

Marinwood Community Services District

Minutes of Board of Directors Meeting Tuesday April 11, 2017

Time and Place: 7:30PM Marinwood Community Center classroom.

Present:

Board Members: President Bill Shea, Leah Kleinman-Green, Jeff Naylor and Irv Schwartz.

Absent: Izabela Perry.

Staff: District Manager Eric Dreikosen, Fire Chief Thomas Roach, Recreation Director Shane DeMarta, Firefighters Sean Day, Jeff Smith and Brandon Selvitella and Administrative Assistant Carolyn Sullivan.

Others Present: Linda Barnello, Stephen Nestel and Ron Marinoff.

Open Session Call to Order and Pledge of Allegiance

Agenda

No changes or additions.

M/s Naylor/Schwartz to approve agenda. Ayes: Naylor, Shea, Kleinman-Green and Schwartz. Nays: None.

Absent: Perry. Motion carried.

Consent Calendar

a. *Draft Minutes of Regular Meeting of March 14, 2017:* No comments.

b. *Bills Paid Nos. 808-880:* Schwartz questioned bill number 832 for \$15,946. DeMarta replied the bill is for camp shirts. We have about 1,300 campers, each camper is provided with two shirts and staff purchases extras for parents to buy. Shea commented he is glad to see overtime costs down. Naylor questioned bill number 851 for \$5,232. DeMarta replied that is for emergency contact software for our youth programs. It has been very helpful to go digital and have access in the field. Naylor questioned the eucalyptus tree removal. DeMarta replied it was the tree adjacent to the one that fell on the homeowner's property. Barnello asked in regards to the mold remediation if the District abided by SB854. Dreikosen replied it was an emergency exemption. Nestel stated he was shocked to see the bill for the mold issue; unbelievable that it cost so much money.

M/s Naylor/ Schwartz to approve Consent Calendar. Ayes: Naylor, Shea, Kleinman-Green and Schwartz.

Nays: None. Absent: Perry. Motion carried.

Public Comment Open Time for Items Not on Agenda

Marinoff commented the County wants to spend money to change Lucas Valley Road rather than placing a "no trucks allowed" sign; there is better ways to spend tax dollars.

Barnello commented she feels it was a poor decision for the Board to give the District Manager a 6% raise; it is fiscally irresponsible. Marinoff stated 6% was not enough and would like to see the Fire Chief received a raise as well.

Nestel commented he had emailed a letter to everyone besides Schwartz regarding pooled water on the community center roof. This pooling of water will lead to bigger problems. Nestel stated the reason Schwartz did not receive the email was because he was denied Schwartz's email address by the District Manager. Nestel stated he demands that all Board member emails and home addresses be published on the website.

District Matters

1. *Draft District Budget for Fiscal Year 2017-2018:* Dreikosen commented there are no large material changes; he consolidated the P&L account numbers and added lines for Reserves and OPEB Trust at the request of the Board. Naylor commented he would like to see \$100,000 be placed in Capital Reserves. Naylor stated he would like to recommend placing \$5,000 a month into OPEB reserves and review quarterly. Schwartz asked if the draft budget assumes the special tax increases. Dreikosen replied yes. Schwartz stated this draft budget has \$322,000 revenue over expenses, is that correct. Dreikosen replied yes, at this point in time it is correct, but it is not showing unfunded liabilities. Schwartz asked what "Consultant fees" consist of. Dreikosen replied, GASB reporting and accounting reconciliations. Schwartz inquired why the expenditure for the landscape contractor was reduced. Dreikosen replied it was based upon actuals. Schwartz questioned the "Paramedic Reimbursement". Dreikosen replied it is a pre-emptive allocation: Dreikosen stated that paramedic incentive pay is also factored into the firefighters salaries. Schwartz asked how much money the Board would like to save per year to achieve their goal. Dreikosen replied that is a large picture question, he is unsure of the specific number. Dreikosen added there are three employees who have maxed out on step increases and haven't seen an increase in years; he would recommend a 2% wage increase for DeMarta, Collins and Roach. The total burdened cost to the District would be approximately \$7,000.

2. *Resolution 2017-03: Increasing the Amount of the Special Tax for Fire Protection and Emergency services:*

Dreikosen stated this tax was passed by the voters in November 2011. Naylor commented he is aware of the objection letter written by one community member and does sympathize, but this was approved by the voters. Naylor stated he

disagrees with the comparison between the District and MMWD. This Resolution was approved by the voters and the District's unfunded liabilities are causing the District to ultimately decide whether to maintain an independent Fire Department. Kleinman-Green commented this is not political and it's better to have small increases over the years versus huge increases all at once; this was on the ballot and approved. Nestel stated the Board has no legal authority to pass this Resolution. Nestel stated this tax should be on the November 2017 ballot that the Board decided not to hold. Dreikosen stated this was Measure H on the 2015 ballot and is a GANN limit authorization and it gives authorization for four years; it is actually set for re-authorization in November, 2019. Schwartz commented this Resolution has nothing to do with changing the election schedule.

M/s Kleinman-Green/ Naylor to approve Resolution 2017-03 Increasing the Amount of the Special Tax for Fire Protection and Emergency Services. Ayes: Naylor, Shea, Kleinman-Green and Schwartz. Nays: None. Absent: Perry. Motion carried.

3. Resolution 2017-04 Increasing the Amount of the Special Tax for Park, Open Space and Street Landscape Maintenance: Shea commented this is about a \$6 increase per unit annually. Nestel stated the Board voted themselves an extra year and the Board is voting illegally on these Resolutions. Dreikosen commented, this was Measure I on the 2015 ballot and was approved by the voters by over 75%.

M/s Kleinman-Green/ Schwartz to approve Resolution 2017-04 Increasing the Amount of the Special Tax for Park, Open Space and Street Landscape Maintenance. Ayes: Naylor, Shea, Kleinman-Green and Schwartz. Nays: None. Absent: Perry. Motion carried.

4. *Update from Ad-Hoc Committee to Review, Revise, Create District Policies and Procedures: Discuss next project(s). Committee member(s) Izabela Perry:*

a. *Expenditure Authorization Policy (draft):* Dreikosen noted it should more clearly define budget versus non-budget items and well as provide exemptions for recurring items such as Health billing and Retirement billing; this is already in practice, it's just now being documented. Schwartz commented it is good to see. Kleinman-Green stated she agrees with the policy.

5. *District Manager Report:* Dreikosen stated he had attended the OES meeting and left confident the District will be able to receive assistance for the creek erosion issues. A geo-tech engineer did a site visit and is preparing a proposal. Dreikosen commented that Roach, DeMarta and he attended the SDRMA Safety/Claims Education Workshop in Sacramento and in addition to valuable information that their attendance will lower the Districts rates.

Fire Department Matters

1. *Draft Minutes of Fire Commission Meeting of April 4, 2017:* No comments.

2. *Fire Activity Summary and Chief Report:* Roach commented it was a busy March; Captain's Brackett and Selvitella were in charge of block training and did a great job. The CERT kiosk is still in limbo, but the CERT participants were grateful Naylor attended the last meeting. The temporary hire has accepted a full time position with Marin County Fire Department and there will be an engineer's exam next month. The firehouse is still without a kitchen and it has been very difficult to find a DIR registered company; the one bid we received was ridiculously high, but the District has to abide by the law. Roach commented there was a very generous offer from Barnello to help pay for the kitchen, but the District would still need to abide by Public Works laws. Naylor stated LA County has an exemption to SB854. Kleinman-Green questioned if there is any hardship clause. Dreikosen replied he and Roach have explored all possibilities. Barnello stated she has read SB584 and nowhere does it say that a private citizen can't donate money to a project. Roach replied it would look as if the District is trying to circumvent the law. Dreikosen noted the opinion is the District would lose if challenged.

Park and Recreation Matters

1. *Draft Minutes of Park and Recreation Commission Meeting of March 28, 2017:* Barnello stated she never said that kids would create bike jumps she implied the narrow pathway as shown on the Maintenance shed drawings would be a liability to the District. Nestel commented he is concerned if the District is thinking about dedicating money to the Tennis association.

2. *Park Maintenance Facility Replacement Initiative:* Dreikosen reported there is a good plan for the format of the meeting. The notices have been placed in the panhandle as well as the District website, Neighborries, Nextdoor, and at the community center. Nestel stated he would recommend building the Maintenance facility adjacent to the Fire Department. Barnello asked where the RFP is for the project. Shea replied the District is not ready for an RFP at this point.

3. *Recreation and Park Maintenance Activity Report:* DeMarta reported the main pool shell seems to be leaking badly; he will have a professional come out to decipher what can be done. Spring Camp is going well, all spots were taken and there is a wait list. The Park staff is still behind schedule, they are working on the pool and then focusing on turf repair before summer hits. The weeds are high and staff will tackle them ASAP. The logo is being placed on the truck tomorrow and Marco secured a discount on the other accessory items for the truck. Schwartz requested the District send a letter to the homeowner on Las Gallinas who has their RV parked on District land to request they move their vehicle.

New and Other Business*1. Request for Future Meeting Agenda Items:*

- Naylor: Compensation for three employees.
- Barnello: Review of Social Media Policy

Recognitions and Board Member Items of Interest

Barnello commented the firefighters are doing a great job working around the lack of kitchen facilities.
Schwartz stated he will be out of town on May 9, 2017.

The meeting was adjourned at 10:02PM.

The date of the next Special Board Meeting was set for April 25, 2017 at 7:30pm.

The date of the next Regular Board Meeting was set for May 9, 2017 at 7:30pm.

Respectfully submitted,
Carolyn Sullivan