

MARINWOOD PARK AND RECREATION COMMISSION: MEETING AGENDA

TUESDAY, MAY 23, 2017, 7:00PM

CREEKSIDE PARK IN LUCAS VALLEY ESTATES, CREEKSIDE DR, SAN RAFAEL, CA 94903

#	Time	Item	Commission Action
1	7:00 PM	Park & Recreation Commission Facility Tour and Inspection: Creekside Park in Lucas Valley Estates on Creekside Dr.	Understand maintenance Requirements
2	7:30 PM	Agenda	Adopt
3	7:30 PM	Public Comment on Non-Agenda Items	
4	7:35 PM	Draft Minutes of March 28, 2017 P&R Commission Meeting	Approve
5	7:40 PM	Minutes of April 25, 2017 Joint Board and P&R Commission Meeting (<i>Approved by Board of Directors on May 9, 2017</i>)	Review
6	7:45 PM	Draft Minutes of May 9, 2017 Board Meeting	Review
7	7:50 PM	FY 17/18 "Measure A" Budget & Work Plan	Recommend
8	8:05 PM	Update: Park Maintenance Facility Replacement Initiative	Discuss
9	8:20 PM	Recreation and Park Maintenance Activity Report	Review
10	8:30 PM	Requests for Future Agenda Items	
11	8:35 PM	Adjourn	

Requests for disability-related modifications or accommodations, aids or services may be made to the District office no later than 72 hours prior to the meeting by contacting (415) 479-0775

**NEXT P&R COMMISSION MEETING TO BE HELD ON JUNE 27, 2017 AT 7:00 PM
AT LAS GALLINAS MINI-PARK & MILLER CREEK PANHANDLE PATH**

2017 P&R Commission Facility Inspection Schedule:

May: Creekside Park

June: Las Gallinas Mini-Park & Miller Creek Panhandle Path

July: Marinwood Community Park & Playground

August: Marinwood Community Pool

September: Marinwood Community Center

MARINWOOD COMMUNITY SERVICES DISTRICT
DRAFT MINUTES OF PARK AND RECREATION COMMISSION MEETING

March 28, 2017

Time and Place: 7:30PM Marinwood Community Center.

Present:

Commissioners: Shane Valentine, John Tune, Jon Parkinson and Jon Campo.

Absent: Kimberly Call.

Staff: District Manager Eric Dreikosen, Recreation Director Shane DeMarta and Administrative Assistant Carolyn Sullivan.

Board Members: Jeff Naylor.

Others present: Tony Hoff and Francie Burkhart.

Agenda

No changes or additions.

M/s Parkinson/ Campo to approve agenda as presented. Ayes: Campo, Parkinson, Tune and Valentine. Nays: None. Absent: Call. Motion carried.

Public Comment

Tony Hoff, a member of the Marinwood Tennis Association commented he is interested in the long term maintenance funding for the tennis courts. He stated the Association is in the process of formalizing a Board and would love to keep an open communication with the Park and Recreation Commission. Campo commented his wife is also in the Tennis Association and he had spoken to Hoff recently to try to answer some of the maintenance questions they had posed. Dreikosen asked if the Association had 501c(3) status. Hoff replied no. Valentine commented they should contact Marin Link; they have a wealth of information helping groups achieve their non-profit status. Burkhart reiterated the concerns; the tennis program in Marinwood is very active by both children and adults and she has concerns with long term planning for repairs and replacements.

Draft Minutes of February 28, 2017 Park and Recreation Commission Meeting

M/s Tune/ Campo to approve Minutes of February 28, 2017 Park and Recreation Commission meeting. Ayes: Campo, Parkinson, Tune and Valentine. Nays: None. Absent: Call. Motion carried.

Review of Draft Board Minutes of March 14, 2017

Tune inquired about the lawsuit against the District and if it was related to the Firefighters FLSA allegations. Dreikosen replied yes. Tune inquired about the Firefighter who traveled to Guatemala. Dreikosen replied the program is run by San Rafael firefighters and is similar to "Doctors without Borders". Captain Brackett traveled to Guatemala to help train first responders.

FY 17/18 Draft Park and Recreation Budgets

Dreikosen explained that he is consolidating GL numbers across departments to achieve a clean chart of accounts. Staff has spent time and thoughtfulness into achieving the draft budget presented. Campo inquired about the jump in Workers Compensation insurance. Dreikosen replied it is based on salary, but the Districts modification factor jumped dramatically due to recent claims. Campo asked about the Measure A revenue. Dreikosen replied the County has projected the revenue numbers quite accurately as of late but has yet to release projections for FY 17/18. The expenditures for the current year are the Park Maintenance vehicle and the tennis court resurfacing at Creekside Park. All remaining revenue is dedicated to the Park Maintenance building. Valentine commented the summer camp revenue is great to see, it's wonderful to see the constant increases year over year. Tune asked if there will be decreases in utility billing. Dreikosen replied most likely not, gas prices have increased countering any savings achieved by solar. Campo asked if staff has thought of replacing the pool heaters with electric ones due to the solar the District is now generating. DeMarta replied the pool is only running on one heater, which is not ideal. It may be wise to look into the purchase of a secondary electric one.

Update: Park Maintenance Facility Replacement Initiative

Dreikosen noted that resident Joe Runco had donated his time and resources to produce the drawings and Irv Schwartz had helped to provide the 2010 maps. The Board had approved the use of these drawings at their last meeting and the District is committed to move forward with the project. Campo stated it would be helpful if Runco could attend the April meeting and commented it will be good to gather the information provided by the community to move forward with the

project. Naylor stated the next steps will be to invite people with concerns to work with the District and for the District to hire the appropriate professionals to move the project along correctly. Valentine stated he would like to convey the absolute need for this project to move forward; the safety of the employees is a top priority. Campo commented Marin County has held community workshops that include one speaker to present and then the community breaks into small groups to ask questions and for staff to record comments. Naylor stated he would like the following topics to be included for the meeting:

- Placement of Facility
- Cost (Measure A versus out of pocket)
- Safety (Staff and Environmental)
- Mitigation of noise concerns

Valentine added "Protection of Park Equipment" and Parkinson commented the District needs to express to the community that the construction of the maintenance building is essential for the health and well-being of our parks. Tune stated he would make himself available to anyone interested in doing a walk-through of the existing building.

Requests for Future Agenda Items

None.

The meeting concluded at 9:29PM.

The date of the next Park and Recreation Commission meeting is set for May 23, 2017 at Creekside Park.

Respectfully submitted,
Carolyn Sullivan

Marinwood Community Services District

Draft Minutes of the Joint Meeting of Special Meeting of the
Marinwood Community Services District Board of Directors
and
Regular Meeting of the
Marinwood Community Services District Park and Recreation Commission

Tuesday April 25, 2017

Time and Place: 7:30 PM Marinwood Community Center classroom.

Present:

Board Members: President Bill Shea, Leah Kleinman-Green, Jeff Naylor, Irv Schwartz and Izabela Perry.

Park and Recreation Commission Members: Jon Campo, John Tune, Kimberly Call, Jon Parkinson and Shane Valentine.

Staff: District Manager Eric Dreikosen, Fire Chief Thomas Roach, Recreation Director Shane DeMarta, Park Maintenance workers Victor Sibbaluca, Marco Giron and Estevan Chavez and Administrative Assistant Carolyn Sullivan.

Others Present: Tom Boyd, Les Mize, Connie Algeo, Terry Algeo, Stephen Nestel, Linda Barnello, Dave Griffiths, John Boro and other community members.

Call to Order

Park Maintenance Facility Replacement Initiative: Community Workshop

The Board and Commission will jointly conduct a community workshop requesting valuable public comment and input to help guide the planning process for the replacement of the Park Maintenance Facility located in Marinwood Park:

Commission Chair Shane Valentine commented the goal for the meeting is for staff, Board and Commission members to listen to the community. No decisions on the facility have been made and the website will be updated regarding this project.

Naylor spoke to the community and described the need for the facility and the need to provide our staff safe working conditions.

Schwartz commented he had reached out to local resident Joe Runco to ask for his assistance on possible scenarios and drawings for the area. Runco had, pro bono, prepared these drawings without any specific direction from the Board.

Dreikosen added it would be helpful if the community members would write down their questions and thoughts. It will help staff organize all the concerns and comments.

The comments/questions from the community were as follows:

- Time frame for the project
- Monetary time frame (Measure A)
- Vehicle storage (how many and where)
- Adherence to the 2014 Stream Conservation Area
- Alternate location suggested adjacent to the Firehouse
- Needs assessment and analysis of project and post on website
- Overall size of facility footprint
- Proper pesticide & chemical storage
- Perform an EIR and CEQA Review
- Contact BCDC (Bay Conservation and Development Commission)
- Concern over “mission creep” and what is actually needed
- Alternate location closer to Miller Creek Road
- Information on if it could be “grandfathered” at current location
- Concern regarding location adjacent to Firehouse and visual impact to “front door” of Marinwood.
- Possibility of separating into smaller units with multiple locations throughout the District

Public Comment for Park & Recreation Commission on Non-Agenda Items

Community member commented he would like to see the area adjacent to the firehouse properly landscaped; it is the “front door” to our community.

Nestel commented that he loves Marinwood’s open space, but the panhandle is mistreated, there needs to be a management plan for the area leaving it natural.

Barnello commented that the District should concentrate efforts on pulling weeds rather than planting new material. Additionally the many walkways throughout the District needs attention and repairs. Griffiths commented with the warmer weather approaching he would like more attention from the District on the evening horseshoe pit issue. He commented there is loud music, drinking and obscene language.

The Board, Commission and Staff thanked all the attendees for their time and comments.

The date of the next Regular Board Meeting is set for May 9, 2017 at 7:30pm.

Respectfully submitted,
Carolyn Sullivan

Marinwood Community Services District

Draft Minutes of Board of Directors Meeting
Tuesday May 9, 2017

Time and Place: 6:00PM Marinwood Community Center classroom.

Present:

Board Members: President Bill Shea, Izabela Perry and Jeff Naylor.

Absent: Irv Schwartz and Leah Kleinman-Green.

Staff: District Manager Eric Dreikosen, Fire Chief Thomas Roach, Recreation Director Shane DeMarta, Firefighter Sean Day and Administrative Assistant Carolyn Sullivan.

Others Present: Linda Barnello, Stephen Nestel.

Closed Session

1. *Conference with Labor Negotiators Section 54957.6 Agency designated representatives: Jack Hughes, Eric Dreikosen, Represented Employees: Marinwood Professional Firefighters:*

2. *Conference with Legal Counsel – Existing Litigation Section 54956.9(d)(1): Name of case: Anderson, et al., v. Marinwood Community Services District:*

The Board entered into Closed Session at 6:00pm. The Board exited Closed Session at 7:21pm, the Board took no action.

Open Session Call to Order and Pledge of Allegiance

Agenda

M/s Perry/ Naylor to approve agenda as presented. Ayes: Perry, Naylor and Shea. Nays: None. Absent: Schwartz and Kleinman-Green. Motion carried.

Consent Calendar

a. *Draft minutes of Regular Meeting of April 11, 2017:* Naylor inquired about Marinwood.org email addresses for Board members. Dreikosen replied he believes there is a limit of 25, but will inquire. Naylor clarified his comments in regards to the letter received last month regarding pensions and being compared to MMWD, Naylor noted yes, the amounts are large, but the District is not hiding the liabilities.

b. *Draft minutes of Special Budget Meeting of April 25, 2017:* No comments.

c. *Draft minutes of Special Meeting of April 25, 2017:* No comments.

d. *Bills Paid Nos. 881-968:* Shea commented that overtime had climbed once again. Roach replied the department lost its temporary hire. Naylor noticed a difference in the 4850 pay. Dreikosen replied White's 4850 eligibility had run out. Naylor inquired about the tennis program expenditures. Sullivan replied it was for a months' worth of classes and there is a revenue line associated. Naylor inquired about the bill for Creams Tow. Roach replied it was for "jaws of life" training. Nestel commented he has attended the meetings for years and videotapes all the meetings, the minutes are inaccurate and the clerk distorts the record. The Board represents the public and what is happening is not a democracy. Nestel stated Dreikosen was incorrect on the lack of public comment on non-agenda items at Special Meetings, it is required by the Brown Act. Naylor commented four of five Board members have received email correspondence from the public and all Board members have publically posted their phone numbers. Barnello stated Justin Kai wanted email addresses publically posted; the rest of the Board wanted phone numbers posted.

M/s Perry/ Naylor to approve Consent Calendar. Ayes: Perry, Naylor and Shea. Nays: None. Absent: Schwartz and Kleinman-Green. Motion carried.

Public Comment Open Time for Items Not on Agenda

Barnello commented about two months ago she had sent an email regarding dog attacks and the lack of leashed dogs in the panhandle and received no response. Barnello asked Park staff to find a "no dogs off leash" signage and place it at the Quietwood entrance. Something needs to be done about the 65% of people who walk their dogs off leash in the panhandle, the District could be sued if this continues to occur.

District Matters

1. *Change in wage scale in District Salary Schedule to provide for a 2% base salary increase, effective 7/2/17, for the following positions: Senior Administrative Assistant, Recreation Director, Fire Chief:* Dreikosen stated all information was provided in the packet including burdened costs for FY 17-18. Naylor stated he has no objection it is deserving, but noted the long-term pension liability impacts. Dreikosen noted there is only one person per position and if the current employee were to leave the District could lower the wage schedule. Nestel stated he never argued the salary of any productive employee, but is not happy about the pension issues. Barnello commented the Fire Chief declined his raise three years ago and would urge him to accept this one.

M/s Perry/Naylor to change in wage scale in District Salary Schedule to provide for a 2% base salary increase, effective 7/2/17, for the following positions: Senior Administrative Assistant, Recreation Director, Fire Chief. Ayes: Perry, Naylor and Shea. Nays: None. Absent: Schwartz and Kleinman-Green. Motion carried.

2. *Proposed District Budget for Fiscal Year 2017-2018*: Dreikosen stated he is unsure of when the funds will be received from FEMA for storm damage related issues, it may be pushed until next fiscal year. The firehouse kitchen is in the budget at \$60,000. The fire salary wage GL account has been recalculated due to the retirement of Captain White and the upcoming engineer promotion. Additionally paramedic wages and reimbursements were incorporated into this budget. Naylor asked if the budget amendments on this agenda were factored into the 16/17 column. Dreikosen replied no. Nestel commented there is lack of vigorous cost containment.

M/s Naylor/Perry to approve proposed District Budget for Fiscal Year 2017-2018. Ayes: Perry, Naylor and Shea. Nays: None. Absent: Schwartz and Kleinman-Green. Motion carried.

3. *Increase cash held in Wells Fargo Payroll account by \$15,000 to a total revolving balance of \$175,000 to accommodate requirement of electronic payments of pension contribution to CalPERS*: Dreikosen stated right now there is currently \$160,000 allocated to the payroll revolving account. CalPERS is imposing an electronic payment mandate by July 1, 2017.

M/s Perry/Naylor to Increase cash held in Wells Fargo Payroll account by \$15,000 to a total revolving balance of \$175,000 to accommodate requirement of electronic payments of pension contribution to CalPERS. Ayes: Perry, Naylor and Shea. Nays: None. Absent: Schwartz and Kleinman-Green. Motion carried.

4. *Fiscal Year 2016-2017 Budget Amendment*: Dreikosen stated the District does not have a hard stop anymore, but it is good practice to do budget adjustments when applicable. All proposed amendments are to accounts discussed during previous budget performance reviews.

M/s Perry/Naylor to approve Fiscal Year 2016-2017 Budget Amendment. Ayes: Perry, Naylor and Shea. Nays: None. Absent: Schwartz and Kleinman-Green. Motion carried.

5. *Update form Ad-Hoc Committee to Review, Revise, Create District Policies and Procedures: Discuss next project(s). Committee Member(s): Izabela Perry*:

a) Expenditure Authorization policy: Naylor commented this has been reviewed at the prior meeting. Both Kleinamn-Green and Schwartz offered their approval at the last Board meeting.

M/s Naylor/Perry to approve Expenditure Authorization Policy. Ayes: Perry, Naylor and Shea. Nays: None. Absent: Schwartz and Kleinman-Green. Motion carried.

Nestel stated he commends the Board for trying, but without limits of time this policy is meaningless. Shea replied this policy is for budgeted items.

6. *District Manager Report*: Dreikosen stated he, DeMarta and Roach had met with OES and FEMA and submitted a list of projects. We expect a follow up, but was given a verbal approval for a go-ahead for initial studies to be done by geo-techs and engineers. Perry asked if the projects were listed by priority. Dreikosen replied no. Perry inquired about timelines. Dreikosen replied there is an 18 month window for projects. Naylor requested that the District receive something in writing in regards to moving forward with initial studies.

Dreikosen commented he had included a balance sheet as of April 30th, please note there are a few items lingering from SAP that need to be reconciled. Shea asked what compensated absences were. Dreikosen replied accrued vacation hours on the books.

Nestel stated he had seen David Kunhardt on the premises and inquired why he was here. Dreikosen replied he didn't meet with Kunhardt.

Fire Department Matters

1. *Draft minutes of Fire Commission meeting of May 2, 2017*: Naylor asked if there was an update on Heine. Roach replied he will be meeting with the doctor next week.

2. *Fire Activity Summary and Chief Report*: Naylor asked for an update on the kitchen project. Roach replied an architect will be onsite on Friday and was given a lead by Schwartz for a company that would meet the SB854 requirements. Roach reported that the Department is down one personnel due to White's retirement, but there are no academy's until August. Naylor inquired about MERA. Roach replied there is a contract with Motorola who was the sole bidder, we will be paying the bond until 2021. Nestel commented this District is a satellite fire department of San Rafael and should look into merging, the District is in legal problems and should settle the lawsuit. Roach replied he has been involved in merger talks for many years and it has never added up in the District's favor, but it is always an option.

3. *Resolution 2017-05: Government Code section 21156. Confirming Disability Status for Application of Industrial Disability Retirement submitted by employee*: Dreikosen stated White has applied with CalPERS for Industrial Disability Retirement and the resolution is the formal step for the Board. Nestel stated this is the way firefighters retire, the District needs to control its costs. Dreikosen replied White made the correct decision given his Doctors orders and has 30 years of service to the District.

M/s Perry/Naylor to approve Resolution 2017-05: Government Code section 21156. Confirming Disability Status for Application of Industrial Disability Retirement submitted by employee. Ayes: Perry, Naylor and Shea. Nays: None. Absent: Schwartz and Kleinman-Green. Motion carried.

Park and Recreation Matters

1. *Park Maintenance Facility Replacement Initiative: Update:* Dreikosen stated the census out of the public meeting were three possible locations; near the Firehouse, closer to Miller Creek Road or in the general proximity of the current location. Schwartz will be putting together site plans for the possibilities. Shea commented the location near the Firehouse is not a safe location. Nestel asked if the Board had read the laws. The land where the current building is located is not buildable and it is taking park land away from the residents. Naylor replied the County will be the experts on the issue.

2. *Recreation and Park Maintenance Activity Reports:* DeMarta reported the Spring Art Show was well attended and kudos to Susan Press for curating the show. Press will be retiring from the preschool next month and staff has put together a small thank you gathering on May 20th from 6-9pm and encouraged all to attend. Perry requested a formal thank you letter from the Board to Susan for her 32 years of service. Camp Training is in full swing and registrations are very good. Naylor asked if DeMarta is aware of where the pool shell is leaking water. DeMarta replied there is degrading in the deep end as well as with the tot pool. Any company that comes will have to do pressure testing on the pipes. DeMarta reported the park vehicle is being outfitted with a bed liner and lumber rack this week. A surveyor had come out to review all the pathways and sidewalks; it will be expensive and they can do it in sections. Naylor asked about the trees near the sidewalk. DeMarta replied past Commissions spoke about removing the trees on Miller Creek because they sit on the gas lines. Perry stated eliminating the trip hazards is a must at first. DeMarta commented the weeds will be addressed by the landscaping company as soon as possible on Miller Creek, Blackstone, Lucas Valley berms and the interior of Lucas Valley Estates.

New and Other Business

1. *Requests for Future Meeting Agenda Items:* Naylor recommended placing \$100,000 in reserves and \$5,000/month for OPEB.

Recognitions and Board Member Items of Interest

Shea commented the Board recognizes Captain Joel White and his 30 years of service to Marinwood as well as Preschool Director Susan Press and her 32 years of service to the community.

The meeting was adjourned at 9:20PM.

The date of the next Regular Board Meeting was set for June 13, 2017 at 7:30pm.

Respectfully submitted,
Carolyn Sullivan

Memo



To: Park & Recreation Commission
From: Eric Dreikosen, District Manager
Date: May 23, 2017
Re: FY 17/18 "Measure A" Work Plan

Commissioners,

The County of Marin has provided a 2017/2018 revenue estimate of approximately \$87,500 for Marinwood CSD as a result of "Measure A" funding.

I have included a page showing "Measure A" history of revenue and expenditures, including annual carry-over balances and interest earned.

For FY 2016-2017, the Board approved a "Measure A" work plan consisting of:

1. Community Center Kitchen Remodel: \$20,000 (Carry-over project from prior year)
2. Creekside Tennis Court Top Coat Refinish: \$6500 (Scheduled for June)
3. Park Maintenance Truck: \$28,000
4. Park Maintenance Facility Replacement: \$80,000 (entirety of 16/17 revenue estimate)

We have yet to complete the kitchen remodel due primarily to not being able to keep the quoted costs within the allocated budget of \$20,000. Furthermore, due to the necessary kitchen remodel at the fire department, we are learning much more in regards to SB 854 requirements and associated costs involved. Staff recommends we remove this item from the work plan for time being and revisit at a later date.

In total, we estimate to have 16/17 carry-over funds of approximately \$106,000 in addition to 17/18 revenue of \$87,500, bringing our available "Measure A" fund balance to approximately \$193,500.

For FY 2017-2018, staff recommends the following work plan:

1. Park Maintenance Facility Replacement
Total costs for this project are still largely unknown. However, research and planning to date on this initiative indicate total costs could likely exceed the \$80,000 originally budgeted.

It is further recommended that "Measure A" funds remaining upon completion of this project be earmarked for the impending re-plaster needed for the main pool and potential rebuild of the tot-pool area. We estimate the main pool re-plaster to cost approximately \$100,000 and to be needed no later than prior to the 2019 pool season.

Marinwood Community Services District
"Measure A" Fund

FY	Funds Rec'd	Planned Projects	Funds Expended
2013-2014 (actual)	\$42,271.76		
		Reception Hall Flooring	\$26,550.00
		Recreation Storage Shed	\$7,720.62
		<i>Total 13/14 Expenditures</i>	<u>\$34,270.62</u>
		6/30/14 Fund Balance	<u><u>\$8,001.14</u></u>
2014-2015 (actual)	\$78,222.35		
13/14 Carry-Over	\$8,001.14		
Total Available	<u>\$86,223.49</u>		
		Community Center HVAC	\$20,622.47
		Tennis Court 3&4 Top Coat	\$8,250.00
		Pool Equipment Repairs	\$24,945.00
		Kitchen Remodel	
		<i>Total 14/15 Expenditures</i>	<u>\$53,817.47</u>
		<i>14/15 Interest Earned</i>	<u>\$43.46</u>
		6/30/15 Fund Balance	<u><u>\$32,449.48</u></u>
2015-2016 (actual)	\$80,061.46		
14-15 Carry-Over	\$32,449.48		
Total Available	<u>\$112,510.94</u>		
		Kitchen Remodel	
		Tennis Court Top Coat (1,2)	\$11,300.00
		Tennis Court Top Coat (creekside)	
		Salt Generator for Pool	\$14,369.85
		Wood Trim (CommCtr & PoolHouse)	\$11,900.00
		Kawasaki Mule Maintenance Vehicle	\$15,999.00
		<i>Total 15/16 Expenditures</i>	<u>\$53,568.85</u>
		<i>15/16 Interest Earned</i>	<u>\$142.57</u>
		6/30/16 Fund Balance	<u><u>\$59,084.66</u></u>
2016-2017 (actual)	\$81,265.32		
15-16 Carry-Over	\$59,084.66		
Total Available	<u>\$140,349.98</u>		
		Kitchen Remodel	
		Tennis Court Top Coat (creekside)	
		Park Maintenance Truck	\$27,934.55
		Maintenance Facility Replacement	
		<i>Total 16/17 Expenditures:</i>	<u>\$27,934.55</u>
		<i>16/17 Interest Earned:</i>	
		Fund Balance:	<u><u>\$112,415.43</u></u>
2017-2018 (estimate)	\$87,592.15		
16-17 Carry-Over	\$112,415.43		
Total Available	<u>\$200,007.58</u>		

Park & Recreation Report – May 2017
Shane DeMarta, Recreation Director

Recreation Activities

Spring Special Events:

- *Spring Art Show:* On April 23rd we held our first Spring Art Show. Susan Press helped curate the show and the art was all three dimensional. Admission was free and wine was available for purchase. Attendance was good and the artists were thankful for the event.

Susan Press's Retirement

- Susan Press will be retiring this June and the staff will be hosting a retirement party for her on May 20th from 6-9pm in the community center; we encourage all her past and present students to attend.

Spring Classes/Camp/Afterschool:

- Spring classes are going well and registrations are strong.
- The Marinwood After-School program has 30 participants registered for next year and 10 children on a waitlist.

Summer Camps:

- Summer camp and aquatic registrations continue to be strong. The majority of our camps are full with waitlists and many of our swim lessons are full. Summer staff trainings have begun and everyone is looking forward to a great summer.

Pool:

- The pool is now open for the season. As I reported last month we are losing quite a bit of water from the main pool's shell. We had a company come out for a site visit and are waiting to hear the results of their visit.
- Other than the shell the pool has been operating fine. This past week we saw the first large crowds of the season, staff has done a great job with keeping the pool safe including performing a successful active drowning rescue.

Staff:

- Recreation staff is hard at work planning/developing/facilitating trainings and workshops for summer staff.

Park Maintenance Activities

Marinwood Parks Staff has begun the annual turf repair and maintenance for the heavy usage in the summer months. Moving forward the staff will be getting to other projects (listed below).

General Maintenance:

- Mow turf weekly
- Empty garbage's and dog receptacles three times a week
- Clean Building each morning
- Check/clean all three parks
- Blow sidewalks and tennis courts
- Weed control

Park Maintenance Truck:

- The new truck has been outfitted with proper logos and is scheduled for a bed liner placement the week of May 8th.

Marinwood Pathways:

- On Friday April 28th Precision Concrete Company did a walk-through of our Park and pedestrian walkways. They will be sending a quote for repair.

Projects scheduled for May:

- Pump room painting
- Park shop cleaning and organization
- Turf aerating/fertilizing
- Playground repairs (on-going)
- Routine weed abatement
- Lucas Valley berm pruning

Projects for June:

- Park shop cleaning and organization (on-going)
- Turf aerating
- Playground repairs (on-going)
- Routine weed abatement
- Lucas Valley berm pruning
- Landscaping in-front of Marinwood Fire Dept.
- Landscaping Marinwood entrance at Miller Creek Rd. and Marinwood Ave.

Contracted Landscape Maintenance (May):

- Weeding along Miller Creek Rd.
- Weeding and Pruning along Miller Creek Rd.
- Weeding and mowing Local Valley Estates Berm
- Mowing open space in Lucas Valley Estates