

Marinwood Community Services District

Draft Minutes of Regular Board of Directors Meeting

Tuesday August 12, 2008

Time and Place: 7:30PM Marinwood Community Center classroom.

Present:

Board Members: President Bruce Anderson, Tarey Read, Bill Hansell, and David Mitchell.

Absent: Cyane Dandridge.

Staff: District Manager Tom Horne, Fire Chief Tom Roach, Recreation Director Shane DeMarta and Administrative Assistant Carolyn Sullivan.

Park Commissioners: Leah Valentine.

Fire Commissioners: Mary Colombo.

Others present: Pam Case, Cameron Case, Joan Mitchell, Dave Green, Mr. and Mrs. Isherwood, and John Hammond.

Agenda

No changes were made to the agenda.

Comments from public on non-agenda items

Case thanked the Board for helping with the work on the pathway near the tennis courts leading towards Miller Creek School. Case suggested the Board send Kel Harris a thank you letter for his work on the matter. Read asked Horne to draft a letter from the Board. John Hammond asked if the tennis courts are being resurfaced. Horne reported yes, the courts closest to Miller Creek Road.

Policy for conducting Board meetings and Business

The Board may consider adoption of Roberts Rules of Order and amending the Organization of the MCSD document: Read stated she would like to adopt Roberts Rules with three modifications: First, Board members may speak while seated. Second, Debate limited to three minutes instead of ten. Third, Members of the public will be treated as "members" for purposes of comment, debate, and decorum. Hammond questioned if the public can put forth a motion. Anderson stated no. Mitchell stated he disagreed with the three minute rule. Mitchell made a motion to eliminate the three minute modification. The motion had no second, and therefore failed. Anderson stated that if anyone requests more time, they will be allowed to speak.

M/s Read/ Hansell to approve adoption of Roberts Rules of Order with three modifications. First, Board members may speak while seated. Second, debate limited to three minutes instead of ten. Third, members of the public will be treated as "members" for purposes of comment, debate, and decorum. Ayes: Hansell, Read and Anderson. Nays: Mitchell.

Marinwood Village Task Force

1. Request to include Task Force on list of organizations entitled to free use of Community Center: Mitchell made a motion to include the Task Force on the list of organizations entitled to free use of the center. There was no second, therefore the motion failed.
2. Request for refund of fee charged for July 14 meeting: Mitchell made a motion to approve the request for refund of fee charged for July 14 meeting. There was no second, therefore the motion failed. Read commented she was in attendance at the meeting when it was asserted that the District charged the Task Force \$600.00 for use of the center. At least two members of the task force in attendance knew that the correct amount was \$55.00. This fact was not corrected at the meeting when a hat was passed around to collect donations. Read stated that the Board has been painted as curmudgeons, and that is disappointing. A group member did sign the rental agreement, and they had plenty of time beforehand to ask the Board for free use of the center, but chose not to do so. Anderson stated it was time to move on to the next agenda item. (Many members of the public disapproved of the fact that they were not allowed to speak further on this matter. At this time David Mitchell as well as all members of the public, except for Cameron Case departed the meeting.)

Routine Business

1. Minutes of Regular Meeting of July 8 and Special Meeting of August 4, 2008:
M/s Read/ Hansell to approve minutes of Regular Meeting of July 8, and Special Meeting of August 4, 2008. Motion carried unanimously.
2. Payment of Claims 1-157:

M/s Hansell/ Read to approve payment of claims 1-157. Motion carried unanimously.

3. Review of June 20, 2008 Report of County Pooled Investments.

Recognitions

No recognitions at this time.

Correspondence

No correspondence at this time.

Board Member Items of Interest

Cameron Case spoke at this time and questioned when the public was allowed to respond to issues. Hansell stated the public can not address a non-topic issue. If a motion fails, the issue is dropped, and the meeting moves forward. Case commented that the Board is entering dangerous territory. (At this time Cameron Case departed the meeting.) Anderson commented that he would be attending a walkthrough of the community streets to address traffic concerns on Thursday August 14 with Supervisor Susan Adams, Kel Harris and Chief Roach.

District Manager's Report

No additional items.

Park and Recreation matters

1. Recreation activities update: Recreation Director Shane DeMarta stated the summer camps are winding down with eight days left. Marinwood in the Park will be held this Friday August 18th.
2. Park Maintenance Report: Horne reported that Harrelson has been on vacation. The tennis court resurfacing is moving forward with work scheduled to begin soon. The crew has been working hard re-pouring cement from lifted sidewalks, and preparing the park for Marinwood in the Park. A bid for plastering the pool will also go out shortly. Anderson questioned why we do not have irrigation on our medians. Horne stated it is much too costly.
3. Proposal from ILS Assoc. for surveying and engineering related to protection of burial mound site: Horne commented he would like a survey conducted.

M/s Read/ Hansell to approve task one of the proposal from ILS Assoc. for surveying related to protection of burial mound site. Motion carried unanimously.

Fire Department Matters

1. Fire Chiefs Report: Roach commented he was on vacation for about a week, with Captain Steve Heine as acting Chief, everything went smoothly. Anderson questioned if we had another team out. Chief stated not at this time.
2. Contract with San Rafael for emergency services: Horne commented a meeting has been set for August 21 with Ken Nordhoff and Chief Grey to look at data and potential contractors. Chief Roach and Horne will meet with Greg Stepanicich prior to the meeting. Colombo questioned how the process was going, and that she noticed some posturing by San Rafael in the press. Chief stated, time will tell.

New and Other Business

1. Proposal from Account Works for setting up accounting software: Horne stated he had been looking into QuickBooks. We would not leave the County's system, but the software will be used for producing financial statements. Read stated it was a good idea.
M/s Read/ Hansell to approve proposal from Account Works for setting up accounting software. Motion carried unanimously.
2. Proposal to permit Director's free use of facilities: This item was postponed until September.
3. Plans for long range planning sessions: Horne stated the date has been set for August 28. Anderson stated Commissioners should be invited.

The date of the next Regular meeting Board meeting is September 9, 2008 at 7:30PM.

The meeting was adjourned at 8:30PM.

Respectfully submitted,
Carolyn Sullivan