

**MARINWOOD COMMUNITY SERVICES DISTRICT
Agenda for the Regular Meeting of the
Board of Directors**

Tuesday – August 13, 2013

7:30 PM - Marinwood Community Center Classroom

Item	Time	Description:	Recommended Action
A.	7:30 PM	CALL TO ORDER AND PLEDGE OF ALLEGIANCE	
B.	7:30 PM	AGENDA	Approve
C.	7:35 PM	FISCAL AND LONG-RANGE PLANNING	
		1. Long-range planning – options for reorganizing full-time staff roles	
		2. Marinwood Professional Firefighters' letter recommending combining Fire Chief and District Manager positions	
D.	8:00 PM	OPEN TIME FOR ITEMS NOT ON AGENDA <i>Speakers are asked to limit comments to two minutes. Speakers may comment only on non-agenda items and Closed Session items. The Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests. Any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Board members. The President may refer the matter to staff, or refer the matter to the agenda for a future meeting.</i>	
E.	8:10 PM	CONSENT CALENDAR	Approve
		1. Minutes of Regular Meeting of July 9, 2013	
		2. Bills Paid nos. 1-300	
		3. Ratify corrected Resolution No. 2013-07 – <i>correcting 2013 election date</i>	
		4. Report of County Pooled Investments for June 30, 2013	
G.	8:15 PM	CORRESPONDENCE	
I.	8:30 PM	PARK AND RECREATION MATTERS	
		1. Minutes of Park and Recreation Commission meeting of July 23, 2013	
		2. Recreation and Maintenance activities reports	
		3. Date of next meeting – August 27, 2013	
J.	8:40 PM	FIRE DEPARTMENT MATTERS	
		1. Minutes of August 6 th meeting of the Fire Commission	
		2. Shared Services Agreement with San Rafael - <i>status</i>	
		3. Fire Chief's Report	
		4. Date of next meeting – September 3, 2013	
F.	8:50 PM	RECOGNITIONS	
K.	8:55 PM	COMMITTEE REPORTS	
H.	9:00 PM	BOARD MEMBER ITEMS OF INTEREST	
L.	9:05 PM	NEW AND OTHER BUSINESS	
		1. Grand Jury Report – <i>Responses to Findings and Recommendations</i>	Approve
		2. Ballot Arguments for Park Tax Gann Limit Measure - <i>review</i>	
		3. Election for Marin LAFCO Alternate Special District Member	Cast ballot
		4. Board Action status list - <i>review</i>	
		5. Other new business – <i>non-action items</i>	
		DATE OF NEXT REGULAR BOARD MEETING – September 10, 2013 at 7:30 PM	



Marinwood Professional Firefighters, Local 1775

To: Marinwood CSD Board of Directors
775 Miller Creek Road
San Rafael, CA 94903

6 July 2013

From: Marinwood Professional Firefighters
Local 1775

Re: Fiscal and Long Range Planning

The Marinwood Professional Firefighters would like to voice their support for the District's ongoing attempts to re-organize the full time roles of the management staff.

The Marinwood CSD established a Sustainability Committee that proposed four (4) different options for the possible reorganization of the department heads and their management structure. Since the Sustainability Committee issued their revised report and made their presentation, the district has completed the RGS report on Parks Maintenance, received the Nicolay Consulting Post-employment Medical Benefits audit, made significant strides in completing a Shared Services agreement with the City of San Rafael Fire Department and completed the FY 2013-2014 Budget. In addition, the topic has been discussed at several Board Meetings and Commission Meetings.

At the July 9th Board meeting there is an agenda item (C-1) for discussion of this topic under the heading of Fiscal and Long Range Planning. Our group would like to show its support for two of the options presented (Option #2 and Option #4)

With both of the options mentioned, there is significant savings to be achieved by relieving the district of the fully-burdened rate of salary and benefits. By consolidating these positions, the District will reduce its future pension and other post-employment benefits (OPEB) liability. With a full-time staff of approximately twenty-five (25) and four (4) managers, it is our belief that the district can streamline operations and still maintain an adequate span of control and retain command continuity without a loss of service to the public. Over the long term it may provide for increased service levels by allowing the District to address infrastructure issues and place additional funds aside for the fund balance (reserves).

Organizational Option #2:

- Maintains Local Fire Chief
- Consolidates District Manager with the largest cost center (Fire Department)
- 1 Department Head less = moderate savings initially and decreased pension and OPEB.
- Allows time to consider other options in staffing.

Discussion: the current District Manager is eligible for retirement and the Fire Chief has expressed his willingness to move up into a consolidated position. The next several months could be spent mentoring and coaching the Chief in the duties and responsibilities of the new position. Upon retirement of the District Manager, the CSD would have the option of hiring him back on a part-time basis, as a consultant. Even with additional compensation to the Chief for his expanded duties, the District could still save in excess of \$100,000 annually. With the increased Unified Command Structure and single Operational Area concept that is laid out in the Shared Services agreement, the Chief will have the capacity to serve in the consolidated role. The Fire Captains will be able to absorb many of the routine day to day duties for which the Chief is now responsible. The Fire Chief's experience as a department head, former CSD Board Member and district employee make him exceptionally well suited for the role. If additional support is needed, the district could explore hiring a part time certified bookkeeper to assist with the fiduciary aspects of the position while still recognizing a significant savings.

Organizational Option #4:

- Leanest practical with the most significant savings

Discussion: In addition to the District Manager, the Parks Director is also of retirement age. Once the Parks Director decides to retire, we would suggest that the district transition to this option. Although there is some concern about loss of park knowledge and level of certification, the fact is that it will take place regardless of when the Parks Director retires. On the fire department side the FD has successfully certified personnel up to the Hazardous Material Technician / Specialist Level (160+ hours) and to the Paramedic Level (1040+ hours of training) through a detailed needs assessment and providing for succession planning and on the job training. Whichever certifications are needed, the district should actively build depth and provide redundancy so that the loss of one employee does not have significant impact on day-to-day operations and management. Between now and the retirement date of the Parks Director, there could be a significant amount of coaching and mentoring for the remaining employees while encouraging increased educational opportunities.

The Marinwood CSD has paid for and utilized several consultants in the last year or two and spent a tremendous amount of staff time and resources to explore all of its options. During this time the District has demanded concessions from its employees at all levels and made as many changes as possible by reducing budget line items and putting off capital expenditures and infrastructure needs. The two options above are significant moves in the right direction and could potentially free up a quarter of a million dollars annually while still providing for the safety of its employees, better services to its constituency, and secure the long term financial health of the District. The Marinwood Professional Firefighters recommend that the District realizes that in order to address its major issues, it will require commitment to the plan and we would urge the district to move forward sooner rather than later.

Thank you for your consideration.

Sincerely,

John J. Bagala
Shop Steward
Marinwood Professional Firefighters'
415-827-5576 – Cell
415-479-0122 – Work
Smkshwn58@aol.com

Notes: Shane does not want it nor does he have the bandwidth.
Not tied in to Fire Chief / District Manager forever (Last Fire Chief?)
2 Years service credit for Horne and Harrelson

Marinwood Community Services District

Minutes of Regular Board of Directors Meeting Tuesday July 9, 2013

Time and Place: 7:30PM Marinwood Community Center classroom.

Present:

Board Members: President Bruce Anderson, Michael Dudasko, Bill Hansell, Leah Kleinman-Green and Tarey Read.

Staff: District Manager Thomas Horne, Fire Chief Thomas Roach, Park Manager Gary Harrelson, Firefighters, Brian Smith, Joel White, Ross Anderson, John Papainkolaou and John Bagala and Administrative Assistant Carolyn Sullivan.

Park and Recreation Commissioners: Isabella Perry and Eamonn O'Brien

Fire Commissioners: Ron Marinoff, Jeff Naylor and Rudy Gelenter .

Others present: Stephen Nestel, Linda Barnello, Barbara Layton, Deana Dearborn, Jon Parkinson, Mary Colombo, Jon Ferguson, Lisa Culbertson, Les Mize, San Rafael Fire Chief Christopher Grey, Paul Cummins, Ron Nass, Organized Citizens of Marinwood Association members Justin Kai and Raymond Day.

Call to Order and Pledge of Allegiance

Agenda

Anderson moved item J1 to after item B.

M/s Read/Dudasko to approve amended agenda. Motion carried unanimously.

Fire Department Matters

1. Plaque recognizing Mary Colombo: Anderson thanked Colombo for her six years of service on the Fire Commission. Board members signed a letter thanking her for her service. Chief Roach commented Colombo is a bright thoughtful woman and will be missed on the Commission. Chief presented Colombo with a plaque for her dedicated service to the community.

Fiscal and Long-Range Planning

1. Long-range planning-options for reorganizing full-time staff roles: Read stated she regrets discussing layoffs, but we have to cut expenses to stay in business. As management staff retires, the CSD should to combine services and positions. Horne will be retiring and the Fire Chief has the time, energy and commitment to do the job of District Manager. Harrelson is also close to retirement age which is something the Board needs to be aware of as well. Hansell commented he encourages the Board members to think of the positions abstractly. He would like to see labor changes in the 14/15 Budget beginning July 1, 2014. The question is how to combine positions. Hansell stated there had been extensive discussion in the Fire Commission and they did not recommend a District Manager/Fire Chief position, and he agrees; it would make more sense to combine Park and Recreation roles. The recent study looked at outsourcing much of our Park Department, and he would like to see a Park/Recreation Manager and to eliminate the Park Manager position, while maintaining two Park staff. Hansell added while the Board has the obligation to make the decision, the public needs to be able to voice their opinions on the subject. Dudasko commented he agrees with his fellow Board members that consolidation is necessary and based on the consultant's report we need to outsource some of the Park Department, but we need a strong contract manager that has the institutional knowledge of our community. Kleinman-Green commented she agrees with Hansell and feels strongly that the District Manager not be combined with the Fire Chief. She also stated she would like to see the gradual outsourcing of the Park Department. Anderson commented he agrees with Hansell that one less managerial position will save money and a District Manager/Fire Chief position would be difficult. This is going to be a major change for the community and he would like to hear public feedback on the options. The Board has been looking at this for a very long time the public needs to hear what options the Board has in front of them. Anderson stated this item will remain on our agenda. Bagala stated the big question to ask is how much work one person can handle. If the Board decides to combine the District Manager and Fire Chief that doesn't necessarily mean it has to be a permanent position from here on out. Bagala stated he had drafted a letter to the Board on behalf of the Union. The Union encouraged the Board to seriously consider a District Manager/ Fire Chief position. Kleinman-Green stated it is a Board decision. Nestel commented the CSD needs someone with a financial background. It is wrong to combine the Fire Chief with the District Manager; they are two different skill sets.

Open Time for Items Not on Agenda

Marinoff stated that two articles in the IJ revealed that miscellaneous employees with only 5 years of service could retire at age 50 and receive lifetime health benefits; something needs to be done about this. Anderson replied the Board is fully aware of the situation.

Bagala questioned why the Board did not receive his letters. Horne replied the letters were received by Sullivan the prior day and Board packets had been distributed the previous Friday. Horne distributed them to the Board members.

Consent Calendar

Item E3 was removed from the Consent Calendar because the Board needs an actuarial study completed before making changes which will affect retiree benefit costs.

1. *Minutes of Regular Meeting of June 11, 2013:*

2. *Bills paid Nos. 1143-1235:*

4. *Resolution No. 2013-09 Setting the Appropriations Limit for FY 2013/14:*

M/s Dudasko/ Read to approve Consent Calendar. Ayes: Read, Anderson, Hansell and Dudasko.

Abstaining: Kleinman-Green.

Correspondence

1. *Letter from Raymond Day requesting recognition of Organized Residents of Marinwood Association (ORMA) eligibility for free use of CSD facilities:* Horne stated had been approached by Raymond Day, Justin Kai and Stephen Nestel requesting ORMA be granted free use of the CSD facilities. He informed them that no political or partisan groups may use the tax funded facility free of charge. ORMA forwarded their bylaws, which did not include language stating they would be "non-political". Anderson noted the Board had received emails from Elaine Biagini, Cameron Case, Richard and Jan Cotton, Mike Gilmore, Paul Rilla Gerald Studier and Mike Ralston regarding this matter either opposing or supporting ORMA. Day stated he had requested Horne define "political". Day stated ORMA does not contribute to political campaigns. Kleinman-Green commented that the group was offered a reduced meeting rate of \$20/hr. which is not a large sum of money. The CSD is in fiscal difficulty and it is a small fee given back to the community to be able to use the facilities. Day replied it is not his fault the CSD is in financial difficulty. Day stated it is unfair other groups engaging in political affairs may use the facility free of charge. Read asked Day to name those groups. Anderson clarified to Day that the current policy does not include anyone specifically named for free use of the facilities. The Park and Recreation Commission had spent four months rewriting our policy with the ability for the public to comment and the Board adopted it in April of 2012. Dudasko asked how long ORMA has been a formal group. Day replied a few months. Dudasko asked if ORMA has made state filings to become a "non-profit" organization. Day replied we have 15-18 months to do so. Dudasko replied our rental policy states only "non-profit" organizations may request free use of the facilities. Barbara Layton stated she has lived in the community for many years and stated she cares about the community schools; she supports ORMA and feels it is not fair for them to be charged a rental fee. Justin Kai stated he never claimed ORMA would be representing the Marinwood community, only that it would represent its members. Kai stated ORMA is simply a neighborhood organization are we are being discriminated against. Lisa Culbertson stated there is a bias of our organization, we are being treated unfairly. Elizabeth Ferris commented that Hansell cast dispersions on the public meeting last week and urged the Board to find a way for people to meet and discuss issues that are occurring in the community. Hansell apologized, but stated he is tired of being slandered by Nestel on the Save Marinwood website. Hansell continued by stating the CSD is not a town hall and was never intended to be one. The CSD was founded to administer Parks, Recreation, Fire and Street Lighting. Planning and development matters and its related issues are not part of the CSD charter. Linda Barnello commented directly at Hansell and stated that he is rude and condescending and he would go further if he treated the community with respect. Hansell replied he welcomed the constructive criticism, but again gets defensive when he has been slandered repeatedly.

M/s Dudasko/ Kleinman-Green to deny the request of the Organized Residents of Marinwood Association free use of the CSD facilities due to the Association not having a "non-profit" status. Motion carried unanimously.

Park and Recreation Matters

1. *Minutes of Park and Recreation Commission meeting of June 25, 2013:* No additions.

2. *Recommendation to appoint Sarah Paoli to Commission as alternate:*

M/s Read/Kleinman-Green to appoint Sarah Paoli to Park and Recreation Commission. Motion carried unanimously.

3. *Agreement with Las Gallinas Lions Club for donation of stove for Community Center:* President Jon Ferguson stated the Lions would be willing to rewrite the letter. Horne commented the Lions Club has a mutual working relationship with the Recreation Department, but the Commission decided a twenty year written agreement was too binding. Nestel commented the Lions Club does good work, but they should not be allowed free use of the community center. Les Mize replied the Lions Club is not a political organization. Hansell commented the Lions Club has been established in this community for over 30 years, and have a working relationship with the CSD staff, they have nothing to prove. Deana Dearborn commented the Club does do good work, but the Board needs

to have fair treatment of community groups. Read suggested this item be tabled until August when more appropriate wording has been established. Anderson commented this Board may not commit future Boards, but it is a consensus that the members of this Board fully supports the Lions Club and their relationship with the CSD. (Kleinman-Green excused herself due to family obligations)

4. *Recreation and Maintenance Activities*: DeMarta reported summer programs are going well. The first Music Series was held last Friday, thank you to the Lions Club for helping with the alcohol permit which allows us to sell beer and wine. Additionally Marinwood Market was in attendance selling food, it was a successful event.

Fire Department Matters

2. *Shared Services Agreement with San Rafael*: Chief Roach stated the document has been reviewed by our attorney, but this current document has been amended in the meantime. The document does have San Rafael paying for diesel costs and they would provide an engine and its maintenance upon District request. Read commented with the offer of the apparatus that would allow the District to defer leasing one in FY 13/14. Anderson stated San Rafael has also provided us with a breakdown of what the compensated items would cost. The total amount of compensations equals about \$325,000.

M/s Read/Dudasko to adopt the shared services agreement with San Rafael dated July 9, 2013. Ayes:

Read, Anderson, Dudasko. Nays: Hansell. Absent: Kleinman-Green.

Marinoff commented CSA 13 is in favor of the agreement. Dudasko asked what happens currently if Engine 58 is inoperable. Roach replied we use our Type 3 engine. Rudy Gelenter stated the topic should not be the use of a San Rafael engine; the reality is Marinwood needs to purchase an engine. Jeff Naylor commented he is not in support of the agreement. The agreement that the Fire Commission approved was not the same one in front of the Board currently. This agreement will raise Marinwood's expenses and will have the Marinwood engine responding east of the freeway with no monetary compensation. Additionally if we entertain a Fire Chief/District Manager position how often will we have a San Rafael Chief operating our station. Bagala commented as the only paramedic in the room he assures this agreement is better for the community. At some point the Board needs to realize they are in the safety business, it's not all about finances. Naylor commented it appears the compensation we are being given in this document are features we already receive via the mutual aid agreement. Gelenter commented there is a 90 day cancellation policy included in the agreement. Hansell replied to Bagala and stated one may always spin the safety issue, the reality is we do not need this agreement because of the mutual aid agreement already in place. Dudasko commented he respects Naylor's opinion, but there does seem to be a net benefit to the community and there is a 90 day cancellation clause. Hansell replied the benefit only exists in regards to the apparatus loan. Read stated operationally this agreement is good; it'll allow the closest engine to respond to an emergency. Horne noted this agreement is not a policy change, there is no change to governance and it will secure a paramedic, he is in favor of the agreement. Anderson stated he too is supportive of the agreement.

3. *Fire Chiefs Report*: Roach thanked all involved with the 4th of July pancake breakfast.

Recognitions

Perry commented she appreciated full time Recreation staff coming in and working on weekends without pay. Read thanked all involved for working together to make the San Rafael agreement a realization.

Committee Reports

Nothing to report

Board Members Items of Interest

Anderson asked staff to please consider our community being involved in "National Night Out". It is held once a year in August and is a way for the community to get together to prevent crime.

Dudasko commented if anyone is interested "Rebels with a Cause" is playing at the San Rafael Theater. It's an interesting documentary about how West Marin was saved from development.

New and Other Business

1. *Grand Jury Report*: Horne commented the Board needs to act by September 1st.

2. *Resolution No. 2013-07 Election Services for Park Maintenance Tax Re-authorization*:

M/s Read/Dudasko to approve Resolution No, 2013-07 Election Services for Park Maintenance Tax Re-authorization. Ayes: Read, Anderson, Hansell and Dudasko. Absent: Kleinman-Green.

3. *Resolution No. 2013-06 Fixing the Employer Contribution for Employees and Retiree Health Care premiums*:

M/s Read/Hansell to approve Resolution No. 2013-06 Fixing the Employer Contribution for Employees and Retiree Health Premiums. Ayes: Read, Anderson, Hansell and Dudasko. Absent: Kleinman-Green.

4. *Board Election – California Special Districts Association*:

M/s Read/ Hansell to vote for Sherry Sterrett. Ayes: Read, Anderson, Hansell and Dudasko. Absent: Kleinman-Green.

5. *Engagement letter from RJ Ricciardi Inc. for FY12-13 Audit:*

M/s Read/ Hansell to approve engagement letter from RJ Ricciardi Inc. for FY 12-13 Audit. Ayes: Read, Anderson, Hansell and Dudasko. Absent: Kleinman-Green.

6. *Board Action Status List:* Bagala stated he delivered a letter to Horne regarding the Employee Handbook.

The date of the next Regular Board meeting is August 13, 2013 at 7:30PM.

The meeting was adjourned at 10:10PM.

Respectfully submitted,
Carolyn Sullivan

MARINWOOD COMMUNITY SERVICES DISTRICT
REQUEST FOR PAYMENT OF CLAIMS

Fund 73700

Cost Centers- 4100 St Lgts
Cost Centers- 3100 Fire
Cost Centers- 2100 Recreation
Cost Centers- 1100 Park

Approved by the Board of Directors on August 13, 2013



1	Vision Svcs Plan	417.60	Vision Ins. August	3100	5130120	103000	228.65
				2100	5130120	103000	84.53
				1100	5130120	103000	104.42
2	AIG Life	443.90	Life Ins. August	3100	5130120	103000	188.36
				2100	5130120	103000	101.78
				1100	5130120	103000	153.76
3	Preferred Benefit	2,457.92	Dental Ins. July	3100	5130120	103000	1,365.85
				2100	5130120	103000	397.25
				1100	5130120	103000	694.82
4	Vision Svcs Plan	417.69	Vision Ins. July	3100	5130120	103000	228.74
				2100	5130120	103000	84.53
				1100	5130120	103000	104.42
5	PERS Health	35,187.16	Health Ins. July	3100	5130120	103000	19,680.73
				2100	5130120	103000	5,918.81
				1100	5130120	103000	9,587.62
6	Marinwood CSD	162,061.15	Fire Reg. Salary	3100	5110110	103000	34,753.76
			Fire Overtime	3100	5120110	103000	3,892.68
			Shift Cap/Work Week	3100	5110319	103000	149.60
			4850 Pay	3100	5110110	103000	658.08
			Admin Asst	3100	5110210	101000	437.90
			Admin Mngr	3100	5110110	101000	1,874.00
			Admin Asst	2100	5110210	101000	437.90
			Admin Asst	1100	5110210	101000	218.96
			Admin Mngr	2100	5110110	101000	937.00
			Admin Mngr	1100	5110110	101000	937.00
			Rec Salary	2100	5110110	103000	10,573.16
			Park Salary	1100	5110110	103000	11,350.40
			Park Hourly	2100	5110210	103000	160.00
			Bldg Attendant	2100	5110210	104000	386.00
			Pool Staff	2100	5110210	105000	15,363.59
			Swim Team	2100	5110210	113000	4,897.00
			Aquatics/Lessons	2100	5110210	106000	9,041.25
			Summer prog	2100	5110210	107000	56,894.38
			Tennis	2100	5110210	109000	112.50
			Youth Prog	2100	5110210	110000	351.25
			Adult Prog	2100	5110210	111000	100.00
			Payroll billing	3100	5210230	103000	103.18
			Payroll billing	2100	5210230	103000	271.22
			Payroll billing	1100	5210230	103000	28.40
			FICA	3100	5140140	103000	2,935.56
			FICA	2100	5140140	103000	7,858.23
			FICA	1100	5140140	103000	862.42
			Ca/Edu	2100	5140145	103000	3,089.33
			Benefits withholding		2120066	103000	-6,613.60
7	AIG Life	443.90	Life Ins. July	3100	5130120	103000	188.36
				2100	5130120	103000	101.78
				1100	5130120	103000	153.76
8	SDRMA	27,290.45	General Ins.	3100	5210525	103000	11,004.72
				2100	5210525	103000	7,622.53
				1100	5210525	103000	8,663.20
9	Marinwood CSD	149,955.97	Fire Reg. Salary	3100	5110110	103000	32,861.78
			Fire Overtime	3100	5120110	103000	7,450.29
			Shift Cap/Work Week	3100	5110319	103000	676.85
			4850 Pay	3100	5110110	103000	2,550.06
			Admin Asst	3100	5110210	101000	474.72
			Admin Mngr	3100	5110110	101000	1,839.20
			Admin Asst	2100	5110210	101000	474.72
			Admin Asst	1100	5110210	101000	237.36
			Admin Mngr	2100	5110110	101000	919.60
			Admin Mngr	1100	5110110	101000	919.60
			Rec Salary	2100	5110110	103000	9,200.00
			Park Salary	1100	5110110	102000	11,390.86
			Park Hourly	1100	5110210	102000	280.00
			Bldg Attendant	2100	5110210	104000	832.00
			Pool Staff	2100	5110210	105000	14,626.68
			Swim Team	2100	5110210	113000	4,788.00
			Aquatics/Lessons	2100	5110210	106000	7,642.47
			Summer prog	2100	5110210	107000	43,434.05

		Preschool	2100	5110210	108000	381.13	
		Tennis	2100	5110210	109000	112.50	
		Adult Prog	2100	5110210	111000	292.50	
		Comm Events	2100	5110210	112000	50.00	
		Payroll billing	3100	5210230	103000	118.75	
		Payroll billing	2100	5210230	103000	232.76	
		Payroll billing	1100	5210230	103000	30.39	
		FICA	3100	5140140	103000	3,103.32	
		FICA	2100	5140140	103000	6,617.59	
		FICA	1100	5140140	103000	865.52	
		Ca/Edu	2100	5140145	103000	2,543.23	
		Bank Fees	3100	5210215	103000	15.72	
		Bank Fees	2100	5210215	103000	30.80	
		Bank Fees	1100	5210215	103000	4.02	
		Benefits withholding		2120066	103000	-5,040.50	
10	Ca Assoc of Pro Fire	214.50	Long Term Dis July	3100	5130120	103000	214.50
11	AFLAC	153.90	Disability Ins	1100	5130120	103000	153.90
12	SDRMA	28,702.00	Workers Comp Qtr 1	3100	5140115	103000	16,532.35
				2100	5140115	103000	5,883.91
				1100	5140115	103000	6,285.74
13	Cook Paging	55.76	Pagers June	3100	5220810	103000	55.76
14	Cook Paging	84.23	Pagers July	3100	5220810	103000	84.23
15	AT&T	302.64	Phones June	3100	5210725	103000	38.52
				2100	5210725	103000	192.99
				1100	5210725	103000	71.13
16	MMWD	4,182.51	Water Apr-June	3100	5210835	103000	120.00
				2100	5210835	103000	104.97
				1100	5210835	103000	3,957.54
17	PG&E	1,232.04	Streetlights June	4100	5210825	103000	1,232.04
18	AT&T Mobility	90.90	Mobile Data	3100	5210725	103000	90.90
19	Comcast	256.25	Interweb July	3100	5210725	103000	128.13
				2100	5210725	103000	128.12
20	Nextel	212.57	Cell phones June	3100	5210725	103000	212.57
21	Marin Resource Recovery	626.50	Dump Fees	1100	5210815	101000	626.50
22	PG&E	4,125.61	Gas/Electric June	3100	5210810	103000	731.81
				2100	5210810	103000	3,212.39
				1100	5210810	103000	181.41
23	Dotto Glass	240.00	CC maint	2100	5220819	104000	240.00
24	Belkorp AG	1,158.83	Tractor maint	1100	5210940	103000	1,158.83
25	Lincoln	83.74	Pool signs	2100	5220215	105000	83.74
26	Jubilee Jumps	55.00	Camp rentals	2100	5220819	107000	55.00
27	Toshiba Business	112.82	Supplies	2100	5220110	103000	112.82
28	Jubilee Jumps	230.00	Camp/Sunday rentals	2100	5220819	107000	110.00
				2100	5220819	112000	120.00
29	Krav Maga Xtreme	1,200.00	Adult Prog	2100	5220819	111000	1,200.00
30	Marin Resource Recovery	1,504.50	Dump Fees	1100	5210815	101000	1,504.50
31	Leslie's Pool Supplies	1,288.12	Pool Chems	2100	5220810	105000	1,288.12
32	Hook Fast	41.99	Bagde	3100	5220810	103000	41.99
33	Red Wing	269.74	Clothing	1100	5220825	103000	269.74
34	Pitney Bowes	15.29	Meter supplies	2100	5220110	103000	15.29
35	Siemens Industry	74,225.00	Streetlights upgrade	4100	5220819	104000	74,225.00
36	ECMS	225.87	Clothing	3100	5220825	103000	225.87
37	Jubilee Jumps	55.00	Camp rentals	2100	5220819	107000	55.00
38	Leslie's Pool Supplies	787.36	Pool Chems	2100	5220810	105000	700.90
			Pool supplies	2100	5220215	105000	86.46
39	Fastsigns	141.70	Marketing	2100	5210122	103000	141.70
40	Emergency Equip.	336.49	Clothing	3100	5220825	103000	336.49
41	Interspirio	107.60	Equip	3100	5220810	103000	107.60
42	US Bank	17,343.27	Gas	3100	5220610	103000	687.35
			Phones	3100	5210725	103000	93.24
			Food	3100	5220826	103000	36.09
			Office	3100	5220110	103000	5.60
			Bldg Maint	3100	5220310	103000	88.01
			Pool First Aid	2100	5220828	105000	983.43
			Aquatics	2100	5220819	106000	2,948.88
			Fingerprinting	2100	5210128	103000	842.00
			Office supplies	2100	5220110	103000	545.61
			Staff Training	2100	5211315	103000	1,959.84
			Camp supplies	2100	5220819	107000	6,263.51
			Pool supplies	2100	5220215	105000	858.55
			CC maint	2100	5220310	104000	32.44
			Pool supplies	2100	5220819	105000	444.46
			Vending	2100	5220826	105000	139.38
			Youth Prog	2100	5220819	110000	35.00
			Pool Training	2100	5211315	105000	111.78

		Adult Prog	2100	5220819	111000	57.00	
		Guard clothing	2100	5220825	105000	439.78	
		Pool Training	2100	5211315	105000	58.07	
		Grounds maint	1100	5220310	103000	263.25	
		Training	1100	5211340	103000	450.00	
43	Lincoln Equip	4,146.27	Pool sweep	2100	5220215	105000	4,146.27
44	Marin Dance Theatre	153.75	Kindercamp	2100	5210146	107000	153.75
45	Strategic Energy	1,560.00	Planet Energy camp	2100	5210146	107000	1,560.00
46	McInnis Park Golf	550.00	Golf camps	2100	5210146	107000	550.00
47	Costco	3,095.12	Vending	2100	5220826	105000	569.70
		Pool Supplies	2100	5220819	105000	37.00	
		Camps	2100	5220819	107000	2,438.42	
		Comm Events	2100	5220819	112000	50.00	
48	Air Tech West	242.00	Equip Maint	3100	5220310	103000	242.00
49	Staples	910.27	Office supplies	2100	5220110	103000	886.88
			1100	5220110	103000	23.39	
50	Pitney Bowes	116.00	Meter lease	2100	5220110	103000	116.00
51	Swift Tree Care	650.00	Tree trimming	1100	5220310	103000	650.00
52	Project A	102.50	Interweb svcs	3100	5220110	103000	51.25
			2100	5220110	103000	51.25	
53	Sonic.Net	9.95	Interweb svcs	2100	5220110	103000	9.95
54	Jubilee Jumps	650.00	Camp rentals	2100	5220819	107000	650.00
55	Jubilee Jumps	480.00	Comm Events	2100	5220819	112000	480.00
56	Bank of NY Mellon	18,158.54	MERA Debt Svcs	3100	5211710	103000	10,833.57
			3100	5211715	103000	5,509.12	
			1100	5211710	103000	1,203.73	
			1100	5211715	103000	612.12	
57	Bank of NY Mellon	109,162.50	Interest/Principal	3100	5211715	103000	7,081.25
			2100	5211715	103000	7,081.25	
			3100	5211710	103000	47,500.00	
			2100	5211710	103000	47,500.00	
58	MERA	1,995.00	MERA new debt svcs	3100	5210920	103000	1,795.50
			1100	5210920	103000	199.50	
59	Jubilee Jumps	800.00	Camp rentals	2100	5220819	107000	800.00
60	Project A	102.50	Email svcs	3100	5210725	103000	82.50
			2100	5210725	103000	20.00	
61	Marin General Svcs Auth	207.00	Streetlights	4100	5211810	103000	207.00
62	Marin Co. Fire Chief Assoc	850.00	Dues FY13-14	3100	5211610	103000	850.00
63	Co of Marin Tax Collect	2,400.00	LAFCO FY 13-14	3100	5211610	103000	1,200.00
			2100	5211610	103000	600.00	
			1100	5211610	103000	600.00	
64	Marin Sanitary Svcs	1,418.88	Garbage May	3100	5210815	101000	100.00
			2100	5210815	101000	395.66	
			1100	5210815	101000	923.22	
65	State of Ca Dept Justice	864.00	Fingerprinting	2100	5210128	103000	864.00
66	Neutron	589.58	Janitorial	1100	5220827	103000	589.58
67	Siemens Industry	509.25	Streetlights May	4100	5210915	103000	509.25
68	Praxair	111.13	Pool chems	2100	5220810	105000	111.13
69	Marin Dance Theatre	307.50	Arts Alive Camp	2100	5210146	107000	307.50
70	Allen Heating Sheetmetal	348.00	AC maint	3100	5220310	103000	174.00
			2100	5220310	104000	174.00	
71	Diego Truck Repair	1,437.49	Vehicle Maint	2100	5210910	103000	1,437.49
72	Co of Marin Sheriff	167.00	Mobile Data	3100	5210725	103000	167.00
73	Silberman's	315.00	Vending	2100	5220826	105000	315.00
74	Silberman's	180.00	Vending	2100	5220826	105000	180.00
75	Chevron	107.87	Gas	3100	5220810	103000	107.87
76	Marin Ace	310.50	Grounds maint	1100	5220310	103000	275.60
			Janitorial	2100	5220827	103000	9.68
			Grounds maint	3100	5220310	103000	25.22
77	West End	90.77	Grounds maint	1100	5220310	103000	90.77
78	Vanguard	1,015.00	Janitorial	2100	5211110	104000	1,015.00
79	Dixie School District	1,530.00	Room rentals	2100	5220819	107000	600.00
			2100	5220819	110000	930.00	
			1100	5220310	103000	15.33	
80	John Deere	15.33	Grounds maint	1100	5220310	103000	2,506.47
81	Mallard Creek	2,506.47	Grounds maint	1100	5220310	103000	2,506.47
82	Bucks Saw Svcs	250.05	Equip Maint	1100	5210940	103000	250.05
83	Diego Truck Repair	898.32	Vehicle Maint	3100	5210910	103000	898.32
84	Co of Marin Tax Collect	307.50	Co. Counsel	2100	5210131	103000	307.50
85	Silberman's	460.00	Vending	2100	5220826	105000	460.00
86	Silberman's	360.00	Vending	2100	5220826	105000	360.00
87	McInnis Park Golf	825.00	Golf camps	2100	5210146	107000	825.00
88	Mad Science	2,340.00	Science camps	2100	5210146	107000	2,340.00
89	Toshiba Business	1,217.06	Copy machine	3100	5220130	101000	365.12
			2100	5220130	101000	730.23	
			1100	5220130	101000	121.71	

90	Roys Sewer Svcs	300.00	Sewer Svcs	3100	5220310	103000	150.00
				2100	5220310	104000	150.00
91	John Deere	64.51	Tractor maint	1100	5210940	103000	64.51
92	Gotelli Plumbing	4,314.78	CC maint	2100	5220310	104000	4,314.78
93	Siemens Industry	509.25	Streetlights April	4100	5210915	103000	509.25
94	Marinwood Market	1,656.50	Camp Lunches	2100	5220819	107000	1,544.50
			Comm Events	2100	5220819	112000	112.00
95	Carquest Auto Parts	389.44	Vehicle Maint	3100	5210910	103000	389.44
96	Pitney Bowes	500.00	Postage	3100	5220110	103000	40.00
				2100	5220110	103000	460.00
97	Western Exterminator	131.50	Pest Control	3100	5220310	103000	65.75
				2100	5220310	103000	65.75
98	Toshiba Financial	251.29	Copy machine	3100	5220130	101000	75.39
				2100	5220130	101000	150.77
				1100	5220130	101000	25.13
99	Hagel Svcs	2,827.29	Janitorial	2100	5220827	103000	2,724.06
				1100	5220310	103000	103.23
100	Central States	48.31	Equip Maint	3100	5220210	103000	48.31
101	Air Exchange	462.15	Bldg Maint.	3100	5220310	103000	462.15
102	Interspirio	107.60	Vehicle Maint	3100	5220810	103000	107.60
103	Carquest Auto Parts	419.51	Vehicle Maint	3100	5220210	103000	419.51
104	West Mark	608.08	Engine Maint	3100	5210910	103000	608.08
105	LN Curtis & Sons	65.47	Equip Maint	3100	5220210	103000	65.47
106	American Soil	108.46	Grounds maint	1100	5220310	103000	108.46
107	Silberman's	270.00	Vending	2100	5220826	105000	270.00
108	OSH	109.74	Pest Control	1100	5211532	103000	109.74
109	Jacksons Hardware	165.64	Uniforms	1100	5220825	103000	165.64
110	Jacksons Hardware	306.85	Grounds maint	1100	5220310	103000	263.26
			Clothing	1100	5220825	103000	43.59
111	Ewing Irrigation	1,836.10	Grounds maint	1100	5220310	103000	1,836.10
112	Home Depot	464.93	Grounds maint	1100	5220310	103000	464.93
113	Rafael Lumber	329.40	Grounds maint	1100	5220310	103000	298.80
			Open Space maint	1100	5220220	103000	30.60
114	Incredifix	952.00	Film Camp	2100	5210146	107000	952.00
115	Mclnnis Park Golf	1,100.00	Golf camps	2100	5210146	107000	1,100.00
116	Mad Science	1,950.00	Science camps	2100	5210146	107000	1,950.00
117	Marin Dance Theatre	615.00	Kindercamp	2100	5210146	107000	615.00
118	Vanguard	1,015.00	Janitorial	2100	5211110	104000	1,015.00
119	Co of Marin Tax Collect	3,333.24	Radio shop	3100	5220810	103000	171.36
			Fuel	1100	5220610	103000	1,370.07
			Fuel	3100	5220610	103000	84.31
			Vehicle Maint	3100	5210910	103000	1,545.50
			Envelopoes	2100	5220110	103000	162.00
120	Ewing Irrigation	229.94	Pest Control	1100	5211532	103000	76.74
			Grounds maint	1100	5220310	103000	153.20
121	Sonic.Net	9.95	Interweb svcs	2100	5210725	103000	9.95
122	Ca Wine Tours	11,930.80	Camp Transportation	2100	5220819	107000	11,930.80
123	Silverkiwi	374.00	Games2U camps	2100	5220819	107000	374.00
124	Marin Mommies	375.00	Marketing	2100	5210122	103000	375.00
125	LN Curtis & Sons	652.37	Equip Maint	3100	5220810	103000	652.37
126	Grainger	22.94	Fuses	3100	5220210	103000	22.94
127	State of Ca Dept Justice	832.00	Fingerprinting	2100	5210128	103000	832.00
128	Western Exterminator	131.50	Pest Control	3100	5220310	103000	65.75
				2100	5220310	104000	65.75
129	Staples	576.77	Office supplies	2100	5220110	103000	576.77
130	Pitney Bowes	116.00	Meter lease	2100	5220110	103000	116.00
131	Us Postal Svcs	152.00	Postal renewal	2100	5220110	103000	152.00
132	NuCo2	61.44	Pool chems	2100	5220810	105000	61.44
133	Marin Ace	308.55	Bldg Maint.	3100	5220310	103000	77.52
			Pool Maint	2100	5220215	105000	29.94
			Grounds maint	1100	5220310	103000	201.09
134	Silberman's	435.00	Vending	2100	5220826	105000	435.00
135	MERA	14,644.00	MERA operating	3100	5210920	103000	13,179.60
				1100	5210920	103000	1,464.40
136	Lawson Products	213.19	Grounds maint	1100	5220310	103000	213.19
137	Fretwell, Lucas	1,042.92	Pool Staff Training	2100	5211315	105000	157.73
			Vending	2100	5220826	105000	175.43
			Pool Supplies	2100	5220215	105000	178.69
			Aquatics	2100	5220819	106000	228.52
			Comm Events	2100	5220819	112000	302.55
138	DeMarta, Shane	383.59	Camp supplies	2100	5220819	107000	383.59
139	Riley, Cynthia	153.00	Refund camps	2100	4631920	107000	153.00
140	Slavik, Susan	50.00	Refund Security dep.	2100	4410215	105000	50.00
141	Gupta, Yun	325.00	Refund camps	2100	4631920	107000	325.00
142	Hubbard, Rachel	45.00	Refund GIT	2100	4631917	106000	45.00

143	Neumann, Catherine	534.00	Refund camps	2100	4631920	107000	534.00
144	Stretchberry, Renee	598.64	Camp supplies	2100	5220819	107000	598.64
145	Sabido, Barbara	90.00	Refund CIT	2100	4631920	107000	90.00
146	Mesenburg, Emma	180.00	Refund Swim lessons	2100	4631917	106000	180.00
147	Brown, Jennifer	224.00	Refund camps	2100	4631920	107000	224.00
148	Besharati, Halleh	1,852.50	Sewing camps	2100	5210146	107000	1,852.50
149	Middaugh, Ellen	20.00	Refund Fun Run	2100	4631914	112000	20.00
150	Sibbaluca, Victor	121.00	Travel	1100	5211440	103000	121.00
151	Dito, David	227.58	Travel	2100	5211440	103000	227.58
152	Mehciz, Gerald	1,090.40	Tennis classes	2100	5210146	109000	1,090.40
153	DeMarta, Shane	650.00	Comm Events	2100	5220819	112000	650.00
154	DeMarta, Shane	57.42	Camp supplies	2100	5220819	107000	57.42
155	DeMarta, Shane	50.60	Travel	2100	5211440	103000	50.60
156	DeMarta, Shane	300.00	Sunday Funday	2100	5220819	112000	300.00
157	Playwell Technologies	2,016.00	Lego camps	2100	5210146	107000	2,016.00
158	Fretwell, Lucas	371.53	Aquatics	2100	5220819	106000	36.63
			Rec supplies	2100	5220819	103000	103.81
			Pool Supplies	2100	5220819	105000	94.48
			Staff Training	2100	5211315	105000	33.74
			Guard clothing	2100	5220825	105000	55.56
			Comm Events	2100	5220819	112000	47.31
159	DeMarta, Shane	300.00	Sunday Funday	2100	5220819	112000	300.00
160	DeMarta, Shane	650.00	Comm Events	2100	5220819	112000	650.00
161	DeMarta, Shane	179.46	Summer prog	2100	5220819	107000	179.46
162	Shepherd, Ken	90.00	Refund CIT	2100	4631920	107000	90.00
163	Kipper, Michelle	80.00	Refund camps	2100	4631920	107000	80.00
164	Bruton, Robyn	380.07	Camp supplies	2100	5220819	107000	380.07
165	Day, Melinda	163.00	Refund camps	2100	4631920	107000	163.00
166	Richardson, Jane	175.00	Refund Camps	2100	4631920	107000	175.00
167	McBride, Ann	157.50	Irish Dance	2100	5210146	110000	157.50
168	Playwell Technologies	2,880.00	Lego camps	2100	5210146	107000	2,880.00
169	McInroy, Kebby	1,801.80	Studio4Art camp	2100	5210146	107000	1,801.80
170	DeMarta, Shane	719.14	Camp supplies	2100	5220819	107000	719.14
171	Juarez, Robyn	850.00	Refund camps	2100	4631920	107000	850.00
172	Barker, Terry	5.00	Refund breakout lab	2100	4631920	107000	5.00
173	Marin Dance Theatre	615.00	Kindercamp	2100	5210146	107000	615.00
174	Mad Science	1,950.00	Science camps	2100	5210146	107000	1,950.00
175	DeMarta, Shane	161.01	Vending	2100	5220826	105000	70.61
			Camp supplies	2100	5220819	107000	90.40
176	Levine, Pranava	302.40	Pilates/Yoga	2100	5210146	111000	302.40
177	Baiocchi, Julie	147.00	Refund camps	2100	4631920	107000	147.00
178	Bernard, Laura	263.00	Refund camps	2100	4631920	107000	263.00
179	Besharati, Halleh	617.50	Sewing camps	2100	5210146	107000	617.50
180	Costello, Christine	677.60	Zumba	2100	5210146	111000	677.60
181	DeMarta, Shane	300.00	Sunday Funday	2100	5220819	112000	300.00
182	DeMarta, Shane	131.19	Camp supplies	2100	5220819	107000	131.19
183	McInnis Park Golf	275.00	Golf camps	2100	5210146	107000	275.00
184	Laing, David	384.50	Tae Kwon Do	2100	5210146	107000	384.50
185	Levine, Pranava	163.80	Punch passes	2100	5210146	111000	163.80
186	Playwell Technologies	1,920.00	Lego camps	2100	5210146	107000	1,920.00
187	Marin Dance Theatre	675.00	Dance camp	2100	5210146	107000	675.00
TOTAL		766,835.21					766,835.21

MARINWOOD COMMUNITY SERVICES DISTRICT

775 Miller Creek Road, San Rafael, CA 94903-1323

Phone: (415) 479-7751 - Fax: (415) 479-7759

July 31, 2013

Ms. Elaine Ginnold, Registrar of Voters
County of Marin
3501 Civic Center Drive, Room 121
San Rafael, CA 94903

Dear Ms. Ginnold,

I have attached corrected Resolution No. 2013-07 of the Marinwood CSD Board of Directors adopting ballot language and requesting election services for an increase in the Appropriations Limit for our special tax for park maintenance.

The date of the election, which had been typed in the third paragraph as November 4th in the original, has been corrected. Clearly, the intent of the Board of Directors is to have this ballot measure placed on the November 5th ballot. The Board will ratify this correction in the Consent Calendar of their next regular meeting, to be held August 13th.

Very truly yours,

Thomas D. Horne
District Manager

RESOLUTION NO. 2013-07

**RESOLUTION OF THE BOARD OF DIRECTORS OF
MARINWOOD COMMUNITY SERVICES DISTRICT
CALLING A SPECIAL ELECTION BE HELD IN ITS JURISDICTION; ESTABLISHING A
DATE FOR ELECTION; ADOPTING INTENDED BALLOT LANGUAGE; ORDERING THE
CONSOLIDATION OF SAID ELECTION; REQUESTING ELECTION SERVICES BY THE
REGISTRAR OF VOTERS**

WHEREAS, it is the determination of the Board of Directors of Marinwood Community Services District that a measure should be submitted to the voters pursuant to Elections Code 2653 and Article XIII B, 4 of the California Constitution; and

WHEREAS, said measure must be approved by a simple majority of the voters voting thereon;

NOW, THEREFORE, BE IT RESOLVED that this Board of Directors hereby calls an Election to be held on November 5, 2013 at which the issue to be presented to the voters shall be:

Increase Appropriations Limit

Shall the appropriations limit established for Marinwood Community Services District pursuant to Article XIII B of the California Constitution be increased over the appropriations limit established by said article for each of the four fiscal years 2013-2014 through 2016-2017 in the amount equal to the revenue received from the special tax for park maintenance services previously approved by the voters in March, 2005.

BE IT FURTHER RESOLVED that the Board of Supervisors of the County of Marin is hereby requested to:

- 1) Consolidate said election with any other applicable election conducted on the same day;
- 2) Authorize and direct the Registrar of Voters, at District expense, to provide all necessary election services and to canvass the results of said election.

PASSED AND ADOPTED at a special meeting of the Marinwood Community Services District Board of District held on the 9th day of July, 2013, by the following vote:

AYES: Anderson, Dudasko, Hansell, Read

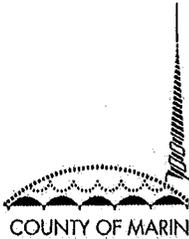
NOES:

ABSENT: Kleinman-Green

Bruce Anderson
President, Board of Directors District

ATTEST:

Carolyn Sullivan, Secretary to the Board



DIVISION OF THE DEPARTMENT OF FINANCE
TREASURER

Excellent and responsive fiscal leadership.

Roy Given, CPA
DIRECTOR

Karen Shaw
INVESTMENT OFFICER

Marin County Civic Center
3501 Civic Center Drive
Suite 209
PO Box 4220
San Rafael, CA 94913-4220
415 473 6143 T
415 473 3741 F
CRS Dial 711
www.marincounty.org/treas

July 30, 2013

Judy Arnold, President
Board of Supervisors
County of Marin
3501 Civic Center Dr. #329
San Rafael, CA 94903

Mary Jane Burke
Superintendent of Schools
Marin County Office of Education MCERA
P. O. Box 4925
San Rafael, CA 94913

Marin County Schools,
Special Districts, and

RE: MONTHLY REPORT OF COUNTY, SCHOOLS AND DISTRICT INVESTMENTS
as of June 30, 2013.

Dear Investment Fund Participants:

The attached Monthly Report of County, Schools and District investments is provided for your review.

* The investments were made pursuant to Government Code Sections 53601, 53635 and comply with the County Treasurer's Statement of Investment Policy. The investment policy provides for:

- Preservation of capital through high quality investments;
- Maintenance of sufficient liquidity to meet participant operating needs; and
- A rate of return consistent with the above objectives.

* Maturities are scheduled to meet participant expenditure requirements for the next six months.

* Attached spreadsheets identify investment type, issuer, maturity date, amount invested and fair market value for each security held. Fair market values were determined by Wells Fargo Institutional Trust Services on all securities except for investments in the Local Agency Investment Fund which was valued at face value by us. Adjustments have been made for premiums, discounts and accrued interest on discount securities to make the book value and fair market value more comparable.

I trust you find this report informative. Should you have any questions do not hesitate to call me.

Respectfully submitted,

Roy Given
Director of Finance

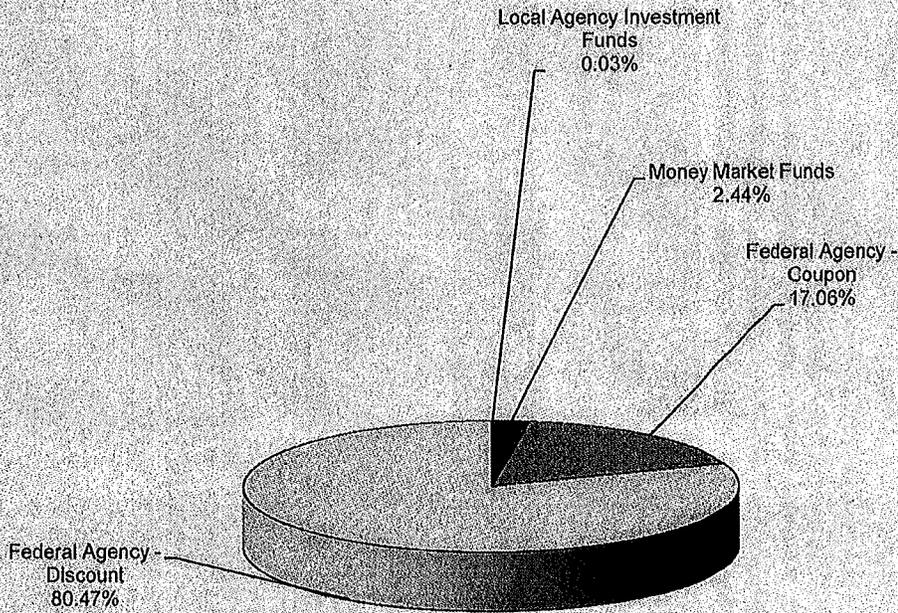
cc: Matthew Hymel, County Administrator
Marin County Treasury Oversight Committee

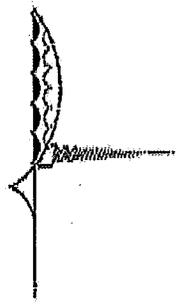
INVESTMENT #	TYPE	FACE VALUE	STATED RATE	MATURITY DATE	PURCHASE DATE	BOOK VALUE	YTM 360 DAYS	YTM 365 DAYS	DESCRIPTION	MARKET VALUE
10326	FAC	5,000,000.00	0.500	09/14/2015	03/14/2013	5,000,000.00	0.493	0.500	Fed Home Ln Mtg Corp	4,989,750.00
10333	FAC	5,000,000.00	0.420	09/18/2015	03/18/2013	5,000,000.00	0.414	0.420	Fed Home Ln Mtg Corp	4,991,600.00
10442	FAC	5,000,000.00	0.400	12/18/2015	06/18/2013	5,000,000.00	0.394	0.400	Fed Natl Mtg Assoc	4,975,450.00
10255	MC1	184,000.00	3.500	12/19/2015	12/19/2012	184,000.00	3.452	3.500	Town of Ross	184,000.00
10293	FAC	5,000,000.00	0.550	02/12/2016	02/12/2013	4,998,500.00	0.552	0.560	Fed Natl Mtg Assoc	4,979,200.00
10318	FAC	5,000,000.00	0.625	03/11/2016	03/11/2013	5,000,000.00	0.616	0.625	Fed Natl Mtg Assoc	4,985,600.00
10306	FAC	5,000,000.00	0.650	03/28/2016	02/28/2013	5,000,000.00	0.641	0.649	Fed Natl Mtg Assoc	4,979,500.00
10432	FAC	5,000,000.00	0.520	05/27/2016	05/30/2013	5,000,000.00	0.512	0.520	Fed Natl Mtg Assoc	4,966,200.00
10434	FAC	5,000,000.00	0.550	06/03/2016	06/03/2013	5,000,000.00	0.542	0.550	Federal Home Loan Bank	4,965,150.00
10441	FAC	5,000,000.00	0.600	06/17/2016	06/17/2013	5,000,000.00	0.591	0.600	Federal Home Loan Bank	4,965,900.00
10445	FAC	5,000,000.00	0.570	06/20/2016	06/20/2013	5,000,000.00	0.562	0.570	Fed Home Ln Mtg Corp	4,972,500.00
10448	FAC	5,000,000.00	0.750	06/24/2016	06/25/2013	5,000,000.00	0.739	0.750	Federal Home Loan Bank	4,988,400.00
10450	FAC	5,000,000.00	0.800	06/24/2016	06/27/2013	5,000,000.00	0.789	0.800	Federal Home Loan Bank	4,973,200.00
10256	MC1	178,000.00	3.560	12/19/2016	12/19/2012	178,000.00	3.511	3.560	Town of Ross	178,000.00
10257	MC1	172,777.00	3.648	12/19/2017	12/19/2012	172,777.00	3.598	3.648	Town of Ross	172,777.00
		821,811,471.54				821,507,532.73				821,437,240.42
AMORTIZATION & ACCRETION OF PREMIUMS & DISCOUNTS										
		821,811,471.54				415.01				821,437,240.42
ACCRUED INTEREST DISCOUNT INVESTMENTS										

**Treasurer Division - Department of Finance
 Portfolio Yield Report - Operating Funds
 County of Marin, Schools & Special Districts
 June 30, 2013**

INVESTMENT HOLDINGS	BOOK VALUE	6/30/13
Local Agency Investment Funds	\$235,665.13	0.244%
Money Market Funds	\$20,003,029.41	0.010%
Federal Agency - Coupon	\$139,990,770.00	0.456%
Federal Agency - Discount	\$660,357,291.19	0.099%
Misc.- Coupon	\$920,777.00	3.539%
TOTAL	\$821,507,532.73	0.162%

PORTFOLIO ALLOCATION





TREASURER DIVISION - DEPARTMENT OF FINANCE
 PORTFOLIO SUMMARY REPORT - OPERATING FUNDS
 COUNTY OF MARIN, SCHOOLS & SPECIAL DISTRICTS
 June 30, 2013

DESCRIPTION	ENDING BALANCE	AVERAGE BALANCE	WEIGHTED AVERAGE	ANNUALIZED YIELD	YIELD
	June 30, 2013	June 30, 2013	DAYS TO MATURITY	June 30, 2013	June 30, 2013
LOCAL AGENCY INVESTMENT FUNDS					
MONEY MARKET FUNDS	\$235,665.13	\$235,665.13	1	0.244	0.244
FEDERAL AGENCY ISSUES - COUPON	\$20,003,029.41	\$19,936,096.08	1	0.010	0.010
FEDERAL AGENCY ISSUES - DISCOUNT	\$139,990,770.00	\$124,494,993.94	683	0.437	0.456
TREASURY SECURITIES - COUPON	\$660,357,291.19	\$699,459,839.15	75	0.101	0.099
TREASURY SECURITIES - DISCOUNT					
MISC SECURITIES - COUPON	\$920,777.00	\$920,777.00	878	3.539	3.539
TOTALS & AVERAGES	\$821,507,532.73	\$845,047,371.29	178	0.152%	0.162%

The Local Agency Investment Funds is an open ended account and is not included in the total weighted days to maturity.

MARINWOOD COMMUNITY SERVICES DISTRICT

MINUTES OF PARK AND RECREATION COMMISSION MEETING

July 23, 2013

Time and Place: 7:00 Marinwood Park.

Present:

Commissioners: Izabela Perry, Tom Kunkel, Eammon O'Brien, Stephen Shoup Sarah Paoli and Kimberly Call.

Staff: District Manager Tom Horne, Park Manager Gary Harrelson, Recreation Director Shane DeMarta and Administrative Assistant Carolyn Sullivan.

Board members: Michael Dudasko.

Others present: Rick Israel.

Approval of Agenda

Perry moved Item 4 to before Item 2.

Request for removal of trees on access road at west end of Idylberry

Rick Israel is requesting trees be removed along the fire lane which backs up to his property. Perry and Tom Kunkel had both visited the site. Harrelson stated the trees are healthy and will not remove healthy trees although he added the trees were planted in the wrong location by the original landscape architect. Israel stated the trees are encroaching into his yard and at a minimum he would like to see them trimmed. Kunkel asked if it is a Fire Dept issue. Harrelson responded no, the engine has room to drive on the lane. Paoli asked if the trees are our responsibility. Harrelson replied yes. Paoli asked if there was money in our budget to remove them. Harrelson replied no. O'Brien asked what Israel's concern was. Israel replied the trees will eventually undermine his fence and the fire road. Harrelson stated the trees are healthy; he has spent money already this year on removal of unhealthy trees that were a hazard in our park. Perry commented there is no money in the budget and we have more pressing issues. Harrelson stated he can trim the trees this winter. Dudasko added Israel can trim the branches that overhang into his yard. Perry and the Commission agreed that if Israel wanted three of the trees removed at his cost he should meet with Harrelson. Israel stated he will get a quote and meet with Harrelson.

Inspection of facilities - Marinwood Park and tennis courts Park and path

Harrelson and the Commission inspected the liquid ambar trees along the sidewalk on Miller Creek Road. Harrelson explained these trees were planted on top of the gas line between the sidewalk and curb and gradually need to be removed. The Commission needs to plan for future tree removal and replacement. The Commission then walked and inspected the path near the creek and ended up at the main playground structures. Horne also commented a shade structure for the picnic area would be a good project to consider in the future.

Public Comment

No comments.

Minutes of June 25, 2013 Commission Meeting

Kunkel corrected his comment regarding the Lions Club that he would like to see an accommodation for the Club, but not wording of specific years for the arrangement.

M/s Kunkel/ O'Brien to approve Minutes of June 25, 2013 Commission Meeting.

Ayes: Kunkel, O'Brien, Perry and Call.

Abstaining: Shoup.

Review of draft Board Minutes of July 9, 2013

Kunkel asked if the CSD had a retirement age. Horne replied there is an eligibility age for retirement which is different for Fire and miscellaneous employees, but no mandatory age. Kunkel asked if the room rental rate was \$20/hr. Horne replied the Organized Residents of Marinwood Association was quoted \$20/hr for a business meeting.

Building rental and facilities use policy

Perry stated the Commission should define "political" in the rental policy and discuss whether ORMA should be granted an exception from the rental rules. Perry stated she understands the community needs a voice due to the disbanding of the Marinwood Association. Horne commented that he understands ORMA is not in the business of making money, and that the requirement that an organization be able to demonstrate non-profit status is merely a tool for staff to use if the privilege of free or reduced cost use of the building is being abused. Perry noted she had researched the by-laws of the Marinwood Association and discovered they were very political. Horne noted they were grandfathered in before his time and under our current rules with their bylaws they would not be granted free use; however, in his experience, they had

avoided taking any positions, and had taken the role of providing opportunities to inform the community. O'Brien commented the current rental document fails because it makes Horne decide on what groups are allowed free meeting space. Horne replied that was the intent of the revised rules, to provide staff tools to determine eligibility for free or reduced rate facilities use. O'Brien stated if ORMA is granted free usage then potentially those people who disagree with them could form their own non-profit community association. Kunkel asked if anyone is permitted to rent our facilities. Horne replied yes. After much discussion the Commission decided to add a footnote to the current *Policy for Free and Reduced Rate use of Marinwood Community Services District Facilities*. The footnote states, "For the purpose of this policy an organization or activity is political if it takes positions or advocates on public policy issues arising from the exercise of local, state or federal government". The Commission also removed wording in paragraph one that read, "The proposed use must be for non-profit purposes, and non-political purposes." The footnote will cover this issue. As well as removing from 3 e. "...such as the Marin County Special Districts Association." In order to avoid entitlements, the revised policy had removed all specifically named organizations.

"Authority and Responsibility of the Park and Recreation Commission" document review

Perry will distribute a pdf version for the commissioner to review.

Long Range Planning

a. Goal setting

- Recreation: Deferred.
- Park: Deferred.

b. Proposal to outsource Parks Department: No further discussions.

Q&A discussion with staff re: items not otherwise covered on the agenda

Call asked when the pool closes. DeMarta replied October 15th. Perry asked for status on the new community center flooring. DeMarta replied he, Horne and Harrelson will be meeting with a few companies and deciding on the best option. Perry asked Harrelson if he has researched the UV filter for the pool. Harrelson replied yes, but a more pressing need is for an additional filter. Call asked about the upcoming art show on October 26th. DeMarta replied he and Susan Press are working on the event. Admission will be free, but if we secure a few wineries for the day they might charge a fee.

The meeting concluded at 9:17PM.

The date of the next Park and Recreation Commission meeting is August 27 at 7:00PM at the Las Gallinas Mini-Park.

Respectfully submitted,
Carolyn Sullivan

TO: MARINWOOD FIRE COMMISSION
FROM: THOMAS ROACH, FIRE CHIEF

August 6, 2013 Fire Commission Meeting Minutes

DRAFT

Fire Commissioners:

Present: Ron Marinoff, Russ Albano, Jeff Naylor, Jim Rey, Tom Elsbree

Others in attendance:

Fire Chief Tom Roach, District Manager Tom Horne, Board Member Tarey Read, Firefighter Cesar Correa, Captain John Bagala, Firefighter Brandon Selvitella,

1. Approval of Agenda-Call to order 730 pm. Commissioner Marinoff requested weed abatement and retiree healthcare be discussed. Motion to approve agenda with additions.
 - **M/S. Elsbree/Marinoff as amended. All in favor.**
2. Approval of June Minutes
 - **M/S Elsbree/Albano to approve June minutes.** Commissioner Naylor noted there was a mistake in the June Minutes and that not all Commissioners voted in favor of the Shared Services Agreement. And he wanted it noted that the Fire Commission did make a recommendation to the Board that that the Fire Engine purchase move forward at the June meeting.
3. 2013 July Activity Schedule and Response Report.
 - The July Activity Scheduled was reviewed. There were no questions.
 - The July 2013 Response Report was reviewed. There was a question from a Commissioner as to the details surrounding a death on 14 Mt. Whitney. No details were given out surrounding HIPPA laws and regulations.
4. Fire Engine Committee Report
 - The Chief gave an update on the fire engine committee report. The Chief and the Committee are both ready to make a recommendation to the Board, but are awaiting the finalizing of the Shared Services Agreement and to see if the Board will want to utilize a San Rafael engine. The Chief is unsure at this point if it will be worthwhile as many details surrounding the fire engine loan from San Rafael have yet to be discussed. Commissioner Naylor noted, "the devil is in the details."
5. Draft Personnel Sharing Agreement
 - The shared services agreement Marinwood passed went to San Rafael and then their attorney. They had some issues with it and their attorney and Greg Stepanovich were going to work them out. When an updated agreement comes back to Marinwood I will work it through the Shared Services Committee, the fire commission, then the Board.
6. Weed Abatement and Retiree Healthcare
 - Discussion about the need for weed abatement at the Hoyt Shopping Center and County Farm occurred. County Farm explained they were waiting for a migratory bird species to finish up their mating and that it would be mowed in August. Chief had talked to Hoytt Enterprises about mowing around the plaza. They had started, but failed to complete the work. Chief said he would follow up.
7. Sustainability Report
 - The Fire Union distributed a letter to the Fire Commission regarding district reorganization.

Respectfully submitted,
Chief Tom Roach

August 9, 2013

To: Marinwood Board of Directors
From: Chief Tom Roach
Re: Activity Summary for July 2013

FULL TIME PAID STAFFING

Eleven (11) full time paid personnel including:

Fire Chief Tom Roach

“A” shift- Captain Heine, Engineer Smith, Firefighter Cespedes

“B” shift- Captain Bagala, Engineer Correa, Firefighter Selvitella

“C” shift- Captain White, Engineer Papanikolaou, Firefighter Brackett

Relief Firefighter-Ross Anderson

VOLUNTEER STAFFING

19 Current Volunteers including:

One Volunteer Captain-one undergoing training

2 Volunteer Firefighter/AO's

12 Volunteer Firefighters qualified as “responders” (includes AO's & Captains)

7 Volunteer Firefighter qualified as a “non responder”

EMERGENCY CALLS

The department responded to 84 emergency calls in July. Most were medical in nature, but the department did respond to one BBQ fire in Marinwood next to a home, one grass fire in Novato, one structure fire in Novato, twelve cover in assignments in Novato, one grass fire in San Rafael, one structure fire in San Rafael, and two cover in assignments in San Rafael.

	July 2013 Response Report						
	MA	PSA	FA/NN	FIRE	HAZMAT	COVER	TOTAL
Marinwood	23	8	1	1	0	na	33
CSA 13	9	3	0	0	0	na	12
Old SR JPA (east of 101)	1	0	0	1	0	na	2
New SR JPA	7	4	0	1	0	na	12
SR Mutual Aid	1	1	1	2	0	2	7
MC JPA	2	0	0	1	0	0	3
MC Mutual Aid	0	0	0	0	0	0	0
Novato Matrix	1	0	0	2	0	12	15
Others (list)							
Total number	44	16	2	8	0	14	84

COMMUNITY SERVICE/PREVENTION/ASSOCIATION MEETINGS

- I attended the monthly Chief Officers Meeting in July.
- I had a meeting with Chief Gray to discuss the shared services agreement.
- I completed two final inspections of new solar systems in Marinwood during July.
- Two plan checks and review were completed in July, one for a solar system one for a remodel.
- One birthday party tour was held in July at the firehouse.

- Tom Horne and I met with Greg Stepanovich to discuss San Rafael's objections to the shared services agreement.
- The department held the Fourth of July Pancake Breakfast.

TRAINING

- Six minutes of Safety training was reviewed daily by on duty staff.
- Department Personnel continued with the Target Safety Training Program in July.
- One paid employee continued working on Officer Training.
- All three shifts participated in a multi company drill/training through the Central Marin Training Consortium in July. Joel White and John Bagala were the lead instructors for Trench Rescue.
- Four volunteer drills were held in July. Topics included Trench Rescue, firefighter testing for employment, and rope rescue.

MAINTENANCE

- All 4 department vehicles underwent a comprehensive monthly check during July.
- All gas-powered equipment was checked weekly during the month.
- All vehicle batteries were serviced and charged on a weekly basis during the month.
- All radio batteries were rotated and charged on a weekly basis during the month.
- All department hose was tested during July.
- Engine 658 had some preventative maintenance done.
- Unit 58 had a tune up and some AC work completed.
- The new engine committee continued to work on specifications, design, and cost of a new type 1 engine.

August 9, 2013

To: Marinwood Board of Directors
From: Chief Roach

Re: Fire Engine Purchase, Shared Services Options with San Rafael, Sustainability
Committee Recommendations

Fire Engine Purchase

Members of the fire engine committee will be present at the Commission meeting to make another presentation on the engine research and a recommendation. Further discussion needs to follow about San Rafael's offer of a Type 1 should we desire to postpone the purchase for a few years. I am not certain which engine San Rafael would offer Marinwood to use as a first out fire apparatus. Depending on which engine San Rafael is offering makes a big difference. I know they are receiving two new engines-if it were one of those great; but they are replacing two engines that older and in worse shape than our current type 1-in that case bad.

Regardless of their offer we are still the Marinwood Fire Department responsible for providing all risk fire protection to our community. Along with that comes the proper tools and equipment to do the job, most notably a fire engine. The department is in need and if the District has the funds it's time to pull the trigger so to speak.

Shared Services with San Rafael

San Rafael had some issues with the copy of the Shared Services Agreement Marinwood passed at the last board meeting. The final draft Marinwood adopted came from our attorney on the Monday before the Board Meeting. It had some changes San Rafael had not seen. It was forwarded to San Rafael Monday when Marinwood received it back from the attorney. After Marinwood passed it, San Rafael forwarded it to their City Attorney who had some issues with it. Both sides attorneys are working out the issues.

Sustainability Committee Recommendations

One of the recommendations made by the Sustainability Committee was a combined Fire Chief District Manager position. I would be happy to meet with the Board any time to further explore this option to see if it meets the needs of the District.

MARINWOOD COMMUNITY SERVICES DISTRICT

775 Miller Creek Road, San Rafael, CA 94903-1323

Phone: (415) 479-7751 - Fax: (415) 479-7759

August 14, 2013

Rich Treadgold, Foreperson
Marin County Grand Jury
3501 Civic Center Drive, Room 275
San Rafael, CA 94903

The Honorable Judge James Ritchie
Marin County Superior Court
PO Box 4988
San Rafael, CA 94913-4988

Dear Mr. Treadgold and Judge Ritchie,

Please find attached the responses of the Board of Directors of Marinwood Community Services District to the Grand Jury report "Marin's Retirement Health Care Benefits: the Money Isn't There", dated June 5, 2013. The responses were considered in open session in the Board's regular meeting held August 13, 2013.

The Board of Directors has been aware of the liability for retiree health care for some time, and it is in agreement with the basic conclusion of the report, that local governments must provide now for future retiree benefits.

However, the Board takes particular exception to the way in which it was singled out on pages 13 and 14 as being unique in having an eligibility for retirement and full lifetime benefits at age fifty, with five years of service, and for being under Social Security in addition to CalPERS retirement. Please note the following:

- Eligibility for retirement at 50 with a minimum of 5 years' service is a basic tenet of CalPERS (Article 1, Chapter 12 of the Public Employees' Retirement Law) and it is the case for all agencies in the County which participate in CalPERS. The Report does not provide information about the retirement systems of the agencies reported, but of the forty agencies surveyed, five are members of MCERA; most of the other agencies participate in CalPERS, and several of those are also in Social Security. Local governments have not been able to opt out of Social Security since 1983.
- As stated above, Marinwood CSD is not alone in having the PERS eligibility for retirement at 50 with 5 years. However, an employee has little incentive to retire at 50 with 5 years' service, as one's retirement benefit would be very low: 15% of final compensation for our firefighters, and 5.46% of final compensation for our park and recreation employees. Firefighters will typically retire at 55 or older, and park employees at 63 or older.
- The Grand Jury did not ask Marinwood CSD for information about its retirement benefits, and presumably did not ask the other responding agencies about their retirement programs. Because apparently only Marinwood's actuaries stated in their report that employees in CalPERS can retire at 50 with 5 years' service, the Grand Jury seized on that statement and made unjustified and judgmental pronouncements regarding Marinwood. The Grand Jury clearly did not have adequate information to make those statements, and it had not even requested the needed information.

Please also note that the per household present cost reported by the Grand Jury is overstated by \$423, because 26% of our Fire Department OPEB liability, which is 60.4% of our total liability, is borne by County Service Area 13, which has contracted with Marinwood CSD for fire protection and emergency response services for nearly 50 years.

The Board of Directors appreciates the work the Grand Jury has done to bring this issue to the fore in Marin County. Be assured that Marinwood CSD is aware of the issue, and is taking such steps as it can to reduce its OPEB liability, without compromising the level of service it provides to the community.

Very truly yours,

Bruce Anderson, President
Board of Directors

Cc: Susan Adams, District 1 Supervisor

Findings

Finding No. 1: Agree, but only in regard to Marinwood CSD.

Finding No. 2: Disagree

Marinwood CSD rejects the assertion that having failed to begin an investment program to provide for retiree health care benefits is unethical, and a breach of fiduciary responsibility. The CSD has long been aware of the issue, and is taking steps to reduce the liability. However, the problem of retiree and employee rapidly escalating health care costs is the result of failure in policy at the Federal and State level, beyond the power and means of the CSD. Using the health premium inflation figures provided in our 2012 OPEB actuarial report, the CalPERS Kaiser North Plan family premium will be over \$87,600/year in twenty-seven years, at the end of our current OPEB actuarial computation period. This is not sustainable, and it is far more than a CSD problem.

Finding No. 3: Disagree

The 30-year amortization period is provided for by GASB, and commonly used. GASB does not characterize the period as "extreme".

Finding No. 4: Disagree

The required actuarial reports guarantee that the risks are not "unknown", and further guarantee that Marinwood CSD knows precisely how costly they may be. The CSD has made moves to reduce the District share of employee and retiree health benefits that it pays, and it does plan to invest for future costs. However, as noted for Finding No. 2, the problem of "rapidly increasing costs" is ultimately beyond the means of taxpayers or retirees to deal with.

Finding No. 5: Disagree

As pointed out above, the District is increasing the share of health premium costs borne by employees and retirees. In addition, the Marinwood firefighters several years ago agreed to a second-tier retirement plan for new hires, with a formula retirement age of 55. However, the Public Employee Retirement Law (PERL) and the Public Employee Medical and Hospital Care Act (PEMHCA) do not permit similarly tiering health benefits by agencies contracting with CalPERS for health insurance.

Finding No. 6: Agree

The District's actuarial valuations do include a table of ten years' projected "Pay as You Go" costs.

Finding No. 7: Disagree

Public Employee Retirement Law does not provide Marinwood CSD this option. However, in 2008 the CSD negotiated a second tier of 3%@55 for new hires with its firefighters, and the Public Employees' Pension Reform Act (PEPRA) provides that new hires will be at a third tier of 2.7%@57. Marinwood CSD's non-safety employees have a 2%@60 formula for retirement, and PEPRA provides that new hires will be under 2%@62. Employees typically retire at an age greater than their retirement formula, the point at which the maximum benefit factor used to calculate retirement benefits is reached, because benefits still continue to increase with increased service tenure.

Finding No. 8: Disagree

The notes in our Financial Statements for 2010, 2011 and 2012 were provided to the Grand Jury. The CSD does not find that they are obscure.

Finding No. 9: Agree

Finding No. 10: Agree

Recommendations

Recommendation No. 1: Agree

Recommendation No. 2: Disagree

The seventeen year amortization period is not warranted, and retirement pension benefits are not the same as health care costs. Pension benefits are pre-funded, and the amount needed is predictable and calculable, based on earnings. Health care costs are more difficult to predict.

Recommendation No. 3: Disagree

PERL and PEMHCA do not permit setting dollar amount caps. However, the CSD has negotiated for employees (and with them, retirees) to pay a larger percentage of premiums.

Recommendation No. 4: Agree

This has been done for the CSD's Safety employees, setting a lower benefit of 3%@55 for new hires. The Miscellaneous employees are already at the lowest available CalPERS formula, 2%@60. The District wishes to point out to the Grand Jury that on pages 13 and 14 of their report, they have singled out Marinwood CSD as having a young eligibility age of 50 and short service time of 5 years for lifetime benefits, when actually, that is set in PERL and is true of every agency studied by the Jury which contracts with CalPERS, regardless of which retirement formula they have contracted for. The CSD's actuarial report is apparently the only report to reference the fact, and so it was seized upon by the Grand Jury as being unique.

However, just because an employee can retire with medical benefits at age 50 after 5 years of service does not mean that it would be wise to do so. For example, under the 2%@60 formula applicable to the CSD's parks and recreation employees, an employee retiring at age 50 with 5 years of service would receive a pension of only 5.46% of their final compensation, whereas an employee retiring at 63, after 30 years of service would receive a pension of 72.54% of final compensation.

Recommendation No. 5: Agree

While the CSD agrees, it has not scheduled any action. The District is first working to increase the amount that employees and retirees contribute toward their health care premiums, reducing the liability rather than collecting funds to pre-fund it.

Recommendation No. 6: Agree

The CSD's actuarial report is posted on its marinwood.org website. It provides all the information the recommendation called for in the recommendation.

FINDINGS

- F1. We find that many of Marin's local governments and special districts are failing to pre-fund future costs for retired employees by making investments to cover promised benefits for active employees. This jeopardizes the certainty that retiree health care benefits promised to current employees will be paid.
- F2. The failure of the majority of entities studied in this investigation to begin an investment program to provide a portion of the needed funds to pay for retiree health care benefits leads to generation shifting of the payment responsibility. Thus it appears to be, at the least unethical, and even a breach of fiduciary responsibility.
- F3. The extreme 30-year amortization period used by most entities minimizes the annual cost of funding the liability gap and further defers to future generations the compensation owed to present employees who provide services to present taxpayers and customers. Shorter amortization periods should be required for reasons of equity and to ensure that the promised benefits will be provided.
- F4. By capping retiree health care benefits, the City of San Rafael has reasonable certainty as to what those costs are. Other entities studied here that promise to pay for future retiree health care with uncertain and likely rapidly increasing costs are accepting an unknown and potentially very costly risk.
- F5. Because a few Marin County cities and other entities studied provide very limited benefits yet still appear able to meet community service needs, and because providing such benefits is increasingly rare in the private sector, such benefits appear to be unnecessary for attracting and retaining employees. Accordingly, for active and newly hired employees, the benefits should be trimmed and costs should be shared between the employees and their employer.
- F6. Marin entities using "Pay-Go" funding are paying only the current year health care benefits of those already retired. This ignores the reasonably known rising costs to cover future retirees who are already heading for retirement. Some actuarial valuation reports the Grand Jury studied provide those future "Pay-Go" estimates year-by-year, so they should be readily available from the actuary's valuations. Estimates of those annual costs for each of the next 10 years should be provided to the public so that those who will incur the costs can know those costs.
- F7. Employers studied for this report should include an age-60, or even later, date for retiree health care benefits to commence in future negotiations with employees and their representatives.
- F8. The results of retiree health care actuarial cost analyses are summarized if at all only in obscure notes to annual financial statements. The public is entitled to more readily accessible explanation of these costs because the public will bear those costs.
- F9. There is a wide range of retiree health care benefits offered among the entities studied in this investigation. No clear explanation for the range from minimal to

extremely generous is readily available. Those entities that are promising relatively generous benefits should provide clear justifications to their citizens and customers.

- F10. Most of the entities the Grand Jury investigated are using fairly reasonable discount rates of 4% - 5% per year to bring back to today in actuarial valuations the future annual costs of retiree health care benefits. However, some are using higher and highly questionable rate assumptions that are not justified by the investments (if any) that they have made to grow and fund the future benefits. The result is to understate the total funding needed today and in future years, to pay for those future benefits.

RECOMMENDATIONS

The Grand Jury recommends that each Marin County local government, special district and school district:

- R1. Begin setting aside in separate investment accounts, if it is not already doing so, each year's funds for amortizing its retiree health care benefits' UAAL, in addition to its "Pay-Go" funding of those benefits for present retirees.
- R2. Begin a program to lower the amortization period for funding its retiree health care benefits UAAL from as much as 30 years presently, to approach (within 10 years), the commonly used 17-year amortization period for retiree pension funding.
- R3. Negotiate caps on the amounts it commits to pay existing and new employees for retiree health care benefits.
- R4. Negotiate a higher retirement age than the currently applicable age for the commencement of retiree health care benefits.
- R5. Require active employees to make a contribution towards the cost of their retiree health care benefit.
- R6. Place a link on its website to provide the latest actuarial valuation of its AAL, its UAAL, its consequent percent funded, its discount rate (annual percentage) used to determine these values, and a projection of outlays ("Pay-Go") for retiree health care benefits for each of the current and subsequent 10 years.

REQUEST FOR RESPONSES

Pursuant to Penal code section 933.05, the Grand Jury requests responses as follows:

From the following individuals:

- Marin County Administrative Officer: **F3, F5, F7, F8, F9, R2 through R6.**

From the following governing bodies:

- County of Marin Board of Supervisors: **F3, F5, F7, F8, F9, R2 through R6.**

ARGUMENT IN FAVOR OF MEASURE ____

Every four years, the voters of Marinwood Community Services District must pass this measure to authorize the continued use of taxes collected for park and street landscape maintenance. Without this voter authorization, not one cent of the taxes collected for these essential services can be spent, even though the voters have approved them.

Measure ____ is not a new tax. It will not increase taxes above the limits approved by the voters of Marinwood Community Services District.

A “YES” vote will last for four years, at the end of which time the spending of park and landscape maintenance funds must again be authorized.

Your Marinwood Community Services District Directors and Park and Recreation Commissioners urge you to vote **YES** on Measure ____.

DATE: July 25, 2013
TO: Presiding Officers, Marin Independent Special Districts
FROM: Candice Bozzard, Clerk to the Commission
RE: Election for LAFCO Alternate Special District Member

The nomination period for the alternate special district member election to the Marin Local Agency Formation Commission closed on July 24, 2013. A mail ballot election must be held to select a LAFCO alternate special district member for the vacant seat previously held by Craig K. Murray. The new member will serve the remainder of Mr. Murray's unexpired term ending in May 2015. The nominees for alternate member are Lew Kious of Almonte Sanitary District, Jack Baker of North Marin Water District, Russ Greenfield of Las Gallinas Valley Sanitary District and Mary Sylla of Ross Valley Sanitary District.

Attached is a copy of the approved policy and procedures for Special District Member selection. Also enclosed are the ballot and candidate qualification forms for participation in the selection process. As described in item 7 of the adopted procedures, please rank your first, second and third choices on the ballot form to enable an "instant runoff," if necessary. In elections where there are more than two nominees your ranking of second and third choices are required for use in the instant runoff process. If ballots are received without rankings for first, second and third choices the ballot will be deemed invalid.

Selection Schedule

The final date the LAFCO office will receive ballots will be **5:00pm on Wednesday, September 25, 2013**. Ballots will be accepted by postal mail, fax to (415) 446-4410 or electronically to staff@marinlafco.org. The newly-elected alternate special district member's term of office will begin immediately following the results of the election.

If your district has questions or comments, please contact the Marin LAFCO office at (415) 446-4409.

Chairperson: Jeffrey Blanchfield
Members: Susan Adams, Judy Arnold, Barbara Heller, Carla Condon, Craig K. Murray, Dennis J. Rodoni,
Alternates: Christopher Burdick, Kathrin Sears, Herb Weiner
Executive Officer: Peter V. Banning

Marin Local Agency Formation Commission

555 Northgate Drive, Suite. 230 • San Rafael, California 94903
Telephone (415) 446-4409 • Facsimile (415) 446-4410 • Email staff@marinlafco.org
Website <http://lafco.marin.org>

Special District Member Selection

Government Code §56332(c)(1) provides for selection of regular and alternate special district LAFCO members by a mail ballot process when the Executive Officer determines that a meeting of the special district selection committee is not feasible. Meetings of the Marin County Special District Selection Committee have previously failed to reach a quorum, indicating the infeasibility of Selection Committee meetings.

It is the policy of Marin Local Agency Formation Commission to conduct selection proceedings of regular and alternate special district members by a mail ballot process.

Procedure for Special District Member Selection

1. The Executive Officer shall initiate the mail ballot selection process for special district members 180 days prior to the expiration of the term of a special district member or immediately upon notification that the service of a special district member on LAFCO will end prior to the expiration of his or her term.
2. The Executive Officer shall initiate the mail ballot process by distributing to each independent special district a call for nominations, including a schedule of the selection process and a copy of this policy. Nominations must be submitted in writing by special district governing boards within 60 days of the date of the call for nominations. The submittal of a nomination must include a statement of the candidate's qualifications.
3. Within five working days of the close of the nomination period, the Executive Officer shall distribute by certified mail one ballot to each independent special districts. The distribution of ballots shall include a statement of qualifications for each candidate on the ballot.
4. Ballots may be submitted by mail or facsimile or electronically within 60 days of distribution of the ballots.
5. A majority of independent special district must cast ballots in order to select a special district member. Selection shall be made by majority of votes cast and a majority of independent special districts in Marin County.
6. Ballots cast by each special district must bear the signature of the district's presiding officer. If the presiding officer is unavailable, the district board may authorize another member of the board to cast the district's vote. Ballots may be returned to the LAFCO office by mail or by facsimile or electronically.
7. All ballots and other records of each selection process shall be retained in the LAFCO office for at least four years and shall be available for public inspection.

When more than two candidates are nominated, the ballot form shall provide for selection by majority of votes cast through an "instant runoff" as follows:

- a) Each district casting a vote shall rank the candidates in order of their preference. District boards would simply indicate a "1" next to their first choice, a "2" next to their second choice, a "3" next to their third choice etc.
- b) In counting the votes by the Executive Officer, all first choice votes are counted. If any candidate receives over 50 percent of the first choice votes, that candidate is selected as special district member.
- c) If no candidate receives a majority, then the candidate with the fewest "1" votes is eliminated. The ballots of the supporters of the eliminated candidate are then transferred to whichever of the remaining candidates they marked for their second choice. This process shall be continued until one candidate receives a majority and is selected as special district member.

Vacancy of Special District Member: Should a vacancy occur during a special district member's term of office, a new appointment shall be made for the unexpired term of the special district member. The Commission may:

- a) Direct the Executive Officer to initiate the mail ballot process for appointment of a new member for the un-expired term; or
- b) Appoint the alternate special district member to serve as regular public member for the remainder of the regular member's term of office.

Alternate Commissioners

Alternate members for county, city, special district and public members of the Commission shall be selected using the same procedures and selection criteria used for regular members. Alternate members shall serve and vote on the Commission in the event of absence or disqualification of the regular member.

BALLOT FORM

MARIN LAFCO AGENCY FORMATION COMMISSION

ALTERNATE SPECIAL DISTRICT REPRESENTATIVE

Purpose of Election: Selection of **Alternate Special District Member** to serve until May 2015. Seat currently left vacant.

Voting Procedure: Vote shall be one per district. Ballot may be signed by the District Presiding Officer or a designee appointed by the Board of the District.

CHOICE OF CANDIDATES:

(Please indicate first, second and third choice to enable an "instant runoff" if necessary.)

- _____ Jack Baker - North Marin Water District
- _____ Russ Greenfield - Las Gallinas Valley Sanitary District
- _____ Lew Kious - Almonte Sanitary District
- _____ Mary Sylla - Ross Valley Sanitary District

District

Signature

RETURN FORM TO MARIN LAFCO AFTER THE DISTRICT'S VOTE,
NO LATER THAN SEPTEMBER 25, 2013

Ballot may be transmitted by facsimile to (415) 446-4410 or
Emailed to staff@marinlafco.org

MARIN LOCAL AGENCY FORMATION COMMISSION

NOMINATION FORM

ALTERNATE SPECIAL DISTRICT MEMBER

Name of District: North Marin Water District

X 1. Board voted to nominate the following current member of its own or another independent special district.

*Name of Nominee: John (Jack) Baker

*District of Nominee: North Marin Water District

 2. Board did not act.

*Attach completed qualification form.

BOARD ACTION:

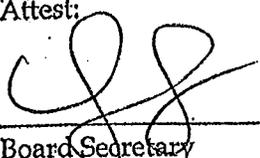
Ayes: Directors Baker, Fraites, Petterle, Schoonover & Rodoni

Noes:

Absent:

Abstain:


Board President

Attest:

Board Secretary

Date: 6/19/13

MUST BE RETURNED TO LAFCO BY JULY 24, 2013.
Forms may be faxed to (415) 446-4410 or emailed to staff@marinlafco.org.

MARIN LOCAL AGENCY FORMATION COMMISSION

NOMINEE QUALIFICATIONS

ALTERNATE SPECIAL DISTRICT MEMBER

Nominated for: Alternate Special District Representative

Name: John (Jack) Baker

Name of Special District: North Marin Water District

Telephone: (Home) (415) 382-3332 (Work) _____

Email Address: jckbaker@gmail.com

Home Address:	Employer's Name and Address:
<u>425 Corte Norte</u>	_____
<u>Novato, CA 94949</u>	_____

Present Occupation: Registered Civil Engineer (Retired)

➤ **Summary of Qualifications for Position:**

- Over 40 years of engineering experience (6 1/2 with the State of California, 35+ years with County of Marin) with design and construction of public facilities.
- Served one term as Director for Novato Sanitary District (1978 - 1982).

➤ **Reasons for Applying:**

During the course of employment with County of Marin Department of Public Works (DPW) I have had frequent interactions with Marin County Special Districts as well as the eleven municipalities. Familiarity with these entities and their respective services and jurisdictions would enable me to effectively contribute as a member of the LAFCO decision making process.

➤ **Please list any organizations of which you are an officer or an employee:**

North Marin Water District (Director) 1983 - Present.

Please return to: **Marin LAFCO**
555 Northgate Drive, Suite 230
San Rafael, CA 94903
Fax: (415) 446-4410
Email: staff@marilafco.org

*Additional information may be attached.

MARIN LOCAL AGENCY FORMATION COMMISSION

NOMINATION FORM

ALTERNATE SPECIAL DISTRICT MEMBER

Name of District: Las Gallinas Valley Sanitary District

1. Board voted to nominate the following current member of its own or another independent special district.

*Name of Nominee: Russ Greenfield

*District of Nominee: Las Gallinas Valley Sanitary District

2. Board did not act.

*Attach completed qualification form.

BOARD ACTION:

Ayes: Clark, Elias, Greenfield, Murray, Schrieber

Noes: None

Absent: None

Abstain: None

Megan Clark
Board President

Attest:

Carol A. [Signature]
Board Secretary

Date: 7/11/2013

MUST BE RETURNED TO LAFCO BY JULY 24, 2013.
Forms may be faxed to (415) 446-4410 or emailed to staff@marinlafco.org.

MARIN LOCAL AGENCY FORMATION COMMISSION

NOMINEE QUALIFICATIONS

ALTERNATE SPECIAL DISTRICT MEMBER

Nominated for: Alternate Special District Representative

Name: Russ Greenfield

Name of Special District: Las Gallinas Valley Sanitary District

Telephone: (Home) 415 578 2580 (Work) _____

Email Address: rgmxman@gmail.com rgreenfield@LGVSD.org

Home Address: _____ Employer's Name and Address: _____

104 MABRY WAY
SAN RAFAEL CA 94903

Present Occupation: retired* 34 years Russ Valley Sanitary Dist.

> Summary of Qualifications for Position:

See attached sheet

> Reasons for Applying:

see attached sheet

> Please list any organizations of which you are an officer or an employee:

see attached sheet

Please return to: Marin LAFCO
555 Northgate Drive, Suite 230
San Rafael, CA 94903
Fax: (415) 446-4410
Email: staff@marilafco.org

*Additional information may be attached.

Marin Local Agency Formation Commission

Nominee Qualifications

Alternate Special District Member

Summary of Qualifications for Position:

Longtime Marin County resident

Novato High 1967 College of Marin 1969 Sonoma State 1970

Married with two grown children 42 years

34 year career in wastewater - Ross Valley Sanitary District -

Reasons for Applying:

Marin County is a wonderful place to live. I want to keep it that way. My ability to apply common sense and use practical methods without causing political strife will help produce good results. I believe in teamwork and use good listening habits in order accomplish goals and tasks. I work well with others.

Please list any organizations of which you are an officer or employee:

Las Gallinas Valley Sanitary District - Director - 12 years

Santa Venetia Neighborhood Association Board member - 6 years

Marin County Hazardous and Solid Waste JPA Task Force - 3 years

Gallinas Watershed Council - founding member - 5 years

MARIN LOCAL AGENCY FORMATION COMMISSION

NOMINATION FORM

ALTERNATE SPECIAL DISTRICT MEMBER

Name of District: ALMONTE

1. Board voted to nominate the following current member of its own or another independent special district.

*Name of Nominee: Lew KIOUS

*District of Nominee: ALMONTE

2. Board did not act.

*Attach completed qualification form.

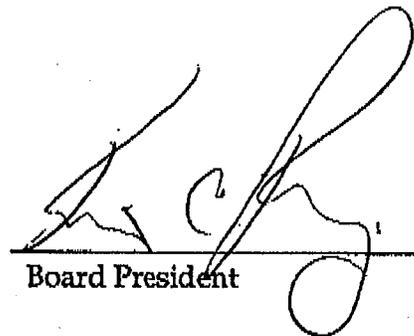
BOARD ACTION:

Ayes: 3

Noes: 0

Absent: 1

Abstain:


Board President

Attest:


Board Secretary

Date: 6/24/12

MUST BE RETURNED TO LAFCO BY JULY 24, 2013.
Forms may be faxed to (415) 446-4410 or emailed to staff@marinlafco.org.

MARIN LOCAL AGENCY FORMATION COMMISSION

NOMINATION FORM

ALTERNATE SPECIAL DISTRICT MEMBER

Name of District: Alto Sanitary District

1. Board voted to nominate the following current member of its own or another independent special district.

*Name of Nominee: Lew Woods

*District of Nominee: _____

2. Board did not act.

*Attach completed qualification form.

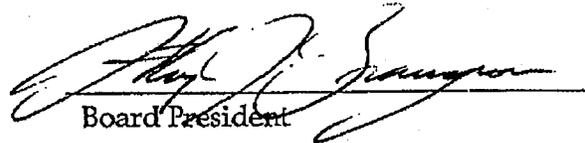
BOARD ACTION:

Ayes: 5

Noes: 0

Absent: 0

Abstain: 0


Board President

Attest:

Joyce Miles
Board Secretary

Date: 06/26/13

MUST BE RETURNED TO LAFCO BY JULY 24, 2013.

Forms may be faxed to (415) 446-4410 or emailed to staff@marinlafco.org.

MARIN LOCAL AGENCY FORMATION COMMISSION

NOMINATION FORM

ALTERNATE SPECIAL DISTRICT MEMBER

Name of District: Homestead Valley Sanitary District

1. Board voted to nominate the following current member of its own or another independent special district.

*Name of Nominee: Lew Knowles

*District of Nominee: _____

2. Board did not act.

*Attach completed qualification form.

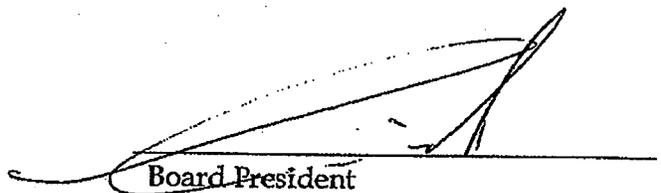
BOARD ACTION:

Ayes: 4

Noes: 0

Absent: 1

Abstain: 0


Board President

Attest:

Burnett Tregning
Board Secretary

Date: 6/25/13

MUST BE RETURNED TO LAFCO BY JULY 24, 2013.
Forms may be faxed to (415) 446-4410 or emailed to staff@marinlafco.org.

MARIN LOCAL AGENCY FORMATION COMMISSION

NOMINATION FORM

ALTERNATE SPECIAL DISTRICT MEMBER

Name of District: Richardson Bay Sanitary District

X 1. Board voted to nominate the following current member of its own or another independent special district.

*Name of Nominee: Lew Kious

*District of Nominee: Almonte Sanitary District

 2. Board did not act.

*Attach completed qualification form.

BOARD ACTION:

Ayes: Abbott, Benvenuti, Morphey and Sotel

Noes: None

Absent: Kosciusko

Abstain: None


Board President

Attest:


Board Secretary

Date: July 16, 2013

MUST BE RETURNED TO LAFCO BY JULY 24, 2013.
Forms may be faxed to (415) 446-4410 or emailed to staff@marinlafco.org.

MARIN LOCAL AGENCY FORMATION COMMISSION

NOMINEE QUALIFICATIONS

ALTERNATE SPECIAL DISTRICT MEMBER

Nominated for: Alternate Special District Representative

Name: Lew Kiou

Name of Special District: Almonte Sanitary District

Telephone: (Home) 415-383-8570 (Work) 707-773-3373

Email Address: LDKiou@sbcglobal.net

Home Address:
233 Princeton Avenue
Mill Valley, CA 94941

Employer's Name and Address:
VenTek International
1260 Holm Rd., Ste. A, Petaluma, CA 94954

Present Occupation: Sales Manager

> Summary of Qualifications for Position:

See Attached Sheet

> Reasons for Applying:

See Attached Sheet

> Please list any organizations of which you are an officer or an employee:

See Attached Sheet

Please return to: **Marin LAFCO**
555 Northgate Drive, Suite 230
San Rafael, CA 94903
Fax: (415) 446-4410
Email: staff@marilafco.org

*Additional information may be attached.

Marin Local Area Formation CommissionNominee QualificationsAlternate Special District Member

Summary of qualifications for Position:

- Current President of Board of Commissioners for Sewerage Agency of Southern Marin (SASM). In this position, I am focused on the responsible management of SASM's resources to meet the needs of its constituents (residents). My approach to this role is to seek the responsible input from all parties and then support SASM's Board and the Agency toward taking meaningful steps forward. I directly negotiated an extension of the Operations and Management Agreement with the City of Mill Valley, by which Mill Valley operates the water treatment plant on behalf of SASM.
- Current Secretary/Treasurer and Board member of Almonte Sanitary District. I implemented the District's website and expanded and improved our outbound communication. I worked to update and automate our District's operations, such as the digitizing of the District's maps and sewer system records. I have consistently pursued a policy of fiscal conservatism to maintain low, and responsible, rates for our residents.
- Resident of Mill Valley for 30+ years. Lifelong Bay Area resident.
- Frequent speaker before the Board of Marin LAFCO.
- Successful businessman with experience in achieving consensus and getting results.

Reasons for Applying:

- LAFCO currently has no representative from Southern Marin. I believe that with my addition to LAFCO, I will be a strong representative from Southern Marin, and I believe that this representation is critical and vitally important.
- I have seen Marin LAFCO in action, and am aware of its potential value to Marin residents. I am also aware of the challenge to keep LAFCO focused on beneficial actions, as opposed to actions that may be viewed by its Board as a legislative mandate. I believe that I can help to maintain that balance to the benefit of all of Marin.
- My basic philosophy toward LAFCO issues will be to give the greatest weight to those who are most-affected.
- I have worked with LAFCO's staff and Board and believe I can develop good relationships within LAFCO to immediately provide positive results.
- I believe I have the perspective, experience, and knowledge to provide value as a member of LAFCO, and to provide value to Marin residents, and the Special Districts of Marin.

Please list any organizations of which you are an officer or an employee:

- Secretary/Treasurer- Almonte Sanitary District
- Board Member- Almonte Sanitary District
- President of Board of Commissioners- Sewerage Agency of Southern Marin (SASM)

Endorsed by:

- Andy Berman: Mayor- City of Mill Valley
- Cathy Benediktsson: President- Sanitary District #5 (Tiburon)
- Bruce Abbott: President- Richardson Bay Sanitary District
- Kevin Relly: President- Almonte Sanitary District
- Einar Asbo: President- Homestead Valley Sanitary District and former LAFCO Commissioner
- Steffen Bartschat: Past President, and current Vice President- Tamalpais Community Services District

MARIN LOCAL AGENCY FORMATION COMMISSION

NOMINATION FORM

ALTERNATE SPECIAL DISTRICT MEMBER

Name of District: Ross Valley Sanitary District/Sanitary District #1
of Marin County

1. Board voted to nominate the following current member of its own or another independent special district.

*Name of Nominee: Director Mary Sylla

*District of Nominee: Ross Valley Sanitary District

2. Board did not act.

*Attach completed qualification form.

BOARD ACTION:

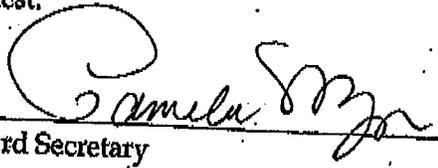
Ayes: Egger, Sullivan, Meigs, Guasco, Sylla

Noes: None

Absent: None

Abstain: None


Board President

Attest:

Board Secretary

Date: July 24, 2013

MUST BE RETURNED TO LAFCO BY JULY 24, 2013.
Forms may be faxed to (415) 446-4410 or emailed to staff@marinlafco.org.

MARIN LOCAL AGENCY FORMATION COMMISSION**NOMINEE QUALIFICATIONS****ALTERNATE SPECIAL DISTRICT MEMBER**Nominated for: Alternate Special District RepresentativeName: Mary SyllaName of Special District: Ross Valley Sanitary DistrictTelephone: (Home) (415) 459-3764 (Work) (415) 450-5348Email Address: sylla.mary@gmail.com

Home Address:

5 Stadium WayKentfield, CA 94904

Employer's Name and Address:

Merck & CoOne Merck Drive, Whitehouse Station, PA
08889Present Occupation: HIV Community Liaison -- SF Bay Area**➤ Summary of Qualifications for Position:**

I am member of the Ross Valley Sanitary District Board of Directors, elected last year. I also currently serve on the Kentfield Planning Advisory Board. A 25-year resident of Ross Valley, I am interested in good governance and effective thoughtful management of growth in Marin. I am a lawyer, a member of the CA bar and have a masters degree in Public Health (Epidemiology) with 18 years of nonprofit public health leadership and management experience.

➤ Reasons for Applying:

Raised in San Anselmo and Kentfield, I was fortunate to be able to return to Marin to have and raise my children. I am convinced that Marin's unusually thoughtful growth and preservation of open space is the reason that this area is so desirable. LAFCO plays a key role in that process and as the current representative of a large area of Marin, I think it is important to participate in LAFCO decision-making process. I look forward to the opportunity to serve and represent the long-range interests of Marin residents.

➤ Please list any organizations of which you are an officer or an employee:

Merck & Co. (employee)
Ross Valley Sanitary District, Director
Kentfield Planning Advisory Board, Member
California Bar Association, Member

Please return to: **Marin LAFCO**
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*Additional information may be attached.