

TO: MARINWOOD FIRE COMMISSION
FROM: THOMAS ROACH, FIRE CHIEF

September 8, 2016 Fire Commission Meeting Minutes

Commissioners:

Present: Russ Albano, Ron Marinoff, Irv Schwartz, Tom Elsbree, Dan Curran

Others in attendance:

Fire Chief Tom Roach, Board Members Bill Shea and Jeff Naylor, District Manager Eric Dreikosen, Engineer Cesar Correa, Firefighter Sean Day

1. Approval of Agenda-Call to order 730 pm.
 - **M/S Marinoff/Albano to approve adjusted agenda. All in favor. Chief recommending moving item #5 to #2 to allow for the election of a Commission Chair and Vice Chair.** A Commission Chair was needed since Jim Rey resigned and the Vice Chair was a newly created position.
2. Election of Commission Chair and Vice Chair
 - Chief mentioned Commission Chair Jim Rey resigned. Russ Albano offered to serve as the Commission Chair unless anyone else wanted to do it. **M/S Curran/Elsbree to make Russ Albano Commission Chair. All in favor.**
 - With the resignation of Jim Rey there is a vacancy on the Commission. Marinwood Alternate Irv Schwartz would like to be moved to the full time Commission vacancy. The Fire Commission recommends the Board make that appointment and when that is done Irv would serve as the Vice Chair. **M/S Elsbree/Albano to have the Board approve Irv to the Commission full time and when that is done have Irv fill the role of Vice Chair. All in favor.**
 - DM Eric Dreikosen said an announcement would go out to the community next week on vacancies on both the Park and Rec Commission and the Fire Commission.
3. Public Comment on Non agenda items.
 - Commissioner MARinoff had a question to DM Dreikosen on if the farmers market had stopped happening at the Marinwood Market. Eric wasn't sure.
4. Approval of August 2016 Minutes
 - **M/S Marinoff/Elsbree to approve the August Commission Minutes. All in favor of minutes as presented with Commissioner Curran abstaining since he was not present.**
5. August Activity Schedule and Response Report.
 - The August Activity Schedule was reviewed. Chief commented that August was a busy month in terms of emergency calls and preparing for wildland season and training probationary employees.
 - The August Response Report was reviewed. Commissioner Elsbree commented that it might be helpful to have just street addresses on the report. Chief explained that could possibly be a HIPPA violation and the Chief explained that he checks the report for repeat callers and that the department utilizes the Caretaker Referral Program if there are people that require additional social services.
6. Chief Report
 - Chief gave an update on the Assistance to Firefighter Grant for new scba's and the Community Service Grant through the Lions Club for a Disaster Response Trailer.
7. Sale of the Reserve Type 1

- The Chief explained that the Reserve Engine has been advertised for sale for \$30,000 on various websites for the last three months. Chief has had a number of inquiries asking if the engine could be donated. Most recently there has been an offer from a department in Plumas County offering \$18,000 over three years, \$6,000 a year. The Commission discussed the offer and felt the Chief should counter with \$18,000 over two years. The Commission further discussed the need for a reserve engine. Chief explained that space was at a premium and that San Rafael will be moving two newer engines to reserve status this year and that they are available to Marinwood. Chief further explained that next budget year he was hoping to replace the utility vehicle and that any revenue made from the sale of the Reserve Engine be earmarked for use towards a new utility. Chief explained there may be a need for the parks dept to use the fire department old utility. **M/S Schwartz/Marinoff To recommend selling of the Reserve Engine to the Plumas County Department for \$18,000 over two years and that the revenue be earmarked towards the purchase of new utility pick up for the fire department. All in favor.**
 - Chief also explained the AFG Grant opens next month that he may write for a new utility pick up this year.
8. Purchase of exercise equipment and Mobile Data Computer'
- The Chief explained the need for new exercise equipment and that there is \$6,000 budgeted in this year budget and an invoice for what the department would like to purchase is in the packet. **M/S Marinoff/Elsbree To purchase what was invoiced for new exercise equipment. All in favor.**
 - The Chief explained the need to purchase a new MDC for the new fire engine. What is proposed is what every front line engine in the county is moving towards. There is \$3500 in the budget but the updated cost for the MDC, software, and mounting brackets is now \$4,500. **M/S Marinoff/Elsbree to purchase the new MDC and related equipment at the cost of \$4,500. All in favor.**
9. Implementation of Paramedic Program and Staffing
- Captain Steve Heine has been promoted to Temporary Training Officer. He is coordinating the Probationary Firefighter Training, the Acting Engineer training, and getting the Department JAC Program up and running.
 - One fire department employee remains off on an industrial disability injury.
 - Chief gave an update on staffing, probationary testing, and upcoming hiring process. Chief also explained he was meeting Monday with a possible temporary firefighter from the volunteer ranks to help fill some open shifts. Commission Curran felt it was important to keep staffing levels filled and avoid overworking personnel.
10. Adjourn
- Next Meeting scheduled for October 4 and there will be a Commission walk through inspection of the firehouse prior to the meeting.

Chief Tom Roach