

MARINWOOD PARK AND RECREATION COMMISSION: MEETING AGENDA

TUESDAY, APRIL 23, 2019, 7:00PM

MARINWOOD COMMUNITY CENTER, 775 MILLER CREEK ROAD, SAN RAFAEL, CA 94903

*Times listed are approximate, subject to the course of the meeting.

#	Time*	Item	Commission Action
1	7:00 PM	Agenda	Adopt
2	7:05 PM	Public Comment on Non-Agenda Items <i>Speakers are asked to limit comments to three minutes. Speakers may comment only on non-agenda items within the subject matter jurisdiction of the Commission. The Commission may not take action on, consider or debate items not on the agenda except under narrow circumstances meeting statutory tests. Response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Commission. The Chair may refer the matter to staff or to a future meeting agenda.</i>	
3	7:10 PM	Draft Minutes of March 26, 2019 P&R Commission Meeting	Approve
4	7:15 PM	Draft Minutes of April 9, 2019 Board Meeting	Review
5	7:20 PM	2019 Facility Inspection Schedule and Process	Discuss
6	7:35 PM	Recreation and Park Maintenance Activity Report	Review
7	7:45 PM	Requests for Future Agenda Items	
8	7:50 PM	Adjourn	

Requests for disability-related modifications or accommodations, aids or services may be made to the District office no later than 72 hours prior to the meeting by contacting (415) 479-0775

NEXT P&R COMMISSION MEETING TO BE HELD ON MAY 28, 2019 AT 7:00 PM
AT LOCATION TO BE DETERMINED

2019 P&R Commission Facility Inspection Schedule (Tentative):

May: Creekside Park

June: Las Gallinas Mini-Park & Miller Creek Panhandle Path

July: Marinwood Community Park & Playground

August: Marinwood Community Pool

September: Marinwood Community Center

Marinwood Community Services District

Draft Minutes of Park & Recreation Commission Meeting

Tuesday – March 26, 2019

Time and Place: 7:00PM Marinwood Community Center classroom.

Present:

Commissioners: Chair John Tune, Jon Campo and Shane Valentine.

Staff: District Manager Eric Dreikosen, Recreation Director Luke Fretwell, and Administrative Assistant Tiffany Combrink.

1. Agenda

Valentine to approve / Campo to second agenda as presented. All in favor. Motion carried unanimously

2. Public Comment on Non-Agenda Items

none

3. Draft Minutes of January 22, 2019 P&R Commission Meeting

Campo to approve / Valentine to second Draft Minutes of January 22, 2019 P&R Commission Meeting. All in favor. Motion carried unanimously

4. Draft Minutes of March 12, 2019 Board Meeting

Commission reviewed minutes.

5. Draft Park and Recreation Department Budgets for Fiscal Year 2019-2020

District Manager presented Draft Budgets.

6. Public Request for Dedication of District Property in recognition of Genevieve (“Gennie”) Bolding

Tune to approve / Valentine to second recommendation to Board of Directors of Public Request for Dedication of Marinwood Pool Facility in memory and honor of Genevieve (“Gennie”) Bolding. All in favor. Motion carried unanimously.

7. Recreation and Park Maintenance Activity Report

Recreation Director presented Park Maintenance Activity Report

8. Requests for Future Agenda Items

Valentine requested to address Facility Tours and Inspection Process

Meeting adjourned at 8:23PM

Tiffany Combrink, Secretary

Marinwood Community Services District

Draft Minutes of Board of Directors Meeting Tuesday – April 9, 2019

Time and Place: 7:30PM Marinwood Community Center classroom.

Present:

Board Members: President Leah Green, Bill Shea, Jeff Naylor and Sivan Oyserman.

Staff: District Manager Eric Dreikosen, Recreation Director Luke Fretwell, Firefighters William Kelly, Ryan Brackett, and Administrative Assistant Tiffany Combrink.

Absent: Director Izabela Perry

A. Call to Order and Pledge of Allegiance

President Green called the meeting to order at 7:30PM

B. Agenda

Shea to approve/Oyserman to second the “adoption of the agenda as presented.”

Aye: Naylor, Shea, Green and Oyserman. Absent: Perry. Motion carried.

C. Consent Calendar

a. *Draft Minutes of Regular Meeting of March 12, 2019*

b. *Bills Paid Nos. 3160-3237*

Shea to approve/Oyserman to second “consent calendar as presented.”

Aye: Naylor, Shea, Green and Oyserman. Absent: Perry. Motion carried.

D. Public Comment Open Time for Items Not on Agenda:

Board of Directors received public comment regarding:

- a. Maintenance facility replacement project.
- b. Sinkhole on park trail.

E. District Matters:

1. *Public Request for Dedication of District Property in Recognition of Genevieve “Gennie” Bolding*

Board of Directors received request for dedication of the Marinwood Pool Facility in the memory of

Genevieve “Gennie” Bolding, including recommendation to approve from Park & Recreation Commission.

Shea to approve/Oyserman to second Request for Dedication.

Aye: Naylor, Shea, Green and Oyserman. Absent: Perry. Motion carried.

2. *Fiscal Year 2018-19 Proposed Budget Amendments*

Board reviewed the Proposed Budget Amendments.

Naylor to approve/Shea to second Fiscal Year 2018-19 Budget Amendments.

Aye: Naylor, Shea, Green and Oyserman. Absent: Perry. Motion carried.

3. *Draft District Budget for Fiscal Year 2019-2020*

Board reviewed Draft District Budget for Fiscal Year 2019-2020

4. *Resolution 2019-02: Increasing the Amount of the Special Tax for Fire Protection and Emergency Services*

Naylor to approve/Oyserman to second “Resolution 2019-02”.

Aye: Naylor, Shea, Green and Oyserman. Absent: Perry. Motion carried.

5. *Resolution 2019-03: Increasing the Amount of the Special Tax for Park, Open Space and Street Landscape Maintenance*

Shea to approve/Oyserman to second “Resolution 2019-03”.

Aye: Naylor, Shea, Green and Oyserman. Absent: Perry. Motion carried.

F. Fire Department Matters:

1. *Draft Minutes of Fire Commission Meetings of April 2, 2019*

Board reviewed Draft Minutes of Fire Commission Meeting.

2. *Chief Officer Report and Activity Summary*
Board received Chief Officer Report and Activity Summary.

3. *Date of Next Fire commission Meeting – May 7, 2019*

G. Park and Recreation Matters:

1. *Draft Minutes of Park and Recreation Commission Meeting of March 26, 2019*
Board reviewed Draft Minutes of Park and Recreation Commission meeting.
2. *Recreation and Park Maintenance Activity Reports*
Board received Recreation and Park Maintenance Activity Reports
3. *Date of Next Park & Recreation Commission Meeting – April 23, 2019*

H. New and Other Business:

1. *Marin LAFCO: Election Ballot for Special District Member*
Board received nominations for Special District Member election.
Naylor to approve/Shea to second submission of ranked order candidates as Lew Kiou first, Jack Baker second, and Tod Moody third.
Aye: Naylor, Shea, Green and Oyserman. Absent: Perry. Motion carried.

I. Recognitions and Board Member Items of Interest

None

Meeting adjourned at 9:08PM

Tiffany Combrink, Secretary

Recreation

Pool & Aquatics

The pool opened for the 2019 season on Monday, April 1st. Current programming includes adult lap swim, recreation swim, tot pool, Waterdevils swim team, water polo, lifeguard training classes, and swim lessons. Most of our longtime “regulars” turned out for opening day, undeterred by the cold and wet weather. It has been fun catching up with both the returning lifeguard staff and the lap swimmers after the off-season.

Summer Camp Registration

Registrations continue to pour in for summer camps, swim lessons, pool parties, and picnic rentals. Most of our K-5th grade summer day camps are full with waitlists for all 10 weeks. Staff is continuing to promote the oldest and youngest age camps, all of which are filling more quickly than in previous years. We are pleased with enrollment thus far.

Special Events

Our Spring Art Show took place on Saturday, March 23rd and proved to be a popular event with our biggest crowd yet. This year’s installment featured local artists with pieces incorporating elements of “Everyday Objects,” this show’s theme. Susan Press did another terrific job curating and organizing the show. We are grateful to her for once again bringing Marin’s diverse and talented art community to Marinwood.

Wine & Canvas night took place on Friday, April 5th. The event went well and participants seemed pleased with the instruction as well as with their paintings.

The Las Gallinas Lions Club will be hosting the 40th Annual Egg Hunt in Marinwood Park on Saturday, April 20th. The event will start at 10am sharp and will feature food and drinks by Johnny Doughnuts food truck.

Youth Activities

We offered a Spring Break Camp April 8th-12th for children ages 3-12. Throughout the week campers enjoyed making arts and crafts, playing games in the forest, swimming at the pool, and many other fun activities. Our spring break camp staff, most of whom were high school students also on spring break, came each day full of energy and creativity. The week went very well.

Parks/Maintenance

Winter Storms

On April 16th Roy’s Sewer Service came out and scoped and took video footage of the drainage pipe located beneath the sinkhole in the panhandle. The footage revealed that the bottom of the pipe is completely rotted out, confirming our hypothesis that soil is being leached into the pipe during heavy water flow, which caused the sinkholes. Staff is currently evaluating how best to proceed with repairing the compromised pipe and filling the sinkholes.

Projects

In March staff worked with the fire department to complete a substantial repair of the fence behind the firehouse. The crew also updated the landscaping at the pool, completed some plumbing repairs in both the community center and pool building, upgraded the electrical outlets and lighting around the pool, and began making repairs to the waterslide.

Staff has begun annual turf maintenance in the 3 parks and pool, beginning with some irrigation repairs. Other

upcoming projects include additional fencing around the perimeter of the main park, new landscaping at the entrance to the community center, and repairs to the community center patios.

Contractors

Landesign has been pruning, weeding, blowing medians on Lucas Valley Road, weeding along Creekside, and blowing walkways throughout the CSD. Smith's Gopher and Trapping, in addition to checking for gopher and mole activity, has been addressing new vole activity in main park and pool area