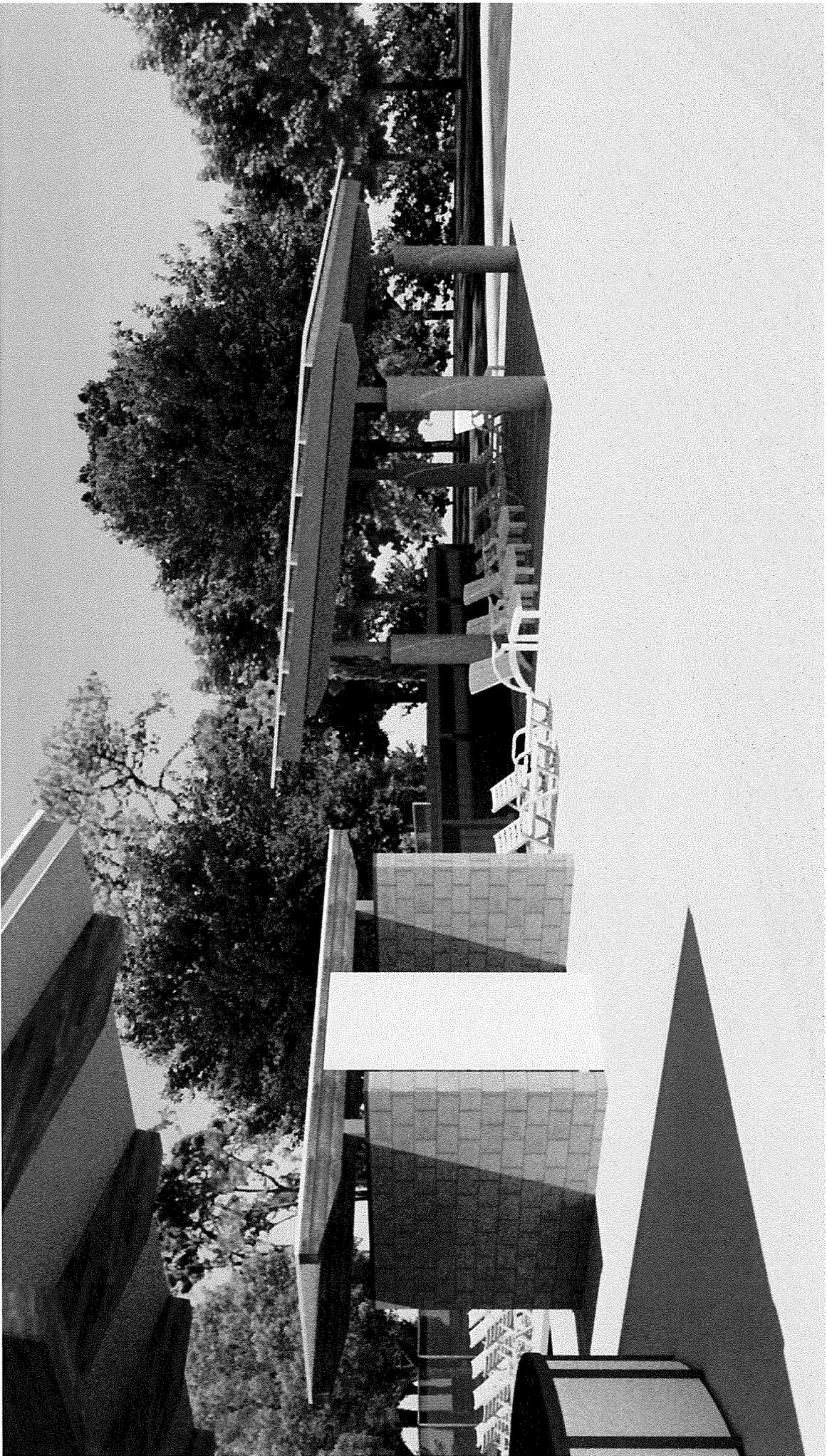


**Agenda for the Regular Meeting of the Board of Directors  
Tuesday – September 8, 2015**

7:30 PM - Marinwood Community Center Classroom

	Time	Description:	Board Action
A.	7:30 PM	<b>CALL TO ORDER AND PLEDGE OF ALLEGIANCE</b>	
B.	7:30 PM	<b>AGENDA</b>	Approve
C.	7:35 PM	<b>SOLAR POWER PURCHASE AGREEMENT UPDATE &amp; PRESENTATION</b>	
		1. Approve an option for total system size as presented: <b>A) With Canopy: 53.3 kW; B) Without Canopy: 43.7 kW</b>	Approve
C.	7:35 PM	<b>CONSENT CALENDAR</b>	
		a. Draft Minutes of Regular Meeting of August 11, 2015 b. Bills Paid Nos. 185-299	Approve
D.	7:45 PM	<b>OPEN TIME FOR ITEMS NOT ON AGENDA</b> <i>Speakers are asked to limit comments to two minutes. Speakers may comment only on non-agenda and Closed Session items. The Board may not take action on, consider or debate items not on the agenda except under narrow circumstances meeting statutory tests. Response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Board. The President may refer the matter to staff, or refer the matter to a future meeting agenda.</i>	
E.	8:00 PM	<b>CORRESPONDENCE</b>	
		1. Justin Kai, August 27, 2015: Communication from Supervisor Connelly regarding Marinwood Plaza Remediation Efforts and Timeline (attachment included)	Review
		2. Save Marinwood Plaza Cleanup Oversight Committee, September 4, 2015: Requesting Formal Board Support and Letter Asking For Immediate Remediation (attached proposed letter included)	Possible Letter of Support
		3. Bruce Carmedelle, Lucas Valley Estates HOA President, September 4, 2015: Concerns Regarding Possible Future Use of Creekside Park	Review
F.	8:10 PM	<b>FIRE DEPARTMENT MATTERS</b>	
		1. Draft Minutes of Fire Commission Meeting of September 1, 2015	Review
		2. Fire Department - Activity Summary Report for July & August, 2015	Review
		3. Fire Department - Chief Report	Review
		4. Shared Services Update	Discuss
		5. Date of Next Fire Commission Meeting – October 6, 2015	
G.	8:30 PM	<b>PARK AND RECREATION MATTERS</b>	
		1. Draft Minutes of Park and Recreation Commission Meeting of August 25, 2015	Review
		2. Recreation and Maintenance Activity Reports	Review
		3. Date of Next Commission Meeting – September 22, 2015	
H.	8:50 PM	<b>NEW AND OTHER BUSINESS</b>	
		1. Notice of Rejection re Open Space Liability Claim Filed Against District	Approve
		2. Social Media Policy for Board and Staff – Initial discussion regarding the development of official guidelines and allowable practices	Discuss
		3. Memo From District Legal Counsel: "Activities of Marinwood Community Services District Officials and Staff Concerning Ballot Measure"	Review
		4. "Measure I" Informational Fact Sheet – Possible Creation & Distribution	Approve
		5. Senate Bill 608 - "Right To Rest Act": Creation of Committee to Research Proposed Bill and Potential Impact on District	Approve
		6. Requests for Future Meeting Agenda Items	
K.	9:15 PM	<b>RECOGNITIONS and BOARD MEMBER ITEMS OF INTEREST</b>	
		<b>CLOSED SESSION</b> <i>Personnel exemption; The Board may meet in closed session to confer with its designated representatives to Marinwood Professional Firefighters regarding wages, benefits and working condition matters, pursuant to Government Code section 54957.6 Designated Representative: Jack Hughes, Liebert Cassidy Whitmore</i>	
		<b>DATE OF NEXT REGULAR BOARD MEETING – October 13, 2015 at 7:30 PM</b>	







**Marinwood Community Solar Project Savings Analysis -- WITH SMALL CANOPY**  
Savings with Solar Compared to without solar on Current A6 Tariff



Solar Array Cost and Output	
System Size (kW, DC)	53.3
System PVsyst Output (kWh)	70,676
System Output Per DC kW	1,326

PPA Rate (\$/kWh) and Escalator	
Yr 1 Discounted PPA Rate	0.1911
Escalator, yr 1-15	2.5%
De-Escalator, yr 16-20	-10.0%

Current Utility Usage Information	
Utility Usage (kWh)	122,306
Utility Rate (\$/kWh)	0.2479
Utility Cost Escalator	4.0%
Solar Usage Offset	57.8%
Solar Bill Offset	76.0%

Year	Projected Utility Cost w/o Solar (A6)	Solar Output (kWh)	Residual Utility Cost With Solar	CSI Rebate	Discounted PPA	
					Payment	Savings
0						
1	30,324	70,676	7,278	1,741	13,509	11,278
2	31,537	70,322	7,689	1,732	13,777	11,803
3	32,798	69,971	8,120	1,723	14,051	12,350
4	34,110	69,621	8,573	1,715	14,331	12,921
5	35,475	69,273	9,049	1,706	14,615	13,516
6	36,894	68,926	9,549		14,906	12,439
7	38,370	68,582	10,073		15,202	13,095
8	39,904	68,239	10,623		15,504	13,777
9	41,500	67,898	11,200		15,812	14,488
10	43,161	67,558	11,805		16,127	15,228
11	44,887	67,220	12,441		16,447	15,999
12	46,682	66,884	13,107		16,774	16,801
13	48,550	66,550	13,806		17,108	17,636
14	50,492	66,217	14,539		17,448	18,505
15	52,511	65,886	15,307		17,794	19,410
16	54,612	65,557	16,113		18,145	20,354
17	56,796	65,229	16,958		18,500	21,336
18	59,068	64,903	17,843		18,860	22,356
19	61,431	64,578	18,771		19,225	23,414
20	63,888	64,255	19,744		19,595	24,510
21	66,444	63,934	20,763		20,000	25,644
22	69,101	63,614	21,831		20,450	26,816
23	71,865	63,296	22,951		20,950	28,026
24	74,740	62,980	24,123		21,500	29,274
25	77,730	62,665	25,351		22,100	30,560
20 Yr Total	902,990	1,348,346	252,588	8,616	298,079	360,940
Savings Pct						40.0%
20 Yr NPV of Savings at 4%						232,203
20 Yr NPV of Savings at 8%						159,998
25 Yr Total	1,262,871	1,664,836	367,607	8,616	348,552	555,328
Savings Pct						44.0%
25 Yr NPV of Savings at 4%						312,492
25 Yr NPV of Savings at 8%						194,398



**Marinwood Community Solar Project Savings Analysis -- WITH SMALL CANOPY**  
Savings with Solar Compared to without solar and Tariff switch to A-10 Non-TOU(s)

**Lend Lease**

Solar Array Cost and Output	
System Size (kW, DC)	53.3
System PVsyst Output (kWh)	70,676
System Output Per DC kW	1,326

PPA Rate (\$/kWh) and Escalator	
Yr 1 Discounted PPA Rate	0.1911
Escalator, yr 1-15	2.5%
De-Escalator, yr 16-20	-10.0%

Current Utility Usage Information	
Utility Usage (kWh)	122,306
Utility Rate (\$/kWh)	0.1979
Utility Cost Escalator	4.0%
Solar Usage Offset	57.8%
Solar Bill Offset	70.0%

Year	Projected Utility Cost w/o Solar (A10)	Solar Output (kWh)	Residual Utility Cost With Solar	CSI Rebate	Discounted PPA Savings	
					Payment	Savings
0						
1	24,204	70,676	7,278	1,741	13,509	5,158
2	25,172	70,322	7,689	1,732	13,777	5,438
3	26,179	69,971	8,120	1,723	14,051	5,731
4	27,226	69,621	8,573	1,715	14,331	6,037
5	28,315	69,273	9,049	1,706	14,615	6,357
6	29,448	68,926	9,549		14,906	4,993
7	30,626	68,582	10,073		15,202	5,351
8	31,851	68,239	10,623		15,504	5,724
9	33,125	67,898	11,200		15,812	6,113
10	34,450	67,558	11,805		16,127	6,518
11	35,828	67,220	12,441		16,447	6,940
12	37,261	66,884	13,107		16,774	7,380
13	38,751	66,550	13,806		17,108	7,838
14	40,301	66,217	14,539		17,448	8,315
15	41,913	65,886	15,307		17,794	8,812
16	43,590	65,557	16,113		18,145	9,325
17	45,334	65,229	16,958		18,500	9,855
18	47,147	64,903	17,843		18,860	10,400
19	49,033	64,578	18,771		19,225	10,960
20	50,994	64,255	19,744		19,595	11,535
21	53,034	63,934	20,763		20,000	12,125
22	55,155	63,614	21,831		20,410	12,730
23	57,362	63,296	22,951		20,825	13,350
24	59,656	62,980	24,123		21,245	13,985
25	62,042	62,665	25,351		21,670	14,635
20 Yr Total	720,749	1,348,346	252,588	8,616	298,079	178,698
Savings Pct						24.8%
20 Yr NPV of Savings at 4%						112,157
20 Yr NPV of Savings at 8%						75,681
25 Yr Total	1,007,998	1,664,836	367,607	8,616	348,552	300,455
Savings Pct						29.8%
25 Yr NPV of Savings at 4%						162,435
25 Yr NPV of Savings at 8%						97,217



**Marinwood CC Solar Project Savings Analysis -- CC METER ONLY WITHOUT CANOPY**

Savings with Solar Compared to without solar on Current A6 Tariff



Solar Array Cost and Output	
System Size (kW, DC)	43.7
System PVSyst Output (kWh)	54,625
System Output Per DC kW	1,250

PPA Rate (\$/kWh) and Escalator	
Yr 1 Discounted PPA Rate	0.1911
Escalator, yr 1-15	2.5%
De-Escalator, yr 16-20	-10.0%

Current Utility Usage Information	
Utility Usage (kWh)	67,471
Utility Rate (\$/kWh)	0.2577
Utility Cost Escalator	4.0%
Solar Usage Offset	81.0%
Solar Bill Offset	99.0%

Year	Projected Utility Cost w/o Solar (A6)	Solar Output (kWh)	Residual Utility Cost With Solar	CSI Rebate	Discounted PPA	
					Payment	Savings
0						
1	17,388	54,625	174	1,636	10,441	8,409
2	18,084	54,352	270	1,628	10,649	8,792
3	18,807	54,080	374	1,619	10,860	9,192
4	19,559	53,810	485	1,611	11,076	9,610
5	20,342	53,541	603	1,603	11,296	10,045
6	21,155	53,273	730		11,521	8,905
7	22,001	53,007	865		11,750	9,386
8	22,881	52,742	1,010		11,983	9,888
9	23,797	52,478	1,164		12,221	10,411
10	24,749	52,215	1,328		12,464	10,956
11	25,738	51,954	1,503		12,712	11,523
12	26,768	51,695	1,689		12,965	12,114
13	27,839	51,436	1,887		13,222	12,729
14	28,952	51,179	2,098		13,485	13,369
15	30,110	50,923	2,321		13,753	14,036
16	31,315	50,668	2,559		12,316	16,440
17	32,567	50,415	2,811		11,029	18,728
18	33,870	50,163	3,078		9,876	20,916
19	35,225	49,912	3,361		8,844	23,020
20	36,634	49,663	3,661	-	7,920	25,053
21	38,099	49,414	3,979		7,880	26,240
22	39,623	49,167	4,316		7,841	27,467
23	41,208	48,921	4,672		7,802	28,735
24	42,856	48,677	5,049		7,763	30,045
25	44,571	48,433	5,447	-	7,724	31,400
20 Yr Total	517,781	1,042,131	31,971	8,097	230,384	263,524
Savings Pct						50.9%
20 Yr NPV of Savings at 4%						169,582
20 Yr NPV of Savings at 8%						116,946
25 Yr Total	724,139	1,286,744	55,432	8,097	269,394	407,410
Savings Pct						56.3%
25 Yr NPV of Savings at 4%						229,010
25 Yr NPV of Savings at 8%						142,407



**Marinwood CC Solar Project Savings Analysis -- CC METER ONLY WITHOUT CANOPY**  
Savings with Solar Compared to without solar and Tariff switch to A-10 Non-TOU(s)

**Lend Lease**

Solar Array Cost and Output	
System Size (kW, DC)	43.7
System PVsyst Output (kWh)	54,625
System Output Per DC kW	1,250

PPA Rate (\$/kWh) and Escalator	
Yr 1 Discounted PPA Rate	0.1911
Escalator, yr 1-15	2.5%
De-Escalator, yr 16-20	-10.0%

Current Utility Usage Information	
Utility Usage (kWh)	67,471
Utility Rate (\$/kWh)	0.2255
Utility Cost Escalator	4.0%
Solar Usage Offset	81.0%
Solar Bill Offset	99.0%

Year	Projected Utility Cost w/o Solar (A10)	Solar Output (kWh)	Residual Utility Cost With Solar	CSI	Discounted PPA	
					Rebate	Payment Savings
0						
1	15,216	54,625	174	1,636	10,441	6,237
2	15,825	54,352	270	1,628	10,649	6,533
3	16,458	54,080	374	1,619	10,860	6,843
4	17,116	53,810	485	1,611	11,076	7,167
5	17,801	53,541	603	1,603	11,296	7,505
6	18,513	53,273	730		11,521	6,262
7	19,253	53,007	865		11,750	6,638
8	20,023	52,742	1,010		11,983	7,030
9	20,824	52,478	1,164		12,221	7,439
10	21,657	52,215	1,328		12,464	7,865
11	22,523	51,954	1,503		12,712	8,308
12	23,424	51,695	1,689		12,965	8,770
13	24,361	51,436	1,887		13,222	9,252
14	25,336	51,179	2,098		13,485	9,753
15	26,349	50,923	2,321		13,753	10,275
16	27,403	50,668	2,559		12,316	12,529
17	28,499	50,415	2,811		11,029	14,660
18	29,639	50,163	3,078		9,876	16,685
19	30,825	49,912	3,361		8,844	18,620
20	32,058	49,663	3,661		7,920	20,477
21	33,340	49,414	3,979		7,880	21,481
22	34,674	49,167	4,316		7,841	22,517
23	36,061	48,921	4,672		7,802	23,587
24	37,503	48,677	5,049		7,763	24,692
25	39,003	48,433	5,447		7,724	25,832
20 Yr Total	453,103	1,042,131	31,971	8,097	230,384	198,846
Savings Pct						43.9%
20 Yr NPV of Savings at 4%						126,977
20 Yr NPV of Savings at 8%						87,022
25 Yr Total	633,684	1,286,744	55,432	8,097	269,394	316,955
Savings Pct						50.0%
25 Yr NPV of Savings at 4%						175,754
25 Yr NPV of Savings at 8%						107,918

**Q1. Will there be a meter on the system? If so is it just one meter or one per tie in point?**

**R1.** Yes, we will have a revenue-grade meter on the solar. We currently plan just one meter. Final engineering will determine exactly the right configuration. If you go with the smaller system, it might actually be desirable to have the solar on the community center meter be on A-6, the pool side on A-10.

**Q2. For months where supply exceeds demand, will power be sold back to the utility co or stored for future use? If sold do you have an estimate of the price?**

**R2.** For high-production months, in summer, there is more use of energy on site (from pool pumps) and less from building lighting. When the system produces more than on-site use, the extra energy will run your site meter backwards, and CSD will be credited at tiered time-of-use retail rates, per the A-6 tariff. Those rates are higher at peak months, and we have used the industry-standard OnGrid tool to predict the rates and benefits, for every sunlight hour of the year. Net Energy Metering is how your residual PG&E bill gets reduced.

**Q3. I assume that if something major were to happen to the pool and we were not able to use it we would still be responsible to pay for the full amount of solar. Please confirm.**

**R3.** The Solar PPA calls for the CSD to pay for all energy produced, up to 110% of the Expected Contract Quantity. So, in that sense, as long as the solar is functioning, the customer pays. On the other hand, even with the 53.3 kW system, there is a wide margin between the amount of energy used by the CSD and the amount of production of the solar. Over 20 years, the PG&E portion is *Estimated* to be about a third of total energy cost, with net metering benefits. It appears to us the total pool meter usage (which is more than pumps) represents approximately 45% of total annual usage. So, you might say that, if CSD were to completely shut off the pool and pool house for a year, there is a chance that the solar would produce more than you need, and the PG&E bill would go to near zero. If it goes below zero, PG&E will not pay for the excess production. MCE will pay, but not at the cost of the solar in the PPA. Is it likely that the CSD would shut off the pool for more than the winter?

**Q4. In the two w/ canopy options dated 5/6/15, the residual cost stays the same regardless of a A6 or A10 rate structure. Is this a mistake?**

**R4.** In all our options, we make the assumption that, if CSD goes solar, it should adopt the A-6 TOU tariff, so the residual should be the same. Please see the attached comparisons, and toss out earlier ones.

Questions (Q) and clarifications asked of Sol-Ed by Director Deana Dearborn  
Responses (R) provided by David Kunhardt, CEO Sol-Ed  
September 4, 2015  
PAGE 2

**Q5. What rate do you base the residual cost on, peak, off-peak, etc.?**

**R5.** See reply on #2, above.

**Q6. Is it possible to talk about how the upgrades to the pool efficiency have impacted the design?**

**R6.** The projected improvements of pool efficiency have been taken into account in all of our work.

**Q7. I think it would be helpful to identify and address everything that has changed on the project since the last presentation. Things that come to mind are: solar panel spec, layout, capacity, team (I think), financing received, timing...**

**R7.** We intend to present all changes on Tuesday. The changes to the team, and the financing, are summarized in this slide:

**New Participants**

- ▶ Builder – C.M. = **Lend Lease Americas**
- ▶ Local contractor = **Danlin Solar**, San Rafael
- ▶ Will use CSD's selected roofing specialist
- ▶ Finance Partner = C2SSG & Generate Capital for construction, rolling to PNC Bank for Term
- ▶ O&M contractor = NextPhase, True South, or equal




We are also--with the strong encouragement of our financing source--going to recommend using S-Energy 265W poly-chrystalline PV modules (the "S" comes from Samsung). We are also exploring both SMA string inverters and Enphase micro-inverters, to counteract the effects of intermittent shade.

# Marinwood Community Services District

## Draft Minutes of Board of Directors Meeting

Tuesday August 11, 2015

**Time and Place:** 7:30PM Marinwood Community Center classroom.

### **Present:**

Board Members: Vice President Justin Kai, Bill Hansell and Bill Shea.

Absent: President Tarey Read and Deana Dearborn.

Staff: District Manager Eric Dreikosen, Fire Chief Thomas Roach, Recreation Director Shane DeMarta, Firefighters John Bagala, Jeff Smith, Brandon Selvitella and John Papanikolaou, Administrative Assistant Carolyn Sullivan.

Fire Commissioners: Jeff Naylor and Ron Marinoff.

Park and Recreation Commissioners: Shane Valentine.

Others Present: Stephen Nestel, Linda Barnello, Bob Briare and Leah Kleinman-Green.

### **Call to Order and Pledge of Allegiance**

#### **Agenda**

No changes or additions.

#### **Consent Calendar**

a. *Draft Minutes of Regular Meeting of July 14, 2015:* Barnello stated she would like an addition to the minutes re: budget to actuals in each Board packet.

b. *Draft Minutes of Special Meeting of July 30, 2015:* No additions or changes.

c. *Bills Paid Nos. 1-184:* Shea questioned the Fire Department overtime costs. Roach replied the Department had a strike team out; costs will be reimbursed.

d. *Contract for Services with Liebert Cassidy Whitmore:* Barnello asked what this service was for. Kai replied it is for employment relations matters.

e. *County of Marin: 6/30/15 Report of County, Schools and District Investments:* No additions or changes.

M/s Hansell/Shea to approve Consent Calendar as presented. Ayes: Kai, Hansell and Shea. Nays: None.

Absent: Read and Dearborn.

#### **Open Times for Items not on the Agenda**

Barnello asked why the list of attendees are not included in the minutes when the board enters into closed session. Eric stated he would look into if that information could be included.

Barnello questioned if staff has a code of ethics. Hansell replied a code of ethics is included in the draft employee handbook.

#### **Correspondence**

1. *David Brown, July 16, 2015: Concerns regarding statements made at July 14, 2015 board meeting related to pension liabilities:* Nestel stated Brown requested his letter be read into the minutes. Hansell read the letter:

*I am writing to correct the record and to establish some facts concerning the discussion about pensions that occurred at your Board meeting on June 14, 2015. In my statement I said that the district has large and growing liabilities for both pensions and OPEB. Later in the meeting Board President Read stated I was wrong. She agreed that the district has large OPEB liabilities. She disagreed that the district has large pension liabilities saying it had none, so no need worry about them and that anyone could go to the district's website and see for themselves. I did just that.*

*The district's website, which contains actuarial statements from Cal PERS, shows the following. For the most recent year available, ending June 30, 2013, the district has unfunded pension liabilities of approximately \$3.2 million, significantly larger than the district's unfunded liability for OPEB.*

*According to a letter provided to the district by former district manager Tom Horne in December 2014 the district will pay \$205,000 towards its unfunded liability in 2015/16. This number is estimated to rise to \$321,000, an increase of 56%, in 2019/202 before declining to \$299,000 in 2020/21. These numbers are in addition to the normal cost of pensions that will rise throughout the period due to the use of new mortality tables.*

*It is true that the district is addressing its pension obligation, as required by law, and that it is not, so far, addressing its OPEB obligation. However, simply because an obligation is being addressed does not make it acceptable to say the obligation doesn't exist.*

*Board President Read should correct the record. I request that this brief letter be read into the record at your next meeting.*

*Sincerely, David C Brown*

The Board acknowledged the letter.

2. *Bob Briare, President, Marin Professional Firefighters, IAFF Local 1775, July 25, 2015: UPDATE –Civic Openness in Negotiations (COIN):* The Board acknowledged the letter.

3. *Jody Morales, August 3, 2015: Concerns regarding- Statements made at July 14, 2015 board meeting related to pension liabilities; Fact finding documents; Dispersal at July 14 meeting of Larkspur “DRAFT” response to Grand Jury:*

Dreikosen stated that Read had prepared a response and requested that it be read into the record.

*I apologize if I said it succinctly in interest of time. We do have a pension liability which is acknowledged and budgeted currently and in the future. In response to other points raised, I acknowledge them and thank you for your opinion.”*

Bagala stated in regards to items 1,2 and 3, the District and Union do not operate behind closed doors. Bagala stated he applauded the Board for hiring Liebert Cassidy Whitmore. Bagala stated in regards to Jody’s letter, the Grand Jury stated their opinion; it has not been vetted legally.

Hansell thanked Brown and Morales for their letters.

4. *Liz Dale, August 4, 2015: Information regarding Department of Public Works upcoming tree and bush trimming work along Lucas Valley Road:* The Board acknowledged the letter.

5. *Liz Dale, August 6, 2015: Concerns regarding Creekside Park and June 2015 Park and Recreation Commission meeting, inspection and suggestions for park:* Barnello stated the district should not spend any more money at Creekside Park renting a porta potty; the revenues will not cover the expenses. Valentine stated he would speak to the Commission.

### **Fire Department Matters**

1. *Fire Department- Activity Summary Report for July 2015:* Kai requested Roach expand upon the homeless encampment. Roach replied he will be assessing the situation on Friday.

2. *Fire Department- Chief Report:* Roach reported there is a strike team out currently. Kai noted personally he would like to thank the firefighters for their hard work. Roach reported Firefighter Anderson will be leaving the Department for San Francisco. The labor group has agreed to hire a temporary firefighter with the idea to hire a full time Firefighter in October.

3. *Shared Services Update:* Roach reported the paramedic program is the next step in the process. Marinwood has a list of possible hires and Chief Grey has extended their list to the District as well.

4. *Paramedic/Advanced Life Support Engine Company Update:* No additional comments.

### **Park and Recreation Matters**

1. *Draft minutes of Park and Recreation Commission meeting of July 28, 2015:* Nestel stated Perry should contact him because there already is a “Friends of Marinwood”. Hansell stated the facilities inspections are worthwhile, but would like to see a plan of documentation. Dreikosen noted last year Perry and Barnello summarized the inspections. Dreikosen stated this year he and DeMarta will go through the notes. Barnello stated adding a butterfly garden is too costly; the Commission needs to decipher the dreams from reality. Valentine replied the commission does not want to limit their thoughts and dreams, but everyone is aware of the budget limitations. Kai commented he is sorry to have missed the meeting, but wanted to thank Perry and Oyserman for their support of the Park Tax Resolution.

2. *Recreation and Maintenance Activity Reports:* DeMarta reported staff is wrapping up summer programming as well as working on the fall/winter Review. Park staff is continuing to clean up the maintenance shed and to draft a design for the mulch bays. The mini-park on Las Gallinas sustained major vandalism last week and staff is working on finding the correct replacement parts. Additionally lifted portions of sidewalk near Mary Silveria that is on CSD land will be repaired before school begins. Kleinman-Green stated she was so impressed with the Recreation staff over the past years. The growth in the programs and special events have been fantastic. Kai agreed with Kleinman-Green. DeMarta thanked Hansell for booking the bands for our summer series. Hansell stated the sponsorships that DeMarta garnered help with the costs, which is appreciated. Hansell stated the current PA system that the department provides is Luke Fretwell’s personal system and would like to see the District begin to think about purchasing one. DeMarta replied it may be an item for Measure A funding or a Kickstarter fund. Barnello stated the Music in the Parks brings in too many outsiders and questioned if the park can handle the capacity. Kai responded exposure for our community is a good thing not a negative. Kleinman-Green added past Boards were clear in that the Community Events are a goodwill gesture to the community and the Music in the Park event is one of the most popular events Marinwood offers. Roach

**MARINWOOD COMMUNITY SERVICES DISTRICT  
REQUEST FOR PAYMENT OF CLAIMS**

Fund 73700

Cost Centers- 4100 St Lgts  
Cost Centers- 3100 Fire  
Cost Centers- 2100 Recreation  
Cost Centers- 1100 Park

Approved by the Board of Directors on September 8, 2015

NO.	VENDOR	TOTAL CLAIM	PURPOSE	Cost Center	GL Account	Functional Area	AMOUNT
185	Delta Dental	2,694.06	Dental Ins August	3100	5130120	103000	1,565.52
				2100	5130120	103000	521.75
				1100	5130120	103000	606.79
186	Marinwood CSD	203,172.53	Fire Regular Salary	3100	5110110	103000	32,790.16
			Fire Overtime	3100	5120110	103000	36,486.28
			Shift Cap/Work Week	3100	5110319	103000	483.36
			Admin Asst	3100	5110210	101000	607.42
			Admin Mngr	3100	5110110	101000	1,865.60
			Admin Mngr	3100	5110210	101000	70.28
			Admin Asst	2100	5110210	101000	607.42
			Admin Asst	1100	5110210	101000	303.71
			Admin Mngr	2100	5110110	101000	932.80
			Admin Mngr	1100	5110110	101000	932.80
			Admin Mngr	2100	5110210	101000	35.14
			Admin Mngr	1100	5110210	101000	35.14
			Rec Salary	2100	5110110	103000	10,513.60
			Park Salary	1100	5110110	102000	6,272.00
			Park Hourly	1100	5110210	103000	1,200.00
			Bldg Attendant	2100	5110210	104000	740.00
			Pool Staff	2100	5110210	105000	17,828.04
			Aquatics/Lessons	2100	5110210	106000	8,814.56
			Summer Prog	2100	5110210	107000	71,165.44
			Adult Prog	2100	5110210	111000	100.00
			Payroll Billing	3100	5210230	103000	162.09
			Payroll Billing	2100	5210230	103000	265.96
			Payroll Billing	1100	5210230	103000	16.05
FICA	3100	5140140	103000	5,307.29			
FICA	2100	5140140	103000	8,855.02			
FICA	1100	5140140	103000	474.94			
CA/EDU	2100	5140145	103000	3,381.72			
			Benefits withholding		2120066	103000	-7,074.29
187	CalPERS	3,671.00	P&R Unfunded Liability	2100	5130510	103000	2,042.00
				1100	5130510	103000	1,629.00
188	CalPERS	13,384.00	Fire Unfunded Liability	3100	5130510	103000	13,384.00
189	CalPERS	65.47	Retirement	3100	5130510	103000	65.47
190	AFLAC	127.40	Disability Ins.	1100	5130120	103000	127.40
191	PERS Retirement	11,614.10	Retirement 8/7/15	3100	5130510	103000	8,822.10
				2100	5130510	103000	1,612.47
				1100	5130510	103000	1,179.53
192	Marinwood CSD	205,780.09	Fire Regular Salary	3100	5110110	103000	32,501.61
			Fire Overtime	3100	5120110	103000	47,669.44
			Shift Cap/Work Week	3100	5110319	103000	1,658.22
			Admin Asst	3100	5110210	101000	597.33
			Admin Mngr	3100	5110110	101000	1,865.60
			Admin Mngr	3100	5110210	101000	93.70
			Admin Asst	2100	5110210	101000	597.33
			Admin Asst	1100	5110210	101000	298.66
			Admin Mngr	2100	5110110	101000	932.80
			Admin Mngr	1100	5110110	101000	932.80
			Admin Mngr	2100	5110210	101000	46.85
			Admin Mngr	1100	5110210	101000	46.85
			Rec Salary	2100	5110110	103000	10,513.60
			Park Salary	1100	5110110	102000	6,272.00
			Park Hourly	1100	5110210	103000	1,200.00
			Bldg Attendant	2100	5110210	104000	692.00
			Pool Staff	2100	5110210	105000	18,325.97
			Aquatics/Lessons	2100	5110210	106000	7,359.69
			Summer Prog	2100	5110210	107000	62,563.76
			Tennis	2100	5110210	109000	225.00
Adult Prog	2100	5110210	111000	100.00			
Payroll Billing	3100	5210230	103000	186.08			

NO.	VENDOR	TOTAL CLAIM	PURPOSE	Cost Center	GL Account	Functional Area	AMOUNT
			Payroll Billing	2100	5210230	103000	236.99
			Payroll Billing	1100	5210230	103000	15.63
			FICA	3100	5140140	103000	6,230.60
			FICA	2100	5140140	103000	8,613.93
			CA/EDU	3100	5140145	103000	7.63
			CA/EDU	2100	5140145	103000	3,068.53
			Benefits withholding		2120066	103000	-7,072.51
193	Marin Pro Firefighters	590.00	Union Dues August	3100	5211330	103000	590.00
194	Delta Dental	2,694.06	Dental Ins. Sept	3100	5130120	103000	1,565.52
				2100	5130120	103000	521.75
				1100	5130120	103000	606.79
195	AIG Life	498.62	Life Ins Sept	3100	5130120	103000	223.70
				2100	5130120	103000	144.60
				1100	5130120	103000	130.32
196	PERS Health	39,652.01	Health Ins Sept	3100	5130120	103000	22,047.96
				2100	5130120	103000	7,755.36
				1100	5130120	103000	9,848.69
197	Vision Svcs Plan	382.34	Vision Ins Sept	3100	5130120	103000	231.42
				2100	5130120	103000	85.52
				1100	5130120	103000	65.40
198	PERS Retirement	11,918.36	Retirement 8/21/15	3100	5130510	103000	9,128.14
				2100	5130510	103000	1,611.58
				1100	5130510	103000	1,178.64
199	Ca Assoc of Pro Fire	195.00	Long Term Dis Sept	3100	5130120	103000	195.00
200	PG&E	1,348.42	Streetlights July	4100	5210825	103000	1,348.42
201	Verizon Wireless	164.36	Wireless charges	3100	5210725	103000	164.36
202	Marin Sanitary Svcs	2,265.60	Garbage July	3100	5210815	101000	226.56
				2100	5210815	101000	453.12
				1100	5210815	101000	1,585.92
203	Marin Resource Recovery	602.50	Dump Fees	1100	5210815	101000	602.50
204	AT&T	267.71	Phones July	3100	5210725	103000	156.32
				2100	5210725	103000	93.70
				1100	5210725	103000	17.69
205	Siemens Industry	257.25	Streetlights June	4100	5210915	103000	257.25
206	PG&E	359.84	Gas July	2100	5210810	103000	303.37
				1100	5210810	103000	56.47
207	PG&E	4,920.02	Electric July	3100	5210810	103000	1,161.80
				2100	5210810	103000	3,566.04
				1100	5210810	103000	192.18
208	Comcast	134.00	Internet Sept	3100	5210725	103000	67.00
				2100	5210725	103000	67.00
209	AT&T	70.00	Internet	1100	5210725	103000	70.00
210	Comcast	76.01	Firehouse cable	3100	5210725	103000	76.01
211	Jacksons Hardware	69.17	Small tools	1100	5220215	103000	69.17
212	Costco	6,390.00	Summer Prog	2100	5220819	107000	5,804.70
			Vending	2100	5220826	105000	279.00
			Comm Events	2100	5220819	112000	306.30
213	Fast Blinds	315.00	CC Repair	2100	5220310	104000	315.00
214	Dairy Delivery	473.57	Vending	2100	5220826	105000	473.57
215	Smiths Gopher & Mole	300.00	Pest control	1100	5220310	103000	300.00
216	Dairy Delivery	523.11	Vending	2100	5220826	105000	523.11
217	Marin Fencing Academy	150.00	Breakout Labs	2100	5220819	107000	150.00
218	Krav Maga	1,200.00	Krav Maga August	2100	5210146	111000	1,200.00
219	Co of Marin Sheriff	255.25	Mobile Data	3100	5210725	103000	255.25
220	Portable Party Crew	175.00	Camp entertainment	2100	5220819	107000	175.00
221	Air Exchange	1,336.17	Bldg Maint	2100	5220310	103000	1,336.17
222	Diego Truck	602.43	Vehicle maint (4x4)	3100	5210910	103000	602.43
223	LN Curtis & Sons	689.95	Firefighter clothing	3100	5220810	103000	689.95
224	Home Depot	876.35	Grounds Maint	1100	5220310	103000	876.35
225	SBA Services	1,105.00	Janitorial	2100	5211110	104000	1,105.00
226	Marin Ace Hardware	196.67	Grounds Maint	1100	5220310	103000	196.67
227	State of Ca Dept Justice	64.00	Fingerprinting	3100	5210128	103000	64.00
228	Carquest Auto Parts	27.11	Vehicle Maint	3100	5210910	103000	27.11
229	Co of Marin Tax Collector	470.15	Fuel	3100	5220610	103000	37.28
				1100	5220610	103000	432.87
230	Ewing Irrigation	68.71	Grounds Maint	1100	5220310	103000	68.71
231	Grainger	48.63	Grounds Maint	1100	5220310	103000	48.63

NO.	VENDOR	TOTAL CLAIM	PURPOSE	Cost Center	GL Account	Functional Area	AMOUNT
232	GreatAmerica Financial	463.23	Copy Machine	3100	5220130	101000	138.97
				2100	5220130	101000	277.93
				1100	5220130	101000	46.33
233	Hagel	1,721.78	Janitorial suppl	3100	5220827	103000	200.00
				2100	5220827	103000	1,521.78
234	John Deere	18.76	Irrigation maint	1100	5220310	103000	18.76
235	Western Exterminator	142.00	Pest control	2100	5220310	104000	71.00
				3100	5220310	103000	71.00
236	Western Exterminator	75.00	Pest control	3100	5220310	103000	75.00
237	Inland Business	575.97	Copy Machine	3100	5220130	101000	172.79
				2100	5220130	101000	345.58
				1100	5220130	101000	57.60
238	Luna, Carlos	730.50	Computer rebuild	2100	5220110	103000	730.50
239	Gillein, Stacey	200.00	Jewelry camp	2100	5210146	107000	200.00
240	SBA Services	1,657.00	Janitorial	2100	5211110	104000	1,657.00
241	National Construction	95.43	Hand washing station	2100	5220819	107000	95.43
242	Grainger	295.45	Firehouse equip	3100	5220810	103000	295.45
243	Dairy Delivery	731.13	Vending	2100	5220826	105000	731.13
244	Marin Landscape Mat.	381.81	Grounds Maint	1100	5220310	103000	381.81
245	Airgas	181.36	Pool chems	2100	5220810	105000	74.74
				2100	5220819	107000	106.62
246	Richards Watson Gershon	819.00	Legal fees	3100	5210131	103000	448.50
				1100	5210131	103000	370.50
247	Airgas	80.58	Pool chems	2100	5220810	105000	80.58
248	US Bank	11,020.05	Fuel	3100	5220610	103000	633.53
			Food	3100	5220826	103000	310.76
			Uniforms	3100	5220825	103000	90.49
			Misc Supplies	3100	5220810	103000	303.48
			Travel Expenses	3100	5211440	103000	80.00
			Small tools	3100	5220220	103000	684.90
			Awards	3100	5211310	103000	136.25
			Bldg Maint	3100	5220310	103000	44.99
			Phone	3100	5210725	103000	30.00
			Vacuum parts	3100	5220210	103000	13.84
			Office suppl	3100	5220110	103000	87.99
			Summer Prog	2100	5220819	107000	3,682.33
			First Aid	2100	5220828	107000	102.89
			Youth prog supplies	2100	5220819	110000	496.60
			Pool Suppl	2100	5220819	105000	47.13
			Office suppl	2100	5220110	103000	42.64
			Fingerprinting	2100	5210128	103000	992.00
			General Rec suppl	2100	5220819	103000	1,606.03
			Aquatics/Lessons	2100	5220819	106000	900.17
			Staff Training	2100	5211315	105000	373.00
			Guard Clothing	2100	5220825	105000	246.95
			Grounds Maint	2100	5220310	103000	114.08
249	Leslies Pool Suppl	2,551.58	Pool Chems/Equip	2100	5220215	105000	30.00
				2100	5220810	105000	2,521.58
250	DC Electric	240.48	Streetlights July	4100	5210915	103000	240.48
251	Dairy Delivery	509.24	Vending	2100	5220826	105000	509.24
252	Landesign	2,985.00	Landscape contractor	1100	5211125	103000	2,985.00
253	Church of the Nativity	855.00	Room rentals	2100	5220819	107000	855.00
254	Pitney Bowes	500.00	Postage	2100	5220110	103000	460.00
				3100	5220110	103000	40.00
255	Ace Promotional	10,627.73	Camp clothing	2100	5220819	107000	9,752.31
			GIT Clothing	2100	5220819	106000	875.42
256	Allen Heating Sheetmetal	130.00	Firehouse maint	3100	5220310	103000	130.00
257	Northwest Cascasde	180.85	Porta potty	1100	5220310	103000	180.85
258	Marinwood Market	1,824.00	Lunches	2100	5220819	107000	1,720.00
				2100	5220819	112000	104.00
259	Pitney Bowes	116.00	Meter lease	2100	5220110	103000	116.00
260	Kelly Moore	155.93	Paint	2100	5220310	103000	155.93
261	Dairy Delivery	340.00	Vending	2100	5220826	105000	340.00
262	Lucas Valley Homeowners	312.00	Tennis Ct Rentals	2100	5220819	109000	312.00
263	Great America	4,230.00	Field Trip	2100	5220819	107000	4,230.00
264	Smiths Gopher & Mole	600.00	Pest control	1100	5220310	103000	600.00
265	Bruton, Robyn	646.99	Summer Prog	2100	5220819	107000	646.99

NO.	VENDOR	TOTAL CLAIM	PURPOSE	Cost Center	GL Account	Functional Area	AMOUNT
266	Fretwell, Lucas	735.68	Guards in Training	2100	5220819	106000	378.28
			Comm Events	2100	5220819	112000	161.62
			Pool suppl	2100	5220819	105000	32.39
			Staff Training	2100	5211315	105000	59.55
			Vending	2100	5220826	105000	103.84
267	Friend, Sierra	61.00	Refund Camp	2100	4631920	107000	61.00
268	Cain, Tim	250.00	Music for camps	2100	5220819	107000	250.00
269	DeMarta, Shane	308.84	Camp supplies	2100	5220819	107000	308.84
270	Reznik, Aida	105.00	Refund GIT	2100	4631917	106000	105.00
271	Stretchberry, Dana	28.50	Travel Expenses	2100	5211440	103000	28.50
272	Pagani, Rossana	864.00	Italian Classes	2100	5210146	111000	864.00
273	Newman, Maia	130.00	Refund swim	2100	4631917	106000	130.00
274	Levin, Mitch	164.30	Refund Camp	2100	4631920	107000	164.30
275	Weir, Nathan	14.00	Refund Camp	2100	4631920	107000	14.00
276	Brown, Jennifer	85.50	Refund Camp	2100	4631920	107000	85.50
277	Anderson, Marina	158.00	Refund Camp	2100	4631920	107000	158.00
278	Katz, Melineh	60.00	Pool rental refund	2100	4410215	105000	60.00
279	DeMarta, Shane	419.01	Summer Prog	2100	5220819	107000	419.01
280	Bruton, Robyn	795.60	Summer Camps	2100	5220819	107000	795.60
281	Hammond, Jody	644.64	Camp supplies	2100	5220819	107000	644.64
282	DeMarta, Shane	157.89	Travel Expenses	2100	5211440	103000	157.89
283	DeMarta, Shane	600.00	Comm Events	2100	5220819	112000	600.00
284	Chew, Snow	330.00	Refund Camp	2100	4631917	107000	330.00
285	DeMarta, Shane	750.00	MIP	2100	5220819	112000	750.00
286	Mehciz, Gerald	3,440.76	Tennis programs	2100	5210146	109000	3,440.76
287	Sullivan, Carolyn	750.00	Reimb. Comm Events	2100	5220819	112000	750.00
288	DeMarta, Shane	143.00	Digital review	2100	5210122	103000	143.00
289	Clippinger, Skip	228.00	Ballroom Dance	2100	5210146	111000	228.00
290	Mehciz, Gerald	1,152.00	Tennis programs	2100	5210146	109000	1,152.00
291	DeMarta, Shane	400.00	Events	2100	5220819	112000	400.00
292	Fretwell, Lucas	868.69	Pool supplies	2100	5220819	105000	19.52
			Camp supplies	2100	5220819	107000	12.99
			Guard Clothing	2100	5220825	105000	399.48
			Aquatics/Lessons	2100	5220819	106000	436.70
293	Bruton, Robyn	1,029.32	General Rec suppl	2100	5220819	103000	6.99
			Vending	2100	5220826	105000	30.43
			Summer Prog	2100	5220819	107000	991.90
294	DeMarta, Shane	172.60	Summer Camps	2100	5220819	107000	172.60
295	Schulnt, Chelsea	83.96	Refund summer	2100	5220819	107000	83.96
296	Costello, Christine	598.50	Zumba	2100	5210146	111000	598.50
297	Laing, DJ	1,235.40	Tae Kwon Do	2100	5210146	110000	1,235.40
298	McBride, Ann	452.20	Irish dance	2100	5210146	110000	452.20
299	DeMarta, Shane	83.87	Camps	2100	5220819	107000	83.87
<b>TOTAL:</b>		<b>585,535.13</b>					<b>585,535.13</b>

Total by Department:		
Streetlights	4100	1,846.15
Fire Department	3100	233,917.53
Recreation Department	2100	321,387.10
Park Department	1100	42,531.15

## Eric Dreikosen

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**From:** Justin Kai <kai.justin@gmail.com>  
**Sent:** Thursday, August 27, 2015 3:59 PM  
**To:** edreikosen@marinwood.org  
**Subject:** Fwd: Fw: Marinwood Plaza  
**Attachments:** July 23\_Toxic Remediation\_V1.pdf

Hey Eric,

Considering that some residents intend to request that the CSD support the resident push to expedite the toxic remediation at Marinwood Plaza, can you include the following email explanation on the situation into Board correspondence from our Supervisor Damon Connolly? I believe it will be extremely helpful for any discussion on this issue.

Thank you,  
Justin

---  
**Justin Kai**  
[kai.justin@gmail.com](mailto:kai.justin@gmail.com)  
415.215.7865

McGuire Real Estate  
BRE #01916427

----- Forwarded message -----

**From:** **Bill McNicholas** <[billmcn@pacbell.net](mailto:billmcn@pacbell.net)>  
**Date:** Wed, Aug 26, 2015 at 7:57 PM  
**Subject:** Fw: Marinwood Plaza  
**To:** Stephen Nestel <[stephennestel@gmail.com](mailto:stephennestel@gmail.com)>, Ray Day <[murphy1978y@comcast.net](mailto:murphy1978y@comcast.net)>, Renee Silveira <[rfsilv@comcast.net](mailto:rfsilv@comcast.net)>, Elizabeth Geler <[bethgeler@hotmail.com](mailto:bethgeler@hotmail.com)>, Justin Kai <[kai.justin@gmail.com](mailto:kai.justin@gmail.com)>, Paul Brunell <[paulbrunell@comcast.net](mailto:paulbrunell@comcast.net)>

FYI

**From:** Connolly, Damon  
**Sent:** Wednesday, August 26, 2015 4:27 PM  
**To:** <mailto:wrpii@sbcglobal.net>  
**Cc:** Callaway, Chris ; 'Bill McNicholas'  
**Subject:** FW: Marinwood Plaza

Bill: thanks for getting in touch. Please feel free to use my County email in the future at [dconnolly@marincounty.org](mailto:dconnolly@marincounty.org).

Regarding your issue, we are well aware of the urgency of the toxic issue and the concerns in the community. I assume you received my July 2015 Newsletter providing a detailed report on efforts that have been done to date

on the issue as well as the timeline. (Please see attached PDF for copy of the Newsletter). Several residents have expressed concern about the end of calendar year timeline by which the Regional Water Quality Control Board (RWQB) has ordered Marinwood Plaza LLC to submit a Remedial Action Plan. I have been working closely with Marinwood resident Bill McNicholas (copied here) and others who have been spearheading an effort to keep the pressure on the RWQB to ensure that the deadline is met but also to express residents' concerns about the fact that these issues have been lingering for quite some time.

One of the primary goals has been to make sure that the process results in a full understanding of the scope and the nature of the problem – this hinges on ensuring that adequate testing is completed on the site, across the freeway on the Silveira Ranch, and to adequately assess what the plume means for Casa Marinwood. Moreover, I am in talks with ownership of Marinwood Plaza, LLP, the RWQB, and engineers doing the testing about how best to update the community and address concerns through a community meeting. That process is in the works and I will keep everyone updated.

In terms of timeline, what we've heard from the RWQB is that there is no way to speed up the process for submittal of the Remedial Action Plan. Specifically, the RWQB states that, to make an amendment to a due date in a Cleanup Order, the Regional Water Board staff needs substantive cause, and their position is that the detection levels that they've seen from current testing do not present cause for an amendment to the clean-up order nor a substantial and imminent threat to public health. What's more, the amendment for this Order last year took approximately five months to prepare, go for reviews, go out for public comment, and then get adopted by the RWQB. Any amendment to the current Order would likely be completed after the current January 2016 due date for the Remedial Action Plan and would cause delays.

I will continue to keep you and the community comprised of developments. Please do not hesitate to contact me if you have any additional questions or concerns.

Sincerely,

Damon

----- Forwarded message -----

From: "Bill Blackburn" <[wrbi@sbcglobal.net](mailto:wrbi@sbcglobal.net)>

Date: Aug 26, 2015 12:24 PM

Subject: Marinwood Plaza

To: "Damon Connolly" <[damon@damonconnollylaw.com](mailto:damon@damonconnollylaw.com)>

Cc:

Hi Damon! I know you are hearing from a lot of people about the toxic levels at the Plaza lately. I read a letter to the IJ from one of the residents here at Casa Marinwood who has cancer as had some of her neighbors. I have heard too that realtors are having some challenges in selling homes here as well. I believe that I read that the owners of the Plaza have been given until the end of the year to come up with a plan to address the problem. If that is true, personally, I find that unacceptable. Who knows how long it will take for the County to review the plan and for any work to actually be done. I know you care about your community so I am asking you to please make this a priority to get the work started ASAP without delay. Thank you for your consideration.

Bill Blackburn

Dixie Terra Linda Little League

Board Director

Sponsorship Chair

415-302-0197



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# DAMON CONNOLLY

SUPERVISOR, DISTRICT 1

## MARINWOOD PLAZA UPDATE

July 2015

**Dear Neighbors,**

The chemical remediation of toxins left behind by the former drycleaners at Marinwood Plaza is an ongoing process with a long and complicated history. This process is important to both the future of the Plaza property and for the health and safety of nearby neighborhoods, and is currently moving forward.



Significant work remains to be done. Typically this type of remediation work coincides with redevelopment, as accessing soil for remediation makes most sense prior to new construction. Delays in redevelopment of the site have resulted in an unfortunate extended timeline for this process.

In response, the California Regional Water Quality Control Board (CRWQCB) has mandated that the current property owners, Marinwood Plaza Property LLC (Marinwood LLC), submit a final work plan by January 1, 2016, to ensure that this process is taken care of on a defined timeline and not extended further or indefinitely. Marinwood LLC is currently engaged in developing this work plan with the CRWQCB on several fronts.

If and when Marinwood LLC sells the property to a new owner, this work plan may be amended or accelerated with new parties added to the agreement. However Marinwood LLC will remain legally responsible for completion of the remediation process regardless, per the work plan that will be submitted in the coming months.

Below you will find some facts, information and background on this process, including where it currently stands, what we can expect going forward, and how it relates to the Casa Marinwood neighborhood.

For further background, you can view all relevant documentation online at the CRWQCB website, where there is a [page specifically dedicated to this project](#). This includes reports from the CRWQCB, some relevant communications, and reports and test results from engineers. Wherever possible, we've included links to relevant reports from the CRWQCB, [all of which can be found here](#).

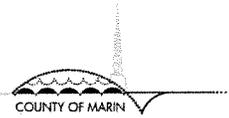
As this process proceeds we will continue to track it closely, and update the community with developments.

*Damon*

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Stay up to date on how Supervisor Connolly is working for you from the Civic Center.



## General Background and Information

The dry cleaning business which was formerly located at Marinwood Plaza, “Prosperity Cleaners,” was the source of a Tetrachloroethene release –a commonly used dry-cleaning solvent also known as PCE.

PCE contamination is a common issue for sites that hosted a dry-cleaning business during the years that Prosperity Cleaners was in operation. For most of these sites, PCE remediation is a routine procedure in the development process with no lasting impacts. The delays in the redevelopment of Marinwood Plaza have extended the timeline on this issue.

Reports dating back to August 2007 have shown concentrations of PCE in two areas: directly underneath the former drycleaner and at an area between the drycleaner and the freeway called the “Eastern Hot Spot.” This was first reported to the CRWQCB in January 2008. More recently groundwater contamination has been discovered extending to Silveira Ranch, across the freeway to the east.

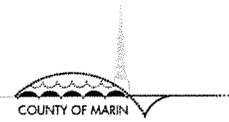
In February 2014, the CRWQCB ordered Marinwood LLC to complete onsite and offsite investigations of the extent of the contamination and to prepare a cleanup plan. [This directive letter also contains significant background information, and can be found here.](#)

As of now, there are two ongoing processes that are being addressed separately: 1.) soil vapor testing and the development of a work plan for on-site remediation at the site of the former drycleaner and the Eastern Hot Spot, and 2.) offsite investigation of the extent of groundwater contamination and development of a work-plan at Silveira Ranch. Marinwood LLC is currently engaged in this investigative process using an independent, state-licensed engineering firm called Geologica.

Both of these processes are advancing with the oversight and approval of the CRWQCB. The CRWQCB is keeping our office in the line of communication on all issues related to this matter, and we are closely tracking this process as it continues to proceed and develop. **It is critical that the final work plan submitted at the end of the year addresses remediation of the source of contamination in an effective, timely, and complete manner. This is critical not only to the safety of the community, but for progress towards the community goal of a successful project at this site.**

### Who Is Responsible for Fulfilling the Terms of the Cleanup Order?

The owners of the Marinwood Plaza property, Marinwood LLC, are “named as discharger” for the site, meaning that they legally obligated to complete this remediation process within terms agreed upon with the CRWQCB. If and when Marinwood LLC sells the property to a new owner, the new owner can be added as a party to the agreement per the discretion of the CRWQCB. This would not remove Marinwood LLC from the cleanup obligation. While it would be between the current owners and potential new owners to determine who will execute the work plan with approval of the CRWQCB, the current owners will always be held legally accountable for timely progress per the work plan that is ultimately approved by the CRWQCB.



## General Background and Information

*(Cont. from Pg. 2)*

### **Who Is Conducting the Testing and Remediation Work on Behalf of the Owner?**

The property owners are currently engaged in this investigative process using an independent, state-licensed, engineering firm called Geologica. The CRWQCB requires that any testing or engineering be completed by a firm registered with the State Board for Professional Engineers, Land Surveyors and Geologists. Any lab used for testing also has to also be state certified. The parties named to discharge – currently solely the plaza owners, Marinwood LLC –will always pay for these services. CRWQCB can always follow up with their own investigations based on any doubts or misgivings in regard to work performed or test results, but any state-licensed engineering firm risks losing their license by failing to act responsibly.

### **How Is PCE Contamination Assessed?**

PCE contamination occurs and is being monitored around the Marinwood Plaza property in soil, soil vapor, indoor air and groundwater. As previously stated, the main concern of the CRWQCB on the Marinwood Plaza property for PCE is soil vapor, while the main concern offsite at the Silveira Ranch is PCE in groundwater.

PCE is evaluated against Environmental Screening levels, or ESLs, which are the levels that the CRWQCB has determined “prevent acute effects and unacceptable risk of cancer (less than a “one in a million” risk).” For PCE in soil vapor, the Residential ESL is 210 micrograms per cubic meter, while Commercial ESL set a limit of 2,100 micrograms per cubic meter.

Soil vapor contamination can vary dramatically –by order of magnitude –with changes in season, changes in temperature, or a host of other temporal factors. Samples taken from just a few feet apart can have the same variation. All samples taken from Marinwood Plaza are taken from 5 feet underground.

The reason that soil vapor is tested despite the potential for significant variance in sample results is because soil vapor contamination is the ultimate source of indoor air contamination. While PCE in soil vapor samples does not mean there is an immediate threat at the sampling area to those in close proximity, there is no other way to assess whether the potential for indoor air contamination exists.

## Where We Stand Today

While some testing and remediation work has already been completed, there is still critical work to be done.

As earlier stated, right now there are two ongoing separate processes: 1.) soil vapor testing and the development of a remediation work plan for on-site remediation at the site of the former drycleaner and the Eastern Hot Spot, and 2.) offsite investigation to define the extent of groundwater contamination and development of work-plan at Silveira Ranch.

### Remediation on Marinwood Plaza Property – Former Drycleaner & Eastern Hot Spot

Two locations on the Marinwood Plaza property have consistently shown elevated levels of the contaminant PCE –the location of the former drycleaner, and a location between the drycleaner and the freeway called the “Eastern Hot Spot.”

Some remediation on these sites has been done in the past, with test results over time showing significant improvement at the Eastern Hot Spot, but despite improvements this has not been sufficient to remove all contaminants. Finalizing underground remediation work will occur within the parameters of the final work plan for the site, which is due at the end of the year.

In the meantime, the CRWQCB has ordered more immediate action in addressing soil vapor contamination coming from the property, specifically in regard to assessing any potential impact on the nearby residential neighborhood to the west, Casa Marinwood.

The CRWQCB’s March 20, 2015 letter requires a work plan and report to assess the extent of impacted soil vapor towards Casa Marinwood. Geologica has recently submitted the results of these tests. While the CRWQCB has not yet filed their response, [you can read the Geologica report yourself here](#) including maps of where samples were taken.

The only testing of the groundwater between the drycleaners and Casa Marinwood has shown no contaminants of concern.

However soil vapor tests from 2008 through present day show that PCE has been found above the Residential ESL in approximately 25% of samplings on the Marinwood Plaza property over the years. While the majority of soil vapor samples taken have not shown elevated levels of PCE, samples taken within close proximity to the former drycleaner and Eastern Hot Spot have consistently tested above ESLs for PCE.

Historically, there have also been two samplings (out of multiple samplings) showing levels of PCE above the Residential ESL along the western edge of the Plaza parking lot, towards Casa Marinwood. The first was in 2009 in the northern portion of the property, and the second was in the most recent reports filed by Geologica in June 2015 on the southern end of the parking lot.

## Where We Stand Today

### Remediation on Plaza Property – Former Drycleaner & Eastern Hot Spot *(Cont.)*

The most recent testing shows that of 6 soil vapor grabs along the western edge of the Marinwood Plaza property in May of 2015, 4 samples showed some presence of PCE. One sample, taken from the western edge of the parking lot just south of the former drycleaners, showed levels above the Residential ESL at 580 micrograms per cubic meter. (Residential ESL set a limit at 210 micrograms per cubic meter, while Commercial ESL set a limit of 2,100 micrograms per cubic meter.) [Read the Geologica report with these test results here.](#)

Based on this finding, Geologica will conduct further testing to fully define the extent of soil vapor contamination to the southwest of the property. They propose testing on the west side of Marinwood Ave, directly along the border of the Casa Marinwood neighborhood. Proposed testing locations are included in the Geologica report that included these results.

### Offsite Groundwater Investigation — Silveira Ranch

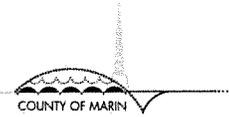
Initially it was unclear whether groundwater contamination had spread across the freeway to the Silveira property, and if so to what extent. The February 2014 work order stated that the “Executive Officer will require an offsite interim remedial action work plan if contaminants in offsite groundwater pose a potential threat to, or impact, an offsite domestic or agricultural well.”

In February of 2015, an investigative report found that 5 of 36 groundwater samples on Silveira Ranch exceeded the ESL for PCE. [Read a summary of these results here.](#) Further sampling in May 2015 found PCE at twice the levels of drinking water standards approximately 100 feet to the north of an active supply well on Silveira Ranch. [Read a summary of these results here.](#)

The CRWQCB determined that these results constitute a potential threat as referenced above.

As a result, on June 2, 2015 the CRWQCB ordered that an offsite remedial action work plan be prepared, which was submitted on July 9, 2015, [and you can read it here.](#) This work plan focuses on the supply well referenced above, and provides two potential courses of action that will be reviewed by the CRWQCB and the Silveira property owners.

Baseline readings from the water produced by the well taken on July 1, 2015 showed PCE levels at .58 ug/L, well below the ESL of 5ug/L. Regardless, a groundwater plume containing PCE at elevated concentrations has been identified approximately 100 feet to the north. According to the Geologica work plan, “Groundwater VOC [volatile organic compounds] plumes can shift or migrate in response to unpredictable environmental factors such as drought, changes in creek flow, or changes in groundwater use at the ranch.”



## Where We Stand Today

### Offsite Groundwater Investigation — Silveira Ranch (Cont.)

The two options proposed in the work plan are: 1.) treating water from the existing well, or 2.) replacing the well completely. Treating the exiting water would mean installing a carbon filtration/treatment system at the well head. Installation would take two to four weeks and is anticipated to have little potential impact on ranch operations. Drilling a new well would involve new infrastructure for moving water and power, and would take two to four months. Geologica reports that option 1 would be sufficient to treat water coming from the well based on its usage.

The entire Offsite Interim Remedial Action Plan, as submitted by Geologica on July 9, 2015, can be found here.

## What Does This Mean for the Casa Marinwood Neighborhood?

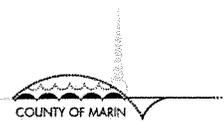
It has long been documented that contamination has been concentrated underneath the former drycleaners and directly to the east of the drycleaners at the Eastern Hot Spot. It has also become evident that groundwater contamination has occurred to the east, spreading under the freeway to Silveira Ranch.

The Casa Marinwood neighborhood is “upgradient” from the Marinwood Plaza property in terms of groundwater. That is why contamination has flowed to the east, and why no groundwater contamination has ever been detected to the west of the source of contamination.

As for soil vapor, testing done along Marinwood Ave in 2009 showed no contaminants of concern in 6 of 7 samples, with one sample showing PCE slightly above the Residential ESL at the western edge of the parking lot to the north, about 80 feet from residences in Casa Marinwood. Recent testing from May 2015 shows levels of PCE above residential ESLs in soil vapors from a testing location towards the other end of the parking lot, also along the western edge.

In order to fully understand the extent of this contamination, further testing will be done along the western edge of Marinwood Ave., directly in front of the Casa Marinwood neighborhood.

It is likely that this problem will not be solved until contaminated soil is fully treated. As previously stated, this process usually comes with redevelopment. Because redevelopment has been delayed over time, the CRWQCB has mandated that Marinwood LLC submit a plan to complete this work in a timely manner regardless of plans for redevelopment. That plan is due by the end of the year.



## What to Expect in the Future

By the end of 2015 the owner is required to submit a "Final Action Plan" to the CRWQCB that maps out a plan from that point in time through the completion of remediation of the sources of contamination. Usually timelines for these processes are tied to the timing of development, but in this case the CRWQCB established a stand-alone timeline to ensure timely action by the property owners. Once this report is deemed acceptable by the CRWQCB, it will be put into action.

The CRWQCB will ultimately be responsible for ensuring compliance with state regulations for the cleanup process.

As previously stated, we are carefully tracking this process and will continue to do so. The final work plan submitted by January 1, 2016 must fully address remediation of the source of contamination.

**Be Sure to Sign Up for Future Updates Regarding Marinwood Plaza!**

[CLICK HERE TO SUBSCRIBE FOR FUTURE NEWSFLASHES](#)

Future information will be sent out through this dedicated channel, and we are relying on active engagement from the Marinwood Community for a successful public process. For immediate concerns or questions in regard to Marinwood Plaza, please contact **Chris Callaway**, Aide to Supervisor Connolly, who is staffed to this project via email at [ccallaway@marincounty.org](mailto:ccallaway@marincounty.org) or at **(415) 473-7354**.

## Eric Dreikosen

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**From:** Stephen Nestel <stephennestel@gmail.com>  
**Sent:** Friday, September 04, 2015 5:30 PM  
**To:** Eric Dreikosen  
**Subject:** Fwd: Letter to Marinwood CSD from the Save Marinwood Plaza Cleanup Oversight Committee:  
**Attachments:** Regional Water Quality Control BoardRE.docx

Please place our committee presentation and update on the Prosperity Cleaners Toxic Waste clean up efforts presentation and recommended letter in the agenda packet . Our brief presentation will cover the latest finding by Geologica, the consulting engineers on the status of the clean up. We will ask the board to sign the attached letter. You will want to reformat on Marinwood CSD letterhead.

The plaza has had no remediation since 2011 and the toxic waste has spread .4 mile. The interests of the public have been largely unspoken, yet we are the party at immediate risk. A known cancer cluster exists a few hundred feet from the toxic waste site. Since the hot spot is known, all we are requesting is that it be treated immediately to contain the risk while the problem is being studied. The Marinwood CSD speaks as an affected property owner on the watershed and as the sole local governing agency on behalf of its constituents. It is consistent with many past actions of the CSD when a local voice is needed to appeal to higher governmental authorities.

Yours truly,

Save Marinwood Plaza Cleanup Oversight Committee:

Bill McNicholas (Chair), Raymond Day, Elisabeth Geler, Stephen Nestel,  
Renee Silveira

Regional Water Quality Control Board  
1515 Clay Street, Suite 1400  
Oakland, CA 94612

RE: Prosperity Cleaners (SL0604185908).

Dear RWQCB Directors:

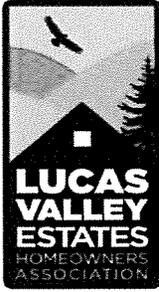
We, the directors of the Marinwood CSD, are concerned for the health and safety of our residents and environment due to toxic waste found at the former Prosperity Cleaners Site also known as Prosperity Cleaners (SL0604185908). We understand that the problem is still being studied. Recently it has been revealed that the plume extends onto the property known as Silveira Ranch and has infected the well water, threatening the drinking water for ranch staff and the dairy herd. Latest testing indicates elevated readings .4 miles East from the site yet the neighboring community of Blackstone Canyon Road, Miller Creek, Roundtree Condominiums and Casa Marinwood have not been tested. Only on September 4, 2015 has any testing been done on Marinwood Avenue in front of the property Casa Marinwood, despite elevated Soil Vapor Readings at the Marinwood Plaza property line. According to Geotracker, no remediation has been done at the two hotspots at the cleaners since 2011. This is an unacceptable risk to our community.

Additional testing has proven the toxic plume is extensive. We ask that bio-remediation begin immediately at the known hotspots while further testing is carried out. Such remediation will help prevent further harm to the environment, our residents and community.

We appreciate your urgent attention to this matter.

Respectfully,

(names of the CSD Board)



September 3, 2015

Board of Directors  
Marinwood CSD  
Park and Recreation Commission  
c/o Eric Dreikosen, District Manager,  
Via email to: [edreikosen@marinwood.org](mailto:edreikosen@marinwood.org)

**Re:** Creekside Park

Dear MCSD Board,

LVEHOA recently conducted an email poll asking residents opinions on the possibility of renting out Creekside Park for parties and events and placing a port potty at the park, as proposed by the MCSD Parks Commissioners. As of today over 40% of members have responded. The result of our poll shows an overwhelming majority, 88%, oppose any rental of this park for private functions and also oppose placing a porta potty or a permanent restroom at the park. The reasons cited by our members for opposing this proposal break down into three categories: and are summarized below:

1. Negative Impact to Neighborhood and Residents:

- Traffic- Public Safety - additional traffic coming into Bridgegate and then traveling down Creekside Drive towards the park would be hazardous. Creekside Drive is a narrow, winding road with blind turns. It was designed strictly for residential use. Any truck traffic to service parties or events (caterers, bouncy houses, etc.) is not an acceptable use for road. It was not built to be such a thoroughfare or to handle additional traffic.
- Parking - The current parking lot has only 4 parking spaces. Increased visitor parking would require construction of more parking; curbside parking along Creekside drive is not viable; the road is too narrow; excessive street parking could block fire and emergency response vehicles.
- Noise impacts- This is an open air park near homes; it is not a community center room where noise or music is contained inside a building and away from houses; the noise from parties and events, music and traffic would have unacceptable impact on residents and be heard around neighborhood. Some homes directly border the park.

LVEHOA Email [lve.lvehoa@gmail.com](mailto:lve.lvehoa@gmail.com) – website [www.lvestates.org](http://www.lvestates.org)

- Crowd control/ trash - The park is not a fenced off facility—it cannot be controlled for paying guests only; when time is up, how will a party end? How will departure be enforced? Renting out the park would bring strangers into our neighborhood, drinking and likely trash. Residents do not favor any additional attractions to our neighborhood.
- Loss of quality of life and recreation services to all LVE residents - Since the park is small—any private rental would preclude the usual availability to the community; Would our park would be off limits when in private use? Unlike Marinwood facilities—where some portion can be rented while still allowing MW residents access to recreation—LVE residents would lose recreation use. How often would it be rented? We believe renting the park is neither legal nor acceptable.
- Visual Impacts and Sanitation - It is a small park- a porta potty or a structure would be an eyesore and a target for vandalism. Porta potties have an unpleasant chemical smell that could impact nearby homes.

2. CSD Taxpayer issues- CSD’s appropriate use of taxpayer funds, feasibility

- The CSD’s primary duty is to keep the park for use by residents of the area who pay taxes and fees to support it, the CSD must provide those services solely for the benefit of the taxpayers who pay for it.
- CSD should be able to pay for Creekside park maintenance with the property taxes and special fees we already pay to maintain it; why is there any need to have rental income? What will happen to any extra revenue? Will the money raised from rentals be used to lower our LVE taxes paid to CSD? We already pay property taxes and fees for CSD recreation facilities that are more than 2 miles from LVE.
- From an economic standpoint, there is a high likelihood that the additional maintenance and infrastructure costs will outweigh any revenue that could be generated from the rental of the area. There should be a study to prove that the costs of monitoring, security, administration, insurance, and cleaning up from any event is even viable; unlike CSD community center rented facilities; there is no front desk staff person or locked room keys; it would require a CSD employee to be stationed at the park to monitor use.

3. Legal objections of improper land use;- requires new County permits, studies and public hearings on proposed new land use;

- The established land use does not allow for commercial rentals: Land use: -- This is a small daytime-use park created for use of LVE / CSD taxpayer residents; It’s not designed for accommodating any size crowds, equipment or services they might bring in.
- The CSD has no authority for this new land use action; A hearing is required as this move is an indirect tax on Lucas Valley Estates property owners, and may be a due process violation.

- It is required for the rules of the Marin County Environmental Health Division for portable toilets to be followed; porta potties are not allowed except for certain very temporary uses like construction sites. Construction, water and sewer connections and maintenance of a permanent rest room would probably be financially out of the question.
- It is required for the Marin Community Development Agency (County Planning) to review any proposed changes to the park land use; to review and enforce public parking and environmental impact requirements for the proposed change in use.
- Homes close to the park could lose value as a result of proximity to the park if rented out.
- Part of the beauty of this park is the quiet, natural setting. The park was never designed to be used by outside groups for parties and the goal of a local district like the CSD is not to find revenue-generating models in the neighborhood... but to manage the existing neighborhood for the residents with the taxes and fees paid.

In light of the overwhelmingly strong neighborhood opposition, LVEHOA requests that this proposal be permanently dropped from consideration by the Parks Commission and the MCSD Board.

Thank you for your cooperation.

Bruce Carmedelle  
President  
LVEHOA

Cc: Marinwood Park and Recreation Commission

TO: MARINWOOD FIRE COMMISSION  
FROM: THOMAS ROACH, FIRE CHIEF

September 1, 2015 Fire Commission Meeting Minutes

**DRAFT**

Fire Commissioners:

Present: Jeff Naylor, Russ Albano, Ron Marinoff, Greg Stilson, Tom Elsbree, Jim Rey

Others in attendance:

Fire Chief Tom Roach, District Manager Eric Dreikosen, Board Members Bill Hansell, Bill Shea, and Tarey Read, Linda Barnello, Leah Green, Stephan Nesstle, Park and Rec Chair Izabela Perry, Firefighter Brandon Selvitella, Firefighter Jeff Smith

1. Approval of Agenda-Call to order 730 pm. Commissioner Naylor asked if there were any additions or changes to the agenda. Ron Marinoff wanted to include a section on vegetation management on private property and Commissioner Naylor wanted to include a section on Fire Department website and communication with the public. District Manager explained that they could not be added as it would constitute a Brown Act violation. It was also pointed out that not having a section for "Public Comment" and/or "Open Comment on non agenda items" also constituted a Brown Act violation. Chief promised to include both on the next agenda.
  - **M/S Rey/Elsbree to approve submitted agenda. 4-1 in favor, with Marinoff voting No since he could not add to the agenda at the meeting.**
2. Approval of July Minutes
  - **M/S Rey/Elsbree to approve of July Minutes. All in favor.**
3. July and August Activity Schedule and Response Report.
  - The July and August Activity schedule was reviewed along with the response numbers listed on the activity report. Chief also distributed a year to date response matrix at the meeting. Commissioner asked if Chief could include year to date response numbers and previous year to date numbers as well for comparison. Chief said he would do that moving forward.
  - The July and August 2015 Response Report was reviewed. There was discussion about including the addresses and that the Commission could not locate "repeat offenders" who call 911 excessively. Chief stated that he researched the spread sheet and that there were no such offenders. He also assured the commission that is someone routinely calls 911 or needs intervention there are methods in place for the engine company to get help to those people. There were also some follow up questions on calls on the response report.
4. Chief Report
  - Commissioner Naylor wanted to discuss possible preparation leading into an El Nino winter which could bring a large amount of rainfall. Chief said in previous winters the park dept and fire department stay in communication during storms and work together to check and maintain problem areas. Chief also stated leading up to storms the park dept works to keep the creek clear, orders sand and sand bags for residents. The CSD as a whole gets information out to residents to prepare their own home for heavy rains by clearing roofs, gutters, drains of leaves and debris, securing anything that could be blown over or away in high winds, maintaining trees that could also be affected by high winds, and letting residents know they are responsible for maintaining community culverts on their property.
  - On the heels of the recent fire engine with a vehicle accident at the Miller Creek and LVR intersection it was discussed if signs alerting residents of the fire station location might be needed. (The fire department was not at fault-chp investigation and report found the driver of the vehicle at fault.) There is one currently in the center divide as

vehicles exit west bound LVR and turn on to Miller Creek. Chief said he would check with DPW to see if this was their jurisdiction.

- Chief included a copy of the Townsend Public Safety Grant writing proposal. It was asked if maybe this company was too big for Marinwood to employ. Chief said he didn't think so and that the company had expressed the ability to negotiate the quoted prices.
  - Chief included information from 4 different paramedic schools in the area. Costs range between 5000\$ and 14,000\$ and take between 13 months and 2 years to complete. Chief just wanted to include the information in the event current department personnel wanted to go through paramedic school. Chief said he was extremely committed to the paramedic program in Marinwood and that this was another possible avenue to employ a paramedic. Chief further explained that the District is already heavily vested in their employees, this just furthers that investment. It was pointed out that this would be a meet and confer item with the employee group.
  - Chief asked if there were any questions on the Insurance Service Organization visit. He stated he did have some follow up work to complete and get to the adjuster.
  - Chief explained the cause and origin of the grass fire near highway 101 last week and that he and the Sheriff Open Space Ranger had found additional campers and they were cited and told not to come back to MWCSD lands or face arrest. Chief explained that he has no citation or arrest jurisdiction which is why the District has contracted with the sheriff's office to help on this matter. It was asked what resources are made available to the people when they are asked to vacate. Chief explained none and Commissioner Stilson suggested that might be better for a social worker.
  - Staffing and a handout on the strike teams thus far this year was distributed.
5. M/S to Adjourn Marinoff/Rey Chief asked for clarification that next month he include year to date totals on calls, previous year to date on calls for comparison and change the the format of the agenda to include time for public comment and comments on non agenda items. Commission agreed. All in favor.

Chief Tom Roach

September 2, 2015

To: Marinwood Board of Directors  
From: Chief Tom Roach  
Re: Activity Summary for July and August 2015

**FULL TIME PAID STAFFING**

Eleven (10) full time paid personnel and One (1) Temporary Firefighter including:  
Fire Chief Tom Roach

“A” shift- Captain Heine, Engineer Smith, Firefighter Brackett

“B” shift- Captain Bagala, Engineer Papanikolaou, Firefighter Selvitella, Firefighter Jeff Smith

“C” shift- Captain White, Engineer Correa, Temporary Firefighter Alex Wilhelm  
Relief Firefighter-vacant

One firefighter off on industrial disability leave. Ross Anderson has accepted a position with SFFD. Jeff Smith has moved from the Relief FF position, although he has always been on shift. Temporary FF Alex Wilhelm has been hired for up to 1000 hours.

**VOLUNTEER STAFFING**

21 Current Volunteers including:

One Volunteer Battalion Chief

2 Volunteer Firefighter/AO's

8 Volunteer Firefighters qualified as “responders” (includes AO's & Captains)

13 Volunteer Firefighter qualified as a “non responder”

**STRIKE TEAM ASSIGNMENTS 2015**

Here is quick recount of the strike team assignments thus far this summer. I must say, the engine and personnel have been all over the state. Let me know if you have any questions.

6/20-6/22 Corrine Fire in Mariposa with Heine, Papanikolaou, Davenport

6/22-6/23 Parkhill Fire in San Luis Obispo with Heine, Papanikolaou, Davenport

Returned 6/23

7/22-7/27 Wragg Fire in Vacaville Area with White, Correa, J. Smith

7/27-7/31 Lowell Fire in Nevada County near Grass Valley with White, Correa, J. Smith

7/31-8/7 Rocky Fire in Lake Berryessa Area with White, Correa, J. Smith

Crew rotation occurred on 8/7 in Base Camp of Rocky Fire

8/7-8/8 Staged at Anderson Valley Staging near Redding with Heine, B. Smith, Brackett, and SR Medic

8/8-8/20 Gasquet Complex Fire in Del Norte County with Heine, B. Smith, Brackett, SR Medic

Returned 8/20

8/25-8/30 Mad River Complex in Six Rivers National Forest in Humboldt and Del Norte County

Returned 8/30

Below are response numbers for 2015 so far this year. The Commission has asked that the response report include year to date responses with prior year totals to the same date as a comparison. I was not able to get prior year to date numbers just through August before the Board Meeting.

<b><u>2015 Response Report (Through August)</u></b>							
	MA	PSA	FA/NN		FIRE	HAZMAT	COVER
<b>TOTAL</b>							
Marinwood	127	40	23	8	0	na	198
CSA 13	35	13	3	0	0	na	51
New JPA (east of 101)	235	45	40	8	0	na	328
Old JPA (mont marin)	32	16	4	1	0	na	53
SR Mutual Aid	28	4	8	7	0	4	51
MC JPA	26	8	4	0	0	na	38
Novato Matrix	5	2	3	8	0	30	48
Others (list)							
Total number	488	128	85	32	0	34	767

### **COMMUNITY SERVICE/PREVENTION/ASSOCIATION MEETINGS**

- I completed six final inspections of new solar systems in Marinwood.
- One fire commission meeting was held in held in July.
- Three camp tours of the firehouse were done during July.
- I met with a Sheriff and an Open Space Deputy to discuss removal of a new homeless encampment on Marinwood Open Space. Two camps were removed. More follow is happening at the end of August.
- A follow up Cert Meeting of Cert Team Leaders was held in July to discuss the results of the gas shut off day.
- A student from Timothy Murphy School came to the firehouse for a tour and a talk about what it takes to become a firefighter.
- I met with Bill McNicholas twice to discuss PG and E piping in the Marinwood Plaza Area. I am attempting to locate maps to assist his following of the plume from the old cleaners.
- I met with Katherine Randolpf to review her power poiont presentation and discuss the class she is teaching in Marinwood on vegetation management and disaster preparedness.
- Two tours of Rotary Valley were completed to inspect the vegetation and to plan for the Vegetation Management Plan Firesafe Marin is preparing.
- The engine company attended an ice cream social event at Contempo Marin in August.
- I did a large tent inspection for a funeral at St. Vincent's in August.
- The engine company went to a pre school presentation at Bright Horizons Preschool on Los Gamos.
- I went to a fire code meeting for the Grady Ranch development at Big Rock Ranch in August.

- I completed three vegetation management inspections of homes in Marinwood during August.

•

### **TRAINING**

- Six minutes of Safety training was reviewed daily by on duty staff.
- Department Personnel continued with the Target Safety Training Program during July.
- All new volunteer firefighters were added to Target Safety
- All three shifts participated in a multi company drill/training through the Central Marin Training Consortium in July and August. Topic included shoring, vehicle and building stabilization, and Firefighter Safety and Survival.
- Eight volunteer drills were held in July and August.

•

### **MAINTENANCE**

- All 4 department vehicles underwent a comprehensive monthly check during July and August
- All gas-powered equipment was checked weekly during the months.
- All vehicle batteries were serviced and charged on a weekly basis during the months.
- All radio batteries were rotated and charged on a weekly basis during the months.
- Engine 658 was prepared for Wildland Season with all wildland packs tested and prepared in July.
- Engine 658 had new tires installed and a preventative maintenance check and some minor mechanical maintenance completed after the 28 day strike team assignment.

September 2, 2015

To: Marinwood Board of Directors  
From: Chief Roach

Re: El Nino Preparation, Signs near firehouse, Grant Writer Proposal, Paramedic School Costs, ISO Meeting, Homeless Encampments, Staffing and Strike Team

### **El Nino Preparation**

The forecast for the coming winter is predicting an El Nino Winter which could mean lots of rain. The Parks Department, the Fire Department, and DPW should do some preparation around the community and some education to residents to help be better prepared should the heavy rains actually come. We can discuss any and all ideas at the Commission Meeting, but making sure drains and gutters are clear of debris and leaves (DPW and Parks Dept), keeping the creek free of any downed trees to prevent back up (Parks Dept), education homeowners to keep their own drains and gutters clear of leaves and debris, cleaning and maintaining by homeowners of the community culverts that run between homes in backyards in Marinwood, securing portable basketball hoops during high wind storms, having flashlights, batteries, radio, and other emergency supplies for up to three days in the event of a power outage. Getting information out to homeowners is the biggest challenge and will be discussed at the next Commission Meeting.

### **Signs Near Firehouse**

There was an accident at the intersection of Miller Creek and Lucas Valley Road involving the fire engine as it was responding to an emergency. The engine was cleared of any wrongdoing and the other driver was placed at fault. The topic of signs placed at strategic locations saying something to the effect of "watch for fire apparatus" was brought up. There is one sign in the center median as vehicles exit LVR on to Miller Creek Road saying just that. The Commission can discuss the need for additional signs. There has also been previous discussion of having a public education sign in the front of the firehouse with a changeable message depending on the season. I will be contacting Marin County DPW to see about placement of signs making the public aware of the fire station and fire apparatus.

### **Grant Writer Proposal**

Included in the Board Packet is a proposal from Townsend Public Affairs to assist the District with grant writing. It includes the work the company has done for other jurisdictions and costs associated. I was told the prices are negotiable and they understand Marinwood is a smaller community with limited resources.

### **Paramedic School Costs**

I have included information on four different paramedic schools. Details of the position still need to be developed through meet and confer with the employee group. There is a draft job description. San Rafael is prepared with all the equipment and medical direction and oversight and to pay the district for the differential pay. New hires can be paramedics, but they won't be able to act as paramedics until the details of the position

are finalized with the employee group. With that being said one option to be considered is to send current employees to paramedic school. The district is already heavily vested in the employee and has paid for considerable training for all of them already. Costs seem to range from \$5000 to \$14000 and take anywhere from twelve months to two years to complete. Of course a contract would need to be signed with the employee stating how long they would stay with the District or they would have to pay the District back a portion of the cost. This is just an option to be considered and again details would need to be discussed through a meet and confer process with the employee group. I just wanted to gather some information on cost and how long it would take to educate the Board and Commission.

### **ISO Meeting**

My email detailed most of the ISO meeting the other day. I put it on the agenda in case there were any additional questions or if the Board wanted to discuss it further.

### **Encampments**

The fire near the freeway was absolutely caused by a homeless encampment. I know it can be a touchy subject but the truth is they are trespassing on CSD Property, leave a mess, and now are starting fires. Sheriff Deputies, Open Space Rangers, and I have already moved two from that open space area. I have made contact with another encampment and told them the Sheriff and I would be back and they would be cited. When we went back they were gone, but it appears they only relocated and that was who started the fire. One other encampment was cited Friday afternoon by the Sheriff/Open Space Ranger. He gave them 48 hours to vacate Marinwood Property and not to relocate on any Marinwood Open Space or face arrest. He and I will continue to monitor the Marinwood Open Space. Marinwood is not alone in dealing with this issue. Novato and San Rafael are having their own challenges with encampments too.

### **Staffing and Strike Teams**

Engine 658 is back from a strike team in Del Norte County at the Mad River Complex Fire. Acting Captain John Papanikolaou, Acting Engineer Ryan Brackett, Firefighter Jeff Smith, and Volunteer Firefighter Matt Rau are staffing the engine. San Rafael did not have any personnel available to go and Marinwood could not send another full time firefighter to assure staffing here could be met. I have included a break down of all the strike team assignments so far this summer in the Activity Schedule. I am still waiting for paperwork from the state.

Alex Wilhelm has been hired as a temporary firefighter to fill Ross's vacancy. He is working as the tailboard firefighter, third person on C Shift with Captain White and Engineer Correa. The department's current available full time staffing is nine, three per shift, with the relief firefighter position not filled and one employee out on industrial disability leave.

The department does have a firefighter eligibility list, a paramedic eligibility list, and San Rafael is currently completing a paramedic eligibility list that they have made available to Marinwood. San Rafael anticipates hiring in October and having a new firefighter

paramedic academy. I would like to time Marinwood's hiring with theirs and have Marinwood's new employee participate in the new hire academy like Jeff Smith did. It worked out well last time.



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## Registering for: Paramedic Program - Livermore, CA

### Description Paramedic Program - Livermore, CA

#### Paramedic Program Description

This course fulfills all of the training requirements set forth by the State of California for Mobile Intensive Care Paramedics. Upon successful completion students will be eligible to take the National Registry Exam which NCTI hosts throughout the year at our Roseville Campus. This certification can lead to a wide range of fields, to include ambulance or fire paramedic, E.R. technician, special functions paramedic (sporting events, concerts, etc.). NCTI is a member of the American Medical Response, Inc. (AMR) and direct employment referrals are a benefit reserved for NCTI students.

#### Prerequisites for Paramedic Program

- Student must be at least 18 years of age
- Have a high school diploma or GED certificate
- Complete an NCTI Anatomy & Physiology Course or an approved Anatomy & Physiology course within the last 5 years ([click here for NCTI A&P course](#))
- Student must possess an American Heart Association Healthcare Provider BLS card as well as possess and maintain a current County-Issued EMT Certification throughout the duration of the paramedic program
- Submit a completed application packet
- Valid e-mail address (students will be required to correspond via e-mail and will be notified via email of acceptance)

INFO ATTACHED LAST PG. →

#### Immunization Requirements

You must obtain the below listed immunizations or have current written records of such immunizations and submit verification (readable copies) for each immunization to our office no later than three (3) weeks from the start of the class. Include the name of the facility and practitioner, official seal, stamp, facility/practitioner and date of the immunizations. Please be sure to make copies of your immunization records. Originals will not be returned or copied.

**Measles, Mumps, Rubella (MMR)** - Booster or Titer

**Tetanus/Diphtheria – Tdap** - Valid for 5 years

**Hepatitis B** - Series of 3 shots or titer, 1st inoculation at least by day 1 of program

**Chicken Pox (Varicella)** - Proof of inoculation or Titer

**Meningitis** - Proof of inoculation or Titer

**Influenza Vaccination** - Current year Flu season prior to starting clinical rotation (clinical/field)

**Skin TB/PPD – Two Step Process** - Each student must have adequate documentation of the two (2) TB/PPD skin tests. First test no more than 3 months from original date (what is the original date referred to in this statement), retest is required.

A 2nd TB/PPD test is required within sixty (60) days prior to the start of clinical training.

The TB skin test should be read between 48 and 72 hours after it is administered. The reading, which must indicate "negative", should also be appropriately stamped. TB Skin tests must be performed annually to remain active in the program. Any student, who tests "positive" for Tuberculosis, must present results every two years.

#### Application and Acceptance Process

To be eligible for the Paramedic Program:

- Each applicant will be required to complete an Online Assessment, Scholastic Level Exam
- Upon receipt of the application fee (\$55) the link to the online assessment will be included in the registration confirmation email
- Submit a completed Application Packet and \$55 application fee (register/pay below) before the Application Deadline
- Download the Paramedic Application Forms and Documents
- Application Packet includes: complete NCTI Paramedic Application, copy of valid driver's license, copy of CA County-issued EMT-Basic card, copy of GED Certificate, copy of college diploma if applicable and a valid email address
- Mail your completed application packet to NCTI-Administrative Office: 333 Sunrise Avenue, Ste. 500, Roseville, CA 95661
- Incomplete applications will not be considered
- Applicants will be accepted on a "first come, first serve" basis
- Complete a college level Anatomy and Physiology course before the first day of lecture. NCTI offers an accelerated Anatomy and Physiology course for Paramedic Program start date. See "Anatomy and Physiology" for the upcoming dates
- Students will be accepted via e-mail. Please provide a valid e-mail address on your application.

#### Recommended Qualifications for Paramedic Programs

General knowledge of first aid and the ability to handle stressful situations. Prior experience as an EMT with an ambulance or fire service provider at

**Anatomy & Physiology**

Anatomy & Physiology is one of the pre-requisites for the Paramedic Program. Each student will need to pass a "NCTI approved" college level A&P better or a NCTI taught Anatomy & Physiology before the first day of class but not before submitting the Paramedic Application. If you need Anatomy register online. As a convenience to the student, NCTI offers an accelerated A&P course before every Paramedic program start date. Click here for Anatomy and Physiology dates

**About the Scholastic Level Exam Quicktest (SLE-Q)**

The SLE-Q is a short-form measure of general intelligence or cognitive ability – the most powerful predictor of training and job success. Administered via Internet access, the SLE-Q is designed to be an estimate of a prospective student's ability to succeed in the specific educational or training program the online assessment will be included in the confirmation email upon receipt of the application fee.

**Application Fee (login to register/pay below)**

\$55.00 (non-refundable/non-transferable)

**Paramedic Program Schedule of Training**

Program Name	Application Deadline	Program Start-End Date	Program Location	Class Days
P LIV 1406	5/23/14	6/23/14 – 1/29/15	Livermore	M/Th
P LIV 1408	7/19/14	8/19/14 – 3/20/15	Livermore	T/F
P LIV 1503	2/9/15	3/9/15 – 10/1/15	Livermore	M/Th
P LIV 1505	4/5/15	5/5/15 – 11/20/15	Livermore	T/F
P LIV 1511	10/9/15	11/9/15 – 6/13/16	Livermore	M/Th

**PHASE I**  
(Didactic & Lab)  
456 Hours (approx. 7 months)

**PHASE II**  
(Clinical Rotations)  
160 Hours (approx. 2 months)  
Individually, as arranged for each student, at one of several acute care hospitals in the area. Guaranteed placement by NCTI.

**PHASE III**  
(Field Internships)  
480-720 Hours (approx. 4 months)  
Depending on experience and performance individually, as arranged for each student.  
Guaranteed placement with AMR for all students who choose to intern with this agency.

**Course Cost**  
\$9,750.00 (textbooks and uniforms, not included)

**Course Financing**  
NCTI offers an interest-free 7-month payment plan. Upon acceptance into the Paramedic Program, students must submit the signed student agreement in order to be enrolled in the program. Tuition may be paid by check or money order (except when registering on line or over the phone), Visa, MasterCard or Discover.

**Veteran Education Benefits**  
NCTI accepts the Veteran Affairs Montgomery GI Bill, Chapter 30 and Post 9-11, Chapter 33 GI Bill Education benefits at most of our California locations. Students wishing to use their Post 9-11, Chapter 33 GI Bill Education benefits, upon completion of your Application Packet and \$55 application fee (below), send a copy of your letter of eligibility by fax, 916-960-6296 or email Lisa.Smith@amr.net. Upon receipt of your eligibility letter a VA application will be sent to you.

\*\*\*If your Post 9-11 GI Bill Education benefits, Chapter 33, does not cover the total cost of tuition, you will be required to pay the difference.  
\*\*\*The Post 9-11 GI Bill Education benefits does not cover pre-requisite courses, textbooks, immunizations or post course testing and licensure fees. Please contact Angela McWhirter for more GI Bill information, Angela.McWhirter@emsc.net

**Need Help?**  
If you have any general questions about NCTI requirements or need additional information regarding this program, please email NCTI at registrar@ncti.edu

**Cost** \$55.00

**Location** NCTI-Livermore  
**Instructor** An Authorized NCTI Instructor

You have selected to start this course on **Monday, November 09, 2015**. Your first class will begin at **9:00 AM**.  
This course ends on **Monday, June 13, 2016** at **6:00 PM**.

**Classes will be held on the following days:**

Mondays at 9:00 AM until 6:00 PM  
Thursdays at 9:00 AM until 6:00 PM

You must be logged in to register for a class.

---

<b>Help!</b>	<b>Student Support</b>	<b>Contact</b>	<b>Miscellaneous</b>
<a href="#">How to register online</a>	<a href="#">Forms and Documents</a>	<a href="#">Contact NCTI</a>	<a href="#">Make a payment</a>
<a href="#">Kaiser Employees</a>	<a href="#">Library</a>	<a href="#">Employment</a>	<a href="#">Privacy Policy</a>
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## Registering for:

### Description **Anatomy & Physiology for Emergency Care - Northern CA**

**Course Description**

This 48 hour (~not all courses are 48 hours- see below in red) course is designed to provide students with a basic understanding of anatomy and physiology as it relates to the delivery of emergency care in the pre hospital environment. This course details anatomy of the human body and the physiological functioning thereof. Cells, tissues, organs and organ systems are discussed. This course fulfills the anatomy and physiology pre-requisite for acceptance into NCTI's paramedic training program.

**IMPORTANT NOTIFICATION:**

All NCTI Anatomy and Physiology courses beginning AFTER January 1st 2013 will be 48 hours, unless otherwise noted. There will also be a price adjustment for the 48 hour A&P. The 48 hour course will be \$395.00

**Course Completion**

Upon successful completion of this course, students will receive a Completion Certificate with 48\* Continuing Education units.

**Course Cost**

\$395.00

**Required Textbook and Workbook:**

Anatomy and Physiology for Emergency Care 2E  
Anatomy and Physiology for Emergency Care Workbook 2E

We recommend NCTI Bookstore for all book purchases.

In order to provide you the best experience possible, please make sure that you have purchased your textbook and have read chapters 1,2,3,4,5&6 prior to the first class. Since this is a fast paced course, any additional reading you are able to do prior to the start of your Anatomy & Physiology course will be of great benefit to you.

**Cancellation Policy**

NCTI will process refunds for any course cancelled 3 business days prior to the course date. Students will be charged a \$25.00 non-refundable registration fee.

NCTI reserves the right to cancel this course up to 3 business days prior to the course date. The above policy does not apply if NCTI cancels the course. Students will receive a full refund if cancelled by NCTI.

**Rollover Policy**

NCTI will accommodate rollover requests made 3 business days prior to the course date. There is a maximum of 2 rollovers for any student per class.

**NO CHANGE/CANCELLATION REQUESTS CAN BE HONORED LESS THAN 3 BUSINESS DAYS PRIOR TO THE COURSE DATE**  
Description shown. Click to hide.

This course has no upcoming classes.

**Help!**

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# Paramedic Academy

## Now Enrolling

### Advanced Skills for EMTs

It is the mission of the FRSHCE/BAS EMS Consortium Paramedic Academy to produce extraordinary critical thinking paramedics who provide compassionate and exceptional patient care. We do this by creating a supportive learning environment that includes the student in the learning process. We provide several opportunities for outside activities that enrich the didactic experience. The opportunities include ride alongs with local 911 EMS providers.

We provide our students with a tablet computer loaded with EMS software to include iPCR, Title 22, local and regional EMS Regulations, as well as online learning tools. These tools will enhance the overall learning experience, while utilizing up to date technology students can expect to use in the field. This equipment will be incorporated into all aspects of clinical and field training. We have an excellent skills lab that includes a scenario based Simulation Lab, a High Fidelity ALS manikin, and an ambulance simulator.

The FRSHCE/BAS EMS Consortium has developed strong relationships with Paramedics Plus, Kaiser Permanente Regional Medical Centers, and Eden Medical Center. Through contractual agreements with these facilities, the consortium is able to guarantee immediate access to both clinical and field internships.



**You must be a certified EMT with six months of experience before you can begin training as a paramedic. Please click [here](#) to get information about our EMT program.**

**Full-time Schedule**  
**Twelve Month Course**

**Application Deadline**

TBA

**Paramedic Anatomy & Physiology**

TBA

**Academy Start Date**

November 2nd, 2015 (open)

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**Class Hours**

Mon - Wed, 9:00 AM - 6:00 PM

- 728 hours of didactic instruction
- 48 hours of didactic observation
- 208+ hours of clinical internship
- 480+ hours of field internship

**Course Prerequisites**

To be eligible for the Paramedic Academy:

- Proof of age: Must be 18 by the date of candidate's selected Academy start.
- Proof of legal ability to work in the United States.
- Proof of minimum education requirements.
  - High school diploma, official High School Transcripts showing successful completion, GED, or Official college transcripts.
- No fewer than 1040 verified hours of EMT or healthcare work experience.
  - You **MUST** be a licensed EMT with prior experience in the field. If you are not a licensed EMT, you can **get information about becoming an EMT here.**
- Copy of current EMT Certification and Health Care Provider CPR card.
- Applicants must score 20 or greater on the Wonderlic Entrance Exam.
- After successfully passing the Wonderlic test, applicants will be invited to take a Paramedic Entrance Exam which measures student preparedness in the following areas: Anatomy and physiology, Reading comprehension, Math, and EMT knowledge. The exam also measure personality traits.
- Applicants must have completed a college level Anatomy and Physiology course within the last 2 years. All Paramedic Academy candidates who have not completed a Collegiate Level A&P course must complete Fast Response School's A&P course.

## **Anatomy and Physiology**

The purpose of the Anatomy and Physiology (A&P) prerequisite course is to deliver a comprehensive theoretical foundation and medical terminology of the human body systems to the paramedic program candidate comparable to what they will encounter during their didactic portion of the Paramedic Academy. Successful completion of this prerequisite will raise the candidate's cognitive level to that of a better prepared beginning paramedic student, and will verify the candidate's ability to cope with the pace of the School's Paramedic Academy. All Paramedic Academy candidates who have not completed a Collegiate Level A&P course must complete this course.

Sections of this course may be held in an online format. All students must have online access and the ability to complete assignments autonomously. Intermittent quizzes will be given as formative assessments to ensure that each student is advancing sufficiently in the course.

### **Class Hours**

August 17th, 2015 through September 14th, 2015  
Mondays and Wednesdays, 12:00 PM - 6:00 PM

Cost: \$450.00 - Books included.

### **Online signup for A&P is available.**

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Applicants who have completed a college level Anatomy and Physiology course within the last 2 years may forgo the Anatomy and Physiology course by submitting college transcripts to Fast Response; however it is still strongly suggested that students take our Anatomy and Physiology class to be prepared for the Paramedic Academy.

## **Application Process**

### **Phase I**

- Application Submission
  - Application (First five pages)
  - Essay
  - Work verification form
  - Reference forms
  - Resume
  - Copy of government issued identification (Drivers License, Passport, etc.)
  - Copy of high school or GED Diploma

- Copy of college degree or official transcripts
- Copy of current healthcare provider CPR card
- Copy of current EMT card (CA State or NREMT)
- Letters of Recommendation (Optional)
- Successfully pass the school entrance examinations

**Phase II**

- Oral Board - By invitation only

Prior to the first day of class, all students will need to complete and submit all required immunizations and drug screening results.

**Full application details here.**

**Tuition and Fees**

<b>Main Fees</b>		
Registration Fee	\$250.00	Non-Refundable
Background Check	\$200.00	Non-Refundable after first day of class
Insurance	\$250.00	Non-Refundable after first day of class
Supplies	\$1,845.00	Textbooks, tablet, T-shirt, etc.
Uniform Patches	\$49.00	Required to attend
Tuition	\$9,106.00	Equivalent to \$13.08 per clock hour
Clinical Externship	\$300.00	Non-refundable after first day of clinical externship
Field Internship	\$500.00	Non-refundable after first day of field internship
<b>Total</b>	<b>\$12,500.00</b>	
<b>Estimated Additional Costs</b>		
Entrance Exam	\$24.00	
Uniform	\$150.00	approximate cost for full uniform (shirt, pants, boots, belt, nameplate)
Drug Screen	\$55.00	
Live Scan	\$69.00	
DMV Live Scan	\$50.00	

Estimated Additional Costs		
Immunizations	varies	
Physical Examination	\$75.00	Required for Ambulance Drivers License
Arranged Internship / Preceptor	\$1,000.00	and up depending on internship location
NREMT Examination	\$90.00	for written exam plus additional fees for practical skills exam
CA Paramedic Licensure fee	\$250.00	
County EMS Certification fee	\$50.00	May vary by county

TOTAL ADDITIONAL COSTS \$ 1,813



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# Paramedic

 SEARCH

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<b>EMERGENCY MEDICAL CARE</b> First Responder Emergency Medical Technician Paramedic Emergency Medical Services Academy Sonoma County EMS Symposium Continuing Education for EMS Professionals Frequently Asked Questions
<b>FIRE TECHNOLOGY</b> Firefighter 1 Courses for Career Firefighters Internships Scholarships Frequently Asked Questions
<b>CAREER DAY</b>
<b>CONTACT US</b> PSTC Staff Directory Map and Lodging

## SRJC Paramedic Academy

**Applications for the 2015-2016 Academy are now available for download. The deadline to receive a completed application is April 3, 2015 at 5pm at the Public Safety Training Center.**

Welcome to our information page! Please through the information below that describes who we are, how we prepare paramedics for a rewarding career in field medicine, and how you can prepare for entry into our program. Additional information about the program can be found by following the following links.

- Who are we?
- What are the Academy pre-requisites?
- What is the Academy schedule?
- How do I apply to the Academy?
- How much does the Academy cost?
- Is the Academy accredited?
- Where is the Academy located?
- What are the steps to begin practicing as a Paramedic in California?

### Who are we?

The SRJC Paramedic Academy is a nationally accredited, state approved intensive program that prepares the student to not only successfully complete the national certification board exam necessary for California paramedic licensure, but to function as a fully capable field care clinician providing competent, compassionate care to the sick and injured.

Taught by local and national experts in the field, the Academy has an excellent reputation for preparing students for the rigors and rewards of prehospital care. Academy graduates have passed their NREMT board exams on the first attempt, over the past two years.

### What are the Academy pre-requisites?

You must possess the following minimum qualifications in order to be accepted into the Paramedic Academy:

- Current California EMT certification
- Current CPR certification, health care provider level
- Anatomy & physiology course (Anatomy 40, Anatomy 58 or equivalent\*). While not required, we recommend that you complete this course within the last 5 years
- Basic arrhythmia recognition course (EMC 114 or equivalent\*). While recommended, we recommend that you complete this course within the last 3 years

Though not mandatory, we recommended that you gain some patient care experience as an EMT or equivalent prior to application. In addition, completing a college level English and Algebra would be helpful in your studies.

\*Equivalency of Anatomy & Physiology, and basic arrhythmia recognition is granted on a case-by-case basis. We strongly recommend you contact the Academy to determine if an outside course fulfills the pre-requisite **before** you enroll in that course.

**What is the Academy schedule?**

Beginning in mid-August, the course consists of three components: didactic/laboratory, clinical (in-hospital) and field internship. All components are required for graduation. Completion of this program meets the minimum requirements for the student to sit for the national board examination conducted by the National Registry of EMTs.

It takes about 12 to 15 months to complete the entire Academy. The classroom portion meets twice a week, from 8am to 5pm. There is an additional third "day" of study that students complete online at their convenience, in addition to homework. Clinical and field hours are arranged to match preceptor work schedules. Students can anticipate spending 30 hours a week in clinical, and 40 hours or more weekly in the field internship.

**How do I apply to the Academy?**

Applying to the Academy is as follows:

Step 1: Complete an application.

Complete and turn in a paramedic academy application by April 3, 2015. You may return the completed application and required documentation in person at the Public Safety Training Center, or via mail.

We will review your application for completeness. If approved, we will enroll you into EMC 109, which is scheduled from either May 8 or May 9, 2015.

Step 2: Successfully complete EMC 109 - Introduction to Paramedic.

EMC 109 is a one-day class, in which you will be evaluated on your EMT knowledge and skills, your ability to evaluate a simulated patient, and your ability to analyze and interpret oral scenarios. You must complete the course with a C or better to continue through the process.

If you have already completed EMC109 and received a grade of C or better, you will need to petition into the class. Petitions may be picked up at the Public Safety Training Center.

Step 3: The acceptance process.

If you meet the prerequisite coursework requirements, and complete EMC 109 with a C or better, you will be placed into a lottery. If you are chosen by lottery to attend the next Academy, you will be sent a confirmation letter and instructions to complete a background check, drug screening and physical exam, along with a series of vaccinations necessary for the academy.

The first tuition installment will be due just before class begins. Alternates for the program will be selected by the same method. Contact the department administrative assistant at (707) 836-2907 if you have any questions about this process.

**How much does the Academy cost?**

Approximate program Fees:

- California Residents: \$2,900
- Out of State Residents: \$11,500

Costs include tuition and most course fees. These fees are subject to change. Costs for uniforms, parking, national certification testing, California licensure and other requirements are additional. As a general rule, you can anticipate spending approximately \$5000 for the certificate program.

As a California community college, you may be eligible for tuition assistance. Scholarships are available. Tuition guidance is available at the SRJC Financial Aid office.

**Is the Academy accredited?**

The Paramedic Academy is accredited by the Commission on Accreditation of Allied Health Education Programs upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions

(CoAEMSP). The CoAEMSP may be reached at [www.coaemsp.org](http://www.coaemsp.org) or 8301 Lakeview Pkwy Suite 111-312, Rowlett TX 75088, or (214) 703-8445.

Accreditation is the result of a process that assesses the quality of a program, measuring it against agreed upon standards. It assures that the program meets the standards. The standards have generally been developed by professionals within the discipline and are intended to reflect what a person needs to know and be able to do to function successfully within that profession. Accreditation within health-related disciplines also serves a very important public interest. Along with certification and licensure, accreditation is a tool intended to help assure a well prepared and qualified workforce providing health care services.

In accordance with CoAEMSP disclosure requirements, the SRJC Paramedic Academy reports the following information on its students:

- National Registry of EMTs Written and Practical Examination passing rate, 2012-14: 100%
- Retention rate (percentage of students graduating from the program), 2012-14: 73%
- Positive placement (percentage of students who are employed as paramedics), 2012-14: 82%

#### **Where is the Academy located?**

The Paramedic Academy is conducted at the Santa Rosa Junior College Public Safety Training Center (PSTC) in Windsor, California. The Training Center, includes a Emergency Medical Care lab that simulates a hospital emergency room, as well as a scenario village for staging practical exercises. The PSTC office hours are Monday through Friday, 8am to 4pm.

Clinical and field internship sites are located throughout Northern California and the San Francisco Bay region.

#### **What are the steps to begin practicing as a Paramedic in California?**

Successful completion of the Paramedic Academy does not guarantee licensure or employment. You must receive national certification in order to begin the paramedic licensure process in California. You will be required to complete a criminal background check when you apply for licensure through the [California EMS Authority](#). Pursuant to California Health and Safety Code, licensure may be denied for certain criminal violations. Students with any sort of criminal background history are strongly advised to contact the local Emergency Medical Services Agency to discuss the impact on their professional career.

Once you are licensed, you will need to be accredited in the county where you practice, through the local EMS Agency (LEMSA). Accreditation often requires additional testing in local operating protocols and other training; check the LEMSA for specific requirements. Many LEMSAs require you to hold certifications in advanced cardiac life support (ACLS), pediatric advanced life support (PALS), trauma life support (ITLS or PHTLS). You will receive these certifications while enrolled in the Academy.



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- Paramedic Program Information

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- Paramedic Program Application Process

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- EMS Program Faculty

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- Paramedic Program Calendar

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- Resources

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- FAQs

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- Pharmacy Technician Program

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- SLO Assessment

## Paramedic Program Information

The paramedic program at CCSF provides didactic instruction, clinical experience and field internships to assist students in developing the theoretical and technical skills consistent with the goals and objectives of the 2009 National EMS Education Standards and the 1999 U.S. Department of Transportation National Standard Curriculum for the Paramedic. The program takes approximately 18 months to complete and consists of over 700 hours of didactic instruction, at least 160 hours of clinical hospital internship and at least 480 hours of field internship. This program complies with the regulations set forth in the California code of regulations (CCR), Division 9, Title 22, Chapter 4 and the Standards and Guidelines of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Profession (CoAEMSP accreditation number 600218). Upon successful completion of the CCSF Paramedic Program, students will receive a course completion certificate and be eligible to take the National Registry Advanced Level Examination and apply for California State licensure as a Paramedic.

### Programs Offered

- Certificate
- Associate of Science Degree

### Curriculum

*(NOTE: EMT 104 and EMTP 120 will be offered in both Spring and Fall semesters and open for students who have already completed EMT 100 or an equivalent EMT basic program. Proof of EMT course completion will be required on the first day of class.)*

**SPRING/FALL every year: Prerequisite courses**  
 EMTP 120: Human Systems and Patient Assessment  
 EMT 104: Advanced Skills for EMS Providers

#### PARAMEDIC PROGRAM CURRICULUM

**FALL SEMESTER (Year 1)**  
 EMTP 121: Introduction to EMS  
 EMTP 122: Pharmacology and Ventilatory Management  
 EMTP 123: Trauma Emergencies  
 EMTP 124: Trauma certification  
 EMTP 125: Cardiorespiratory Emergencies

#### SPRING SEMESTER

EMTP 126: Neuroendocrine Emergencies  
 EMTP 127: Medical Emergencies  
 EMTP 128: OB, GYN & Pediatric Emergencies  
 EMTP 129: Special Populations, EMS Operations

#### SUMMER/FALL (Year 2) SEMESTER:

EMTP 130: Clinical and Field Internship

### Program Goals

The primary goal of the City College of San Francisco Paramedic Program is to prepare students to become competent entry-level Paramedics that meet state and national expectations within the profession.

### Student Learning Outcomes (SLOs)

Upon graduation, the graduate will demonstrate:

- The ability to comprehend, apply, and evaluate information relative to the role of an entry-level Paramedic.
- Technical proficiency in all of the skills necessary to fulfill the role of an entry-level Paramedic.
- Personal behaviors consistent with professional and employer expectations of an entry-level Paramedic.
- Preparedness to pass the National Registry Paramedic level cognitive and psychomotor examinations.

Click on the document below to see the student learning outcomes for each of the Paramedic program courses.

[ParamedicSLOsALL.pdf](#)

### Program Outcomes (Ave 2011-2013):

**98.4%** First-time pass rate on the NREMT Advanced Level (Paramedic) Exam  
**82%** Program Retention: calculated as the percentage of those enrolled on the first day who graduate from the program; graduates are those who meet all competencies (didactic/lab, clinical and field internship)  
**18%** Program Attrition  
**72%** Job Placements: calculated as percentage of graduates who obtain jobs as paramedics within 6-12 months following graduation (Note: graduates who are hired at the EMT level and then advanced to paramedic after one year are NOT included)

2 YEARS

53 UNITS @

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**Proposal for Funding Advocacy  
Services**

**August 7, 2015**

# COVER LETTER

August 7, 2015

Eric Dreikosen  
District Manager  
Marinwood Community Services District  
775 Miller Creek Road  
San Rafael, CA 94903

Dear Mr. Dreikosen:

Thank you for the opportunity for Townsend Public Affairs, Inc. ("TPA") to submit our proposal for Funding Advocacy Services to the Marinwood Community Services District ("District").

Since its inception in 1998, TPA has earned the reputation of providing the experience, resources, and political network expected from a premiere grant writing and funding advocacy firm while also giving clients the unique brand of customer service they deserve: personal attention, accessibility, and passion for their mission. TPA uses a proven strategy and protocol for managing client funding advocacy that would be tailored to leverage the unique strengths of the District to maximize the grant opportunities presented by State and federal agencies. The goal of our comprehensive approach is to ensure the District is submitting high quality grant applications that are relevant to the District's priorities and are in a competitive funding position.

TPA has a proven track record to identify and win funding from a variety of sources. Our ability to secure over **\$914 million** in competitive grants for our clients from federal, State, and regional government agencies, as well private foundations, is a result of the breadth and depth of our experience as dedicated grant writers and funding advocates across a wide range of issues. It also serves as a testament to our fervent belief that we can offer the most comprehensive grant writing and funding advocacy services to the District.

Thank you again for your interest and consideration of our firm. Please contact us if you have any questions or need additional information.

Yours truly,



Christopher Townsend  
President

# EXPERIENCE

TPA is a government relations firm that provides State, federal, and local funding advocacy services to public agencies that aim to improve their communities in a variety of policy areas including, but not limited to: parks and recreation, public safety, transportation, water infrastructure, cultural facilities, environmental resources, and education.

TPA is one of the largest funding advocacy firms in California and is also recognized as the most successful funding advocacy firm in California in terms of generating **\$914 million** in funding for the projects and programs of its clients. TPA is comprised of 11 registered lobbyists and funding advocates based in four offices focused on providing comprehensive State and federal funding advocacy services for clients located throughout California.

TPA works with clients to craft and execute an agenda focused on identifying funding opportunities and securing funding for legacy projects at all levels of government.

TPA works with clients through every step of the grant funding process by:

- Creating relevant funding opportunities through legislative, budget, and bond proposals;
- Identifying competitive projects and matching them to appropriate funding opportunities;
- Developing grant applications and shepherding them through the agency review process;
- Advocating aggressively and successfully for the funding of applications; and
- Facilitating the disbursement of funds from the granting agency in a timely manner.

TPA has secured **\$914 million** in funding for clients for projects including, but not limited to the following areas:

Cultural Resources	\$97.3 Million
Education	\$176.4 Million
Housing and Development	\$202.1 Million
Public Safety	\$48.0 Million
Recreation	\$66.6 Million
Redevelopment	\$66.0 Million
Transportation	\$206.2 Million
<u>Water</u>	<u>\$51.2 Million</u>
<b>TOTAL</b>	<b>\$913.8 Million</b>

*A COMPREHENSIVE LIST OF OUR LOCAL, STATE, AND FEDERAL FUNDING ACHIEVEMENTS CAN BE FOUND IN APPENDIX A AND B.*

# SCOPE OF WORK

This proposal serves as an overview of potential and initial funding sources and opportunities for the District. The goal of this proposal is to provide a sample of some upcoming opportunities and an agenda for the development of a strategic funding plan for the District. Some immediate and upcoming opportunities include the following:

## Parks and Recreation

- **California River Parkways Grant:** deadline September 1, 2015, up to \$500,000 per application, for multiple benefit projects that reduce greenhouse gas emissions, increase water use efficiency, and reduce risks from climate change impacts.
- **Habitat Conservation Fund:** deadline TBA (fall 2015), up to \$200,000 per application, for trails, wildlife area activities, and species habitat protection.
- **Recreational Trails Program:** deadline September 1, 2015, no maximum award, for Recreational trails and trails-related projects.
- **Land and Water Conservation Fund:** deadline TBA (early 2016), up to \$2 million per application, for developing outdoor recreational opportunities.
- **Coastal Conservancy Grant Program:** open deadline, maximum award amounts vary, for preservation, enhancement and restoration of wetlands, watersheds, riparian corridors, or other wildlife habitat lands.
- **USTA Tennis Facilities Program:** open deadline, up to \$20,000 per grant, for building/renovating tennis facilities.

## Fire Department

- **Assistance to Firefighters Grant (FEMA):** deadline TBA (late 2015), amount varies, for operations and safety, vehicle acquisition, and more.
- **Fire Prevention & Safety Grants (FEMA):** deadline TBA (spring 2016), amount varies, for fire prevention and safety activity or research and development activity.
- **State Farm Good Neighbor Citizenship Company Grant:** deadline October 30, 2015, \$5,000 minimum award, for home safety and fire prevention programs, disaster preparedness.
- **FM Global Fire Prevention Program:** open deadline, amount varies, for various equipment needs.
- **Firehouse Subs Public Safety Foundation:** deadline September 4, 2015, amount varies, for equipment, prevention education, and disaster preparedness.
- **Firefighters Charitable Foundation:** open deadline, amount varies, funding for the following categories:
  - AED (Automatic External Defibrillator)
  - Fire Department Equipment Program
  - Community Smoke Detector Program
  - Juvenile Firesetter Prevention and Intervention Program

### DEVELOPMENT OF STRATEGIC GRANT FUNDING AGENDA

**Identification of Appropriate Grant Resources:** TPA uses the following process to develop a strategic plan that will be tailored to meet the funding needs of the District and achieve maximum success.

1. Immediately after the execution of the contract, one or two days will be scheduled for TPA team members to visit the District and receive a detailed orientation of the District's issues and priorities. Meetings and tours of relevant facilities can be conducted in group or individual sessions as preferred by the District and could include the participation of:
  - District Manager and executive staff, including the manager of the TPA contract;
  - Department heads and their project managers; and
  - Other key stakeholders as identified by the District.
2. The goal of the initial orientation session is to identify and educate TPA regarding the opportunities of the District with respect to:
  - Urgent and near-term grant application deadlines;
  - Comprehensive long-term plans, such as a Capital Improvement Program; and
  - Visionary concepts and ideas.
3. Upon conclusion of these initial orientation meetings, TPA will meet internally to conduct further research and analysis to generate a matrix of potential sources of grant funding for the District's priority projects. The matrix will include, but not be limited to:
  - Specific grants that have been identified by the District;
  - Additional grants as identified by TPA as relevant to immediate District priorities;
  - Additional grant opportunities for long-term City priorities;
  - Other funding opportunities that TPA wants to ensure the District can consider.
4. TPA and the District will then reconvene to review the matrix of relevant grants and opportunities recommended by TPA. From this meeting, TPA and the District will select and prioritize grants for pursuit and identify additional grants for research and future grants for consideration.
5. TPA will continue to identify new and emerging grant funding opportunities. TPA will attend grant workshops, pre-proposal conferences, and webinars hosted by funding agencies.

### IMPLEMENTATION OF STRATEGIC GRANT FUNDING AGENDA



**Grant Preparation Process:** Once a specific grant opportunity has been identified for pursuit, TPA will begin the following steps to prepare grant applications for submission.

1. TPA will conduct a thorough review of the grant application and develop an outline to ensure all specific requirements of the grant are addressed in the order, format, and content requested. In doing so, this serves as checklist for the grant application.
2. TPA will identify and establish a collaborative relationship with relevant District staff who are responsible for the project that will be submitted. Through this collaborative relationship and process, TPA will better understand the nuances of the application to ensure it is accurately presented in the most competitive fashion.
3. TPA will work with the District to gather and incorporate all empirical data and demographics to include in the application.
4. TPA will reach out to the funding agency and key stakeholders prior to the grant application deadline to discuss the competitive priorities, trends, and buzz words of the program to ensure the application most closely aligns with the funding priorities.
5. TPA will identify and develop a coalition of supporters who can provide additional data, outreach, and perspective to improve the competitiveness of the application.
6. TPA will write a comprehensive first draft of the application.

**Grant Review and Approval Process:** Once a comprehensive draft of the grant application has been prepared, TPA will work with the District on the following protocol to seek review and approval of a final application.

1. TPA will hold meetings with District staff to review the priorities of the program and the draft application.
2. TPA will present the draft application to District for approval, as needed, especially in instances where a local cost match is required.
3. Once approval is received from all involved staff and representatives from the District, TPA will revise the application to align with new feedback and incorporate all changes.
4. With these new additions, TPA will send the proposal to the respective department heads for a final review prior to submission.
5. TPA will then submit the application to the funding agency within all submission requirements.

**Post Award Grant Administration:** TPA will assist with post-award administration and compliance for all grant applications submitted on behalf of the District. This includes providing support as needed for the drafting and submission of required reports, post evaluation, measurement of applications' successes, and other tasks as needed.

# PROJECT TEAM

**Christopher Townsend, President:** Christopher is the founder and President of TPA. Christopher brings a three-decade career in public affairs and legislative advocacy focused on a bi-partisan strategic approach that leverages his extensive experience and record of success along with a vast network of relationships with key legislative members and staff.

**Richard Harmon, Director:** Richard will serve as the point of contact and Project Manager for the District. Richard brings special expertise in transportation infrastructure and policy development, as well as significant grant funding achievements, through his work as a Caltrans District Director and a Director for TPA. Richard drafts and submits grant applications at the State level, especially within transportation policy, and he has secured major funding wins in multiple policy areas for public entity clients throughout California. Richard maintains strong relationships with executive staff of the California Transportation Commission, Caltrans, and members of the State Legislature.

**Sophia Sadaat, Associate:** Sophia brings experience and knowledge of the legislative process by leveraging her tenure with the Office of the Chief Clerk in the California State Assembly. In addition to her expertise in the areas of legislative advocacy and analysis, Sophia also supports TPA in the building of effective working relationships with staff members of the State Legislature to advance the policy goals of our clients. Sophia assists with funding advocacy and the grant application process through her network with State agencies and experience in the policy areas of public safety, transportation, and water infrastructure.

**Gary Rogers, Associate:** Gary brings specialized grant funding experience to the District, with researching, writing, and administering high level federal, State, and private foundation grants. He has secured millions of dollars in federal, State, and private foundation grant funds for clients throughout California. Gary has written over 60 grant applications in the areas of education, public safety, public works, parks and recreation, and health.

**Jessica Fernandez, Senior Associate:** As a Capitol Hill veteran based in the TPA Federal Office in Washington, DC, Jessica offers over eight years of legislative and grant funding experience in the education, transportation, environment, energy, water, health care, agricultural, labor and civil rights policy areas. Jessica's background as a senior congressional legislative advisor for Congresswoman Loretta Sanchez will help her promote the federal funding agenda of the District.

**Kristen Carpentier, Associate:** Kristen is also based in the TPA Federal Office in Washington, DC and provides monitoring and analysis of federal grant opportunities for the funding agendas of our clients. Kristen will also assist the District in developing and processing grant applications with federal agencies.

# FEE FOR SERVICES

Description of Services	Fee for Services
<b>Funding Advocacy Services</b>	<b>\$5,000 Per Grant*</b>
• Conduct In-Depth Orientation	Included
• Grant Research and Identification	Included
• Develop a Strategic Funding Strategy	Included
• Monitor and Track Funding Opportunities	Included
• Grant Application Development and Submittal	Included
• Post-Submittal Advocacy for Grant Application Award	Included
• Post-Award Grant Administration and Compliance	Included
• Debrief with Funding Agencies	Included
• Provide Progress Reports	Included
• Provide Presentations as Requested	Included
• Prepare and File California Advocacy Disclosure Reports	Included
*This fee is negotiable depending on the work involved with the specific funding opportunity and includes all normal business expenses, materials, and travel costs.	

# APPENDIX A: FEDERAL FUNDING ACHIEVEMENTS

Funding Source	Description	Amount
Army Corp of Engineers	City of Merced: Appropriation Earmark: Black Rascal Creek Flood Control	\$500,000
	City of Garden Grove: Appropriation Earmark: Yockey-Newland Storm Drain	\$500,000
	City of Mission Viejo: Ferrocarril Permanent Slope Repairs	\$850,000
	Municipal Water District of Orange County: MWDOC Desalination Facility	\$875,000
Center for Disease Control	Latino Health Access: Youth Obesity Prevention Program	\$150,000
Department of Agriculture	Orange County Great Park: Farmers Market Promotion Program	\$22,500
Department of Education	Children's Discovery Museum of San Jose: Fund for the Improvement of Education: Student Partners Reaching Kid	\$119,000
	Children's Discovery Museum of San Jose: Fund for the Improvement of Education: Student Partners Reaching Kids	\$120,000
	Emery Unified School District: GEAR-UP Grant (Gaining Early Awareness and Readiness for Undergraduate Programs)	\$1,152,000
	Envision Schools: Fund for the Improvement of Education	\$250,000
	Envision Schools: Fund for the Improvement of Education	\$243,000
	Envision Schools: Fund for the Improvement of Education	\$190,000
	Oakland School for the Arts: Fund for the Improvement of Education	\$409,000
	Santa Ana College: Veterans Upward Bound Grant	\$1,250,000
	San Pedro Bay Port Technology Center	\$250,000
	Tiger Woods Foundation: Fund for the Improvement of Education	\$250,000
Department of Energy	Discovery Cube of Orange County: Appropriation Earmark	\$2,000,000
Department of Health and Human Services	Emery Unified School District: Family Counseling Programs and Early Childhood Development	\$250,000
	Emery Unified School District: Emeryville Youth Wellness and Parenting Center	\$190,000
	Chabot Las Positas Community College District: Increased Health Related Opportunities for Bay Area Students	\$114,000
	Rancho Santiago Community College District: Public Medical Education Complex	\$234,000
	Rancho Santiago Community College District: Medical Nursing Center	\$238,000
	City of Oakland: Staffing for Adequate Fire and Emergency Response program (SAFER):	\$7,782,240
Department of Housing and Urban Development	City of Merced: Rehabilitation of Historic Merced Theater	\$237,000
	City of Merced	\$500,000
	Fruitvale Development Corporation	\$150,000
	Fruitvale Development Corporation: Fruitvale Cultural and Performing Arts Center	\$200,000

**FEDERAL FUNDING**

<b>Funding Source</b>	<b>Description</b>	<b>Amount</b>
Department of Housing and Urban Development	Fruitvale Development Corporation: Fruitvale Cultural and Performing Arts Center	\$190,000
	Fruitvale Development Corporation: Fruitvale Cultural and Performing Arts Center	\$250,000
	Great Park Design Studio: Hanger Restoration	\$475,000
	Museum of Latin American Art	\$500,000
	Museum of Latin American Art	\$121,250
	Museum of Latin American Art	\$75,000
	Mission San Juan Capistrano: Budget Earmark Reinstatement	\$225,000
	Oakland School for the Arts	\$600,000
Department of Justice	City of Brawley: FY13 COPS Grant	\$425,235
	City of Dinuba: COPS Grant	\$543,842
	City of Garden Grove: Automated Report Writing System	\$94,000
	City of Garden Grove: Automated Report Writing System	\$200,000
	City of Gustine: FY13 COPS Grant	\$202,489
	City of Hayward: COPS Grant	\$3,602,644
	City of Hayward: FY13 COPS Grant	\$250,000
	City of Merced: COPS Grant	\$320,471
	City of Merced: COPS Grant	\$1,501,880
	City of Oakland: COPS Grant	\$10,700,000
	City of Oakland: FY13 COPS Grant	\$4,515,730
	City of Oakland: FY14 COPS Grant	\$1,875,000
	City of Tulare: COPS Grant	\$1,174,592
	City of Turlock: FY14 COPS Grant	\$500,000
	Tiger Woods Foundation	\$2,000,000
Department of Labor	Coast Community College District: ARRA Workforce Development: Coastline	\$207,360
	Coast Community College District: Department of Labor: ARRA Workforce Development: Golden West	\$309,847
	City of Emeryville: ETA: East Bay Green Jobs Project	\$200,000
	Women's Economic Ventures	\$190,000
Department of Transportation	City of Antioch: Member High-Priority Project	\$16,000,000
	City of Antioch: National Corridor Infrastructure Improvement Program	\$20,000,000
	City of Atwater: Buy America Waivers	\$131,272
	City of Brea: Safe Routes to School, Tracks at Brea	\$273,600
	City of Brea: Congestion Mitigation and Air Quality (CMAQ)-MAP-21 for Bicycle Corridor Improvement Program	\$999,272
	City of Dinuba: Appropriation Earmark: CNG Fueling Station Expansion	\$779,200
	City of Dos Palos: Buy America Waivers	\$94,000
	City of Gustine: Buy America Waivers	\$94,000
	City of Livingston: Buy America Waivers	\$110,662
	City of Los Banos: Buy America Waivers	\$726,102
	City of Oakland: Federal American Recovery and Reinvestment Act (ARRA)-Domain Awareness Center	\$2,900,000

**FEDERAL FUNDING**

<b>Funding Source</b>	<b>Description</b>	<b>Amount</b>
Department of Transportation	City of Oakland: Port Security Grant-Domain Awareness	\$2,000,000
	City of Oakland: TIGER Discretionary Grant program	\$15,000,000
	City of Placentia: Regional and National Significance	\$38,750,000
	City of Torrance: Appropriation: Bus and Bus Facilities: South Bay Regional Intermodal Transit Centers	\$266,666
	Discovery Cube of Orange County: Appropriation Earmark: Park and Ride Facility	\$750,000
	Discovery Cube of Orange County: Appropriation Earmark: Park and Ride Facility	\$300,000
	Discovery Cube of Orange County : SAFETEA-LU Federal Grant	\$320,000
	Mariposa County: Safe Routes to School: Mariposa Elementary	\$341,200
	Merced County: Buy America Waivers	\$410,000
	Museum of Latin American Art: Bus and Bus Facilities	\$1,670,000
Environmental Protection Agency	City of Orange: EPA Brownfield Clean up Grant	\$200,000
	City of Brea: EPA Brownfield Clean up Grant	\$141,085
	City of Brea: EPA Revolving Loan Fund	\$1,000,000
FEMA	City of Brea/Fullerton: AFG Grant	\$137,920
	City of Emeryville: FEMA PDM: Seismic Retrofit of Emery Secondary Gymnasium	\$600,000
	City of Emeryville: FEMA PDM: Disaster Mitigation	\$600,000
	City of Hayward: AFG Grant	\$417,660
	City of Merced: AFG Grant	\$188,115
	City of Oakland: AFG Grant	\$471,249
	City of Oakland: AFG Grant	\$789,360
	City of Oakland: AFG Grant	\$11,928
	City of Tulare: AFG Grant	\$123,600
	City of Palm Springs: AFG Grant	\$201,431
Institute of Library and Museum Services	Bowers Museum	\$250,000
	Discovery Cube of Orange County : Medal of Service	\$5,000
	Craft and Folk Art Museum: Cultural Democracy Program	\$82,000
	Habitot Children's Museum: Museums for America Grant	\$71,790
	Kidspace Children's Museum	\$249,000
Oakland Museum of California: Technology Initiative for Educational Outreach	\$250,000	
NASA	Discovery Cube of Orange County : NASA Academic Programs	\$1,000,000
	Rancho Santiago Community College District: Tessman Planetarium: NASA Academic Programs	\$750,000
National Endowment for the Arts	City of Laguna Beach: Arts Work Grant	\$25,000
Small Business Administration	California Association for Micro Enterprise Opportunity: Program for Investment in Microentrepreneurs (PRIME)	\$750,000
<b>Total Federal Funding Achievements</b>		<b>\$160,506,192</b>

# APPENDIX B: STATE FUNDING ACHIEVEMENTS

Funding Source	Description	Amount
Board of State and Community Corrections	City of Duarte: 2014 CalGRIP Grant	\$975,513
	City of Fresno: 2008 CalGRIP Grant	\$400,000
	City of Fullerton: 2012 CalGRIP Grant	\$500,000
	City of Garden Grove: 2008 CalGRIP Grant	\$240,000
	City of Merced: 2008 CalGRIP Grant	\$400,000
	City of Oakland: 2008 CalGRIP Grant	\$400,000
	City of Oakland: 2009 CalGRIP Grant	\$559,541
	City of Oakland: 2010 CalGRIP Grant	\$382,639
	City of Santa Ana: 2009 CalGRIP Grant	\$400,000
California Arts Council	City of Delano: Creative California Communities Program: Downtown Breezeway Project	\$30,000
	Peralta Hacienda: Creative California Communities Program: Friends/Peralta Hacienda Historical Park	\$50,000
California Cultural & Historical Endowment (CCHE)	Bowers Museum: Proposition 40/AB 716 Opportunity Grant	\$4,000,000
	California Space Authority: Planning Grant	\$150,000
	Chabot Space and Science Center: Proposition 40/AB 716 Opportunity Grant	\$1,500,000
	Chabot Space and Science Center: Planning Grant	\$171,000
	Children's Discovery Museum of San Jose: Planning Grant	\$175,000
	Children's Discovery Museum of San Jose: Proposition 40/AB 716 Opportunity Grant	\$1,000,000
	Children's Discovery Museum of San Jose: Planning Grant	\$200,000
	Children's Discovery Museum of San Jose: Project Grant	\$499,788
	City of Fullerton: Fox Theater: Project Grant	\$1,983,375
	City of Fullerton: Fox Theater: Project Grant	\$300,000
	City of Lomita: Planning Grant	\$150,000
	City of Merced: Fox Theater: Project Grant	\$1,935,000
	City of Merced: Fox Theater: Project Grant	\$400,000
	Dana Adobe Nipomo Amigos: Project Grant	\$861,167
	Dana Adobe Nipomo Amigos: Project Grant	\$330,960
	Discovery Cube of Orange County: Planning Grant	\$262,000
	Discovery Cube of Orange County: Project Grant	\$1,161,000
	Discovery Cube of Orange County: Project Grant	\$500,000
	East Bay Zoological Society (Oakland Zoo): Project Grant	\$300,000
	East Bay Zoological Society (Oakland Zoo): Project Grant	\$300,000
	Fruitvale Development Corporation: Planning Grant	\$200,000
	Kidspace Children's Museum: Project Grant	\$1,741,500
	Museum of Latin American Art: Round 3 Project Grant	\$1,239,368
	Oakland Museum of California: Project Grant	\$2,877,000
	Oakland School for the Arts: Project Grant	\$2,877,000
	Oakland School for the Arts: Project Grant	\$1,064,250
	Oakland School for the Arts: Planning Grant	\$500,000
	Orange County Clerk Recorder: Planning Grant	\$150,000
	SPUR: Planning Grant	\$250,000
	The Mexican Museum: Project Grant	\$2,400,000

**STATE FUNDING**

<b>Funding Source</b>	<b>Description</b>	<b>Amount</b>
California Infrastructure and Economic Development Bank	Orange County High School of the Arts: CIEDB Loan	\$20,000,000
California School Finance Authority and the Office of Public School Construction	Envision Schools: Proposition 55 Funded Charter School	\$14,124,484
	Envision Schools: Public Charter School Grant Program Start-up Grant- Metro	\$405,000
	Envision Schools: Public Charter School Grant Program Start-up Grant- Oakland	\$405,000
	Envision Schools: Public Charter School Grant Program Start-up Grant- Hayward	\$405,000
	Hawthorne School District: Charter School Revolving Loan	\$250,000
	Oakland School for the Arts: Proposition 55 Charter School Facility Program Grant	\$4,983,922
	Orange County Educational Arts Academy: Public Charter School Grant Program Implementation Grant	\$405,000
	Orange County High School of the Arts: CSFP Preliminary Apportionment	\$28,600,000
	Port of Los Angeles Charter High School: Proposition 55 Charter School Facility Program Grant and Loan	\$16,335,234
California State Library	City of Anaheim: Proposition 14 Library Bond Funding	\$5,669,872
	City of Fullerton: CA Library Global Languages Materials Program	\$10,000
	City of Fullerton: State Library Small Business in a Box	\$22,000
California Tax Credit Allocation Committee	City of Glendale: Garfield Gardens Allocation Award	\$554,396
CalRecycle	City of Fullerton: CIWMB- Used Oil Recycling Block Grant	\$35,486
	City of Laguna Beach: Legacy Disposal Site Abatement Partial Grant	\$750,000
Department of Education	Oakland School for the Arts: SB 740	\$44,263
	Orange County High School of the Arts: SB 740	\$11,000
	Orange County High School of the Arts: SB 740	\$100,000
	Orange County High School of the Arts: SB 740	\$273,852
	Port of Los Angeles Charter High School: Public Charter School Grant Program Planning Grant	\$35,000
	San Diego Children's Museum: SB 740	\$38,000
Department of Health	Mariposa: Department of Health "It's Up to Us" mini-grant for Pedestrian Safety Public Education.	\$5,000
Department of Housing and Community Development	City of Bakersfield: Proposition 1C: IID Grant	\$10,800,000
	City of Brea: Housing-Related Parks Program	\$183,350
	City of Brea: Housing-Related Parks Program	\$483,650
	City of Buena Park: Housing-Related Parks Program	\$375,025
	City of Buena Park: Housing-Related Parks Program	\$358,975
	City of Carson: Housing Related Parks Program	\$278,350
	City of Dinuba: Proposition 1C: IID Grant	\$2,400,000
	City of Dinuba: Home Investment Partnership Program	\$3,100,000
	City of Emeryville: Catalyst Projects for California Sustainable Strategies Pilot Program	\$1,350,000
	City of Emeryville: Housing-Related Parks Program	\$477,950



**STATE FUNDING**

<b>Funding Source</b>	<b>Description</b>	<b>Amount</b>
Department of Housing and Community Development	City of Fresno: Proposition 1C: IID Grant	\$3,006,433
	City of Fullerton: Catalyst Projects for California Sustainable Strategies Pilot Program	\$1,350,000
	City of Garden Grove: CalHome Grant	\$600,000
	City of Hayward: Proposition 1C: TOD Grant	\$17,000,000
	City of Hayward: Proposition 1C: IID Grant	\$30,000,000
	City of Oakland: Henry Robinson Multi-service Center: Emergency Housing and Assistance Program	\$999,998
	City of Oakland: CalHome Grant	\$1,000,000
	City of Oakland: Workforce Housing Reward Program	\$1,280,992
	City of Oakland: Proposition 1C: TOD Grant: MacArthur BART Station Project	\$17,000,000
	City of Oakland: Proposition 1C: TOD Grant: Coliseum BART Station Project	\$8,485,000
	City of Oakland: Proposition 1C: TOD Grant: Lion Creek Crossing Project	\$7,527,592
	City of Oakland: Proposition 1C: IID Grant: MacArthur Transit Village Project	\$17,300,383
	City of Oakland: Proposition 1C: IID Grant: Central Business District/Uptown Project	\$9,903,000
	Emerald Fund: Proposition 1C: IID Grant	\$11,200,000
	Holliday Development: Proposition 1C: IID Grant: 5800 Third Street Project	\$10,433,280
	Holliday Development: Catalyst Projects for California Sustainable Strategies Pilot Program	\$500,000
	Nehemiah Corporation of America: Catalyst Projects for California Sustainable Strategies Pilot Program	\$1,350,000
	St. Vincent De Paul of San Diego: Proposition 1C: TOD Grant	\$6,637,597
	St. Vincent De Paul of San Diego: Proposition 1C: IID Grant	\$3,089,027
	Triangle Owners Group: Proposition 1C: IID Grant: Triangle Development Area	\$23,081,360
Department of Parks and Recreation	Boys and Girls Club of Harbor City/Harbor Gateway: Legislative Earmark for Capitol Expansion	\$75,000
	Boys and Girls Club of San Pedro: Specified Grant for Satellite Clubhouse	\$125,000
	Boys and Girls Club of San Pedro: Specified Grant for Clubhouse start-up	\$200,000
	Boys and Girls Club of San Pedro: Proposition 12: Murray-Hayden Fund Grant	\$118,000
	City of Anaheim: Proposition 40: Murray-Hayden Grant Program	\$2,499,000
	City of Brea: Land Water and Conservation Fund: The Tracks at Brea	\$550,851
	City of Brea: Land Water and Conservation Fund: The Tracks at Brea	\$214,000

**STATE FUNDING**

<b>Funding Source</b>	<b>Description</b>	<b>Amount</b>
Department of Parks and Recreation	City of Brea: Habitat Conservation Fund: The Tracks at Brea	\$200,000
	City of Dinuba: Proposition 84 Statewide Parks Grant: Dinuba Recreation and Activity Center	\$822,300
	City of Emeryville: Proposition 84 Statewide Parks Grant: Peladeau Park and Greenway	\$828,000
	City of Fullerton: Habitat Conservation Program: Laguna Lakes Trails	\$400,000
	City of Glendale: Habitat Conservation Program: Walk on the Wildside	\$52,487
	City of Glendale: Recreational Trails Program: Mountain Do Trail Project	\$172,570
	City of Glendale: Proposition 84 Statewide Parks Program: Maryland Avenue Park	\$1,724,600
	City of Imperial: Land and Water Conservation Fund: Imperial Regional Park and Equestrian Center	\$750,000
	City of Laguna Niguel: Recreational Trails: Salt Creek	\$560,000
	City of Merced: Proposition 84 Statewide Parks Program: McNamara Community Park Renovation	\$2,619,740
	City of Oakland: Proposition 84 Statewide Parks Program: West Oakland Center	\$5,000,000
	City of Oakland: Proposition 84 Statewide Parks Program: Cesar Chavez Park	\$2,250,000
	City of Oakland: Proposition 84 Statewide Parks Program: Golden Gate Recreation Center	\$5,000,000
	City of Oakland: Proposition 84 Statewide Parks Program: Durant Mini Park	\$1,000,000
	City of Oakland: Recreational Trails Program: Historic Cryer Boathouse Bay Trail Gap Closure	\$600,000
	City of Placentia: Non-Motorized Trail Grant	\$110,000
	City of Santa Ana: Proposition 84 Statewide Parks Program: Jerome Park Community Center	\$500,000
	City of Santa Ana: El Salvador Community Center: Proposition 12 Murray-Haden Grant Program	\$618,000
	City of Santa Ana: Santiago Park: Proposition 12 Urban Recreational and Cultural Centers Grant Program	\$742,500
	City of Santa Ana: Santiago Park: Proposition 12 Riparian and Riverine Habitat Grant Program	\$150,000
	City of Santa Ana: Land and Water Conservation Fund	\$75,000
	City of Santa Ana: Land and Water Conservation Fund	\$150,000
	City of Santa Ana: Madison Park Batting Cage	\$50,000
	City of Santa Ana: Recreation Department: Vans for Underserved Kids	\$60,000
	City of Santa Ana: Habitat Conservation Fund: Centennial Park Waterfowl Sanctuary	\$62,500
	City of Santa Ana: Habitat Conservation Fund: Cienega de las Ranas Habitat Restoration	\$60,000

**STATE FUNDING**

<b>Funding Source</b>	<b>Description</b>	<b>Amount</b>
Department of Parks and Recreation	City of Santa Ana: Habitat Conservation Fund: McFadden Triangle Habitat Restoration	\$75,000
	City of Santa Ana: Habitat Conservation Program: Santiago Nature Reserve	\$100,000
	City of Santa Ana: Recreational Trails Grant: Santa Ana Golden Loop Rehabilitation Project	\$253,440
	City of Santa Ana: Recreational Trails Grant: Fairview Triangle Habitat Restoration	\$132,000
	City of Santa Ana: Proposition 84 Statewide Parks Program - Willard Intermediate Park	\$4,400,000
	City of San Juan Capistrano: Proposition 84 Nature Education Facilities Grant: Blas Aguilar Adobe	\$498,434
	City of San Pablo: Proposition 84 Statewide Parks Program: Rumrill Sports Field	\$3,000,000
	City of San Pablo: Proposition 84 Statewide Parks Program: Helms Community Center	\$3,000,000
	City of Tulare: Proposition 84 Statewide Parks Program: Mulcahy Park	\$1,108,048
	Dana Adobe Nipomo Amigos: Proposition 84 Nature Education Facilities Grant: Stories of the Rancho: Ecology, Culture, Stewardship	\$2,980,000
	Discovery Cube of Orange County : Proposition 84 Nature Education Facilities Grant: California Resource Pavilion	\$7,000,000
	Discovery Cube of Orange County : Proposition 12 Park Bond Earmark	\$10,000,000
	Discovery Cube of Orange County : General Fund Budget Earmark	\$4,000,000
	Discovery Cube of Orange County : General Fund Budget Earmark	\$2,000,000
	Discovery Cube of Orange County : General Fund Budget Earmark	\$750,000
	East Bay Zoological Society: Proposition 84 Nature Education Facilities Grant: California!	\$7,000,000
	Emerald Fund: Proposition 84 Statewide Parks Program: City Slicker Farms, West Oakland Park and Urban Farm	\$4,000,000
	Latino Health Access: Proposition 84 Statewide Parks Program: New Park and Community Center	\$3,524,000
	Oakland Museum of California: Proposition 84 Nature Education Facilities Grant: Gallery of California Natural Sciences Renovation	\$2,999,522
	Powerhouse Science Center: Proposition 84 Nature Education Facilities Grant: Earth & Space Sciences Center	\$7,000,000
	Santa Barbara Museum of Natural History: Proposition 84 Nature Education Facilities Grant: California Coastal Immersion Zone	\$336,650
	Tiger Woods Foundation: Proposition 40/2001 Urban Park Act Grant Program	\$3,000,000

**STATE FUNDING**

<b>Funding Source</b>	<b>Description</b>	<b>Amount</b>
Department of Public Health	City of Glendale: FY 2007-2008 Proposition 50 Groundwater Cleanup: Hexavalent Chromium 6 Removal Research Project	\$6,000,000
	City of Santa Ana: FY 2011-12 State Budget Earmark: Diamond Park Mutual Water Company Infrastructure Improvements	\$2,000,000
Department of Transportation	City of Brea: 2008 Safe Routes to Schools (SR2S) Grant	\$150,300
	City of Brea: 2012 Safe Routes to Schools (SR2S) Grant	\$450,000
	City of Brea: 2009 Community Based Transportation Planning Grant: Brea Rails to Trails	\$80,150
	City of Brea: 2009 Bicycle Transportation Account: Brea Rails to Trails	\$1,000,000
	City of Buena Park: Community Based Transportation Planning Grant	\$199,117
	City of Carson: Community Based Transportation Grant	\$90,000
	City of Clovis: Proposition 1B State Local Partnership Program: DeWolf/Nees Av SR 168 connect	\$380,000
	City of Clovis: Proposition 1B State Local Partnership Program: Shaw/Locan improvements	\$505,000
	City of Clovis: Proposition 1B State Local Partnership Program: Bullard/Locan Av improvements	\$315,000
	City of Clovis: Proposition 1B State Local Partnership Program: Shaw Av improvements	\$243,000
	City of Delano: Active Transportation Program Grant	\$392,463
	City of Fresno: 2008 Safe Routes to Schools (SR2S) Grant	\$447,020
	City of Garden Grove: 2008 Safe Routes to Schools (SR2S) Grant	\$547,050
	City of Hayward: Statewide or Urban Transit Planning Studies Program: Transit Connector Feasibility Study	\$177,060
	City of Hayward: Caltrans Cycle 6 Highway Safety Improvement Grant Program	\$396,000
	City of Hayward: Caltrans Transportation Planning Grant	\$132,795
	City of Irvine: Caltrans Cycle 5 Highway Safety Improvement Grant Program	\$900,000
	City of Lomita: 2008 Safe Routes to Schools Grant	\$873,810
	City of Merced: 2008 Safe Routes to Schools Grant	\$779,490
	City of Merced: Proposition 1B Highway Rail Crossing Safety Grant	\$9,000,000
	City of Merced: Proposition 1B State Local Partnership Program	\$1,000,000
	City of Merced: Proposition 1B State Local Partnership Program	\$1,000,000
	City of Merced: Proposition 1B State Local Partnership Program	\$1,000,000
	City of Merced: Proposition 1B State Local Partnership Program	\$400,000

**STATE FUNDING**

<b>Funding Source</b>	<b>Description</b>	<b>Amount</b>
Department of Transportation	City of Oakland: 2012 Safe Routes to Schools Grant	\$216,000
	City of Oakland: 2008 Safe Routes to Schools Grant	\$803,700
	City of Placentia: Surface Transportation Improvement Project	\$3,300,000
	City of Placentia: Traffic Congestion Relief Program	\$28,000,000
	City of Placentia: Caltrans Safe Routes to Schools Grant	\$373,000
	City of Santa Ana: Bicycle Transportation Account	\$1,000,000
	City of San Pablo: Environmental Justice Grant	\$200,000
	City of Tulare: 2008 Safe Routes to Schools Grant	\$156,500
	City of Tulare: Proposition 1B Highway Rail Crossing Safety Grant	\$11,293,000
	City of Tulare: Proposition 1B Highway-Railroad Crossing Safety Account	\$7,156,000
	City of Tulare: Proposition 1B Highway-Railroad Crossing Safety	\$3,381,000
	City of Tulare: Prop 1B Highway Rail Crossing Safety	\$987,174
	City of Tulare: Proposition 1B: State Route 99 /Cartmill Avenue Interchange project	\$7,000,000
	Highland Fairview: Proposition 1B State Local Partnership Program Grant	\$1,000,000
	Highland Fairview: Proposition 1B State Local Partnership Program Grant	\$1,000,000
	Mariposa County: 2012 Safe Routes to Schools Grant	\$448,000
	Mariposa County: Transportation Planning Grant	\$100,000
Department of Water Resources	City of Anaheim: 2005 Local Groundwater Assistance Grant	\$250,000
	City of Placentia: Proposition 13 Urban Water Conservation Program Grant	\$58,298
	Municipal Water District of Orange County: Proposition 50, Chapter 6 (a) Ocean Desalination	\$1,000,000
	Municipal Water District of Orange County: Proposition 50, Chapter 6 (a) Ocean Desalination	\$1,500,000
	Orange County Sanitation District: Proposition 84 IRWMP: Sludge Dewatering, Odor Control, and Primary Sludge	\$1,000,000
	Orange County Water District: Proposition 13 Ground Water Replenishment System	\$30,000,000
	Orange County Water District: Proposition 84 IRWMP: Groundwater Replenishment System/Flow Equalization	\$1,000,000
Governor's Office of Business and Economic Development	CAMEO: CA Employment Training Panel: Small Business Pilot Program	\$200,000
Labor and Workforce Development Agency	CAMEO: CA LWDA - Employment Training Panel (ETP) towards Renaissance Entrepreneurship Center	\$49,400
Managed Risk Medical Insurance Board	City of San Pablo: Major Risk Medical Insurance Program	\$3,000,000
	City of Brea: Proposition 84 Urban Greening Project Grant	\$500,000
	City of Brea: Proposition 84 Urban Greening Grant	\$950,000

**STATE FUNDING**

<b>Funding Source</b>	<b>Description</b>	<b>Amount</b>
Natural Resources Agency and Strategic Growth Council	City of Clovis: Proposition 84 Sustainable Communities Planning Grant	\$295,500
	City of Colton: Proposition 84 Sustainable Communities Grant Program	\$228,181
	City of Emeryville: Proposition 84 Urban Greening Project	\$49,569
	City of Merced: Proposition 84 Sustainable Communities Planning Grant	\$251,345
	City of Rocklin: Environmental Enhancement and Mitigation Program	\$245,000
	City of Tulare: Environmental Enhancement and Mitigation	\$143,831
	City of Tulare: Environmental Enhancement and Mitigation Program	\$330,000
	City of Tulare: Environmental Enhancement and Mitigation Program	\$458,260
	Land Conservancy of San Luis Obispo: Environmental Enhancement and Mitigation Program	\$262,145
Oakland Redevelopment Agency	Temescal/Telegraph Community Association: Oakland Neighborhood Projects Initiative	\$72,489
Orange County Transportation Authority	Bolsa Chica: M2 Environmental Mitigation Program	475,000
Orange County Waste and Recycling Authority	Discovery Cube of Orange County: AB 939 Community Outreach and Education Grant	\$3,600,000
Sierra Business Council	Mariposa County: Sierra Nevada Partnership Grant Program-Greenhouse Gas (GHG) Emissions Inventory	\$25,000
State Water Resources Control Board State Water Resources Control Board	City of Tehachapi: Clean Water Revolving Fund, Wastewater Treatment Facility Upgrades	\$3,000,000
	Orange County Sanitation District: SWRCB Consolidated Grant Program	\$250,000
Local and Other	Chelsea Investment Corporation: Local RDA funds for the Senior Transit Village	\$855,000
	Children's Museum of Orange County: Children and Families Commission of Orange County Grant	\$3,500,000
	Children's Museum of Orange County: Pacific Life Foundation: Capital Grant	\$100,000
	City of Aliso Viejo: OCTA TEA Enhancement Grant	\$500,000
	City of Antioch: Contra Costa Water District Creek Remediation Loan: Marley Creek	\$2,500,000
	City of Brea: Southern California Association of Governments (SCAG) MPO Grant – Tracks at Brea	\$2,557,000
	City of Brea: Southern California Association of Governments (SCAG) MPO Grant- Segment 4	\$2,484,000
	City of Brea: OCTA TDA Funding-Brea Rails to Trails	\$500,000
	City of Brea: OCTA Funding-Bicycle Corridor Improvement Program	\$836,150
	City of Buena Park: Public Safety: Budget Earmark	\$75,000
	City of Citrus Heights: Sacramento Area Council of Governments (SACOG): Community Design Program	\$3,000,000
	City of Merced: Stewardship Council Parks Grant	\$200,000

**STATE FUNDING**

<b>Funding Source</b>	<b>Description</b>	<b>Amount</b>
Local and Other	City of Oakland: Public Safety: Budget Earmark	\$2,000,000
	City of Oakland: Redevelopment Agency Dissolution Savings	\$44,000,000
	City of Placentia: OCTA Contribution to On-Trac	\$3,500,000
	City of Placentia: OCTA Funding- Metrolink	\$2,500,000
	City of Placentia: OCTA Funding- Metrolink (Environmental Funding)	\$81,000
	City of Santa Ana: Delhi Community Center: General Fund Earmark	\$800,000
	City of Santa Ana: Delhi Community Center: CYA Grant	\$2,200,000
	City of Santa Ana: Healthy Community Fund- Eddie West Field	\$900,000
	City of Santa Ana: Santa Ana Zoo Commissary	\$40,000
	City of Santa Ana: Tierras de las Pampas- Anteaters Exhibit, Santa Ana Zoo	\$150,000
	City of Santa Ana: Redevelopment Agency Dissolution Savings	\$22,000,000
	City of San Juan Capistrano: OCTA M2 Environmental Mitigation Program Round 1	\$1,500,000
	Craft and Folk Art Museum: Los Angeles County Supervisor Burke Discretionary Funds	\$50,000
	Discovery Cube of Orange County : Children and Family Commission of Orange County-Capacity Building Grant	\$250,000
	Discovery Cube of Orange County : Phase One Funding residual-Proposition 40 retention funds-CMLA/EAC Project	\$1,254,700
	Discovery Cube of Orange County : MWDOC Education Program Partnership	\$1,068,000
	Discovery Cube of Orange County : MWD Community Partnering Program Grant	\$50,000
	Discovery Cube of Orange County : OC Children & Families Commission- Sesame Street Workshop	\$200,000
	Discovery Cube of Orange County : County of Orange Urban Runoff Grant	\$150,000
	Discovery Cube of Orange County : CFCOC Proposition 10	\$4,000,000
	Discovery Cube of Orange County : Proposition K Bond and Bond Interest Monies- General Fund revenue-CMLA/EAC Project	\$5,000,000
	Discovery Cube of Orange County : Proposition K-Phase one Funding Residual-CMLA/EAC Project	\$500,000
	Discovery Cube of Orange County : Municipal Improvement Corporation of Los Angeles (MICLA) contribution	\$4,700,300
	Discovery Cube of Orange County and Orange County Water District: Education Partnership	\$1,500,000
	Discovery Cube of Orange County: Orange County Vector Control District Grant	\$1,000,000



**STATE FUNDING**

<b>Funding Source</b>	<b>Description</b>	<b>Amount</b>
Local and Other	East Bay Zoological Society: Alameda First 5- Community Support Grant for Zoo to Community Program	\$50,000
	Friends of Oakland Parks and Rec: Stewardship Council Youth Infrastructure Grant	\$150,000
	Fruitvale Development Corporation: Alameda County First 5- 1 time only grants (info tech/capital improvements)	\$12,060
	Great Park Corporation: 2012 AQMD Major Event Center Program	\$45,000
	Habitot Children's Museum: Alameda County First 5- 1 time only grants (info tech/capital improvements)	\$27,811
	Habitot Children's Museum: Alameda County First 5- Community Grant for Family Engagement Project	\$150,000
	Mission San Juan Capistrano: TEA Transportation Grant Funding- Metrolink Transportation Mitigation	\$759,000
	Orange County High School for the Arts: Santa Ana Redevelopment Agency Contribution	\$1,695,000
	Powerhouse Science Center: Sacramento County First 5	\$249,185
	Santa Ana Unified School District: Romero Cruz School-Playground Equipment	\$80,000
	Santa Ana Unified School District: Santiago Elementary School PTA-Playground Equipment	\$80,000
	Santa Ana Unified School District: Citizens-in-action Community Technology Center	\$50,000
	Santa Ana Unified School District: Cash Settlement with City of Tustin pursuant to AB 212 (Correa)	\$60,000,000
	Rancho Santiago Community College District: Cash Settlement with City of Tustin pursuant to AB 212 (Correa)	\$15,000,000
Rancho Santiago Community College District: State Budget Earmark for Phillips Hall at Santa Ana College	\$70,000	
<b>Total State Funding Achievements</b>		<b>\$753,313,067</b>

# MARINWOOD COMMUNITY SERVICES DISTRICT

## DRAFT MINUTES OF PARK AND RECREATION COMMISSION MEETING

**August 25, 2015**

**Time and Place:** 7:00 Las Gallinas Mini Park and Park Panhandle

**Present:**

Commissioners: Chair Izabela Perry, Kimberly Call, Sarah Paoli, Shane Valentine and Sivan Oyserman.

Absent: John Tune.

Staff: District Manager Eric Dreikosen, Recreation Director Shane DeMarta and Administrative Assistant Carolyn Sullivan.

Board Members: Bill Shea, Justin Kai and Tarey Read.

Fire Commissioners: Jeff Naylor.

Others present: Linda Barnello.

**Park and Recreation facility inspection-Las Gallinas Mini Park and Park Panhandle**

DeMarta began with the items that had been addressed from the last walk through:

- Pressured washed the play structure.
- Added new fall material at mini-park.
- Sanded and stained the benches and tables.
- Added new landscaping to mini-park.
- Made improvements to lawn at mini-park.
- Moved and repurposed a few picnic benches from Firemen's picnic area.
- Tree trimming throughout the panhandle.
- Defined pathways in panhandle.
- Removed 10 truckloads of unused equip and debris from Maintenance yard.
- Added landscaping to Maintenance yard facility.

The Commission made notes of items to be addressed in the near future:

- Repair play structure due to vandalism.
- Check fencing at mini-park for breaks/holes.
- Contact responsible party to update content on signposts along the panhandle.
- Reverse direction for panhandle signs.
- Clean sign near Firemen's picnic area.
- Have arborist examine trees in Firemen's picnic area.
- Remove old tree cages not in use on panhandle.
- Clear drain near shortcut before the winter rains.
- Repair walking bridge in panhandle.
- Weatherize and move gaga ball pit; location to be closer in proximity to horseshoe pits.
- Publish verbiage about runoff issues and the sensitivity of Miller Creek.
- Complete landscape bays at Maintenance yard.

The Commission made notes of items to be addressed in the long term:

- Reconfigure remaining picnic benches in Firemen's picnic area.
- Install shade structure at mini-park.
- Reach out to community for volunteers to replace the existing Maintenance yard shed (permitting, materials, construction).

**Agenda**

No changes.

**Public Comment**

Barnello questioned how much money was spent on the plaque for Tom Kunkel. Dreikosen replied less than \$140.00. Barnello reminded the Commissioners that it is a nice idea to update plantings and landscape, but the CSD is short on funding for such ideas. Commissioners replied that the ideas will be organized and prioritized.

**Minutes of July 28, 2015 Commission Meeting**

Perry stated she would like to scratch the wording regarding pool fundraising; she did not mention that topic. She also corrected the title of the possible 501c3 organization; it is "The Marinwood Foundation", not "Friends of Marinwood".

M/s Oyserman/ Call to approve minutes of July 28, 2015 Commission Meeting as amended. Ayes: Perry, Call, Oyserman and Valentine. Abstain: Paoli. Absent: Tune.

## **Review of Draft Board Minutes of July 14, 2015**

No comments.

### **Growth Opportunities? Draft Report**

Perry commented she attempted to compile the thoughts and ideas of the Commission; it is just a draft as of now and welcomed any comments. The Commission would like to see a survey be compiled in the very near future. DeMarta replied staff will be finishing up the questions and the survey will be available via Survey Monkey as well as paper copies in the community center. Barnello asked when the porta potty will be installed at Creekside. DeMarta replied that project is not a certainty. The project needs more discussion and community input as well as Board approval.

### **September Project: Planting Valley Oaks at Creekside Park**

Perry deferred to Call for this project. Call replied the plantings should occur after the first rain. Call stated she will call her contacts and speak with Tune regarding this project.

### **Park and Recreation Reports**

Paoli commented the Music in the Park Series was fabulous; the community would like to see more. DeMarta replied that might be difficult, staff is already stretched in the summer months.

DeMarta stated final reports on summer programs and pool season will be complete by October.

Perry inquired about the status of the pool chemical operation. DeMarta replied there were new regulations put into place that requires a higher level of chlorine in the water. The old equipment is failing, but it has the possibility of being rebuilt.

Oyserman stated she had concerns with campers and tot pool usage. DeMarta replied he and staff have already begun to speak about modifying pool times for summer 2016.

### **Q&A on Non-Agenda Items/ Requests for Future Agenda Items**

Future agenda items:

- Plantings near porta potty.
- Updating/fixing Maintenance shed.
- Possible effects of an el-nino winter.

The meeting concluded at 8:30PM.

The date of the next Park and Recreation Commission meeting is September 22, 2015 at 7:00 at Marinwood Pool.

Respectfully submitted,  
Carolyn Sullivan

# Park & Recreation Report – August 2015

## Shane DeMarta, Recreation Director

### Recreation Activities

#### Summer Events:

We had the final Music in the Park performance Friday, August 21st. We had more than 500 people in attendance and everyone had a great time. The series this summer was the most attended by far.

#### Fall Events:

##### Brewfest:

- Saturday, October 3rd
- Noon-5pm

##### Marinwood Art and Wine Show:

- Saturday, October 10, 2015
- 3-8pm

##### Halloween Harvest Festival:

- Friday, October 16, 2015
- 5-7pm

#### Summer Camp:

The last day of summer camp was Friday, August 21st. The camp season was very successful, we had strong attendance, a great staff and the campers had a wonderful time.

Recreation staff have already begun evaluating this past summer and are brainstorming new ideas for next season.

#### Pool:

The summer pool season has wrapped-up, attendance this summer was up (after a slow Spring). Swim lessons and picnic rentals are also up from 2014. We will continue to offer swim lessons and pool rentals through Fall.

#### Fall Classes:

Our fall classes begin in September. Some of the new class offerings are below:

- Capoeira (Afro Brazilian Martial Arts)
- Spanish
- Italian Level 2
- Hip Hop for Teens
- Self-Defense for Women

## Park Activities

### General Maintenance:

- Mow turf weekly
- Empty garbage's and dog receptacles twice weekly
- Clean Building each morning
- Check/clean all three parks
- Blow sidewalks and tennis courts
- Check adjust Pool chemistry/Clean pool

### Projects:

#### Playgrounds:

##### Creekside Park:

- Add new picnic bench (Sept)
- Re-stripe Parking lot (complete)

##### Main Park:

- Add second picnic bench (Sept)

##### Mini Park:

- Stain picnic table (complete)
- Pressure wash benches (complete)
- Repair fence (complete)
- Add landscaping (complete)
- Add wood chips (complete)
- Repair play-structure (September)

#### Open Space:

- Survey drains and culverts (September)

#### Park Shed:

- Landscape bays (for wood chips, sand, soil) (in-progress)
- Upgrade landscaping around park shed/office (complete)
- Remove all piles and debris (complete)
- New ramp leading to Parks office (complete)

#### Community Center:

- Painted classroom (complete)
- Classroom floors stripped and waxed (complete)
- Center parking lot stripping (in-progress)

### Misc:

- I'm in the process of applying for several grants throughout local organizations such as Bank of Marin, Autodesk etc.
- Sidewalk repair, path leading to MS School
- Sidewalk repair near all three parks

CLAIM FORM

NAME OF PUBLIC ENTITY: marinwood Community Services Distnct	
CLAIMANT'S NAME: Janis Wong	ADDRESS: 243 Elvia Court San Rafael, CA 94903
SSN:	PHONE: 415 272 1936
The post office address to which the person presenting the claim desires notices to be sent: Janis Wong, 243 Elvia Court, San Rafael, CA 94903	
The date, place and other circumstances of the occurrence or transaction which gave rise to the claim asserted: Numeros Langetrees fell onto my property during the January 2015 storms and destroyed my fence.	
A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of presentation of the claim: Fence & Gate need to be repaired. There is a tremendous amount of debris. Also, there is another tree that could fall over but is propped up. It may fall when there is another storm.	
The name or names of the public employee or employees causing the injury, damage, or loss, if known: N/A	
The amount claimed if it totals less than ten thousand dollars (\$10,000) as of the date of presentation of the claim, including the estimated amount of any prospective injury, damage, or loss, insofar as it may be known at the time of the presentation of the claim, together with the basis of computation of the amount claimed. N/A	
If the amount claimed exceeds ten thousand dollars (\$10,000), no dollar amount shall be included in the claim. However, it shall indicate whether the claim would be a limited civil case. \$ 11,100 - see attached proposal	
SIGNATURES	
SIGNATURE OF CLAIMANT: Janis Wong	DATE: 7/24/2015
SIGNATURE OF CLAIMANT REPRESENTATIVE:	DATE:
DATE RECEIVED BY ENTITY: 8/4/15	

Refer to attached pictures

**NOTICE OF REJECTION OF CLAIM**

NAME OF ENTITY: <u>MARINWOOD COMMUNITY SERVICES DISTRICT (MCS D)</u>
Notice is hereby given that the Claim which you presented to <u>MCS D</u> (NAME OF ENTITY) on <u>8/4/2015</u> (DATE) was rejected by <u>MCS D</u> (NAME OF ENTITY) on <u>9/8/2015</u> (DATE).
<b>WARNING</b>
Subject to certain exceptions, you have six (6) months from the date this Notice of Rejection of Claim was personally delivered or deposited in the mail to file a court action on this Claim. (See Government Code Section 945.6.)  You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.  This Notice of Rejection of Claim applies only to claims under state law and shall not extend any time limits as may be imposed upon the claimant(s) for pursuit of the claimant(s)' rights under federal laws, statutes, or other sources of rights of recovery in favor of claimant(s).  Please also be advised that pursuant to Sections 128.5 et seq. and 1038 of the California Code of Civil Procedure, the <u>MARINWOOD CSD</u> (Name of Entity) will seek to recover all costs of defense in the event a legal action is filed on the matter and it is determined that the action was not filed in good faith and with reasonable cause, or as otherwise determined to justify the imposition of attorney's fees and costs of suit pursuant to such sections, as well as any other sections or laws enuring to the benefit of the <u>MARINWOOD CSD</u> (Name of Entity), its officers, officials, employees, agents, or representatives.
<b>PROOF OF SERVICE</b>
On _____ (DATE), I served the within <b>NOTICE OF REJECTION OF CLAIM</b> on the claimant by placing a true copy thereof enclosed in a sealed envelope in the outgoing mail addressed as requested by the claimant.  I declare under penalty of perjury that the foregoing is true and correct. Executed at _____ (LOCATION), California, on _____ (DATE).
NAME:
SIGNATURE:

## Eric Dreikosen

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**From:** Linda Barnello <barnello@pacbell.net>  
**Sent:** Monday, August 24, 2015 12:59 AM  
**To:** Eric Dreikosen  
**Cc:** Tarey Read  
**Subject:** Please Include in 9/8/15 MCSD Board Mtg Agenda/Packet - Social Media Policy

Mr. Dreikosen. Below is some January 2014 Nextdoor policy information that was discussed at the two January MCSD Board meetings (one Special, one regular). Following that is District Manager Tom Horne's Nextdoor posting of January 16, 2014, describing the "Marinwood CSD Board participation on Nextdoor".

At the recent August 11, 2015 MCSD Board meeting, there was an agenda item "Social Media Policy for Board and Staff", which was postponed to the 9/8/15 Board meeting, due to the absence of two Board members. I would like you to add this email to the 9/8/15 Board meeting agenda/packet, (under "Social Media Policy"), as a reminder of what was discussed by the Board and then-District Manager Tom Horne, back in January 2014, and also posted on the Nextdoor web site by District Manager Horne.

Sincerely, Linda Barnello 415-472-4947

### **Marinwood Community Services District Board Policy on Nextdoor Website Posts**

On January 5, 2014, after three new members were elected to the MCSD Board of Directors, a "public retreat" (Special Board meeting) was held to discuss various protocols, including Board meetings, communication, the Brown Act, etc. Under the agenda Discussion items, at number one, was Brown Act Board Communication practices. Discussion centered around how to properly communicate on the Nextdoor web site, and noting it would not be wise for Board members to voice their opinions on CSD matters via the web site.

There had been many questions posted on Nextdoor, specifically to the MCSD Board members, but none of the Directors were replying. This elicited more (angry) questions and assumptions on Nextdoor. I requested that our District Manager, Tom Horne, reply with a posting that explained the Board's policy on Nextdoor web site postings and replies. This did not happen and the Nextdoor questions/posts to the Board members continued.

On January 14, 2014, a regular Board meeting was held. Director Dearborn stated she had not seen a post from Marinwood (Mr. Horne), on Nextdoor, informing the public as to why Board members may not respond to inquiries regarding District matters. Board President Hansell asked Mr. Horne to post a general statement on Nextdoor.

On January 16, 2014, District Manager Horne posted the Board of Directors' Nextdoor web site policy as follows.....

**Marinwood CSD Board participation on NextDoor** 16 Jan 14

Marinwood CSD from Lucas Valley/Marinwood

NextDoor neighbors,

The Board of Directors of Marinwood Community Services District asked me to clarify why they do not participate in discussions of matters under their purview on this site or on other social media.

Board members are subject to the terms of the Brown Act, the intent of which is to ensure that meetings of local governments are open and accessible to the public they serve. No more than two members (i.e., less than a quorum) can meet and discuss District matters outside of a noticed, agendaized Board meeting. This includes exchanges of e-mails or telephone calls on a topic with more than one other Board member, and it includes discussions on social media, where it is easy to lose track of how many Board members are participating.

Your Board members are accessible to you, even outside of scheduled meetings. Board member telephone numbers are published in the Marinwood Review – the most recent is posted at [marinwood.org](http://marinwood.org), - and staff will forward to Board members e-mails sent to [thorne@marinwood.org](mailto:thorne@marinwood.org) or [csd@marinwood.org](mailto:csd@marinwood.org).

Tom Horne, District Manager

Marinwood Community Services District

Shared with Lucas Valley/Marinwood in General

## MEMORANDUM

**TO:** Eric Dreikosen, District Manager  
**CC:** Gregory Stepanicich, General Counsel  
**FROM:** Trisha Ortiz, Assistant General Counsel  
**DATE:** August 13, 2015  
**SUBJECT:** Activities of Marinwood Community Services District Officials and Staff  
Concerning Ballot Measure

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On November 3, 2015, voters of the Marinwood Community Services District (the “District”) will vote to approve or reject a new park tax structure (the “Tax”). Until that vote, the District officials and staff will be interacting with the public regarding the Tax. This memorandum describes the significant restrictions the law imposes on the activities of District officials and staff in connection with political campaigns in support of or opposition to ballot measures.

### I. SUMMARY

No public funds or resources may be expended in support of or opposition to ballot measures. District officials and staff are free to advocate for or against a ballot measure if they do not use any public resources to assist in the passage or defeat of a ballot measure. On their own time and at their own discretion, District officials and staff may also advocate for or against a ballot measure if they are not utilizing public funds or resources. Public funds and resources may only be utilized for informational purposes, including presentations or materials that do not advocate a position for or against the measure.

Thus, District officials and staff may not engage in the following activities:

- Use District phones, computers, websites, offices, vehicles, office machines or supplies or paid work time to advocate a particular result in the election, unless such use is “incidental and minimal.”
- Provide on District’s website a link to a campaign website.

## MEMORANDUM

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- Campaign while in public uniform.<sup>1</sup>
- Assign staff to work on activities to endorse or oppose a ballot measure, either on or off-duty.

District Officials and staff may engage in the following activities:

- On personal time, attend campaign meetings, volunteer in support of or opposition to a ballot measure, make telephone calls, walk precincts, and similar activities, so long as no public funds and resources are used.
- Provide endorsements, names and elected or appointed titles for identification purposes to privately funded advertisements and campaign literature.
- Make campaign contributions using personal funds to a committee or committees that support or oppose a ballot measure.
- Use public resources to provide “fact sheets” or other impartial literature regarding a ballot measure and the election.
- Publicize its official position on a ballot measure, if any, in the same way the District would publicize its other decisions.
- Attend community meetings and other events upon invitation to present impartial, factual information regarding a ballot measure and its effect.
- Respond on paid time to questions and requests from the public for information regarding a ballot measure, the public agency’s position on the measure, and other election-related issues in a balanced, impartial way.

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<sup>1</sup> This Memorandum analyzes the prohibition against spending public funds to advocate for a position in an election. A related prohibition is found in Government Code Section 3206, which states “No officer or employee of a local agency shall participate in political activities of any kind while in uniform.”

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### II. DISCUSSION

#### A. Expending Public Funds for Advocacy Purposes

Once a measure is placed on ballot, a public agency and its officers, volunteers and employees may not expend public funds or resources for the purpose of influencing the voters to vote in any particular way. *See League of Women Voters v. Countywide Criminal Justice Coordination Committee*, 203 Cal. App. 3d 529, 550 (1988) (holding that public resources may be used to develop a measure for the ballot). Government Code Section 54964(a) provides: “An officer, employee, or consultant of a local agency may not expend or authorize the expenditure of any of the funds of the local agency to support or oppose the approval or rejection of a ballot measure, or the election or defeat of a candidate, by the voters.” In addition, Government Code Section 8314(a) makes it unlawful “for any elected state or local officer, including any state or local appointee, employee, or consultant, to use or permit others to use public resources for a campaign activity, or personal or other purposes which are not authorized by law.” Government Code Section 8314(b)(3) defines “public resources” as “any property or asset owned by the state or local agency, including, but not limited to, land, buildings, facilities, funds, equipment, supplies, telephones, computers, vehicles, travel and state-compensated time.”

These statutes codify the opinion of the California Supreme Court in the leading California case, *Stanson v. Mott*, 17 Cal. 3d 206 (1976), setting forth the basic rules against partisan government involvement in ballot measures. In *Stanson*, the Court addressed the question of whether the State Director of Parks and Recreation was authorized to expend public funds in support of a state bond measure for the enhancement of state and local recreational facilities. The Court concluded that the Director lacked such authority and set forth the basic rule that “at least in the absence of clear and explicit legislative authorization, a public agency may not expend public funds to promote a partisan position in an election campaign . . . .” *Id.* at 209-10. The Court held that “[a] fundamental precept of this nation’s democratic electoral process is that the government may not ‘take sides’ in election contests or bestow an unfair advantage on one of several competing factions.” *Id.* at 217. The Court also held that this basic rule applied equally to candidate election campaigns as well as ballot measures. *See id.* at 218. Therefore, under the rule in *Stanson*, it is unlawful for public agencies and their officers, volunteers and employees to expend public resources to advocate a position in an election.

#### 1. Advocacy Mailings

The Political Reform Act of 1974 (the “PRA”), commencing with Government Code Section 81000, prohibits a newsletter or other mass mailing to be sent at public expense.

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Government Code Section 82041.5 defines a “mass mailing” to be over two hundred (200) substantially similar pieces of mail, but excludes a form letter or other mail which is sent in response to an unsolicited request, letter or other inquiry.

The Fair Political Practices Commission (the “FPPC”), which adopts rules and regulations to implement the PRA, provided its Regulation 18901.1 to clarify the types of mailings prohibited under these statutes. A mailing is prohibited if all four of the following conditions exist. First, the item sent must be a tangible item, such as a written document, videotape, record, or button and is delivered to the recipient at his or her residence, place of employment or business, or post office box. Second, the item must either expressly advocate for the qualification, passage, or defeat of a clearly identified ballot measure or, when taken as a whole and in context, unambiguously urge a particular result in an election. Third, public moneys are paid for either: (i) the costs of distributing the item, or (ii) costs that exceed fifty dollars (\$50) and are reasonably related to designing, producing, printing or formulating the content of the item, including payments for polling or research and payments for the salary, expenses, or fees of the agency’s employees, agents, vendors and consultants, are paid by the agency using public moneys with the intent of sending the item other than as permitted by the regulation. Fourth, more than two hundred (200) substantially similar items are sent during the course of an election, excluding a report providing the agency’s internal evaluation of a measure sent to a member of the public upon his or her request or a written argument sent to voters in the voter information pamphlet. Other mailings are not necessarily permitted and may also amount to violations of Government Code Sections 54964(a) and 8314(a), but mailings that meet all four criteria listed in Regulation 18901.1 are definitely prohibited.

### **2. The “Incidental and Minimal Use of Public Resources” Exception**

Government Code Section 8314 provides a narrow exception for the “incidental and minimal use of public resources” for a campaign activity, which includes the referral of unsolicited political mail, telephone calls, and visitors to private political entities. Sending an email written in ten minutes, along with an attached document that advocates for or against a measure, has been found to be an “incidental and minimal” use of public resources. *See DiQuisto v. County of Santa Clara*, 181 Ca. App. 4<sup>th</sup> 236, 275 (2010). Nevertheless, this exception is narrow and in light of the possible consequences explained below, activities that rely on this exception are risky.

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### **3. The Consequences of Expending of Public Funds for Advocacy Purposes**

The stakes for an illegal expenditure of public funds for partisan political purposes are high. An officer, employee, or any other person charged with the receipt, safekeeping, transfer or disbursement of public moneys who uses those moneys for any purpose not authorized by law, including qualifying violations of Government Code Sections 54964 and 8314 and the PRA, may be imprisoned for two to four years, and is disqualified from holding any office in the state. *See* Cal. Penal Code § 424. In addition, an individual in violation of Government Code Section 8314 may be held civilly liable for up to \$1,000 for each day that a violation occurs, plus three times the value of the misappropriated funds. Furthermore, an expenditure of public funds for campaign purposes that is not reported as a campaign contribution could subject the public agency and persons responsible for the expenditure to monetary fines for violations of the campaign reporting requirements under State law. It is highly unlikely that these expenditures would be covered by any public agency insurance policy.

#### **B. Advocacy without the Expenditure of Public Funds**

The issue of improper advocacy hinges upon the improper expenditure of public funds. In *League of Women Voters v. Countywide Criminal Justice Coordination Committee*, 209 Cal. App. 3d 529 (1988), the county district attorney, county sheriff, and other members of the sheriff's department and district attorney's office had undertaken activities in support of a statewide initiative measure for criminal justice. As noted by the court:

“Both the district attorney and the sheriff and, indeed, any other county employees were free to join a citizen's group supporting the legislative goals expressed in the proposed initiative; as individuals, they had the right to advocate qualification and passage of the initiative. What they could not do, in general, is expend public funds to further that end.”  
*Id.* at 555-56.

The court analyzed the claim that an illegal expenditure had occurred because the sheriff and the district attorney each had a car and a driver, paid for by the county, who took them to events where they advocated passage of the measure. The cars and drivers were regularly provided to the sheriff and district attorney for special security and communication reasons. Therefore, the court held that use of the cars and drivers to transport the sheriff and district attorney to an event where they advocated a particular position did not constitute an unlawful expenditure of public funds. *See id.*

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Likewise, District officials or staff certainly may speak in favor of or against a measure at a gathering or an event if there is no public expenditure in connection with that activity. For example, a Board Member could attend a public forum or debate and state his views on the Tax measure. It is also acceptable to make such statements in a member's "official capacity." Since the member holds office at the time of the speech, any such speech presumably would be made in an official capacity. This activity would be allowable since there is no expenditure of public funds.

This activity may also occur at a meeting of the District Board. Regulation 18420.1 expressly permits the announcement of a public agency's position at a public meeting or within the agenda or minutes prepared for the meeting. Restating this position in response to a public request or on the public agency's website would also be permissible. In the *League of Women Voters*, the appellate court rejected the claim that the Board of Supervisors' vote to support the measure at the Board's regular meeting constituted an illegal expenditure of public funds, explaining:

"We adopt the view that the simple decision, made in the regular course of a board of supervisors meeting which is open to the public and thus the expression of citizens' views, to go on record with such an endorsement in no event entails an improper expenditure of public funds. While it may be construed as the advocacy of but a single viewpoint, there is no genuine effort to persuade the electorate such as that evinced in the activities of disseminating literature, purchasing advertisements or utilizing public employees for campaigning during normal working hours. By the same reasoning, the use of a regularly scheduled board of supervisors meeting to make such an endorsement would not involve reportable campaign expenditures."

*Id.* at 560.

Thus, an action by the District Board to support or oppose the Tax measure at a meeting held to conduct regular business of such board or committee, or statements by individual District Board members at such a meeting, would not be an illegal expenditure of public funds.

### C. Expending Public Funds for Informational Purposes

Apart from official ballot arguments and other materials authorized by the California Elections Code, and aside from the narrow "incidental and minimal use" exception, there is no legislative authorization to expend public monies on campaign activities to promote or defeat a

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ballot measure. However, the Court in *Stanson* recognized that public funds may be expended for “informational purposes” to provide the public with a fair presentation of relevant information. *See Stanson*, 17 Cal. 3d at 221. This exception has been codified in Government Code Sections 8314(d) and 54964(c), which allow the expenditure of local agency funds to provide accurate, fair, and impartial information to the public.

*Stanson* recognized that problems may arise in attempting to distinguish improper “campaign” expenditures from proper “informational” activities:

“With respect to some activities, the distinction is rather clear; thus, the use of public funds to purchase such items as bumper stickers, posters, advertising ‘floats,’ or television and radio ‘spots’ unquestionably constitutes improper campaign activity (citation omitted), as does the dissemination, at public expense, of campaign literature prepared by private proponents or opponents of a ballot measure (citation omitted). On the other hand, it is generally accepted that a public agency pursues a proper ‘informational’ role when it simply gives a ‘fair presentation of the facts’ in response to a citizen’s request for information (citation omitted) or, when requested by a public or private organization, it authorizes an agency employee to present the department’s view of a ballot proposal at a meeting of such organization (citation omitted) . . .”  
*Id.* at 221.

The Court in *Stanson* noted that the propriety of an expenditure that is allegedly informational depends on a careful consideration of the “style, tenor and timing” of the resulting publication or activity. *See id.* at 222. Another consideration in this analysis is the audience to whom a communication is directed. *See DiQuisto*, 181 Cal. App. 4<sup>th</sup> at 252. For instance, if the communication is not directed toward the electorate, then there is no attempt to influence a vote. *See id.*

In 2009, the California Supreme Court again analyzed the distinction between improper campaign expenditures and lawful informational activities. In *Vargas v. City of Salinas*, 46 Cal. 4<sup>th</sup> 1 (2009), proponents of a local ballot measure, which proposed the repeal of a utility users’ tax, filed suit against a city, challenging three particular actions taken by the city relating to the ballot measure. First, the city council adopted a resolution that listed numerous city facilities that would be closed and specific programs and services that would be eliminated or reduced if the measure were adopted, and this same information was presented by city staff at multiple public meetings and posted on the city’s website. Second, the city created a one-page summary

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of the measure, including the likely results if the measure were to be adopted, and made this document available to the public through the city clerk's office, city libraries, and the city's website. Third, the city's regular quarterly newsletter published articles regarding the ballot measure, including answers to frequently asked questions concerning the tax. The Court held that the city council had the authority to inform the residents of the specific actions the current council would take if the tax were repealed, and the Court found all three of the city's activities permissible.

Regarding the website, the Court held that posting the information to the city website was an informational activity. Additionally, the city had no obligation to provide the proponents of the measure with special access to utilize the city's website when it was not otherwise a public forum. Regarding the one-page summary, the Court held that it was also informational because it did not recommend how the electorate should vote. It also had an informational style and tenor because it simply advised readers of the city council's plans in the event that the ballot measure was approved. Finally, the Court held that the newsletter was also informational because it was a regular edition of the city's quarterly newsletter that as a general practice was mailed to all city residents, rather than a special edition created and sent only to voters. It was also significant that the topics of the articles, as well as the style and tenor of the articles, were consistent with those of a normal municipal newsletter and were moderate in tone. The Court summarized that the communications were informational because they presented facts; the messages avoided argumentative or inflammatory rhetoric, and the information provided and the manner in which it was disseminated were consistent with other regular city practices. *See Vargas*, 46 Cal 4<sup>th</sup> at 40; *see also, Peninsula Guardians Inc. v. Peninsula Health Care Dist.*, 200 Cal. App. 4<sup>th</sup> 1108 (2011) (finding special newsletters, which provided factual information about what would occur if the proposed measure passed, were informational based on their style, tenor and timing).

A public agency may also utilize public funds to urge voters to vote so long as the campaigns do not mention how to vote. In *Schroeder v. Irvine City Council*, 97 Cal App 4<sup>th</sup> (2002), the city council authorized substantial expenditures of public funds to register voters in the city and inform them of the importance to the city of a countywide ballot measure. Although the city council had taken a public position in favor of the proposed ballot measure, the materials the city distributed did not advocate any particular vote on the measure and rarely mentioned the measure at all. A taxpayer challenged the expenditures as illegal "partisan campaigning." The court held that the city's expenditures would have been unlawful only if the communications expressly advocated, or taken as a whole unambiguously urged, the passage or defeat of the measure. Because the city's publicly-funded communications only urged the reader to vote, and not how to vote, the court held the city had not violated the rule in the *Stanson* case. Further,

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although the taxpayer argued that the unambiguous implication of the city's communications was for a yes vote, the court held that when reasonable minds can differ as to the message being conveyed, there has been no "express advocacy." The court also held that public agencies are not prohibited from spending public funds to encourage voter registration if the public agency determines there is a public purpose in doing so.

The FPPC codified these cases in Regulation 18420.1. The payment of public moneys by a state or local governmental agency made in connection with a communication to the public may not expressly advocate for or against a clearly identified ballot measure or unambiguously urge a particular electoral result. Campaign material or activities unambiguously urge a particular result if they clearly do so, or if they can be reasonably characterized as such when considering their style, tenor and timing. Factors to consider in determining the style, tenor and timing of a communication include, but are not limited to, whether the communication: is funded from a special appropriation related to the measure as opposed to a general appropriation; is consistent with the normal communication pattern or style of other communications by the agency; or uses inflammatory or argumentative language. However, Regulation 18420.1 expressly permits use of public funds for the following purposes: a public agency's internal evaluation report of a measure that is made available to the public upon an individual's request; the announcement of the public agency's position at a public meeting or within the agenda or minutes prepared for the meeting; a written argument filed by the public agency for publishing in the voter information pamphlet; and a departmental view presented by an agency employee upon request by a public or private organization at a meeting of that organization.

Thus, the issue of when a communication regarding an election is improper relates to the expenditure of public funds or use of public resources. The above-cited cases, statutes, and regulations leave room for the District's officers, volunteers, and employees to utilize public funds and resources to provide impartial information to the voters about a ballot measure. However, if the style, tenor, timing or audience of information provided at public expense either expressly advocates or unambiguously urges a particular result in an election, that expenditure of public funds would be illegal.

## Eric Dreikosen

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**From:** Justin Kai <kai.justin@gmail.com>  
**Sent:** Friday, September 04, 2015 12:43 AM  
**To:** <edreikosen@marinwood.org>  
**Subject:** Measure I informational mailer cost

Dear District Manager Dreikosen,

I've been looking into the most economic way for the district to send out an informational mailer to our residents regarding Measure I. A good solution I came across is using the USPS every door direct mail service, known as EDDM. EDDM is divided by mail carrier routes, and simply includes a mailer for every address in a route. Because of this, EDDM is much cheaper to send, and easier to distribute, as labeling to individual addresses is not necessary.

I've found a vendor who can print and mail a letter sized mailer for the district at a cost of \$.50 per mailer. This cost would be all inclusive for everything needed: 80# gloss paper, postage, double sided color impressions, cutting, and labor separation by route. For a cost comparison, the postage alone for a non-EDDM postcard is \$.35, not including the cost of printing, production and individual address labeling.

At a cost of \$.50 per mailer, and with a little less than 1800 households within the district, the cost should be right around \$1000 to produce and distribute.

For our September CSD meeting, please include an agenda action item for the board to authorize funds towards the production and distribution of a "Measure I informational mailer" to be mailed to District residents.

Thank you,  
Justin Kai

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**Justin Kai**  
[kai.justin@gmail.com](mailto:kai.justin@gmail.com)  
[415.215.7865](tel:415.215.7865)

## Eric Dreikosen

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**From:** Linda Barnello <barnello@pacbell.net>  
**Sent:** Wednesday, September 02, 2015 8:43 PM  
**To:** Tarey Read; Eric Dreikosen  
**Cc:** Deana Dearborn; Bill Shea; Bill Hansell; Justin Kai  
**Subject:** Please Add to MCSD Board Agenda/Packet for 9/1/15 Board Meeting - Thank You

To the Marinwood Community Services District Board Members and to the District Manager

I would like the issue of Homeless Camping in the Marinwood CSD open space, be added as an agenda item, to next week's MCSD Board meeting (September 8, 2015). This item should also include current California Senate Bill SB 608, which is directly related to a homeless bill of rights. I would also like this email added into the packet for background and reference information. Sincerely, Linda Barnello 415-472-4947 AFTER 11am

If you do not wish to add this to the Board meeting agenda, please respond and advise why.

At the September 1, 2015 MCSD Fire Commission meeting, there was discussion (no decisions, no action taken) concerning open space encampments in Marinwood. The Fire Chief's Report stated that the fire near the freeway was absolutely caused by a homeless encampment. At one fire scene, a makeshift grill was found, still containing hot charcoal. Currently these encampment/campers are trespassing on MCSD Property. Sheriff's Deputies, Open Space Rangers, and Our Fire Chief Tom Roach have recently moved three encampments from that hill area, and will be investigating reports of a fourth. Not only is this a safety/possible fire issue, but also a health issue. The cities of San Rafael and Novato are also dealing with this serious (open space encampment) situation.

I'm not going to address here, the social aspects of homelessness, lack of affordable housing, mental issues, homeless shelters, financial services, free spirits, families, beautiful weather, free food, etc. That's a whole other story.

I would like the Board to seriously consider the possibility that a current California Senate Bill SB 608, (the Right to Rest Act of 2015), could eventually get passed. Right now, there are hundreds of local ordinances throughout California, that make it illegal to sleep in public places, camp/sleep on open space lands without permission, sleep in vehicles on public streets and in private driveways, beg for money in public places, block business doorways, on and on it goes, depending on the community. California is one of four states (including Oregon, Colorado, and Hawaii) that are currently pursuing additions/changes to state law, advocating for a homeless bill of rights.

If California SB 608 is passed, depending upon its final wording, California could be allowing homeless people the right to use public space (defined as any property that is owned by the state or local government entity or that is held open to the public, such as parks, plazas, courtyards, parking lots, sidewalks, transportation facilities, public buildings, shopping centers), including the right to rest without time limitations, to protect themselves from the elements, to eat or share food, to practice religion, to occupy a car, truck, or RV that is legally parked on public streets, have access to restrooms and other hygiene facilities. The bill would also allow a person whose rights have been violated, (based on the law), a course of action to enforce those rights and to recover damages in a civil lawsuit.

I would like to suggest that the Marinwood CSD Board appoint a committee to look into this proposed bill. Research could be done to analyze what type of impact the bill's passage could have on our District and whether the District *should be pro-active* in writing appropriate letters to the bill's sponsor (Senator Carol Liu) and to our local legislators (Senator Mike McGuire and Assembly member Mark Levine). Perhaps exceptions could be added to the current bill, regarding safety and fire danger issues? The District should be looking out for Marinwood, its residents and its employees. Thank you. Linda Barnello