

Marinwood Community Services District

Draft Minutes of Regular Board of Directors Meeting

Tuesday March 9, 2010

Time and Place: 7:30PM Marinwood Community Center classroom.

Present:

Board Members: President Bill Hansell, Bruce Anderson, Cyane Dandridge, Tarey Read and Leah Green.

Staff: District Manager Thomas Horne, Chief Tom Roach, Park Manager Gary Harrelson and Administrative Assistant Carolyn Sullivan.

Others present: Jennifer Brooke and Ron Marinoff.

Agenda

No changes.

Comments from Public on Non Agenda Items

No comments.

Consent Calendar

1. Minutes of Regular meeting of February 9, 2010: No comments.

2. Claims 690-776: No comments.

M/s Read/Green to approve consent calendar. Motion carried unanimously.

Recognition

No recognitions.

Safe Routes Marinwood

Kel Harris presented a plan to the Board for re-design of portions of Las Gallinas and Miller Creek Roads. Harris asked the Board for a letter of support for the design which calls for bulb-outs, roundabouts, separated bike lanes, colorized bike lanes and speed tables. Harris also mentioned there will be two public meetings regarding these plans in the near future.

M/s Read/ Anderson to instruct District Manager to write a letter of support for the Las Gallinas/ Miller Creek non-motorized transportation pilot study. Motion carried unanimously.

Correspondence

No correspondence.

Board Member Item of Interest

Anderson stated the farmers market is moving forward and there is a petition circulating for an April 24, 2010 start date. Dandridge stated she was approached by two girls at Mary Silveira School asking if they could be involved in any future tree planting at Marinwood. Dandridge thought it was a great idea and asked for it to be placed on the next Park and Recreation agenda.

Green stated she had received an email from a community member regarding the free library parcel tax; she distributed the email to the Board members.

District Manager's Report

Horne stated the paramedic budget meeting is set for April 15th at 9:00AM. Anderson volunteered to go to the meeting with Horne.

Park and Recreation Matters

1. Minutes of February 23, 2010 meeting of Commission: Horne stated the meeting centered on a Master Plan concept presented by the students of San Francisco State University. Jennifer Brooke spoke on the plan that the students presented. Harrelson stated these are just concepts for thought. Brooke commented the Commission should look at a specific area of what the Master Plan should entail, and then pull out the long-term projects versus the issues that need to be addressed now. Hansell stated he wanted a strategic plan for the new tree plantings. Brooke stated it needs to be done now for the vitality of the trees, and that two trees are not going to stand in the way of future master plan designs. Hansell stated he wanted opinions from the local talent. Brooke stated the Commission is strong in their recommendation. The Board approved of the Commission's recommendation to plant two trees.

2. Recreation Activities Report: Horne stated the Recreation Department is at CPRS conference, noting that they had conducted off-site CPR classes to offset the cost of the conference. Hansell stated we should make the community aware of the new pool updates.
3. Park Maintenance Report: We will likely need a new pool heater at a potential cost of \$8,000. Harrelson would love to see solar panels, but is unsure if the building is orientated correctly.
4. Ordinance No. 3 re-draft: Hansell stated the Board will begin reviewing it next month. Horne will send the draft to everyone.
5. Letter from Kimberly Call requesting appointment to Commission: The Board stated they would like for her to attend a Park and Recreation Commission meeting before they consider appointment. Horne commented another appointee, Chad Ackley did attend the last Commission meeting and would like to be appointed; Horne will place his appointment on the April Board agenda.

Fire Department Matters

1. Minutes of March 2, 2010 Fire Commission meeting: No additional comments.
2. Fire Chief's Report: No additional comments.
3. Fire Department preliminary budget for 2010-11:
M/s Anderson/ Read to approve fire department preliminary budget for 2010-11. Motion carried unanimously.
4. Matrix Consulting Study of Marinwood and San Rafael emergency response issues: Chief reported the study is done.

New and Other Business

1. Budget 2010-11 status and schedule: Horne stated the Park and Recreation Commission will begin to look over the budget at the March and April meetings for adoption in May, though it can be changed after that.
2. Streetlight replacement at 79 Roundtree Blvd.: Horne stated the price to replace the buried cable to the light is estimated at about \$16,000, same as going solar. He is concerned that this may be one of many lights to fail due to the 40 year-old direct bury cable. Marinoff questioned if it is private property. Horne stated no, the countywide street light JPA purchased them 40+ years ago.
3. Streetlight ordinance: In 2006 we began to spend more on streetlights than the special tax netted, and we need reserves for the future. He recommended that the Board consider an Ordinance to raise the tax to the voter-approved limit. Board agreed, and the first reading of the ordinance will be in the April meeting.
4. Audit for 2009-10: Horne commented he would like to go out to bid; we have been with RJ Ricciardi for five years. Board agreed to receive bids for 2009-10 audit.

The date of the next Regular meeting Board meeting is April 13, 2010 at 7:30PM.

The meeting was adjourned at 9:33PM.

Respectfully submitted,
Carolyn Sullivan