

**Marinwood Community Services District**  
775 Miller Creek Rd. San Rafael, CA 94903  
Phone: (415) 479-0775 www.marinwood.org Fax: (415) 479-7759

## **AQUATIC EMPLOYMENT OPPORTUNITIES**

Marinwood Community Services District is now accepting applications for the following positions. Hours vary according to season (spring, summer and fall). The 2016 pool season runs February 29-October 14.

### **HEAD LIFEGUARD**

**(\$17.07-\$19.76/hr)**

The successful candidate will be responsible for pool safety, staff training, supervision, and administrative record keeping. Current Lifeguard Training, CPR, and First Aid certification required. Minimum qualifications: Two years guarding experience and one year supervisory experience. WSI & LGI certifications are desirable. Must be willing to work weekends, early mornings, evenings and holidays. Must be able to work spring, summer and fall.

### **SENIOR GUARD**

**(\$14.05-\$16.26/hr)**

Current Lifeguard Training, CPR, and First Aid certification required. Minimum qualifications: High School Graduate and a minimum of 2 years guarding experience. Must be able to work a minimum of 2 seasons (spring, summer and/or fall). Must be willing to work weekends, early mornings, evenings and holidays.

### **LIFEGUARDS**

**(\$11.00-\$13.38/hr)**

Must be at least 15 years old and have good swimming skills. Current Lifeguard Training, CPR, and First Aid certification required. Must be able to work a minimum of 2 seasons (spring, summer and/or fall). Must be willing to work weekends, early mornings, evenings and holidays.

### **SWIMMING INSTRUCTOR**

**(\$12.74-\$16.26/hr group lessons)**

**(\$30/hr private lessons)**

Basic instruction in swimming skills for youth ages 12 months through adult. Assignments dependent upon experience. Opportunity to teach private lessons. Water Safety Instructor (WSI) desirable, but not required. Will provide in-house training if you do not have WSI certification or have minimal experience in teaching. Must have good swimming skills and a desire to teach children how to swim.

### **JUNIOR GUARD CAMP DIRECTOR**

**(\$14.05 - \$16.26/hr)**

Responsible for activity planning, supervision, and administrative record keeping. Leads Junior Guard Camp in appropriate activities, physical conditioning, and safety skills. Lifeguard Training, CPR, and First Aid certification required. Minimum qualifications: High School Graduate or Equivalent. At least one year aquatic and/or lifeguard experience and one year swim lesson experience. One year experience working with or supervising children. Previous supervisory experience desirable. Must be willing to work weekends, early mornings, evenings and holidays.

### **JUNIOR GUARD CAMP COUNSELOR**

**(\$11.00 - \$13.38/hr)**

Responsible for assisting in activity planning, supervision, leading participants in appropriate activities, physical conditioning, and safety skills. Lifeguard Training, CPR, and First Aid certification required. Provides swim lesson instruction. Minimum qualifications: At least one year aquatic and/or lifeguard experience. Experience working with or supervising children desirable. Must be willing to work weekends, early mornings, evenings and holidays.

### **POOL ATTENDANT**

**(\$10.48-\$12.13/hr)**

Provides front counter contact with public, acts as a cashier, handles phones, records, assists in providing first aid. CPR/AED/First Aid certification desired but not required. Must be able to work weekends, evenings and holidays.

### **POSITIONS WILL BE FILLED ON A CONTINUOUS BASIS.**

Application Procedure: Interested applicants can contact the Marinwood Community Center for an application. Applications can be picked up or mailed to interested applicants. Submit a completed application. Selected applicants will be invited to interview. Offers of hire will be contingent upon meeting job requirements prior to starting date. Salary will be dependent upon qualifications and availability. For further information, contact the number above. {Marinwood CSD is an equal opportunity employer}.



# Page 2 – Education / History / Skills

## Education:

Circle the highest grade completed: 1 2 3 4 5 6 7 8 9 10 11 12 G.E.D. 13 14 15 16 17 18

Are you at least 15 years of age? YES NO

List your High School, College, Business, Trade, Correspondence or other courses below:

Name of School & Location	Major Subject of Course Study	Total Sem. Units	Total Quar. Units	List Degree / Certificate Rcvd. Including Dates

1. Are you at least 18 years of age? YES NO
2. Desired Number of hours each week: \_\_\_\_\_
3. Do you have any physical conditions which may limit your ability to perform the job you are applying for?  
\_\_\_\_\_ YES \_\_\_\_\_ NO If yes, please explain \_\_\_\_\_
4. Have you, as an adult, ever been convicted of any law violation, excluding minor traffic violations?  
\_\_\_\_\_ YES \_\_\_\_\_ NO If yes, please explain \_\_\_\_\_
5. Have you ever been discharged or asked to resign?  
\_\_\_\_\_ YES \_\_\_\_\_ NO If yes, please explain \_\_\_\_\_
6. Do you have any relatives working for the Marinwood CSD?  
\_\_\_\_\_ YES \_\_\_\_\_ NO If yes, please explain \_\_\_\_\_

**Describe fully any job related skills, knowledge, qualifications or other training that you possess that pertain to the position.**

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# Certifications / History / References - Page 3

**Certifications:** Please list any certifications you hold that either are job-related or are required for the job.

Title	Date Issued	Expiration Date
American Red Cross Lifeguarding _____	_____	_____
CPR/AED _____	_____	_____
First Aid _____	_____	_____
Other: _____	_____	_____
Other: _____	_____	_____

**Employment History:** Please list any job-related voluntary or paid employment experience. Begin with your current or most recent position. Use additional sheets if necessary. You may submit a resume or other supporting documentation, but not as substitution for completing this section. **Please do not write "see resume" in the "Duties" box. Present or past employers may be contacted.**

From: Mo./Yr.	To: Mo./Yr.	Employer	Job Title
Total Yrs./Mos.	Hours per week	Street Address	City Supervisors Name/Phone
Salary: \$		Duties:	
Reason for Leaving:			

From: Mo./Yr.	To: Mo./Yr.	Employer	Job Title
Total Yrs./Mos.	Hours per week	Street Address	City Supervisors Name/Phone
Salary: \$		Duties:	
Reason for Leaving:			

From: Mo./Yr.	To: Mo./Yr.	Employer	Job Title
Total Yrs./Mos.	Hours per week	Street Address	City Supervisors Name/Phone
Salary: \$		Duties:	
Reason for Leaving:			

**References:** Please list three (3) non-related individuals that we may contact.

1. Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Relationship to Applicant: \_\_\_\_\_
2. Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Relationship to Applicant: \_\_\_\_\_
3. Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Relationship to Applicant: \_\_\_\_\_

# Page 4 – Recommendations / Trainings / Certificates

**Recommendations:** If you attend high school or college and have not worked in the past, please attach two (2) letters of recommendation to your application. If you listed work experience on your application you do not need to attach letters of recommendation.

- Letters of recommendation must come from a non-relative.
- Letters can be from the same people that you listed under “References” on page 3. (e.g. teacher, coach, volunteer coordinator)

***Applicants who do not have work experience  
will not be interviewed without 2 letters of recommendation.***

**Trainings:** Attendance at all staff trainings is contingent on employment. Applicants invited to interview will be given a schedule of mandatory training dates. If hired, failure to attend staff trainings will result in disciplinary action and possibly termination.

**CERTIFICATE OF APPLICANT** – I certify that all statements made on this application are true and complete to the best of my knowledge. I understand that any false statements will subject me to disqualification or dismissal. I authorize Marinwood CSD to investigate my qualification, employment record or character through inquiries to any sources mentioned in the application, unless otherwise stated.

X \_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date Signed