

MARINWOOD COMMUNITY SERVICES DISTRICT

MINUTES OF PARK AND RECREATION COMMISSION MEETING

September 27, 2016

Time and Place: 7:00PM Marinwood Community Center

Present:

Commissioners: Kimberly Call, John Tune and Jon Campo.

Staff: District Manager Eric Dreikosen, Recreation Director Shane DeMarta and Administrative Assistant Carolyn Sullivan.

Park and Recreation Commission Facility Tour and Inspection: Marinwood Community Center

Commission discussed future project of sanding and staining the wood doors, baseboards, and chair rails. The kitchen needs upgrading and Measure A money was set aside last year for the project; the money will be carried forward. Aesthetics are not as important as functionality. The kitchen facilities are used every day by staff and/or renters. Commissioners asked if rodents are an issue in the facility. DeMarta replied no, we hired a pest management company eight years ago; they do not use any rodenticide. Commissioner requested staff use brass polish on the bathroom doors as well as clean the grates on the bathroom doors.

Agenda

No changes or additions.

Public Comment

No comments.

Draft Minutes of August 23, 2016 Park and Recreation Commission Meeting

Campo asked if a brighter light has been purchased for the park bathroom. DeMarta replied not yet.

M/s Tune/ Campo to approve draft minutes of August 23, 2016. Ayes: Tune, Campo and Call. Nays: None. Absent: Valentine.

Review of Draft Board Minutes of September 13, 2016

Campo asked if the CSD has solicited for the Board vacancy. Dreikosen responded yes.

Creation of Facility Tour Notes and Potential Projects

Dreikosen included the 2015 completed spreadsheet for reference. DeMarta and Sullivan will go through the past notes and complete the 2016 spreadsheet for the Commission.

Potential Fall Plantings around Marinwood Park

Campo inquired how much money the Commission would have to work with. DeMarta replied about \$500. Campo stated that is not much, but the project could be completed in sections. The area does have irrigation, but it would need to be accessed again. Call suggested the Commission also spend some money on plantings near the porta potty and horseshoe pit. Campo replied he would prefer to concentrate on the area in the main park at this point in time. Campo stated he has put together a local plant pallet for the area and will draw out his vision. Dreikosen commented Campo could contact the Lions Club to see if anyone would like to volunteer to help with plantings.

Update: Park Maintenance Shop Repair/Replacement Project Recommendation as assigned by Board of Directors

Dreikosen commented there has not been very much movement on the project. Irv Schwartz and John Tune visited the office to review the previous plans which are helpful in moving forward. Dreikosen stated he needs to visit the Planning Department in regards to the plans that were approved for the office placement. Schwartz is a good resource and has been helpful.

Park and Recreation Reports

The After School program is going well. There are 23 children currently enrolled and have received good feedback from the parents and kids. October is a packed month for Community Events. Staff has put together Brewfest on October 1st from 12-5; The Marinwood Art Show on October 8th from 3-7 and Halloween Harvest Festival on October 14th from 5-7.

The Park staff is working on turf repair on the far field and the field will be closed while repairs occur. DeMarta stated he had hired a tree contractor to extensively trim the trees located in the main park and playground area. The contractor and his crew spent two days evaluating each tree and removing dead and/or hazardous branches. There are a few trees located on the berm in the park that are dying; they need to be replaced. The next area of concentration will be the far field and a few trees located in the park panhandle.

Requests for Future Agenda Items

- Plantings
- Inspection report
- Irrigation for plantings
- Valley Oak plantings

The meeting concluded at 8:55PM.

Respectfully submitted,
Carolyn Sullivan