

**MARINWOOD PARK AND RECREATION COMMISSION: MEETING AGENDA**

**TUESDAY, OCTOBER 24, 2017, 7:30PM**

MARINWOOD COMMUNITY CENTER, 775 MILLER CREEK ROAD, SAN RAFAEL, CA 94903

#	Time	Item	Commission Action
1	7:30 PM	Call to Order	
2	7:30 PM	Agenda	Adopt
3	7:35 PM	Public Comment on Non-Agenda Items	
4	7:40 PM	Draft Minutes of September 26, 2017 P&R Commission Meeting	Approve
5	7:50 PM	Draft Minutes of October 10, 2017 Board Meeting	Review
6	7:55 PM	Draft P&R Commission Maintenance Inspection Report	Approve
7	8:10 PM	Review of Park & Recreation Capital Expenditure Needs and "Measure A" Funding Priorities	Review
8	8:30 PM	Recreation and Park Maintenance Activity Report	Review
9	8:40 PM	Requests for Future Agenda Items	
10	8:45 PM	Adjourn	

Requests for disability-related modifications or accommodations, aids or services may be made to the District office no later than 72 hours prior to the meeting by contacting (415) 479-0775

**NEXT P&R COMMISSION MEETING TO BE HELD ON NOVEMBER 28, 2017 AT 7:30 PM  
AT MARINWOOD COMMUNITY CENTER**

**2017 P&R Commission Facility Inspection Schedule:**

**May:** Creekside Park

**June:** Las Gallinas Mini-Park & Miller Creek Panhandle Path

**July:** Marinwood Community Park & Playground

**August:** Marinwood Community Pool

**September:** Marinwood Community Center

**MARINWOOD COMMUNITY SERVICES DISTRICT  
DRAFT MINUTES OF PARK AND RECREATION COMMISSION MEETING**

**September 26, 2017**

**Time and Place:** 7:00PM Marinwood Community Center

**Present:**

Commissioners: Jon Campo, Kimberly Call, Shane Valentine and Jon Parkinson.

Absent: John Tune.

Staff: District Manager Eric Dreikosen, Recreation Supervisor Robyn Bruton and Administrative Assistant Carolyn Sullivan.

Others present: Sivan Oyserman.

**Park and Recreation Commission Facility Tour and Inspection: Marinwood Community Center**

The Commissioners began their inspection in the lobby of the community center and concluded in the classroom of the community center. Commissioner had a spreadsheet to write down their comments which will be compiled into a master list. Dreikosen stated the master list should be prepared and ready for approval at the October Commission meeting and be placed on the November Board agenda for informational purposes. Valentine commented the Commission should discuss the order of importance as well. Valentine also asked about other capital needs. Naylor commented the Measure A and Capital Expenditure spreadsheet could be revisited.

**Agenda**

M/s Parkinson/Campo to approve agenda as presented. Ayes: Campo, Call, Valentine, and Parkinson. Nays: None. Absent: Tune. Motion carried.

**Public Comment on Non-Agenda Items**

Oyserman thanked staff for a successful summer. She added that trash pickup in the park was improved over last year.

**Draft Minutes of August 22, 2017 Park and Recreation Commission Meeting**

Call commented she had drafted a letter of thanks to Hansell as was discussed. Dreikosen asked Call to send him the letter and he would edit it on District Letterhead for Commissioners to sign.

M/s Call/ Parkinson to approve draft minutes of August 22, 2017 Park and Recreation Commission meeting.

Ayes: Campo, Call and Parkinson. Abstain: Valentine. Nays: None. Absent: Tune. Motion carried.

**Draft Minutes of September 12, 2017 Board Meeting**

Parkinson stated as a neighbor he would like an update on the Miller project. Dreikosen replied their comments at the Board meeting were not an accurate representation of the situation nor was the article in the Marin IJ. Parkinson commented if the CSD is responsible. Dreikosen replied he does not believe so, it was an act of nature and has been investigated by the CSD's insurance company. The District has worked with them on their encroachment agreement.

**Draft P&R Commission Maintenance Inspection Report for Sites Visited to Date**

Call commented she would like to add the two trees (the tree near the Firehouse and the tree in the playground) to the document. Dreikosen noted an arborist did examine both trees.

M/s Parkinson/ Campo to approve draft Park and Recreation Commission Maintenance Inspection Report for Sites Visited to Date. Ayes: Campo, Call and Parkinson. Abstain: Valentine. Nays: None. Absent: Tune. Motion carried.

**Status Update: Potential Conversion of Portions of Ponti Fire Road to a Multi-Use Trail Under Purview and Responsibility of Marin County Open Space District**

Jon Campo stated his work as the Senior County Natural Resources Planner led him to this project. The County has hired a vegetation ecologist to study and find rare plants and sensitive species; there was not much there. A wildlife assessment and geological study will be concluded soon to understand the full scope of the area. Campo stated he had met with Fire Chief Roach, as well as representatives from Novato Fire Protection District. The fire professionals do not use the road anymore and if a fire occurred they would attack it from the air. The County will be paying for the project and hold the liability for the trail. A legal document would be drawn between the CSD and County for an easement. Campo informed the Commission he would keep them updated of any developments.

### **Upcoming Commissioner Appointments and Expiring Terms of Current Commissioners**

Dreikosen noted this is a memo for all whom wish to re-apply. Additionally there is an alternate opening available. The new terms will begin in January.

### **Recreation and Park Maintenance Activity Report**

Bruton commented our summer camp programs were successful this year with over 1,300 campers in attendance. The next Community Event is scheduled for October 7<sup>th</sup> and is the 5<sup>th</sup> Annual Art Show and Wine Tasting from 3-7pm. The Halloween Harvest Festival is scheduled for Friday the 13<sup>th</sup> from 5-7pm and will feature crafts as well as carnival games and Big Jim's BBQ will be serving food. Bruton added that today she had received confirmation from State Room Brewery that they will be the featured Brewery at Marinwood's Happy Hour which is set for November 3<sup>rd</sup> from 6-9pm. Parkinson stated on behalf on the Lions Club he would like to thank the Marinwood Park and Recreation staff for the field usage for the Annual Car Show; it was a huge success.

### **Requests for Future Agenda Items**

Valentine: Capital Needs Discussion.

The meeting concluded at 8:41PM.

The date of the next Park and Recreation Commission meeting is set for October 24, 2017 at the Marinwood Community Center.

Respectfully submitted,  
Carolyn Sullivan

# Marinwood Community Services District

Draft Minutes of Board of Directors Meeting  
Tuesday October 10, 2017

**Time and Place:** 7:30PM Marinwood Community Center classroom.

## **Present:**

Board Members: Leah Green, Irv Schwartz, Jeff Naylor, Izabela Perry and Bill Shea.

Staff: District Manager Eric Dreikosen, Recreation Director Shane DeMarta, Firefighters Brandon Selvitella, Sean Day, Jeff Smith and Dan Rotwein and Administrative Assistant Carolyn Sullivan.

Others Present: Linda Barnello, Stephen Nestel, Leslie Day, Fire Commissioner Ron Marinoff.

## **Closed Session**

1. *Conference with Legal Counsel-Existing Litigation Section 54956.9(d)(1): Name of Case: Anderson et al., v. Marinwood Community Services District:* Shea reported the Board did not meet in Closed Session; no reportable action was taken.

## **Open Session Call to Order and Pledge of Allegiance**

## **Agenda**

No changes or additions.

M/s Schwartz/Perry to approve agenda as presented. Ayes: Perry, Naylor, Shea, Green and Schwartz. Nays: None. Motion carried unanimously.

## **Consent Calendar**

a. *Draft Minutes of Regular Meeting of September 12, 2017:* No additions.

b. *Bills Paid Nos. 1454-1531:* Naylor requested if the District could consolidate the phone/internet/cable billing. Dreikosen replied the District is on a government plan through At&t for phone, but could examine the internet/cable billing. Naylor asked if the workers compensation adjustment was for Recreation employees only. Dreikosen replied primarily yes but a small amount for Park as well. Nestel commented that he is still trying to figure out teacher payments; a lot of money is paid out and he would like to see the revenues. DeMarta replied the Recreation Instructors are on a contracted percentage, usually 70% /30% split.

M/s Perry/ Schwartz to approve Consent Calendar as presented. Ayes: Perry, Naylor, Shea, Green and Schwartz. Nays: None. Motion carried unanimously.

## **Public Comment Open Time for Items Not on Agenda**

Nestel stated the Millers are being ignored. Nestel suggested every effort be made to avoid legal issues with the Millers; ignoring them will result in a lawsuit.

Barnello commented in regards with communications with the District Manager; Green commented at the last meeting that inundating staff with requests does not help matters. Barnello stated she had only emailed the Manager eight times and went on to list each email and the topic of said email.

## **District Matters**

1. *Update: Marinwood CSD Emergency Services Succession (ESS) Committee to Analyze and Recommend Potential Alternatives for Future Operations and Delivery of Emergency Services to the Community:*

a. *Draft Minutes of ESS Committee Meeting on October 3, 2017:* Naylor stated in the first meeting bylaws/mission/stakeholders were identified. Additionally some financial impacts were discussed. Nestel asked where the Board solicited its members. Dreikosen replied it was posted on the website, Nextdoor and social media. Nestel commented he had examined the San Rafael budget and the money they receive from CSA 19, Marinwood could get the same deal if the District contracts with San Rafael. Marinoff stated 40% of San Rafael's revenues in their budget comes from sales tax; 0% of Marinwood's revenues in the budget come from sales tax. San Rafael and Marinwood are very different. Barnello stated the Fire Department makes a lot of revenue from contracts and special taxes; the residents place importance on the Fire Department.

b. *Amendment to Emergency Services Succession Committee Bylaws:* Schwartz commented the amendment is logical. Nestel stated he does not like the way the Committee is set-up; why act as a "body" and not individually. Naylor responded over the next 9 months the group will deliver analysis and support to inform the citizens of the community about the impacts. Monthly analysis will be presented at each and every Board meeting.

M/s Perry/ Green to approve Amendment to Emergency Services Succession Committee Bylaws as presented.

Ayes: Perry, Shea, Green and Schwartz. Nays: None. Abstain: Naylor. Motion carried.

2. *Resolution 2017-07: Request Temporary Transfer of Funds from County Treasury:* Dreikosen stated this is done once a year due to cash flow timing and the District does not pay any interest until the moment a transfer occurs.

M/s Perry/ Green to approve Resolution 2017-07: Request Temporary Transfer of Funds from County Treasury. Ayes: Perry, Naylor, Shea, Green and Schwartz. Nays: None. Motion carried unanimously.

3. *Marinwood CSD Memorial and Recognition Policy- Second draft*: Perry commented the latest version includes feedback from the September Board meeting. Schwartz stated he would like to add "Volunteer Firefighter" to the language. Naylor commented the criteria seems a bit simplistic.

M/s Green/ Schwartz to approve Marinwood CSD Memorial and Recognition Policy. Ayes: Perry, Naylor, Shea, Green and Schwartz. Nays: None. Motion carried unanimously.

4. District Manager Report: Dreikosen reported Miller Pacific will be doing borings at the creek sites for the geotech report this week. Dreikosen entered into contract for the Queenstone Fire Road repairs. The Park and Recreation Commission was updated on the latest information regarding the Ponti Fire Road transition to a multiuse trail. The work being performed by the property owners at 598 Loganberry is almost complete and will most likely be withdrawn from the FEMA claim due to reimbursement eligibility requirements. FEMA has all the receipts and data submitted to them for the emergency protective measures taken during the January storms and the District is waiting on eligibility status of the other sites. Schwartz and Dreikosen met with County planners for a planning consultation for all four potential sites for the Maintenance facility. Dreikosen has entered into an agreement with Prunuske Chatham to conduct a biological site assessment. Additionally the District is underway with the annual audit.

### **Fire Department Matters**

1. *Fire Department Kitchen Remodel Project: Accept bid from Lowest Qualified Bidder in Response to Notice Inviting Bids and Authorize Staff to Enter into Contract with Lowest Qualified Bidder to Complete Project as Specified*: Shea commented the District received two bids. Dreikosen stated the lowest bid was included in the Board packet. Schwartz stated he had gone through the lowest bid piece by piece and suggested deleting items that are unnecessary to lower the price to achieve a cost closer to what is budgeted. Schwartz noted that Dreikosen had informed him that the Attorney General issued a previous opinion that change orders totaling 27% were excessive, creating an impermissible substantial modification. Naylor asked Selvitella what he would like to see back in the kitchen ASAP. Selvitella replied he would like to see a full complete kitchen. The kitchen is the meeting spot for staff and in its current state is an embarrassment. Green questioned what would happen if we treated this project as a business with fair market value; would a community member turn us in? Schwartz commented it would be more likely that a DIR registered Contractor would sue the District. Green replied in that case the District would settle for an amount lower than the lowest bid received and the kitchen would be complete; yes it's risky, but it's thinking out of the box. Perry stated the whole process has been frustrating, but she is not in favor of anything risky. Perry stated she would prefer item 5 of the memo. Naylor asked if CWS Construction visited the site. Dreikosen replied he is unsure. Marinoff commented the Board should make the changes Schwartz has analyzed. A community member and former Firefighter commented that he has been in this situation before; it resulted in unhealthy conditions and Firefighters falling ill. Day commented the Board should go with the lowest bidder; if the community center was in the same predicament the Board would act. Members of local Fire Departments come in to cover the station and it is an embarrassment; the District has the money to spend on its building. Nestel commented the Board had an initial bid of \$25,000 and got cold feet. Barnello commented the initial bid did not include prevailing wages. Barnello added that the lowest bid is only \$27,000 over budget, over the lifespan of the kitchen that is only \$1,000 per year. Shea commented he hates the bids they are ridiculous, but the District is several months into the situation right now and the Board is left with no choice.

Motion Perry to authorize the District Manager to coordinate a minimal kitchen remodel to stay under \$25,000 for a workable kitchen for the Firefighters. Motion failed for lack of second.

Green questioned if the Board can instruct staff to change the bid and have them work with the contractor to achieve a lower price.

Motion Perry to approve lowest bidder and communicate with contractor to reduce bid by \$25,000. Motion failed for lack of second.

Dreikosen stated accepting the bid and trying to knock off more than \$20,000 may likely be challenged.

M/s Perry/ Green to authorize District Manager to accept the lowest bidder after assurance from the contractor to lower bid by \$20,000. Ayes: Perry, Naylor, Shea, Green and Schwartz. Nays: None. Motion carried unanimously.

2. *Agreement between the County of Marin and Marinwood Community Services District for Fire Protection and Emergency Services to County Service Area 13*: Dreikosen stated this is an annual agreement. Marinoff complimented the District Manager for the clarity of the contract; best one in 50 years.

M/s Perry/ Green to approve Agreement between the County of Marin and Marinwood Community Services District for Fire Protection and Emergency Services to County Service Area 13. Ayes: Perry, Naylor, Shea, Green and Schwartz. Nays: None. Motion carried unanimously.

3. *Agreement between the County of Marin and Marinwood Community Services District for Fire Protection and Emergency Services for the Juvenile Hall Site*: Schwartz questioned if the Department has to respond differently to the area. Day replied no; average amount of calls.

M/s Perry/ Green to approve Agreement between the County of Marin and Marinwood Community Services District for Fire Protection and Emergency Services for the Juvenile Hall Site. Ayes: Perry, Naylor, Shea, Green and Schwartz. Nays: None. Motion carried unanimously.

4. *Fire Activity Summary and Chief Report*: Schwartz commented if the Department has implemented a monthly check of the generators. Day replied they are checked, but the power is not turned off to do a full run of the generators. Nestel questioned who cleans the Firehouse; if there is proper cleaning the mold issues should not occur. Additionally Nestel stated he would like an update on MERA.

#### **Park and Recreation Matters**

1. *Draft Minutes of Park and Recreation Commission Meeting on September 26, 2017*: No comments.

2. *Letter of Interest from Sivan Oyserman Seeking Appointment to Park and Recreation Commission in the Vacant Alternate Commissioner Position*: Nestel commented she had poor attendance previously.

M/s Perry/ Green to appoint Sivan Oyserman to the Park and Recreation Commission in the vacant alternate Commissioner position. Ayes: Perry, Naylor, Shea, Green and Schwartz. Nays: None. Motion carried unanimously.

3. *Recreation and Park Maintenance Activity Reports*: DeMarta asked for questions regarding the report. Nestel asked if the food vendors at the events were licensed. DeMarta replied yes.

#### **New and Other Business**

1. *Requests for Future Meeting Agenda Items*: Perry commented she was offended by the letter received from Mr. Briare; the letter was a misrepresentation and the facts were twisted. Perry would like the District Manager to provide a response letter. Dreikosen replied he had reviewed this letter and believes the District should not dignify the letter with a response. Perry commented she is afraid of slander. Nestel commented the District needs to respond. Barnello stated the District needs a policy for timely responses to resident's emails.

Nestel stated there is a pending housing bill, the Board needs advance planning when additional residents are added. Naylor suggested the District Manager clarify subject matter boundaries within Board Meetings.

#### **Recognitions and Board Member Items of Interest**

Perry thanked all the Firefighters who have helped fight the North Bay fires.

The meeting was adjourned at 10:00PM.

The date of the next Regular Board Meeting was set for November 14, 2017 at 7:30pm.

Respectfully submitted,  
Carolyn Sullivan

# Marinwood 2017 Facility Inspection Report

Location	Tour Date	Item of Note	Estimated Cost		Status	Notes
			Estimate	Completion Date		
Creekside Park	5/23/2017	Tennis court surface recoat needed	\$6,500	June, 2017	Complete	
Creekside Park	5/23/2017	Wood chip fall material needed for playground	\$3,000	June, 2017	Complete	
Creekside Park	5/23/2017	Overgrowth near bridge from pathway to LVR	In-house	August, 2017	Complete	
Creekside Park	5/23/2017	Mulch at base of large oak tree is too thick	In-house	August, 2017	Complete	
Creekside Park	5/23/2017	Contact "Oak Conservatory" regarding overall health of large oak	Unknown			K. Call contacted Laurette Rogers, STRAW program director. Will inspect in Oct
Las Gallinas Mini-Park	6/27/2017	Vandalism to play structure equipment	\$4,800	December	In-progress	Parts have been ordered, 6-8 weeks
Las Gallinas Mini-Park	6/27/2017	Change light to brighter LED lamps	Unknown			District Manager will inquire with DC Electric
Park Panhandle Trail	6/27/2017	Overgrowth of ivy in areas along trail and encroaching on tree trunks	In-house	Ongoing	Ongoing	Addressing as time allows
Park Maintenance Facility Area	6/27/2017	Remove tree debris next to and in drainage canal	\$3,000	September, 2017	Complete	Also restored creek bank with netting, native vegetation
Marinwood Park	7/25/2017	Vandalism of tennis courts 1&2 "rules" sign	In-house	September, 2017	Complete	
Marinwood Park Tennis Courts 3&4	7/25/2017	Beautification of area fronting tennis courts 1&2 along walking path to Miller Creek MS, including removal or grinding of large stump	\$1500-\$2000	TBD		Not planned at this time
(Miller Creek MS)	7/25/2017	Surface paint showing signs of chipping/flaking	\$8,000	FY 18/19?		Will monitor
Marinwood Park	7/25/2017	Ensure all trash can have lids or other means by which to deter animals, rodents and birds	\$1,000	TBD		
Marinwood Park Playground	7/25/2017	Tom Kunkel Recognition Plaque showing signs of weathering and/or vandalism	\$300	TBD		Replacing plaque most efficient
Marinwood Park Playground	7/25/2017	Inspect health of tree located in native plant garden area & tree at corner of Miller Creek Rd	\$0	August, 2017	Complete	Arborist recommends waiting until after rains and

# Marinwood 2017 Facility Inspection Report

Location	Tour Date	Item of Note	Estimated Cost		Status	Notes
			Estimate	Completion Date		
Marinwood Pool	8/22/2017	Minor cracking in pool deck	Unknown	TBD		Seeking estimates & options
Marinwood Pool	8/22/2017	Remove rust at hose hookup by shower	In-house	October, 2017	Planned	Post-Pool Season Repair
Marinwood Pool	8/22/2017	Paint fence railing bordering tot pool	In-house	October, 2017	Planned	Post-Pool Season Repair
Marinwood Pool	8/22/2017	Remove colorado system starter junction box	In-house	October, 2017	Planned	Post-Pool Season Repair
Marinwood Pool	8/22/2017	Improve planting in wine barrel in SW corner	\$100	TBD		Will revisit in Spring
Marinwood Pool	8/22/2017	Install steps for changing room sinks	\$1,200	TBD		Will balance with other maintenance needs/costs
Marinwood Pool	8/22/2017	Replace garbage cans in changing rooms	\$100	Spring 2018		
Marinwood Pool	8/22/2017	Contact Marin Sanitary re recycling bins for pool area	0	N/A		Determined current recycling efforts suffice
Community Center	9/26/2017	Sand and refinish baseboards and doors	Unknown	TBD		Seeking estimates & options
Community Center	9/26/2017	Upgrade/Replace kitchen cabinets, countertops, stove & possibly dishwasher	\$40k-\$60k	TBD		Public Works project: requires bidding & DIR regulations unless completely in-house



# Memo



**To:** Park & Recreation Commission  
**From:** Eric Dreikosen, District Manager  
**Date:** October 24, 2017  
**Re:** P&R Capital Expenditure and Reserves Needs

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Commissioners,

The included spreadsheet details the following:

1. Top Section: Existing and future capital expenditure needs for the Park & Recreation departments. The spreadsheet also details
2. Middle Section: Historical "Measure A" expenditures and funding as well as projected "Measure A" funding and designated future expenditures.
3. Bottom Section: Park & Recreation Capital Reserves needs.

As shown, there are currently two large projects designated for Measure A:

- Park Maintenance Facility Replacement
- Re-plaster of Community Pool

Furthermore, additional items from the capital expenditure needs section should be added to the capital reserves needs sections and funds allocated based on useful life and annual depreciation schedules.

For Measure A, at this time staff recommends limiting the designated future expenditures to the two large projects currently identified. These two large projects will go through the next fiscal year and Measure A funding priorities can be revisited once they are completed. This will also allow for a cushion for project cost over-runs as well as an amount to be held for future non-budgeted needs that may arise.

*Of Note: "Measure A" is a county-wide voter approved sales tax initiative. Funding is restricted to expenditures benefitting Parks and Recreation Services. All Measure A expenditures must be pre-approved by the County of Marin as the agency responsible for fiscal oversight. Annual work plans, expenditure reports and back-up documentation are submitted to and audited by the County each year.*



Park & Recreation Report – October 2017  
Shane DeMarta, Recreation Director

Recreation Activities

Fall Special Events:

- *The Marinwood Fall Art and Wine Show* was held Saturday, October 7<sup>th</sup> here at the Marinwood Community Center. We had 55 artists showing their work and the largest crowd yet for an art event. Our local art community was very vocal about their appreciation of the CSD's continued support of events like this.
- *The Halloween Harvest Festival* was held Friday, October 13<sup>th</sup> from 5:00-7:00pm. Despite the poor air quality we decided to still hold this year's event but moved everything inside. The participants that showed-up appreciated that the event was still held. Attendance was approximately 60-70% of normal.
- *Marinwood Happy Hour* is scheduled for Friday, November 3<sup>rd</sup> from 6-9pm. We will have State Room Brewery pouring several beers from their collection as well as live music. In addition, we will be offering child care for a small fee.

Pool:

- The pool is now closed for the season. We had a great season and I want to thank all the pool staff for doing an excellent job as well as Recreation Supervisor Luke Fretwell for keeping everything safe and enjoyable for our users.
- Now that we are closed for the season, we will begin winterizing the pool as well as making any repairs needed for next season.

Misc:

- Over the next few weeks I will be meeting with Luke and Robyn to evaluate this past summer as well as begin planning for next summer.
- A survey will be sent out in October to our participants both for camps as well as the pool. The data we get from these surveys is helpful in analyzing user experience as well as sentiment in regards to pricing.

## Park Maintenance Activities

During the months of October and November the Park staff's focus is on areas that are heavily used during the summer months such as, the pool, turf, and playgrounds. Moreover, we use this time of the year to prepare for the winter.

### General Maintenance

- Mow turf weekly
- Empty garbage and dog receptacles two times a week
- Clean Building each morning
- Check/clean all three parks
- Blow sidewalks and tennis courts

### Projects completed in September:

- Reception Hall divider/curtain repair
- Tree safety pruning (community center, patio and playground)
- Kitchen painting
- Landscaping around Community Center
- Patio paver repair (on-going)
- Large mainline water leak repair
- Tree trimming around lower tennis courts
- Turf repair (on-going)
- Lucas Valley berm pruning

### Projects scheduled for October/November:

- Turf repair
- Additional tree pruning
- Pool shed removal
- Maintenance shed winterizing
- Lucas Valley Estates berm work
- Placement of repaired Marinwood sign (landscaping)
- Walking the creek and v-ditches to asses before winter rains
- Pool (winterizing)
- Sidewalk repair, Marinwood Park (outside contractor)
- Inspect creek and drainage throughout the community
- Continued tree pruning along the Marinwood Panhandle (removal of large fallen tree along creek bank)

### Marinwood Sign:

The Marinwood CSD sign has now been fully repaired and is ready to be installed. The sign has been under the care of local resident Bob Kaufman and has been restored to like new condition. Mr. Kaufman is the original creator of the sign when it was donated to the community. The Parks staff will be updating the landscaping at Lucas Valley Rd and Las Gallinas where the sign is to be placed as soon as time allows.

### Landesign Contracted Schedule:

October: Landesign just finished working in LVE over the past few weeks and will now focus on the paths in Marinwood proper.

November: Depending on weather Landesign will begin pruning the bushes and shrubs along Miller Creek Rd. (this hasn't been done other than in front of the Community Center for a number of years).