

Marinwood Community Services District

Draft Minutes of Regular Board of Directors Meeting

Tuesday November 18, 2008

Time and Place: 7:30PM Marinwood Community Center classroom.

Present:

Board Members: President Bruce Anderson, Bill Hansell, Dave Mitchell, Tarey Read and Cyane Dandridge.

Staff: District Manager Tom Horne, Fire Chief Tom Roach and Administrative Assistant Carolyn Sullivan.

Fire Commissioners: Ron Marinoff and Mary Colombo.

Others present: Cameron Case.

Agenda

No changes were made to the agenda.

Comments from Public on Non Agenda Items

Marinoff commented that George Lucas has interest in developing the Grady Ranch, about 600,000 sq feet of possible development. Lucas will meet next week with County officials for discussion. Marinoff had visited LAFCO and found that Grady Ranch is not in our Sphere of Influence. Dandridge asked what the process is for Sphere of Influence. Horne responded that it is reviewed periodically, and it will be reevaluated when development begins.

Routine Business

1. Minutes of Regular meeting of October 14, 2008:
M/s Read/ Hansell to approve minutes of Regular meeting of October 14, 2008. Ayes: Hansell, Read, Anderson and Dandridge. Abstaining: Mitchell.
2. Payment of Claims:
M/s Read/ Dandridge to approve payment of claims 336-436. Motion carried unanimously.
3. Review of investments: The Board reviewed investments.

Recognitions

Read stated she would like to recognize Jeff Naylor for his many years of service to the CSD.

Correspondence

No correspondence.

Board Member Item of Interest

Read commented that the old Bell Market site is really dilapidated and someone needs to contact the owner. Anderson suggested the Fire Department send a letter. Mitchell suggested that a letter be sent from the CSD to County Code Enforcement. Chief Roach agreed. Anderson suggested that contacts for the County Code Enforcement be placed on our website.

Hansell reported that he had attended two meetings recently regarding park renovation at McInnis. Soccer and dog interests were well represented, but he would like to see more Marinwood community involvement for this planning process.

Dandridge reported there are open solicitations for grants from the Marin Community Foundation. In addition there are some grant opportunities through the Conservation Corps. Roach commented he would like to talk to the Conservation Corps regarding vegetation management.

District Manager's Report

Horne reported that the Board will be presented with LAFCO nominations for the December meeting. In addition the Board should be thinking about officer appointments for the December meeting. We are still without a full Park and Recreation Commission; no interested parties have contacted the CSD. Anderson will send out a mass email inviting anyone who is interested. We will also post an invitation on our website. Horne also reported that we have been awarded the grant for three new bicycle racks. Horne has also requested a proposal for an actuarial valuation of post employment retiree benefits as required by GASB 45. It is not required until 2009-2010 audit, but the Board needs to be aware of the real cost of the benefits as we go into the budget for 2009-2010, and union negotiations.

Park and Recreation Matters

1. Recreation Activities update: Read commented that the summer financial report looked great, and it's nice to see a 22% increase in net revenue from 2003.
2. Park Maintenance Report: The Board reviewed Harrelson's written report. Case commented that the CSD definitely needs to keep eradicating the gophers; they have caused a dangerous park environment.

3. Revised proposal for shade structure at Creekside Park: Horne commented this is a new estimate. Dandridge asked why the price had increased by \$5,000. Hansell stated that it required an engineer, who had to change the design to meet new code requirements.
M/s Read/ Hansell to approve the revised proposal for shade structure at Creekside Park. Motion carried unanimously.
4. Rules regarding Board Member free use of CSD facilities: Mitchell stated his thoughts are that the Community Center should be a public use facility available to anyone. He stated the Board should send this matter to the Park and Recreation Commission for review, and commented he would be pleased to meet with them for discussion. The Board decided to have the Park and Recreation Commission review the rules.

Fire Department Matters

1. Report of November 5, 2008 Fire Commission Meeting: No additional comments.
2. Fire Chief's Report: Mitchell stated he raised issue about the potential four story building at the Marinwood Plaza site, and that the CSD does not have adequate fire equipment for a building of that size. It could potentially cost the District a lot of money if we were obligated to serve the new development. Roach stated he had expressed concern about the height of the project to Peter Brandon. Mitchell stated the CSD could not directly receive mitigation funds. Marinoff agreed that we are not entitled to mitigation funds. Mitchell stated funds would go through the County, but we need more details from Greg Stepanicich. The Board instructed Horne to contact Stepanicich regarding this matter. Anderson requested that the topic of Marinwood Plaza updates be placed as a standing item on the agenda under Board Member Items of Interest.
3. Resignation of Commission Chair Jeff Naylor: Roach commented he will be missed and that the Fire Department is planning on presenting him with a nice plaque. The Board added that the CSD should also host a reception in his honor. Roach stated he would contact Naylor to see when he would be available.
4. Contract with San Rafael for emergency services:
 - (a) Approve draft Request for Proposal for consultant: Horne reported that this draft has been reviewed by himself, Roach and Stepanicich. The Draft will be submitted to San Rafael and the Fire Commission. The Board stated it would like the word "workshop" to be changed to "informative meeting".
M/s Mitchell/ Read to approve draft Request for Proposal for consultant. Motion was withdrawn because no motion was needed.

New and Other Business

3. Resolution No. 305 – PERS Resolution to Tax Defer Member Paid Contributions:
M/s Read/ Hansell to approve Resolution No. 305 – PERS Resolution to Tax Defer Member Paid Contributions.
Motion carried unanimously.
4. Resolution No. 306 – PERS Resolution for Employer-Paid Safety Member Contributions:
M/s Read/ Hansell to approve Resolution No 306 – PERS Resolution for Employer-Paid Safety Member Contributions. Motion carried unanimously.
5. Resolution No. 307 – PERS Resolution for Employer-Paid Miscellaneous Member Contributions:
M/s Read/ Hansell to approve Resolution No. 307 – PERS Resolution for Employer-Paid Miscellaneous Member Contributions. Motion carried unanimously.
6. Resolution No. 308 – PERS Resolution Fixing the Employer's Contribution for medical insurance premiums:
M/s Read/ Hansell to approve Resolution No. 308 – PERS Resolution Fixing the Employer's Contribution for medical insurance premiums. Motion carried unanimously.
1. Board/Community Workshop to consider latent powers: Horne stated that the list of the latent powers be reviewed in a special open meeting. Anderson commented he believes the Board should review these powers bi-annually. Mitchell commented that the strategic planning process should be held before consideration of latent powers. Dandridge commented she would like to see a facilitator come in, but also doesn't want to see latent powers driving the strategic planning process, and that we need to conduct some internal planning first before we approach the community. Dandridge stated she would like the whole Board to decide how to move forward. At this time the Board decided not to hold a separate meeting.
2. Strategic planning workshop:
 - (a) Plan for second workshop: No date was set.
 - (b) Approve hiring facilitator for second workshop: Dandridge suggested having someone come in to present to the Board the process of the meetings. Anderson urged that the community needs to be involved now, and that we need more public involvement. Dandridge stated she would contact the facilitator to see if they would be available to meet with the Board at the December meeting.
7. Claim for personal injury which occurred in Marinwood Park July 4, 2008.
M/s Read/ Hansell rejected the claim for personal injury which occurred in Marinwood Park July 4, 2008. Motion carried unanimously.

The date of the next Regular meeting Board meeting is December 9, 2008 at 7:30PM.

The meeting was adjourned at 9:25PM.

Respectfully submitted,
Carolyn Sullivan