

**MARINWOOD COMMUNITY SERVICES DISTRICT**  
**MINUTES OF PARK AND RECREATION COMMISSION MEETING**

**March 28, 2017**

**Time and Place:** 7:30PM Marinwood Community Center.

**Present:**

Commissioners: Shane Valentine, John Tune, Jon Parkinson and Jon Campo.

Absent: Kimberly Call.

Staff: District Manager Eric Dreikosen, Recreation Director Shane DeMarta and Administrative Assistant Carolyn Sullivan.

Board Members: Jeff Naylor.

Others present: Tony Hoff and Francie Burkhart.

**Agenda**

No changes or additions.

M/s Parkinson/ Campo to approve agenda as presented. Ayes: Campo, Parkinson, Tune and Valentine. Nays: None. Absent: Call. Motion carried.

**Public Comment**

Tony Hoff, a member of the Marinwood Tennis Association commented he is interested in the long term maintenance funding for the tennis courts. He stated the Association is in the process of formalizing a Board and would love to keep an open communication with the Park and Recreation Commission. Campo commented his wife is also in the Tennis Association and he had spoken to Hoff recently to try to answer some of the maintenance questions they had posed. Dreikosen asked if the Association had 501c(3) status. Hoff replied no. Valentine commented they should contact Marin Link; they have a wealth of information helping groups achieve their non-profit status. Burkhart reiterated the concerns; the tennis program in Marinwood is very active by both children and adults and she has concerns with long term planning for repairs and replacements.

**Draft Minutes of February 28, 2017 Park and Recreation Commission Meeting**

M/s Tune/ Campo to approve Minutes of February 28, 2017 Park and Recreation Commission meeting. Ayes: Campo, Parkinson, Tune and Valentine. Nays: None. Absent: Call. Motion carried.

**Review of Draft Board Minutes of March 14, 2017**

Tune inquired about the lawsuit against the District and if it was related to the Firefighters FLSA allegations. Dreikosen replied yes. Tune inquired about the Firefighter who traveled to Guatemala. Dreikosen replied the program is run by San Rafael firefighters and is similar to "Doctors without Borders". Captain Brackett traveled to Guatemala to help train first responders.

**FY 17/18 Draft Park and Recreation Budgets**

Dreikosen explained that he is consolidating GL numbers across departments to achieve a clean chart of accounts. Staff has spent time and thoughtfulness into achieving the draft budget presented. Campo inquired about the jump in Workers Compensation insurance. Dreikosen replied it is based on salary, but the Districts modification factor jumped dramatically due to recent claims. Campo asked about the Measure A revenue. Dreikosen replied the County has projected the revenue numbers quite accurately as of late but has yet to release projections for FY 17/18. The expenditures for the current year are the Park Maintenance vehicle and the tennis court resurfacing at Creekside Park. All remaining revenue is dedicated to the Park Maintenance building. Valentine commented the summer camp revenue is great to see, it's wonderful to see the constant increases year over year. Tune asked if there will be decreases in utility billing. Dreikosen replied most likely not, gas prices have increased countering any savings achieved by solar. Campo asked if staff has thought of replacing the pool heaters with electric ones due to the solar the District is now generating. DeMarta replied the pool is only running on one heater, which is not ideal. It may be wise to look into the purchase of a secondary electric one.

**Update: Park Maintenance Facility Replacement Initiative**

Dreikosen noted that resident Joe Runco had donated his time and resources to produce the drawings and Irv Schwartz had helped to provide the 2010 maps. The Board had approved the use of these drawings at their last meeting and the District is committed to move forward with the project. Campo stated it would be helpful if Runco could attend the April meeting and commented it will be good to gather the information provided by the community to move forward with the

project. Naylor stated the next steps will be to invite people with concerns to work with the District and for the District to hire the appropriate professionals to move the project along correctly. Valentine stated he would like to convey the absolute need for this project to move forward; the safety of the employees is a top priority. Campo commented Marin County has held community workshops that include one speaker to present and then the community breaks into small groups to ask questions and for staff to record comments. Naylor stated he would like the following topics to be included for the meeting:

- Placement of Facility
- Cost (Measure A versus out of pocket)
- Safety (Staff and Environmental)
- Mitigation of noise concerns

Valentine added “Protection of Park Equipment” and Parkinson commented the District needs to express to the community that the construction of the maintenance building is essential for the health and well-being of our parks. Tune stated he would make himself available to anyone interested in doing a walk-through of the existing building.

### **Requests for Future Agenda Items**

None.

The meeting concluded at 9:29PM.

The date of the next Park and Recreation Commission meeting is set for May 23, 2017 at Creekside Park.

Respectfully submitted,  
Carolyn Sullivan