

**MARINWOOD COMMUNITY SERVICES DISTRICT
MINUTES OF PARK AND RECREATION COMMISSION MEETING**

February 28, 2017

Time and Place: 7:30PM Marinwood Community Center.

Present:

Commissioners: Shane Valentine, John Tune, Kimberly Call, Jon Parkinson and Jon Campo.

Staff: District Manager Eric Dreikosen, Recreation Director Shane DeMarta and Administrative Assistant Carolyn Sullivan.

Board Members: Jeff Naylor.

Others present: Linda Barnello.

Agenda

No changes or additions.

Presentation: Dixie Elementary School Representatives-Outdoor Classroom, Miller Creek Watershed Stewards
Presentation rescheduled by the presenter.

Public Comment

Barnello questioned if there was any licensing processes for the alcoholic sales at the Homebrew Happy Hour. Valentine replied the beverages at the event were free therefore no licensing was necessary and the District had an alcohol permit for the event. Barnello expressed concerns with the cost of the future planting project in the park. She urged the Commission instead to spend money to fix the lifting sidewalks in the pedestrian walkways.

Draft Minutes of January 24, 2017 Park and Recreation Commission Meeting

Call commented she would like to add "Call has recommended several times that Dreikosen visit the Jeanette Prandi County Maintenance building as she lives next to it and it may be a model for what we need. It appears pre-fab and maybe low cost. It is low key, unobstructed yet attractive aesthetics right next to Lucas Valley homes. It is natural dark wood color screened with tasteful trees and plantings. It is a clear and visible example of what would be a vast improvement over what we have now. It would be hard for anyone to object to this kind of building especially since the County uses this next to homes in Lucas Valley. As an example it may help mitigate concerns and ward off objections if we aim for what this models. As it seems to be working for the County similar situation why reinvent the wheel? [sic] Let's investigate a similar option and cost as base line presentation to the community". Tune replied, that Call cannot rewrite the minutes to include this verbiage when it wasn't stated in such a way at the previous meeting. Sullivan commented the verbiage is now included in these minutes.

M/s Campo/ Tune to approve draft minutes of January 24, 2017 with no changes. Ayes: Campo, Call, Parkinson, Tune and Valentine. Nays: None. Motion carried unanimously.

Review of Draft Board Minutes of February 14, 2017

No comments.

2016 Facility Tours: Creation and Inspection Notes and Potential Projects

Valentine commented staff had reviewed the spreadsheet and added notes and costs. This template will be used going forward utilizing different tabs for multiple years. The Commission has decided to update the inspection notes monthly during the inspections as to achieve a final copy by fall to send to the Board.

M/s Campo/ Parkinson to approve 2016 Facility Tours and to forward to the Board. Ayes: Campo, Call, Parkinson, Tune and Valentine. Nays: None. Motion carried unanimously.

Establishment of Marinwood Park Plant Palette

Campo commented it has been difficult to find the proper plants, there is limited selection due to the poor winter weather. The Maintenance crew will hold off for another month to acquire the plants. Valentine stated his assumption for this document was to begin to build a palette for future reference as well as use the palette for the Commission approved beautification park project. Dreikosen replied yes that is correct. Campo noted each area of the park is different and will require various plants. For example a plant that could thrive in a secluded area would not be used in a heavily trafficked playground. Parkinson asked if all the plants are native and drought resistant. Campo replied currently yes, but again I do not want to tie the hands of staff by making the palette rigid. Tune agreed, it's good to have continuity, but flexibility is a

must. Call questioned if the costs are an issue especially after the wet winter that caused so much damage to our parks and infrastructure. Tune replied right now the Commission is approving the palette, the project has already been discussed. It would be nice to see small improvements to our parks and it is the Commission's responsibility to better our community when allowed. Campo stated the cost is not great, this is a very small project. Barnello commented she would like to see inexpensive plants on the palette list.

M/s Parkinson/ Campo to approve Establishment of Initial Marinwood Park Plant Palette with introduction written by Campo to be presented to the Board. Ayes: Campo, Call, Parkinson, Tune and Valentine. Nays: None. Motion carried unanimously.

Update: Park Maintenance Shop Repair/Replacement Project Recommendation as assigned by Board of Directors

Dreikosen noted he is working with Irv Schwartz on this project. Schwartz has found a local architect that will help with a rendering free of charge to be able to present to the public. Campo commented he had emailed Dreikosen after the last meeting regarding presentation format and the need for the District to express clear goals. Naylor commented this project needs to move quickly, the area is a danger to the park and District staff. Campo added the District needs to ask the community for design influences not permission to build a structure because everyone knows the current structure is a hazard. Call stated she would like to see Campo and Tune look at the existing County structure and suggest screening plants. Tune replied the County building is a totally different facility that what the District needs. Parkinson suggested starting to reach out to residents to garner support such as the Lion's Club and the Waterdevils. Campo agreed, the District needs to express that the project has to be completed.

Purchase of Valley Oak trees and Identification of Planting Area

DeMarta stated he would like to partner with the local watershed stewards. Barnello asked who would maintain these trees. DeMarta replied ideally the watershed stewards and stated he would defer this topic until the District has spoken with them.

Park and Recreation Reports

DeMarta replied the Homebrew Happy Hour was a success as well as Raise a Glass. The annual egg hunt is set for April 15th at 10am. Summer Camp registration has opened to both residents and non-residents. The Recreation department has brought in about \$550,000 over the past two weeks. The pool is up and running and heated for Swim Team as well as the Lifeguard Training classes.

Park staff has been swamped with storm related damage issues and is running about three weeks behind schedule. The park maintenance vehicle is scheduled for delivery on March 1st and it will be good for staff to have a vehicle again. Campo asked about the damage to Queenstone Fire Road and if the District has to pay for the repairs. Dreikosen replied he assumes so, but Chief is reaching out right now to find answers. Barnello commented the weeds need to be controlled. Staff should remove weeds and reach out to garner volunteers for the project. Call commented staff should sow wildflowers to deter weed growth. Campo stated that is the point of the aforementioned project, to deter weeds and enhance park beauty. DeMarta stated staff is beginning to plant weed barriers as well when applicable. Dreikosen noted that the District has submitted OES paperwork in hopes of additional funding for infrastructure and grounds issues. A hydrologist or a civil engineer must come to the site to look at the creek bank and its effect on the pump house.

Requests for Future Agenda Items

Call: Objectives for the Parks, different palettes for different areas.

Campo: Maintenance shed status.

Barnello: Additional signage for the panhandle at Quietwood entrance regarding Park Ordinances, especially "no dogs off leash". Tune replied that is not a Commission agenda; that is staff discretion.

The meeting concluded at 9:00PM.

Respectfully submitted,
Carolyn Sullivan