

MARINWOOD COMMUNITY SERVICES DISTRICT

MINUTES OF REGULAR BOARD OF DIRECTORS MEETING

December 11, 2007

Time and Place: 7:30PM Marinwood Community Center Classroom.

Present:

Board members: Bruce Anderson, David Mitchell, Tarey Read, and Bill Hansell.

Absent: Cyane Dandridge.

Staff: District Manager Tom Horne, Fire Chief Tom Roach, Park Manager Gary Harrelson, Recreation Director Debbie Younkin, and Administrative Assistant Carolyn Sullivan.

Others present: Kel Harris and Walter Dods.

The meeting was called to order at 7:30PM.

Introduction of New Board Member and Oaths of Office for Board Members

Read and Hansell were sworn in as continuing Board members. Dandridge was absent and will be sworn in at a later date.

Agenda

Chief Tom Roach asked that items F1, Public Hearing re: Ordinance 18 Adopting the Uniform Fire Code for Marinwood Service Area, and F2, Approving Resolution No. 295 Adopting Ordinance No. 18 – Uniform Fire Code, be reversed.

Comments from public on non agenda items

No comments.

Ordinance No. 18 Adopting Uniform

M/s Read/ Mitchell to approve Resolution No. 295 to Adopt Findings of Fact Relating to Modifications to the Uniform Fire Code. Ayes: Read, Mitchell, Anderson. Abstaining: Hansell.

M/s Hansell/ Read to approve Ordinance No. 18 Adopting the Uniform Fire Code for Marinwood Service Area. Motion carried unanimously.

Elect Board President

Anderson nominated himself to be Board President. Mitchell disagreed and felt that the traditional rotation should continue properly with Hansell or Read becoming President. Hansell and Read both declined, but Read stated she would accept the Vice Presidency. Mitchell noted that according to long establishes precedent and the Board rotation chart referred to in the past if Hansell and Read decline and a new rotation starts with Anderson then he would follow on as Vice President. Anderson called the vote for him to be President.

M/s Hansell/ Read to elect Anderson to the 2008 Presidency. Ayes: Hansell, Read and Anderson. Nay: Mitchell.

Consent calendar

1. Minutes of Regular Meeting of November 13, 2007:

M/s Read/ Hansell to approve of Regular Meeting of November 13, 2007. Motion carried unanimously.

- Minutes of Special Meeting of November 20, 2007:

M/s Read/ Hansell to approve minutes of Special Meeting of November 20, 2007. Motion carried unanimously.

2. Payrolls of November 21, 2007 and December 7, 2007:

M/s Read/ Hansell to approve payrolls of November 21, and December 7, 2007. Motion carried unanimously.

3. Payment of claims 457-513:

M/s Read/ Hansell to approve payments of claims 457-513. Motion carried unanimously.

Recognitions

Anderson offered his thanks to the people who helped out with the Howard Council Dedication. Hansell stated he would like to acknowledge the participants of the Dixie entry loop beautification project. Anderson also stated he would like to

thank Recreation Director Debbie Younkin for her years of service. Anderson also wanted to thank Dods for his years of service to the Board, and questioned if we should put together a retirement party for Dods. Younkin suggested he be named as a candidate for the California Parks and Recreation Society Community Services Award. Roach reminded the Board that Don Stiver would be stepping down after 23 years of service with the Fire Commission. Chief would like to present Stiver with a plaque and badge at the January Board meeting.

Correspondence

1. Letter from resident Sue Holland re: creek maintenance: The Board acknowledged the letter. Hansell stated that the Board needed to give clarification to Holland regarding the parcel tax, and to show that the budget reflects how and what was spent. Anderson stated that the letter should be given to the Park and Recreation Commission, and in addition invite Holland to the December meeting.
2. Thank you note from Margi Council for building dedication ceremony and reception: The Board acknowledged Ms. Council's note.

Board members items of interest

No discussion.

District Manager's Report

Horne reported that Ward Bouwman had installed the hardware for the WIFI and firewall. Horne also reported that the speakers in the Bill Gordon Hall have failed. Corporate Media Systems will replace the speakers at the cost of around \$4,200.

Kel Harris noted that the new website looks great. Anderson agreed and stated that Marinwood's Ordinances needed to be posted on the website. Also Anderson commented that he wanted a program installed that would notify people of information changes on our website.

Park and Recreation Matters

1. Appoint Commissioners for 2008-09: Horne stated that Juarez, Kunkel, and Threlkeld would all like to be reappointed. Anderson stated he wanted one person from the Park and Recreation Commission to be present at all future Board Meetings.
M/s Mitchell/ Read to appoint Robyn Juarez, Tom Kunkel, and Maija Threlkeld to the two-year term on the Park and Recreation Commission. Motion carried unanimously.
2. Report of Park and Recreation Commission meeting of November 27, 2007: No discussion.
3. Recreation activities update: Recreation Director Debbie Younkin commented that Winterfest would be held on Friday December 14, and asked for donations of plain sugar cookies. The interviews for the Recreation Coordinator position are scheduled for December 17, and hopefully someone would be hired by January.
4. Park Maintenance Report: Harrelson stated that the Park and Recreation Commission had reviewed the tennis court repair possibilities and agreed to resurface the lighted courts the first year, the Lucas Valley Estates courts the next year, and the back courts the year after that. Read asked if there was money in the budget for the repairs. Horne stated no, and that it needed to be added to next year's budget. Harrelson also reported that the pool heater is leaking and needs to be replaced. A heat exchanger replacement would cost around \$2,000 and a new heater would be around \$4,000. All this information would be going to the Park and Recreation Commission for the December meeting. In addition the pool pump had to be completely rebuilt and would be reinstalled in January. Younkin informed the Board that Estaban Chavez had just passed the Certified Pool Operator's course. Anderson questioned why we hire out for the trimming of trees for the walkways. Harrelson stated our insurance doesn't allow for any of our men to climb trees. Anderson questioned if Harrelson was informed about the new case of sudden oak death in our area. Harrelson stated yes he is aware, and yes we are in an area that is affected.

Fire Department Matters

1. Appoint Commissioners for 2008-09: Three appointments are up, and two would like to be reappointed, Bob Slavin and Ron Marinoff. Chief Roach stated that with these two reappointments there are now two openings on the Fire Commission.
M/s Read/ Mitchell to appoint Bob Slavin and Ron Marinoff to the two-year term on the Fire Commission. Motion carried unanimously.
2. Fire Chief's Report: Roach commented that at the annual Employee Recognition Dinner, Firefighter Ryan Brackett was named Firefighter of the Year, and Matt McLeran was named Volunteer Firefighter of the Year.
3. Disposition of Engine 582: Roach reported that our contract is up with Fire Trucks Plus and little interest has arisen. The Santa Rosa Fire Academy is quite interested in our donation of the engine to them.
M/s Mitchell/ Read to donate Engine 582 to the Santa Rosa Fire Academy. Motion carried unanimously.

4. Bench in Marinwood Park to commemorate volunteer Rob Paoli: Roach stated the bench has been ordered and when it arrives there will be a small ceremony.

New and Other Business

1. Resolution No. 294 appointing liaison attorneys in Ponti Road lawsuit matters: Dods stated he has no interest in compensation, however if he were required to travel on behalf of the Board he would like to be reimbursed for travel expenses.
M/s Read/ Hansell to approve Resolution No. 294, appointing Walter Dods as Board liaison to the attorneys in the Ponti Road lawsuit. Motion carried unanimously.
3. (Anderson changed the order) Proposal for Commission to consider economic and physical development of Marinwood: Dods stated that this Commission would have to abide by the rules of the Brown Act. Chief Roach stated that if this Commission is formed it needs to be a well-represented group of people who speaks on behalf of the Community, not just the voice of five selected people. In addition the question arose if a Commission is really necessary to discuss this matter. Anderson asserted that a Commission is necessary. Kel Harris commented he has concerns with the process, but if a Commission were to be formed he would like to be considered for appointment. Mitchell remarked that he supports an active group, but wonders how this dovetails with the Marinwood Association, and additionally the current task force has worked well with the County on these matters. He continued by commenting if it is legally acceptable to use tax dollars on a Commission such as the one proposed. Horne stated that a Standing Committee might be more appropriate, and that a Commission would be a bit premature at this time. In addition Horne stated that the Committee proposed by Anderson to consider latent CSD powers would be an appropriate first step, and that the CSD should be cautious about spending tax dollars outside the functions they are collecting for. Mitchell stated that the Board has no power to set a Commission to oversee something we have no power over; meaning that development of private land is not within the CSD jurisdiction. Hansell commented that he supports being proactive and informing the community, but would like more understanding of the legal ramifications. Anderson proclaimed he still wanted a Commission to go forward. Dods disagreed and stated that it is premature to form a Commission, and commented that Greg Stepanich should be contacted regarding this matter.
M/s Anderson/ Read for the Board to adopt the CSD Development Committee proviso "Funding" be struck, staff contacting Greg Stepanich for legal counsel, and recommending a Statement of Authority.
Ayes: Hansell, Read and Anderson. Nay: Mitchell.
4. Board/ Staff attendance at Strategic Planning Workshop: The Board and Staff agreed that this was too expensive and with too little notice.
2. (Anderson changed the order) Board member liaison and committee appointments: Anderson anointed as follows: Cyane Dandridge to the Park and Recreation Commission and Personnel Committee, Bill Hansell to the Fire Commission, Tarey Read to the Finance Committee, Outside Contracts and General Services Liaison, David Mitchell to MERA and Special District Liaison, Anderson to Outside Contracts. The liaison to the Miller Creek Watershed Stewards was left undetermined. Mitchell expressed that he was disappointed in Anderson's appointments, and that he has the experience and the relationships to conduct business regarding outside contracts. Anderson responded that he had taken that into consideration and that he would not alter his decision.
5. Review of carried over action items: The Board reviewed the list. In addition the decision of Vice President of the Board was not decided and that needed to be carried over to the January meeting.

Closed Session

The Board met in Closed Session to receive reports on ongoing litigation arising from the Ponti Fire Road earth subsidence pursuant to Government Code Section 54596.9, and to review performance of District Manager and Department Heads pursuant to Government Code Section 54957 and other personnel matters: The Board entered Closed Session at 9:22PM. The Board exited Closed Session at 9:50PM no action was taken.

Other Matters

No other matters were discussed.

The meeting was adjourned at 9:52PM.

Date of next Regular Board meeting was set for January 8, 2007.

Respectfully Submitted,
Carolyn Sullivan

