

Marinwood Community Services District

Minutes of Regular Board of Directors Meeting

Tuesday December 9, 2008

Time and Place: 7:30PM Marinwood Community Center classroom.

Present:

Board Members: President Bruce Anderson, Dave Mitchell, Tarey Read and Cyane Dandridge.

Absent: Bill Hansell.

Staff: District Manager Tom Horne, Recreation Director Shane DeMarta, Park Manager Gary Harrelson and Administrative Assistant Carolyn Sullivan.

Park and Recreation Commissioners: Leah Valentine.

Agenda

No changes were made to the agenda.

Comments from Public on Non Agenda Items

No comments.

Routine Business

1. Minutes of Regular Meeting November 18, 2008:

M/s Mitchell/ Read to approve Minutes of Regular Meeting November 18, 2008. Motion carried unanimously.

2. Payment of Claims 438-500:

M/s Mitchell/ Read to approve payment of claims 438-500. Motion carried unanimously.

Recognitions

No recognitions.

Correspondence

1. Letter of congratulations on passage of Measures F and G from Assembly Member Jared Huffman: The Board acknowledged the letter.

2. Letter to Marin County Code Enforcement Officer Deborah Poiani re: Marinwood Plaza: Horne reported Ms. Poiani stated Hoytt would be doing clean-up work soon.

Board Member Item of Interest

1. Marinwood Plaza Collaborative: Mitchell stated they were having a meeting on December 10, 2008.

District Manager's Report

Horne commented that Sullivan had been inputting data into QuickBooks for monthly reports to be given to the Board.

Park and Recreation Matters

1. Recreation Activities Update: DeMarta reported that he, Senior Administrative Assistant Paula Collins, and Assistant Recreation Director Hillary Schulte attended the L.E.R.N. Conference in San Francisco. It was a productive conference and they attended workshops on marketing, trends, and social networking. Dandridge suggested creating a "Facebook" page for Marinwood. Anderson suggested maybe that is something the Teen Committee would be interested in. DeMarta stated the Teen Committee was interested in creating a "MySpace" page. DeMarta also reported that he had a meeting set up with Conservation Corps North Bay to discuss grants. Additionally, we are moving forward with offering classes at Mary Silveria. Winterfest would be held December 19th and DeMarta hopes to see everyone in attendance. Anderson asked if we had hired a Recreation Coordinator. DeMarta stated we had confirmation of our candidate, and is pleased with the outcome.

2. Park Maintenance Report: Harrelson commented that we needed to apply for permits through Department of Fish and Game for creek work done to protect burial site. Dandridge commented that Harrelson should contact AmeriCorps.

Anderson questioned if there had been any interest from prospective Park and Recreation Commissioners. Horne stated no. Valentine asked if this had been an issue in the past. Horne reported no. Horne did comment that he would like to gather the three remaining Commissioners together to review some of our Building Rules and Rental Agreements.

Fire Department Matters

1. Fire Chief's Report: No additional comments.
2. Reception to honor Fire Commission Chair Jeff Naylor on January 23: Horne reported that the reception would be held in the Community Center from 5-7PM.
3. Fire Department concerns regarding proposed Marinwood Plaza Development:
 - (a) Chief Roach's letter to Marinwood Plaza Collaborative group: Horne commented that the topic in question is how we can ensure that the CSD receives funds for adequate equipment if the land is developed. Read noted that Stepanicich stated if appropriate the CSD may receive funds. Anderson commented the letter did not state what equipment the Department would need. Mitchell commented that is not what the letter intended to do, it was just intended to express that there is a concern regarding equipment.
4. Fire Department concerns regarding potential development of Grady Ranch: Horne commented that Marinoff had spoken with Peter Banning regarding sphere of influence. This issue would be dealt with in the development process. The CSD could have a contract similar to CSA 13, or have the land annexed to Marinwood.
5. Contract with San Rafael for emergency services: Horne stated the proposal letter has gone to the San Rafael Fire Chief. Horne suggested we write a letter to Ken Nordhoff to have the lawyers amend the contract for a one year agreement with the additional \$25 thousand, but with no other changes. Anderson asked if we reach an agreement before July 1, would it supersede the one year agreement. Horne responded yes. Mitchell commented that it would mean we are conceding for yet another year. Dandridge stated it shows before negotiation begins that we are in good faith. Read commented it would be beneficial to know what is going to happen before Firefighter negotiations occur. Anderson commented he agreed with Mitchell that is too early to draft a letter; we need to wait until the proposal goes out.
6. Letter from Marinwood Professional Firefighters requesting contract negotiations: The Board acknowledged the letter. Horne commented he would like to bring Stepanicich in on this matter. The Board agreed.

New and Other Business

1. Strategic Planning Workshop:
 - (a) Plan for a second workshop: Dandridge stated she had spoken with the Grove consultant who had just undergone knee surgery, but plans to attend the January Board meeting. Mitchell noted that Dave Green is a Professional Facilitator and he would most likely facilitate free of cost. Dandridge responded she felt it was necessary to have someone external to our community. Anderson stated he is frustrated with this matter and stated Supervisor Adams is working on organizing a group in cooperation with Community Development to discuss topics such as; should the CSD become a city, join a city...etc. This would not be a CSD sponsored group.
 - (b) Approve hiring a facilitator for second workshop: The Board conducted no action on this item.
2. GASB 45 Actuarial Valuation proposals: Horne and Read had reviewed the proposals, and recommended Nicolay Consulting.
M/s Mitchell/ Read to instruct Horne to sign contract with Nicolay Consulting for GASB 45 Actuarial Valuation. Motion carried unanimously.
3. Call for nominations for LAFCO Special Districts member: The Board did not nominate anyone.
4. Appoint Fire Commissioners for 2009 and 2010:
M/s Dandridge/ Read to reappoint Gene Elliot, Thomas Elsbree, Rudy Gelenter, and James Maloney.
Motion carried unanimously.
5. Appoint Park and Recreation Commissioners for 2009 and 2010:
M/s Read/ Dandridge to reappoint Michael Dudasko and Leah Valentine. Motion carried unanimously.
6. Elect Board officers for 2009: Horne noted that typically the Vice President moves into the President role. Dandridge nominated Mitchell. Anderson nominated Read. Anderson called in favor of Mitchell, Mitchell and Dandridge responded. Anderson called in favor of Read, Read and Anderson responded. The Board is deadlocked and will wait until the January meeting so all Board members are present. Valentine noted the heated and unnecessary actions and suggested a policy be established as to the determination of the Presidency. Mitchell commented after 25 years of being on the Board it has always been an informal policy. Read commented she felt that the whole Board should be in attendance for such a vote.

The date of the next Regular meeting Board meeting is January 12 at 7:30PM.

The meeting was adjourned at 9:00PM.

Respectfully submitted,
Carolyn Sullivan