

Policy for Free and Reduced Rate use of Marinwood Community Services District Facilities

(Adopted December 10, 2013)

1. General Policy

Marinwood Community Services provides facilities to the community of Marinwood for the recreation, education and social activities of the residents.

a. Use of Facilities

The Community Center, the Firefighters Picnic Area, the Group Picnic Area, the tennis courts, and the swimming pool enclosure are available for reserved use, with a permit and fees.. An application must be submitted for each use. The scheduled event must not interfere with District recreation programs, meetings or previously reserved rentals. Security deposit and building attendant fee are required. The applicant is responsible to pay any damage. All building use regulations apply (see attached document).

b. Use of the Park

It is the policy that the use of the park and its facilities, except for the specific reserved uses mentioned above, shall be on a first-come, first-served basis. Large areas of the park can be taken up for the exclusive use of groups only under permit.

2. Reduced Rate and Free Use of Facilities

The facilities offered for reserved use are available to residents, organizations and community service groups for free or at reduced rates, under certain conditions. Such use must be for purposes pursuant to the Community Services District charter, must be not for profit, and must not be for political purposes. For this policy, "political purposes" means taking positions on candidates and ballot measures in public elections, and public policy issues under the purview of local, state or federal government. The Community Services District may require documentation that these conditions are met through the permit process. Staff determinations may be appealed to the Board of Directors.

All regular rental permit requirements must be met and all facility use regulations apply. A security deposit is required. The rental fee includes a Building Attendant fee. Recurring or regularly scheduled uses may be subject to review by CSD staff.

a. Reduced Rate Rental

Reduced rates are available to the following:

- 1) Marinwood residents and businesses
- 2) Community service groups for fundraisers or where a fee is charged
- 3) Groups using the building on a regular weekly or monthly basis, with a minimum of six uses per year
- 4) Private schools serving Marinwood
- 5) Full-time employees of the Marinwood CSD (reduced rate, less Building Attendant fee)

b. Free Use of Facilities

Free weekend use can be confirmed no earlier than four weeks prior to date of event.

The applicant is responsible for its own setup and clean-up.

Building attendant fees may apply.

Free use limited to weekdays and one free weekend use per year is available to the following classes of users:

1. Youth groups serving Marinwood
2. Organizations and charitable groups serving Marinwood
3. Marin County departments for activities related to their governmental functions
4. Dixie School District and Terra Linda High School and school groups sanctioned by them
5. Organizations related to governmental functions serving Marinwood.
6. Marinwood CSD Board and Commissions and special committees
7. Homeowners associations governing Marinwood residences
8. One-time free use to a Marinwood resident who has donated fifty hours minimum of community service to Marinwood CSD for an adult function. Requires Board approval.

Unlimited free use is available for all Marinwood CSD organizations and CSD-sponsored activities, such as the Marinwood Waterdevils and the Marinwood Firefighters Association, including fundraisers, on weekdays and weekends.