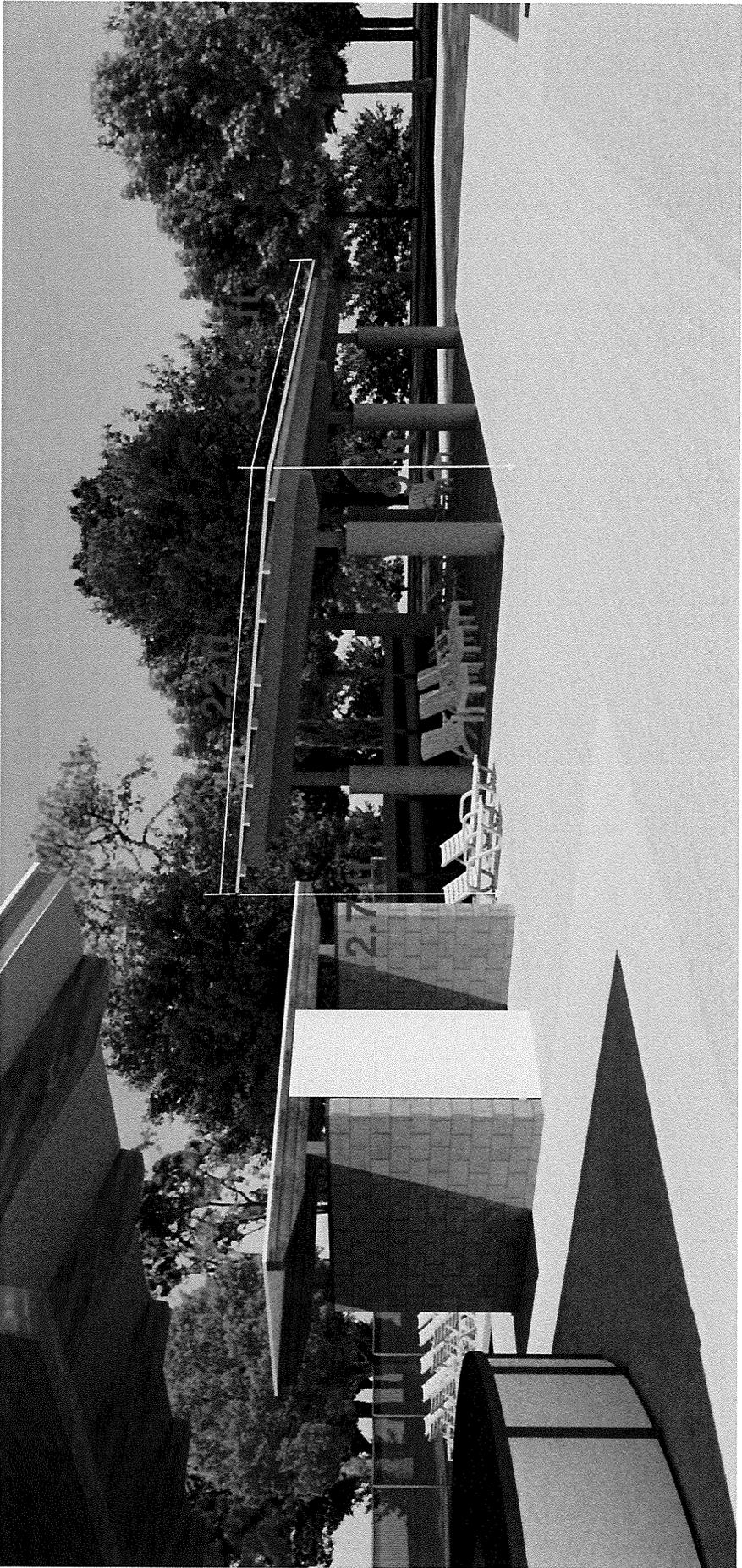


Agenda for the Regular Meeting of the Board of Directors Tuesday – December 8, 2015

5:30 PM - Marinwood Community Center Classroom

*Open Session will begin no earlier than 7:30PM. Times listed are approximate and subject to delay.

Time*	Description:	Board Action
A. 5:30 PM	CALL TO ORDER	
B. 5:30 PM	CLOSED SESSION <i>Conference with Labor Negotiators Section 54957.6 Agency designated representatives: Jack Hughes, Liebert Cassidy Whitmore. Represented Employees: Marinwood Professional Firefighters</i>	
C. 7:30 PM	OPEN SESSION: CALL TO ORDER AND PLEDGE OF ALLEGIANCE	
D. 7:30 PM	AGENDA	Adopt
E. 7:35 PM	INTRODUCTION OF NEWLY-ELECTED BOARD DIRECTORS: Leah Kleinman-Green; Jeffrey C. Naylor; Izabela Perry	
F. 7:45 PM	SOLAR POWER PURCHASE AGREEMENT UPDATE	
	1. Estoppel Certificate and Solar PPA Amendment including Notice to Proceed to Engineering	Approve
G. 8:15 PM	CONSENT CALENDAR	
	a. Draft Minutes of Regular Meeting of November 10, 2015	Approve
	b. Bills Paid Nos. 505-578	
H. 8:30 PM	DISTRICT MATTERS	
	1. Form Ad-Hoc Committee to Address District Unfunded Future Liabilities	Appoint & Approve
	2. Form Ad-Hoc Committee to Review, Revise, Create District Policies & Procedures	Appoint & Approve
	3. Appoint Board Director(s) to Work With District Manager regarding Upcoming Accounting System Transition	Appoint & Approve
	4. Assign Special Initiative to Park & Recreation Commission for Report and Recommendation to the Board: Park Maintenance Shop Repair/Replacement	Approve
	5. Assign Special Initiative to Fire Commission for Report and Recommendation to the Board: Succession Planning for Implementation of Paramedic Positions	Approve
I. 9:15 PM	PUBLIC COMMENT OPEN TIME FOR ITEMS NOT ON AGENDA <i>Speakers are asked to limit comments to two minutes. Speakers may comment only on Closed Session and non-agenda items within the subject matter jurisdiction of the District. The Board may not take action on, consider or debate items not on the agenda except under narrow circumstances meeting statutory tests. Response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Board. The President may refer the matter to staff or to a future meeting agenda.</i>	
J. 9:25 PM	FIRE DEPARTMENT MATTERS	
	1. Draft Minutes of Fire Commission Meeting of December 1, 2015	Review
	2. Fire Department - Activity Summary Report for November, 2015	Review
	3. Fire Chief Report	Review
	4. Date of Next Fire Commission Meeting – January 5, 2016	
K. 9:45 PM	PARK AND RECREATION MATTERS	
	1. Draft Minutes of Park and Recreation Commission Meeting of November 24, 2015	Review
	2. Recreation and Maintenance Activity Reports	Review
	3. Date of Next Commission Meeting – January 26, 2016	
L. 10:05 PM	NEW AND OTHER BUSINESS	
	1. Appoint Incoming Fire Commissioners	Appointments
	2. Appoint Incoming Park & Recreation Commissioners	Appointments
	3. Election of Board Officers for 2016: President and Vice-President	Elect Officers
	4. Requests for Future Meeting Agenda Items	
M. 10:25 PM	RECOGNITIONS and BOARD MEMBER ITEMS OF INTEREST	
N. 10:30 PM	ADJOURN	
	DATE OF NEXT REGULAR BOARD MEETING – January 12, 2016 at 7:30 PM	





Marinwood Community Solar Project Savings Analysis -- WITH CANOPY V2
Savings with Solar Compared to without solar on Current A6 Tariff

Solar Array Cost and Output	
System Size (kW, DC)	56.4
System PVsyst Output (kWh)	72,202
System Output Per DC kW	1,280

PPA Rate (\$/kWh) and Escalator	
Yr 1 Discounted PPA Rate	0.1911
Escalator, yr 1-15	2.5%
De-Escalator, yr 16-20	-10.0%

Current Utility Usage Information	
Utility Usage (kWh)	122,306
Utility Rate (\$/kWh)	0.2479
Utility Cost Escalator	4.0%
Solar Usage Offset	59.0%
Solar Bill Offset	77.6%

Year	Projected Utility Cost w/o Solar (A6)	Solar Output (kWh)	Residual Utility Cost With Solar	CSI Rebate	Discounted PPA	
					Payment	Savings
0						
1	30,324	72,202	6,786	1,741	13,801	11,478
2	31,537	71,841	7,180	1,732	14,075	12,014
3	32,798	71,482	7,593	1,723	14,355	12,573
4	34,110	71,124	8,028	1,715	14,640	13,157
5	35,475	70,769	8,485	1,706	14,931	13,765
6	36,894	70,415	8,965		15,228	12,701
7	38,370	70,063	9,469		15,530	13,371
8	39,904	69,713	9,998		15,839	14,068
9	41,500	69,364	10,553		16,154	14,794
10	43,161	69,017	11,136		16,475	15,549
11	44,887	68,672	11,748		16,802	16,336
12	46,682	68,329	12,390		17,136	17,156
13	48,550	67,987	13,064		17,477	18,009
14	50,492	67,647	13,771		17,824	18,896
15	52,511	67,309	14,513		18,179	19,820
16	54,612	66,972	15,291		16,279	23,042
17	56,796	66,637	16,107		14,578	26,111
18	59,068	66,304	16,963		13,054	29,051
19	61,431	65,973	17,861		11,690	31,880
20	63,888	65,643	18,802	-	10,469	34,618
21	66,444	65,315	19,788		10,416	36,239
22	69,101	64,988	20,822		10,364	37,915
23	71,865	64,663	21,906		10,312	39,647
24	74,740	64,340	23,042		10,261	41,437
25	77,730	64,018	24,233	-	10,209	43,287
20 Yr Total	902,990	1,377,463	238,703	8,616	304,516	368,388
Savings Pct						40.8%
20 Yr NPV of Savings at 4%						236,942
20 Yr NPV of Savings at 8%						163,224

25 Yr Total	1,262,871	1,700,787	348,495	8,616	356,079	566,913
Savings Pct						44.9%
25 Yr NPV of Savings at 4%						318,940
25 Yr NPV of Savings at 8%						198,356



Marinwood Community Solar Project Savings Analysis -- WITH CANOPY V2

Savings with Solar Compared to without solar and Tariff switch to A-10 Non-TOU(s)

Solar Array Cost and Output	
System Size (kW, DC)	56.4
System PVsyst Output (kWh)	72,202
System Output Per DC kW	1,280

PPA Rate (\$/kWh) and Escalator	
Yr 1 Discounted PPA Rate	0.1911
Escalator, yr 1-15	2.5%
De-Escalator, yr 16-20	-10.0%

Current Utility Usage Information	
Utility Usage (kWh)	122,306
Utility Rate (\$/kWh)	0.1979
Utility Cost Escalator	4.0%
Solar Usage Offset	59.0%
Solar Bill Offset	71.5%

Year	Projected Utility Cost w/o Solar (A10)	Solar Output (kWh)	Residual Utility Cost With Solar	CSI Rebate	Discounted PPA	
					Payment	Savings
0						
1	24,204	72,202	6,786	1,741	13,801	5,358
2	25,172	71,841	7,180	1,732	14,075	5,649
3	26,179	71,482	7,593	1,723	14,355	5,954
4	27,226	71,124	8,028	1,715	14,640	6,273
5	28,315	70,769	8,485	1,706	14,931	6,605
6	29,448	70,415	8,965		15,228	5,255
7	30,626	70,063	9,469		15,530	5,627
8	31,851	69,713	9,998		15,839	6,014
9	33,125	69,364	10,553		16,154	6,418
10	34,450	69,017	11,136		16,475	6,839
11	35,828	68,672	11,748		16,802	7,277
12	37,261	68,329	12,390		17,136	7,734
13	38,751	67,987	13,064		17,477	8,210
14	40,301	67,647	13,771		17,824	8,706
15	41,913	67,309	14,513		18,179	9,222
16	43,590	66,972	15,291		16,279	12,020
17	45,334	66,637	16,107		14,578	14,649
18	47,147	66,304	16,963		13,054	17,129
19	49,033	65,973	17,861		11,690	19,482
20	50,994	65,643	18,802		10,469	21,724
21	53,034	65,315	19,788		10,416	22,830
22	55,155	64,988	20,822		10,364	23,969
23	57,362	64,663	21,906		10,312	25,143
24	59,656	64,340	23,042		10,261	26,353
25	62,042	64,018	24,233		10,209	27,600
20 Yr Total	720,749	1,377,463	238,703	8,616	304,516	186,146
Savings Pct						25.8%
20 Yr NPV of Savings at 4%						116,896
20 Yr NPV of Savings at 8%						78,906
25 Yr Total	1,007,998	1,700,787	348,495	8,616	356,079	312,040
Savings Pct						31.0%
25 Yr NPV of Savings at 4%						168,883
25 Yr NPV of Savings at 8%						101,175

ESTOPPEL CERTIFICATE AND SOLAR PPA AMENDMENT

This Estoppel Certificate and Solar PPA Amendment (this “Estoppel Certificate”) is made and entered into as of November [___], 2015 (the “Estoppel Date”) by and among SolEd Solar Holdings I, LLC, a California limited liability company (“Seller”), and Marinwood CSD, California, a Community Services District of the State of California (“Purchaser”) for the benefit of each of the Seller and the Financing Parties identified from time-to-time by Seller and to be listed on Schedule III to this Estoppel Certificate (each, a “Financing Party”).

WHEREAS, Seller and Purchaser are party to that certain Solar Power Purchase Agreement dated as of October 27, 2014 (as amended, amended and restated, supplemented or modified from time to time, the “Agreement”) pursuant to which Seller has agreed to install the Systems (as defined in the Agreement) at the Premises of Purchaser in the County of Marin, CA, including: the Marinwood CSD main office, fire station, and recreation area;

WHEREAS, SolEd Benefit Corp., a California public benefit corporation (“SolEd”), has assigned all of the membership interests in Seller in connection with financing provided to Seller for the System in accordance with Section 19(a) of the Agreement;

WHEREAS, in connection with such financing for the Systems, Seller will assign to certain Financing Parties all of its rights, title and interest in, to and under the Agreement and all proceeds collected thereunder as security for Seller’s obligations under one or more financing agreements (all such assigned rights, the “Assigned Rights”), and Seller will remain obligated for all obligations of Seller under the Agreement;

WHEREAS, pursuant to its financing agreements with such Financing Parties, Seller will agree to deposit all revenues it receives with respect to the Systems and under the Agreement into a lockbox account designated by the Financing Parties and as identified by Seller from time to time and further described on Schedule I hereto (the “Lockbox Account”); and

NOW, THEREFORE, in consideration of the premises and of other valuable consideration, the parties hereto agree as follows:

AGREEMENT

1. Consent of Assignment; Amendments; Representations & Warranties. Purchaser hereby acknowledges notice of the assignment of all of the membership interests in Seller to C2 Beta Holdings, LLC, a Delaware limited liability company, and consents in all respects to such assignment. Notwithstanding anything else in the Agreement to the contrary, Purchaser and Seller hereby agree that the Agreement is hereby amended as follows and shall remain in full force and effect except as amended below and as affected by this Estoppel Certificate. All capitalized terms used but not defined in this Estoppel Certificate shall have the meanings set forth in the Agreement.
2. Seller’s Conditions Satisfaction Dates. With respect to the Conditions Satisfaction Dates applicable to the Seller’s Conditions Precedent set forth in Section 6(a) of Exhibit 4 to the Agreement:
 - a. Seller’s Conditions Precedent described in Subsections 6(a)(i) and (ii) have been satisfied.
 - b. The Conditions Satisfaction Date for Seller’s Conditions Precedent described in Subsections 6(a)(iii)-(vi) is the date that is 90 days from the Estoppel Date.
3. Purchaser’s Conditions Satisfaction Dates. With respect to the Conditions Satisfaction Dates applicable to the Purchaser’s Conditions Precedent forth in Section 6(b) of Exhibit 4 to the Agreement:
 - a. With respect to Purchaser’s Conditions Precedent set forth in Subsection 6(b)(i), the Anticipated Commercial Operation Dates shall be as set forth in Schedule II attached hereto and Section 7 of Exhibit 1 to the Agreement is hereby modified accordingly.
 - b. Purchaser’s Conditions Precedent described in Subsection 6(b)(ii) has been satisfied.

- c. The Conditions Satisfaction Date for Purchaser's Conditions Precedent described in Subsections 6(b)(iii) and (v) is the date that is 90 days from the Estoppel Date.
 - d. With Respect to Purchaser's Conditions Precedent described in Subsection 6(b)(iv), Purchaser has determined, that the Systems are exempt from CEQA, this Purchaser's Condition Precedent has been satisfied, and Purchaser hereby issues a notice to proceed pursuant to Subsection 6(b)(iv) of Exhibit 4 to the Agreement.
4. Amendments to Agreement.
- a. Subsection 18(c) of Exhibit 4 to the Agreement regarding a Non Appropriation Event is amended to read in its entirety as follows:

“Non Appropriation Event. Notwithstanding anything herein to the contrary, due to the constitutional limitations on Purchaser, a “budget non-appropriation event” in which Purchaser's appropriation for any year covered in this Agreement does not appropriate funds for the procurement of any utility services for Purchaser shall be addressed as follows: During the continuation of a budget non-appropriation event as defined above, if Purchaser does not otherwise have other funds available to make payments otherwise due on this Agreement, Purchaser shall owe, but shall not be obligated to pay for any services provided under this Agreement until the budget non-appropriation event has terminated. Purchaser agrees that it shall use its best efforts to seek appropriation for utility services during the term of this Agreement. If a budget non-appropriation event continues for more than 180 days, Seller (but not Purchaser) may terminate this Agreement, and call for a Termination Payment. Seller shall provide Purchaser with not less than 30 days' prior written notice of Seller's intention to terminate. Upon Purchaser's request made within seven calendar days after service of such notice, Seller shall meet and confer with Purchaser in good faith to consider alternative termination dates proposed by Purchaser.”
 - b. Exhibit 9 to the Agreement, Insurance Requirements, shall be replaced in its entirety with the insurance requirements attached to this Estoppel Certificate as Schedule IV.
 - c. Seller and Purchaser acknowledge that Expected Equipment, material counts, and Expected Contract Quantities may change slightly, up and down, with final designs.
5. Notice of Assignments and Security Interest. Seller agrees that it will notify Purchaser not later than ninety (90) days after it has engaged in a further financing transaction with Financing Parties, which may include notice that it has (a) irrevocably assigned all of its right, title and interest in the Systems to one or more Financing Parties for all purposes and (b) further assigned the Assigned Rights to such Financing Parties as security for the due and punctual performance and payment of all of Seller's obligations under its agreements with Financing Parties for financing of the Systems. Such persons identified in Seller's notice shall be deemed to be “Financing Parties” as contemplated under this Estoppel Certificate and the Agreement.
6. Acknowledgments. In consideration of the transactions contemplated herein, effective upon Seller's delivery of written notice to Purchaser that it has entered into further financing transactions with Financing Parties and its identification of such Financing Parties, Purchaser hereby:
- a. acknowledges and consents to the sale of the Systems to a Financing Party and further agrees that notwithstanding Section 16 or any other provision in the Agreement to the contrary, any lessor in a sale-leaseback financing shall be the legal and beneficial owner of the Systems with title thereto for all purposes;
 - b. acknowledges the collateral assignments described in Section 1 hereof and that further assignments by such Financing Parties are permitted, either in connection with its assignment of the Systems or

- their assignment to a nominee or designee after such Financing Party's exercise of rights and remedies against Seller under its financing agreements with the Seller;
- c. acknowledges and agrees that upon Default by Seller under the financing agreements with the Financing Parties or upon the end of the term of any such financing agreements, without purchase of the Systems by Seller, such Financing Parties have the right to take possession of and succeed to (or cause its nominee or designee to take possession of and succeed to) all of Seller's right, title, interest and obligations under the Agreement, including the right and obligation to continue to perform in place of the Seller pursuant to the terms of the Agreement, the right to require the counterparty to perform under such agreement, and the right to rely upon all representations, warranties, indemnities and agreements made by the Purchaser under or pursuant to the Agreement;
 - d. acknowledges that a lessor under a sale-leaseback constitutes a Financing Party within the meaning of the Agreement and is entitled to all the notice, consent rights, cure rights and other benefits granted to Financing Party under Section 19 of the Agreement;
 - e. agrees that the Agreement is a contract for the delivery and purchase of goods and services and not a financing arrangement and accordingly, that, regardless of the characterization of the Agreement, Purchaser shall use its best efforts to obtain appropriations sufficient to cover all payments due under the Agreement, including any Termination Payments thereunder, and if it fails to obtain such appropriations, it shall use all reasonable efforts to assist Seller and any Financing Party to mitigate their damages.
 - f. agrees that if the Agreement is terminated by rejection, or otherwise, during a case in which Seller is the debtor under Title 11, United States Code, or other similar federal or state statute, then Purchaser shall, at the option of the Financing Parties, enter into a new agreement with such Financing Parties or (at the direction of Financing Parties) its nominee or designee having terms substantially identical to the Agreement pursuant to which such Financing Party or its nominee or designee shall have all of the rights and obligations of Seller under the existing Agreement (but for such bankruptcy).
7. Payments. The Purchaser agrees that, unless and until otherwise instructed by the Financing Party identified in writing by Seller, the Purchaser shall make all payments due to Seller under the Agreement directly to the Lockbox Account or such other account as the Financing Parties may from time to time hereafter specify in writing.
8. Liability of Financing Parties. Seller shall retain and remain obligated to perform all obligations of the Seller under the Agreement. Purchaser acknowledges and agrees that future Financing Parties have not assumed, and do not have any obligation or liability under or pursuant to, the Agreement, and that the exercise by a Financing Party of its rights and remedies under its agreements with Seller shall not constitute an assumption of Seller's obligations under the Agreement except to the extent any such obligations shall be expressly assumed by an instrument in writing executed by the Financing Parties or as otherwise provided herein; provided however, Purchaser shall be entitled to exercise all of its rights under the Agreement if neither Seller nor a Financing Party shall have performed or caused to be performed all of Seller's obligations thereunder.
9. Notices.
- a. All communications between the parties hereto or notices provided herein to be given may be given to the addresses listed on Schedule III hereto, which Schedule III may be updated from time to time by Seller to identify Seller's Financing Parties.
 - b. Any notice required or given hereunder shall be deemed properly given when provided in writing (a) three (3) business days after mailed first class, overnight, or certified mail, return receipt requested, postage prepaid, addressed to the designated recipient at its address set forth at the heading hereof or such other address as such party may advise by notice given in accordance with

this provision or (b) upon receipt by the party to whom addressed in writing by personal delivery, commercial courier service, fax or other means which provides a permanent record of the delivery of such notice; provided, however, that if any notice is tendered to an addressee and the delivery thereof is refused by such addressee, such notice shall be effective upon such tender. Any party shall have the right to change its address for notice hereunder to any other location within the United States by giving of ten (10) days' written notice to the other parties in the manner set forth herein above.

10. Representations and Warranties of Purchaser. Purchaser hereby represents and warrants, in favor of Seller, as of the date hereof, that (i) the execution, delivery and performance by Purchaser of this Estoppel Certificate and the Agreement have been duly authorized by all necessary governmental or other action on the part of Purchaser, (ii) each of this Estoppel Certificate and the Agreement is in full force and effect and constitutes the legal, valid and binding obligation of Purchaser, enforceable against Purchaser in accordance with its terms, except as the enforceability thereof may be limited by bankruptcy, insolvency, reorganization or other similar laws affecting the enforcement of creditors' rights generally and general equitable principles, (iii) Purchaser is not in default of any of its obligations under the Agreement, nor do there presently exist any disputes between Purchaser and Seller under the Agreement and (iv) Purchaser has no notice of, and has not consented to, any previous assignment by Seller of all or any part of its rights under the Agreement.
11. Successors and Assigns. This Consent is binding upon Customer and its permitted successors and assigns and shall inure to the benefit of the Seller, its designee(s) and assignee(s) and their respective successors and assigns (including, without limitation, any entity that refinances all or any portion of the Secured Obligations). The Customer hereby agrees to execute a consent to assignment substantially in the form of this Consent and such other documents as may be reasonably requested by Seller in connection with any collateral assignment of the Assigned Agreement to the lenders of Seller from time to time at the request of the Seller, including any refinancing or replacement of any Credit and/or Security Agreements.
12. Governing Law. THIS ESTOPPEL CERTIFICATE SHALL BE GOVERNED BY AND CONSTRUED UNDER THE LAWS OF THE STATE OF CALIFORNIA APPLICABLE TO CONTRACTS MADE AND TO BE PERFORMED IN SUCH STATE AND WITHOUT REFERENCE TO CONFLICTS OF LAWS.
13. Severability. If any provision of this Estoppel Certificate or the application thereof is determined by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions hereof, or the application of such provision to the parties hereto or circumstances other than those as to which it has been held invalid or unenforceable, shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby, so long as the economic or legal substance of the transactions contemplated hereby is not affected in any manner materially adverse to any party.
14. Third Party Beneficiary; Successors and Assigns. Each Financing Party identified from time to time by Seller shall be an express third-party beneficiary of this Estoppel Certificate and the Agreement and shall have the right to enforce all rights provided for its benefit hereunder and thereunder against any party hereto. This Estoppel Certificate shall be binding upon and inure to the benefit of the parties and their respective successors and assigns. A Financing Party may, at any time by written notice to each of the parties to this Estoppel Certificate, assign its rights and delegate its obligations hereunder to any nominee or designee of such Financing Party including, without limitation, to any purchaser of all or any portion of rights under the Agreement in connection with a default by Seller under the Seller's financing agreements with Financing Parties and a foreclosure by such Financing Parties.

15. Waiver. No amendment or waiver of any provisions of this Estoppel Certificate shall be effective unless the same shall be in writing and signed by the parties hereto, and then such amendment or waiver shall be effective only in the specific instance and for the specific purpose for which given.
16. Counterparts. This Estoppel Certificate may be executed in one or more counterparts and when signed by all the parties listed below shall constitute a single binding agreement. Delivery of an executed counterpart of a signature page of this Estoppel Certificate by facsimile shall be effective as delivery of a manually executed counterpart of this Estoppel Certificate. Each Financing Party subsequently identified by Seller shall deliver a counterpart signature page joining such Financing Party as a party to this Estoppel Certificate.
17. Further Assurances. The Purchaser will at any time and from time to time, upon the written request of the Seller or Financing Parties, execute and deliver such further documents and do such other acts and things as Seller or any Financing Party may reasonably request in order to effectuate more fully the purposes of this Estoppel Certificate.
18. Conflicts. In the event of a conflict between any provision of this Estoppel Certificate and the provisions of the Agreement, the provisions of this Estoppel Certificate shall prevail. Notwithstanding the foregoing, Purchaser does not waive any of its rights under the Agreement except as expressly set forth herein.
19. Termination. The rights of a Financing Party hereunder shall terminate upon the termination or expiration of the Agreement in accordance with its terms (as modified hereby), including upon exercise of Purchaser's Purchase Option in accordance with Section 16(b) of the Agreement. Subject to any rights of any Financing Party to substitute for Seller's interest in the Agreement as provided herein, this Estoppel Certificate and the rights of each Financing Party hereunder shall terminate upon the termination or expiration of each of the Financing Party's financing agreements with the Seller for the Systems.

[SIGNATURE PAGE FOLLOWS]

[SIGNATURE PAGE TO ESTOPPEL CERTIFICATE]

IN WITNESS WHEREOF, the parties hereto have caused this Consent and Amendment Agreement to be duly executed and delivered by their duly authorized officers as of the date first above written.

SELLER:

SOLED SOLAR HOLDINGS I, LLC,
a California limited liability company

By: _____

Name: Richard Dove, on behalf of
C2 Beta Holdings, LLC, its sole member

Title: *Manager*

PURCHASER:

MARINWOOD CSD,
an independent special district of the State of California

By: _____

Name:

Title:

**SCHEDULE I:
LOCKBOX INFORMATION**

[See attached]

**SCHEDULE II:
ANTICIPATED COMMERCIAL OPERATION DATE**

Marinwood CSD – April 16, 2016

**SCHEDULE III:
FINANCING PARTIES; ADDRESSES FOR NOTICES**

[See attached]

**SCHEDULE IV:
SELLER INSURANCE REQUIREMENTS**

Seller's Insurance. At all times during the term of the Agreement, and any extension thereof, including, but not limited to, an extension of the term or for the removal of the System from the Site(s), Seller shall obtain, maintain and keep in full force and effect the following insurance for coverage of all obligations and associated activities under the Agreement, including, but not limited to, the use and occupancy of the Site(s), the business operated by the Purchaser thereon, and the construction, installation, operation, maintenance and repair of the Systems, in the amounts, and with the conditions required, as set forth in this Agreement.

Each policy required below shall include an additional insured endorsement in favor of the Purchaser for ongoing and completed operations, which endorsement shall specify that such additional insured coverage is primary and non-contributory as to any other coverage available to the additional insured.

1. Workers' Compensation Insurance for Seller's employees to the extent of statutory limits and Occupational Disease and Employer's Liability Insurance for not less than \$1,000,000.
2. Commercial General Liability Insurance, or its equivalent, including but not limited to Products and Completed Operations and Contractual Liability, as applicable to Seller's obligations under this Agreement, with limits not less than \$1,000,000 per occurrence and \$2,000,000 annual aggregate.
3. Excess Liability Insurance with an aggregate limit of not less than \$5,000,000.
4. Without limitation to the foregoing, Seller shall purchase and maintain throughout the term of this Agreement insurance or indemnity protection that is co-equal with its indemnity obligations hereunder.

Eric Dreikosen

From: Stephen Nestel [REDACTED]
Sent: Tuesday, November 17, 2015 2:55 PM
To: Eric Dreikosen
Subject: Article on buy vs lease vs ppa for Solar technology

Marinwood CSD Board Members/ Mr. Dreikosan:

Here is an article that every CSD Board member should read about the economics of Solar Buy/Lease/PPA decisions.

<http://cleantechnica.com/2014/02/09/solar-leasing-vs-0-solar-loan-scenarios-10-states/>

Conclusion: in all cases, a cash purchase makes the most sense. The promise of long term maintenance is as good as the company making the promise.

Sol Ed has NO experience and given the age of the owner, David Kunhardt, will not be the party maintaining the contract.

Solar is a good idea but Sol Ed is a bad bet for our our community. They lack the experience, financial stability and long term viability for a twenty five year commitment. At last review, the equipment is only guaranteed for ten years. What happens if the equipment fails in year eleven and Sol Ed is no longer in business?

I believe Solar City or one of the other experienced major providers are the only vendors that should be considered qualified for Marinwood CSD. Sol Ed had no successful solar installations as required by the original RFP for the San Rafael solar contract in 2014. No one can tell us why they won other companies in the competition. As far as we know, ALL of the communities in the original SEED contract have experienced delays, contractors have been switched, different equipment and terms have been substituted and no systems have been built.

Stephen Nestel
Marinwood, CA.

Marinwood Community Services District

Draft Minutes of Board of Directors Meeting
Tuesday, November 10, 2015

Time and Place: 7:30PM Marinwood Community Center classroom.

Present:

Board Members: Vice President Justin Kai, Bill Hansell, Deana Dearborn and Bill Shea.

Absent: Tarey Read.

Staff: District Manager Eric Dreikosen, Fire Chief Thomas Roach, Recreation Director Shane DeMarta and Administrative Assistant Carolyn Sullivan.

Fire Commissioners: Jeff Naylor and Ron Marinoff.

Park and Recreation Commissioners: Izabela Perry and Shane Valentine.

Others Present: Stephen Nestel, Linda Barnello, Bob Briare and Leah Kleinman-Green.

Call to Order and Pledge of Allegiance

Kai stated Read had a family emergency and is unable to attend the meeting. Kai commented he would like to personally congratulate the new Board members; Leah Kleinman-Green, Izabela Perry and Jeff Naylor.

Agenda

Roach requested item G(3) be tabled.

M/s Shea/Dearborn to remove item G(3) from agenda. Ayes: Kai, Dearborn and Shea. Absent: Hansell.

Motion carried.

Barnello commented Item J is confusing; it allows any Board member to speak on topics that are not agendized.

Kleinman-Green stated historically it was located at the beginning of the agenda to allow for Board members to share items of interest unrelated to MCSD business; for example a CanDo fundraiser for local schools.

Community Matters

(Hansell arrived to the meeting)

1. *Proposal from Marinwood Community Farmers Market to Relocate Saturday Farmers Market from Marinwood Plaza to Marinwood Community Park:* Kai commented this topic was initiated by the Farmers Market. Shea commented the CSD Park should never hold a commercial event, it will set a precedent; Shea stated he is not in favor of this idea. Dearborn commented she would like to hear what the public's opinion is on the matter. Perry stated the Park and Recreation Commission held lengthy discussion on the topic. There were strong concerns about turf wear and parking. Kleinman-Green noted the Farmers Market unfortunately doesn't offer high quality produce at reasonable prices, it is not a viable option for them to re-locate to the Park. Barnello commented the Farmers Market is unsanitary in the way it is run. Nestel commented a commercial venture is not wise for the CSD and the foot traffic would be too heavy. Hansell stated the location of the current market is horrible; with a change of venue Hansell believes the Market could thrive. Karen, the Farmers Market representative stated the vendors always remove their trash as well as leaving the least possible footprint.

M/s Dearborn/ Kai to approve proposal from Marinwood Community Farmers Market to relocate Saturday Farmers Market to Marinwood Community Park. Ayes: Kai and Hansell. Nays: Dearborn and Shea. Motion failed.

Consent Calendar

a. *Draft Minutes of Regular Meeting of October 13, 2015:* No comments.

b. *Bills paid Nos. 400-504:* Shea asked about OT costs. Roach stated the Department is down a few employees at this time. Shea asked about the CSDA payment. Dreikosen replied it is for annual membership dues. Barnello asked why the Measure mailer was more expensive than originally quoted. Kai replied taxes were included in the final invoice. Barnello asked about the Bank of New York invoice. Dreikosen replied is it the annual administrative fee.

M/s Hansell/ Dearborn to approve Consent Calendar. Ayes: Hansell, Kai, Dearborn and Shea. Nays: None. Motion carried.

District Fiscal Matters

1. *Actuarial Study: Other Post-Employment Benefits (OPEB) Valuation as of July 1, 2015 (prepared by Nicolay Consulting):* Shea stated the costs will continue to grow year by year. Nestel commented the CSD needs strong action, the CSD needs more revenue and larger Community Events to provide that revenue. Hansell replied the revenue generated by the Recreation Department is outstanding; the issue lies with the high entitlements and labor negotiations of the past.

2. *Resolution 2015-11: Fixing the Employers Contribution Under the Public Employees Medical and Hospital Care Act*: Dreikosen stated this is a PERS requirement; Kaiser increased by 4.8%.

M/s Shea/ Dearborn to approve Resolution 2015-11 Fixing the Employers Contribution Under the Public Employees Medical and Hospital Care Act. Ayes: Kai, Hansell, Dearborn, and Shea. Nays: None. Motion carried.

Public Comment Open Time for Items not on the Agenda

Marinoff stated the Daphne Property sold with the potential of twenty eight homes to be built. Roach commented development may happen by next spring.

Nestel stated there are issues with Brown Act violations and that these issues will be coming before the Board.

Fire Department Matters

1. *Side letter Agreement to Current Memorandum of Understanding between Marinwood Community Services District and Marinwood Firefighters Association Local 1775, Regarding Salary-Only Reopener Negotiations*: Kai commented the Board and Union have been working on this matter for a long time; it went to impasse and then to fact finding.

M/s Shea/ Dearborn to approve side letter to current Memorandum of Understanding between Marinwood Community Services District and Firefighters Association Local 1775, regarding salary-only reopener negotiations. Ayes: Kai, Dearborn and Shea. Nays: Hansell. Motion carried.

2. *Resolution 2015-02: Electing to be subject to Section 22893 to Establish Health Vesting Requirements for future annuitants under the Public Employees Medical and Hospital Care Act with respect to recognized employee organization*: Dreikosen recommended not to adopt and referenced the included letter from Union Representative, Captain Bagala; it will not save the CSD money as was originally anticipated. No motion was made by the Board.

3. *Contract for employment between Marinwood CSD and current Fire Chief with effective date through December 2017*: (Item was removed from agenda.)

4. *Fire Department- Activity Summary Report for October 2015*: Roach stated the Department is down a few employees, but the new hire will be ready to begin in December. Dearborn asked if the CSD has more injuries than other departments. Roach replied no.

5. *Fire Department – Chief Report*: Roach stated the new engine will be arriving early next year.

(Hansell departed the meeting)

Park and Recreation Matters

1. *Draft minutes of Park and Recreation Commission meeting*: Perry stated an interested potential new commissioner attended the meeting. Additionally thank you to the Board for approving the tree maintenance general ledger account; it was much needed.

2. *Recreation and Maintenance Activity Reports*: Shea inquired about the El Nino party. DeMarta replied it was good, but attendance could have been higher. DeMarta reported Treemasters removed a dead tree from the creek as well as a pine tree from near the horseshoe pits. Dreikosen commented DeMarta was diligent in receiving bids from multiple companies for the needed tree work.

3. *2015 Summer Camp and Pool Season Financial Report*: DeMarta reported the summer programming brought in a 5% net increase over last season. Pool rentals brought in more revenue than we anticipated and in 2016 the department will be offering a second rental picnic location. Vending revenue increased over last year as well. Drop-in revenue was the same as last season, but memberships increased. Summer camps did well with growth of our in-house specialty camps. Kleinman-Green noted the department should offer a program for swim lessons for older children. DeMarta replied private swim lessons cater to that market. Kai thanked DeMarta for a great season.

New and Other Business

1. *Request for future Meeting Agenda items*: Perry requested Board Bylaws. Naylor requested discussion of ad-hoc committees that will report to the Board on a monthly basis. Barnello wants clarification of agenda item "Board Member Item of Interest".

Recognitions and Board Member Items of Interest

Kai thanked the Board Members who have served and welcomed the new Board members. Dearborn stated it was a pleasure serving on the Board.

Kai thanked the community for passing Measure H and I.

The meeting was adjourned at 9:24pm.

Respectfully submitted,
Carolyn Sullivan

**MARINWOOD COMMUNITY SERVICES DISTRICT
REQUEST FOR PAYMENT OF CLAIMS**

Fund 73700

Cost Centers- 4100 St Lgts
Cost Centers- 3100 Fire
Cost Centers- 2100 Recreation
Cost Centers- 1100 Park

Approved by the Board of Directors on December 8, 2015

NO.	VENDOR	TOTAL CLAIM	PURPOSE	Cost Center	GL Account	Functional Area	AMOUNT
505	Marinwood CSD	96,312.42	Fire Reg. Salary	3100	5110110	103000	47,441.05
			Fire Overtime	3100	5120110	103000	14815.30
			Shift Cap/Work Week	3100	5110319	103000	1222.99
			4850 Pay	3100	5110110	103000	4,928.00
			Holiday Pay	3100	5110313	103000	333.36
			Admin Asst.	3100	5110210	101000	460.10
			Admin Mngr.	3100	5110110	101000	1,865.60
			Admin Mngr.	3100	5110210	101000	70.28
			Admin Asst.	2100	5110210	101000	460.10
			Admin Asst.	1100	5110210	101000	230.06
			Admin Mngr.	2100	5110110	101000	932.80
			Admin Mngr.	1100	5110110	101000	932.80
			Admin Mngr.	2100	5110210	101000	35.14
			Admin Mngr.	1100	5110210	101000	35.14
			Rec Director	2100	5110110	103000	2,647.12
			Rec Director	1100	5110110	103000	1,134.48
			Rec Salary	2100	5110110	103000	6,968.16
			Rec Hourly	2100	5110210	103000	588.75
			Park Salary	1100	5110110	102000	6,272.00
			Park Hourly	1100	5110210	102000	551.25
			Bldg. Attendant	2100	5110210	104000	672.00
			Preschool	2100	5110210	108000	5,252.75
			Youth Prog.	2100	5110210	110000	330.75
			Payroll billing	3100	5210230	103000	142.36
			Payroll billing	2100	5210230	103000	41.48
			Payroll billing	1100	5210230	103000	13.26
			FICA	3100	5140140	103000	4,074.00
			FICA	2100	5140140	103000	1,772.28
			FICA	1100	5140140	103000	474.95
			CA/EDU	3100	5140145	103000	221.76
			CA/EDU	2100	5140145	103000	16.38
			Benefits withholding		2120066	103000	-8,624.03
506	CalPERS	108.85	Retirement	3100	5130510	103000	108.85
507	Marinwood CSD	76,058.62	Fire Reg Salary	3100	5110110	103000	36,660.00
			Fire Overtime	3100	5120110	103000	12,174.16
			Shift Cap/Work Week	3100	5110319	103000	291.42
			Holiday Pay	3100	5110313	103000	3.36
			Admin Asst.	3100	5110210	101000	556.97
			Admin Mngr.	3100	5110110	101000	1,865.60
			Admin Asst.	2100	5110210	101000	556.97
			Admin Asst.	1100	5110210	101000	278.48
			Admin Mngr.	2100	5110110	101000	932.80
			Admin Mngr.	1100	5110110	101000	932.80
			Rec Director	2100	5110110	103000	2,647.12
			Rec Director	1100	5110110	103000	1,134.48
			Rec Salary	2100	5110110	103000	6,732.01
			Rec Hourly	2100	5110210	103000	528.75
			Park Salary	1100	5110110	102000	6,272.00
			Park Hourly	1100	5110210	102000	255.00
			Bldg. Attendant	2100	5110210	104000	370.00
			Preschool	2100	5110210	104000	4,647.44
			Comm Rec	2100	5110210	112000	257.50
			Payroll billing	3100	5210230	103000	114.83
			Payroll billing	2100	5210230	103000	43.63
			Payroll billing	1100	5210230	103000	14.14
			FICA	3100	5140140	103000	3,627.02
			FICA	2100	5140140	103000	1,659.72
			FICA	1100	5140140	103000	474.94
			CA/EDU	3100	5140145	103000	169.14
			CA/EDU	2100	5140145	103000	13.51
			Benefits withholding		2120066	103000	-7,155.17

NO.	VENDOR	TOTAL CLAIM	PURPOSE	Cost Center	GL Account	Functional Area	AMOUNT
508	CalPERS	3,671.00	Unfunded Laib. Nov	1100	5130510	103000	1,629.00
				2100	5130510	103000	2,042.00
509	CalPERS	13,384.00	Unfunded Laib. Nov	3100	5130510	103000	13,384.00
510	CalPERS	17,077.26	Unfunded Liab. Sept	3100	5130510	103000	13,401.47
				2100	5130510	103000	2,044.80
				1100	5130510	103000	1,630.99
511	PERS Retirement	11,049.40	Retirement 10/30/15	3100	5130510	103000	8,274.18
				2100	5130510	103000	1,604.08
				1100	5130510	103000	1,171.14
512	Ca Assoc of Pro Fire	195.00	Long Term Dis. Nov.	3100	5130120	103000	195.00
513	PERS Retirement	12,098.19	Retirement 11/13/15	3100	5130120	103000	9,315.13
				2100	5130120	103000	1,608.00
				1100	5130120	103000	1,175.06
514	AT&T	70.00	Internet Park	1100	5210725	103000	70.00
515	AFLAC	127.40	Disability	1100	5130120	103000	127.40
516	AT&T	263.74	Phones Oct	3100	5210725	103000	158.28
				2100	5210725	103000	86.54
				1100	5210725	103000	18.92
517	Nextel	215.67	Cell phones	3100	5210725	103000	215.67
518	Comcast	138.75	Internet Nov.	3100	5210725	103000	69.37
				2100	5210725	103000	69.38
519	PG&E	4,188.80	Electricity Oct.	3100	5210810	103000	867.56
				2100	5210810	103000	3,162.69
				1100	5210810	103000	158.55
520	MMWD	4,054.88	Water Aug-Oct	3100	5210835	103000	100.00
				2100	5210835	103000	813.13
				1100	5210835	103000	3,141.75
521	PG&E	635.23	Gas Oct	3100	5210810	103000	117.07
				2100	5210810	103000	518.16
522	Staples	234.67	Office supplies	2100	5220110	103000	234.67
523	State of Ca Dept Justice	32.00	Fingerprinting	2100	5210128	103000	32.00
524	Grainger	17.10	Vehicle Maint	3100	5210910	103000	17.10
525	Grainger	308.63	LED Lights	3100	5220210	103000	308.63
526	Co of Marin Tax Collect	113.27	Fuel	1100	5220610	103000	113.27
527	Landesign	2,985.00	Outside contractor	1100	5211125	103000	2,985.00
528	Greatamerica Financial	217.41	Copy Machine	3100	5220130	101000	65.22
				2100	5220130	101000	130.45
				1100	5220130	101000	21.74
529	Inland Business	213.91	Copy Machine Nov.	3100	5220130	101000	64.17
				2100	5220130	101000	128.35
				1100	5220130	101000	21.39
530	Western Exterminator	225.00	Pest control	3100	5220310	103000	151.50
				2100	5220310	103000	73.50
531	Leslie's Pool Supply	486.21	Pool Chems	2100	5220810	105000	486.21
532	Marin Sanitary Service	2,265.60	Garbage Oct.	3100	5210815	101000	226.56
				2100	5210815	101000	453.12
				1100	5210815	101000	1,585.92
533	Marin Ace Hardware	98.81	Small tools	1100	5220215	103000	98.81
534	Ewing Irrigation	500.54	Irrigation	1100	5220310	103000	500.54
535	Marin Landscape Materials	2,829.10	Grounds Maint	1100	5220310	103000	2,829.10
536	Jackson's Hardware	956.65	Grounds Maint	1100	5220310	103000	468.45
			Clothing	1100	5220825	103000	488.20
537	Failsafe Testing	164.50	Ladder testing	3100	5220210	103000	164.50
538	Kaiser	1,358.00	Physician svcs	3100	5140130	103000	1,358.00
539	Co of Marin Tax Collect	240.00	Fuel	1100	5220610	103000	240.00
540	QP Enterprises	950.00	CC Painting (Meas.A)	2100	5220910	103000	950.00
541	Kelly Moore	70.47	Paint	1100	5220310	103000	70.47
542	All Star Rents	106.19	Aerator rental	1100	5211220	103000	106.19
543	State of CA Indust. Relat.	390.00	Slide inspection	2100	5220215	105000	390.00
544	TL Computer Repair	221.86	Computer repair	2100	5220110	103000	221.86
545	Speedpro	122.17	Marketing	2100	5210122	103000	122.17
546	LN Curtis & Sons	2,702.60	Clothing	3100	5220810	103000	2,702.60
547	QP Enterprises	5,000.00	CC Painting (Meas.A)	2100	5210910	103000	5,000.00
548	Krav Maga	1,050.00	Youth Prog.	2100	5210146	110000	1,050.00
549	Smiths Gopher & Mole	300.00	Pest control	1100	5220310	103000	300.00
550	SBA Svcs	1,105.00	Janitorial	2100	5211110	104000	1,105.00
551	All Star Rents	736.19	Rental equip	1100	5211220	103000	736.19

NO.	VENDOR	TOTAL CLAIM	PURPOSE	Cost Center	GL Account	Functional Area	AMOUNT
552	Emergency Medical	4.02	Fire Equip	3100	5220810	103000	4.02
553	Carquest Auto Parts	94.16	Vehicle Maint	3100	5220910	103000	94.16
554	SF Chronicle	631.80	Newspaper	3100	5211520	103000	631.80
555	Marin Trophies Treasures	335.72	FF Plaques	3100	5211310	103000	335.72
556	ECMS	194.87	Patches	3100	5220825	103000	194.87
557	American Messaging	74.13	E58 Messaging	3100	5210925	103000	74.13
558	Health Promotions	497.63	Jr. FF Hats	3100	5211320	103000	497.63
559	Nicolay Consulting	14,300.00	Consulting	3100	5210120	103000	11,050.00
				2100	5210120	103000	1,625.00
				1100	5210120	103000	1,625.00
560	Hagel Svcs	256.93	Janitorial Supplies	2100	5220827	103000	256.93
561	Costco	2,584.24	Office supplies	2100	5220110	103000	54.77
			Comm Rec	2100	5220819	112000	2,464.02
			Vending	2100	5220826	105000	65.45
562	L&M Dist.	175.89	Tennis courts maint	1100	5220310	103000	175.89
563	Ricciardi, RJ	1,397.50	Auditor	3100	5210210	103000	698.75
				2100	5210210	103000	349.38
				1100	5210210	103000	349.37
564	Honey Bucket	180.85	Porta potty	1100	5220310	103000	180.85
565	All Star Fire Equip	564.20	Fire Equip	3100	5220210	103000	564.20
566	DC Electric	240.48	Streetlights Oct.	4100	5210915	103000	240.48
567	Pitney Bowes	116.00	Postage meter	2100	5220110	103000	116.00
568	Verizon Wireless	60.42	Data	3100	5210725	103000	60.42
569	Life Assist	147.06	Batteries	3100	5220825	103000	147.06
570	Sim, Hyo Soap	1,200.00	Tae Kwon Do instruct.	2100	5210146	110000	1,200.00
571	Bruton, Robyn	117.44	Comm Rec	2100	5220819	112000	117.44
572	Sandoval, Marciela	130.00	Refund Swim lessons	2100	4631917	106000	130.00
573	Remy, Jeanne	124.00	Refund youth prog	2100	4631922	110000	124.00
574	DeMarta, Shane	33.95	Janitorial Supplies	2100	5220827	103000	33.95
575	Sibbaluca, Victor	103.73	Rain jacket	1100	5220825	103000	103.73
576	Costello, Christine	1,082.45	Zumba fitness	2100	5210146	110000	1,082.45
577	McBride, Ann	369.60	Irish Dance	2100	5210146	110000	369.60
578	Mechiz, Gerald	4,405.96	Tennis prog.	2100	5210146	109000	4,405.96
TOTAL:		295,073.12					295,073.12

Total by Department:		
Streetlights	4100	240.48
Fire Department	3100	196,654.92
Recreation Department	2100	72,828.22
Park Department	1100	41,128.70

Eric Dreikosen

From: jnaylor567@
Sent: Thursday, December 03, 2015 6:17 PM
To: edreikosen@marinwood.org
Subject: For Inclusion in the December Board Packet

Eric,

Please include this outline of items to accompany the proposed initiatives I have requested be added to the December Board agenda. I hope that it will generate some further ideas from the other board members and hopefully pave the way to start focusing and reporting on our efforts to address our issues.

Regards,

Jeff Naylor

Date: December 2, 2015

Overall Proposal:

Establish ad hoc committees of no more than two Board members and possibly commissioners to analyze, formulate conclusions and make recommendations to the entire board for action. Any such committee should be prepared to report on its status as an agenda item at our monthly meetings. Determine initiatives which should start at the commission level and brought to the board for review and resolution.

1. December – Propose creation of committee, discuss purpose and propose timeline. Can we agree on formation and Board Member assignments in December so we can get going?
2. January – Vote on creation of committee, objective(s) and Board membership or First report.
3. February- Agenda Topic – First or subsequent report of committee activities, research.

Address Marinwood’s Unfunded Future Liabilities

Initial list of considerations

- What is the current % of funding retirement and OPEB?
- Identify a target funding % for District Future Liabilities.
- Be aware of CALPERS rate adjustments and impact.
- Publish a forecast of the annual reserve requirements to catch up.
- Impact of required payments and self-established restricted accounts.
- Forecast potential increased revenue or cost containment measures to offset impact.
- Reach out to others for input
- Identify and publish the most accurate estimate of the impact over a 5, 10 and 20 year period.
- Conduct survey comparing District compensation to similar organizations in Marin.
 - Bear in mind the revenue sources of each of these organizations.
 - If possible determine true cost per household/taxpayer of Fire Service in other Marin municipalities/Districts.
- Consider District dependence on paid consultants
 - Define a list of considerations before requesting one.
 - Self-evaluation: Can we draw on community expertise to resolve an issue?
- Identify either structural changes or options to deal with the UFL issue.
- Quantify the pros and cons of identified options, publish and seek full board and public input.

Policies and Procedures Committee

Opportunity: Provide clarity to the Board, Commissions, District Employees and the Public on the policies and procedures followed to administer District business.

- The current CSD Policy manual is outdated and available in hard copy only.
- The Employee Handbook is close to completion but remains un-adopted after two years.
- The only policy documents on the Marinwood website “Board Documents and CSD Policies” list are the commission by-laws documents created within the past year.

Objective: Within a 6 month period, the committee should:

- review the existing unpublished policies manual and bring them up to date
 - identify the need for and introduce any new policies to help the District more effectively carry out its business and our citizens to better understand them
 - seek appropriate oversight of new or updated policy statements prior to presenting to the Board for adoption
 - publish their findings and progress in an agenda item on a monthly basis.
 - Publish approved policy statements on the Marinwood website.
1. Involve the District Manager
 2. Committee to craft or update and propose to CSD Board to approve/adopt:
 - a. Mission Statement (1993 version is on the website-About Us/History)
 - b. Board By-laws
 - c. Communication Policy
 - i. Response to Marinwood citizens including LVE, citizens of covered Districts
 - ii. Response to other external entities including the media
 - iii. Public Outreach
 - iv. Web Site/Social Media Policy/Document Retention Policy
 - v. Board communication with District Staff
 - vi. Incident Management/Community Center an effective emergency shelter?
 - d. Facility, Park Use Policies including Emergency Use
 - e. Open Space Policy
 - f. Policies covering Board liaison positions
 - i. Commissions
 - ii. LAFCO
 - iii. MERA
 - iv. Other
 3. Consider and/or recommend creating or reestablishing any standing committees
 - a. Personnel Committee (Also mentioned in PDF on website but inactive)
 4. Establish a list of required or suggested training for Board
 5. Complete the publication of the Employee Handbook
 6. Define Expenditure Authority Limits and Approvals
 7. In cooperation with commissions define and publish strategy statements, review goals.

Accounting Software Conversion

Business Opportunity: Marin County will convert from SAP to Tyler Technologies Munis accounting system by the start of the next fiscal year.

- Marinwood will have to convert to a new accounting system by July 1st 2016.
- There have been rumors that the County may charge Districts for using the system.
- District specific financial and management reporting requirements may not be met by the County system.
- The District Manager has already begun to research the feasibility and value of acquiring our own financial software

Proposal: Establish a working committee or identify volunteers with pertinent background to assist the District Manager in determining the feasibility of selecting and migrating to an independent accounting package.

1. Define requirements
 - a. Reporting (is there an effective report writer or Crystal Reports Interface?)
 - b. Ad hoc query capability
 - c. GASB Compliance/Auditability
 - d. Security and Controls
 - e. Chart of Accounts
 - f. Cost Accounting capability
 - g. Software geared toward Government/Public Entity Accounting
2. Match requirements against available software
3. Evaluate cost of package, conversion, training
4. Evaluate need for outside help
 - a. Other agencies- no cost?
 - b. avoid vendor customization
 - c. Software should be maintainable in house
 - d. Have a periodic update/upgrade schedule.

Park Shed

Statement of Business problem: The Park Shed is in disrepair and is a potential safety hazard for District employees and contractors who may use the facility.

Proposal: Establish a working committee with perhaps a P&R Board Liaison and Commissioners to determine what can be done about the Park Shed.

Term to proposal: 3-6 months

1. Understand the basic use and current requirements of the current shed.
2. Other than unmet safety and comfort issues are there other unmet critical requirements?
3. Engage County or neighbor with professional qualifications to understand requirements to rehabilitate or replace the current structure.
4. Determine Measure A fund availability for this effort.
5. Consider whether a standard or custom pre-fabricated shed could suit our requirements.
6. Is there benefit and can we meet requirements by a replacement in the same footprint?
7. After collecting all facts and having a tentative green light, communicate with neighbors.

Fire Department Succession Planning

Business Opportunity: We have hired our first paramedic who can serve on a shift. After a year and a half we still do not have a full complement of certified paramedics and equipment on our shifts.

Proposal: Board Liaison to the Fire Department to work with the Fire Chief to forecast the likely timeline when we can expect paramedics on our shifts. Ensure that San Rafael is ready to provide the necessary equipment. If necessary or possible, consider leveraging the shared services agreement to get other paramedics on the trucks as an interim solution.

TO: MARINWOOD FIRE COMMISSION
FROM: THOMAS ROACH, FIRE CHIEF

December 1, 2015 Fire Commission Meeting Minutes

DRAFT

Fire Commissioners:

Present: Jeff Naylor, Greg Stilson, Tom Elsbree, Jim Rey

Others in attendance:

Fire Chief Tom Roach, District Manager Eric Dreikosen, Board Member Bill Shea, Linda Barnello, Captain Joel White, Engineer Cesar Correa, Tarey Read

1. Approval of Agenda-Call to order 730 pm. Commissioner Naylor asked if there were any additions or changes to the agenda. None.
 - **M/S Elsbree/Rey to approve submitted agenda. All in favor.**
2. Public Comment on Non agenda items.
 - Tarey Read thanked everyone for her support in the election and wished she could have been feeling better to run a more active campaign.
 - Linda Barnello asked if the Commission really needed to spend as much time as they do on reviewing the response report. Chief said he would include that as an agenda item for the January meeting.
3. Approval of October Minutes
 - **M/S Rey/Elsbree to approve October minutes. All in favor.**
4. November Activity Schedule and Response Report.
 - The November Activity Schedule was reviewed. Commissioner Naylor asked if there was any response from Cal Fire on the excess fire prevention money they had accumulated from their fire prevention fee. Chief mentioned there is an SRA Fire Prevention grant coming in January that will be funded from that excess. Chief also mentioned the fire prevention fee may be eliminated but that if it was some other revenue stream for Cal Fire would replace it.
 - The response report was reviewed. There was a question on what does fx mean. Captain White explained a fracture. There was a question on if a suicide call actually died. Again Captain White explained that suicide means it actually happened, attempted suicide means the person survived. There was a question on a smoke detector call. Chief and Captain White explained the department gives and installs smoke detectors to residents in need as well as replacing batteries. Captain White also explained in the course of regular responses to homes engine companies typically check to see if homes have detectors.
5. Chief Report
 - Chief gave an update on the fire engine status and explained that three personnel were going back to the KME plant in January for the final inspection.
 - Chief went over the list of goals he had for the department for 2016 and asked that if the Commission had additional goals for either the department or the Commission itself that it be discussed at the January meeting.
 - Chief reviewed the staffing of the department currently and moving forward into 2016.
 - The Fire Commission current members were reviewed as well as applications and possible appointments to be made by the Board at the December meeting. The need for a Commission Chair was also discussed.
 - Commissioner Naylor lead a discussion on the fire department website, possible improvements and other technology based applications to get information out to the public. Engineer Correa commented on a nixie service he gets information on in his home town in Petaluma. Chief said that is an option available through Comm Center.

- Chief gave an update on the El Nino preparation work done thus far and some work that will be done in the immediate future.
6. Future Agenda Items
 - Future agenda items-Commission Chair, Commission Goals and projects, and email the bylaws out for review.
 7. Adjourn

Chief Tom Roach

December 3, 2015

To: Marinwood Board of Directors
From: Chief Tom Roach
Re: Activity Summary for November 2015

FULL TIME PAID STAFFING

Eleven (10) full time paid personnel and One (1) Temporary Firefighter including:
Fire Chief Tom Roach

“A” shift- Captain Heine, Engineer Smith, Firefighter Brackett

“B” shift- Captain Bagala, Engineer Papanikolaou, Firefighter Selvitella, Firefighter Jeff Smith

“C” shift- Captain White, Engineer Correa, Temporary Firefighter Alex Wilhelm
Relief Firefighter-Sean Day (In the academy until December 18.)

Two firefighter’s off on industrial disability leave. Alex is up on hours on November 26. Neither he nor Brad Davenport can work any more hours in calendar year 2015. There are no other volunteers available to work as a temporary hire. I may bring one or both of them back to help staffing on January 1, 2016.

VOLUNTEER STAFFING

21 Current Volunteers including:

One Volunteer Battalion Chief

2 Volunteer Firefighter/AO’s

8 Volunteer Firefighters qualified as “responders” (includes AO’s & Captains)

13 Volunteer Firefighter qualified as a “non responder”

EMERGENCY CALLS

Below are emergency calls through November 25, 2015. The department ran 62 emergency responses in November, mostly medical aides but the department did respond to one natural gas leak east of Highway 101 in Contempo Marin.

	November 2015 Response Report							
	MA	PSA	FA/NN	FIRE	HAZMAT	COVER	TOTAL	
Marinwood	15	5	6	1	0	na	27	
CSA 13	1	2	0	0	0	na	3	
New JPA (east of 101)	26	5	3	0	1	na	35	
Old JPA (mont marin)	5	1	0	0	0	na	6	
SR Mutual Aid	1	1	1	1	0	0	4	
MC JPA	0	1	0	0	0	na	1	
Novato Matrix	1	2	1	1	0	5	10	
Others (list)	0	0	0	0	0	0	0	
Total number	49	17	11	3	1	5	86	

Through November 2015 Response Report

	MA	PSA	FA/NN	FIRE	HAZMAT	COVER	TOTAL
Marinwood	173	59	38	10	1	na	281
CSA 13	46	23	6	0	0	na	75
New JPA (east of 101)	305	57	48	10	2	na	422
Old JPA (mont marin)	46	24	4	1	0	na	75
SR Mutual Aid	32	7	14	7	1	7	68
MC JPA	31	10	6	1	0	na	48
Novato Matrix	7	5	3	12	1	43	71
Others (list)	0	0	0	0	0	0	0
Total number	640	185	119	41	5	50	1040

Through November 2014 Response Report

	MA	PSA	FA/NN	FIRE	HAZMAT	COVER	TOTAL
Marinwood	175	49	40	8	0	na	272
CSA 13	63	14	7	1	0	na	85
New JPA (east of 101)	248	48	47	8	0	na	351
Old JPA (mont marin)	48	20	9	5	0	na	82
SR Mutual Aid	29	3	12	20	0	11	75
MC JPA	20	3	0	0	0	na	23
Novato Matrix	5	3	5	18	3	41	75
Other	0	0	0	0	0	0	0
Total number	588	140	120	60	3	52	963

**Note-The renegotiated JPA which had Marinwood responding East of Highway 101 again was signed in April of 2014 with responses starting there May 1, 2014.*

COMMUNITY SERVICE/PREVENTION/ASSOCIATION MEETINGS

- I completed four final inspections of new solar systems in Marinwood.
- There was no fire commission meeting in November but Commission packets were sent out with information.
- I completed one vegetation management and one home inspections in Marinwood during November.
- I met with the Casa Marinwood Homeowners Association Board to review status of the creek near Casa Marinwood and Roundtree in preparation for El Nino rains.
- I met with a Christie Neil to discuss a vegetation management SRA Grant for the Blackstone Lane Project.
- The Marinwood CERT Group lead by the Lions Club held a meeting at the Firehouse in November. I had a follow up meeting with Elaine Biagini who is chairing the CERT Committee.
- The On duty engine company taught a first aid refresher to the Dixie School teachers.
- The on duty engine company attended a birthday party in the community to show the children the engine.
- The type 3 engine along with two volunteers attended the harvest festival at the Marin YMCA during November.

- Timothy Murphy School High School students came for a tour of the firehouse and a talk on what it takes to become a firefighter during November.
- Cub Scout Troop 28 came for a tour of the firehouse during November.
- The Rob Paoli Memorial Basketball tournament was held during November. Both on and off duty personnel attended to show support.
- The Marin County Fire Chief's Association annual planning meeting for 2016 was held in November at Big Rock Ranch.
- A lunch meeting was held with Chief Chris Gray, Chief Bob Sinnott, and myself to discuss how we could continue to collaborate in 2016.

TRAINING

- Six minutes of Safety training was reviewed daily by on duty staff.
- Department Personnel continued with the Target Safety Training Program during November.
- All three shifts participated in a multi company drill/training through the Central Marin Training Consortium in November. And Marinwood Captains were given the assignment to teach Commercial Fire Attack in January for CMTC.
- Three volunteer drills were held in November. Fire Attack, EMS, and a joint county wide volunteer drill held at Mill Valley one Wednesday evening were the topics.
- Sean Day began the joint new hire academy in November.
- The on duty engine company assisted with hose lay training for the new hire academy in November.

MAINTENANCE

- All 4 department vehicles underwent a comprehensive monthly check during November.
- All gas-powered equipment was checked weekly during the month.
- All vehicle batteries were serviced and charged on a weekly basis during the month.
- The bumper repair for Engine 58 was being fabricated at Burtons Fire in Oakdale and will be replaced in December or January. Insurance is paying for the repair and will be billing the at fault driver.
- The gas powered vehicles the District own all have to be smog checked. Two were smogged in October, one in November.

December 3, 2015

To: Marinwood Board of Directors
From: Chief Roach

Re: New Engine Update, Staffing, Goals for 2016, Commission Members and Chairperson, Fire Department Website and external communications, El Nino, Encampment Search

New Engine Update

Fire Department Personnel are going back to the KME plant on January 5-8 for the final inspection of the new engine. Captain Heine, Engineer Cesar Correa, and Engineer John Papanikolaou are the three department members going. Depending on the outcome of the inspection depends on when the engine will leave for California. Hopefully if the engine is built as designed the engine will leave for California early the following week. It is expected to take 6-8 days for the engine to travel to Ontario California where the final details will be done to the engine. This has the engine arriving in southern California around January 18. Hopefully the engine will be prepared for Marinwood personnel to drive the engine north by the end of the week. That has the engine arriving in Marinwood around January 23 or 24. Again these dates can change depending on if additional work needs to be done after the inspection in Pennsylvania or in Ontario.

Staffing

The department staffing level has definitely been short during the end of 2015. Ross's departure along with two industrial disability injuries, combined with the temporary hires running out of hours and Sean Day attending the new hire academy all contributed. With that being said, department personnel have all helped by picking up open shifts to fill the void. The shortage will be helped by Sean Day completing the academy in mid-December and going on shift. Also, beginning January 1 the temporary hires can be utilized again for up to 1000 hours. Also, one of the industrial disability injuries will return by mid to late January hopefully as opposed to the nine months previously thought, although the rehabilitation time could vary, time will tell.

Goals for 2016

- *A partial list of some Department Goals for 2016-
- *A Captains Test and Assessment Center
- *An Engineer Test and Assessment Center
- *AFG Grant for new SCBA compliment
- *SAFER Grant for staffing of the Relief Firefighter Position
- *Balanced Fire Department budget for 2015/16
- *Replace half of the SCBA Compliment with new SCOTT SCBA's
- *Vegetation Management SRA Grant for Blackstone Project
- *Community Project Grant through Marin County Supervisors for Lions Club Disaster Preparedness Grant
- *Implement the Paramedic ALS Engine Company
- *Additional Paramedic hire
- *EMT Recertification for all paid personnel
- *Continue to develop volunteer program

*Place new engine in service

*Again this is not all inclusive and if there are additional goals the Commission would like to see the department accomplish please let me know. Or if there are some goals the Commission would like to accomplish lets discuss in January.

Commission Membership and Chairperson

The Commission make up at this point is as follows, that's not to say there may be additional applications and the Board will have to decide membership-

Commissioner Jeff Naylor-moving to the Board, causes vacancy

Commissioner Russ Albano

Commissioner Tom Elsbree

Commissioner Jim Rey-term expires in January, he reapplied for two year membership

CSA 13 Commissioner Ron Marinoff

CSA 13 Commission Alternate Greg Stilson

Dan Curran applied for membership.

Tarey Read applied for membership.

Also, a Commission Chair for 2016 will need to be named to replace Jeff.

Fire Department Website and External Communications

This was a topic for discussion in previous commission meetings. The Chief is looking for ideas on disseminating information to the public and ways to maintain or improve the fire department website. Currently one of the best ways to get information out is through next door or through the CSD Facebook page. Another possibility is to use a twitter account.

El Nino and Winter Preparation

North Bay Conservation Corps is going to do some clearing of the valleystone creek as it flows into the underground waterway. Treemasters is doing some clearing of the creek area along Roundtree and Casa Marinwood, today (Thursday Dec 3). Still waiting to hear on DPW clearing the sediment under the Las Gallinas Bridge Area.

Marin County Sheriff Deputy and Open Space Enforcement Deputy

Matt Larson, from the Sheriff's Office who also works enforcing Open Space Issues, and I did a long hike on the Marinwood Open Space property at the end of Marinwood Avenue. It's the open space between Highway 101, Lucas Valley Road, and Las Gallinas. During my meeting with Casa Marinwood Homeowners Association Board Members to check their property and their creek in preparation for El Nino they mentioned there had been some encampments and people seen living on the hill above their property. Matt and I hiked a large portion of the open space. We did find three abandoned homeless encampments. No encampments seemed to be lived in any more, the problem is there is a huge mess to be cleaned at all three sites as well as other locations where large amounts of debris has been dumped or left behind. North Bay Conversation Corps does do clean up of this nature, but it could cost thousands of dollars. During the hike with Matt he suggested the District may want to explore the idea of giving the land to Marin County Open Space to manage and maintain.

MARINWOOD COMMUNITY SERVICES DISTRICT

DRAFT MINUTES OF PARK AND RECREATION COMMISSION MEETING

November 24, 2015

Time and Place: 7:30 Marinwood Community Center.

Present:

Commissioners: Chair Izabela Perry, Kimberly Call, John Tune, Shane Valentine.

Absent: Sarah Paoli and Sivan Oyserman.

Staff: District Manager Eric Dreikosen, Recreation Director Shane DeMarta, Administrative Assistant Carolyn Sullivan.

Board Members: Justin Kai.

Others present: Jon Campo, Linda Barnello.

Park and Recreation Facility Inspection: Marinwood Community Center

The Commission conducted a walkthrough of the community center. Items of note are as follows:

- Refinish wood working trim in community center.
- Refinish stove hood.
- Place light over bulletin board at entryway to community center.
- Clean lighting at entryway to community center.
- Repair paver pathway into and exiting the community center.
- Refinish benches at entryway to community center.
- Clean doors inside community center.
- Clean/polish handles on doors inside community center.
- Replace ventilation grills on bathroom doors.
- Repair door to circuit breaker box in men's bathroom.
- Update mini-kitchen in community center classroom.

DeMarta noted all the can-lighting in the main hall had been updated for free with LED bulbs thanks to Smartlights. The lighting fixtures need updating which is on the Measure A schedule. Updating the kitchen is also on the Measure A schedule and DeMarta has an appointment with a contractor next week.

Agenda

Dreikosen read a thank you note to the Commission from Tom Kunkel.

Public Comment

Campo stated his continued interest in being appointed to the Park and Recreation Commission.

Barnello commented the Commission is continuing to have attendance issues; if Commissioners cannot make regular attendance they should step down from the Commission.

Minutes of October 27, 2015 Park and Recreation Commission Meeting

Perry stated she was going to contact Western Exterminator not the landscape contractor in regards to the CSD's pest management.

Call commented she suggested adding a question to the survey regarding daycare and child care options.

M/s Call/Tune to approve minutes of October 27, 2015 Park and Recreation Commission meeting. Ayes: Perry, Call, Tune and Valentine. Absent: Paoli and Oyserman. Nays: None. Motion carried.

Review of Draft Board Minutes of November 10, 2015

No comments.

2015 P&R Commission Facility Inspection Report – Draft

Perry commented she had compiled the notes and comments together in a cohesive manner. Perry suggested the Commission re-visit the list every two/three months to monitor status. Perry suggested beginning the inspections in April due to daylight savings time. Barnello asked about the construction of a berm on the far field. Perry replied discussion of construction will be held on the Commission level as well as the Board level if staff suggests the project should begin.

Integrated Pest Management (IPM) Plan – Draft

Call commented she would like the CSD's pest contractor to stop using bait stations for pest management. Campo stated the CSD's contractor should be using second generation bait stations. Second generation bait stations eliminates the danger of larger animals consuming the smaller animals and ingesting poison. Valentine suggested a few edits to the draft to highlight to the reader the notifications of non-exempt materials. Valentine commented he personally does not approve

of using any product made by the Monsanto Company. As a Commissioner he believes the Commission should defer to the professionals in the room; the Commission needs to look at the larger picture and what is the best situation and most cost effective for the CSD. Valentine would suggest moving forward with the draft. Tune commented this IPM Policy does communicate to the community that the CSD is making every attempt to use the least toxic material in dealing with pest and weed management. Call stated she does not believe the CSD should use chemical pest or weed abatement. Call offered to contact the City of Richmond who has banned the use of glyphosate and infer as to what products they use.

Ordinance 2011-03: Review Current Ordinance and Discuss Potential Revisions to Require Leash Restrictions on Multi-Use Trails including Marinwood Park Panhandle Trail

Perry commented this topic was brought forth by a community member. There are two issues at hand; one, the labeling of the panhandle and two, the enforcement of the ordinance. Barnello stated the panhandle is labeled as a multi-use trail and dogs should be required to be on leash. Call stated the panhandle pathway is connected to a school, it's a necessity of transport for children; dogs should be required to be on leash. Tune stated the ordinance is worded in such a way that states dogs are required to be on leash. DeMarta commented that past Commissions have agreed that the panhandle was deemed open space and open space allows for dogs to be off leash. Call replied that since the ordinance was passed there have been instances of dogs being attacked, therefore the ordinance should be updated to require dogs be placed on leash in the panhandle.

M/s Valentine/Call to recommend revising Ordinance 2011-03 to add "multi-use trails" in Section 1 item "c" after "pedestrian walkways". Ayes: Call, Valentine and Perry. Nays: Tune. Absent: Paoli and Oyserman. Motion carried.

In regards to enforcement, there is nothing staff can do to "ticket" an offender, but any citizen may call the Sherriff.

Park and Recreation Reports

Perry commented kudos to DeMarta on another great year.

Cancellation of December P&R meeting

M/s Tune/Call to cancel December P&R meeting. Ayes: Tune, Call, Valentine and Perry. Nays: None. Absent: Paoli and Oyserman. Motion carried.

Requests for Future Agenda Items

- Expansion of Recreation programs to offsite locations
- Further IPM Policy discussion.
- Green certification and image marketing.

Dreikosen thanked Perry for her leadership on the Park and Recreation Commission and wished her well as a Board Director. Perry thanked the Commissioners for their support.

The meeting concluded at 9:32PM.

The date of the next Park and Recreation Commission meeting is January 26, 2016 at 7:30PM at the Marinwood Community Center.

Respectfully submitted,
Carolyn Sullivan

Park & Recreation Report – December 2015

Shane DeMarta, Recreation Director

Recreation Activities

Upcoming Winter Events:

Winterfest: Our annual winter/holiday celebration (Winterfest) is scheduled for Friday, December 11th from 5pm-7pm. This year's Winterfest will include games, arts and crafts, food, gingerbread cookie decorating, live music, and a visit from Santa.

Thanksgiving Camp: Thanksgiving camp took place November 23, 24, and 25 at the Marinwood Community Center. The camp was a great success with over 50 campers. The camp brought in just over \$2,500 in net revenue which was great for the first year being offered (the revenue was also unbudgeted since it was a last minute addition). The next camp we have scheduled is Holiday Camp which takes place over the two week holiday period. Additionally we have a Mid-Winter Camp which will be held Tuesday-Friday, February 16-19 here at the Community Center.

Summer Planning: Staff has been hard at work planning for the 2016 summer camp/aquatics season. Hiring has already begun for both camp and pool and brainstorming/planning sessions occur weekly. In addition, surveys have been sent out to camp parents and pool surveys will go out soon. The feedback from participants/parents helps us create a better experience each summer.

Grants: I've sent in applications for approx. 10 local grants, we expect to hear back over the next 3 months and hopefully we will be awarded.

Park Activities

General Maintenance:

- Mow turf weekly
- Empty garbage's and dog receptacles twice weekly
- Clean Building each morning
- Check/clean all three parks
- Blow sidewalks and tennis courts

Projects completed November:

- Staining of Community Center/Fire House exposed wood
- Trenching for pool waterslide return pump (energy efficiency project)
- Parking lot curb painting

Projects for December:

- Aerate and seed pool turf (complete)
- Flatten portions of the pool turf (in-progress)
- Start construction of permanent second group picnic area in the pool (in-progress)
- Lay conduit and internet cable for pool pump room (efficiency project)
- Finish construction of landscape material bays (on hold until end of December)

Misc:

- Storm drain/creek/open space monitoring
- Equipment maintenance (changed oil and checked fluids on all vehicles)
- Victor Sibbaluca completed his mandatory renewal for his pesticide applicators license.

Memo



To: Board of Directors

From: Eric Dreikosen, District Manager

cc:

Date: December 4, 2015

Re: Commission Appointments

Directors,

The following information details current openings for each respective commission as it relates to appointments to be made at the Board of Directors meeting on December 8, 2015:

Fire Commission:

There are currently two (2) regular commissioner openings and one (1) alternate commissioner opening.

- One (1) regular commissioner and the alternate commissioner openings would be appointed to two-year terms effective from January 2016 to December 2017.
- One (1) regular commissioner opening would be appointed to fill the final year of the current term of Commissioner Naylor (*Commissioner Naylor vacated his position when he assumed his elected position as a Board Director*). This appointment will be effective January 2016 to December 2016.

Three (3) members of the community are seeking appointment:

1. Dan Curran
2. Tarey Read
3. James Rey (reappointment)

Park & Recreation Commission:

There are currently three (3) regular commissioner openings for two-year terms effective January 2016 to December 2017.

Three (3) members of the community are seeking appointment:

1. Kimberly Call (reappointment)
2. Jon Campo
3. Shane Valentine (current alternate commissioner)*

**Appointment of Mr. Valentine would create a vacancy in the alternate position. This position would be posted and filled ASAP for the position's current term expiring December 2016.*

Eric Dreikosen

From: Dan Curran <[REDACTED]>
Sent: Tuesday, November 10, 2015 9:03 AM
To: edreikosen@marinwood.org
Cc: troach
Subject: Fire Commission Opening

Hello Eric,

I had a brief conversation with Chief Roche yesterday regarding an opening on the fire commission. I am interested in possibly filling that position. I have lived in Marinwood for over 18 years on Ironstone Court. I am retired San Francisco Fire Department Lieutenant with 29 years of service. I retired in 2003. I also served on the Tamalpais Fire Protection District board from 1976 to 1991.

You can reach me at 415-[REDACTED] with any questions you may have, or to schedule an interview with the appropriate parties.

Sincerely,
Dan Curran

Sent from my iPhone

Eric Dreikosen

From: Tarey Read-Bechtel [REDACTED]
Sent: Tuesday, December 01, 2015 2:24 PM
To: Eric Dreikosen
Subject: Application for Fire Commission (please distribute)

Dear Board, D.M. Eric, Chief Roach, and Commission members,

As you already know, this is my last month on the Board. I would deeply like to continue serving the splendid community of Marinwood with my nine years of knowledge, experience, and special training via the MCSD Fire Commission.

Please appoint me to the Fire Commission.

Sincerely ,

Tarey Read

Sent from Samsung tablet.

Eric Dreikosen

From: JAMES REY [REDACTED]
Sent: Friday, November 13, 2015 2:09 PM
To: edreikosen@marinwood.org
Subject: fire commission

Eric

Please consider this email as confirmation that I am interested in serving another term on the Fire Commission.

thanks

Jim

James Rey
[REDACTED]

Eric Dreikosen

From: kimberly@[REDACTED] on behalf of Kimberly Call [REDACTED]
Sent: Tuesday, October 13, 2015 4:45 PM
To: Eric Dreikosen
Subject: Re: Reapplying to Commission

Dear Eric,

This is in response to your inquiry of my interest in re-applying to the Commission. Yes, please convey to the Board my commitment to continue to serve our community in ways that I can and that I would be most happy to continue to serve on the Commission.

Thank you,
Sincerely,

Kimberly Call

Jon Campo

[REDACTED]
San Rafael, CA 94903

[REDACTED]
[REDACTED]
October 18, 2015

Marinwood CSD Board of Directors
C/O District Manager Eric Dreikosen

Dear Mr. Dreikosen,

I am responding to the request for a letter of interest describing my qualifications for the Marinwood Park & Recreation Commission. I am currently employed with the San Francisco Recreation and Parks Department and have over 20 years experience in various roles of Park Management.

The skills and professional experience I have developed have prepared me well to manage and prioritize park needs in a wide array of issues: Open space, playgrounds, athletic fields, turf management, irrigation management, trail design and construction, hazardous tree abatement, park volunteer management, IPM, capital project management, and public relations.

My formal education includes a bachelor's degree from the University of Massachusetts in Natural Resource Management. Additionally, I have attended numerous conferences, seminars and trainings regarding best practices for park management.

Finally, I moved to Marinwood three years ago and feel grateful every day that I live in such a wonderful neighborhood. I am a father of two girls (5, 7) and am proud to raise them in Marinwood schools and parks. I would love to help create more sustainable landscapes and contribute to this beautiful community I live in.

Thank you for considering me for the Marinwood Park & Recreation Commission. I look forward to speaking with you further about the opportunity.

Sincerely,

Jon Campo

Eric Dreikosen

From: Shane Valentine [REDACTED]
Sent: Monday, October 05, 2015 6:39 AM
To: edreikosen@marinwood.org
Subject: P&R Commission

Good morning Eric

It was great to see you at the Brew Fest this past Saturday. What a great event!

I am writing to you this morning to express interest in elevating my status from alternate to full member of the P&R commission. Please let me know if there is anything else I need to do in order for this to happen.

Thank you!
Shane