS AGREEMENT, made and entered into this ____ day of _____, 2026,
by and between the COUNTY OF MARIN, hereinafter referred to as "County" and the
MARINWOOD COMMUNITY SERVICES DISTRICT, hereinafter referred to as "District":

WITNESSETH

For and in consideration of the mutual promises and covenants hereinafter contained,
the parties hereto do hereby agree as follows:

1. This Agreement shall be for Fiscal Year 2026-2027.
2. District agrees to provide the residents and property owners of the area known as
"Juvenile Hall Site", hereinafter "Site", with fire protection and emergency response services
for FY 2026-2027. Said services will be provided on the same basis as it is provided for the
residents and property owners of District.
3. In consideration of the provisions of said structural fire protection, County agrees
to pay District the sum of \$126,294.00, as calculated on Exhibit A. Said payment shall be due
and payable on or before January 31, 2027.
4. The basic charge shall be .6057 cents per square foot, plus the fire square footage
charge assessed in District for the current fiscal year, .4282 cents per square foot. The total
square footage charge is applied to the total square footage of all structures on the Site,
formerly called the County Farm, including the Rotary Club Senior Housing, County offices,
Juvenile Hall, and County schools. Billing for the structures used by Marin County Schools
shall be sent to the Marin County Office of Education; billing for all other County structures
and Rotary Club Housing shall be sent to the County Auditor or their designee.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the day
and year above written.

COUNTY OF MARIN:

Eric Lucan
President, Board of Supervisors

ATTEST: _____
Clerk

MARINWOOD COMMUNITY SERVICES DISTRICT:

Christopher Case
President, Board of Directors

ATTEST: _____
Eric Dreikosen, District Manager

Approved by the Board of Directors of Marinwood Community Services District at a regular
meeting of the Board held the 13th day of October, 2026.

EXHIBIT A

JUVENILE HALL SITE FIRE SERVICE CHARGE CALCULATION

Basic charge	.6057 cents	
Marinwood CSD service charge 2026-2027 (approved by voters November 2011)	.4282 cents	
Total <u>service charge rate</u> , County Farm		1.0339 dollars
<u>Square footage</u> County Schools	14,708	
<u>Square footage</u> County Farm facilities:		
Rotary Senior Housing est. 53,732 sq. ft.		
County buildings 53,713 sq. ft.	107,445	
Total square feet, County Farm		122,153 sq. ft.
Service charge County Schools (sq ft x .service charge rate)	\$15,207	
Service charge other County (sq ft x .service charge rate)	<u>\$111,087</u>	
TOTAL FIRE PROTECTION SERVICES TO JUVENILE HALL SITE, FY 2026-2027		\$ 126,294



Abraham Roman, Fire Chief

- **Update: Concerns resurface about August 13, 2024, Blackstone Canyon fire.** There has been no further reported or observed suspicious activity since what was reported to you last month. The San Rafael Fire drone continues to make regular patrols in the area.
- **Fire Station Staffing Report.** Below is a graphic showing certain staffing matters for the month of September:
 - *Number of shifts each month that Marinwood has only have two firefighters on duty*
 - *Number of mandatory overtime shifts each month*
 - *Number of hours each firefighter works overtime each month*

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
September 2026		C. Correa	C. Brackett	C. Brackett	C. Papa	C. Papa
		E. Smith	E. Day	E. Day	E. Correa	E. Smith
MUST-FILL DAYS		FF: SNR FF				FF: Newman
6	7	8	9	10	11	12
C. Papa	C. Correa	C. Brackett	C. Brackett	C. Papa	C. Papa	C. Correa
E. Smith	E. Smith	E. Day	E. Day	E. Brackett	E. Correa	E. Smith
FF:	FF:		FF: Newman	FF: Newman	FF: Newman	FF:
13	14	15	16	17	18	19
C. Day	C. Brackett	C. Brackett	C. Papa	C. Papa	C. Correa	C. Correa
E. Smith	E. Day	E. Smith	E. Smith	E. Correa	E. Smith	E. Papa
FF:			FF: Newman	FF: Newman	FF:	
20	21	22	23	24	25	26
C. Brackett	C. Brackett	C. Papa	C. Papa	C. Correa	C. Correa	C. Brackett
E. Day	E. Day	E. SNR ENG	E. Day	E. Smith	E. Smith	E. Day
	FF: Newman	FF: Newman	FF: Newman	FF:		
27	28	29	30			
C. Brackett	C. Papa	C. Papa	C. Correa			
E. Day	E. Brackett	E. Day	E. Smith			
	FF: Newman	FF: Newman	FF:			

ESB Staffed 2-0: 18

ESB Staffed 3-0: 12

MRW Mandatory OT: 13

MRW Voluntary OT: 2

SNR Overtime: 2

	Normal Duty Days	Total Days Worked	Extra Days Worked	Scheduled Vacations	Sick Leave	Voluntary Overtime	Mandatory Overtime
Correa	10	11	1	2	0	1	2
Papanikolaou	10	12	2	0	0	0	2
Brackett	10	12	2	0	0	1	1
Smith	10	12	2	1	0	0	3
Day	10	12	2	0	1	0	3
Newman	10	12	2	0	1	0	2

FF/PM Day swapped onto San Rafael Medic 52 on 9/9 and 9/21 for his monthly ambulance rotation.

FF/PM Newman swapped onto San Rafael Medic 57 on 9/5 and 9/17 for his monthly ambulance rotation.

*Monthly ambulance rotations for MRW paramedics are a component of the Shared Services Agreement and help assessment, treatment and skills maintenance for non-transporting paramedics.

1

- **Marinwood Plaza Update.** Work is proceeding with the construction of the four, 3-story apartment structures as shown in the photos below taken on 10-08-2026 by Drone Operator Thomas Wong.



- **E58 assists with Terra Linda Vegetation Fire.** On the afternoon of September 5th, a vegetation fire broke out above the homes on San Mateo Court. E58 assisted with controlling the fire that burned about one acre.



- **E58 and YMCA Staff help save a life!** On September 7, 2026, E58 (Correa & Smith) along with a San Rafael engine & medic ambulance responded to the YMCA located at 1500 Los Gamos Drive. A club member had become unconscious and went into cardiac arrest. YMCA staff immediately started CPR and utilized an on-site automatic defibrillator and prior to the arrival of firefighters and paramedics successfully revived the patient. While being transported to the hospital, the patient again went into cardiac arrest. Paramedics successfully revived the patient a second time who was conscious and talking upon arrival at the hospital.
- **E58 first on scene of Crest Way apartment fire.** On October 6 at approximately 1:15 p.m., firefighters responded to a reported structure fire at an apartment complex on Cresta Way. Firefighters arrived to find that a fire in the kitchen of an apartment had already been extinguished by the building's fire sprinkler system. The fire originated when cooking oil ignited on the stove. The tenant sustained a minor burn while attempting to remove the pan from the stove. No other injuries were reported.

Marinwood Community Services District

Minutes of Park & Recreation Commission Meeting Tuesday – September 22, 2026

Time and Place: 7:00PM at Marinwood Community Center, 775 Miller Creek Rd, San Rafael

Present:

Commissioners: Chair Michael Benesch, Angela Bliss-Steiner, Jon Campo, Dan Sauter (alternate)

Absent: Ian Fein, Ryan Madden

Staff: District Manager Eric Dreikosen, Recreation Director Luke Fretwell

Board: Kathleen Kilkenny

1. Agenda

No changes were requested by Commissioners. The agenda was adopted as presented.

2. Public Comment on Non-Agenda Items

No comments from the public were received

3. Draft Minutes of July 28, 2026 P&R Commission Meeting

M/s Campo/Bliss-Steiner to approve Draft Minutes of July 28, 2026 P&R Commission Meeting.

Ayes: Benesch, Bliss-Steiner, Campo, Sauter. Nays: None. Absent: Fein, Madden.

Motion carried

4. Minutes of August 11, 2026 & September 8, 2026 Board of Directors Meetings

Commission reviewed minutes.

5. Potential Amendment to Ordinance 2011-03 (Park Rules) regarding E-Bike Usage on District Lands

Commission received report and discussed potential options regarding addressing E-Bike usage on District Lands. Commission recommended adding “Class 1 E-bikes” to the Ordinance as allowable for use in areas for which non-motorized bicycles are also allowed. Commission also recommended adding term “mobility devices” to allowable exceptions. The item will be brought to the Board of Directors for consideration and potential approval.

6. Recreation and Park Maintenance Activity Report

Commission received Recreation and Park Maintenance Activity Report.

7. Commissioner Items of Interest – Requests for Future Agenda Items

- Commission noted the regular meeting date for November falls the same week as Thanksgiving and requested an alternative date be identified if possible.

8. Adjourn

Meeting adjourned at 8:32 PM

Eric Dreikosen, District Manager

Staff Report

To: Board of Directors
From: Eric Dreikosen, District Manager
Date: October 13, 2026
Re: Public Hearing: Potential Amendment to Ordinance 2011-03 re E-Bike Usage

Directors,

There is no action required for this item at this time. As this item addresses a potential amendment to a District ordinance defining Park Rules & Regulations, best practices are for the Board to first conduct a public hearing and subsequently return to this item at the next board meeting for potential action.

The long-standing Marinwood CSD Ordinance 2011-03 defines the rules and regulations for conduct in District parks and other lands. The Ordinance was revised and retitled in 2011 and last amended in 2016. A copy of the current Ordinance is included for your reference and can also be found on the District website: <https://www.marinwood.org/parks/park-rules>

Background:

When Ordinance 2011-03 was last amended, the proliferation of E-bikes had yet to take place. As such, there is no language in the Ordinance specifically addressing E-bike usage on District lands. However, over the course of the past few years ownership of E-bikes and their usage has grown significantly, as has the usage of other electric-powered vehicles. Naturally, this has led to a correlating increase of E-bike usage on District lands.

The topic of E-bike usage and how best to regulate it on public lands has been a consideration, and quite frankly a challenge, for just about every public agency with the responsibility for parks and open space management. This includes local cities, towns, special districts, the County and even the water district. Additionally, E-bike usage and regulations have also been discussed by the majority of school districts, with many school districts creating rules and regulations as to what “class” of E-bikes are allowed and what class(es) are prohibited on school campuses. Furthermore, several municipalities as well as the State have implemented regulations and legislation imposing age restrictions for various classification levels of E-bikes.

E-Bike Classifications:

For reference, California’s E-bike classifications are as follows (<https://www.calbike.org/california-e-bike-classifications/>):

- **Class 1:** Provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches a speed of 20 mph
- **Class 2:** Operates via pedal-assist or throttle and ceases to provide assistance when the bicycle reaches a speed of 20 mph
- **Class 3:** Provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches a speed of 28 mph

State and Local Laws and Regulations:

In 2024, California Assemblymember Damon Connolly in cooperation with the County of Marin proposed Assembly Bill 1778 (AB 1778) establishing the “Marin Electric Bicycle Safety Pilot Program.” AB 1778 was approved by the legislature and signed into law by the Governor in

September 2024. The complete Bill language can be viewed here:

https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=202320240AB1778#93CHP

In short, AB 1778 created the following E-bike regulations in Marin County

(<https://www.marincounty.gov/departments/executive/climate-and-sustainability/sustainability/electrify-marin/electric-transportation/micromobility/e-bike-laws-know>):

- Must be age 16+ to ride a Class 2 e-bike and helmets are required for all ages.
- You may ride a Class 1 or Class 2 e-bike on multi-use paved pathways maintained by the County of Marin.
- The speed limit for all bicycles is 15 mph on County-maintained pathways. Some pathways may have a speed limit of 10 mph. Always check the speed limit. Follow the Share the Path rules: be courteous, know the rules, and be responsible.
- You CANNOT ride a Class 3 e-bike on a bike path. Class 3 e-bikes MUST be ridden in a bike lane or bike route. Class 3 e-bikes MUST stay on public roadways and in parking lots within Parks facilities.

Existing Marinwood CSD Regulations:

As stated earlier, Ordinance 2011-03 does not contain language specifically addressing E-bikes. However, it does contain language defining a “vehicle” and language establishing “vehicle regulations”:

SECTION 1. Definitions:

(h) "Vehicle" - any wheeled conveyance, whether motor powered, animal drawn, or self-propelled. The term shall include any trailer in tow of any size, kind or description; provided, however, that vehicle shall not be construed to mean baby carriages or strollers, or vehicles in the service of the District or other in-service emergency vehicles.

SECTION 4. Vehicular Regulations: No person in a District Park, without express permission of the District, shall:

(a) Ride or drive a vehicle within the confines of said District Park or property without the express written consent of the District, except for authorized emergency or maintenance purposes. Exception is made for:

- (i) Persons using paved parking areas and other specified areas.
- (ii) Persons performing construction of maintenance work under District direction.
- (iii) Persons having recorded easement rights to cross Marinwood CSD property within such recorded easement.
- (iv) Persons who have obtained permission of the Fire Chief or Recreation Director or Park and Open Space Manager to operate a vehicle on any existing driveway or roadway in the pursuit of a District-approved activity.
- (v) Persons riding a non-motorized bicycle on paved pathways, designated bike trails, or open space fire protection roads not signed against such use, provided that bicycles not be operated at speeds in excess of 15 miles per hour, or in excess of 5 miles per hour when passing others or in blind turns, or in any manner which may endanger the safety of others or compromise the protection of facilities and environmental resources.

Proposed and Recommended Amendment:

This item was presented to and discussed by the Park & Recreation Commission at their meeting conducted September 22, 2026. In an effort to address E-bike usage on District lands while also providing limits and restrictions as to what class of E-bike should be considered allowable, as well as clarifying that ADA recognized mobility devices should also be included within the “Vehicle” definition, the Commission recommends the following **highlighted** amendments be made to Ordinance 2011-03:

SECTION 1. Definitions:

(h) "Vehicle" - any wheeled conveyance, whether motor powered, animal drawn, or self-propelled. The term shall include any trailer in tow of any size, kind or description; provided, however, that vehicle shall not be construed to mean baby carriages or strollers, **ADA applicable mobility devices**, or vehicles in the service of the District or other in-service emergency vehicles.

SECTION 4. Vehicular Regulations: No person in a District Park, without express permission of the District, shall:

(a) Ride or drive a vehicle within the confines of said District Park or property without the express written consent of the District, except for authorized emergency or maintenance purposes. Exception is made for:

- (i) Persons using paved parking areas and other specified areas.
- (ii) Persons performing construction or maintenance work under District direction.
- (iii) Persons having recorded easement rights to cross Marinwood CSD property within such recorded easement.
- (iv) Persons who have obtained permission of the Fire Chief or Recreation Director or Park and Open Space Manager to operate a vehicle on any existing driveway or roadway in the pursuit of a District-approved activity.
- (v) Persons riding a non-motorized bicycle or **"class 1" electric bicycle (E-bike)** on paved pathways, designated bike trails, or open space fire protection roads not signed against such use, provided that bicycles not be operated at speeds in excess of 15 miles per hour, or in excess of 5 miles per hour when passing others or in blind turns, or in any manner which may endanger the safety of others or compromise the protection of facilities and environmental resources.

The allowance of Class 1 E-bikes is consistent with E-bike usage regulations found within other similar agencies based on staff and commission research.

Next Steps:

The Board of Directors is being asked to discuss and solicit public comment regarding the above recommended amendments in the course of conducting the public hearing.

The Board is further asked to place this item on an upcoming board meeting agenda for formal consideration and potential approval.

MARINWOOD COMMUNITY SERVICES DISTRICT

ORDINANCE 2011- 03

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE
MARINWOOD COMMUNITY SERVICES DISTRICT REGULATING
CONDUCT IN PARKS, PROVIDING FOR ENFORCEMENT, AND
PRESCRIBING PENALTIES FOR VIOLATION OF ITS PROVISIONS**

BE IT ORDAINED by the Board of Directors of the Marinwood Community Services District as follows:

SECTION 1. Definitions: For purposes of this chapter, the following terms, phrases, words, and their derivatives shall have the meaning given herein.

- (a) "District" shall mean the Marinwood Community Services District.
- (b) "Open Space" refers lands owned and maintained by the District in a natural, undeveloped state, and open to the public,
- (c) "Park" is a park, open space, reservation, playground, recreation center, or any other area in the District owned or used by the District, such as pedestrian walkways and multi-use trails, and devoted to active or passive recreation.
- (d) "Park and Recreation Commission" is that Commission created by the Marinwood Community Services District.
- (e) "Person" – prohibitions in this Ordinance shall not apply to employees of the District in the course of their maintenance and community recreation duties.
- (f) "Structure" – Any feature of natural or man-made materials other than those solely created by nature.
- (g) "Trails" - a path or track on land owned or leased by the District, the public or subject to an easement of the District or public and used for hiking, riding, or bicycling.
- (h) "Vehicle" - any wheeled conveyance, whether motor powered, animal drawn, or self-propelled. The term shall include any trailer in tow of any size, kind or description; provided, however, that vehicle shall not be construed to mean baby carriages or strollers, or vehicles in the service of the District or other in-service emergency vehicles.

SECTION 2. Prohibited Conduct: No person in a park, without express permission of the District, shall:

- (a) Willfully mark, deface, disfigure, injure, tamper with, or displace or remove any playground equipment, building, bridges, tables, benches, fireplaces, railing, paving material, waterlines, or other public utilities, or parts or appurtenances thereof, signs, notices or placards, whether temporary or permanent, monuments, stakes, posts or other boundary markers, or other structures of equipment, facilities, or park property or appurtenances whatsoever, either real or personal.
- (b) Remove any tanbark, sand, whether submerged or not, or rock, soil, stones, trees, shrubs or plants, downed timber or other wood or materials, or make any excavation by tool, equipment, blasting or other means or agency.
- (c) Collect any plants, animals or minerals from the natural environment, except where authorized as an integral part of the land management program or for scientific study, damage, cut, carve, transplant or remove a tree or plant, or injure the bark, or pick any flowers or seeds of any tree or plant. Nor shall any person attach any rope, wire or other contrivance to any tree or plant. A person

shall not dig in or otherwise disturb grass areas, or in any other way injure or impair the natural beauty or usefulness of any area.

(d) Plant grass, shrubs, flowers, trees, and other plants except with written permission of the District Manager or Park Maintenance Manager.

(e) Hunt, molest, harm, frighten, kill, trap, chase, tease, shoot, or throw missiles at any animal, reptile, or bird, nor shall he remove or have in his possession the young of any wild animal, or the eggs or nest or young of any reptile or bird. Exception to the foregoing is made in that snakes known to be deadly may be killed if they pose an immediate threat.

(f) Use, carry, or possess weapons or firearms of any description, or air rifles, spring guns, bow and arrows, slings, bullwhips, or any other forms of weapons potentially harmful to wild life and dangerous to human safety, or any instrument that can be loaded with or fire blank or paintball cartridges, or pellets, and any kind of trapping device. Shooting into the park areas from beyond park boundaries is forbidden.

(g) Throw, discharge or otherwise place or cause to be placed in the waters of any fountain, pond, lake, stream, bay or other body of water in or adjacent to any park or any tributaries, stream, storm sewer or any drain flowing into such waters, any substance, matter, or thing, liquid or solid, which will or may result in the pollution of said waters, or impair the natural drainage of said waters.

(h) Dump or leave any bottles, broken glass, ashes, cigarettes, paper, boxes, cans, dirt, rubbish, waste, garbage, or refuse or other trash. No such refuse or trash will be placed in any waters in or contiguous to any park or left anywhere on the grounds thereof but shall be placed in the proper receptacles where these are provided. No residential or commercial refuse or trash will be placed in any trash receptacles on District property, or receptacles owned or maintained by the District. Where receptacles are not so provided, all such rubbish or waste shall be carried away from the park by the person responsible for its presence and properly disposed of elsewhere.

(i) Build, set or maintain any open fire in any park. For purposes of this section, open fires shall mean not only open fires built of wood or other inflammable material on the ground, but also fires built in any and all braziers, portable or otherwise, used for or intended to be used for cooking, lighting, or heating purposes, except in the permanent barbecue enclosures or other designated areas and then only after receiving permission of the Marinwood Fire Department and Marinwood Recreation Director.

(j) Disturb or aid in disturbing the peace of others by violent, tumultuous, offensive, or obstreperous conduct or language.

(k) Conduct commercial activities:

(i) Expose or offer for sale any articles or things, nor shall said person station or place any stand, cart or vehicle for the transportation, sale or display of any such article or thing, announce, advertise or call the public attention in any way to any article or service for sale or hire. Exception is hereby made as to any regularly licensed concessionaire acting by and under the authority and regulation of the District.

(ii) Photograph or film or record for commercial purposes, except under permit issued by the District.

(iii) Provide any service for pay, except under permit issued by the District.

(l) Bring or have in one's possession, or set off or otherwise cause to explode or discharge or burn, any firecrackers, torpedo, rocket or other fireworks or explosive or inflammable material, or discharge them or throw them into any such area from land or highway adjacent thereto. The foregoing prohibition shall be inapplicable to fireworks displays controlled by the District and or employees of the District acting within the scope of their employment.

(m) Appropriate, excavate, injure, destroy or remove any historic or pre-historic ruin or monument, or any object of antiquity.

- (n) Drink or be in possession of alcoholic beverages, except at Marinwood CSD-sponsored events.

SECTION 3. Animal Regulations: No person in a District Park, without express permission of the District, shall:

- (a) Allow a domestic animal to run at large in any park. All domestic animals in parks shall be restrained at all times on leashes not to exceed six feet in length and adequate to control the animal in accordance with the requirements of this section, and no more than three can be under the control of a single individual.
 - (i) An exception is made for Marinwood CSD open space lands, where dogs and other domestic animals are allowed off-leash when within the view of, and under the direct and immediate voice control of a responsible person. Up to three dogs per individual are allowed without leashes on designated fire protection roads, but the responsible person must possess leashes not to exceed six feet in length for each dog or animal so that they shall be prepared to restrain their animals, if necessary.
- (b) Allow any dog or other domestic animal to enter designated environmentally sensitive or restricted areas of District lands;
- (c) Allow any dog or other domestic animal to interfere with, bother or disturb others using District lands;
- (d) Allow any dog or other domestic animal to hunt, pursue or harass other animals or wildlife;
- (e) Bring or keep a noisy, vicious or dangerous dog or other animal;
- (f) Bring or keep a dog four months of age or more without proof that the dog has a valid rabies inoculation and a valid license;
- (g) Fail to promptly remove from District lands any dog or other domestic animal after being ordered by District personnel or law enforcement officers to do so;
- (h) Allow excrement from dogs under their control to remain on District land or trails;
- (i) Tie or hitch an animal to a tree or plant;
- (j) Ride or lead a horse except on designated bridle trails and fire roads or in areas otherwise permitted. Where permitted, horses shall be thoroughly broken and properly restrained and ridden with due care, and shall not be allowed to graze or go unattached, nor shall they be hitched to any rock, tree or shrub.

SECTION 4. Vehicular Regulations: No person in a District Park, without express permission of the District, shall:

- (a) Ride or drive a vehicle within the confines of said District Park or property without the express written consent of the District, except for authorized emergency or maintenance purposes.
Exception is made for:
 - (i) Persons using paved parking areas and other specified areas.
 - (ii) Persons performing construction or maintenance work under District direction.
 - (iii) Persons having recorded easement rights to cross Marinwood CSD property within such recorded easement.
 - (iv) Persons who have obtained permission of the Fire Chief or Recreation Director or Park and Open Space Manager to operate a vehicle on any existing driveway or roadway in the pursuit of a District-approved activity.
 - (v) Persons riding a non-motorized bicycle on paved pathways, designated bike trails, or open space fire protection roads not signed against such use, provided that bicycles not be operated at speeds in excess of 15 miles per hour, or in excess of 5 miles per hour when passing others or in blind turns, or in any manner which may endanger the safety of others or compromise the protection of facilities and environmental resources.

SECTION 5. Group Activities: Group activities and use of parks - including camping and organized group picnics and other park activities appropriate to the park area for which a permit is required - are allowed subject to the conformity with regulations adopted by the District. A permit is required for organized group activities and use of parks, including camping and picnics and other park activities appropriate to the park area.

SECTION 6. Structures: No person shall erect or place any temporary or permanent obstruction, structure, monument, facility, equipment, physical improvement or encroachment on District lands other than those expressly permitted. Any such structure added without permission may be demolished by the

District and its contents impounded. Inflated bounce houses and other such recreational equipment may not be erected on District lands without express permission, and then only in designated areas.

SECTION 7. Closed Areas: No person shall enter any area posted closed due to work in progress by employees of the District or employees of an entity contracting with the District, or a dangerous condition, or due to potential fire danger.

SECTION 8. Admission Charges: Admission charges may be levied by the District in such amounts as may be deemed proper in order to gain entrance into any park or District facility.

SECTION 9. Permits: Permits required to be obtained from the District shall be issued only in conformity with the regulations adopted by the District and shall be issued only if in conformity with the standards adopted by said District.

SECTION 10. Notice and Appeal: Any person which is aggrieved by a decision relative to the issuance of a permit has a right to submit a written request for appeal within seven days. Decision of District staff shall be appealed to the respective Commission and heard at the next regular Commission meeting. Appeals from actions of the Park and Recreation Commission or Fire Commission shall be heard by the District Board of Directors at their next regular meeting.

SECTION 11. Permittee's Duties: A permittee shall be bound by all park rules and regulations and all applicable ordinances fully as though the same were inserted in said permits.

SECTION 12. Liability of Permittee: The person or persons to whom a permit is issued shall be liable for any loss, damage or injuries sustained by any person whatever by reason of the negligence of the person or persons to whom such permit shall have been issued.

SECTION 13. Permit fees: Fees may be adopted for such permits in accordance with the rules and regulations of the District.

SECTION 14. Revocation of Permits: The District shall have the authority to revoke a permit upon a finding of violation of any rule or ordinance or upon good cause shown.

SECTION 15. Enforcement: Directors, officers, and employees of the District, and any member of a duly constituted law enforcement agency of the County of Marin or the State of California,, including Marin Humane Society, shall have the authority to eject from any park any person acting in violation of this ordinance and shall have the authority to seize and confiscate any property, thing or device in the park, and used in violation of this ordinance.

SECTION 16. Severability: The provisions of this ordinance are severable and if any provision, sentence, clause, section or part thereof is held illegal, invalid or unconstitutional or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality or inapplicability shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of the ordinance of their application to other persons and circumstances.

SECTION 17. Penalty: Any person violating any of the provisions of this Chapter shall be deemed guilty of an infraction, and upon conviction thereof shall be punished by a fine not exceeding Five Hundred Dollars (\$500.00) and in accordance with the Marin County Municipal Ordinances Bail Schedule. (Government Code Section 61064(a)(b)).

SECTION 18. Civil Penalties: Anyone violating the provisions of this ordinance and not criminally prosecuted for same shall pay a civil penalty of \$50.00 (fifty dollars) to the Marinwood Community Services District, irrespective of any other liabilities or duties that may exist. So long as any penalty or reimbursement is due to District, the person so owing shall not be permitted to use any facilities owned by the Marinwood Community Services District. The penalty set forth in this section shall be assessed by, and may be reduced or waived by, formal action of the Marinwood Community Services District Board of Directors.

SECTION 19.. Park Hours: Except as otherwise provided by rules and regulations adopted by the District, District's Parks shall be opened to the public from 6:00 a.m. to 11:00 p.m. daily. Individuals shall not loiter in the Parks between one-half hour after sunset and 7:00 a.m. Use of the Parks between 11:00 p.m. and 6:00 a.m. shall be restricted as provided in the rules and regulations adopted by the District.

SECTION 20. This ordinance supersedes and replaces the provisions of Ordinance No. 3

SECTION 21. Effective Date: This ordinance shall be and is hereby declared to be in full force and effect as of December 1, 2011 and amended on February 9, 2016.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Marinwood Community Services District on the 9th day of February, 2016 by the following vote:

AYES: Kai, Kleinman-Green, Perry

NOES: Naylor, Shea

ABSENT:

Justin Kai, President
Board of Directors
Marinwood Community Services District

ATTEST:

Carolyn Sullivan
Secretary to the Board of Directors

Sec. 2(p) as amended 5/25/77.
Sec. 18 as amended 9/22/81.
Revised 11/8/2011
Sec. 1(c), 15, 17 as amended 2/9/16

Parks and Recreation Report
October 2026
Submitted by: Luke Fretwell, Recreation Director

RECREATION ACTIVITY REPORT

Pool Season Conclusion

The 2026 pool season concluded on Friday, October 2nd. The final day had strong turnout both due to hot weather and all the regulars wanting to come out for their final swim of the season. Some of our committed regular lap swimmers brought donuts for the staff, which was a nice gesture.

This season was notable in its lack of drama or excitement. We had almost no lifeguard interventions, except minor first aid responses and the occasional reaching assist for a tired swim test attempter. Our pool equipment cooperated all season and did not require any emergency repairs. And our pool staff was exceptional, with only a few minor schedule mishaps.

I want to acknowledge John Paul Kessler for keeping the staff well-trained and the facility well-managed all season. In spite of having a relatively young lifeguard and supervisor staff, this was one of the most stress-free pool seasons in recent memory. I am pleased that we were able to end on such a positive note.

Post-Season Cleanup

This past week staff began winterizing the pool facility, including stacking and covering all the tables and lounge chairs, cleaning out the pool office and lifeguard shed, stowing all the lane lines and flags, and giving everything a deep clean.

Halloween Harvest Festival – October 9th

Our annual Halloween Harvest Festival takes place Friday, October 9th from 5-6:30pm in the park and will feature carnival games, a pumpkin patch, photo booth, pumpkin decorating, bounce houses, taco truck, and lots of candy and prizes. The weather is looking to be perfect for the event and we expect a big turnout. This is one of our most well-attended events each year and we are looking forward to seeing the hordes of costumed kids.

Fall Art Show – November 7th

Our next community event will be the Fall Art Show, which takes place Saturday, November 7th from 3-7pm at the community center. This year's show will feature works by around 50 of Marin's finest artists with the theme "inspired by words."

Fall Recreation Classes

Programs taking place this fall include the Preschool, Tae Kwon Do, Mah Jongg, Zumba, White Crane Silat, Senior Stroll, Art for kids, Babysitter's Training, CPR/First Aid, Tech Talk Seminars for Seniors, and Dungeon & Dragons.

We have had a surge in enrollment in our Mah Jongg and Dungeons and Dragons programs this fall. We also had a strong turnout for our Tech Talk Seminar for Seniors on October 2nd. We will be working with the instructor to potentially start an ongoing tech talk series later this winter.

PARKS MAINTENANCE ACTIVITY REPORT

Turf Rehabilitation

The staff continues to work on rehabilitating the turf after the heavy summer foot traffic. The field in front of the tennis courts, which has been closed for a month to allow new grass to take root, is looking strong and we will be removing the fencing in the next week or two. A couple of the bare spots in the main park are almost completely recovered as well. We will be closing some sections of the large middle field to allow that grass to recover this next month. We are on track to have the turf in tip top shape by November.

Creek Maintenance

The parks maintenance staff finished inspecting the creek in late September and found a handful of down trees that posed a possible damming risk for the expected heavy water flow this winter. We were able to address the concerning areas the first week of October and things are clear. We will continue to monitor the creek once the rain comes and will address further concerns as needed.

V-Ditch and Culvert Inspections

Staff have been performing inspections of the open space drainage infrastructure. Inspections should be completed in the next week or two. So far, everything is looking good and we have not found any major concerns. We will continue to actively monitor all drains throughout the winter.

Tree Work

This past week we had several trees trimmed throughout the park and panhandle ahead of winter storms and high winds. Work included reducing the overall canopies, removing dead branches and mistletoe, and balancing the weight of heavier trees.

Post-Season Pool Equipment Maintenance

This past week the staff began doing offseason maintenance on the pool equipment. In a normal off-season we would keep all the pumps running at low speed and keep the pools minimally chlorinated to prevent heavy algae growth and protect the equipment. But with the re-plaster job starting this month, the pumps will need to be completely shut down for several weeks. To prep for this, staff cleaned all the filters, strainers, skimmers, and chlorine generators, and put everything in “shutdown mode” to keep it in good shape while the work is done.

Pool Re-Plaster Work

The re-plaster work is set to begin the week of October 12th. The contractor will begin pumping out the water that week and begin removing the old plaster and tile the week of October 19th. We are hoping the weather cooperates so that the work can proceed uninterrupted.

Daily/Weekly Tasks:

- Clean and restock Community Center and Park Bathroom
- Empty garbage in all 3 parks and at trailheads
- Restock dog waste bags at dog stations
- Check and adjust pool chemistry
- Mow, edge, and blow in all 3 parks
- Check playground equipment in all 3 playgrounds for damage/vandalism