

MARINWOOD PARK AND RECREATION COMMISSION: MEETING AGENDA

TUESDAY, OCTOBER 23, 2018, 7:30PM

MARINWOOD COMMUNITY CENTER, 775 MILLER CREEK ROAD, SAN RAFAEL, CA 94903

#	Time	Item	Commission Action
1	7:30 PM	Agenda	Adopt
2	7:35 PM	Public Comment on Non-Agenda Items	
3	7:40 PM	Draft Minutes of September 25, 2018 P&R Commission Meeting	Approve
4	7:45 PM	Draft Minutes of October 9, 2018 Board Meeting	Review
5	7:50 PM	Potential Conversion of Portions of Ponti Fire Road to a Multi-Use Trail Under Purview and Responsibility of Marin County Open Space District	Approve
6	8:10 PM	Communicating with the Public: Suggested Requirements and Procedures for Commissioners	Discuss
7	8:25 PM	P&R Commission Bylaws Amendment Adjusting Meeting Start Time from 7:30PM to 7:00PM.	Approve
8	8:35 PM	Recreation and Park Maintenance Activity Report	Review
9	8:45 PM	Requests for Future Agenda Items	
10	8:50 PM	Adjourn	

Requests for disability-related modifications or accommodations, aids or services may be made to the District office no later than 72 hours prior to the meeting by contacting (415) 479-0775

**NEXT P&R COMMISSION MEETING TO BE HELD ON NOVEMBER 27, 2018 AT 7:30 PM
AT MARINWOOD COMMUNITY CENTER**

MARINWOOD COMMUNITY SERVICES DISTRICT
DRAFT MINUTES OF PARK AND RECREATION COMMISSION MEETING

September 25, 2018

Time and Place: 7:00PM Marinwood Pool and Community Center

Present:

Commissioners: Shane Valentine, Jon Campo, Kathie Joseph, Sivan Oyserman, Jon Parkinson and John Tune.

Staff: District Manager Eric Dreikosen, Recreation Director Luke Fretwell and Administrative Assistant Carolyn Sullivan.

Park and Recreation Commission Facility Tour and Inspection: Marinwood Pool and Community Center

The Commission met at the Marinwood Pool and inspected the pool area and pump room. The Commissioners then moved into the Community Center where they inspected the main hall, kitchen, lobby, and center entrance. The Commissioners wrote down their concerns or comments for the Inspection Report.

Agenda

M/s Oyserman/Campo to approve agenda as presented. Ayes: Oyserman, Parkinson, Campo, Tune and Valentine.

Nays: None. Motion carried unanimously.

Public Comment on Non-Agenda Items

No comments.

Draft Minutes of August 28, 2018 Park and Recreation Commission Meeting

M/s Oyserman/Campo to approve Draft Minutes of August 28, 2018 Park and Recreation Commission Meeting. Ayes:

Oyserman, Parkinson, Campo, Tune and Valentine. Nays: None. Motion carried unanimously.

Draft Minutes of September 11, 2018 Board Meeting

Dreikosen commented the Board formally approved the Maintenance Facility project as proposed and to have staff move forward with the planning and permitting process. Staff continues working with the architect is attempting to find a landscape architect. Parkinson questioned if digging down to place a foundation would be a possibility. Tune replied that would not be advisable as you would need to install sump pumps. Campo commented he feels the Commission and Board have made every effort to compromise with the residents and feels confident in the project moving forward. Campo stated it is impossible to please 100 percent of the community at all times. Dreikosen agreed the Board had taken into account the concerns while maintaining the needs of the District. Dreikosen added there is support from the community as well. Parkinson stated the concerns from the residents have improved the project. Tune commented this project has been thought about for over a decade. Past Commissions have tried to tackle the project, but were untimely forced to give up. Tune thanked the Board for being resilient, not giving in to the few and helping this current proposal move forward.

Draft Park and Recreation Commission Maintenance Inspection Report for Sites Visited to Date

Valentine asked if there were items missing or items needing further review. Tune commented the request for the ADA accessible ramp from Quietwood to the panhandle is a resident request, not an item the Commission had requested and questioned if it should be included in the report. Parkinson stated the panhandle is accessible from both ends of the park. Campo commented if a simple handrail may be placed to improve access. Campo commented he is under the impression that the area would not require ADA needs seeing that it is a dirt path. Valentine commented he was under the impression that any improvements made to District property would require ADA access. Campo replied if it is a project that doesn't require ADA it would be a good project for an Eagle Scout to take on. Tune suggested removing the discussion regarding the Gaga ball pit. Dreikosen agreed, there is not sufficient room to move the pit to the opposite side of the small fencing closer to the horseshoe pits. Tune commented additionally if staff were to restore the grass in the area it would require too much water and harm the oak trees with root rot in the process. Oyserman commented she believes the District should send a letter to homeowners that about the open space regarding discarding foliage trimmings onto District property. Fretwell commented that letter should be in conjunction with the vegetation management letter that is issued by the Fire Department.

Upcoming Commissioner Term Expirations and Appointment Opportunities

Dreikosen commented all information had been included in the packet. All appointments will be decided in November.

Recreation and Park Maintenance Activity Report

Fretwell stated the summer has wrapped up and staff is finalizing the financial numbers. It was the safest pool season in current memory without any incident. Fretwell commented that Recreation Supervisor Lacey Merryman had resigned and staff will be soon looking for her replacement. Parkinson thanked the Recreation staff for their time and usage of the field for the Lion's Club Car Show. Parkinson asked if they were any problems. Fretwell replied no, things looked good, just a bit of wear on the turf. The Parks Staff will be working on annual turf repairs over the next few weeks' one section at a time. Tennis courts 3 and 4 received a new topcoat and

patch job and small repairs to courts 1 and 2 will occur at a later date. The final work on shaving the sidewalks and pedestrian pathways was completed this month as well.

Requests for Future Agenda Items

- Valentine: Changing the meeting time to 7pm from 7:30pm.

The meeting concluded at 8:52PM.

The date of the next Park and Recreation Commission meeting is set for October 23, 2018 at Marinwood Community Center.

Respectfully submitted,
Carolyn Sullivan

Marinwood Community Services District

Draft Minutes of Board of Directors Meeting Tuesday October 9, 2018

Time and Place: 6:30PM Marinwood Community Center classroom.

Present:

Board Members: President Leah Green, Bill Shea, Irv Schwartz and Izabela Perry.

Absent: Jeff Naylor.

Staff: District Manager Eric Dreikosen, Recreation Director Luke Fretwell, Fire Chief Tom Roach, Firefighters William Kelly and Ryan Brackett and Senior Administrative Assistant Carolyn Sullivan.

Fire Commissioners: Ron Marinoff.

Others Present: Linda Barnello, Stephen Nestel, Eric Bingham, John Boro.

Call to order: Public comment on Closed Session Items

No comments.

Closed Session

Conference with Labor Negotiators Section 54957.6 Agency designated representatives: Jack Hughes, Eric Dreikosen. Represented employees: Marinwood Professional Firefighters: The Board entered into Closed Session at 6:31pm. The Board exited Closed Session at 7:15; the Board took no action.

Call to Order

Open Session Call to Order and Pledge of Allegiance

Agenda

Schwartz requested switching items H5 and H6.

M/s Perry/ Schwartz to approve agenda as amended. Ayes: Perry, Green, Shea and Schwartz. Nays: None.

Absent: Naylor. Motion carried.

Consent Calendar

a. *Draft Minutes of Regular Meeting of September 11, 2018:* Schwartz clarified he requested the columns be relocated not removed. Barnello commented she had said “some” controversial posts to Nextdoor should be reviewed by the District Manager, not “all” posts.

b. Bills Paid Nos. 2692-2789: Shea inquired if the PG&E bills were all caught up. Dreikosen replied yes. Shea asked if the August Sol-Ed bill was normal. Dreikosen replied yes. Nestel asked for clarification on the savings. Dreikosen replied year over year savings. Barnello commented there are still no invoices from Bill Hansell, she commented invoices should be received in a timely manner.

M/s Shea/Perry to approve Consent Calendar with minutes to be amended to include Schwartz’s clarification.

Ayes: Perry, Green, Shea and Schwartz. Nays: None. Absent: Naylor. Motion carried.

Public Comment Open Time for Items Not on Agenda

Boro commented he was not in attendance at the last Board meeting, but he had gathered 100 signatures at the Park maintenance facility site. Boro asked if the community will be involved in the landscape plan and requested a preliminary schedule for the project. Dreikosen replied the biological assessment dictates the project schedule. Boro stated it is known that the Measure A Fund has \$257,000 dedicated to this project, but questioned what the project is actually going to cost. Green suggested Boro meet with Dreikosen to have his questions answered. Boro replied there is so much tension in this neighborhood regarding the Dixie name situation and the Maintenance building, he stated his voice is not being heard.

Barnello stated Hansell’s cost estimate was \$12,000 and the district manager said that was a fair price for the work. Barnello stated she believes his work will cost more than estimated. She questioned why no one is concerned about the past 5 months of missing invoices.

Nestel stated the public is not being recognized. Nestel stated he has concerns with Perry’s comments about her not trusting public comments, only professional ones. Nestel stated he has concerns with Naylor’s comments about how the signatures are biased. Nestel then read aloud names of people who have signed his petition.

Bingham stated he is very disappointed in Naylor’s comments from the last Board meeting. He added the decision making in this community is biased and is upset the petition was disregarded.

District Matters

1. *Amendment Considerations to Existing Financial Reserves Policy regarding Capital Reserves and OPEB Trust Contributions:* Dreikosen stated there is a detailed memo in the packet; no action is needed tonight. Perry stated she would like to see a Capital outlay schedule to make better decisions, but she is in favor of a separate reserves account. OPEB should be a minimum of \$60,000/year with additional if the budget allows. Shea commented it is a good idea for OPEB and Capital to be separate interest bearing accounts listed on the balance sheet. Schwartz commented he concurred with Perry and Shea. Dreikosen stated he had received a comment from Naylor on this matter. Naylor communicated he is in favor of a \$100,000 minimum annual contribution to the OPEB Trust. Naylor also wanted further clarification from the County regarding District's ability to maintain a separate interest bearing reserves account if the need for a dry-period loan were to arise in the future but that he supports a minimum annual contribution of \$100,000 into a separate reserves account. Marinoff requested additional research and recommend this be placed on the next Fire Commission agenda. Nestel commented \$100,000 of Capital reserves are good, but don't cut the operational budget too short.

2. *Dissolve Temporary Committee Formed to Address Emergency Services Succession (ESS) Research and Recommendations:*

M/s Shea/Schwartz to Dissolve Temporary Committee Formed to Address Emergency Services Succession (ESS) Research and Recommendations. Ayes: Perry, Green, Shea and Schwartz. Nays: None. Absent: Naylor. Motion carried.

3. *District Manager Report:* Dreikosen stated there have been transitions with staff. Collins has officially retired as of September 28th and Sullivan has moved into the Senior Administrative Assistant role. Chief Roach will officially be retiring on October 31st. Dreikosen stated he had found a qualified applicant for Sullivan's position. Dreikosen commented the LAFCO study is 7 years past due and added there is the potential for an additional study to include County wide Fire Service. Dreikosen stated there are open positions on both Fire and Park and Recreation Commissions and will be accepting applicants.

Nestel asked if Sullivan received an increase in salary. Dreikosen stated she had moved into a different pay scale. Nestel asked if she was receiving the same salary that Collins was receiving. Sullivan replied no.

Barnello asked what current Commissioners are up for possible reappointment. Dreikosen replied from the Fire Commission it is, Albano, Curran and Elsbree. From the Park and Recreation Commission it is Tune, Parkinson, Joseph and the seat for Oyserman which will be vacated.

Fire Department Matters

1. *Agreement between the County of Marin and Marinwood Community Services District for Fire Protection and Emergency Services to County Service Area 13:* Marinoff commented CSA 13 questions the agreement the Board reached with the City of San Rafael for Chief Officer Services. San Rafael should be providing that service with no charge seeing that the City has saved \$1.5 million by closing Joseph Court.

M/s Schwartz/Shea to approve Agreement between the County of Marin and Marinwood Community Services District for Fire Protection and Emergency Services to County Service Area 13. Ayes: Perry, Green, Shea and Schwartz. Nays: None. Absent: Naylor. Motion carried.

2. *Agreement between the County of Marin and Marinwood Community Services District for Fire Protection and Emergency Services for the Juvenile Hall Site:*

M/s Shea/Perry to approve Agreement between the County of Marin and Marinwood Community Services District for Fire Protection and Emergency Services for the Juvenile Hall Site. Ayes: Perry, Green, Shea and Schwartz. Nays: None. Absent: Naylor. Motion carried.

3. *Update on Agreement for Fire Chief Officer Services Provided by City of San Rafael and Considerations of Future Board Meeting Materials to be regularly provided and included in Meeting Agenda Packet:* Dreikosen stated a memo is in the Board packet; both agencies have approved the agreement to begin on November 1, 2018. Dreikosen stated it is a thorough agreement, but does expect some bumps along the way. Dreikosen asked the Board members what they would like to see regarding documents and reporting. Schwartz stated he would like to see the emergency call matrix with the addition of calls that San Rafael responds to within Marinwood. Shea agreed with Schwartz. Perry included JPA calls and the type (medical vs fire). Additionally a monthly summary of activities performed by San Rafael for the District. Nestel commented he has concerns with accountability. Roach commented the agreement is good and he has met with the Chief regarding the transition and Captain Brackett has met with San Rafael regarding trainings.

4. *Request for Brief Hiatus of Fire Commission Meetings:* Dreikosen suggested resuming in January or February so the Commission can voice their opinion and what they would like to see regarding the new agreement. Perry commented the new agreement doesn't prevent the Commission from meeting. Perry stated she would like the Fire Commission to organize more Chipper Days and have Marinwood become a Fire Wise community. Shea stated it is possible that three members will not be seeking reappointment and there is nothing to discuss. Schwartz commented he has concerns with a prolonged delay. Barnello commented she has been attending the Marinwood Fire Commission meetings for the past 5 years and the City of San Rafael Fire Commission meetings for the past 4 years. San Rafael's meetings are much more casual and the Commissioners are all well rounded, not just ex-firefighters.

M/s Schwartz/Shea to approve brief hiatus of Fire Commission until January 2019. Ayes: Green, Shea and Schwartz. Nays: Perry. Absent: Naylor. Motion carried.

5. *Review of Current Shared Services Agreement with San Rafael*: Schwartz stated he had requested this on the agenda. Schwartz stated when Marinwood added a third Firefighter San Rafael was paying for the position. When San Rafael stopped payments to Marinwood the District absorbed the cost of the third Firefighter. Schwartz added that about 55% of calls that Marinwood responds to are located in San Rafael and mutual aid areas. Marinwood is spending more time and effort in San Rafael and surrounding areas than in Marinwood. The benefit analysis that Chief and Dreikosen included in last month's Board packet estimates the cost benefits to Marinwood at about \$173,500. If Marinwood is spending half time in San Rafael that cost benefit should be reduced to \$86,000. The cost of the third Firefighter is more than \$86,000. In addition to the inequality of financials the issue of response times is a concern. The City uses Marinwood all over San Rafael as needs arise which increases response time to Marinwood residents if the engine is located somewhere in San Rafael. Roach responded shift coverage moves accordingly when the Marinwood engine is out on a call. Schwartz stated coverage is reduced for Marinwood residents, the third firefighter is unsustainable, the agreement is inequitable and the Board should appoint two members to meet with San Rafael to discuss equitability. Marinoff commented it is ironic to have Marinwood pay San Rafael \$100,000 to have Marinwood cover San Rafael. Schwartz stated he and Marinoff are the only ones in the room whom remember the original agreement and maybe Marinwood should go back to a two-man engine because of mutual aid. Barnello stated the Board needs to stop looking back at the past and move forward; times have changed. Nestel thanked Schwartz and Marinoff and commented Marinwood is getting hosed; the agreement loses control with no accountability and it will not last. Brackett asked Schwartz if he is suggesting instead of going east of the freeway, to provide less of a service to Marinwood and go with a two-man engine. Schwartz replied no, the Board needs to talk to San Rafael and look ahead.

Green stated the conversation is valid, but this is not the proper venue. It needs to be two Board members and the corresponding people at San Rafael. Dreikosen stated the Board President has the ability to appoint two members and agreed that the conversation is important, but should not be held in a public forum at this time. Dreikosen added he is trying to work in a positive manner with San Rafael moving forward. Green, the Board President, appointed Naylor and herself as a committee to meet with San Rafael to discuss the issues of equitability within the Fire Department.

6. *Fire Activity Summary and Chief Report*: Roach reported it was a busy month. Chief stated he has a Firefighter list with new hires and hopes to have one in place by the end of October. Schwartz inquired about the residency of the volunteers. Roach replied no one lives in Marinwood, the program has changed over the last few decades. Barnello inquired about the prepositioned Strike Team. Roach replied it was County wide, the Department participated in one of the two.

Park and Recreation Matters

1. *Draft Minutes of Park and Recreation Commission Meeting of September 25, 2018*: Nestel stated the Commission is under the impression that the public is engaged. The Commission is clueless about the passion of its residents. Barnello stated she had sent an email to Valentine and copied Fretwell and Dreikosen about the possible ramp at the side entrance to the Park Panhandle path. Barnello requested the item be placed on a future agenda; it is very important to add access. Fretwell replied the Commission discussed the topic and no decision was made in regards to a possible ramp or changes to the existing entrance point.

Bingham asked about the landscape architect selection and how the Board would decide on hiring the architect. The community needs a say on the decision of whom to hire as the landscape architect. Dreikosen commented the District would hire someone to then produce a proposed plan. The District would not expect a landscape architect to come to the project with plans already created.

2. *Recreation and Park Maintenance Activity Reports*: Fretwell commented a few upcoming events at the Community Center are Halloween Harvest on Friday, October 12th and The Fall Art & Wine Show on Saturday, October 27th. October 12th is also the last day of the 2018 pool season. It was a good season with no incidents. Fretwell reported that the recently hired Recreation Supervisor had resigned to pursue other interests. On the Park maintenance side of things the crew had done a preliminary walk through of the V-ditches. This month the Maintenance Crew and he will be walking the creek to access the area before the winter rains. The tennis courts received a new topcoat last month and the sidewalk repairs were completed. Schwartz inquired who trimmed the tress at Creekside; it looks good. Roach replied he had the work done within his vegetation management budget. Schwartz warned Fretwell that his predecessor almost fell through the shed roof last year placing the new winter tarp roofing and requested all safety measures be in place for this year's tarp placement. Barnello requested that the puddles in the panhandle be filled before the winter rains. Fretwell replied the crew will address the muddy areas. Nestel stated the quickest growing sport is pickle ball and stated he is disappointed pickle ball lines were not placed on the tennis courts. The Recreation department needs to broaden its offerings. Nestel stated that erosion is occurring in the creek and the current proposed maintenance shed is not practical. The County (at McInnis) has a new building about 1,200 sq feet and it works well for them. It's still not too late for the Board to do the right thing. Bingham noted the tennis courts looks great and would reject the idea of having pickle balls be painted.

New and Other Business

1. Requests for Future Meeting Agenda Items:

- Perry: Capital outlay schedule and solar energy cost analysis.
- Boro: Explanation for Maintenance Shed budget.
- Bingham: Current activities of the Marinwood Maintenance staff vs. County Maintenance staff.

Recognitions and Board Member Items of Interest

Perry thanked Sullivan for filling in for two positions due to the reduced staffing level.

Perry stated this is the last Board meeting for Tom Roach. Many people have valued his service to this community and his dual role of resident and Fire Chief. Perry thanked Roach for working with the Board. Schwartz commented he appreciated all Roach has done for the community. Green echoed the sentiments from the Board members and commented he is leaving Marinwood in a better position. Roach thanked the Board and commented the group of people sitting at the table with him are very special, they work very hard and they all want the same thing, for Marinwood to succeed. Nestel thanked Roach for his commitment to the community.

Barnello thanked Nestel for the Miwok information placed in the panhandle.

The meeting was adjourned at 9:34PM.

The date of the next Regular Board Meeting was set for November 13, 2018.

Respectfully submitted,
Carolyn Sullivan

Memo



To: Park & Recreation Commission
From: Eric Dreikosen, District Manager
Date: October 23, 2018
Re: Ponti Fire Road Trail Conversion Project

Commissioners,

On behalf of Marin County Open Space District (MCOSD), Jon Campo will provide a visual presentation and update regarding the initiative to decommission portions of Ponti Fire Road and convert it into a multi-use trail. MCOSD is at a stage of this initiative where they will be seeking formal approval of the project from the applicable agencies with jurisdiction over lands in which the proposed trail would traverse.

The Commission is presented with the opportunity to discuss this project with the potential for approval by the Commission. The Board of Directors will have final authority for approval on behalf of the District.

A brief project description as provided by MCOSD follows:

PROPOSED PROJECT

The proposed project would realign the existing 1.2-mile-long Ponti Fire Road into a 2.8-mile long, multi-use trail. The realigned trail would connect to the existing .5 mile-long lower Ponti Fire Road, which would connect to a .4 mile-long, connector trail to the Pacheco Pathway. The combined segments would have a total length of 3.7 miles and a sustained grade of 10 percent and extend from Pacheco Path (the paved Caltrans path along Highway 101), westward to Chicken Shack Fire Road on Big Rock Ridge. The proposed trail would provide shared-use access for hikers, bicyclists, and equestrian users. The re-aligned trail would be constructed at a 5-foot trail width and include switchbacks to reduce the trail grade to 10%. The project would decommission the upper Ponti Fire Road and the associated social trails to reduce the risk of future landslides in the area.

Memo



To: Park & Recreation Commission
From: Eric Dreikosen, District Manager
Date: October 23, 2018
Re: Bylaws Amendment re: Commission Meeting Start Time

Commissioners,

It is requested the Commission consider adjusting the start time of future commission meetings from 7:30pm to 7:00pm. Should the Commission approve this adjustment it shall require an amendment of the P&R Commission Bylaws be presented to the Board of Directors for formal approval. A similar amendment was approved for the Fire Commission in 2016. For reference, the existing applicable section of the bylaws as well as a draft amendment are presented below:

Existing Language:

ARTICLE V – MEETINGS

A. TIME AND PLACE

The Commission shall hold regular meetings every fourth Tuesday of the month at 7:30 PM in the small classroom at the Marinwood Community Center, unless otherwise necessary. Public notice of all meetings shall be given in accordance with the provisions of The Ralph M. Brown Act. The meetings shall be open to the public.

Proposed Amendment:

ARTICLE V – MEETINGS

A. TIME AND PLACE

The Commission shall hold regular meetings every fourth Tuesday of the month at 7:00 PM in the small classroom at the Marinwood Community Center, unless otherwise necessary. Public notice of all meetings shall be given in accordance with the provisions of The Ralph M. Brown Act. The meetings shall be open to the public.

Park & Recreation Report – October 2018
Luke Fretwell, Recreation Director

Recreation Activities

Special Events:

- Our Halloween Harvest Festival took place Friday, October 12th from 5-7pm and featured pumpkin carving, arts & crafts, games, and food for sale. We had a great turnout and the event ran smoothly. No children were injured in the carving of pumpkins.
- Our 6th Annual Art & Wine Show takes place Saturday, October 27th from 3-7pm and will feature works from over 40 local artists. Susan Press has once again organized the show, which will be a juried exhibition with 1st, 2nd, and 3rd prizes awarded, along with some honorable mentions. We will be offering wine tasting for interested attendees. We look forward to catching up with some of Marin's finest artists and seeing their latest creations.

Pool/Aquatics

- The pool closed for the year on Friday, October 12th, wrapping up a successful and emergency-free season. I want to thank our fantastic Aquatics staff for working hard to keep our patrons safe, teaching quality swim lessons, and providing an enjoyable experience for our swimmers. Staffing is always challenging this time of year and I am incredibly grateful to all our high school lifeguards for staying dedicated to the pool in spite of busy school and sports commitments, especially those individuals working the early morning shift before school on the weekdays. Though the close of the season always comes as a relief I will miss seeing everyone.

Classes/Programs

- The after school program is going extremely well. Robyn and the staff have been coming up with exciting activities each week, some of which include making pasta from scratch, building lava lamps, and baking bread. Many of our kids are also taking advantage of the other classes going on throughout the week, including Tae Kwon Do, Hip Hop Dance, and piano.
- New sessions have recently started for many of our other classes, including Babysitter's Training, the many various adult and youth tennis classes, Yoga, Hip Hop Dance, and Ballroom Dancing.

Staff

- After 29 years of dedicated service, Paula Collins retired on September 28th from her post as Marinwood's senior administrative assistant. We already miss her dearly. We are, however, excited that Carolyn Sullivan has moved into Paula's old role. One week in, Carolyn is learning fast and the transition is going smoothly.
- I am sorry to announce that our new Recreation Supervisor, Lacey Merryman, has tendered her resignation. We will be starting the process of finding her replacement in the coming weeks.
- This year the recreation department has endured an inordinate number of position and personnel changes. While it has been and continues to be challenging, I am incredibly grateful to Eric, Robyn, and Carolyn for picking up the slack, being flexible, supporting me, and helping ensure the continued safety and quality of our programs. I am excited for what feels like a new era in our department and I can't wait to see how our new office dynamic evolves.

Park Maintenance Activities

General Maintenance:

- Mow turf every other week (weather depending)
- Empty garbage's and dog receptacles three times a week
- Clean Building each morning
- Check/clean all three parks
- Blow sidewalks and tennis courts
- Weed control

Projects completed in September:

- Turf restoration in main park
- Irrigation repairs in main park
- Landscaping around community center
- Tennis court repair
- Landscaping in pool complex

Projects scheduled for October:

- Turf restoration in pool complex
- Turf restoration in Mini Park & Creekside Park
- Winterization of pool for off-season
- Assess storm drains and address concerns before storm season
- Assess creek for flood hazards and address before storm season
- Tree trimming (general)

Upcoming Projects:

- Rail fence extension along creek in main park
- Landscaping by Marinwood sign on Miller Creek Road
- Fence extension and signage at Mini Park
- Clearing of overgrowth along bus stop at Marinwood Ave. and Miller Creek Rd.
- Update landscaping at Marinwood entrance at Lucas Valley & Miller Creek Rd.

Tennis Courts:

- Courts 3 & 4 received a new top coat and patch job in September. The crew will be back out to make minor repairs to Courts 1 & 2 later in the season.

Landesign Contracted Schedule:

- Weeding in LVE
- Mowing berms in LVE
- Median pruning
- Blowing paths and walkways