

Agenda for the Regular Meeting of the Marinwood CSD Board of Directors

Tuesday – January 9, 2024 – 7:30 PM

Marinwood Community Center, 775 Miller Creek Road, San Rafael, CA 94903

Instructions on how to make a public comment during the meeting: At points in the meeting when the meeting chair requests public comment, members of the public shall indicate their desire to speak. All public comments shall be addressed to the Board of Directors and limited to three minutes per speaker. The Board of Directors may choose to respond to comments or request staff to respond at the conclusion of the public comment period.

	Item Description:	Board Action
A.	CALL TO ORDER & PLEDGE OF ALLEGIANCE	
B.	AGENDA	Adopt
C.	CONSENT CALENDAR a. Draft Minutes of Regular Meeting of December 12, 2023 b. Bills Paid Nos. 7948 – 7996	Approve
D.	PUBLIC COMMENT OPEN TIME FOR ITEMS NOT ON AGENDA <i>Speakers may comment only on non-agenda items within the subject matter jurisdiction of the District. The Board may not take action on, consider or debate items not on the agenda except under narrow circumstances meeting statutory tests. Response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Board at the conclusion of the public comment period. The President may refer the matter to staff or to a future meeting agenda.</i>	
E.	DISTRICT MATTERS	
	1. Presentation of Fiscal Year 2022-2023 Audited Basic Financial Statements and Management Report – <i>Michael O'Connor, CPA, O'Connor & Co.</i>	Accept
	2. Appointment of Board Liaisons to Fire Commission and Park & Recreation Commission for Calendar Year 2024	Appointments
	3. District Manager Report	Review
F.	FIRE DEPARTMENT MATTERS	
	1. Appointment of Fire Commissioners for Term Beginning January 1, 2024	Appointments
	2. Monthly Activity Summary – December 2023	Review
G.	PARK AND RECREATION MATTERS	
	1. Appointment of Park & Recreation Commissioners for Term Beginning January 1, 2024	Appointments
	2. Recreation and Park Maintenance Activity Reports	Review
H.	BOARD MEMBER ITEMS OF INTEREST - REQUESTS FOR FUTURE AGENDA ITEMS	
I.	ADJOURN	
	DATE OF NEXT REGULAR BOARD MEETING – February 13, 2024	

Requests for disability-related modifications or accommodations, aids or services may be made to the district office no later than 72 hours prior to the meeting by contacting (415) 479-0775

Marinwood Community Services District

Draft Minutes of Board of Directors Meeting Tuesday – December 12, 2023

Time and Place: 7:30PM Marinwood Community Center classroom.

Note: *This meeting as well as prior meetings of the Board of Directors may be viewed on the Marinwood YouTube channel here:* <https://www.youtube.com/channel/UC0dvM2PvtsEzE25eRAf4Jmg>

Present:

Board Members: President Sivan Oyserman, Chris Case, Kathleen Kilkenny, Lisa Ruggeri and Bill Shea.

Staff: District Manager Eric Dreikosen, Recreation Director Luke Fretwell, and Accounting & Payroll Manager Tiffany Combrink.

A. Call to Order

Board President Oyserman called the meeting to order at 7:30pm.

B. Agenda

Agenda adopted with changes as follows; Item E.1 to be presented following Item B. Item G. to be presented following Item D.

E. District Matters

1. *Proclamation Recognizing Ron Marinoff for His Contributions to Fire Protection Services in Marinwood & Lucas Valley Including 46 Years of Service on the Marinwood CSD Fire Commission.*
Board and members of the public recognized Ron Marinoff with appreciation for his public service.

C. Consent Calendar

- a. Draft Minutes of Regular Meeting of November 14, 2023
 - b. Draft Minutes of Special Meeting of December 5, 2023
 - c. Bills Paid Nos. 7883 – 7947
- Ruggeri to approve/Case to second “consent calendar as presented.”
All in favor. Motion carried unanimously.

D. Public Comment Open Time for Items Not on Agenda

- Board of Directors received public comment regarding
- a. Recent ballot measures approval, benches for seniors

G. Park and Recreation Matters:

1. *Draft Minutes of Park & Recreation Commission Meeting of November 28, 2023*
Board reviewed Commission minutes
2. *Recreation and Park Maintenance Activity Reports*
Board received Recreation and Park Maintenance Activity Reports

E. District Matters

2. *Election of Board Officers for Calendar Year 2024: Board President and Vice-President*
Oyserman to approve/Ruggeri to second Kathleen Kilkenny as 2024 Board President and Chris Case as 2024 Board Vice President
Aye: Oyserman, Kilkenny, Ruggeri, Shea. Abstain: Case. Motion carries
3. *District Manager Report*
Board received District Manager Report

F. Fire Department Matters

1. *Draft Minutes of Fire Commission Meeting of December 5, 2023*
Board reviewed Commission minutes

2. *Chief Officer Report and Activity Summary*

Board received Chief Officer Report and Activity Summary

H. Board Member Items of Interest – Requests for Future Agenda Items

- District Manager noted Board liaison appointments to Fire and Park & Rec commissions for calendar year 2024 will be made in January Board meeting

I. Adjourn

Meeting adjourned at 8:32PM

Tiffany Combrink, Secretary

**MARINWOOD COMMUNITY SERVICES DISTRICT
REQUEST FOR PAYMENT OF CLAIMS**

Treasury Fund 8067

Classes:
Street lights
Fire
Recreation
Park

Approved by the Board of Directors on January 9, 2024

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
7948	12/1/2023	City of San Rafael	1,854.90	E658 service	Fire	5220210	General	1,854.90
7949	12/1/2023	Comcast	146.55	Internet - Dec	Fire	5210725	General	73.28
					Rec	5210725	General	73.27
7950	12/1/2023	County of Marin	328.34	Park fuel - Oct	Park	5220610	General	328.34
7951	12/1/2023	DC Electric	315.40	SL maintenance - Oct	Streetlights	5210915	General	315.40
7952	12/1/2023	DC Electric	592.47	install light shield	Streetlights	5210915	General	592.47
7953	12/1/2023	Marin Sanitary Service	2,313.25	Garbage - Nov	Park	5210815	General	1,619.28
					Rec	5210815	General	462.65
					Fire	5210815	General	231.32
7954	12/1/2023	Marinwood CSD	78,647.10	Fire salaries	Fire	5110110	General	29,090.53
				Fire OT	Fire	5120110	General	15,402.66
				FLSA	Fire	5110319	General	321.25
				Acting Pay	Fire	5110310	General	288.00
				Holiday Pay	Fire	5110313	General	3,453.60
				Admin Asst	Fire	5110110	Admin	1,063.36
				Admin Mgr	Fire	5110110	Admin	2,884.80
				Admin Asst	Rec	5110110	Admin	1,063.36
				Admin Asst	Park	5110110	Admin	531.68
				Admin Mgr	Rec	5110110	Admin	1,442.40
				Admin Mgr	Park	5110110	Admin	1,442.40
				Rec Dir	Rec	5110110	General	2,848.72
				Rec Dir	Park	5110110	General	1,220.88
				Rec salary	Rec	5110110	General	8,540.80
				Park salary	Park	5110110	General	7,732.80
				Park hourly	Park	5110210	General	207.00
				Building attendants	Rec	5110210	Building	186.00
				Preschool	Rec	5110210	Preschool	2,578.00
				Afterschool	Rec	5110210	Afterschool	830.50
				PR fees	Fire	5210230	General	143.58
				PR fees	Rec	5210230	General	58.22
				PR fees	Park	5210230	General	20.80
				SS + Medicare	Fire	5140140	General	3,006.13
				SS + Medicare	Rec	5140140	General	1,578.44
				SS + Medicare	Park	5140140	General	606.46
				EDU + SUI	Rec	5140145	General	28.84
				Benefits withholding	Park	2120066	General	-1,149.80
				Benefits withholding	Rec	2120066	General	-1,487.79
				Benefits withholding	Fire	2120066	General	-5,286.52
7955	12/1/2023	Marinwood CSD	15,547.59	Retire 12/01/23	Park	5130510	General	1,778.36
					Rec	5130510	General	2,412.85
					Fire	5130510	General	11,356.38
7956	12/1/2023	Chrissy Costello	966.40	Zumba	Rec	5210146	Adult	966.40
7957	12/1/2023	Carol Neel	350.00	Mah Jongg	Rec	5210146	Adult	350.00
7958	12/1/2023	void	-	void				0.00
7959	12/5/2023	Cal West Rentals	161.46	post hole digger	Park	5211220	General	161.46
7960	12/5/2023	DMV Renewal	10.00	park trailer registration	Park	5210910	General	10.00
7961	12/5/2023	EverBank	687.51	copier lease	Rec	5220130	General	446.88
					Fire	5220130	General	171.88
					Park	5220130	General	68.75
7962	12/5/2023	Foremost Promotions	708.59	kid firefighter hats	Fire	5210122	General	708.59
7963	12/5/2023	Marinwood CSD	600.00	Winter Holiday Concert mus	Rec	5220819	Community	600.00
7964	12/5/2023	Miller Pacific Engineering	4,833.80	Geotech eng.	Capital	5210120	FEMA	4,833.80
7965	12/5/2023	O'Connor & Company	2,005.00	Audit FY23	Park	5210210	General	501.25
					Rec	5210210	General	501.25
					Fire	5210210	General	1,002.50
7966	12/5/2023	PG&E	1,408.88	Streetlights - Nov	Streetlights	5210825	General	1,408.88
7967	12/5/2023	Schatz Structures & Waterpr	6,400.00	Waterproofing	Capital	5210120	FEMA	6,400.00
7968	12/5/2023	SiteOne Landscape Supply	240.54	Irrigation maintenance	Park	5220310	General	240.54
7969	12/5/2023	Marin Ace	368.13	supplies	Park	5220310	General	368.13
7970	12/12/2023	Amie Buecker	63.64	preschool supplies	Rec	5220819	Preschool	63.64
7971	12/12/2023	Margaret Schink	941.50	White Crane Silat	Rec	5210146	Adult	941.50
7972	12/12/2023	Geomorph Design	2,260.00	engineering	Capital	5210120	FEMA	2,260.00
7973	12/12/2023	Jet Mulch	7,041.25	playground fall material	Park	5220916	Prop 68	7,041.25
7974	12/12/2023	Specified Play Equipment	215,055.87	new play structure	Park	5220916	Prop 68	215,055.87
7975	12/12/2023	Westward Builders	85,342.30	inv 4	Capital	5220910	FEMA	85,342.30
7976	12/18/2023	Laura Slaughter	220.00	refund youth program	Rec	4631922	Youth	220.00
7977	12/18/2023	Laura Winter	1,848.00	Artful Afternoons	Rec	5210146	Youth	1,848.00
7978	12/18/2023	Marinwood CSD	82,390.16	Fire salaries	Fire	5110110	General	29,090.53
				Fire OT	Fire	5120110	General	15,917.10
				Admin Asst	Fire	5110110	Admin	1,063.36
				Admin Mgr	Fire	5110110	Admin	2,884.80
				Admin Asst	Rec	5110110	Admin	1,063.36
				Admin Asst	Park	5110110	Admin	531.68
				Admin Mgr	Rec	5110110	Admin	1,442.40

NO.	DATE	VENDOR	TOTAL CLAIM	PURPOSE	Class	GL Account	Job	AMOUNT
				Admin Mgr	Park	5110110	Admin	1,442.40
				Rec Dir	Rec	5110110	General	2,848.72
				Rec Dir	Park	5110110	General	1,220.88
				Rec salary	Rec	5110110	General	8,540.80
				Park salary	Park	5110110	General	7,732.80
				Park hourly	Park	5110210	General	463.50
				Building attendants	Rec	5110210	Building	248.00
				Pool staff	Rec	5110210	Pool	99.00
				Preschool	Rec	5110210	Preschool	5,748.50
				Afterschool	Rec	5110210	Afterschool	1,719.00
				Community Event	Rec	5110210	Community	348.50
				PR fees	Fire	5210230	General	1,463.91
				PR fees	Rec	5210230	General	795.02
				PR fees	Park	5210230	General	237.87
				SS + Medicare	Fire	5140140	General	2,800.15
				SS + Medicare	Rec	5140140	General	1,927.92
				SS + Medicare	Park	5140140	General	626.09
				EDU + SUI	Rec	5140145	General	57.98
				Benefits withholding	Park	2120066	General	-1,149.80
				Benefits withholding	Rec	2120066	General	-1,487.79
				Benefits withholding	Fire	2120066	General	-5,286.52
7979	12/18/2023	Marinwood CSD	14,336.82	Retire 12/15/23	Park	5130510	General	1,778.36
					Rec	5130510	General	2,412.85
					Fire	5130510	General	10,145.61
7980	12/26/2023	Safari Encounters	500.00	preschool enrichment	Rec	5220819	Preschool	500.00
7981	12/26/2023	calPERS	8,333.00	CERBT Dec	Park	5130130	General	2,000.00
					Rec	5130130	General	750.00
					Fire	5130130	General	5,583.00
7982	12/26/2023	Master Sim	800.00	TKD - Dec	Rec	5210146	Youth	800.00
7983	12/26/2023	Alisa Belew	441.00	Irish Dance	Rec	5210146	Youth	441.00
7984	12/26/2023	Patricia Ranum	441.00	Irish Dance	Rec	5210146	Youth	441.00
7985	12/26/2023	Chrissy Costello	760.00	Zumba	Rec	5210146	Adult	760.00
7986	12/26/2023	Play Well TEKologies	459.20	Winter Wonderland LEGO	Rec	5210146	Youth	459.20
7987	12/26/2023	Paula Ockner	3,234.00	Artful Afternoons	Rec	5210146	Youth	3,234.00
7988	12/26/2023	Marinwood CSD	51,355.16	Health - Jan	Park	5130120	General	11,009.06
					Rec	5130120	General	9,341.31
					Fire	5130120	General	31,004.79
7989	12/26/2023	Vision Services Plan	387.94	Vision - Jan	Fire	5130120	General	214.51
					Park	5130120	General	95.86
					Rec	5130120	General	77.57
7990	12/27/2023	Coverall North America	1,176.00	Janitorial - Dec	Rec	5211110	Building	1,176.00
7991	12/27/2023	Got Gophers	275.00	pest control	Park	5211532	General	275.00
7992	12/27/2023	Hagel	1,444.06	janitorial supplies	Rec	5220827	Building	1,444.06
7993	12/27/2023	Jackson's Hardware	139.51	supplies	Park	5220310	General	139.51
7994	12/27/2023	Marin Profesional Firefighter	840.00	Dues - Dec	Fire	5211330	General	840.00
7995	12/27/2023	Marinwood CSD	13,850.80	Retire 12/29/23	Park	5130510	General	1,625.31
					Rec	5130510	General	2,259.80
					Fire	5130510	General	9,965.69
7996	12/27/2023	Pest Plus	259.00	pest control	Fire	5220310	General	90.00
					Rec	5220310	General	169.00
TOTAL:			612,681.12					612,681.12

Total by Department:

Streetlights	2,316.75
Fire Department	171,543.17
Recreation Department	74,171.13
Park Department	265,813.97
Measure A	0.00
MWPA	0.00
Capital	98,836.10
Unclassified	0.00



Staff Report

To: Board of Directors
From: Eric Dreikosen, District Manager
Date: January 9, 2024
Re: Fiscal Year 2022/2023 Financial Audit

Directors,

Please see the included FY 22/23 audited financial statements and associated management report. Michael O'Connor, CPA, of *O'Connor and Company* will be joining the meeting to present an overview and highlights of the report and answer any questions.

As you will note, the District once again received a clean audit with no findings while also performing well from a financial standpoint. The one observation listed in the management report is in regards to a rule recently implemented by the Governmental Accounting Standards Board (GASB) known as GASB 87. In short, GASB 87 addresses capitalization and depreciation requirement thresholds for leased equipment (i.e. – copy machines, etc.). As GASB 87 is still fairly recent, there are currently few samples from other government agencies for the District to pull from. Staff will further research the needs of GASB 87 and bring a proposed policy to the Board.

I'd like to thank Michael O'Connor and his team for their efforts in completing our audit in an extremely timely manner this year. Past District audits have typically been presented in February, however, at the request of staff, O'Connor & Co were able to complete our audit sooner this year allowing the District to better utilize this document as we perform other financial planning needs in the coming months.

Staff Recommendation: Accept FY 22/23 Audited Financial Statements and Management Report as presented.

DRAFT

1/2/2024

To be used only for management discussion purposes; engagement is incomplete; this draft is subject to final review and possible revision. **Report/Letter date is TENTATIVE-TBD**

MARINWOOD COMMUNITY SERVICES DISTRICT

SAN RAFAEL, CALIFORNIA

ANNUAL FINANCIAL REPORT

JUNE 30, 2023

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INDEPENDENT AUDITORS' REPORT

Board of Directors
Marinwood Community Services District
San Rafael, California

Opinions

We have audited the accompanying financial statements of the governmental activities and each major fund of Marinwood Community Services District and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Marinwood Community Services District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Marinwood Community Services District, as of June 30, 2023, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Marinwood Community Services District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Marinwood Community Services District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Marinwood Community Services District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Marinwood Community Services District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, which follows this report letter, and the Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual - General Fund, the Schedule of Proportionate Share of the Net Pension Liability - Miscellaneous and Safety, the Schedule of District's Contributions - Miscellaneous and Safety, the Schedule of District's Contributions - OPEB, and the Schedule of Changes in the Net OPEB Liability and Related Ratios, (pages 32-36), listed as required supplementary information in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

O'Connor & Company

Novato, California
December 29, 2023

Marinwood Community Services District
MANAGEMENT'S DISCUSSION AND ANALYSIS
June 30, 2023

This section of Marinwood Community Services District's (the District's) basic financial statements presents management's overview and analysis of the financial activities of the organization for the fiscal year ended June 30, 2023. We encourage the reader to consider the information presented here in conjunction with the financial statements as a whole.

Introduction to the Basic Financial Statements

The required financial statements include the Combined Government-wide and Fund Financial statements; Statement of Net Position and Governmental Funds Balance Sheet; and the Statement of Activities and Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances.

These statements are supported by notes to the financial statements. All sections must be considered together to obtain a complete understanding of the financial picture of the District.

The Basic Financial Statements

The basic financial statements comprise the Government-wide Financial Statements and the Fund Financial Statements; these two sets of financial statements provide two different views of the District's financial activities and financial position.

The Government-wide Financial Statements provide a longer-term view of the District's activities as a whole, and comprise the Statement of Net Position and the Statement of Activities. The Statement of Net Position provides information about the financial position of the District as a whole, including all of its capital assets and long-term liabilities on the full accrual basis, similar to that used by corporations. The Statement of Activities provides information about all of the District's revenues and all of its expenses, also on the full accrual basis, with the emphasis on measuring net revenues or expenses of the District's programs. The Statement of Activities explains in detail the change in Net Position for the year.

All of the District's activities are grouped into Government Activities, as explained below.

The Fund Financial Statements report the District's operations in more detail than the Government-wide Financial Statements and focus primarily on the short-term activities of the District's Major Funds. The Fund Financial Statements measure only current revenues and expenditures and fund balances; they exclude capital assets, long-term debt and other long-term amounts.

Major Funds account for the major financial activities of the District and are presented individually. Major Funds are explained below.

The Government-wide Financial Statements

Government-wide Financial Statements are prepared on the accrual basis, which means they measure the flow of all economic resources of the District as a whole.

The Statement of Net Position and the Statement of Activities present information about the following:

Governmental Activities

The District's basic services are considered to be governmental activities. These services are supported by specific program revenues, state and federal grants, and general revenues from taxes and use of money.

Marinwood Community Services District
MANAGEMENT'S DISCUSSION AND ANALYSIS
June 30, 2023

Fund Financial Statements

The Fund Financial Statements provide detailed information about each of the District's most significant funds, called Major Funds. The concept of Major Funds, and the determination of which are Major Funds, was established by Governmental Accounting Standards Board (GASB) Statement No. 34 and replaces the concept of combining like funds and presenting them in total. Instead, each Major Fund is presented individually, with all Non-major Funds summarized and presented only in a single column. Major Funds present the major activities of the District for the year, and may change from year to year as a result of changes in the pattern of the District's activities.

In the District's case, there are two Major Governmental Funds – the General Fund and the Debt Service Fund.

Governmental Fund Financial Statements are prepared on the modified accrual basis, which means they measure only current financial resources and uses. Capital assets and other long-lived assets, along with long-term liabilities, are not presented in the Governmental Fund Financial Statements.

Comparisons of Budget and Actual financial information are presented for the General Fund.

Analyses of Major Funds

Governmental Funds:

General Fund revenue increased by \$190,875 this fiscal year, due primarily to an increase in recreation service participation and property tax revenue.

General fund expenditures decreased by of \$ 98,816 from the prior year due to a decrease in capital projects.

Governmental Activities

Table 1
Governmental Net Position

	Governmental Activities	
	2023	2022
Current and other assets	\$ 8,722,448	\$ 8,425,407
Capital assets	<u>5,119,126</u>	<u>4,872,422</u>
Total assets	<u>13,841,574</u>	<u>13,297,829</u>
Deferred outflows of resources	<u>4,008,301</u>	<u>2,709,525</u>
Current liabilities	1,358,433	1,323,837
Long-term liabilities	<u>12,021,023</u>	<u>9,566,261</u>
Total liabilities	<u>13,379,456</u>	<u>10,890,098</u>
Deferred inflows of resources	<u>2,656,439</u>	<u>4,905,373</u>
Net position:		
Net Investment in capital assets	4,445,761	4,101,487
Restricted	208,527	643,492
Unrestricted	<u>(2,840,308)</u>	<u>(4,535,096)</u>
Total net position	<u>\$ 1,813,980</u>	<u>\$ 209,883</u>

The District's governmental net position amounted to \$1,813,980 as of June 30, 2023, an increase of \$1,604,097 from 2022. This increase is the Change in Net Position and prior period adjustment reflected in the Governmental Activities column of the Statement of Activities shown in Table 2.

Marinwood Community Services District
MANAGEMENT'S DISCUSSION AND ANALYSIS
June 30, 2023

The District's net assets as of June 30, 2023 comprised the following:

- Cash and investments of \$8,639,537, Restricted Measure A fund cash and investments of \$21,014, and accounts receivable of \$61,897.
- Capital assets of \$5,119,126, net of depreciation charges, which includes all the District's capital assets used in governmental activities.
- Deferred outflows of resources related to the net pension liability and OPEB liability of \$4,008,301 and deferred inflows of resources related to the net pension liability and OPEB liability of \$(2,656,439).
- Accounts payable and other current liabilities of \$520,682, as well as unearned revenue of \$837,751 .
- Long-term debt of \$673,365 and net pension liability and OPEB liability of \$11,347,658.
- Net investment in capital assets of \$4,445,761, representing the District's investment in capital assets used in Governmental Activities, net of amounts borrowed to finance that investment.
- The Net position restricted of \$208,527, represents the District's Measure A & MWPA funds.
- The Unrestricted net position is the part of the net position that can be used to finance day-to-day operations without constraints established by debt covenants or other legal requirements or restrictions. The District had \$(2,840,308) of unrestricted net position as of June 30, 2023.

The Statement of Activities presents program revenues and expenses and general revenues in detail. All of these are elements in the Changes in Governmental Net Position summarized below.

Table 2
Changes in Governmental Net Position

	Governmental Activities	
	2023	2022
<u>Expenses</u>		
Park	\$ 372,643	\$ 715,726
Recreation	2,408,892	1,816,829
Public safety	2,010,930	2,364,638
Street lighting	30,510	23,872
Measure A	106,669	319,323
Marin Wildfire Prevention Authority	46,115	140,641
Interest on long-term debt	17,470	19,112
Total expenses	<u>4,993,229</u>	<u>5,400,141</u>
<u>Revenues</u>		
Program revenues:		
Charges for services	2,664,184	2,353,554
Total program revenues	<u>2,664,184</u>	<u>2,353,554</u>
General revenues:		
Taxes and special assessments	4,113,455	3,992,047
Investment earnings and other general revenues	297,439	580,579
Total general revenues	<u>4,410,894</u>	<u>4,572,626</u>
Total revenue	<u>7,075,078</u>	<u>6,926,180</u>
Change in net position	<u>\$ 2,081,849</u>	<u>\$ 1,526,039</u>

As Table 2 above shows, \$2,664,184, or 38% of the District's governmental revenue, came from program revenues and \$4,410,894, or 62%, came from general revenues such as taxes and special assessments.

Marinwood Community Services District
MANAGEMENT'S DISCUSSION AND ANALYSIS
June 30, 2023

General revenues are not allocable to programs. General revenues are used to pay for the net cost of governmental programs.

Capital Assets

GASB Statement No. 34 requires the District to record all its capital assets, which were not recorded in prior years. As of June 30, 2023, the cost of infrastructure and other capital assets recorded in the District's financial statements was as shown in Table 3 below:

Table 3
Capital Assets, Net

	<u>June 30, 2023</u>
<u>Governmental Activities</u>	
Land (not depreciated)	\$ 1,930,268
Buildings	5,263,446
Equipment	1,581,551
Other	434,107
Less: accumulated depreciation	<u>(4,090,246)</u>
Total Governmental Activity capital assets, net	<u>\$ 5,119,126</u>

Details on capital assets, current year additions and current year disposals can be found in Note 4.

Debt Administration

The District made all scheduled repayments of existing debt. Each of the District's debt issues is discussed in detail in Note 5 to the financial statements. As of June 30, 2023, the District's debt comprised:

Table 4
Outstanding Debt

	<u>June 30, 2023</u>
<u>Government Activities</u>	
Fire truck lease	\$ 81,810
CSDA lease	591,555
Net Pension Liability	6,075,660
Other Post Employment Benefits	<u>5,271,998</u>
Total Governmental Activity outstanding debt	<u>\$ 12,021,023</u>

Economic Outlook and Major Initiatives

Financial planning is based on specific assumptions from recent trends, State of California economic forecasts and historical growth patterns in the various communities served by the District.

The economic condition of the District as it appears on the balance sheet reflects financial stability. The District will continue to maintain a watchful eye over expenditures and remains committed to sound fiscal management practices to deliver the highest quality service to the citizens of the area.

Contacting the District's Financial Management

This comprehensive Annual Financial Report is intended to provide citizens, taxpayers, and creditors with a general overview of the District's finances. Questions about this Report should be directed to Marinwood Community Services District, 775 Miller Creek Road, San Rafael, CA 94903-1323.

Marinwood Community Services District
STATEMENT OF NET POSITION
June 30, 2023

	<u>Governmental Activities</u>
<u>ASSETS</u>	
Cash and investments	\$ 8,639,537
Restricted cash and investments	21,014
Accounts receivable	61,897
Non-current assets:	
Non-depreciable capital assets	1,930,268
Depreciable capital assets, net	<u>3,188,858</u>
Total assets	<u>13,841,574</u>
<u>DEFERRED OUTFLOWS OF RESOURCES</u>	
Deferred outflows of resources related to pensions	2,693,870
Deferred outflows of resources related to OPEB	<u>1,314,431</u>
Total deferred outflows of resources	<u>4,008,301</u>
<u>LIABILITIES</u>	
Accounts payable	357,209
Accrued expenses	14,202
Compensated absences	132,400
Accrued interest	16,871
Unearned revenue	837,751
Non-current liabilities:	
Due within one year	100,112
Due in more than one year	573,253
Net pension liability	6,075,660
Other post-employment benefit obligation	<u>5,271,998</u>
Total liabilities	<u>13,379,456</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>	
Deferred inflows of resources related to pensions	457,449
Deferred inflows of resources related to OPEB	<u>2,198,990</u>
Total deferred inflows of resources	<u>2,656,439</u>
<u>NET POSITION</u>	
Net investment in capital assets	4,445,761
Restricted	208,527
Unrestricted	<u>(2,840,308)</u>
Total net position	<u>\$ 1,813,980</u>

The accompanying notes are an integral part of these financial statements.

Marinwood Community Services District
STATEMENT OF ACTIVITIES
For the Fiscal Year Ended June 30, 2023

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net (Expense)</u>
		<u>Charges for</u>	<u>Capital</u>	<u>Revenue and</u>
		<u>Services</u>	<u>Grants &</u>	<u>Changes in</u>
			<u>Contributions</u>	<u>Net Assets</u>
				<u>Governmental</u>
				<u>Activities</u>
Governmental activities:				
Park	\$ 372,643	\$ -	\$ -	\$ (372,643)
Recreation	2,408,892	1,837,255	-	(571,637)
Public safety	2,010,930	826,929	-	(1,184,001)
Street lighting	30,510	-	-	(30,510)
Measure A	106,669	-	-	(106,669)
Marin Wildfire Prevention Authority	46,115	-	-	(46,115)
Interest on long-term debt	17,470	-	-	(17,470)
Total governmental activities	<u>\$ 4,993,229</u>	<u>\$ 2,664,184</u>	<u>\$ -</u>	<u>\$ (2,329,045)</u>
General revenues:				
Taxes				2,414,604
Special assessments				1,698,851
Investment earnings, net				82,203
Other general revenues				215,236
Total general revenues				<u>4,410,894</u>
Change in net position				<u>2,081,849</u>
Net position, beginning of period				209,883
Prior period adjustment				<u>(477,752)</u>
Net assets, beginning of period restated				<u>(267,869)</u>
Net position, end of period				<u>\$ 1,813,980</u>

The accompanying notes are an integral part of these financial statements.

Marinwood Community Services District
GOVERNMENTAL FUNDS BALANCE SHEET
June 30, 2023

	General Fund	Measure A Fund	Total Governmental Funds
<u>ASSETS</u>			
Cash and investments	\$ 8,639,537	\$ -	\$ 8,639,537
Restricted cash and investments	-	21,014	21,014
Accounts receivable	<u>61,897</u>	<u>-</u>	<u>61,897</u>
Total assets	<u>\$ 8,701,434</u>	<u>\$ 21,014</u>	<u>\$ 8,722,448</u>
<u>LIABILITIES AND FUND BALANCES</u>			
Liabilities:			
Accounts payable	\$ 357,209	\$ -	\$ 357,209
Accrued expenses	14,202	-	14,202
Unearned revenue	<u>837,751</u>	<u>-</u>	<u>837,751</u>
Total liabilities	<u>1,209,162</u>	<u>-</u>	<u>1,209,162</u>
Fund balances:			
Restricted	187,513	21,014	208,527
Assigned for Board Designated reserves	600,000	-	600,000
Unassigned	<u>6,704,759</u>	<u>-</u>	<u>6,704,759</u>
Total fund balances	<u>7,492,272</u>	<u>21,014</u>	<u>7,513,286</u>
Total liabilities and fund balances	<u>\$ 8,701,434</u>	<u>\$ 21,014</u>	<u>\$ 8,722,448</u>

The accompanying notes are an integral part of these financial statements.

Marinwood Community Services District
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
WITH THE GOVERNMENTAL ACTIVITIES STATEMENT OF NET POSITION
June 30, 2023

Total Governmental Funds Fund Balances	\$ 7,513,286
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Amounts reported for Governmental Activities in the Statement of Net Position are different from those reported in the Governmental Funds above because of the following:

Capital Assets

Capital assets used in Governmental Activities are not current assets or financial resources and therefore are not reported in the Governmental Funds.

5,119,126

Long-Term Liabilities

The liabilities below are not due and payable in the current period and therefore are not reported in the Fund Financial Statements.

Deferred outflows of resources related to pensions	2,693,870
Deferred outflows of resources related to OPEB	1,314,431
Long-term debt	(673,365)
Accrued interest	(16,871)
Compensated absences	(132,400)
Net pension liability	(6,075,660)
Other post-employment benefit obligation	(5,271,998)
Deferred inflows of resources related to pensions	(457,449)
Deferred inflows of resources related to OPEB	<u>(2,198,990)</u>

Net Position of Governmental Activities	<u>\$ 1,813,980</u>
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The accompanying notes are an integral part of these financial statements.

Marinwood Community Services District
GOVERNMENTAL FUNDS STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCES
For the Fiscal Year Ended June 30, 2023

	General Fund	Measure A Fund	Total Governmental Funds
Revenues:			
Taxes	\$ 2,354,319	\$ 60,285	\$ 2,414,604
Special assessments	1,698,851	-	1,698,851
Charges for services	2,664,184	-	2,664,184
Investment earnings, net	82,203	-	82,203
Other general revenues	215,236	-	215,236
Total revenues	<u>7,014,793</u>	<u>60,285</u>	<u>7,075,078</u>
Expenditures:			
Park	831,503	-	831,503
Recreation	2,281,995	-	2,281,995
Public safety	2,560,197	-	2,560,197
Street lighting	25,252	-	25,252
Measure A	-	106,669	106,669
Marin Wildfire Prevention Authority	46,115	-	46,115
Capital outlay	373,419	-	373,419
Debt service:			
Principal	97,570	-	97,570
Interest	18,838	-	18,838
Total expenditures	<u>6,234,889</u>	<u>106,669</u>	<u>6,341,558</u>
Excess (deficiency) of revenues over (under) expenditures	<u>779,904</u>	<u>(46,384)</u>	<u>733,520</u>
Fund balance, beginning of period	7,190,120	67,398	7,257,518
Prior period adjustment	<u>(477,752)</u>	<u>-</u>	<u>(477,752)</u>
Fund balance, beginning of period restated	<u>6,712,368</u>	<u>67,398</u>	<u>6,779,766</u>
Fund balance, end of period	<u>\$ 7,492,272</u>	<u>\$ 21,014</u>	<u>\$ 7,513,286</u>

The accompanying notes are an integral part of these financial statements.

Marinwood Community Services District
RECONCILIATION OF THE NET CHANGE IN FUND BALANCES WITH
THE CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES
For the Fiscal Year Ended June 30, 2023

The schedule below reconciles the Net Changes in Fund Balances reported on the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balance, which measures only changes in current assets and current liabilities on the modified accrual basis, with the Change in Net Assets of Governmental Activities reported in the Statement of Activities, which is prepared on the full accrual basis.

Net Change in Fund Balances	\$ 733,520
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Amounts reported for governmental activities in the Statement of Activities are different because:

Capital Assets Transactions

Governmental Funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is capitalized and allocated over their estimated useful lives and reported as depreciation expense:

The capital outlay expenditures are therefore added back to fund balance	466,813
Depreciation expense is deducted from the fund balance	(220,109)

Long-Term Debt Proceeds and Payment

Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Position. Repayment of bond principal is an expenditure in the governmental funds, but in the Statement of Net Position the repayment reduces long-term liabilities:

Repayment of debt principal is added back to fund balance	97,570
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Accrual of Non-Current Items

The amounts below included in the Statement of Activities do not provide (or require) the use of current financial resources and therefore are not reported as revenue or expenditures in the governmental funds (net change):

Accrued interest	1,368
Compensated absences	5,309
Pension expense	637,671
Other post-employment benefits	<u>359,707</u>

Change in Net Position of Governmental Activities	\$ <u>2,081,849</u>
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The accompanying notes are an integral part of these financial statements.

Marinwood Community Services District
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 1 - GENERAL

Marinwood Community Services District (the District) was formed on February 23, 1960, and is regulated under sections 61000 through 61891 of the California Government Code. The District is governed by an elected board of directors. The District does not exercise oversight responsibility over any other government unit, thus, its financial statements do not include any financial activity of any other agency. It is not a component unit of any other reporting entity.

The District offers a wide variety of recreational activities for persons of all ages, from preschoolers through senior citizens. Some of the major activities include: parks, playgrounds, swimming pools, recreation buildings, development of open space, and a wide range of recreation programs and activities. The District also provides fire protection, emergency services, and street lighting services.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying policies of the District conform to U.S. generally accepted accounting principles and are applicable to governments. The following is a summary of the significant policies:

A. Basis of Presentation

The District's basic financial statements are prepared in conformity with U.S. generally accepted accounting principles. The Governmental Accounting Standards Board (GASB) is the acknowledged standard setting body for establishing accounting and financial reporting standards followed by governmental entities in the U.S.A.

These standards require that the financial statements described below be presented.

Government-wide Statements: The Statement of Net Position and the Statement of Activities display information about the primary government (the District). These statements include the financial activities of the overall District.

These statements distinguish between the governmental and business-type activities of the District. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties. The District has no fiduciary or business-type activities.

The Statement of Activities presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the District and for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs; (b) grants and contributions that are restricted to meeting the operational needs of a particular program; and (c) fees, grants and contributions that are restricted to financing the acquisition or construction of capital assets. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements

The underlying accounting system of the District is organized and operated on the basis of separate funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and how spending activities are controlled.

Marinwood Community Services District
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

A. Basis of Presentation (concluded)

The Fund Financial Statements are presented after the government-wide financial statements. These statements display information about major funds individually in a separate column and non-major funds in the aggregate for governmental funds.

B. Major Funds

GASB Statement No. 34 defines major funds and requires that the District's major governmental and business-type funds be identified and presented separately in the fund financial statements. All other funds, called non-major funds, are combined and reported in a single column, regardless of their fund-type.

Major funds are defined as funds that have assets, liabilities, revenues or expenditures/ expenses equal to ten percent of their fund-type total and five percent of the grand total. The General Fund is always a major fund. The District may also select other funds it believes should be presented as major funds.

The District reported the following major governmental funds in the accompanying financial statements:

General Fund: This is used for all the general revenues of the District not specifically levied or collected for other District funds and the related expenditures. The General Fund accounts for all financial resources of a governmental unit that are not accounted for in another fund.

Measure A Fund: This fund is used to account for resources used to complete Measure A projects.

C. Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when *earned* and expenses are recorded at the times liabilities are *incurred*, regardless of when the related cash flow takes place.

Governmental funds are reported using the *current financial resources* measurement focus and the *modified accrual* basis of accounting. Under this method, revenues are recognized when "measurable" and "available". The District considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as *expenditures* in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as *other financing sources*.

Those revenues susceptible to accrual are property taxes, certain other intergovernmental revenues, certain charges for services and interest revenue.

Non-exchange transactions, in which the District gives or receives value without directly receiving or giving equal value in exchange, include taxes, grants, entitlements, and donations. On the accrual basis, revenue from taxes is recognized in the fiscal year for which the taxes are levied or assessed. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Marinwood Community Services District
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Basis of Accounting (concluded)

The District may fund programs with a combination of cost-reimbursement grants, categorical block grants, and general revenues. Thus, both restricted and unrestricted net position may be available to finance program expenditures. The District's policy is to first apply restricted grant resources to such programs, followed by general revenues if necessary.

Certain indirect costs are included in program expenses reported for individual functions and activities.

D. Budgets and Budgetary Accounting

Budgets are used to control spending. Unexpended allocations lapse at the end of each fiscal year and are not carried forward to the following period. Preliminary budgets are determined by the first day of July. A notice of this budget is published, and no less than one month thereafter, the District's Board of Directors approves the final budget. The final budget is reported by the tenth day of August.

The District's budget, as included in these financial statements, represents the budget approved by the Board of Directors. The adopted budget is made for the District as a whole. The District uses the same basis of accounting for budget and financial statement purposes. All appropriations lapse at year-end. Actual General Fund expenditures were above appropriations by \$63,540.

E. Property Taxes

Property Taxes are levied each November 1 on the assessed values as of the prior March 1. The County of Marin's property tax calendar is as follows:

	Secured	Unsecured
Valuation dates	March 1	March 1
Lien/levy dates	March 1	March 1
First installment due date	50% on November 1	July 1 (total due)
Delinquent as of	December 10	August 31
Second installment due date	50% on February 1	
Delinquent as of	April 10	

F. Compensated Absences

Accumulated vacation benefits are recognized as a liability of the District. The liability is included in the General Fund. At June 30, 2023, the total accrued vacation subject to redemption amounted to approximately \$132,400. Changes in compensated absences are as follows:

	Balance at June 30, 2022	Additions	Deletions	Balance at June 30, 2023
Compensated absences	\$ 137,709	\$ -	\$ 5,309	\$ 132,400

G. Unearned Revenue

Unearned revenues represent park and recreation fees received, but not yet earned. Unearned revenue at June 30, 2023 was \$837,751.

Marinwood Community Services District
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (concluded)

H. Contingent Liabilities

The District is subject to litigation arising in the normal course of business. In the opinion of the District's management there is no pending litigation that can currently be determined to have a material adverse effect on the financial position of the District.

I. Use of Estimates

The basic financial statements have been prepared in conformity with U.S. generally accepted accounting principles, and as such, include amounts based on informed estimates and judgments of management with consideration given to materiality. Actual results could differ from those estimates.

J. Deferred Outflows and Inflows of Resources

Pursuant to GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, and GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*, the District recognizes deferred outflows and inflows of resources.

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. A deferred outflow of resources is defined as a consumption of net position by the government that is applicable to a future reporting period.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. A deferred inflow of resources is defined as an acquisition of net position by the District that is applicable to a future reporting period.

K. Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Marinwood Community Services District's California Public Employees' Retirement System (CalPERS) plans (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

NOTE 3 - CASH AND INVESTMENTS

Cash and investments at June 30, 2023 consisted of the following:

Pooled cash at County of Marin	\$ 8,347,352
Demand deposit accounts	292,185
Total	<u>\$ 8,639,537</u>
Restricted:	
Measure A	<u>\$ 21,014</u>

Marinwood Community Services District
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 3 - CASH AND INVESTMENTS (continued)

Authorized Investments:

Under provision of the District's Investment Policy, and in accordance with Section 53601 of the California Government Code, the District may invest in the following types of investments:

Securities of the U.S. Government or its agencies; time certificates of deposit; County of Marin Cash and Investment Pool; and California Local Agency Investment Fund deposits. The District's investment policy is consistent with the County of Marin's investment policy.

County of Marin Investment Pool:

The District maintains specific cash deposits with the County of Marin (the County) and involuntarily participates in the external investment pool of the County. The balance deposited and invested with the County at June 30, 2023 was \$8,368,366. The County is restricted by state code in the types of investments it can make. Furthermore, the County Treasurer has a written investment policy, approved by the Board of Supervisors, which is more restrictive than state code as to terms of maturity and type of investment. Also, the County has an investment committee, which performs regulatory oversight for its pool as required by California Government Code Section 27134. The County's investment policy authorizes the County to invest in obligations of the U.S. Treasury, its agencies and instrumentalities, certificates of deposit, commercial paper rated A-1 by Standard & Poor's Corporation or P-1 by Moody's Commercial Paper Record, bankers' acceptances, repurchase agreements, and the State Treasurer's investment pool. At June 30, 2023, the District's cash with the County Treasurer is stated at fair value. However, the value of the pool shares in the County that may be withdrawn is determined on an amortized cost basis, which is different than the fair value of the District's position in the pool.

Custodial Credit Risk - Deposits

In the case of deposits, this is the risk that in the event of a bank failure, the District's deposits may not be returned. The California Government Code establishes guidelines for qualification and participation by banks and savings and loan associations, procedures for the administration of the collateral requirements and characteristics of eligible collateral. Under the law, the District deposits in qualified public depositories are to be totally insured. The market value of pledged securities used for collateral must equal at least 110% of the District's deposits. California law also allows financial institutions to secure the District's deposits by pledging first trust deed mortgage notes having a value of at least 150% of the District's total deposits.

Credit Risk - Investments

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The actual ratings as of June 30, 2023 are provided by Standard and Poor's except as noted. All District investment types are not rated.

GASB Statement No. 72, *Fair Value Measurements and Application*, establishes a fair value hierarchy consisting of three broad levels: Level 1 inputs consist of quoted prices (unadjusted) for identical assets and liabilities in active markets that a government can access at the measurement date, Level 2 inputs consist of inputs other than quoted prices that are observable for an asset or liability, either directly or indirectly, that can include quoted prices for similar assets or liabilities in active or inactive markets, or market-corroborated inputs, and Level 3 inputs have the lowest priority and consist of unobservable inputs for an asset or liability. The District's investments in the Marin Co. Treasurer's Investment Fund were an uncategorized input and not defined as a Level 1-3 input.

Marinwood Community Services District
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 3 - CASH AND INVESTMENTS (concluded)

The following is a summary of the fair value hierarchy of the fair value of investments of the District as of June 30, 2023:

<u>Investment Type</u>	<u>Exempt</u>	<u>Total</u>
Marin County Treasurer's Pool	\$ 8,347,352	\$ 8,347,352
Marin County Treasurer's Pool	21,014	21,014
Total investments	<u>\$ 8,368,366</u>	8,368,366
Cash in banks and on hand		292,185
Total cash and investments		<u>\$ 8,660,551</u>

NOTE 4 - CAPITAL ASSETS

All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Contributed capital assets are valued at their estimated fair market value on the date contributed. Effective July 1, 2016 the District's policy was updated to capitalize all land, structures and improvements in excess of \$5,000 and that have greater than one year useful life.

GASB Statement No. 34 requires that all capital assets with limited useful lives be depreciated over their estimated useful lives. Alternatively, the "modified approach" may be used for certain capital assets. Depreciation is not provided under this approach, but all expenditures on these assets are expensed, unless they are additions or improvements.

The purpose of depreciation is to spread the cost of capital assets equitably among all users over the life of these assets. The amount charged to depreciation expense each year represents that year's pro-rata share of the cost of capital assets. Depreciation expense for the current year was \$208,605.

Depreciation is provided using the straight line method, which means the cost of the asset is divided by its expected useful life in years and the result is charged to expense each year until the asset is fully depreciated. The District has assigned the useful lives listed below to capital assets:

Buildings	15-30 years
Improvements	5-30 years
Equipment	5-20 years
Infrastructure	25-50 years

Marinwood Community Services District
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 4 - CAPITAL ASSETS (concluded)

An analysis of fixed assets at June 30, 2023, is as follows:

<u>Governmental Activities</u>	Balance at June 30, 2022	Additions	Deletions	Balance at June 30, 2023
Capital assets, not being depreciated:				
Land	\$ 1,930,268	\$ -	\$ -	\$ 1,930,268
Total capital assets, not being deprec.	<u>1,930,268</u>	<u>-</u>	<u>-</u>	<u>1,930,268</u>
Capital assets, being depreciated:				
Buildings	4,814,711	448,735	-	5,263,446
Equipment – Fire	1,175,894	-	-	1,175,894
Equipment – Park	196,252	-	8,900	187,352
Equipment – Recreation	171,219	-	-	171,219
Hydrants	47,086	-	-	47,086
Office furniture and equipment	305,056	9,307	-	314,363
Streetlights	119,744	-	-	119,744
Total capital assets, being depreciated	<u>6,829,962</u>	<u>458,042</u>	<u>8,900</u>	<u>7,279,104</u>
Less accumulated depreciation for:				
Buildings	2,613,087	101,043	-	2,714,130
Equipment – Fire	677,430	68,210	-	745,640
Equipment – Park	166,159	14,183	8,900	171,442
Equipment – Recreation	160,716	3,297	-	164,013
Hydrants	43,519	467	4,705	39,281
Office furniture and equipment	151,243	27,651	-	178,894
Streetlights	75,654	5,258	4,066	76,846
Total accumulated depreciation	<u>3,887,808</u>	<u>220,109</u>	<u>17,671</u>	<u>4,090,246</u>
Total capital assets being deprec., net	<u>2,942,154</u>	<u>237,933</u>	<u>(8,771)</u>	<u>3,188,858</u>
Capital assets, net	<u>\$ 4,872,422</u>	<u>\$ 237,933</u>	<u>\$ (8,771)</u>	<u>\$ 5,119,126</u>
<u>Depreciation allocation:</u>				
Park				\$ 7,953
Recreation				126,897
Public Safety				80,001
Street Lighting				5,258
Total				<u>\$ 220,109</u>

Marinwood Community Services District
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 5 - LONG-TERM DEBT

The District's changes in long-term debt are as follows:

<u>Governmental Activities</u>	Balance at June 30, 2022	Additions	Deletions	Balance at June 30, 2023	Current
Fire truck lease	\$ 120,935	\$ -	\$ 39,125	\$ 81,810	\$ 40,299
CSDA lease	650,000	-	58,445	591,555	59,813
Other Post Employment Benefits	5,476,705	-	204,707	5,271,998	-
Net Pension Liability	<u>3,320,621</u>	<u>2,755,039</u>	<u>-</u>	<u>6,075,660</u>	<u>-</u>
Total	<u>\$ 9,568,261</u>	<u>\$ 2,755,039</u>	<u>\$ 302,277</u>	<u>\$12,021,023</u>	<u>\$ 100,112</u>

Fire Truck Lease

In August 2014 the District entered a lease purchase of a fire truck. The lease is for ten years, and the interest rate is 3%. The total lease obligation was \$364,692 with annual payments made in September. The amortization schedule is as follows:

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2024	\$ 40,299	\$ 2,454	\$ 42,753
2025	<u>41,511</u>	<u>1,252</u>	<u>42,763</u>
Total	<u>\$ 81,810</u>	<u>\$ 3,706</u>	<u>\$ 85,516</u>

CSDA Lease

In June 2021, the District entered into a lease agreement with CSDA Finance Corporation to finance the construction costs of a new maintenance facility. The lease term is for ten years with an annual interest rate of 2.34% and total lease obligation of \$650,000. Annual payments are made in July. The amortization schedule is as follows:

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2024	\$ 59,813	\$ 13,842	\$ 73,655
2025	61,213	12,443	73,655
2026	62,645	11,010	73,655
2027	64,111	9,544	73,655
2028	65,611	8,044	73,655
2029	67,147	6,509	73,655
2030	68,718	4,938	73,655
2031	70,326	3,330	73,655
2032	<u>71,971</u>	<u>1,684</u>	<u>73,655</u>
Total	<u>\$ 591,555</u>	<u>\$ 71,345</u>	<u>\$ 662,899</u>

NOTE 6 - DEFINED BENEFIT PENSION PLAN

Plan Description: All qualified permanent and probationary employees are eligible to participate in the District's following cost-sharing multiple employer defined benefit pension plans (Plans):

- District Miscellaneous (Tier 1)
- District Safety (Tier 1)
- District Safety (Tier 2)
- District Miscellaneous PEPRA
- District Safety PEPRA

The Plans are administered by the California Public Employees' Retirement System (CalPERS). Benefit provisions under the Plans are established by State statute and District resolution.

Marinwood Community Services District
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 6 - DEFINED BENEFIT PENSION PLAN (continued)

CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS' website.

Benefits Provided - CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law. The applicable PERS plan depends on the employee classification and hire date. In some situations hiring of an employee who was previously an active member in PERS results in the "Classic" Plan benefit regardless of the date of hiring. The Plan provisions and benefits in effect at June 30, 2023, are summarized as follows:

	District Miscellaneous	
	Prior to January 1, 2013	On or after January 1, 2013
Hire date		
Benefit formula	2% @ 60	2% @ 62
Benefit vesting schedule	5 years service	5 years service
Benefit payments	monthly for life	monthly for life
Retirement age	50 - 55	52 - 67
Monthly benefits, as a % of eligible compensations	2.0% to 2.7%	1.0% to 2.5%
Required employee contribution rates	7.000%	6.750%
Required employer contribution rates	9.130%	7.590%

	District Safety	
	Prior to January 1, 2013	On or after January 1, 2013
Hire date		
Benefit formula	3% @ 50	2.7% @ 57
Benefit vesting schedule	5 years service	5 years service
Benefit payments	monthly for life	monthly for life
Retirement age	50 - 55	50 - 57
Monthly benefits, as a % of eligible compensations	3%	2.0% to 2.7%
Required employee contribution rates	9.000%	13.000%
Required employer contribution rates	22.480% for Tier 1 20.640% for Tier 2	13.130%

The District's Miscellaneous and Safety Rate Plans are part of the public agency cost-sharing multiple-employer defined benefit pension plan (PERF C), which is administered by the California Public Employees' Retirement System (CalPERS). PERF C consists of a miscellaneous pool and a safety pool (also referred to as "risk pools"), which are comprised of individual employer miscellaneous and safety rate plans, respectively. Individual employers may sponsor more than one miscellaneous and safety rate plan. The employer participates in one cost-sharing multiple-employer defined benefit pension plan regardless of the number of rate plans the employer sponsors. The District sponsors five rate plans (two miscellaneous and three safety).

Marinwood Community Services District
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 6 - DEFINED BENEFIT PENSION PLAN (continued)

Contributions - Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for the Plans are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The District is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

For the year ended June 30, 2023, the contributions recognized as part of pension expense for each Plan were as follows:

	Contributions - Employer
Miscellaneous	\$ 138,755
Safety	526,963
Total	<u>\$ 665,718</u>

As of June 30, 2023, the District reported net pension liabilities for its proportionate shares of the net pension liability of the Plans as follows:

	Proportionate Share of Net Pension Liability
Miscellaneous	\$ 1,266,567
Safety	4,809,093
Total	<u>\$ 6,075,660</u>

The District's net pension liability for the Plans is measured as the proportionate share of the net pension liability. The net pension liability of the Plans is measured as of June 30, 2022, and the total pension liability for each Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2021 rolled forward to June 30, 2022 using standard update procedures. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined. The District's proportionate share of the net pension liability for each Plan as of June 30, 2021 and June 30, 2022 was as follows:

	Miscellaneous	Safety	Total
Proportion - June 30, 2021	0.03487%	0.07575%	0.06140%
Proportion - June 30, 2022	0.02707%	0.06999%	0.05260%
Change - Increase/(Decrease)	0.00781%	0.00576%	0.00880%

For the year ended June 30, 2023, the District recognized pension expense/(credit) of \$34,339. At June 30, 2023, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

Marinwood Community Services District
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 6 - DEFINED BENEFIT PENSION PLAN (continued)

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to the measurement date	\$ 717,396	\$ -
Differences between expected and actual experience	224,466	69,258
Changes in assumptions	614,688	-
Change in employer proportion	145,895	71,393
Differences between actual contributions vs. proportionate share of contributions	-	316,797
Net difference between projected and actual earnings on plan investments	991,425	-
Total	<u>\$ 2,693,870</u>	<u>\$ 457,449</u>

The District reported \$717,396 as deferred outflows of resources related to contributions subsequent to the measurement date that will be recognized as a reduction of the net pension liability in the year ended June 30, 2024.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

<u>Year Ended June 30</u>	<u>Miscellaneous</u>	<u>Safety</u>	<u>Total</u>
2024	\$ 55,088	\$ 346,584	\$ 401,672
2025	47,745	280,087	327,832
2026	26,775	157,588	184,363
2027	141,900	463,258	605,158
Total	<u>\$ 271,508</u>	<u>\$ 1,247,517</u>	<u>\$ 1,519,025</u>

Actuarial Assumptions - For the measurement period ended June 30, 2022, the total pension liabilities were determined by rolling forward the June 30, 2021 total pension liability. The June 30, 2022 total pension liability was based on the following actuarial methods and assumptions:

Valuation Date	June 30, 2021
Measurement Date	June 30, 2022
Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Discount Rate	6.90%
Inflation	2.30%
Salary Increases	Varies by Entry Age and Service
Mortality Rate Table	Derived using CalPERS' Membership Data for all Funds (2)
Investment Rate of Return	7.15% (1)
Increase	Contract COLA up to 2.5% until purchasing power protection allowance floor on purchasing power applies, 2.5% thereafter.

(1) Net of pension plan investment expenses, including inflation.

(2) CalPERS developed the mortality table used based on CalPERS' specific data. The table includes 15 years of mortality improvements using Society of Actuaries Scale MP-2016. For more details on this table, please refer to the 2017 experience study report.

The EARSL for PERF C for June 30, 2022, measurement date is 3.7 years.

Marinwood Community Services District
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 6 - DEFINED BENEFIT PENSION PLAN (concluded)

Discount Rate - The discount rate used to measure the total pension liability as of June 30, 2022 was 6.90% for each Plan. This discount rate is not adjusted for administrative expenses. The Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return for those pension plans' investments were applied to all periods of projected benefit payments to determine the total pension liability. To determine whether the municipal bond rate should be used in the calculation of a discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current 7.15 percent discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 7.15 percent will be applied to all plans in the Public Employees' Retirement Fund (PERF). The stress test results are presented in a detailed report called "GASB Crossover Testing Report" that can be obtained from the CalPERS website under the GASB 68 section.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund (PERF) cash flows. Using historical and forecasting information for all the funds' asset classes (which includes the agent plan and two cost-sharing plans or PERF A, B, and C funds), expected compound (geometric) returns were calculated over the short term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short term and long term, the present value of benefits was calculated for each PERF fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits of cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

The table below reflects long-term expected real rates of return by asset class. The rates of return were calculated using the capital market assumptions applied to determine the discount rate.

<u>Asset Class</u>	<u>Assumed Asset Allocation</u>
Global Equity	50%
Fixed Income	28%
Inflation Assets	0%
Private Equity	8%
Real Assets	13%
Liquidity	1%
Total	<u>100%</u>

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the District's proportionate share of the net pension liability for each Plan, calculated using the discount rate for each Plan, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	Discount Rate -1%	Current Discount Rate 6.90%	Discount Rate +1%
<u>Plan's Net Pension Liability</u>	<u>5.90%</u>	<u>Rate 6.90%</u>	<u>7.90%</u>
Miscellaneous	\$ 1,886,164	\$ 1,266,567	\$ 756,792
Safety	<u>7,069,149</u>	<u>4,809,093</u>	<u>2,962,008</u>
Total	<u>\$ 8,955,314</u>	<u>\$ 6,075,660</u>	<u>\$ 3,718,800</u>

Pension Plan Fiduciary Net Position

Detailed information about each pension plan's fiduciary net position is available in the separately issued CalPERS financial report.

Marinwood Community Services District
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 7 - POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS

Post-employment Benefits Other Than Pensions (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense information about the fiduciary net position of the Marinwood Community Services District Retiree Benefits Plan (the Plan) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by the Plan. For this purpose, the Plan recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for money market investments and participating interest-earning investment contracts that have a maturity at the time of purchase of one year or less, which are reported at cost.

Plan Description

The District pays 90% of miscellaneous employees' cost and 80% of safety employees' cost for post-retirement health care benefits for its retirees and their dependents.

Employees Covered by Benefit Terms

At June 30, 2022 (the measurement date), the benefit terms covered the following employees:

Number of active members	17
Number of retired members and beneficiaries	17
Inactive participants with deferred benefits	<u>0</u>
Total participants	<u><u>34</u></u>

Contributions

The District establishes rates based on an actuarially determined rate.

For the year ended June 30, 2023 the District's expected contribution rate is 25% of covered-employee payroll. Employees pay the difference between the benefit they receive and the monthly premium.

Net OPEB Liability

The District's net OPEB liability was measured as of June 30, 2023, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2022.

Actuarial Assumptions

The total OPEB liability in the June 30, 2022 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Marinwood Community Services District
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 7 - POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (continued)

Actuarial Cost Method	Entry Age Normal
Amortization Methodology	Straight-line amortization
Plan Fiduciary Net Position	Market value of assets as of the measurement date
Measurement Date	June 30, 2022
Valuation Date	June 30, 2022
Funding Policy	The final equivalent single discount rate used for accounting disclosure is 4.65% with the expectation that the District will continue to pay for benefit payments from outside of the Trust and contribute \$100,000 annually to the Trust in perpetuity. Under this Funding Policy, the OPEB Trust is not expected to be depleted in the future.
Discount Rate	4.65%
Net Investment Return	5.50%
Inflation	Assumed 2.30% annual inflation.
Payroll Increases	2.80% annual increases.
Administrative Expenses	Administrative expenses were \$118 for the measurement period ending June 30, 2022.
Healthcare trend rates	Based on 2021 Gretzen model that reflects actual premium increases through 2023 followed by 5.50% (non-Medicare)/5.30% (Medicare) in 2023, decreasing gradually to ultimate rate of 4.04% (non-Medicare)/4.00% (Medicare)
Health Plan Participation	Assumed that 100% of eligible participants will participate.
Medicare Coverage	Assumed that all future and existing retirees will be eligible for Medicare when they reach age 65.
Termination	CalPERS Experience study and Review of Actuarial Assumptions 2022
Disability	CalPERS Experience study and Review of Actuarial Assumptions 2022
Mortality	The mortality rates used in this valuation are those produced in 2022 CalPERS experience study.
Retirement	Used the retirement rates that were based on the PERS Experience Study and Review of Actuarial Assumptions published in November 2022 for Public Agency Miscellaneous and Fire members.

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of the arithmetic real rates of return for each major asset class are summarized in the following table:

Investment Class	Target Allocation	Long-Term Expected Real Rate of Return
Equity	34.00%	4.50%
Fixed Income	41.00%	1.40%
TIPS	5.00%	0.50%
Real Estate	17.00%	3.70%
Commodities	3.00%	1.10%
Total	100.00%	

Marinwood Community Services District
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 7 - POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (continued)

Discount Rate

The discount rate used to measure the total OPEB liability was 4.35%. The projection of cash flows used to determine the discount rate assumed that the District contribution will be made at rates equal to the actuarially determined contribution rates. Based on those assumptions, the OPEB plan's fiduciary net position was projected to cover all future OPEB payments. Therefore, the discount rate was set equal to the long-term expected rate of return.

Changes in Net OPEB Liability

	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability (a)-(b)
Measurement as of June 30, 2021	\$ 5,921,852	\$ 445,147	\$ 5,476,705
Recognized Changes Resulting from:			
Service cost	186,939	-	186,939
Interest	260,828		260,828
Net investment income	-	67,121	67,121
Contributions – employer	-	(327,906)	(327,906)
Benefit payments, including refunds. of employee contributions	(227,906)	227,906	-
Differences between expected and actual experience	(158,272)	-	(158,272)
Trust administrative expenses	-	124	124
Change of assumptions	(233,541)	-	(233,541)
Net changes	(171,952)	32,755	(204,707)
Measurement as of June 30, 2022	\$ 5,749,900	\$ 477,902	\$ 5,271,998

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The net OPEB liability of the District, as well as what the District's net OPEB liability would be if it were calculated using a discount rate that is 1% point lower (2.65%) or 1% point higher (4.65%) than the current rate:

	Discount Rate -1% 2.65%	Current Discount Rate 3.65%	Discount Rate +1% 4.65%
Plan's Net OPEB Liability	\$ 6,109,373	\$ 5,271,998	\$ 4,585,858

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rates

The net OPEB liability of the District, as well as what the District's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1% point lower or 1% point higher than the current set of healthcare cost trend rates:

	1% Decrease	Healthcare Trend Rates	1% Increase
Plan's Net OPEB Liability	\$ 4,449,021	\$ 5,271,998	\$ 6,308,610

Marinwood Community Services District
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 7 - POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (concluded)

OPEB Expense and Deferred Inflows and Outflows of Resources Related to OPEB

For the year ended June 30, 2023, the District recognized OPEB expense/(credit) of \$(35,850). At June 30, 2023, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 323,857	\$ -
Changes in assumptions	110,853	190,452
Net difference between projected and actual earnings	826,632	2,008,538
Change in employer's proportion	53,089	-
Total	<u>\$ 1,314,431</u>	<u>\$ 2,198,990</u>

The District reported \$323,857 as deferred outflows of resources related to contributions subsequent to the measurement date that will be recognized as a reduction of the net OPEB liability in the year ended June 30, 2024.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized as OPEB expense as follows:

<u>Year Ended June 30</u>	
2024	\$ (454,129)
2025	(453,483)
2026	(313,021)
2027	(31,621)
2028	99,813
Thereafter	(55,975)
Total	<u>\$ (1,208,416)</u>

OPEB Trust Cash and Investments

For the year ended June 30, 2023, the District established a Section 115 irrevocable trust with the CalPERS California Employees Retirement Benefit Trust (CERBT). As of June 30, 2023, the District account balance was \$598,432.

NOTE 8 - RISK MANAGEMENT

The District manages risk of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters by participating in the public entity risk pools described below and by retaining certain risks.

Public entity risk pools are formally organized, and separate entities established under the Joint Exercise of Powers Act of the State of California. As separate legal entities, those entities exercise full powers and authorities within the scope of the related joint powers agreements including the preparation of annual budgets, accountability for all funds, the power to make and execute contracts and the right to sue and be sued. Each risk pool is governed by a board consisting of representatives from member government entities. Each board controls the operations of the respective risk pool, including selection of management and approval of operating budgets, independent of any influence by member municipalities beyond their representation on that board. The obligations and liabilities of these risk pools are not the District's responsibility.

Marinwood Community Services District
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 8 - RISK MANAGEMENT (concluded)

The District maintains insurance coverage for liability up to \$5,000,000, property up to \$1,000,000,000 per occurrence, automobile physical damage up to \$5,000,000 per accident, Public Officials and Employees Errors and Omissions up to \$5,000,000 per occurrence and Workers' Compensation up to \$5,000,000 per occurrence through the Special District Risk Management Authority (a public entity risk pool) and underwritten by various insurance companies.

Financial statements for the risk pool may be obtained from SDRMA, 1112 I Street, Suite 300, Sacramento, CA 95814.

NOTE 9 - NET POSITION AND FUND BALANCE

GASB Statement No. 34 added the concept of Net Position, which is measured on the full accrual basis, to the concept of Fund Balance, which is measured on the modified accrual basis.

A. Net Position

The Statement of Net Position breaks out net position as follows:

Restricted describes the portion of Net Position that is restricted as to use by the terms and conditions of agreements with outside parties, governmental regulations, laws, or other restrictions that the District cannot unilaterally alter.

Unrestricted describes the portion of Net Position that is not restricted from use.

Net investment in Capital Assets describes the portion of Net Position that is represented by the current net book value of the District's capital assets, less the outstanding balance of any debt issued to finance these assets.

B. Fund Balance

The accompanying financial statements reflect certain changes that have been made with respect to the reporting of the components of fund balances for governmental funds. In previous years, fund balances for governmental funds were reported in accordance with previous standards that included components for reserved fund balance, unreserved fund balance, designated fund balance, and undesignated fund balance. Due to the implementation of GASB Statement No. 54, the components of the fund balances of governmental funds now reflect the component classifications described below. In the fund financial statements, governmental fund balances are reported in the following classifications:

Non-spendable fund balance includes amounts that are not in a spendable form, such as prepaid items or supplies inventories, or that are legally or contractually required to remain intact, such as principal endowments.

Restricted fund balance includes amounts that are subject to externally enforceable legal restrictions imposed by outside parties (i.e., creditors, grantors, contributors) or that are imposed by law through constitutional provisions or enabling legislation.

The committed fund balance includes amounts whose use is constrained by specific limitations that the government imposes upon itself, as determined by a formal action of the highest level of decision-making authority. The Board of Directors serves as the District's highest level of decision-making authority and has the authority to establish, modify or rescind a fund balance commitment via minutes action.

Marinwood Community Services District
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 9 - NET POSITION AND FUND BALANCE (concluded)

B. Fund Balance (concluded)

Assigned fund balance includes amounts intended to be used by the District for specific purposes, subject to change, as established either directly by the Board of Directors or by management officials to whom assignment authority has been delegated by the Board of Directors.

Unassigned fund balance is the residual classification that includes spendable amounts in the General Fund that are available for any purpose.

When expenditures are incurred for purposes for which both restricted and unrestricted (committed, assigned or unassigned) fund balances are available, the District's policy specifies that restricted revenues will be applied first. When expenditures are incurred for purposes for which committed, assigned or unassigned fund balances are available, the District's policy is to apply committed fund balance first, then assigned fund balance, and finally unassigned fund balance.

NOTE 10 - JOINT POWERS AGREEMENTS

The District, along with 15 other Districts, has a financial interest and a financial responsibility in the Hazardous Materials Response Unit pursuant to a joint powers agreement in order to coordinate management of hazardous material spills, establishing a formula for financing joint expenses for such management, and defining signatory agency responsibilities. Separate financial statements can be obtained by writing to the Marin County Administrator's Office, 3501 Civic Center Drive, Room 325, San Rafael, CA 94903, or by calling (415) 507-4104.

The District, along with 23 other Districts, also has a financial interest and a financial responsibility in the Marin Emergency Radio Authority pursuant to a joint powers agreement in order to issue bonds to be used to finance the acquisition, construction, and improvement of certain public capital improvements. Separate financial statements can be obtained by contacting the Marin Emergency Radio Authority, PO Box 159, Corte Madera, CA 94976-0159, or by calling (415) 883-9100.

The District, along with 17 other Districts, has a financial interest and a financial responsibility in the Marin Wildfire Prevention Authority pursuant to a joint powers agreement in order to plan, finance, implement, manage, own and operate a multi-jurisdictional and county-wide agency to prevent and mitigate wildfires in Marin County. Separate financial statements can be obtained by contacting the Marin Wildfire Prevention Authority, 1600 Los Gatos Dr, Suite 345, San Rafael, CA 94903, or by calling (415) 539-6972.

NOTE 11 - USE OF SPECIAL TAX REVENUES

The District receives revenues from three voter-approved special taxes. These taxes were applied to the appropriate department expenditures as follows:

<u>Departments</u>	<u>Special Tax Revenues</u>
Park	\$ 417,815
Public Safety	1,256,861
Street Lighting	24,175

The tax revenue amounts above were reported in the County of Marin (cash basis) general ledger at June 30, 2023, and were converted to the modified accrual basis in accordance with generally accepted accounting principles.

Marinwood Community Services District
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 12 - PRIOR PERIOD ADJUSTMENT

The California committee on municipal accounting issued a white paper on implementing GASB 75. The whitepaper concluded OPEB Trusts assets of \$477,752 should not be reported in the District's financial statements. The prior period adjustment is corrected the recording of the assets in compliance with the interpretation.

NOTE 13- SUBSEQUENT EVENTS

The District executed a purchase commitment to purchase play ground equipment for \$215,056 at the close of the June 30, 2023 fiscal year. The project was completed in December 2023.

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Marinwood Community Services District
REQUIRED SUPPLEMENTARY INFORMATION (UNAUDITED)
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
General Fund
For the Fiscal Year Ended June 30, 2023

	Original Budget	Final Budget	Actual	Variance with Final Budget
Revenues:				
Taxes	\$ 2,139,500	\$ 2,139,500	\$ 2,354,319	\$ 214,819
Special assessments	1,695,729	1,695,729	1,698,851	3,122
Charges for services	2,744,232	2,744,232	2,664,184	(80,048)
Investment earnings, net	5,100	5,100	82,203	77,103
Other general revenues	900	900	215,236	214,336
Total revenues	<u>6,585,461</u>	<u>6,585,461</u>	<u>7,014,793</u>	<u>429,332</u>
Expenditures:				
Park	797,171	797,171	831,503	(34,332)
Recreation	2,081,364	2,081,364	2,281,995	(200,631)
Public safety	2,768,338	2,768,338	2,560,197	208,141
Street lighting	24,128	24,128	25,252	(1,124)
Marin Wildfire Prevention Authority	-	-	46,115	(46,115)
Capital	383,940	383,940	373,419	10,521
Debt service:				
Principal	97,570	97,570	97,570	-
Interest	18,838	18,838	18,838	-
Total expenditures	<u>6,171,349</u>	<u>6,171,349</u>	<u>6,234,889</u>	<u>(63,540)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$ 414,112</u>	<u>\$ 414,112</u>	<u>779,904</u>	<u>\$ 365,792</u>
Fund balance, beginning of period			7,190,120	
Prior period adjustment			<u>(477,752)</u>	
Fund balance, beginning of period restated			<u>6,712,368</u>	
Fund balance, end of period			<u>\$ 7,492,272</u>	

Marinwood Community Services District
REQUIRED SUPPLEMENTARY INFORMATION (UNAUDITED)
SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY - MISCELLANEOUS AND SAFETY
For the Fiscal Year Ended June 30, 2023

Measurement Year Ending June 30	2022	2021	2020	2019	2018	2017	2016	2015	2014
Plan's proportion of the net pension liability	0.05260%	0.06140%	0.04945%	0.04888%	0.04876%	0.04769%	0.05051%	0.04840%	0.05060%
Plan's proportionate share of the net pension liability	6,075,660	3,320,621	\$ 5,380,770	\$ 5,009,157	\$ 4,699,021	\$ 4,729,270	\$ 4,370,936	\$ 3,322,117	\$ 3,148,591
Plan's covered payroll	1,440,566	1,442,732	\$ 1,423,052	\$ 1,297,374	\$ 1,345,795	\$ 1,473,628	\$ 1,556,027	\$ 1,497,000	\$ 1,697,765
Plan's proportionate share of the net pension liability as a percentage of its covered payroll	421.76%	230.16%	378.11%	386.10%	349.16%	320.93%	280.90%	221.92%	185.46%
Plan's proportionate share of the fiduciary net position as a percentage of the Plan's total pension liability	70.94%	83.04%	71.93%	72.64%	73.01%	72.03%	74.06%	77.08%	77.11%
Plan's proportionate share of aggregate employer contributions	\$ 941,063	\$ 817,185	\$ 689,927	\$ 575,639	\$ 523,046	\$ 431,387	\$ 443,660	\$ 381,897	\$ 296,764

Notes to Schedule:

Fiscal year 2014 was the first year of implementation.

Marinwood Community Services District
REQUIRED SUPPLEMENTARY INFORMATION (UNAUDITED)
SCHEDULE OF DISTRICT'S CONTRIBUTIONS - MISCELLANEOUS AND SAFETY
For the Fiscal Year Ended June 30, 2023

<u>Measurement Year Ending June 30</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Actuarially determined contribution	\$ 665,718	\$ 618,668	\$ 572,798	\$ 492,452	\$ 472,676	\$ 428,599	\$ 405,307	\$ 375,825	\$ 388,255
Contributions in relation to the actuarially determined contribution	<u>(665,718)</u>	<u>(618,668)</u>	<u>(572,798)</u>	<u>(492,452)</u>	<u>(472,676)</u>	<u>(428,599)</u>	<u>(405,469)</u>	<u>(375,825)</u>	<u>(388,255)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (162)</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 1,440,566	\$ 1,442,732	\$ 1,423,052	\$ 1,297,374	\$ 1,345,795	\$ 1,473,628	\$ 1,556,027	\$ 1,497,000	\$ 1,697,765
Contributions as a percentage of covered payroll	46.21%	42.88%	40.25%	37.96%	35.12%	29.08%	26.05%	25.11%	22.87%

Notes to Schedule:

Fiscal year 2014 was the first year of implementation.

Marinwood Community Services District
REQUIRED SUPPLEMENTARY INFORMATION (UNAUDITED)
SCHEDULE OF DISTRICT'S CONTRIBUTIONS - OPEB
For the Fiscal Year Ended June 30, 2023

	2023	2022	2021	2020	2019
Actuarially determined contribution	\$ 539,791	\$ 448,081	\$ 418,799	\$ 414,936	\$ 531,502
Contributions in relation to the actuarially determined contribution	<u>(323,857)</u>	<u>(327,906)</u>	<u>(317,213)</u>	<u>(311,322)</u>	<u>(254,225)</u>
Contribution deficiency (excess)	<u>\$ 215,934</u>	<u>\$ 120,175</u>	<u>\$ 101,586</u>	<u>\$ 103,614</u>	<u>\$ 277,277</u>
Covered-employee payroll	\$ 1,452,915	\$ 1,322,934	\$ 1,377,552	\$ 1,296,259	N/A
Contributions as a percentage of covered-employee payroll	22%	25%	23%	24%	N/A

The schedules present information to illustrate changes in the District's contributions over a ten year period when the information is available.

Marinwood Community Services District
REQUIRED SUPPLEMENTARY INFORMATION (UNAUDITED)
SCHEDULE OF CHANGES IN THE NET OPEB LIABILITY
AND RELATED RATIOS

For the Fiscal Year Ended June 30, 2023

	2023	2022	2021	2020	2019	2018
<u>Total OPEB Liability</u>						
Service cost	\$ 186,939	\$ 101,946	\$ 97,092	\$ 104,223	\$ 209,502	\$ 309,038
Interest	260,828	302,846	291,210	292,697	235,360	246,845
Difference between expected and actual experience	(158,272)	(76,706)	13,169	154,672	3,936	86,138
Change of assumptions	(233,541)	1,157,284	-	(353,132)	(2,212,829)	(2,465,364)
Benefit payments	<u>(227,906)</u>	<u>(237,726)</u>	<u>(217,213)</u>	<u>(211,322)</u>	<u>(194,225)</u>	<u>(134,602)</u>
Net change in total OPEB liability	(171,952)	1,247,644	184,258	(12,862)	(1,958,256)	(1,957,945)
Total OPEB liability - beginning	<u>5,921,852</u>	<u>4,674,208</u>	<u>4,489,950</u>	<u>4,502,812</u>	<u>6,461,068</u>	<u>8,419,013</u>
Total OPEB liability - end	<u><u>\$5,749,900</u></u>	<u><u>\$5,921,852</u></u>	<u><u>\$4,674,208</u></u>	<u><u>\$4,489,950</u></u>	<u><u>\$4,502,812</u></u>	<u><u>\$6,461,068</u></u>
<u>Plan Fiduciary Net Position</u>						
Contributions - employer	\$ 327,906	\$ 337,726	\$ 317,213	\$ 311,322	\$ 254,225	\$ 134,602
Contributions - employee	-	-	-	-	-	-
Net investment income	(67,121)	63,251	10,969	10,363	826	-
Benefit payments	(227,906)	(237,726)	(217,213)	(211,322)	(194,225)	(134,602)
Administrative expense	<u>(124)</u>	<u>(118)</u>	<u>(105)</u>	<u>(23)</u>	<u>(16)</u>	<u>-</u>
Net change in plan fiduciary net position	32,755	163,133	110,864	110,340	60,810	-
Plan fiduciary net position - beginning	<u>445,147</u>	<u>282,014</u>	<u>171,150</u>	<u>60,810</u>	<u>-</u>	<u>-</u>
Plan fiduciary net position - end	<u>477,902</u>	<u>445,147</u>	<u>282,014</u>	<u>171,150</u>	<u>60,810</u>	<u>-</u>
Net OPEB liability - end	<u><u>\$5,271,998</u></u>	<u><u>\$5,476,705</u></u>	<u><u>\$4,392,194</u></u>	<u><u>\$4,318,800</u></u>	<u><u>\$4,442,002</u></u>	<u><u>\$6,461,068</u></u>
Plan fiduciary net position as a percentage of the total OPEB liability	9%	8%	6%	4%	1%	0%
Covered employee payroll	1,322,934	1,377,552	1,296,259	N/A	N/A	N/A
Net OPEB liability as a percentage of covered employee payroll	399%	398%	339%	N/A	N/A	N/A

The schedules present information to illustrate changes in the District's changes in the net OPEB liability over a ten year period when the information is available.

DRAFT

12/22/2023

To be used only for management discussion purposes; engagement is incomplete; this draft is subject to final review and possible revision. **Report/Letter date is TENTATIVE-TBD**

MARINWOOD COMMUNITY SERVICES DISTRICT

SAN RAFAEL, CALIFORNIA

BOARD & MANAGEMENT REPORT

**FOR THE YEAR ENDED
JUNE 30, 2023**

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DRAFT

Board of Directors
Marinwood Community Services District
San Rafael, California

In planning and performing our audit of the financial statements of Marinwood Community Services District as of and for the year ended June 30, 2023, in accordance with auditing standards generally accepted in the United States of America, we considered Marinwood Community Services District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the organization's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

During our audit, we noted certain matters involving internal controls and other operational matters that are presented for your consideration in this report. We will review the status of these comments during our next audit engagement. Our comments and recommendations, all of which have been discussed with appropriate members of management, are not intended to be all-inclusive, but rather represent those matters that we considered worthy of your consideration. Our comments and recommendations are submitted as constructive suggestions to assist you in strengthening controls and procedures; they are not intended to reflect on the honesty or integrity of any employee. We will be pleased to discuss these comments in further detail at your convenience, to perform any additional study of these matters, or to assist Marinwood Community Services District in implementing the recommendations.

This report is intended solely for the information and use of management of Marinwood Community Services District and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

We thank Marinwood Community Services District's staff for its cooperation during our audit.

O'Connor & Company

San Rafael, California

Board of Directors
Marinwood Community Services District
San Rafael, California

We have audited the basic financial statements of Marinwood Community Services District for the year ended June 30, 2023,. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated July 20, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Marinwood Community Services District are described in Note 2 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during 2023. We noted no transactions entered by Marinwood Community Services District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. We evaluated the key factors and assumptions used to develop the accounting estimates in determining that they are reasonable in relation to the financial statements taken as a whole. The most sensitive estimate(s) affecting the financial statements were:

- Accrual and disclosure of compensated absences.
- Capital asset lives and depreciation expense.
- Calculation of unearned revenue.
- Pension plan and postemployment benefit actuarial computations.
- Fair value of investments and financial instruments.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Audit Adjustments

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. For the purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. An audit adjustment may or may not indicate matters that could have a significant effect on Marinwood Community Services District's financial reporting process (that is, cause future financial statements to be materially misstated).

There were 9 audit adjustments proposed for June 30, 2023 to assist management in recording transactions to long term assets and liabilities.

Disagreements with Management

For the purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated XX/XX/XX.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, like obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the Marinwood Community Services District’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Marinwood Community Services District’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the required supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with U.S. generally accepted accounting principles, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the required supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Board of Directors and management of Marinwood Community Services District and is not intended to be, and should not be, used by anyone other than these specified parties.

Marinwood Community Services District
BOARD & MANAGEMENT REPORT
For the Year Ended June 30, 2023

Current Year Observations

There were no current year observations.

Prior Year Observations

1. Lease Capitalization Policy

Observation:

Marinwood Community Services District (the District) implemented Governmental Accounting Standards Board Statement No. 87, *Leases*, which became effective for the year ended June 30, 2022, and had immaterial effects on the financial statements. This new standard requires leases to be capitalized as intangible assets. In compliance with the new accounting statement the District should consider formalizing a capitalization policy for leases similar to their capitalization policy for capital assets.

Recommendation:

We recommend the District consider formalizing a capitalization policy for leases liabilities and the right to use assets over \$40,000.

Status:

This recommendation is in the process of being implemented.



Staff Report

To: Board of Directors
From: Eric Dreikosen, District Manager
Date: January 9, 2024
Re: Appointment of Board Liaisons to District Commissions

Directors,

As stated in the Board Bylaws, each January the Board President is to appoint a director liaison to the Fire Commission and the Park & Recreation Commission, respectively. The bylaws state:

Article XIII Commissions

The MCSD has two advisory commissions aligned with District's mission. The Fire Commission provides guidance and oversight of the Fire Department. The Park & Recreation Commission provides guidance and oversight to the Park & Recreation Department. Each commission operates under a set of approved Bylaws and adheres to the Brown Act and Rosenberg's Rules of Order.

A. Board Liaisons

Every year, at the January meeting, the Board President shall appoint one Director to serve as liaison to each Commission. Those appointments shall be filled by alternating members of the Board, and all Directors are encouraged to serve as a liaison to the Fire or Park & Recreation Commissions at least once. Other Board members may attend commission meetings as observers in accordance with the Brown Act, but have no authority to participate in any way in commission discussions.

Board Action: Appoint or re-appoint one Board Director each to serve as Board Liaisons to the District's Fire Commission and Park & Recreation Commission for calendar year 2024.

District Manager Report
January 9, 2024
Submitted by: Eric Dreikosen, District Manager

The information below is intended to provide a brief update on select District initiatives, activities and items of note and should not be viewed as a complete list of all current District activities or initiatives.

Fire Chief Officer Services – Introduction of Acting Fire Chief Abraham Roman:

As informed previously, Fire Chief Darin White has resigned from the City of San Rafael. I would like to express my sincere gratitude to Chief White for his dedicated service to our fire department and the Marinwood community. We wish him the best in his future endeavors.

While City leadership finalizes the process by which to permanently fill the Fire Chief position, existing San Rafael Deputy Fire Chief Abraham “Abe” Roman has been named Acting Fire Chief. Chief Roman is familiar with both the personnel and the unique operational needs of the Marinwood Fire Department. I have personally interacted with Chief Roman on several occasions in his role as Deputy Fire Chief. By all accounts he has proven to be a valuable resource to Marinwood FD. Given our positive existing relationship, I do not anticipate any operational challenges during this transition and am grateful to Chief Roman for serving in this heightened capacity.

Creek Bank Slide Repair Project:

Work continues to progress according to schedule for this project and the concrete stem retaining wall located atop the creek embankment was able to be completed prior to the recent rain. As weather allows, Westward Builders will continue work on other aspects detailed with this project, including the installation of a waterproofing membrane to be located on the eastern exterior wall of the pool mechanical building.

Regarding the recent inclement weather, all work completed to date was not impacted and in fact served its intended purposes quite well.

Staff continues to work with FEMA representatives on the disaster funding application review steps needed. As previously reported, FEMA has declared the waterproofing work to be ineligible for hazard mitigation funding, despite our appeals. As such, staff has initiated the application process with Cal OES for State mitigation funding as their requirements differ slightly from FEMA’s. It should be noted that our assigned FEMA application representative has been incredibly helpful in moving forward with the CalOES application process. Regardless of outcome, the District intends to have this work performed as an added measure to protect the pool mechanical building.

Beyond the mitigation funding, we continue to work with FEMA and respond to their requests as they continue to evaluate our claim. To reiterate though, it is going to be several months before we should anticipate receiving any level final confirmation of funding obligations.

Marinwood Park Playground Play Structures Replacement Project:

I have initiated the close-out process for the grant received from the State of California, Parks Division for this project. It is my understanding that funding will be received upon completion of close-out. While I do not have an exact timing for this process, I do not feel it should take more than 1-2 months for funding to be received upon successful close-out and final inspection.

Several other items of note that staff have been working on during the past month are included as separate agenda items. These will be presented and discussed at those times.



Staff Report

To: Board of Directors
From: Eric Dreikosen, District Manager
Date: January 9, 2024
Re: Fire Commission Appointments

Directors,

Letters of interest in appointment to the Fire Commission have been included for your consideration. The following information details current openings as it relates to appointment opportunities:

Fire Commission:

There is currently one (1) regular commissioner seat that can be appointed for a two-year term (Jan 2024 – Dec 2025) and two (2) vacant alternate commissioner seats with terms expiring December 2025.

One (1) member of the community is seeking appointment:

1. Pascal Karsenti (reappointment)

For the alternate commissioner seats, one (1) seat is to be filled by a Marinwood CSD resident while one (1) seat is to be filled by a resident of CSA 13.

In accordance with the Fire Commission Bylaws, CSA 13 representative positions are to be appointed by the "CSA 13 governing body" which is the Marin County Board of Supervisors. CSA 13 resident Greg Stilson had held the CSA 13 alternate position and was transitioned to the CSA 13 regular commissioner seat upon the resignation of long-time CSA 13 representative Ron Marinoff. I will continue to work with Supervisor Mary Sackett's office to identify and appoint a CSA 13 alternate commissioner.

District staff will also continue outreach efforts to CSD residents in the hopes of identifying a person to be appointed to the vacant CSD resident alternate commissioner position.

Staff Recommendation: Reappoint Pascal Karsenti to a regular seat on the Fire Commission for a two-year term expiring December 2025.

January 2, 2024

Marinwood CSD Board of Directors
C/O Eric Dreikosen, District Manager

Re: Reappointment to Fire Commission

Dear Board of Directors,

I would indeed like to express to the board my desire to be re-appointed to the Marinwood Fire Commission. I have lived in Marinwood since 2012 and have served on the commission since 2016. I have significant professional exposure to catastrophic wildfire risk management, which I intend to continue leveraging in service of the commission where appropriate.

Thank you for your consideration.

Pascal Karsenti

Given the recent transition of the Fire Chief position, there will not be a traditional Fire Chief report this month. In lieu of the full report, please accept the below Marinwood Fire Department activity report for December 2023.

Marinwood Fire Department Statistics: December 2023

The Marinwood Fire Department responded to 139 emergency calls in December 2023. A little under two thirds were for medical assistance. Engine 58 responded to one fire in San Rafael and two in Novato. The two of the fires were garbage fires that were quickly extinguished and one fire in Novato was put out by the homeowner in a garage before E58 arrived.

<i>Incidents by Area and Type</i>								
Area	MA	PSA	FA/NN	FIRE	HAZMAT	COVER	OTHER	TOTAL
Marinwood	20	10	3	0	0	N/A	0	33
CSA 13	10	4	1	0	0	N/A	0	15
Old JPA (Mont Marin)	8	4	0	0	0	N/A	0	12
New JPA (East of 101)	41	10	2	1	1	N/A	0	55
SR Mutual Aid	8	3	0	0	0	0	0	11
MC JPA	1	1	0	0	0	N/A	0	2
MC Mutual Aid	0	0	0	0	0	N/A	0	0
Novato	0	7	0	2	0	2	0	11
Total number	88	39	6	3	1	2	0	139
<i>Percentage of total</i>	<i>63.3%</i>	<i>28.1%</i>	<i>4.3%</i>	<i>2.2%</i>	<i>0.7%</i>	<i>1.4%</i>	<i>0.0%</i>	

Call types:

MA	Medical assist
PSA	Service call
FA/NN	Fire alarm
FIRE	Fire
HAZMAT	Hazardous material incident (e.g., spill)
COVER	Coverage for other stations
OTHER	Other incident(s): n/a

Average response time for Engine 58:	5 minutes, 43 seconds
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Staff Report

To: Board of Directors
From: Eric Dreikosen, District Manager
Date: January 9, 2024
Re: Park & Recreation Commission Appointments

Directors,

Letters of interest in appointment to the Park & Recreation Commission have been included for your consideration. The following information details current openings as it relates to appointment opportunities:

P&R Commission:

There are currently three (3) regular commissioner seats that can be appointed for a two-year term (Jan 2024 – Dec 2025) and one (1) vacant alternate commissioner seats with a term expiring December 2024.

Three (3) members of the community is seeking appointment:

1. Ian Fein (reappointment)
2. Jon Campo (reappointment)
3. Michael Benesch (reappointment)

District staff will continue outreach efforts in the hopes of identifying a person to be appointed to the vacant alternate commissioner position.

Staff Recommendation: Reappoint Ian Fein, Jon Campo and Michael Benesch to regular seats on the Park & Recreation Commission for two-year terms expiring December 2025.

November 28, 2023

Marinwood CSD Board of Directors
C/O Eric Dreikosen, District Manager

Re: Reappointment to Park & Recreation Commission

Dear Eric,

Please convey to the Board that I would be interested in being reappointed to the Parks and Recreation Commission for another term. I feel like our Commission has been making progress on various projects and initiatives, and I would like to keep that momentum going.

Thank you for your consideration.

Ian Fein

January 2, 2024

Marinwood CSD Board of Directors
C/O Eric Dreikosen, District Manager

Re: Reappointment to Park & Recreation Commission

Eric,

I am willing and interested in serving for an additional term of the Marinwood Park & Recreation Commission.

Thank you for your consideration.

Jon Campo

Marinwood CSD Board of Directors
C/O District Manager Eric Dreikosen
775 Miller Creek Road
San Rafael, CA 94903

January 3, 2024

Dear Marinwood CSD Board of Directors,

I am writing to express my interest in reappointment to the Marinwood CSD Parks & Recreation Commission.

I have enjoyed serving on and chairing the Commission and would like to continue to partner with you all to continue to improve our community's parks, recreation and open space offerings and experience.

Sincerely,
Michael Benesch

RECREATION ACTIVITY REPORT

Santa Letters Recap

In the weeks leading up to Christmas the Recreation staff once again hosted our annual “Letters to Santa” program. For the month of December, a special red “north pole mailbox” was stationed outside the community center along with Santa Letter stationery and pencils. Letters placed in the mailbox were “delivered to the north pole” and custom replies from Santa were mailed to each child. This was our 4th year running the program which brought in 132 letters, more than any year prior. I want to acknowledge resident elf Carolyn Sullivan for making sure all letters safely made it to Santa and for helping Santa with his responses.

Winter Break Camp

This year we ran 2 weeks of Winter Break Camp over the weeks of Christmas and New Years for kids on break from school. Campers got to play games, do arts & crafts, have music and dancing time, and play in the park throughout the week. Campers were extremely excited to get to play on the new playground equipment and the feedback was overwhelmingly positive. Camp was staffed with several of our part-time summer camp counselors and directors on break from school and it was nice getting to reconnect with them.

Summer Camp Staffing

This past month we took advantage of having so many of our summer staff members home on winter break by having them come in to interview for summer positions and having some of them help with planning sessions. It’s still early and not all positions have been assigned, but we are looking to have a stellar crew working this summer.

Raise a Glass – Wine Tasting

Staff have begun preparing for our upcoming “Raise a Glass” wine tasting, which takes place Saturday, March 2nd from 2-5pm at the community center. Invitations to wineries are currently being sent out and we are expecting a great lineup for next year’s installment. We have several wineries return each year, but we always strive to add at least a few new names to the roster. More details will be announced as the event approaches.

Spring Art Show

Our Spring Art Show will take place on Saturday, April 27th in the community center. The theme of this year’s show is “Finding the Familiar” and will feature artwork from 40-50 of Marin’s finest artists. More details will be announced in the coming months.

Spring/Summer Marinwood Review

Staff are currently finalizing programs and schedules for the spring and summer for inclusion in our spring/summer issue of the Marinwood Review. The next issue is scheduled to come out in mid-February and will feature information about our spring break and summer classes, camps, pool programs, and events, plus a lot of other resources and useful information.

Recreation programs currently taking place this winter include Tae Kwon Do, White Crane Silat, Feldenkrais, Mahjong, Pilates, LEGO engineering, Irish Dance, Babysitter’s Training, Little Explorers Art, Zumba, Watercolor Workshops, CPR/First Aid, All Sorts of Sport Camps, Preschool, and the After School Program.

PARKS MAINTENANCE ACTIVITY REPORT

Playground Opening

The new playground in Marinwood Park officially opened to the public on Wednesday, December 13th. We had been waiting for 2 small panels to be installed and for delivery of the Playground Safety Inspection Report, which happened earlier that week. We commemorated the opening with a small ribbon-cutting ceremony with all our preschool kids in attendance. The preschoolers were thrilled to be able to christen the brand-new equipment and everyone seemed to have a great first day. Since the opening, the playground has been buzzing with families eager to try out the new equipment. Reviews have been overwhelmingly positive.

After a few weeks observing the new equipment in action it has become apparent that matting is needed under the swings and slides and around the spinner feature to prevent the wood fiber fall material from getting displaced. Mats have been ordered and we will install them as soon as they arrive.



Pool Bathroom Repairs and Upgrades

During the rainy days these past weeks staff completed installation of new sinks in the pool restrooms. The old sinks were in disrepair and parts were becoming difficult to source. The new sinks look great and are a big improvement on the old ones. Staff are currently touching up paint and caulking and the project should be complete in the coming days.

These past weeks repairs were also made to a few of the toilets in the pool bathrooms that were malfunctioning. The bathrooms will be in great shape for the 2024 pool season.

Storm Monitoring

During the recent storms, staff have made regular visits to the drains and culverts around the community to address issues and ensure everything is flowing properly, as well as actively monitoring the creek for damming and erosion concerns. In addition to that staff have been regularly monitoring the roofs of the community center and parks facility and maintaining a supply of sand and sandbags at the community center for flood control needs.