

**MARINWOOD PARK AND RECREATION COMMISSION: MEETING AGENDA**

**TUESDAY, FEBRUARY 28, 2017, 7:30PM**

**MARINWOOD COMMUNITY CENTER, 775 MILLER CREEK RD, SAN RAFAEL, CA**

<b>#</b>	<b>Time</b>	<b>Item</b>	<b>Commission Action</b>
1	7:30 PM	Agenda	Adopt
2	7:35 PM	Presentation: Dixie Elementary School Representatives – Outdoor Classroom, Miller Creek Watershed Stewards	
3	7:55 PM	Public Comment	
4	8:00 PM	Draft Minutes of January 24, 2017 P&R Commission Meeting	Approve
5	8:05 PM	Draft Minutes of February 14, 2017 Board Meeting	Review
6	8:10 PM	2016 Facility Tours: Inspection Notes and Potential Projects	Approve
7	8:20 PM	Establishment of Marinwood Park Plant Palette	Approve
8	8:35 PM	Update: Park Maintenance Facility Replacement Initiative	Discuss
9	8:50 PM	Purchase of Valley Oak Trees and Identification of Planting Area	Approve
10	9:00 PM	Park and Recreation Report	Review
11	9:10 PM	Requests for Future Agenda Items	
12	9:15 PM	Adjourn	

Requests for disability-related modifications or accommodations, aids or services may be made to the District office no later than 72 hours prior to the meeting by contacting (415) 479-0775

**NEXT P&R COMMISSION MEETING TO BE HELD ON MARCH 28, 2017 AT 7:30 PM  
AT MARINWOOD COMMUNITY CENTER**

**MARINWOOD COMMUNITY SERVICES DISTRICT**  
**DRAFT MINUTES OF PARK AND RECREATION COMMISSION MEETING**

**January 24, 2017**

**Time and Place:** 7:30PM Marinwood Community Center.

**Present:**

Commissioners: Shane Valentine, John Tune, Kimberly Call, Jon Parkinson and Jon Campo.

Staff: District Manager Eric Dreikosen, Recreation Director Shane DeMarta and Administrative Assistant Carolyn Sullivan.

Board Members: Jeff Naylor.

**Agenda**

No changes or additions.

**Introduction of Newly Appointed Commissioner: Jon Parkinson**

Dreikosen noted Parkinson was appointed to a two-year term. Additionally Tune was re-appointed to a two-year term. Parkinson introduced himself to the Commission, he has been a resident since 1991 and formerly involved with the Marinwood WaterDevils.

**Designation of Commission Chair & Vice Chair for 2017**

Valentine stated he is open to nominations. Tune commented he would like to see Valentine nominated to Chair for 2017 and stated he would be willing to sit in the Vice Chair role. Campo noted that Valentine had good leadership in 2016.

M/s Campo/Call to nominate Valentine as Commission Chair and Tune as Vice Chair for 2017. Ayes: Campo, Tune, Parkinson, Call and Valentine. Nays: None. Motion carried unanimously.

**Public Comment**

No comments.

**Draft Minutes of September 27, 2016 Park and Recreation Commission Meeting**

M/s Campo/Tune to approve Draft Minutes of September 27, 2016 Park and Recreation Commission Meeting.

Ayes: Campo, Tune and Call. Nays: None. Abstaining: Valentine and Parkinson. Motion carried unanimously.

**Draft Minutes of November 22, 2016 Park and Recreation Commission Meeting**

M/s Campo/Tune to approve Draft Minutes of November 22, 2016 Park and Recreation Commission Meeting.

Ayes: Campo, Tune, Valentine and Call. Nays: None. Abstaining: Parkinson. Motion carried unanimously

**Review of Draft Board Minutes of January 10, 2017**

Dreikosen commented the Board did approve the 2017 camp and pool rates.

**2016 Facility Tours: Creation and Inspection Notes and Potential Projects**

Dreikosen commented staff will look at the compiled list, discuss and look into realistic time frames for moving forward. Call commented she would like to note that the replacement garbage lids in the park should be a "medium" priority due to the fact the crows are being much more invasive. Additionally the sinks in the locker room at the pool was discussed as a priority. DeMarta commented the issues are budgetary and items such as those are unfortunately low on the priority list due to funding. Naylor stated many of the big ticket items are already located in the Capital Reserve spreadsheet.

Parkinson commented it seems as if this list is comprised of Capital and routine maintenance needs. Valentine replied yes, this list is comprised of findings from the Commission for status purposes. Valentine stated he could tweak the spreadsheet to include a layer for financial purposes. Valentine suggested for the 2017 Inspections the Commission should itemize the list on a monthly basis rather than wait until the fall to address the spreadsheet; the Commission agreed.

**Creation of Marinwood Park Plant Palette & Irrigation Needs and Identification of Potential Plantings Areas**

Campo commented DeMarta had provided a list of plants from Landscapes Unlimited. Unfortunately no one has the full plant palate, but hopefully more plants will be arriving in late January. Tune commented everything is too wet now to plant, it's best to wait. DeMarta stated the nursery will set aside plants for us when the time is right. Call asked when DeMarta will order the oak trees. DeMarta replied after the storms; staff is extremely busy right now.

### **Discuss Current Open Space Signage and Potential Updates, Changes or Additional Placements Needed**

Dreikosen stated he had forgotten to print the pictures Campo had forwarded; the pictures were samples of County signs. DeMarta stated the Marinwood open space is severely lacking in signage and can be very disorienting when one is hiking or walking. DeMarta would like a complete review and cohesive plan moving forward. Dreikosen stated he will include the pictures for the next meeting.

### **Update: Park Maintenance Shop Repair/Replacement Project Recommendation as assigned by Board of Directors**

Dreikosen stated the project is moving forward, but would like to talk to an architect. Additionally Dreikosen would like to speak to Irv Schwartz regarding the issue; he is very knowledgeable. Dreikosen commented he agreed with Gobar in that maybe a prefab building is not the best option for that area. It may be a three part process: design, engineering, construction. Call stated she had requested Dreikosen visit the County Maintenance building to inquire about their building. Campo replied he often times works in that building; it was built decades ago. The building is fine, but the District already knows what it needs in regards to its Maintenance building. Naylor commented the Commission and/or Board needs to talk to the community first and foremost. He commented he does not want to spend money on a design and engineering plan only to have to end up fighting a legal battle. Valentine commented he would like to have some sort of plan before inviting the community to the meetings. Campo agreed, there needs to be a presentation of what the District would like to see in the area. Dreikosen stated he could create a letter addressed to the immediate homeowners. Naylor suggested placing signage in the area of the shop as well to notify as many residents as possible of the upcoming project. The current shed is liability to the District as well as to our employees. Call commented the District needs to make a stand on this issue; updating the shed is essential to the community and safety of our employees. DeMarta stated staff could place sandwich boards in the area to inform residents of the project. Naylor commented the District needs to do due diligence as well so when the residents attend the meetings the District is well informed.

### **Park and Recreation Reports**

DeMarta stated the Recreation Dept. has two upcoming events: Homebrew Happy Hour, Friday February 10<sup>th</sup> from 6-9 and Raise a Glass a Winter Wine Tasting, Saturday February 25<sup>th</sup> from 2-5.

Staff has set the registration date for summer camps. February 15<sup>th</sup> for Residents and Pool Members, February 27<sup>th</sup> for Non-Residents, Non-Pool Members.

Staff has begun to work on pool maintenance to get the facility up and running by February.

The Parks Staff has been extremely busy cleaning up after the storms that passed through. The District encountered many fallen trees as well as mudslides and creek erosion issues. Campo inquired as to the pool deck erosion issue the staff had worked on in the fall. DeMarta replied it is holding up. DeMarta went line by line discussing the damage done by the rains:

- Mudslide on Loganberry impacting a resident's property.
- Large eucalyptus tree fallen onto residents property on Miller Creek Road.
- Large erosion on "far field" resulting in a loss of land into the creek.
- Large trees being washed down the creek and becoming lodged leading to blockage issues.
- Fissure located on the Ponti Fire Road leading to possible slide.
- Fallen fence at current Maintenance shed.

Valentine inquired if Marinwood could file for Emergency Aid through the Marin County Office of Emergency Services as Marin County had been declared a State Disaster Area. Dreikosen replied it may be a possibility and is looking into it.

### **Requests for Future Agenda Items**

- Park Maintenance building and public presentation for project.
- Open Space signage
- Purchase of two valley oaks

The meeting concluded at 9:32PM.

Respectfully submitted,  
Carolyn Sullivan

# Marinwood Community Services District

Draft Minutes of Board of Directors Meeting  
Tuesday February 14, 2017

**Time and Place:** 7:00PM Marinwood Community Center classroom.

## Closed Session

1. *Conference with labor negotiators section 54957.6. Agency designated representatives: Jack Hughes, Liebert Cassidy and Whitmore; Eric Dreikosen. Represented employees: Marinwood Professional Firefighters. Canceled.*
2. *Conference with Legal Counsel – Existing Litigation Pursuant to Government Code 54956.9(d)(1): Name of Case: Anderson, et al., v. Marinwood Community Services District. Canceled.*
3. *Public Employee Performance Evaluation Section 94597(b)(1): Title District Manager.*

The Board entered Closed Session at 7:00PM. The Board exited Closed Session at 7:25PM no reportable action was taken.

## Present:

Board Members: President Bill Shea, Leah Kleinman-Green, Izabela Perry, Jeff Naylor and Irv Schwartz.

Staff: District Manager Eric Dreikosen, Fire Chief Thomas Roach, Recreation Director Shane DeMarta and Administrative Assistant Carolyn Sullivan.

Park and Recreation Commission Members: John Tune.

Others Present: Residents from Lucas Valley Estates.

## Open Session Call to Order and Pledge of Allegiance

## Agenda

No changes or additions.

M/s Perry/ Kleinman-Green to approve agenda as presented. Ayes: Perry, Naylor, Shea, Kleinman-Green and Schwartz. Nays: None. Motion carried unanimously.

## Fiscal Matters

1. *Presentation of Fiscal Year 2015-2016 Audited Basic Financial Statements and Management Report – Michael O'Connor, CPA, RJ Ricciardi Inc.:* O'Connor presented the financial statements. On page ten the Board would like to change the wording from "designated for capital replacement" to "unassigned". O'Connor noted that management is doing a good job at maintaining the financial records. In the Management Report the Board requested the observations on pages 4 and 6 be updated to reflect current status.

M/s Naylor/ Kleinman-Green to accept Fiscal Year 2015-2016 Audited Basic Financial Statements and Management Report as amended. Ayes: Perry, Naylor, Shea, Kleinman-Green and Schwartz. Nays: None. Motion carried unanimously.

2. *Fiscal Year 2016-2017 2<sup>nd</sup> Quarter Budget to Actuals and Variance Report:* Naylor requested a GL be added for "Professional Services" in next year's budget. This will separate the website design and similar work from regular "office supplies". The Board would like to see a contra-expense budget line for 4850 reimbursements.

## Consent Calendar

a. Draft Minutes of Regular Meeting of January 10, 2017: Perry commented the minutes should reflect Shea as President. Sullivan apologized.

b. Bills Paid Nos. 623-725: Perry questioned the bill paid for fire consulting. Roach replied it was for the Fire Department website. Naylor questioned the ASCAP fee. DeMarta replied it is licensing fees the Recreation Department pays for holding music events and playing licensed music.

M/s Perry/ Kleinman-Green to approve Consent Calendar as amended. Ayes: Perry, Naylor, Shea and Kleinman-Green. Nays: None. Abstaining: Schwartz.

## Public Comment Open Time for Items Not on Agenda

No comments.

## District Matters

1. *Update from Ad-Hoc Committee to Review, Revise, Create District Policies and Procedures: Discuss next project(s). Committee Member(s): Izabela Perry:*

a. *Marinwood CSD Capitalization and Depreciation Policy:* Naylor suggested adding verbiage, "Donated capital assets should be reported and depreciated at their estimated fair market value at....." Naylor suggested deleting the word "deleted" and replace with "otherwise removed from service". Schwartz suggested under Attachment A deleting "Fire Vehicles" and replacing it with "Fire Apparatus".

M/s Perry/Schwartz to approve Marinwood CSD Capitalization and Depreciation Policy as amended. Ayes: Perry, Naylor, Shea, Kleinman-Green and Schwartz. Nays: None. Motion carried unanimously.

b. *Resolution 2017-01: Establishing Financial Reserve Policy*: Dreikosen commented he had run this through County Counsel; they had no legal concerns. Naylor suggested deleting "on annual basis" and replacing it with "periodically".

M/s Perry/Schwartz to approve Resolution 2017-01: Establishing Financial Reserve Policy. Ayes: Perry, Naylor, Shea, Kleinman-Green and Schwartz. Nays: None. Motion carried unanimously.

2. *District Manager Report*: Naylor asked about the conversion to Quick books and the audit process. Dreikosen replied the data for the audit mostly still originated from SAP as that was the system of record for FY 15/16.

### **Fire Department Matters**

1. *Draft Minutes of Fire Commission Meeting of February 7, 2017*: Naylor questioned whom the 2017 MERA Representative was. Roach replied he was the Representative, but the Board may always have an alternate. Shea volunteered.

2. *Fire Activity Summary and Chief Report*: Roach commented he and Dreikosen had begun to look at the budget. Brian Smith has taken the duty of performing maintenance on the SCBA's. The two new hires graduate the academy on Saturday. The Department will soon have paramedics on all three shifts.

### **Park and Recreation Matters**

1. *Draft Minutes of Park and Recreation Commission Meeting of February 7, 2017*: No additions.

2. *Park Maintenance Facility Replacement Initiative: Update and Next Steps*: Dreikosen noted Schwartz has been a great resource for the project. Sibbaluca had done a few sketches detailing Department needs while maintaining the current footprint. Perry asked what the next steps are. Dreikosen replied the District needs a professionally drawn rendering to begin community outreach. Shea suggested the District set a timeline for the process. Kleinman-Green commented it is going to be difficult to achieve a professional CAD drawing; hiring a professional would only be about \$1,800. Naylor agreed and commented he had been working on the pros/cons of other possible locations. Naylor stated there are so few other spots located on District land. Schwartz commented he knows of a few professionals in the District who have the capability to produce CAD drawings; he will reach out and gather information.

3. *Landscape Maintenance Needs and Concerns Regarding Berms along Lucas Valley Road and Fronting Lucas Valley Estates*: DeMarta commented Schwartz has been a great asset with historical knowledge of the berms. DeMarta stated the area had been neglected other than to trim the high weeds; the crew was not adhering to their contract. When it was pointed out to the company they then began to implement their contract. Within an hour an angry resident notified the District of their displeasure that the foliage was being trimmed and has since planted trees on District property. DeMarta stated the District cannot do custom landscape jobs for each resident that fronts the berm. The residents at 3 Verbena Court stated Gary had planted the trees fifteen years ago and reassured them that they would grow and help screen the noise and headlights. Schwartz commented he had helped design the berm and retaining wall for a sound barrier and plantings to help screen. The Masterplan stated that the District held responsibility for maintaining the berm. Schwartz commented there is no need for all the trees to be limbed up; it is logical for the maintenance company to properly trim and shape the current foliage. Perry commented trimming needs to occur in places for sightline and for bicyclists to safety ride in the bike lane. Perry added as a resident of Appleberry that backs up to Lucas Valley Road she understands residents' concerns of over trimming seeing what the County had recently done to Lucas Valley Road. DeMarta commented this berm trimming is only scheduled for a once a year clean-up of foliage. Naylor stated sightline for vehicles is important; there doesn't need to be any radical trimming.

4. *Recreation and Park Maintenance Activity Reports*: DeMarta commented our first Homebrew Happy Hour was a success and thanked to Damien Perry and Ryan Conkling for donating homebrew beers. The next event is Raise a Glass Winter Wine Tasting on February 25<sup>th</sup> from 2-5. Summer Camp registration opens tomorrow for residents and pool members and February 27<sup>th</sup> for non-residents.

The After School program is going well and has increased spots for next year.

DeMarta stated both the tot and main pools are leaking and need shell replacement. On average the plaster shells last seven years; we are on year eight.

Staff had concluded the interviews for the Preschool Supervisor position and will make a decision shortly.

The Park staff has been working on storm damage related issues on the grounds, in the open space and on the fire roads. There is an issue behind the pool pump room, the creek has eroded it's banks and is undercutting the bank in that area. The District needs professional assistance for this issue, it is a sheer cliff into the creek below. Schwartz stated the District needs to find out if any disaster funding may be granted to help with the situation. Roach replied he will contact OES and Damon Connolly. Schwartz asked Dreikosen to inquire with County Counsel if the Board may meet for emergency action.

## **New and Other Business**

### **1. *Requests for Future Meeting Agenda Items:***

- Status of Maintenance Shed replacement.
- Status of creek erosion issues regarding pump room at pool facility.
- Senate Bill 415, changing election cycle to even year elections.
- List of milestones and important dates for Board.

### **Recognitions and Board Member Items of Interest**

Schwartz stated the Marinwood Review is fantastic.

Perry thanked Schwartz for his expertise in both landscape and building matters. Perry also thanked DeMarta and the maintenance crew for their work with storm related issues.

Naylor thanked Dreikosen and Sullivan for their efforts in moving the Districts accounting system. Naylor added he would like to invite anyone interested in a meeting of "CO\$T", Coalition of Sensible Taxpayers, tomorrow evening at the Spinnaker in Sausalito.

The meeting was adjourned at 10:08PM.

The date of the next Regular Board Meeting was set for March 14, 2017 at 7:30pm.

Respectfully submitted,  
Carolyn Sullivan

# Marinwood 2016 Facility Inspection Report


Location	Tour Date	Item of Note	L/ M/ H	Cost Estimate	Estimated Completion Date	Status	Notes
Creekside Park	5/24/2016	Fallen oak tree located on County of Marin property	L	\$2,500	None	N/A	Marin County Open Space Land
Creekside Park	5/24/2016	dead limbs on oak over creek - to be removed	L	\$3k-\$6k	TBD		outsourced
Creekside Park	5/24/2016	wood chips to playground	M	\$3,000	summer 2016	Summer 2017	Scheduled
Creekside Park	5/24/2016	tennis courts - slip coat	M	\$6,000	summer 2016	Spring 2017	Measure A Project - Outsourced
Mini Park-Panhandle	6/28/2016	Playground - motion sensor lighting (security)	L	\$500 - \$1K	TBD		
Mini Park-Panhandle	6/28/2016	Install Neighborhood watch sign	L		TBD		Citizen Formation of Neighborhood Watch Group w. Sherriff? (Non-District)
Mini Park-Panhandle	6/28/2016	Replace Maintainace Facility	H	\$80k+	Fall 2017	In Progress	Measure A Project
Park & Playground	7/26/2016	tennis courts 1&2 - slip coat	H	\$11,300	summer 2016	Complete	Measure A Project - Outsourced
Park & Playground	7/26/2016	additional wood chips near tennis courts	L	None	Summer 2016	Complete	
Park & Playground	7/26/2016	tennis courts 3&4 - rebuild	L	\$80K-\$100K	TBD		
Park & Playground	7/26/2016	tennis court fencing - repair	M	< \$200	Summer 2016	Complete	
Park & Playground	7/26/2016	Gopher Intrusion	L	\$150/mo	On-Going	In Progress	Trapping included in Pest Control Contract
Park & Playground	7/26/2016	Create Park Plant Palette and Identification of Areas in need of Plantings.	M		Winter 2017	In Progress	Commission Project - Costs dependant on plantings
Park & Playground	7/26/2016	New Lids for Garbage Cans	L	\$1,500	TBD		Crow Barrier
Park & Playground	7/26/2016	New Play Structure	L	\$60-80k+	TBD		Est remaining life: 5-7 years
Park & Playground	7/26/2016	Bathroom - lighting needs to be brighter	M	< \$200	summer 2016	In progress	
Park & Playground	7/26/2016	Bathroom - Paint Interior	L	< \$200	Spring 2017		
Pool	8/23/2016	locker room sinks - too high for children	L	Vary	TBD	Spring 2017	Installing step system (\$1K/ea)
Pool	8/23/2016	locker room - wash basin poor water flow	L	\$300	TBD	Complete	Installed new heads
Pool	8/23/2016	locker room - lighting too dim	M	\$500	TBD	Complete	Installed new fixtures

# Marinwood 2016 Facility Inspection Report






Location	Tour Date	Item of Note	L/ M/		Estimated Completion Date	Status	Notes
			H	Estimate			
Pool	8/23/2016	Locker room - lack of indoor showers	L	Unk	TBD		Building expansion?
Pool	8/23/2016	Tot Pool - replaster & repair	M	\$30K	TBD		
Pool	8/23/2016	Tot Pool - update to zero-entry & expand	M	\$60K-\$80K	TBD		
Pool	8/23/2016	Main Pool - replaster	H	\$100K+	2018		Combine w/Tot Pool Work
Pool	8/23/2016	Main Pool - slide (next steps?)	L		TBD		Est. remaining life of 3 years
Comm Center	9/27/2016	Sanding & Staining (Indoors): doors, baseboards, chair rails	M	\$8K - \$10K	TBD		Most likely outsourced
Comm Center	9/27/2016	Kitchen Upgrades	M	\$20K-\$25K	TBD		Measure A Project







## Marinwood Park Plant Palette

Picture	Common Name	Latin Name	Size	Pollinator / Attracts	Planting Size
	CA Poppy	<i>Eschscholzia californica</i>	2'h x 1'w	bees	NA
	CA Fescue	<i>Festuca californica</i>	2'h x 3'w	birds	1 Gal
	Yarrow	<i>Achillea millefolium</i>	1'h x 1'w	multiple insects	1 Gal
	CA Lilac	<i>Ceanothus thyrsiflorus</i> "skylark"	6'h x 5'w	bees, birds, butterflies	1 Gal
	Sticky Monkeyflower	<i>Mimulus aurantiacus</i>	3't x 3'w	bees, hummingbirds	1 Gal

## Marinwood Park Plant Palette

Picture	Common Name	Latin Name	Size	Pollinator / Attracts	Planting Size
	Douglas Iris	Iris douglasiana	2'h x 2'w	bees	1 Gal
	Coatal Buckwheat	Eriogonum latifolium	1'h x 1'w	butterflies	1 Gal
	Coyote Brush	Baccharis pitularis "Twin Peaks"	3'h x 5'w	up to 700 sp. of insects	1 Gal
	Manzantia	Artostaphalos "Howard McGinn"	5'h x 5'w	hummingbirds, butterflies	
	Yarrow	Achillea millefolium	1'h x 1'w	multiple insects	1 Gal

## Marinwood Park Plant Palette

Picture	Common Name	Latin Name	Size	Pollinator / Attracts	Planting Size
	Flowering Current	Ribes sanguineum	6'h x 4'w	hummingbirds	1 Gal
	Hummingbird Sage	Salvia spathacea	2'h x 2'w	hummingbirds	1 Gal
	Rush	Juncus patens	2'h x 1'w	birds	1 Gal
	CA Silk Tassel "James Roof"	Garrya Elliptica	8'h x 8'w	attracts birds	5 Gal

Park & Recreation Report – February 2017  
Shane DeMarta, Recreation Director

Recreation Activities

Winter/Spring Special Events:

- *Home Brew Happy Hour* was held on Friday, February 10<sup>th</sup>. The event was well attended and everyone seemed to have a great time. A big thank you to Damien Perry and Ryan Conkling for providing the majority of the beer and educating attendees on the brewing process.
- *Raise a Glass* is scheduled for Saturday, February 25<sup>th</sup> from 2:00pm-5:00pm. This popular event features a dozen wineries, food, and live music. Tickets are currently available online as well as on the day of the event.
- *Egg Hunt and Breakfast with Bunny*, Saturday, April 15<sup>th</sup> at 10:00am. Sponsored by the Las Gallinas Lions Club this Marinwood staple continues to draw hundreds of families from the community.

Summer Camp:

- Summer camp registration is now open for Marinwood Residents and pool members and will open on February 27<sup>th</sup> to non-residents. In the first two weeks of registration the Recreation Department brought in approximately \$200,000 (up by 20% from last year). We expect many of the camps will be full after the first day of non-resident registration.

Pool:

- The pool is now up and running. We open for the Marinwood Waterdevils Monday, February 27<sup>th</sup>.

Preschool Director Interviews

- We've completed our second round of interviews and will be making our final decision soon.

Spring Pool Staff Training:

- Luke Fretwell will be holding spring staff aquatic training in March. The aquatic staff will complete in-water training as well as CPR/First Aid renewal.

## Park Maintenance Activities

The Park staff has been scrambling this month to make pool repairs, keep up with storm response as well as complete their normal maintenance. Currently, we are about 4 weeks behind on spring projects due to the weather; we hope to make up some ground in the coming weeks.

### General Maintenance:

- Mow turf weekly
- Empty garbage's and dog receptacles three times a week
- Clean Building each morning
- Check/clean all three parks
- Clear sidewalks and tennis courts
- Weed control

### Park Maintenance Truck:

- Scheduled for delivery March 1<sup>st</sup>.

### Projects completed in February:

- Installation of brighter pool locker room lights
- Installation of brighter park bathroom lights
- General clean-up at the pool
- Storm repair
- Drinking fountain repairs (3)
- Shower repairs

### Projects scheduled for March:

- Pool locker room painting
- Pump room painting
- Pool landscape
- Interior building repairs
- Park shop cleaning and organization
- Quarterly vehicle inspection/maintenance
- Playground repairs