

Marinwood Community Services District

Draft Minutes of Regular Board of Directors Meeting

Tuesday September 9, 2008

Time and Place: 7:30PM Marinwood Community Center classroom.

Present:

Board Members: President Bruce Anderson, Bill Hansell, and Cyane Dandridge.

Absent: Tarey Read and Dave Mitchell.

Staff: District Manager Tom Horne, Fire Chief Tom Roach, Recreation Director Shane DeMarta, Park Manager Gary Harrelson and Administrative Assistant Carolyn Sullivan.

Park Commissioners: Leah Valentine.

Fire Commissioners: Ron Marinoff.

Others present: Dave Green and John Hammond.

Agenda

No changes were made to the agenda.

Comments from Public on Non Agenda Items

No comments.

District Manager's Report

Horne reported that he had been gathering information for having the pool re-plastered. In addition, American Leak Detection did come out to examine the pool. Hansell questioned how many times the pool had been re-plastered. Horne reported twice within 44 years. At this time the pool is going to need to be reviewed by an engineer, before any re-plastering begins.

A topographic map had been completed of the burial mound and the results are that the CSD is responsible for the site. Harrelson commented that Federal Law states that we must protect that site. Harrelson commented a low cost solution would be to plant trees to stop the erosion. Anderson questioned if we would need to get approval for a plan of action. Harrelson stated yes.

Routine Business

Minutes of Regular meeting of August 12, 2008: This item was carried over until the October Regular meeting.

Minutes of Special meeting of August 4, 2008:

M/s Hansell/ Dandridge to approve Minutes of Special meeting of August 4, 2008. Motion carried unanimously.

Minutes of Special meeting of August 28, 2008:

M/s Dandridge/ Hansell to approve Minutes of Special meeting of August 28, 2008. Motion carried unanimously.

Payment of claims 158-245:

M/s Dandridge/ Hansell to approve payment of claims 158-245. Motion carried unanimously.

Recognitions

No recognitions.

Correspondence

1. E-mails from for residents supporting Task Force use of facilities: The Board acknowledged the correspondence.
2. Letter from Board to Kel Harris expressing thanks re: Miller Creek School pathway: The Board acknowledged the correspondence.
3. Letter from Dixie School Superintendent Tom Lohwasser re: Miller Creek School pathway: Anderson asked if a check had been issued. Sullivan stated yes.
4. Letter from Oosthuizen family re: thanks for summer programs: The Board acknowledged the correspondence.

Board Member Items of Interest

No items.

Park and Recreation matters

1. Recreation activities update: Recreation Director Shane DeMarta stated he had met with Dandridge today regarding grant writing possibilities. Dandridge noted one grant from Homeland Security looks promising. DeMarta stated Dandridge also helped with insight on how to find and obtain grants.
2. Park maintenance report: In regards to the burial site there is water resources grant Harrelson will look into, but the drawback is that the submittal date is November 1 and we would need to have a plan set by that date. The tennis courts are undergoing the final touches and will be done by next week.

Dandridge asked about the status for the master plan. Harrelson stated nothing would be done until January, but he and Jennifer have kept in touch.

Harrelson reported the severe gopher problem we have experienced this year. He has looked into the "Rodenator", a device that will rid our grounds of the gophers. Dandridge asked if we could place owl's nests in the trees to get rid of the gophers. Harrelson commented that we already have owls as well as hawks that hunt the gophers, but this year there are just too many gophers.

Fire Department Matters

1. Report of September 2, 2008 Fire Commission meeting: No additions.
2. Fire Chief's report: No additions.
3. Contract with San Rafael for emergency services: Roach stated we are moving forward. Chief Grey and he are working to put together a proposal for an outside study to be conducted. Horne also commented that we have discussed a bridge agreement so that neither agency feels pressure to hurry the process.
4. Agreement with County of Marin for Fire Protection services to CSA 13: Horne noted this is a yearly agreement. Marinoff noted a misprint on the agenda notes.

M/s Hansell/ Dandridge to approve agreement with County of Marin for Fire Protection services to CSA 13. Motion carried unanimously.

New and Other Business

1. Proposal to permit Director's free use of facilities: This item was postponed until the October meeting.
2. Strategic Planning Workshop:
 - a. Review tabulation of first meeting results: Dandridge stated she would like to wait and not discuss items at Regular Board meetings. She strongly feels that the CSD should hire a facilitator to conduct another Special meeting to discuss the items. Roach commented he thought it was a good meeting, but agrees we could use some guidance. Anderson stated he wants to see strategies and statements separated with better definition. Dandridge suggested we contact Grove Consulting and set a meeting for late September. Anderson commented before spending money on a consultant he would like them to make a presentation to the Board. Hansell noted he would like to see an acute figure of how much they would charge for the service. Dandridge stated she would contact Grove and request a proposal for the Board.
 - b. Plan for second workshop – discuss agenda and set date: Discussion postponed.
 - c. Approve hiring facilitator for second workshop: Discussion postponed.
3. Resolution No. 303 Adopting Conflict of Interest Policy:

M/s Dandridge/ Hansell to approve Resolution No. 303 Adopting a Conflict of Interest Policy. Motion carried unanimously.
4. Resolution No. 304 Requesting "Dry Period" Loan from Marin County: We are close to going short this year due to Ponti Road issues and major overtime payrolls due to Strike teams. Marinoff asked the interest rate. Horne stated it is usually 3%-4%.

M/s Dandridge/ Hansell to approve Resolution No. 304 Requesting "Dry Period" Loan from Marin County. Motion carried unanimously.
5. Election of California Special Districts Association Board member, seat 2: The Board did not make a motion.
6. November 4, 2008 election- Gann Limit override measures for Park and Fire Tax status, plans to support: Horne stated Mary Colombo raised the issue of support for these measures. She stated she would like to see some outreach by the CSD to the community, either by emails or flyers, and to also contact the Marin IJ. Dandridge stated she can see the concern. Anderson suggested a date in October for a walk around the community with flyers. Roach asked if the MW Association could help to get the word out. Anderson stated the Association cannot take a stand on ballot measures. Valentine commented we really need an email list for events and news of the community and it needs to be opt-out, not opt-in. Dandridge agreed. Horne commented that the email list the Recreation Department has is only for program information and that sharing those emails would be in violation of our own policies. Horne stated that he would have a draft flyer by the October meeting.

The date of the next Regular meeting Board meeting is October 14, 2008 at 7:30PM.

The meeting was adjourned at 8:45PM.

Respectfully submitted,
Carolyn Sullivan