

Marinwood Community Services District

Draft Minutes of Regular Board of Directors Meeting

Tuesday June 10, 2008

Time and Place: 7:30PM Marinwood Community Center classroom.

Present:

Board Members: President Bruce Anderson, Tarey Read, Bill Hansell, and David Mitchell.

Absent: Cyane Dandridge

Staff: District Manager Tom Horne, Fire Chief Tom Roach, Recreation Director Shane DeMarta, Park Manager Gary Harrelson, and Administrative Assistant Carolyn Sullivan.

Fire Commissioners: Ron Marinoff, and Mary Colombo.

Park Commissioners: Leah Valentine.

Others present: Joan Mitchell, Sue Sanders, Kel Harris, Pam and Cam Case.

Agenda

No changes or additions.

Comments from public on non-agenda items

Sue Sanders, a resident on Miller Creek Road expressed her concerns about house renovations in the neighborhood; and lack of Community notification. She stated there should be restrictions and limitations for construction.

Hansell noted that the particular house in question is well within the County guidelines. Mitchell added that he is sympathetic, but the Board has no planning authority. Anderson instructed staff to work with the County staff regarding community design and local control. Mitchell stated that we should wait until we hold our long range planning discussions. The Board did not come to a consensus on the issue.

Routine Business

1. Minutes of Regular Meeting of May 13, 2008:

M/s Read/ Hansell to approve Minutes of Regular meeting of May 13, 2008. Ayes: Read, Hansell, and Anderson. Abstaining: Mitchell.

- Minutes of Special Meeting of April 14, 2008:

M/s Mitchell/ Read to approve Minutes of Special Meeting of April 14, 2008. Motion carried unanimously.

2. Payment of Claims 941-1047:

M/s Mitchell/ Hansell to approve payment of claims 941-1047. Motion carried unanimously.

Recognitions

1. Eagle Scout candidate Charles Winslow for trail project: Horne recognized Winslow for planning and executing the trail project on Church Hill. In addition, credit goes to Ward Bouwman who also helped with the project.

Park Master Plan

Jennifer Brooke, a Professor at UC Berkeley introduced herself and spoke regarding the concept of using Marinwood for a class project. She commented that Marinwood's site is quite ideal with the creek, park, and open space. She would ask from the Board only their time and attention for the students as they conducted their presentations. In addition some staff time to discuss previous plans and a site tour. The Board members all agreed that this sounds like a great idea, and they would offer support. Kel Harris stated he would like to be involved in the project, and to also keep Dixie in the loop.

Correspondence

No correspondence.

Board Member Items of Interest

None.

District Manager's Report

No additional items.

FY 2008-2009 Budget

1. Public Hearing: Horne noted that the budget was posted on our website last week. Marinoff noted that Community Center maintenance was over budget. Harrelson stated they had painted the Center this year, along with unplanned emergency purchases for a new sound system and refrigerator. Colombo stated the Recreation Department doesn't cover all their costs. Horne stated no, but that is why we have property taxes, to assist with the needs of the community. Mitchell commented that we're not saving as much as we should, but we are really holding our own. Read also commented that these past few years we have had to deal with some big hits to our budget, including the JPA agreement and the Ponti legal issues. Mitchell offered his praise towards the staff to try and balance this budget. Horne stated all the credit goes to the Department Heads.
2. Personnel Committee Recommendations:
 - (a) Wage adjustment of 5% for non-exempt employees: Anderson noted that we are paying 14% lower than our competitors, and that the Park staff has been left behind. Read asked when the date of the last increase occurred. Harrelson stated 8 years ago. Anderson stated we need to do this. Hansell noted concerns about going forth at this time, and that we need to think about our savings.

M/s Mitchell/ Read to approve a wage adjustment for Park non-exempt employees.
Ayes: Mitchell, Read, and Anderson. Nays: Hansell.
 - (b) Increase in dental insurance annual benefit from \$1000 to \$1500:

M/s Mitchell/ Read to approve increase in dental insurance annual benefit from \$1000 to \$1500. Ayes: Mitchell, Read, and Anderson. Nays: Hansell.
3. Board recommendations for budget: No recommendations at this time.
4. Budget related resolutions:
 - (a) Resolution No. 295 Increasing the Amount of the Special Tax for Park, Open Space and Street Landscape Maintenance: This increase will be an additional \$6.00 per year per household.

M/s Mitchell/ Hansell to approve Resolution No. 295 Increasing the Amount of the Special Tax for Park, Open Space and Street Landscape Maintenance. Motion carried unanimously.
 - (b) Resolution No. 297 Determining the 2008-2009 Appropriations of Tax Proceeds:

M/s Mitchell/ Read to approve Resolution No. 297 Determining the 2008-2009 Appropriations of Tax Proceeds. Motion carried unanimously.

Park and Recreation matters

1. Recreation activities update: Recreation Director thanked all those who attended the "Venetian Affair"; we grossed \$2500 this year, which is \$1500 greater than last year. To date our pool memberships are up 7% as compared to last year, and our camp revenue is doing quite well. DeMarta also noted that San Anselmo had to cancel their Summer Camp program this year due to low enrollment while our camp enrollment is greater than last year.
2. Park Maintenance Report: No additional items.

Fire Department Matters

1. Report of June 3, 2008 Fire Commission meeting: No additional items.
2. Fire Chief's Report: No additional items.
3. Contract with San Rafael for emergency services: Roach stated that he will meet with San Rafael Fire Chief Grey Tuesday June 17th. Roach thanked Mary Colombo; she has been a good resource for data gathering.

New and Other Business

1. Resolution No. 296: Resolution of Intention to Approve and Amendment of Contract between Cal PERS and Marinwood CSD- pursuant to an agreement with the Marinwood Professional Firefighters, the CSD will adopt a resolution initiating the process of amending the PERS Contract to provide a different level of benefits to Firefighters hired after July 1, 2008.

M/s Mitchell/ Read to approve Resolution No. 296: Resolution of Intention to Approve and Amendment of Contract between Cal PERS and Marinwood CSD. Ayes: Mitchell, Read and Anderson. Abstaining: Hansell.
2. Resolution No. 298: Establishing a policy for Reimbursement of Personal Vehicle Use: Horne noted that we would be using the IRS rate, and the trips are all preapproved by the Department Heads.

M/s Mitchell/ Read to approve Resolution No. 298: Establishing a policy for Reimbursement of Personal Vehicle Use. Ayes: Mitchell, Read, and Anderson. Abstaining: Hansell.

3. Repair of Ponti Fire Road slide damage: Horne noted we are waiting for the final inspection, but would like to have all payments occur this fiscal year, as well as all reimbursements. Kel Harris asked how much this issue cost the CSD. Read responded under \$250 thousand for all charges.
4. Plans for Long- range planning sessions: A tentative date was set for August 14th at 5:00PM.

Closed Session

The Board may meet in Closed Session pursuant to Government Code Section 54957 which permits consideration of employee discipline, dismissal or release.

The Board entered into Closed Session at 9:40PM. The Board exited Closed Session at 9:50PM, not action was taken.

The meeting was adjourned at 9:52PM.

Respectfully submitted,
Carolyn Sullivan