

Marinwood Community Services District

Minutes of Special Board of Directors Meeting Tuesday August 31, 2017

Time and Place: 5:00PM Marinwood Community Center classroom.

Present:

Board Members: Leah Green, Izabela Perry, Bill Shea, Irv Schwartz and Jeff Naylor.

Staff: District Manager Eric Dreikosen, Fire Chief Thomas Roach, Firefighters Jeff Smith, Brandon Selvitella and Sean Day and Administrative Assistant Carolyn Sullivan.

Fire Commissioners: Ron Marinoff and Russ Albano.

Others Present: Stephen Nestel, Linda Barnello, Bob Briare, Gabriella Shea.

Open Session Call to Order and Pledge of Allegiance

Fire Department Kitchen Remodel

1. *Review of Proposals Received to Date:* Roach stated the District has received three bids. Roach commented he would like to move forward with John Pope Construction, he is DIR registered and feels that the costs will remain low. Naylor requested Dreikosen speak to the response the District received from Counsel. Dreikosen stated he had given Counsel the history to date of the potential project. Counsel advised the District to issue an RFP and conduct a formal sealed bid procedure. Naylor commented issuing the RFP will extend the timeline of the project. To avoid issuing an RFP and return the kitchen to a fully usable condition the District could finish plumbing, replace a sink and associated lower cabinets while leaving the rest of the kitchen intact. Green commented she would prefer to not issue an RFP, rebuild the kitchen properly and take our chances. Schwartz commented he knows Pope personally, but there is no conflict of interest. Schwartz suggested removing the appliances from the bid. Schwartz did express concerns about possible litigation from contractors who were unaware of the bidding process if the District doesn't issue an RFP. Perry commented she shares the frustration, but for different reasons. She inquired if a plumber and electrician could complete the project for less than \$25,000. Roach replied that was unlikely. Perry stated the Board is left with no choice other than to issue an RFP; it's a public works project. Perry added that spending \$60,000 on the project is absolutely ridiculous. Naylor inquired if the District has issued an RFP in the past. Dreikosen replied yes, before his time with the District, for the tennis court project and hiring the Landscape Contractor. Nestel stated any decision made tonight will be challenged because the Board is violating the Brown Act; this meeting was not publically posted. Gabriella Shea commented she works for the Marin Builders Association and could possibly offer her assistance with the project. Roach stated he had contacted about a dozen contractors through MBA and none of them were interested. Barnello commented a garbage disposal is missing from the RFP. Barnello stated the Board is willing to spend over \$80,000 on a new Park Maintenance facility yet the Board is not willing to spend the money for the Firefighters to have a kitchen, the Board is doing a disservice. Bob Briare commented the decision the Board makes reflects upon the community. Briare added the Firehouse needs a functioning kitchen; he urged the Board to issue an RFP and hire a professional to do the work. Schwartz stated the quickest path now would be to issue the RFP, add allowances and alternatives for wiggle room and move forward. Albano urged the Board to construct the kitchen properly, if the upper cabinets are still in good condition the Firefighters could recycle them in a different part of the Firehouse.

Motion Perry to authorize the District Manager to issue an RFP for the kitchen reconstruction with a limit of \$40,000. The motion failed due to lack of second.

Roach stated the budgeted amount is \$60,000. Green commented there is no need for a dollar amount in the motion. Naylor stated adding a dollar amount will convey to the Contractor whether or not to bid on the project.

M/s Schwartz/Green to move ahead with an RFP for the kitchen remodel with the goal being to create a functioning and serviceable kitchen. Ayes: Schwartz, Green, Shea and Naylor. Nays: Perry. Motion carried.

The meeting was adjourned at 5:54PM.

The date of the next Regular Board Meeting was set for September 12, 2017 at 7:30pm.

Respectfully submitted,
Carolyn Sullivan

Approved by Board Motion: September 12, 2017