

Marinwood Community Services District

Minutes of Board of Directors Meeting
Tuesday November 8, 2016

Time and Place: 7:30PM Marinwood Community Center classroom.

Closed Session

1. *Conference with labor negotiators section 54957.6. Agency designated representatives: Jack Hughes, Liebert Cassidy and Whitmore; Eric Dreikosen. Represented employees: Marinwood Professional Firefighters.*

The Board exited closed session at 7:28; the Board took no action.

Present:

Board Members: Bill Shea, Izabela Perry and Leah Kleinman-Green.

Absent: Jeff Naylor.

Staff: District Manager Eric Dreikosen, Fire Chief Thomas Roach, Recreation Director Shane DeMarta and Administrative Assistant Carolyn Sullivan.

Others Present: Irving Schwartz, Ronna Stone, Stephen Nestel, Dennis Yu, Gary Novak.

Open Session Call to Order and Pledge of Allegiance

Agenda

No changes or additions.

Consent Calendar

a. *Draft Minutes of Regular Meeting of October 11, 2016:* No Board comments.

b. *Bills Paid Nos. 365-477:* No comments.

M/s Shea/Kleinman-Green to approve Consent Calendar. Ayes: Shea, Kleinman-Green and Perry. Nays: None. Absent: Naylor. Motion carried.

Public Comment Open Time for Items Not on Agenda

Nestel suggested the District's lightbulbs be changed to LED energy efficient lightbulbs. Additionally he commented he was at Home Depot who informed him he could have solar power installed for 17 cents per kilowatt which is cheaper than what Marinwood will be paying.

District Matters

1. *Update from Ad-Hoc Committee to Address District Unfunded Liabilities. Committee Member(s): Jeff Naylor and Bill Shea:*

a. *Presentation: Dennis Yu, Public Agency Retirement Services (PARS), regarding Potential Establishment of Trust Account to Prefund Other Post Employment Benefits (OPEB) Liabilities for Retiree Medical Benefits:* Dennis Yu, Representative from PARS spoke and gave a presentation on the options the Board has in prefunding OPEB. (The full presentation was included in the Board Agenda.)

Perry asked if the Board may make variable contributions. Yu responded yes. Perry inquired if PARS is GASB compliant in reporting. Yu replied yes. Dreikosen asked how often GASB reports are issued. Yu replied annually. Dreikosen asked if there are other fees associated. Yu replied embedded mutual fund fees.

Marinoff asked Yu if any public entity is fully funded. Yu replied he knows of only one city in Orange County. Marinoff commented Marinwood does not have the money to put into an irrevocable trust. The Board thanked Yu for his presentation and attendance.

2. *Board Appointment: Discuss Applicants for Current Board Vacancy and Make Appointment to Existing Term Expiring December 2017:* The Board thanked the candidates for their interest and invited the candidate in attendance to speak. Irving Schwartz commented he had sat on the Marinwood Board in the 1990's as well the Park and Recreation Commission; and currently sits on the Fire Commission. Schwartz commented he had worked for Marin County Public Works for 14 years. Perry commented Schwartz is an experienced candidate.

M/s Shea/Perry to appoint Irving Schwartz to the current Board vacancy position expiring December 2017.

Ayes: Shea, Kleinman-Green and Perry. Nays: None. Absent: Naylor. Motion carried.

(Ronna Stone was not in attendance at this time.) The Board asked Dreikosen to reach out to Stone and inquire if she would like to pursue a seat on either the Park and Recreation or Fire Commissions.

3. *District Manager Report:* Dreikosen commented his report is a snapshot of a few things that he has been working on. Dreikosen stated the District is waiting upon PG&E to finalize the solar project.

Dreikosen commented the PERS audit is still on-going.

Dreikosen commented he continues to work on a draft RFP for the maintenance building. Perry asked if it was possible to simply place a pre-manufactured building at the site and be done. Dreikosen replied no due to permitting needs in addition to site prep work, grading, foundation, electrical, plumbing and other needs.

Fire Department Matters

1. *Fire Activity Summary and Chief Report for October 2016*: Roach stated the Department is holding Firefighter Paramedic interviews in November. Additionally a Captain's Test was administered and staff should know the results soon.

Park and Recreation Matters

1. *Draft Minutes of Park and Recreation Commission Meeting of October 25, 2016*: No comments.

2. *Recreation and Park Maintenance Activity Reports*: DeMarta reported staff is already working on content for 2017 summer programs.

Park Maintenance staff had placed new seed for turf replacement. Additionally staff had walked the creek and determined a few areas that needed to be addressed; they were handled immediately.

Nestel stated he is angry that staff had driven through the panhandle and left track marks on the path. Nestel added the woodchip landscaping looks bad; there are no standards for the staff. DeMarta replied our staff did not drive through the panhandle. The District hired a tree contractor to remove dead limbs that were in threat of falling onto the pathway.

New and Other Business

1. *CalPERS Pension Audit Finding Resolution: Pay Schedules of All Positions from July 1, 2011 to Current*: Dreikosen stated this information is all historical and already approved in each of budgets from 2011 to current.

M/s Perry/Shea to approve CalPERS Pension Audit Finding Resolution: Pay Schedules of All Positions from July 1, 2011 to Current. Ayes: Shea, Kleinman-Green and Perry. Nays: None. Absent: Naylor. Motion carried.

2. *Resolution 2016-09: Fixing the Employer's Contribution Under the Public Employees' Medical and Hospital Care Act*: Dreikosen stated this is an annual requirement.

M/s Shea/Perry to approve Resolution 2016-09 Fixing the Employer's Contribution Under the Public Employees' Medical and Hospital Care Act. Ayes: Shea, Kleinman-Green and Perry. Nays: None. Absent: Naylor. Motion carried.

3. Requests for Future Meeting Agenda Items: Kleinman-Green commented she would like to see the return of the Board's list of on-going projects.

Recognitions and Board Member Items of Interest

None.

The meeting was adjourned at 8:42PM.

The date of the next Regular Board Meeting was set for December 13, 2016 at 7:30pm.

Respectfully submitted,
Carolyn Sullivan