

# Marinwood Community Services District

## Draft Minutes of Regular Board of Directors Meeting

Tuesday May 11, 2010

Time and Place: 7:30PM Marinwood Community Center classroom.

Present:

Board Members: President Bill Hansell, Tarey Read, Bruce Anderson, Cyane Dandridge and Leah Green.

Fire Commissioners: Rom Marinoff.

Park and Recreation Commissioners: Mike Dudasko.

Staff: District Manager Thomas Horne, Chief Tom Roach, Park Manager Gary Harrelson and Administrative Assistant Carolyn Sullivan.

### Agenda

No changes.

### Comments from Public on Non Agenda Items

No comments.

### Consent Calendar

1. Minutes of Regular meeting of April 13, 2010: Anderson stated the minutes didn't reflect him specifically asking whether voting for one Commission member would preclude adding an additional member to the Commission at a later date.
2. Claims 873-978: Hansell asked if the Theater class had offsetting revenues. DeMarta responded yes.  
M/s Read/Green to approve Consent Calendar as changed. Motion carried unanimously.

### Recognition

Horne presented a Resolution of the Marin County Board of Supervisors recognizing Marinwood Community Services District's fifty years of service to the community.

### Correspondence

1. April 29<sup>th</sup> letter from John Loftus requesting removal of downed tree in open space adjacent to his property and repairs to his fence resulting from the tree falling. Harrelson stated the homeowners are concerned with fire issues, staff went and cut back only as much of the tree as was on the Loftus' property, as the tree is located in open space. Horne noted that the homeowners had placed an illegal tree-house in the tree and that might have harmed the tree. Hansell requested that we consult our insurance company before replying. Harrelson stated the Loftus believe the tree removal should be conducted by the CSD, and that the CD should also pay to have the fence repaired. Read commented they should file a claim so we can go through the proper channels. Green asked if there was any negotiation with the homeowner. Harrelson responded he told them the CSD would pay for 50% of the costs for the fence repairs. Green noted she appreciated Harrelson's efforts to keep this on a staff level. Board directed Horne to contact the CSD's insurance carrier.

### Board Member Item of Interest

Anderson reminded everyone of the Saturday farmer's market at the Marinwood Plaza site.

### District Manager's Report

No comments.

### Park and Recreation Matters

1. Minutes of April 27, 2010 meeting of Commission: Horne noted that the Commission recommended allowing placement of a plaque for Danaz Salak at the pool.  
M/s Anderson/ Read to support the Commission's decision of the Park and Recreation Commission to have a plaque placed at the Marinwood pool facility. Motion carried unanimously.
2. Recreation activities update: Recreation Director DeMarta stated we are taking registrations for all our summer programs. Our camp registrations are up slightly from last year, and our pool numbers remain about the same as last year. The CSD will be guiding an open space hike on May 16 at 10 AM, if there is a good turnout we will organize another one in the future. We have added "Sunday Fun-day" at the pool this year, every Sunday there will be music, food and bounce houses. Hansell commented he was disappointed to learn that the Lucas Valley tennis courts are unwilling to work with Marinwood to provide tennis lessons to students of Dixie School. Marinoff responded he will follow up on this.  
Read commented there have been reports of vandalism in the "Berries" and if anyone sees anything please call the Sheriff.

3. Park maintenance report: Hansell asked if the pool is still losing water. Harrelson reported the return line has failed since its last check, which was last year. The issue lies under the deck, and is most likely where the old copper piping (installed in 1964) meets the newer PVC lines. Anderson asked when wood chips would be replaced in the playground. Harrelson responded we will be adding more before the beginning of summer. Hansell commented he still has the fieldstone for an area for our bands to play for our music series. He noted that he had come across an old plan from the 1970's that had a hardscape area in the same location as we have been discussing. Dudasko asked for a copy of the plan to bring to the Park and Recreation Commission.
4. Ordinance No. 3 re-draft: Green stated it was imperative to move forward with this. Horne agreed and commented he will set a bail schedule.
5. Letter from Kimberly Call requesting appointment to Commission: Dudasko stated the Commission agreed she would be appointed to the alternate position. Anderson commented that at the April meeting he specifically asked if adding Ackley to the Commission would preclude Call from being appointed at a later date. He noted he was told that would not be the case. Green commented she feels Call is not a good fit for the Commission, and it would hard to conduct business with a seven person Commission. Anderson commented that five members are not representative, and the Commission should have seven or even nine members.

Anderson moved to expand the Park and Recreation Commission to seven members; motion failed for lack of a second.

Anderson expressed his disappointment. Horne noted that the Board asked for the Commission's recommendation, the Commission recommended that Call be assigned to the alternative position. Dudasko noted that the Commission didn't feel that expanding to a seven member commission would be appropriate at this time, given the difficulty the Board had in filling past Commission vacancies.

M/s Anderson/Hansell to appoint Call to the alternative position on the Park and Recreation Commission. Ayes: Read, Hansell, Anderson. Nays: Green.

### **Fire Department Matters**

1. Minutes of May 4, 2010 Fire Commission meeting: Meeting had been postponed to May 18.
2. Fire Chief's Report: No additional comments.
3. Matrix Consulting Group Fire Service Study of Marinwood and San Rafael emergency response issues: The Board members agreed that the study was complete, and that it was time to move forward in discussions with San Rafael. The members of the Marinwood/San Rafael working group brought the Board members up to date on current discussions.  
M/s Dandridge/ Green to accept the Matrix Final Report of the City of San Rafael and the Marinwood Community Services District Fire Service Study. Motion carried unanimously.
4. Request for extension of agreement with San Rafael for fire protection services: Board gave the working group members direction on how to proceed in negotiations for the 2010-11 extension of agreement with San Rafael for fire protection services.

### **New and Other Business**

1. Resolution No. 317 Increasing the Amount of the Special Tax for Park, Open Space and Street Landscape Maintenance- Raises tax by amount of 12/31/09 CPI as provided by voter-approved ordinance:  
M/s Dandridge Read to approve Resolution No. 317 Increasing the Amount of the Special Tax for Park, Open Space and Street Landscape Maintenance. Motion carried unanimously.
2. Budget 2010-11: Horne brought attention to the 2% COLA for non-union full and part time permanent employees included in the preliminary budget approved in April. It was noted the Park and Recreation Commission made a motion to keep this in the 2010-11 budget, a minimal cost for keeping a well trained staff. Budget adoption meeting set for June 29, 2010 at 7:30PM.
3. Other New Business: Hansell noted he had responded to Bagala's letter via email. Horne suggested he send a letter in writing as well.

Dandridge noted that she feels Jennifer Brooke would be a good fit for the Personnel Committee, and thought the Commission voted on that. Sullivan stated it was discussed, but no motion was made by the Commission. Dandridge asked it be placed on the next agenda.

Hansell asked that we keep up on the "Action" list.

The date of the next Regular meeting Board meeting is June 8, 2010 at 7:30PM.

The meeting was adjourned at 10:00PM.

Respectfully submitted,  
Carolyn Sullivan