

Marinwood Community Services District - Counselor in Training (CIT) Application -

775 Miller Creek Rd, San Rafael, CA 94903

Phone: (415) 479-0775 www.marinwood.org Fax: (415) 479-7759

Return your application to:

Marinwood Community Center
Attn: Hillary Schulte
775 Miller Creek Rd, San Rafael CA 94903
(415) 479-0775 phone / (415) 479-7759 fax

Questions?

Contact Hillary Schulte – Assistant Rec Director
Phone: (415) 479-0775x16 Email: hschulte@marinwood.org

Marinwood Community Center office hours:

Monday – Friday, 9am-5pm

Name: _____ Phone: _____

Email: _____ Last Grade Completed: _____

Address: _____ City: _____ Zip: _____

SESSION AVAILABILITY

Camp is Monday through Friday, 9:00am–3:00pm. You will need to be here from 8:45 am-3:15 pm (**Except on FIELD TRIP DAYS**). Each session is one week long. You must be available to volunteer everyday during the sessions you check. **I am available and would like to be a CIT the following sessions:**

- | | |
|------------------|---|
| _____ Session 1 | June 14 - 18 |
| _____ Session 2 | June 21 - 25 |
| _____ Session 3 | June 28 - July 2 |
| _____ Session 4 | July 6 – 9 (no camp 7/5) (no Mighty Oak this session) |
| _____ Session 5 | July 12 - 16 |
| _____ Session 6 | July 19 - 23 |
| _____ Session 7 | July 27 - 30 |
| _____ Session 8 | August 2 - 6 |
| _____ Session 9 | August 9 - 13 |
| _____ Session 10 | August 16 - 20 |

CAMP PREFERENCE

Please indicate which camps you would prefer to participate in order of preference. Priority may be given to participants who are flexible. Please select all camps that you are interested in.

- _____ Sequoia (2nd-4th grade / field trips)
_____ Mighty Oak (2nd-4th grade / no field trips) *no session 4
_____ Acorn (1st-2nd grade)
_____ Buckeye (K-1st grade)
_____ Miwok (age 4-entering Kindergarten)
_____ Pine Cone (age 3 only)

ALL CAMPS – I will work in any camp

Are there any camp assignments you would not accept if offered? _____

CIT APPLICATION QUESTIONS

Please answer the following questions: (Attach additional sheet if necessary)

1. Why do you want to be a C.I.T.?

2. Explain why you would be a good C.I.T. as well as any experience you have with camps, babysitting, working with children etc.

3. List 3 to 4 safety rules you think are important for children to follow at camp.

4. Why is it important for staff to participate in activities?

5. What makes a good leader?

6. Do you consider yourself to be: (check all that apply)

- | | | | |
|-----------------------------------|---------------------------------------|-----------------------------------|--------------------------------------|
| <input type="checkbox"/> Funny | <input type="checkbox"/> Hard Working | <input type="checkbox"/> Artistic | <input type="checkbox"/> Patient |
| <input type="checkbox"/> Athletic | <input type="checkbox"/> Creative | <input type="checkbox"/> Loud | <input type="checkbox"/> Cooperative |
| <input type="checkbox"/> Friendly | <input type="checkbox"/> Outgoing | <input type="checkbox"/> Quiet | <input type="checkbox"/> Assertive |

---Please return this form with your application---
Mail, Drop-off, or Fax (415-479-7759) completed applications to Marinwood CSD by May 6, 5pm

Marinwood Recreation Department
775 Miller Creek Road, San Rafael, CA 94903
(415) 479-0775 www.marinwood.org (415) 479-7759 fax
"We Create Community through People, Parks and Programs"

**Keep this page
for your records!**

GUIDELINES FOR COUNSELORS IN TRAINING (C.I.T.)
(Completed 7th grade – 14 years old)

The Counselor in Training program is a unique opportunity for participants to receive hands on training and education in the field of recreation. The program is designed for participants who have completed 7th grade through 14 years old. As a C.I.T. you will help lead children in fun, safe camp activities under the guidance of camp staff. Participants will be assigned to specific camps where they will volunteer for 1-week sessions.

DATES TO REMEMBER:

Once you have submitted this application, please plan to attend the interview process on May 13

- **Thursday, May 6 – Applications due**
- **Thursday, May 13, 3:30-5:00pm – Interviews**
Interviews will be conducted on (You will need to be there the entire time).
- **Monday, May 17 – Session Announcements & Assignments**
After 2pm, a list will be posted at the Marinwood Community Center for those chosen to participate. Check the front windows for your assignments!
- **Thursday, May 20 – Training**
If chosen to be a CIT, a mandatory training will be held from 3:30-5:00 p.m.

**Note: If selected a fee of \$65 per session is due by Thursday, May 20.
(Session 4 is \$52 due to shortened week)**

CIT RULES

As a C.I.T. you are part of the camp staff team. You will be expected to observe the following guidelines:

- Know, follow and enforce all rules.
- Be present every day (1 week sessions = 5 working days)
- Come ready to participate (wear clothing that you can be active in, closed-toe shoes only!)
- Listen, understand and follow Director's instructions.
- Be friendly, patient, polite, positive and enthusiastic to children, parents and staff.
- Watch children at all times.
- Participate in all aspects of the day's activities: skills, demos, games etc.
- Learn all the children's names and call them by name when talking to them.
- Always stress the positive when making corrections.
- Give the child encouragement and positive recognition.
- Have fun while participating, the children will see you do this and do the same.

If you are chosen as a C.I.T. it is your responsibility to notify the Camp Director in case of illness or any other incidence that would cause your absence. If camp personnel cannot be reached, a message can be left on the center recorder 24 hours a day (479-0775, ext 10.) Excessive absence or tardiness may result in dismissal.

FOR YOUR RECORDS – SESSION DATES

Session 1	June 14 - 18	Session 5	July 12 - 16
Session 2	June 21 - 25		
Session 3	June 28 - July 2		
Session 4	July 6 - 9 (no 7/5)		

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Session 6	July 19 - 23
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