

MARINWOOD COMMUNITY SERVICES DISTRICT

MINUTES OF PARK AND RECREATION COMMISSION MEETING

October 25, 2016

Time and Place: 7:30PM Marinwood Community Center.

Present:

Commissioners: Shane Valentine, John Tune and Jon Campo.

Absent: Kimberly Call

Staff: Recreation Director Shane DeMarta and Administrative Assistant Carolyn Sullivan.

Agenda

No changes or additions.

Public Comment

No comments.

Draft Minutes of September 27, 2016 Park and Recreation Commission Meeting

No questions or comments. Approval was postponed until the November meeting.

Review of Draft Board Minutes of October 11, 2016

No questions or comments.

Creation of 2016 Facilities Tour and Inspection Notes and Potential Projects: Review Updated Status of 2015 Report

Campo questioned the status of the erosion near the creek at the pool facility. DeMarta replied next week staff will be shoring up the banks to help stop the erosion. Tune stated staff might consider using flagstone to help sheet the water away.

Tune asked about the signage for Creekside Park. DeMarta replied past Commissioners wanted a cohesive look for all signs, but never fulfilled their vision in regards to specific fonts and appearance.

Creation of Marinwood Park Plant Palette & Irrigation Needs and Identification of Potential Plantings Areas

Campo provided the Commission with a list of plants and a sketched layout of where the plants should be placed. Campo stated he chose foliage with broad appeal. DeMarta commented he had gone over the project concept with the staff and they were familiar with the plants and thought the layout was good. Irrigation is already present in the area, but staff would need to update the current materials to establish a drip system. DeMarta stated he can have staff look into sourcing the plants and can have Campo review the list before purchase. Campo commented this project will be an attractive feature for our park, the plants will require less water than grass and it will be a beautification of an area that receives high traffic. Ideally the best time for plantings would be Dec/Jan so they can be established with winter rains. Tune stated he has a few additional plants he would like to add the list which are:

- Heteromeles Arbutifolia Toyon
- Ferns
- Nassella Pulchra (Purple needle grass)
- Rhus Integrifolia (Lemonade berry)
- Rhus Ovata (Sugarbush)

DeMarta thanked Campo and Tune and stated having a solid list of 30-50 plants is a good idea for staff moving forward. Campo stated while the list is comprised of mostly native California plants he would not limit staff by requesting they plant only native species. For example staff might need a fast growing screening plant and a non-native might be a better use of money and time.

M/s Tune/Valentine to recommend staff to proceed with plantings for the two specific areas discussed and sketched. Ayes: Tune, Valentine and Campo. Nays: None. Motion carried unanimously.

Update: Park Maintenance Shop Repair/Replacement Project Recommendation as assigned by Board of Directors

Tune commented Dreikosen had begun creating an RFP. Tune noted it is a very arduous task, but he has a good start. Campo stated he would check with the County to inquire if they have an RFP Dreikosen can review to use as a sample document.

Park and Recreation Reports

DeMarta commented October was a busy month for Community Events. Staff did a great job and the events were very well attended.

The pool season had come to a close. Staffing expenditures were higher this past season due to rising minimum wages, but overall the pool did well financially. We were able to remain open until the 14th when all other pools in the area had to close due to lack of staffing.

Camp revenue increased this past season; this is the 7th year in a row of revenue growth. Marinwood does not outsource its camps; we rely on hard work by our staff. Tune thanked DeMarta for a job well done.

DeMarta stated the Park staff is a bit behind on projects due to the early rains, but they did complete a creek walk last week and will be trimming foliage tomorrow to prevent any creek issues.

Sandbags will be available by the end of week for Marinwood residents.

Turf repair is on-going and will be completed soon.

Requests for Future Agenda Items

- Expand the plantings list.
- Camp/Pool pricing

The meeting concluded at 8:57PM.

Respectfully submitted,
Carolyn Sullivan